

WEST LOTHIAN STRATEGIC PLANNING GROUP

Date: 2 March 2017

Agenda Item: 5

IJB ANNUAL PERFORMANCE REPORT 2016/17

REPORT BY DIRECTOR

A PURPOSE OF REPORT

To present to the Strategic Planning Group the outline for the Annual Report 2016/17 and to request examples of good practice to be incorporated within the report

B RECOMMENDATION

. The Strategic Planning Group is asked to

- 1. Note the contents of the report*
- 2. Note and comment on the Annual Performance Report outline*
- 3. Consider examples of good practice and submit these for inclusion.*

C TERMS OF REPORT

Background

The Scottish Government issued guidance in March 2016, stipulating the requirement to publish performance reports from 2016/17 onward. The guidance details the requirement to publish the performance report within four months of the end of the performance reporting period and that this is made accessible to the public.

During the first year of operation the Integration Joint Board and Strategic Planning Group minutes have been made available on the WLC website.

The Integration Joint Board and Strategic Planning Group receive performance reports related to the overall partnership scorecard. The Annual Performance Report for 2016/17 will be the first quantitative performance report and will be prepared in line with the Public Bodies (Joint Working) (Scotland) Act 2014 and subordinate Statutory Instruments and Scottish Government Guidance.

Performance reporting guidance and regulations

The Public Bodies (Joint Working) (Scotland) Act 2014 specifies that a

	<p>performance report must be produced by an integration authority and the Scottish Government Guidance for Health and Social Care Integration Partnership Performance Reports in March 2016 reinforces the requirements set out in the 2014 Act. It also provides detail of the specific matters that require to be reported.</p> <p>The guidance requires the publication of performance reports from 2016/17 onward, the publication of these within four months of the end of the performance reporting period, therefore by 31st July 2017 for 2016/17. This guidance includes wider reference to how decisions made by the Integration Authority have contributed to the delivery of national outcomes. The guidance states that performance reports should “include additional relevant information beyond the minimum set out here in order to build as full and accurate an assessment as possible as to how the integration of health and social care is delivering for people and communities.”</p>
	<p>ANNUAL PERFORMANCE REPORT 2016/17</p> <p>The Annual Performance Report 2016/17 as outlined in appendix 1 is structured according to the national outcomes and will include key performance measures, a performance assessment and practice examples for the reporting period.</p> <p>Performance measures will be drawn from the Core Suite of Integration Indicators. Where appropriate the performance measures will be ‘RAG-rated’ using a traffic light system for illustrating progress against expected performance.</p> <p>The Annual Performance Report 2016/17 will include sections on governance and decision making, financial performance, Best Value, inspection findings, the annual review of the Strategic Plan and locality arrangements.</p>
	<p>The Annual Performance Report provides the opportunity to reflect on the year and to celebrate the achievements delivered by employees and partners. It is also a chance to highlight new ways of working within services which focuses on maximising choice and control for individuals, families and carers, tackling inequalities, long term conditions and working alongside employees, partners, professionals, third sector and communities to bring about change.</p>
	<p>For each section the report will provide an assessment of performance and highlight examples of good practice. To this end the members of the SPG are invited to submit examples for inclusion in the report and these should be sent to Carol Bebbington.</p>
	<p>An initial draft will be brought to the next meeting of the Strategic Planning Group</p>

D CONSULTATION

Strategic Planning Group

E REFERENCES/BACKGROUND

- Public Bodies (Joint Working) (Scotland) Act 2014, and related statutory instruments and guidance
- Scottish Government Guidance and Advice - National Health and Wellbeing Outcomes: A framework for improving the planning and delivery of integrated health and social care services (February 2015)
- [West Lothian IJB Strategic Plan 2016-2026](#)

F APPENDICES

Draft Outline of Annual Report

G SUMMARY OF IMPLICATIONS

Equality/Health	The report has been assessed as having little or no relevance with regard to equality or the Public Sector Equality Duty. As a result, equality impact assessment has not been conducted.
National Health and Wellbeing Outcomes	All National Health and Well Being Outcomes
Strategic Plan Outcomes	Underpins all Strategic Plan Outcomes
Single Outcome Agreement	We live longer healthier lives and have reduced health inequalities Older people are able to live independently in the community with an improved quality of life
Impact on other Lothian IJBs	Development of core Lothian Dataset
Resource/finance	The Annual Performance Report will align with the production of the Annual Accounts for the same period and cross-refers to these
Policy/Legal	The Annual Performance Report will be prepared in compliance with the Public Bodies (Joint Working) (Scotland) Act 2014 and associated Regulations and Guidance.
Risk	None

H CONTACT

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Appendix 1 Annual Report Draft Outline

1 Executive Summary

2 Introduction

3 People are able to look after and improve their own health and wellbeing and live in good health for longer

- **Indicators**
- **Assessment**
- **Practice Example**

4 People, including those with disabilities or long term conditions, or who are frail, are able to live, as far as reasonably practicable, independently and at home or in a homely setting in their community

- **Indicators**
- **Assessment**
- **Practice Example**

5 People who use health and social care services have positive experiences of those services, and have their dignity respected

- **Indicators**
- **Assessment**
- **Practice Example**

6 Health and social care services are centred on helping to maintain or improve the quality of life of people who use those services

- **Indicators**
- **Assessment**
- **Practice Example**

7 Health and social care services contribute to reducing health inequalities

- **Indicators**
- **Assessment**
- **Practice Example**

8 People who provide unpaid care are supported to look after their own health and wellbeing, including to reduce any negative impact of their caring role on their own health and well-being

- **Indicators**
- **Assessment**
- **Practice Example**

9 People using health and social care services are safe from harm

- **Indicators**
- **Assessment**
- **Practice Example**

10 People who work in health and social care services feel engaged with the work they do and are supported to continuously improve the information, support, care and treatment they provide

- **Indicators**
- **Assessment**
- **Practice Example**

11 Resources are used effectively and efficiently in the provision of health and social care services

- **Indicators**
- **Assessment**
- **Practice Example**

12 Integration Joint Board – Governance and Decision-Making

13 Financial Performance

14 Best Value

15 Inspection Findings

16 Audit and Risk Committee

17 First Annual Review of Strategic Plan

18 Locality Arrangements

19 Looking Ahead to 2017/18