

West Lothian Integration Joint Board

Date: 8/12/2015

Agenda Item: **11**

West Lothian Health and Social Care Partnership Winter Plan 2015/16

Head of Health

A PURPOSE OF REPORT

The purpose of this report is to inform the Board of the Winter Plan developed for 2015/16 and to outline the activities underway to prepare for the winter period when it is recognised that demand for services is likely to be at its highest level.

B RECOMMENDATION

The Board is asked to

1. Note the progress made in developing the Winter Plan, which will ensure key services are maintained for critical patients and customers, and the organisation's reputation is protected.
2. Support the activities and management responsibilities to ensure winter preparedness and effective response to adverse situations

C TERMS OF REPORT

West Lothian Health and Social Care Partnership are required to plan for the winter period when it is recognised that demand for services is likely to be at its highest level. This plan for 2015/16 builds on previous Winter Plans for West Lothian and the local actions already in place to support prevention of admission and early discharge.

The outcomes of winter planning are to ensure:-

- The provision of high quality, responsive services are maintained through periods of pressure;
- The impact of pressures on the levels of service, national targets and finance are effectively managed;
- That a process is in place to meet the reporting requirements of the Scottish Government.
- That comprehensive plans are in place in West Lothian Health & Social Care Partnership covering the requirements of the Scottish Government Health Department outlined in their Winter Planning communications;
- Assurance for the Director of West Lothian Health & Social Care Partnership and the Chief Operating Officer NHS Lothian, who are the accountable persons for ensuring that effective Winter Plans exist

The H&SCP Extended Management Team will discuss the winter plan as part of their monthly management meetings to monitor and evaluate the winter planning process taking any actions necessary.

Winter Planning will be a standing agenda item for Management Team meetings. Additionally the H&SCP will be represented at the major winter planning meetings in NHS Lothian and West Lothian Council

The responsibilities of the H&SCP management team in winter 2015/16 are:-

- To establish clear roles of accountability of services to manage the winter period,
- To ensure proactive engagement with all partner agencies
- To ensure that all local winter planning groups and social care communities have made satisfactory plans
- To create clear escalation and communication processes

The winter plan needs to be viewed within the context of the range of interventions already in place within West Lothian to prevent admissions and support early discharge, with additional processes agreed to respond to emerging needs as a result of winter pressures.

The delivery of the Winter Plan requires additional resources to support implementation, particularly in relation to increased capacity within Community Nursing and AHP teams and recruitment processes are in progress

D CONSULTATION

Hospital, community and social policy services have contributed to the preparation of the H&SCP Winter Plan

E REFERENCES/BACKGROUND

Health and Social Care: Winter in Scotland in 2014/15

Ready Scotland

F APPENDICES

West Lothian Health and Social Care Partnership Winter Plan 2015/16

G SUMMARY OF IMPLICATIONS

Equality/Health

The report has been assessed as having little or no relevance with regard to equality or the Public Sector Equality Duty. As a result, equality impact assessment has not been conducted.

National Health and Wellbeing Outcomes	People who use health and social care services are safe from harm
	People who use health and social care services have positive experiences of those services, and have their dignity respected
	Resources are used effectively in provision of health and social care services, without waste
Strategic Plan Outcomes	People most at risk are protected and supported to achieve improved life chances.
Single Outcome Agreement	We live in resilient, cohesive and safe communities
Impact on other Lothian IJBs	Mutual Aid
Resource/finance	Within existing resources
Policy/Legal	None
Risk	None

H CONTACT

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