

## **GOVERNANCE & RISK COMMITTEE**

### **A REMIT AND POWERS**

- 1 (a) To undertake a corporate overview of the Council's corporate governance and risk management arrangements, and, in conjunction with the Audit Committee, the council's system of internal control.
- (b) To review with management and in conjunction with the Audit Committee the adequacy of the policies and practices in operation to ensure compliance with relevant governance statutes, directions, standards and codes.
- (c) To develop a culture within the council of good corporate governance and to promote awareness of and compliance with the principles of good corporate governance within the council.
- (d) To consider and approve the council's annual governance statement.
- (e) To review the external auditor's annual report and management's response in relation to matters of governance and risk.
- (e) To review, scrutinise and monitor on an ongoing basis the council's compliance with the Local Code of Corporate Governance, in particular to identify areas of weakness or concern and the steps taken by management to address those.
- (f) To review and monitor the council's systems for the management of the Local Code of Corporate Governance and reporting arrangements and ensure they are adequate and cost effective.
- (g) To give consideration to internal and external reports which identify issues in relation to corporate governance, to scrutinise action plans for compliance, and to ensure that such action plans are implemented by management.
- (h) To consider on referral from time to time by any council body, including the Audit Committee, any other matters relating to corporate governance and the council's compliance with its principles and own Local Code
- (i) To make recommendations to full council, council committee or management in relation to any of the matters within its remit in relation to corporate governance.
- (j) To develop a culture within the council of risk awareness and risk management.
- (k) To review and monitor the council's strategy and systems for the management of risk and relevant reporting arrangements and ensure they are adequate and cost effective.
- (l) To give consideration to internal and external reports which identify issues in relation to risk and risk management, to scrutinise action plans for compliance, and to ensure that such action plans are implemented by management.
- (m) To make recommendations to full council, council committee or management in relation to any of the matters within its remit in relation to risk and risk management.

- 2 In pursuing its remit the Committee has the following powers:-
- (a) To require services to provide documents and information relevant to the Committee's role and remit.
  - (b) To require relevant officers to attend meetings of the committee to assist in dealing with an item or items of business.
  - (c) To take decisions in relation to all aspects of the Committee's remit, subject to the Committee not taking decisions which will change or conflict with council policy or commit the Council to significant expenditure, although the Committee may make recommendations to the Council on policy matters or expenditure.

**B MEMBERSHIP**

- 1 5 elected members (2 Labour, 2 Conservative, 1 SNP), with the Chair to be a member from outwith the administration group or groups.

**C QUORUM**

- 1 3 members

**D SUBSTITUTES**

- 1 Substitutes allowed for elected members, drawn from all Elected Members of the Council.

**E MEETINGS (SUBJECT TO STANDING ORDER 41)**

- 1 Four scheduled meetings per year.

**F REPORTING ARRANGEMENTS**

- 1 Minutes to be reported to and approved at the next meeting of the Committee.
- Approved minutes to be reported to the Council for noting.

**G MISCELLANEOUS**

- 1 The Committee's role is to review and monitor all of the Council's activities in relation to corporate governance and risk
- 2 Issues will be referred to the Committee by the Council, a Committee, especially the Audit Committee, or an appropriate officer for due consideration.
- 3 The Committee shall cooperate with the Audit Committee in ensuring efficient and effective arrangements for the conduct of business where the interests of the two committees are shared.