

Appendix 2

West Lothian Integration Joint Board

1	Implementation date	1 st April 2016
2	Reference number	WLIJB/WLC/D02-2016
3	Integration Joint Board (IJB) authorisation date	31st March 2016
4	Direction to	West Lothian Council
5	Purpose and strategic intent	<p>In accordance with the IJB Strategic Plan, to provide effective services to all service users and carers within West Lothian Council area, promoting the highest standards of practice in accordance with statutory obligations, policies and procedures.</p> <p>To provide services to all service users and carers within the geographical boundaries of West Lothian which promote health, wellbeing and quality of life.</p> <p>To provide services to all service users and carers within the geographical boundaries of West Lothian which:</p> <ul style="list-style-type: none">– Maximise independent living– Provide specific interventions according to the needs of the service user– Provide an ongoing service that is regularly reviewed and modified according to need– Provide a clear care pathway– Contribute to preventing unnecessary hospital admission– Support timely hospital discharge– Prevent unnecessary admission to residential or institutional care

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		<ul style="list-style-type: none"> – Are personalised and self-directed, putting control in the hands of the service user and their carers
6	Does this direction supersede or amend or cancel a previous Direction?	N/A
7	Type of function	Integrated function
8	Function(s) concerned	<p>All services planned and delivered by West Lothian IJB which are delivered within the geographical boundaries of the West Lothian Health and Social Care Partnership as they relate to adult social care services and defined by the Public Bodies (Joint Working) (Scotland) Act 2014. This includes additional functions West Lothian Council has chosen to delegate to the IJB as defined in West Lothian Integration Joint Board's Integration Scheme.</p> <p>All Adult social care services:</p> <ul style="list-style-type: none"> – Learning Disabilities – Physical Disabilities – Mental Health – Older People Assessment & Care – Care Homes & Housing With Care – Contracts & Commissioning Support – Other Adult social care services <p>The IJB Director will be the lead operational director for these services which are to be delivered through the Director's Joint Management Team and in cooperation and partnership with NHS Lothian.</p>

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9.	Required Actions / Directions	<p>West Lothian IJB directs West Lothian Council to provide adult social care services for the population of West Lothian as set out in the West Lothian Integration Scheme.</p> <p>Over the course of the financial year 2016-2017, West Lothian IJB directs West Lothian Council to work with the Chief Officer and officers of the IJB to develop the following care group commissioning plans and bring them to the IJB for consideration and approval in accordance with a schedule to be agreed by the IJB at its meeting on 5 April 2016 :</p> <ul style="list-style-type: none">– Older People– Adults with Learning Disabilities– Adults with Physical Disabilities– Adults with Mental Health problems– Adults with Alcohol and Drug problems <p>These commissioning plans will provide details of:</p> <ul style="list-style-type: none">– Specific needs of the relevant client group based on a detailed needs assessment, including stakeholder engagement– Specific outcomes to be addressed consistent with the IJB Strategic Plan– How compliance and performance will be measured and reported on (performance indicators, delivery outcomes, targets etc.)– How specific needs of localities will be addressed <p>Consideration by the IJB of those care group commissioning plans may lead to further Directions being issued which may amend or supersede this one.</p>						
10.	2016/17 Resources	<table><tr><td><u>Agreed 2016/17 Payment to IJB</u></td><td><u>(£'000)</u></td></tr><tr><td>Learning Disabilities</td><td>13,565</td></tr><tr><td>Physical Disabilities</td><td>6,255</td></tr></table>	<u>Agreed 2016/17 Payment to IJB</u>	<u>(£'000)</u>	Learning Disabilities	13,565	Physical Disabilities	6,255
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		<p>Mental Health 2,941</p> <p>Older People Assess & Care 27,903</p> <p>Care Homes & HWC 7,090</p> <p>Contracts & Commissioning Support 5,841</p> <p>Other Social Care Services 3,089</p> <p><u>Total Adult Social Care Services</u> <u>66,684</u></p>
11.	Principles	<p>The IJB has examined a number of factors to estimate anticipated growth including population and non-demographic growth, estimated looking at historical trends and extrapolated. Our plans acknowledge rising year-on-year activity and growth demand.</p> <p>In monitoring directions, the IJB will continue to undertake further analysis of the assumptions applied as they develop including:</p> <ul style="list-style-type: none"> – whether the total budget and activity aligned to each programme is realistic and achievable – whether the split of budget and activity assumed for individual programmes is sensible – further examination of thresholds and any assumed increases or reductions <p>As a fundamental principle there should be neither disinvestment nor further investment in delegated services without being subject to full discussion and agreement with West Lothian IJB.</p> <p>West Lothian IJB expects that the principles of Best Value (to secure continuous improvement in performance whilst maintaining an appropriate balance between quality and cost, maintaining regard to economy, efficiency, effectiveness) are adhered to in carrying out this direction.</p>

