

EDUCATION (QUALITY ASSURANCE) COMMITTEE

A REMIT AND POWERS

- 1 (a) To consider reports from HMle in relation to the council's education establishments.
- (b) To consider internal school reviews carried out by council officers in relation to the council's education establishments.
- (c) To consider matters referred to it from time to time by full council or by the Education Executive.
- (d) To determine an annual work-plan for the Committee.
- (e) To maintain an effective working relationship with other council Committees and Policy Development and Scrutiny Panels.
- 2 In pursuing its remit the Committee has the following powers:-
 - (a) To require Education Services to provide documents and information relevant to items of business within the Committee's role and remit.
 - (b) To require relevant officers of Education Services to attend meetings of the committee to assist the committee in dealing with an item or items of business.
 - (c) To make recommendations to officers or the Education Executive as appropriate on all matters within the Committee's remit. The Committee shall not have power to take decisions which will change or conflict with council policy or commit the Council to additional expenditure.

B MEMBERSHIP

- 1 7 elected members (2 Labour, 2 SNP, 1 Conservative, 1 Liberal Democrat, 1 Independent), together with 4 of the 6 appointed members in terms of section 124 of the Local Government (Scotland) Act 1973 (see G.2, below).
- 2 Council to appoint members of the committee to be its Chair and Vice-Chair.
- 3 Where required or allowed by relevant legislation and guidance, all members, including substitutes and including the appointed members, require to have undergone a disclosure check to the satisfaction of the Chief Executive.

C QUORUM AND VOTING

- 1 3 members.
- 2 Voting shall be conducted in accordance with Standing Order 16 and Standing Order 3, as appropriate.

D SUBSTITUTES

- 1 Substitutes for Elected Members are allowed, drawn from all Elected Members of the Council (subject to B.3, above).

- 2 No substitutes are allowed for any of the appointed members.

E MEETINGS (SUBJECT TO STANDING ORDER 41)

- 1 Scheduled meetings once in each eight-week cycle of meetings.
- 2 Meetings shall be held as physical, hybrid or remote-access meetings, in accordance with SO41.
- 3 Where 2 metre physical distancing precautions apply in the Civic Centre, the maximum number of members entitled to be physically present for a physical or hybrid meeting shall be the Chair plus 8 more, comprising 2 SNP members, 2 Labour members, 2 Conservative members, the Independent member and the Liberal Democrat member, as appropriate, to be seated in the outer circle
- 4 Where 1 metre physical distancing precautions apply in the Civic Centre, the maximum number of members entitled to be physically present for a physical or hybrid meeting shall be the Chair plus 8 more, comprising 2 SNP members, 2 Labour members, 2 Conservative members, the Independent member and the Liberal Democrat member, as appropriate, to be seated in the outer circle
- 5 Where no physical distancing precautions apply in the Civic Centre, there are no restrictions on the number of members who may be physically present for a physical or hybrid meeting.

F REPORTING ARRANGEMENTS

- 1 Minutes to be reported to the next meeting of the Committee.
- 2 Minutes of the Committee will be reported to the Council for noting.

G MISCELLANEOUS

- 1 Issues will be referred to the Committee by the Council, Education Executive or an appropriate officer for due consideration.
- 2 The Committee is a “relevant Committee” in terms of section 124 of the Local Government (Scotland) Act 1973 for advising the Council on the discharge of its functions as education authority. The provisions of the Scheme of Administration for the Education Executive (G.5 to G.9) in relation to the election and appointment of appointed members shall apply to this committee.
- 3 The relevant Depute Chief Executive shall have the power, in consultation with the Chair, to invite persons or organisations from outwith the council to attend and take part in its business.
- 4 The extent to which such invited persons or organisations shall be permitted to participate in the item of business shall be determined by the Chair, having regard to the Council's Standing Orders for the Regulation of Meetings and Scheme of Administration.
- 5 Where the Committee resolves to deal with an item or items of business in private in terms of sections 50A to 50K of the Local Government (Scotland) Act 1973, such invited persons or organisations shall be entitled to attend the meeting to deal only with the items of business for which they were invited, and no other.

