



Bathgate Local Area Committee

West Lothian Civic Centre
Howden South Road
LIVINGSTON
EH54 6FF

7 March 2017

A meeting of the **Bathgate Local Area Committee** of West Lothian Council will be held within the **Conference Room 14/15, Bathgate Partnership Centre, South Bridge Street, Bathgate** on **Wednesday 15 March 2017 at 10:00am**.

For Chief Executive

BUSINESS

Public Session

1. Apologies for Absence.
2. Declarations of Interest - Members should declare any financial and non-financial interests they have in the items of business for consideration at the meeting, identifying the relevant agenda item and the nature of their interest.
3. Order of Business, including notice of urgent business.
4. Confirm Draft Minute of Meeting of the Committee held on 5th December 2016 (herewith).
5. Police Ward Report - report by Inspector Andrew Elliot (herewith).
6. Fire Service Ward Report - report by Station Manager Richie Hall (herewith).
7. Service Update - NETS, Land & Countryside - report by Head of Operational Services (herewith).
8. Housing, Customer and Building Services Update - report by Head of Housing, Customer and Building Services (herewith).

DATA LABEL: Public

9. General Update - report by Head of Planning, Economic Development & Regeneration (herewith).
10. Workplan (herewith).

NOTE **For further information please contact Lorraine McGrorty on 01506 281609 or e-mail lorraine.mcgrorty@westlothian.gov.uk**

MINUTE of MEETING of the BATHGATE LOCAL AREA COMMITTEE of WEST LOTHIAN COUNCIL held within CONFERENCE ROOM 14/15, BATHGATE PARTNERSHIP CENTRE, SOUTH BRIDGE STREET, BATHGATE, on 5 DECEMBER 2016.

Present – Councillors Harry Cartmill (Chair), John McGinty, Jim Walker

Apologies – Councillor William Boyle

In Attendance –

Andrew Blake, Lead, Officer, West Lothian Council
Ian Hepburn, Community Regeneration Manager, West Lothian Council
Station Manager Richie Hall, Scottish Fire and Rescue Service
Tony Fleming, Grounds Maintenance Manager, West Lothian Council
Kate Ward, Housing Manager, West Lothian Council
Andrew Sharkey, Headteacher, St Kentigern's Academy

1. DECLARATIONS OF INTEREST

There were no declarations of interest made.

2. MINUTE

The Bathgate Local Area Committee confirmed the minute of its meeting held on 12 September 2016. The minute was then signed by the Chair.

3. PRESENTATION - ST. KENTIGERN'S ACADEMY

The Chair welcomed Andrew Sharkey (Headteacher, St Kentigern's Academy) to the meeting. Mr Sharkey had been invited to present an overview of the school's performance and levels of attainment.

The Committee was informed that St Kentigern's Academy was one of two RC Secondary School in West Lothian with 1050 young people travelling to school on school buses. The school was ranked third in relation to Secondary School SIMD ranking.

Mr Sharkey showed presentation slides providing details of Staying on Rates and School Leaver Destinations. A table within the presentation showed School Leaver Positive Destinations for 2014/15 with comparative figures for the five years from 2009-10 to 2013-14.

The Committee was informed of the Senior Phase Exam Results for 2016 for S4, S5 and S6, with comparative figures for the five years 2010 to 2015.

In relation to achievements, the school had worked to develop a wide

range of opportunities for students in wider achievements. Examples were provided as follows:-

- Caritas
- Street Law
- Young Applicants in Schools
- Duke of Edinburgh
- Stem Crest Awards
- CPR
- Saltire Awards
- Foundation Apprenticeships
- Employer Partnerships

Mr Sharkey considered that the areas of strength were:-

- Positive Catholic Ethos
- Committed Hard Working Staff
- Effective Partnership Working
- Strong Learning and Teaching
- High Expectations
- Parental Involvement
- Effective Tracking and Monitoring
- Uniform
- Facilities
- Good Reputation
- Innovative Programmes of Study
- Culture of Respect
- Charity Work
- Diverse Curriculum

During discussion, the Committee noted comments by Councillor Walker concerning the strong twinning links between Bathgate and the French town Cran Gevrier. Given the number of students from St Kentigern's studying French, it was suggested that the Headteacher explore opportunities with the Twinning Association.

Mr Sharkey then responded to questions by elected members. Finally, the Chair spoke of the good reputation held by the school and thanked Mr Sharkey for his informative presentation.

