

West Lothian Integration Joint Board

Date: 16 February 2016

Agenda Item: **6**

ADDITIONAL BOARD MEETING

REPORT BY ACTING DIRECTOR

A PURPOSE OF REPORT

To agree that an additional meeting of the Board should be held in March to ensure finalisation and approval of the Strategic Plan and related matters prior to 1 April 2016, and to confirm the arrangements for that meeting.

B RECOMMENDATION

1. To agree that an additional meeting of the Board should take place to ensure compliance with the Board's legal duties prior to delegation of functions on 1 April 2016
2. To note the arrangements for that meeting which have been made in accordance with the Board's decision on 8 December 2015.

C TERMS OF REPORT

On 8 December 2015 the Board considered whether it would be possible or practicable at the scheduled meeting on 16 February 2016 to conclude all the statutory decision-making processes required of it.

It agreed that the Board's February meeting date should be retained, it was noted that an additional meeting of the Board may be required in March 2015, and that if that were the case then a detailed presentation on budget matters would take place at the February meeting. The meeting arrangements, if any, were delegated to the Acting Director, in consultation with the Chair, the timing of which would take account of budget setting meetings for both WLC and NHS Lothian.

It became apparent that the council, the health board and the Board would not be in a position on 16 February to have all financial matters concluded to enable the Board to make the decisions necessary before functions are delegated on 1 April 2016. Discussions therefore took place about an additional meeting in March and the meeting has been arranged to take place on Wednesday 23 March at 2 pm. Board members have been informed of the arrangements by email and asked to keep that date free.

D CONSULTATION

Relevant officers of council and health board

Chair and Vice-Chair of the Board

E REFERENCES/BACKGROUND

Board meeting on 8 December 2016

F APPENDICES

None

G SUMMARY OF IMPLICATIONS

Equality/Health	The report has little or no relevance with regard to equality or the Public Sector Equality Duty. As a result, equality impact assessment has not been conducted.
National Health and Wellbeing Outcomes	N/A
Strategic Plan Outcomes	N/A
Single Outcome Agreement	N/A
Impact on other Lothian IJBs	N/A
Resource/finance	None
Policy/Legal	Public Bodies (Joint Working) (Scotland) Act 2014
Risk	Failure to complete the statutory decision-making required of the Board by 1 April will prejudice the effective transition to the integration of health and social care services.

H CONTACT

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