

5. LETTING OF EDUCATION PREMISES

The Education Executive considered a report (copies of which had been circulated) by the Head of Education (Development) providing details of the risks associated with the current letting policy and outlined the revised conditions of let and application form, which were attached as appendices to the report.

The report explained that the Letting of Education Premises Policy, agreed by the Education Executive in 2011 set out the terms and conditions of lets in schools. The policy covered lets in Primary Schools, Secondary Schools and Chalmers Hall, Linlithgow, which was managed by Education Services.

It was the responsibility of the group or individual responsible for the let to ensure that all activities were undertaken appropriately and in line with legislation. The proposed new application form and terms and conditions made it clear to the let holder the extent of their responsibilities. The revised conditions of let included the content currently covered with additional more robust guidance on swimming, equalities issues and copyright and performance.

The proposed new conditions of let and application form made it clear to the public the extent of the council's ability to regulate youth groups and that responsibility for this lies with the let holder, and provided a letting framework that continued to meet the needs of both let holders and the council.

The Education Executive was asked to approve the revised conditions of let and application form in order to reduce risk to the council, to ensure clarity for customers and to provide a letting framework which continues to meet the needs of both let holders and the council.

Decision

Approved the terms of the report.