Decision

To note the terms of the presentation.

4. POLICE WARD REPORT - REPORT BY INSPECTOR ANDREW ELLIOT

The Committee considered a report (copies of which had been circulated) by Police Inspector Andrew Elliot providing an update on performance, activities and issues across the ward for the period up to 31 October 2016.

The report provided statistic information in relation to crime Groups 1 to 5.

A breakdown of Anti Social Behaviour performance for the period up to 31 October 2016 showed an increase of 122% in the number of youth calls in the year to date.

Police Scotland was not represented at the meeting. The Committee was asked to note the terms of the report.

Decision

To note the terms of the report.

5, FIRE AND RESCUE SERVICE REPORT - REPORT BY STATION
MANAGER HALL

The Committee considered a report (copies of which had been circulated) by the Scottish Fire and Rescue Services providing an update on the activity within Bathgate Multi-Member Ward for the period up to 30 September 2016.

Station Manager Richie Hall presented the report, highlighting a number of improvements across the key priorities within the ward.

In relation to Unwanted Fire Alarm Signals (UFAS), 61 incidents were reported during 2016-17 year to date reporting period, compared to 59 during 2015-16 year to date reporting. Work was ongoing to engage with business partners to reduce demand from Unwanted Fire Alarm Signals.

During discussion, the Committee heard information concerning a recent fire in George Street, Bathgate. On behalf of the Committee, the Chair commended Scottish Fire and Rescue Service for the response to the incident.

The Committee was asked to note the contents of the report.

Decision

To note the terms of the report.

6. HOUSING, CUSTOMER AND BUILDING SERVICES UPDATE -
REPORT BY HEAD OF HOUSING, CUSTOMER AND BUILDING
SERVICES

The Committee considered a report (copies of which had been circulated) by the Head of Housing, Customer and Building Services providing an overview of the service activities within the ward.

The report provided details of the property void and let performance for both mainstream tenancies and temporary tenancies.

There were 40 Policy Voids in the ward. Reasons included properties unable to let due to Health and Safety reasons, being held for decant purposes at Rosemount Court and properties held to assist with decants

due to remedial works.

The report also examined the ward arrears position and provided a table showing the number of tenants in arrears for the second quarter of 2016/17.

The report provided an update on the capital programme, noting that following on from the completion in Balbardie Avenue in 2015, no other major programmes were occurring in the Bathgate area in 2016.

An update on Tenant Participation included details of the Tenants Self Service Portal, HRA Guidance, the annual Pamper Me Event and an East Lothian Visit.

The Committee was asked to note Housing, Customer and Building Service activity as detailed in the ward report for the period 1 July to 30 September 2016.

Decision

To note the terms of the report.

7. SERVICE UPDATE - NETS, LAND AND COUNTRYSIDE - REPORT BY HEAD OF OPERATIONAL SERVICES

The Committee considered a report (copies of which had been circulated) by the Head of Operational Service advising members of the recent activity of the NET's , Land and Countryside Services teams for the period 1 August to 31 October 2016.

The report provided statistical information in relation to Grounds Maintenance, Garden Maintenance, Street Cleansing, Parks and Woodland, and Open Space and Cemeteries.

During discussion, an issue was raised concerning the use of glyphosate weedkiller as a weed control method. It was noted that an evaluation was being carried out and a report would be presented to the Environment PDSP in December.

It was recommended that the Committee:-

1. note the work carried out to date and future planned work.
2. advise of any areas that required further investigation or inclusion in future workplans.

Decision

To note the terms of the report.

8. ADVICE SHOP SERVICE UPDATE - REPORT BY HEAD OF FINANCE AND PROPERTY SERVICES

The Committee considered a report (copies of which had been circulated) by the Head of Finance and Property Services informing the Committee of the work undertaken by the Advice Shop Service from April 2015 – March 2016.

The Committee was informed that the Advice Shop service was funded through a core council budget, European Social Fund, Macmillan Cancer Support and the Scottish Legal Aid Board. All activity across the service was informed and prioritised by the 'Better Off: West Lothian Anti-Poverty Strategy'. The overall purpose of the strategy was to help minimise the impact of poverty on the people of West Lothian. Its objective was to ensure that people were equipped to cope with the challenges they faced and the impact that this had on their health, education and community involvement, the aim being to help people to obtain and retain employment as a key route out of poverty.

