

3. IJB ANNUAL PERFORMANCE REPORT 2016-17

The Strategic Planning Group considered a report (copies of which had been circulated) by the Director presenting an outline for the Annual Report 2016-17 seeking examples of good practice that could be incorporated into the report.

The group were advised that the Scottish Government had issued guidance in March 2016 stipulating the requirement to publish performance reports from 2016-17 onwards. During the first year of operation the Integration Joint Board and Strategic Planning Group minutes had been made available on West Lothian Council's website.

The Public Bodies (Joint Working) (Scotland) Act 2014 specified that a performance report must be produced by an integration authority and it also provided details of the specific matters that required to be reported. The guidance also required the publication of performance reports from 2016-17 onward and the publication was to be within four months of the end of the performance reporting period. Therefore for the West Lothian IJB this requirement needed to be fulfilled by 31 July 2017 for 2016-17.

A draft version of the Annual Performance Report for 2016-17 had been prepared and was attached to the report at Appendix 1. This document had been structured in accordance with national outcomes and was to include key performance measures, a performance assessment and practice examples for the reporting period.

Performance measures would be drawn from the Core Suite of Integration Indicators and where appropriate the performance measures would be RAG-rated using a traffic light system for illustrating progress against expected performance. The Annual Performance Report was also to include sections on governance and decision making, financial performance, Best Value, inspection findings, the annual review of the Strategic Plan and locality arrangements.

The Annual Performance Report would also provide an opportunity to reflect on the year and celebrate achievements delivered by employees and partners. It would also provide a chance to highlight new ways of working within services which focussed on maximum choice and control for individuals, families and carers.

Therefore the Strategic Planning Group was being asked to note the contents of the report, to note the proposed format of the Annual Performance Report and invite the members to submit good examples for inclusion in the performance report.

Decision

1. To note the contents of the report;
2. To note the proposed format and content of the Annual Performance Report for the IJB;

3. To agree that the document would be circulated to those members who had been unable to attend the meeting for their comment and input; and
4. To agree that once comments had been received Carol Bebbington would collate responses into one document for presenting to a future meeting of the Strategic Planning Group.