		2016 Week Ending																		
	Activity		Мау	June	01-Jul	08-Jul	15-Jul	22-Jul	29-Jul	05-Aug	12-Aug	19-Aug	26-Aug	02-Sep	09-Sep	16-Sep	23-Sep	30-Sep	Oct	Comment
	Analyse																			
1	Needs assessment undertaken																			On-going
2	Terms of ref approved for Commissioning Group	05-Apr																		Completed
3	Outline Commissioning Plan template agreed		06-M ay																	Completed
4	Commissioning Group membership agreed		13-M ay																	Completed
5	Invitations issued to proposed members		23-M ay																	Completed
7	Preparation of planning material																			Commenced
8	Initial planning docs circulated to group																			
9	Meeting of Commissioning Group						12-Jul													
	Plan																			
10	Agree scope of Commissioning Plan						12-Jul													
11	Identify current resources available						12-Jul													
12	Prioritise Needs Assessment recommendations						12-Jul													
13	Discuss action plan and activities						12-Jul													
14	Prepare action plan and agree activities																			
15	Prepare draft plan for review																			
16	Meeting of Commissioning Group									05-Aug										
17	Investment/Disinvestment plans agreed									05-Aug										
	Review																			
18	Review and update draft plan																			
19	Equality Impact Assessment																			
20	Meeting of Commissioning Group												25-Aug		09-Sep					
22	Amendments to draft plan																			
23	Submit draft plan to IJB Strategic Planning Group																	22-Sep		
24	IJB Strategic Planning Group Meeting																		06-Oct	
	Do																			
25	Submit plan for IJB for agenda																		06-Oct	
26	IJB Meeting																		18-Oct	