Appendix 1 to the report showed the number of people the service had worked with over the year in the Bathgate area.

Appendix 2 to the report showed the wider work of the Advice Shop and the specific campaigns which were delivered across West Lothian alongside a range of projects which were provided in partnership with key agencies to target the most vulnerable in West Lothian's communities.

Christopher Nelson (Senior Advisor - Income Maximisation Team) then responded to questions raised by elected members.

It was recommended that the Committee note:-

1. the Advice Shop provision in the ward; and
2. the impact provision was having in terms of supporting the outcomes of the 'Better Off: Anti-Poverty Strategy'.

Decision

1. To note the terms of the report.
2. To convey the Committee's appreciation of work undertaken by staff in the Advice Shop Service.

9. PENSIONERS' GROUPS CHRISTMAS FUND ALLOCATIONS 2016 - REPORT BY HEAD OF PLANNING, ECONOMIC DEVELOPMENT AND REGNERATION

The Committee considered a report (copies of which had been circulated) by the Head of Planning, Economic Development and Regeneration informing the Committee of the allocations be made from the Pensioners' Groups Christmas Fund 2016 to groups in the ward, Livingston-wide groups and West Lothian-wide groups.

It was noted that, in total eight applications within the Bathgate ward had

applied to the fund. The intention was that the eight groups would be supported. Appendix 1 to the report showed the organisations to be supported and the allocation to each.

In relation to Livingston-wide and West Lothian-wide organisations, it was noted that one application had been sent and returned by a Livingston-wide group. The intention was that this would be supported. Two applications had been issued to West Lothian-wide groups, with two returned. The intention was that these groups would be supported. Appendix 2 showed the organisations and the allocation to each.

Finally, the Committee noted that a full report on the final allocations would be made to the Voluntary Organisations PDSP in December. Letters had been issued to groups on 31 October advising them of the amount of funding they would receive.

It was recommended that the Committee note that eight groups within Bathgate ward had applied to the fund and would be supported.

Decision

To note the terms of the report.

10. WORKPLAN

A copy of the Workplan had been circulated for information.

Decision

To note the Workplan.



LOCAL AREA COMMITTEE

WARD 8, BATHGATE,

REPORT BY POLICE INSPECTOR ANDREW ELLIOT

A. PURPOSE OF REPORT

Police Update for Bathgate.

B. RECOMMENDATION

For discussion by the Chair.

C. SUMMARY OF IMPLICATIONS

I Council Values

Focusing on our customers' needs
Being honest, open and accountable
Providing equality of opportunities
Developing employees
Making best use of our resources
Working in partnership

**II Policy and Legal (including Strategic
Environmental Assessment, Equality Issues,
Health or Risk Assessment)**

**III Implications for Scheme of Delegations to
Officers**

**IV Impact on performance and performance
Indicators**

V Relevance to Single Outcome Agreement

VI Resources - (Financial, Staffing and Property)

VII Consideration at PDSP

VIII Other consultations

D. TERMS OF REPORT

To update the Local Area Committee on performance, activities and issues across the Ward for the period up to 31st January 2017.

Our Purpose

To improve the safety and wellbeing of people, places and communities in Scotland

Our Focus

Keeping People Safe

Our Values

Integrity, Fairness and Respect

NATIONAL PRIORITIES – DELIVERED LOCALLY

Police Scotland Priorities

1. Violence, disorder and antisocial behaviour
2. Protecting people at risk of harm
3. Road safety and road crime
4. Serious Organised Crime
5. Counter Terrorism

WEST LOTHIAN PRIORITIES

Your West Lothian Priorities

1. Protecting People
2. Reducing Anti Social Behaviour
3. Reducing Violence
4. Tackling Substance Misuse
5. Making our Roads Safer
6. Tackling Serious and Organised Crime

COMMUNITY ENGAGEMENT PRIORITIES

Your Local priorities

1. Reducing Anti Social Behaviour
2. Tackling Substance Misuse
3. Making our Roads Safer
4. Preventing Violence (in the night time economy)
5. Tackling Acquisitive Crime

PERFORMANCE

Crimes Groups 1 to 5 (Ref: Crime Statistics JG Area Command) (April 16 – January 17)						
Area	This year to date			Last year to date		
	Rec.	Sol.	% Sol	Rec.	Sol.	% Sol
West Lothian Area	6283	2869	45.7%	6365	2642	41.5%
Bathgate (April-Sept)	999	501	50.2 %	858	370	43.1%

Future statistics will be posted on the Police Scotland Website that can be accessed via the link below.

