

PERFORMANCE COMMITTEE

REMIT AND POWERS

- (a) To undertake a corporate overview of performance across the Council.
- (b) To develop a performance culture within the Council which will drive continuous improvement.
- (c) To review with management the performance management and performance reporting arrangements and ensure that they are both adequate and cost effective.
- (d) To commission special investigations on the Committee's behalf on matters of particular concern relating to performance management, reporting, target setting or benchmarking.
- (e) To ensure that performance management arrangements cover Best Value considerations.
- (f) To determine an annual work-plan for the Committee.
- (g) To give consideration to internal and external reports, including Best Value reviews, which identify issues in relation to performance management, measurement or reporting and ensure that management implement the recommendations incorporated within the reports by dates agreed in covering action plans.
- (h) To maintain an effective working relationship with other council Committees.

In pursuing its remit the Committee has the following powers:-

- (a) To require services to provide documents and information relevant to the Committee's role and remit.
- (b) To have the right to call any Elected Member or officer before the Committee.
- (c) To make recommendations as appropriate on all aspects of the Committee's remit. The Committee shall not have power to take decisions which will change or conflict with council policy or commit the Council to significant expenditure, although the Committee may make recommendations to the Council or other Committees on policy matters or expenditure.

MEMBERSHIP

5 members (2 Labour, 1 Conservative, 1 SNP, 1 Independent).

QUORUM

3 members.

SUBSTITUTES

Substitutes allowed, drawn from all Elected Members of the Council.

MEETINGS (SUBJECT TO STANDING ORDER 41)

Scheduled meetings once in each eight-week cycle of meetings.

REPORTING ARRANGEMENTS

Minutes to be reported to the next meeting of the Committee.

Minutes of the Committee will be reported to the Council for noting.

MISCELLANEOUS

The Committee's role is to monitor, review and challenge the Council's services and activities, at both corporate and service level, to ensure that:

- (a) Appropriate performance measures are in place and applied systematically across the Council in accordance with council strategies such as WLAM;
- (b) The requirement for the Council to demonstrate Best Value in the use of its resources is met; and
- (c) Continuous improvement in the delivery of services is achieved.

In relation to other council Committees, the role of the Committee will be to provide a challenge to service and corporate performance that will add value to the considerations of these Committees and result in improved performance management and attainment.

Issues will be referred to the Committee by the Council, another Committee or an appropriate officer for due consideration.

The Committee may generate its own items for consideration based on the performance information it reviews.

The Committee has no powers or remit in relation to the business delegated to the Education (Quality Assurance) Committee.