		2016 Week Ending																	
	Activity	April	May	June	01-Jul	08-Jul	15-Jul	22-Jul	29-Jul	05-Aug	12-Aug	19-Aug	26-Aug	02-Sep	09-Sep	16-Sep	23-Sep	30-Sep	Oct
Analyse																			
1	Needs assessment undertaken	*****																	
2	Terms of ref approved for Commissioning Group	05-Apr																	
3	Outline Commissioning Plan template agreed		06-May																
4	Commissioning Group membership agreed		13-M ay																
5	Invitations issued to proposed members		23-May																
7	Preparation of planning material																		
8	Initial planning docs circulated to group																		
9	Meeting of Commissioning Group						12-Jul												
	Plan																		
10	Agree scope of Commissioning Plan						12-Jul												
11	Identify current resources available						12-Jul												
12	Prioritise Needs Assessment recommendations						12-Jul												
13	Discuss action plan and activities						12-Jul												
14	Prepare action plan and agree activities																		
15	Prepare draft plan for review																		
16	Meeting of Commissioning Group									05-Aug									
17	Investment/Disinvestment plans agreed									05-Aug									
	Review																		
18	Review and update draft plan																		
19	Equality Impact Assessment																		
20	Meeting of Commissioning Group												25-Aug		09-Sep				
22	Amendments to draft plan																		
23	Submit draft plan to IJB Strategic Planning Group																	22-Sep	
24	IJB Strategic Planning Group Meeting																		06-Oct
	Do																		
25	Submit plan for IJB for agenda																		06-Oct
26	IJB Meeting																		18-Oct