Ward plans and Community information can also be obtained by using the link to access the website and then tab into 'your community' and enter your postcode to find the Bathgate Ward.

<http://www.scotland.police.uk/about-us/our-performance/>

ASB performance for period up to and including 31/01/2017.

Bathgate Ward - to end January 2017					
Month	Jan-17	LYTD	TYTD	% Change	
Youth Calls	16	178	348	96%	
All ASB Calls	103	1184	1345	14%	
Hate Crime	0	26	22	-15%	
Vandalism & Reckless Conduct	12	171	191	12%	
Fire-raising	0	11	16	45%	
Public Space Assaults	7	143	126	-12%	

ISSUES OF NOTE

- **Exceptional Reporting on the above**

January 2017

Youth Calls – increased by 96% in the year to date figures although there were 16 youth calls reported in January 2017 as opposed to 36 in October and there has been a gradual decrease in monthly youth calls since October, 14 in November and 9 in December. The significant figure is still being affected by the rise in calls in the main attributed to a specific group of teenagers who have caused ASB within the Town Centre, Wester Inch and in Boghall. Partnership work has continued since last report in addressing the offending behaviour of those involved which is reflected in the gradual decrease in calls. One youth has now, due to his continued ASB tendencies, went via a care home to secure accommodation and a number of others are currently being reviewed by Youth Justice Social Work.

ASB Calls – increased by 14% in the year to date. In January there were 103 calls which was a slight increase from 89 in both November and December but is still on a downward trend from 144 in October. Ward officers continue to monitor to deal with emerging trends. Again many of the calls re youths also have an effect on this figure.

Hate Crime – Decrease from last year to date. No crimes reported in January and 22 calls this year to date. There are no specific patterns however a number relate to Police officers recorded as complainers.

Vandalism / Reckless Conduct – small increase from last year to date with 20 more crimes reported year to date. It should be noted however that in November and January there were 2 separate reports of multiple vandalisms to vehicles, one in the Kirk Road area and the other in Wester Inch. Culprits were identified very quickly by Ward officers and arrested and reported accordingly.

Fire Raising – There were no incidents reported in January with 16 calls this year to date. A number of calls have related to wheelie bins being set on fire.

Public Space Assaults – reduction of 12% - 7 reported in January. This has been a recurring trend in the ward and is to be welcomed especially considering the night time economy in the town centre.

PREVENTION

- **Activities**

Reducing antisocial behaviour within our communities

The Ward officers and CAT continue to carry out high visibility patrols in identified locations for ASB. They have been concentrating activities in the Town Centre particularly in Whitburn Road, Kirkton Park and Balbardie Park.

The Ward Officers review all calls of ASB in an effort to identify offenders and will progress criminal complaints and ASB complaints to conclusion to ensure a positive outcome. This may involve reporting the person involved or tenancy warning via ASB legislation.

Reducing community and social harm caused by drug and alcohol misuse

The Ward Officers and CAT continue to carry out stop and searches to deter, disrupt, divert and detect offenders.

4 people were reported for drug offences in January with 3 being cannabis offences, 1 for possession of suspected MDMA (Ecstasy).

Making our Roads Safer

The Community team continue to carry out road checks to provide reassurance and carry out enforcement and education of young drivers to work towards reducing the communities fear in regards anti social driving by young persons.

Road Safety - Local officers have carried out Speed checks at various locations in the Ward and a number of Conditional offer tickets have been issued in the ward for a variety of Road Traffic offences and of these 11 have been for speeding.

In January a number of drivers have been reported for Road Traffic offences that could not be dealt with by ticket including driving whilst over drink drive limit, No insurance, Dangerous driving, Fail to stop for police and fail to stop / report after an accident.

Local Ward officers are tasked when available to patrol the Town Centre and resolve parking issues either by enforcement or educating drivers.

Of particular note have been a number of days of action regards inconsiderate and illegal parking within the Bathgate town centre area which was having a detrimental effect on local businesses. 51 parking tickets were issued over a 2 day period and since then around 130 tickets have been issued. This issue will continue to be monitored.

Prevent Violence (in the night time economy)

To further address the issue of alcohol related incidents in Bathgate Town Centre the Ward Officers in partnership with the Licensing department have increased monitoring of licensed premises in order that issues both positive and negative can be highlighted. This may lead to premises being taken to a licensing review however this is to ensure that local licensees understand their obligations to their patrons and to the wider Bathgate community and assist in making Bathgate safer.

