MINUTE of MEETING of the WEST LOTHIAN INTEGRATION JOINT BOARD AUDIT RISK AND GOVERNANCE COMMITTEE held within STRATHBROCK PARTNERSHIP CENTRE, 189(A) WEST MAIN STREET, BROXBURN EH52 5LH, on 24 JUNE 2016.

## Present

<u>Voting Members</u> - Martin Hill (Chair), Anne McMillan and Lynsay Williams (by conference call).

<u>Non-Voting Member</u> – Martin Murray (Staff Representative WLC).

<u>Apologies</u> – Danny Logue (Voting Member) and Jane Houston (Non-Voting Member, Staff Representative NHS Lothian)

<u>In attendance</u> – Jim Forrest (Director, West Lothian Council), Kenneth Ribbons (Audit, Risk and Counter Fraud Manager, WLC), Patrick Welsh (Chief Finance Officer, West Lothian Integration Joint Board), James Millar (Governance Manager, West Lothian Council).

## CHAIR'S OPENING REMARKS

The Chair welcomed those present to the first meeting of West Lothian Integration Joint Board Audit Risk and Governance Committee. He informed the committee that Lynsay Williams, who replaced Julie McDowell as the NHS voting member, would be participating in the meeting by remote access.