

## 9. AUDIT COMMITTEE

A report had been circulated by the Acting Director seeking approval to establish an Audit Committee to assist the Board in compliance with statutory duties and contribute to good governance arrangements for the Board and its committees.

A draft remit for the Audit Committee was attached as appendix to the report. It was designed to secure compliance with the statutory duties on the Board in relation to financial and audit matters, and provide a mechanism from the Board to be assured that it was operating in accordance with legislation and principles of good governance.

The Board was asked to:-

- Agree to establish an Audit Committee, with the remit set out in the Appendix to the report.
- To delegate to the Director and the Chair of the committee the arrangements for its first meeting, with a schedule of meeting dates to be agreed there by the committee itself.
- To note that the legislation regarding the Board's Standing Orders, and the Board's Standing Orders themselves, applied to committees of the Board as they did to the Board itself.

The Board then made comments and expressed a view in relation to the issues raised in the report.

### Decision

1. To agree to establish an Audit Committee, with the remit set out in the Appendix to the report, but for consideration to be given to expanding the remit slightly to give more focus to governance arrangements.
2. To delegate to the Director and the Chair of the committee the arrangements for its first meeting, with a schedule of meeting dates to be agreed there by the committee itself.
3. To note that the legislation regarding the Board's Standing Orders, and the Board's Standing Orders themselves, applied to committees of the Board as they did to the Board itself.
4. To agree that the Audit Committee comprise six members of the Board as undernoted:-
  - 2 voting members appointed by NHS Lothian
  - 2 voting members appointed by West Lothian Council
  - 2 non-voting members (comprising Jane Houston and 1 other, with non-voting members to be canvassed about their willingness and ability to participate in the committee).

5. To note that, whilst the Board unanimously agreed that the Chair of the IJB should not be appointed to the Audit Committee, a consensus could not be reached by members when asked to determine whether the Vice-Chair of the IJB may, or may not, be appointed to the Audit Committee.
6. To agree that a report would come back to the Board to allow further consideration of these unresolved matters.