Sadly in December there were 2 serious incidents in Bathgate town centre within a number of days. They were not related however the impact on Policing demand and the local community was considerable. The culprits have been arrested and are detained pending court cases.

- **Initiatives**

Reducing Anti Social Behaviour

The Community Policing Team work closely with the WLC NRT officer for the area and continue to challenge ASB in the home, issue tenancy warnings, and this can lead to Anti Social Behaviour Orders being issued.

There is presently one 'party house' identified in the area and a number of individuals have interim ASBO's in place regards their behaviour.

The Community Policing Team continues to make themselves visible and accessible to their community as they value the importance of public interaction and will attend community and resident meetings where possible.

The funded Ward officer and CAT officers work together and by involving partners from other agencies such as Social Work, Through Care After Care, NRT, WLYAP and WLDAS information is shared that will hopefully lead to a reduction in call volume and a change in direction for the offending youths.

Tackling Substance Misuse

The Community Policing Team will continue to carry out licensed premises visits and inspections to ensure licensees are supported and patrons can enjoy their night out safely.

Officers from the CAT and Ward officers will continue to carry out proactive high visibility patrols in areas identified by locals as being frequented by Drug users and dealers.

Tactics used

Street Briefings

Stop and Search (evidence based)

Door to door delivery of Crime Stopper literature to engage local community to report dealing. This is done in the streets occupied by people where Intel would suggest they are dealing.

Making our Roads Safer

The local CPT will continue to address identified issues of speeding by carrying out Hand Held Radar checks on main arterial routes into Bathgate.

Work continues at Primary Schools at key times in an effort to deter inconsiderate and unsafe parking by parents and guardians. Work is ongoing with Simpsons Primary School to improve issues at the drop off / pick up area.

Where hotspots are identified the local Ward Officers will liaise with Roads Policing to include on their patrol matrix to maximise opportunity of a police presence to address issue.

Prevent Violence (in the night time economy)

The Ward Officers continue to work at local events and are committed to policing the night time economy when on duty to provide a high visibility police presence in and around Bathgate to 'keep people safe'. The Night Time Economy plan used in Bathgate has been replicated elsewhere as it allows for a dedicated team patrolling the streets at key times for violence and disorder.

Ward officers are also involved in the Pubwatch scheme within the town.

Additionally there is ongoing work with the CCTV system in the town centre which is being upgraded and will lead to the cameras being monitored 24/7 in the coming months. The system is only monitored at present on an incident led basis.

Police Inspector Drew Elliot supported by Sergeant John Fleming leads local policing in Bathgate. Their depth of local knowledge and community focus will assist as we move forwards in the community-policing model.

The email for the Bathgate Community policing Team has not changed and although not a method for reporting crimes this can be used to make contact with the local officers.

BathgateCPT@Scotland.pnn.police.uk

We also request that people sign up and follow your local policing team on Twitter [@WestLothPolice](#) and Facebook – [West Lothian Police](#)

FORTHCOMING EVENTS

There will be activity in the coming months tackling bogus callers and door step crimes under the national campaign Operation Monarda. There will also be a focus on off road biking.

The Community Policing Team continue to focus on acquisitive crime and carry out follow up work after an incident to provide crime prevention in the area.

Your local community officers are contributors and partners in a number of local events and committees including Pub Watch, Town Centre Management groups, local events committees and strive to maintain local community contact whilst addressing issues of Anti Social Behaviour and criminality in Bathgate.

CONTACTS

Sector Inspector

Inspector Drew Elliot

Andrew.Elliot@Scotland.pnn.police.uk

Community Sergeant

Sergeant John Fleming

John.fleming@Scotland.pnn.police.uk

Community Policing Team Bathgate

Mail to:

BathgateCPT@Scotland.pnn.police.uk

Ward Officers – Constables Iain Law and Colin Moore are the community officers for the Bathgate ward.

In addition to this there are 10 Community Action Team West officers supervised by Sgt Hughes who are available to deal with community issues and hot spot tasking in the ward.

