

## Appendix 3

### West Lothian Integration Joint Board

1	Implementation date	1 <sup>st</sup> April 2016
2	Reference number	WLIJB/WLC/D03-2016
3	Integration Joint Board (IJB) authorisation date	31st March 2016
4	Direction to	NHS Lothian Health Board
5	Purpose and strategic intent	<p>In accordance with the IJB Strategic Plan, to provide effective services to all service users and carers within West Lothian Council area, promoting the highest standards of practice in accordance with statutory obligations, policies and procedures.</p> <p>To provide services to all service users and carers within the geographical boundaries of West Lothian which promote health, wellbeing and quality of life.</p> <p>To provide services to all service users and carers within the geographical boundaries of West Lothian which:</p> <ul style="list-style-type: none"><li>– Maximise independent living</li><li>– Provide specific interventions according to the needs of the service user</li><li>– Provide an ongoing service that is regularly reviewed and modified according to need</li><li>– Provide a clear care pathway</li><li>– Contribute to preventing unnecessary hospital admission</li><li>– Support timely hospital discharge</li><li>– Prevent unnecessary admission to residential or institutional care</li></ul>

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		<ul style="list-style-type: none"> <li>– Are personalised and self-directed, putting control in the hands of the service user and their carers</li> </ul>
6	Does this direction supersede or amend or cancel a previous Direction?	N/A
7	Type of function	Set aside
8	Function(s) concerned	<p>All adult acute hospital health services planned by West Lothian IJB and defined as hospital services as required by the Public Bodies (Joint Working) (Prescribed Health Board Functions) (Scotland) Act 2014 and as defined in West Lothian Integration Joint Board's Integration Scheme.</p> <ol style="list-style-type: none"> <li>1. Accident and Emergency services provided in a hospital</li> <li>2. Inpatient hospital services relating to the following branches of medicine: <ul style="list-style-type: none"> <li>– General medicine</li> <li>– Geriatric medicine</li> <li>– Rehabilitation medicine</li> <li>– Respiratory medicine</li> <li>– Psychiatry of learning disability</li> </ul> </li> <li>3. Palliative care services provided in a hospital</li> <li>4. Services provided in a hospital in relation to an addiction or dependence on any substance</li> <li>5. Mental health services provided in a hospital except secure forensic mental health services</li> </ol> <p>Services provided on the three acute hospital sites within NHS Lothian (Royal Infirmary of Edinburgh, Western General Hospital and St. John's Hospital) will be operationally managed by the relevant site director.</p>

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9.	Required Actions / Directions	<p>West Lothian IJB directs NHS Lothian Health Board to provide health services as outlined in Section 5 and Section 9, and ancillary support as required for effective functioning of those services for the population of West Lothian.</p> <p>Over the course of the financial year 2016-2017, West Lothian IJB directs NHS Lothian Health Board to work with the Chief Officer and officers of the IJB to develop the following care group commissioning plans:</p> <ul style="list-style-type: none"><li>– Older People</li><li>– Adults with Learning Disabilities</li><li>– Adults with Physical Disabilities</li><li>– Adults with Mental Health problems</li><li>– Adults with Alcohol and Drug problems</li></ul> <p>These commissioning plans will provide details of:</p> <ul style="list-style-type: none"><li>– Specific needs of the relevant client group based on a detailed needs assessment, including stakeholder engagement</li><li>– Specific outcomes to be addressed consistent with the IJB Strategic Plan</li><li>– How compliance and performance will be measured and reported on (performance indicators, delivery outcomes, targets etc.)</li></ul>												
10.	2016/17 Resources	<table><tr><td><u>Indicative 2016/17 IJB Set Aside</u></td><td><u>(£'000)</u></td></tr><tr><td>A &amp; E (outpatients)</td><td>4,116</td></tr><tr><td>Cardiology</td><td>5,797</td></tr><tr><td>Diabetes</td><td>513</td></tr><tr><td>Endocrinology</td><td>405</td></tr><tr><td>Gastroenterology</td><td>1,728</td></tr></table>	<u>Indicative 2016/17 IJB Set Aside</u>	<u>(£'000)</u>	A & E (outpatients)	4,116	Cardiology	5,797	Diabetes	513	Endocrinology	405	Gastroenterology	1,728
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		<p>General Medicine 7,345</p> <p>Geriatric Medicine 5,069</p> <p>Infectious Disease 3,015</p> <p>Rehabilitation Medicine 727</p> <p>Respiratory Medicine 177</p> <p>Therapies/Management 299</p> <p><u>Total Set Aside</u> <u>29,191</u></p>
11.	Principles	<p>The IJB has examined a number of factors to estimate anticipated growth including population and non-demographic growth, estimated looking at historical trends and extrapolated. Our plans acknowledge rising year-on-year activity and growth demand.</p> <p>In monitoring directions, the IJB will continue to undertake further analysis of the assumptions applied as they develop including:</p> <ul style="list-style-type: none"> <li>– whether the total budget and activity aligned to each programme is realistic and achievable</li> <li>– whether the split of budget and activity assumed for individual programmes is sensible</li> <li>– further examination of thresholds and any assumed increases or reductions</li> </ul> <p>As a fundamental principle there should be neither disinvestment nor further investment in delegated services without being subject to full discussion and agreement with West Lothian IJB.</p> <p>West Lothian IJB expects that the principles of Best Value (to secure continuous improvement in performance whilst maintaining an appropriate balance between quality and cost, maintaining regard to economy, efficiency, effectiveness) are adhered to in carrying out this direction.</p>
12.	Aligned National Health and Wellbeing Outcomes	<p>To support the following national outcome measures:</p> <ol style="list-style-type: none"> <li>1. People are able to look after and improve their own health and wellbeing and live in good health for longer</li> </ol>

