

## Appendix 1

### Adults with a Physical Disability Strategic Commissioning Plan - schedule

Item	Activity	20/5/16	27/5/16	3/6/16	10/6/16	17/6/16	24/6/16	1/7/16	8/7/16	15/7/16	22/7/16	29/7/16	5/8/16	12/8/16	19/8/16	26/8/16	2/9/16	9/9/16	30/9/16	Oct	Comment
	<b>Analyse</b>																				
1	Needs assessment undertaken																				Completed
2	Terms of ref approved for Commissioning Group																				Completed
3	Outline Commissioning Plan template agreed																				Completed
4	Commissioning Group membership agreed																				Completed
5	Invitations issued to proposed members																				Completed
6	Preparation of planning material																				Completed
7	Initial planning docs circulated to group																				Completed
8	Meeting of Commissioning Group	19/5/16																			
	<b>Plan</b>																				
9	Agree scope of Commissioning Plan	19/5/16																			
10	Identify current resources available	19/5/16																			
11	Prioritise Needs Assessment recommendations	19/5/16																			
12	Discuss action plan and activities	19/5/16																			
13	Prepare action plan and agree activities				7/6/16																
14	Prepare draft plan for review				7/6/16																
15	Meeting of Commissioning Group				7/6/16																
16	Investment/Disinvestment plans agreed				7/6/16																
	<b>Review</b>																				
17	Review and update draft plan																				
18	Equality Impact Assessment																				
19	Meeting of Commissioning Group						tbc														
20	Amendments to draft plan																				
21	Submit draft plan to IJB Strategic Planning Group							30/6/16													
22	IJB Strategic Planning Group Meeting							30/6/16													
	<b>Do</b>																				
23	Submit plan for IJB for agenda																				
24	IJB Meeting															23-Aug					

## Progress update

Lead Officer	Jane Kellock
Subject	Strategic Commissioning Plan for Adults with Physical Disability
Support Officer	Lesley Broadley
Period Covered:	May 2016
Project End Date:	June 2016

**Progress update:****Key milestones achieved since the last update:**

- Executive summary of Needs Assessment received
- Summary of recommendations document prepared and used as pro forma for discussions
- Initial meeting with short life working group members – unfortunately attendance was limited and one-to-one sessions have been held as a consequence
- Met with Communications team to discuss graphic design and printing of final report
- Social policy resources identified by Finance – further information on issues raised to be provided

**Issues / risks status:**

- Still awaiting information regarding extent of NHS financial resources involved
- Attendance at the next planned meeting on 7<sup>th</sup> June – is poor will try and get alternative date in Jane's diary
- NHS nominees unable to attend on any of the dates of meetings – trying now to arrange 121 sessions
- Awaiting detailed breakdown of the Social Policy Finances

**Planned Work:**

- Continue progress on preparation of draft plan
- Arrange meetings with stakeholders unable to attend meetings
- Confirm NHS Funding information

Lesley Broadley

31<sup>st</sup> May 2016