Bathgate Academy Youth Community Officer

Constable Darryl Macaulay



BATHGATE LOCAL AREA COMMITTEE

BATHGATE MULTI-MEMBER WARD PERFORMANCE REPORT

REPORT BY SCOTTISH FIRE AND RESCUE SERVICE

A. PURPOSE OF REPORT

To update the Bathgate Local Area Committee on the activity within Bathgate Multi-Member Ward for the period up to 31st December 2016.

B. RECOMMENDATION

That Committee Members are invited to note and provide comment on the Bathgate Multi-member Ward Performance Report.

C. SUMMARY OF IMPLICATIONS

I Council Values	<ul style="list-style-type: none">• Being honest, open and accountable• Focusing on our customers' needs• Making best use of our resources• Working in partnership
II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)	Quarterly reports on the Multi-member Ward Operational Plans are being produced to ensure delivery of the Local Fire and Rescue Plan, which is a statutory requirement of the Police and Fire Reform (Scotland) Act 2012.
III Implications for Scheme of Delegations to Officers	None.
IV Impact on performance and performance Indicators	WL CPP SOA Performance indicators.
V Relevance to Single Outcome Agreement	SOA1304_13 Number of deliberate fires per 100,000 population SOA1304_14 Number of accidental dwelling fires per 100,000 population.
VI Resources - (Financial, Staffing and Property)	The council contributes to directly and in partnership to the delivery of the Ward Plan
VII Consideration at PDSP	None
VIII Consultations	West Lothian Citizen's Panel Survey, July 2014.

D. TERMS OF REPORT

D.1 Background

Quarterly reports on the Multi-Member Ward Operational Plans have been produced by SFRS to ensure delivery of the Local Fire and Rescue Plan for West Lothian 2014 – 2017, which is a requirement under the Police and Fire Reform (Scotland) Act 2012, Section 41E.

D.2 Scottish Fire and Rescue Service (SFRS Bathgate Multi-member Ward Quarterly Report

Following the publication of the Bathgate Multi-member Ward Operational Plan, the Local Senior Officer for Falkirk and West Lothian has produced a Performance Report detailing activity against the key priorities.

The seven key priorities within the Bathgate Ward area are as follows:

Continuous Priority

- Local Risk Management and Preparedness.

High Priority

- Reduction of Dwelling Fires
- Reduction in Fire Fatalities and Casualties
- Reduction of Unwanted Fire Alarm Signals

Medium Priority

- Reduction of Deliberate Fire Setting
- Reduction of Fires in Non-Domestic Property
- Reduction in Casualties from Non-Fire Emergencies.

E. CONCLUSION

The Bathgate Multi-member Ward Performance Report aligns to the key priorities of the Local Fire and Rescue Plan for West Lothian 2014 – 2017, the West Lothian Strategic Assessment of Community Safety and continues with the excellent partnership working on Community Safety, which is evident in West Lothian.

F. BACKGROUND REFERENCES

None.

Ritchie Hall

Station Manager, Scottish Fire and Rescue Service

December 2016

Appendix 1 - Bathgate Multi-Member Ward Performance Report



West Lothian Council Area

Ward Performance Report

Year to Date October to December 2016

Bathgate

DISCLAIMER

The figures included in this report are provisional and subject to change as a result of quality assurance and review. The statistics quoted are internal management information published in the interests of transparency and openness.

The Scottish government publishes Official Statistics each year which allow for comparisons to be made over longer periods of time.

Please ensure any external partners in receipt of these reports are aware of this.

Introduction

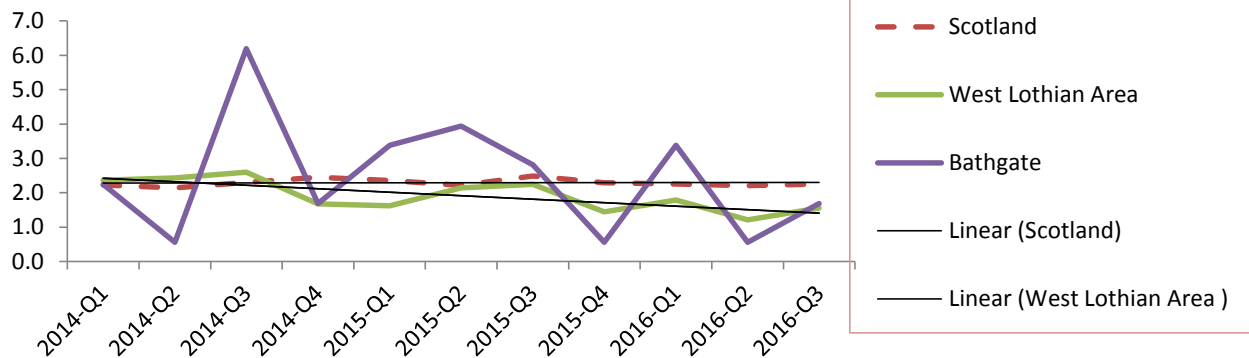
Welcome to the Scottish Fire and Rescue Service Ward Performance Report. This performance report is designed to provide citizens, stakeholders and partners with information relating to ward based activity undertaken by the Scottish Fire and Rescue Service.