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		<ol style="list-style-type: none"> <li>2. People, including those with disabilities or long term conditions, or who are frail, are able to live, as far as reasonably practicable, independently and at home or in a homely setting in their community</li> <li>3. People who use health and social care services have positive experiences of those services, and have their dignity respected</li> <li>4. Health and social care services are centred on helping to maintain or improve the quality of life of people who use those services</li> <li>5. Health and social care services contribute to reducing health inequalities</li> <li>6. People who provide unpaid care are supported to look after their own health and wellbeing, including to reduce any negative impact of their caring role on their own health and well-being</li> <li>7. People using health and social care services are safe from harm</li> <li>8. People who work in health and social care services feel engaged with the work they do and are supported to continuously improve the information, support, care and treatment they provide</li> <li>9. Resources are used effectively and efficiently in the provision of health and social care services</li> </ol>
14.	Aligned priorities, strategies, outcomes	This direction relates to and will be monitored against the detailed performance framework within West Lothian IJB's Strategic Plan.
15.	Compliance and performance monitoring	<ol style="list-style-type: none"> <li>1. In order to ensure West Lothian IJB fulfils its key strategic planning and scrutiny functions, and further develops and coordinates the implementation of its Strategic Plan, monitoring our own and our partners' performance is imperative. The primary responsibility for performance management in respect of delivery of the delegated functions will rest with the IJB and NHS Lothian Health Board will provide performance information so that the IJB can develop a comprehensive performance management system.</li> <li>2. In addition to the specific commitments set out in West Lothian IJB's Integration Scheme and the obligations regarding provision of information under the Act, NHS Lothian Health Board will provide the IJB with any information which the IJB may require from time to time to support its responsibilities regarding strategic planning, performance management, and public accountability.</li> <li>3. Details of how compliance and performance will be measured and reported on (performance</li> </ol>

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		<p>indicators, delivery outcomes, targets etc.) will be provided in the appropriate care group commissioning plan.</p> <ol style="list-style-type: none"> <li>4. The IJB directs NHS Lothian Health Board, through its officers, to provide a quarterly update and an annual report in the final quarter of financial year 2016-17 on delivery of directions.</li> <li>5. The IJB directs NHS Lothian Health Board, through its officers, to provide an annual report in the final quarter of financial year 2016-17 on how it: <ul style="list-style-type: none"> <li>– assesses the quality of services it provides on behalf of the IJB</li> <li>– ensures the regular evaluation of those services as part of an integrated cycle of service improvement</li> </ul> </li> <li>6. The IJB directs NHS Lothian Health Board, through its officers, to provide financial analysis, budgetary control and monitoring reports as and when requested by the IJB. The reports will set out the financial position and outturn forecast against the payments by the IJB to NHS Lothian Health Board in respect of the carrying out of integration functions. These reports will present the actual and forecast positions of expenditure compared to Operational Budgets for delegated functions and highlight any financial risks and areas where further action is required to manage budget pressures.</li> </ol>
16.	Relevance to or impact on other Lothian IJBs and/or other adjoining IJBs	N/A