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12.	Aligned National Health and Wellbeing Outcomes	<p>To support the following national outcome measures:</p> <ol style="list-style-type: none"> 1. People are able to look after and improve their own health and wellbeing and live in good health for longer 2. People, including those with disabilities or long term conditions, or who are frail, are able to live, as far as reasonably practicable, independently and at home or in a homely setting in their community 3. People who use health and social care services have positive experiences of those services, and have their dignity respected 4. Health and social care services are centred on helping to maintain or improve the quality of life of people who use those services 5. Health and social care services contribute to reducing health inequalities 6. People who provide unpaid care are supported to look after their own health and wellbeing, including to reduce any negative impact of their caring role on their own health and well-being 7. People using health and social care services are safe from harm 8. People who work in health and social care services feel engaged with the work they do and are supported to continuously improve the information, support, care and treatment they provide 9. Resources are used effectively and efficiently in the provision of health and social care services
14.	Aligned priorities, strategies, outcomes	This direction relates to and will be monitored against the detailed performance framework within West Lothian IJB's Strategic Plan.
15.	Compliance and performance monitoring	<ol style="list-style-type: none"> 1. In order to ensure West Lothian IJB fulfils its key strategic planning and scrutiny functions, and further develops and coordinates the implementation of its Strategic Plan, monitoring our own and our partners' performance is imperative. The primary responsibility for performance management in respect of delivery of the delegated functions will rest with the IJB and West Lothian Council will provide performance information so that the IJB can develop a comprehensive performance management system.

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		<ol style="list-style-type: none"> 2. In addition to the specific commitments set out in West Lothian IJB's Integration Scheme and the obligations regarding provision of information under the Act, West Lothian Council will provide the IJB with any information which the IJB may require from time to time to support its responsibilities regarding strategic planning, performance management, and public accountability. 3. Details of how compliance and performance will be measured and reported on (performance indicators, delivery outcomes, targets etc.) will be provided in the appropriate care group commissioning plan in accordance with the detailed performance framework within West Lothian IJB's Strategic Plan. 4. The IJB directs West Lothian Council, through its officers, to provide a quarterly update and an annual report in the final quarter of financial year 2016-17 on delivery of directions. 5. The IJB directs West Lothian Council, through its officers, to provide an annual report in the final quarter of financial year 2016-17 on how it: <ul style="list-style-type: none"> – assesses the quality of services it provides on behalf of the IJB – ensures the regular evaluation of those services as part of an integrated cycle of service improvement 6. The IJB directs West Lothian Council, through its officers, to provide financial analysis, budgetary control and monitoring reports as and when requested by the IJB. The reports will set out the financial position and outturn forecast against the payments by the IJB to West Lothian Council in respect of the carrying out of integration functions. These reports will present the actual and forecast positions of expenditure compared to Operational Budgets for delegated functions and highlight any financial risks and areas where further action is required to manage budget pressures.
16.	Relevance to or impact on other Lothian IJBs and/or other adjoining IJBs	N/A