In addition to historical ward based activity, this performance report provides information on the historic activity in the West Lothian Council area and Scotland. To allow benchmarking to be undertaken, the units of measurement in the performance graphs in the report are based on incidents/events per head of population.

Whilst using historic statistical benchmarking data, consideration must be taken of the somewhat random nature of fire related incidents and events, and how this can pose difficulties in interpreting emerging patterns and trends. This is of specific relevance where ward level data is analysed due to the relatively small number of actual incidents/events that occur in ward areas.

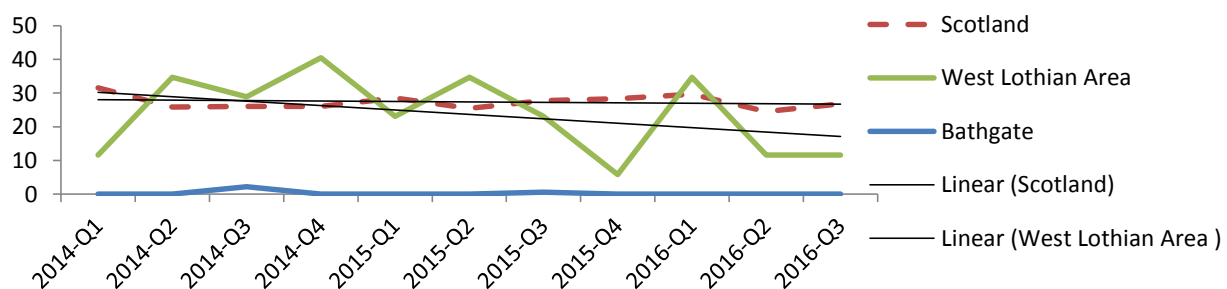
However, regardless of statistical anomalies, emerging patterns and trends in fire related incidents and events can assist the Scottish Fire and Rescue Service and Community Planning Partners plan and implement preventative intervention initiatives to target reducing fire related incidents and events.

Accidental Dwelling Fires Per 10,000 head of population



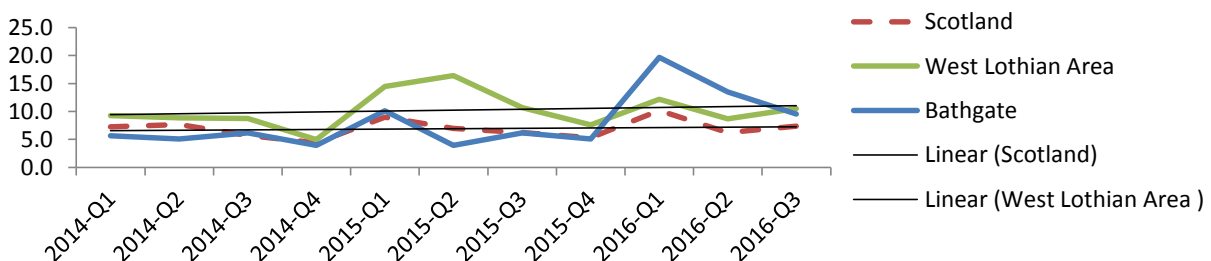
During the 2016-17 year to date reporting period SFRS have dealt with 3 accidental dwelling fire in comparison to 5 during 2015-16 year to date reporting period.

