	2016 Week Ending																				
Activity		May	June	01-Jul	08-Jul	15-Jul	22-Jul	29-Jul					02-Sep	09-Sep	16-Sep	23-Sep	30-Sep	07-Oct	14-Oct	21-Oct	Comment
Analyse																					
1 Needs assessment undertaken																					Ongoing
2 Terms of ref approved for Commissioning Grou	1p 23-Apr																				Completed
3 Outline Commissioning Plan template agreed		6th M ay	,																		Completed
4 Commissioning Group membership agreed		13-M ay																			Completed
5 Invitations issued to proposed members		25-M ay																			
7 Preparation of planning material																					Commenced
8 Initial planning docs circulated to group			21-Jun																		
9 Meeting of Commissioning Group			21-Jun																		
Plan																	onononono on				
10 Agree scope of Commissioning Plan			21-Jun														-				
11 Identify current resources available			21-Jun																		
12 Prioritise Needs Assessment recommendation	ıs		21-Jun																		
13 Discuss action plan and activities			21-Jun																		
14 Prepare action plan and agree activities																					
15 Prepare draft plan for review																					
16 Meeting of Commissioning Group			21-Jun			15-Jul			03-A ug				30-Aug								
17 Investment/Disinvestment plans agreed													30-Aug								
Review																					
18 Review and update draft plan																					
19 Equality Impact Assessment																					
20 Meeting of Commissioning Group			21-Jun			15-Jul			03-A ug				30-Aug								
22 Amendments to draft plan																					
23 Submit draft plan to IJB Strategic Planning Gro	up															22-Sep					
24 IJB Strategic Planning Group Meeting																		6th Oct			
Do																					
25 Submit plan for IJB for agenda																		06-Oct			
26 IJB Meeting																				18-Oct	