Fire Casualties and Fatalities Per 1,000,000 head of population



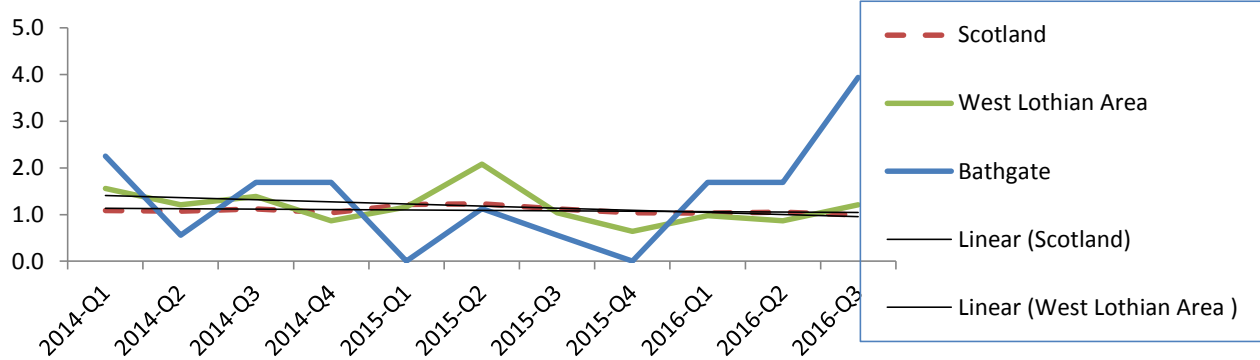
During the 2016-17 year to date reporting period SFRS have dealt with 1 casualties due to fire in comparison to 1 during 2015-16 year to date reporting period.

Deliberate Fires Per 10,000 head of population



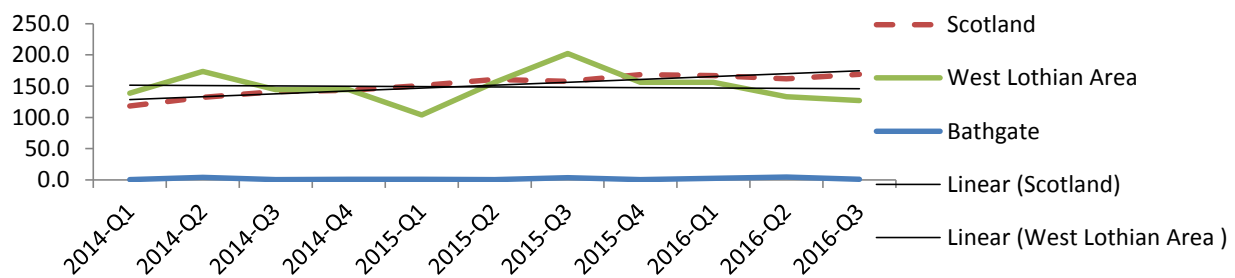
SFRS have dealt with 19 deliberate fires incidents during 2016-17 year to date reporting period in comparison to 11 during 2015-16 year to date reporting period.

Fires In Non Domestic Property Per 10,000 head of population



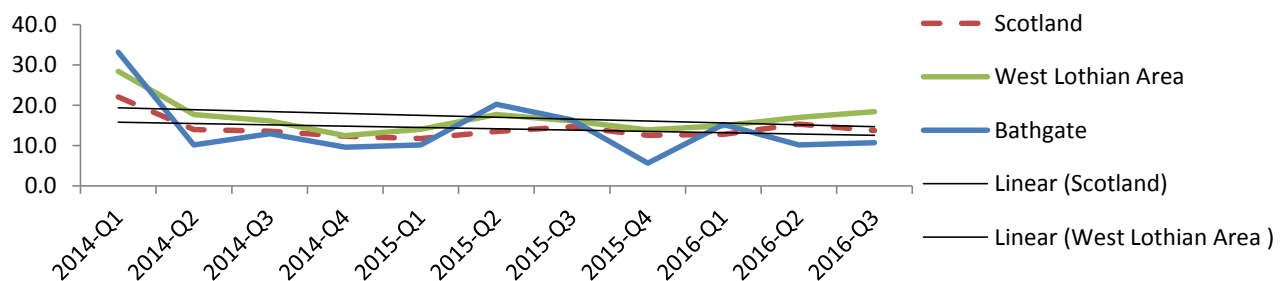
SFRS have dealt with 7 non domestic fires incident during 2016-17 year to date reporting period in comparison to 1 during 2015-16 year to date reporting period.

Non-fatal Non-Fire Emergencies Casualties Per 1,000,000 head of population



SFRS have dealt with 2 casualties from non-fire emergencies during 2016-17 year to date reporting period in comparison to 6 during 2015-16 year to date reporting period.

Unwanted Fire Alarm Signals Per 10,000 head of population



SFRS have dealt with 19 UFAS incidents during 2016-17 year to date reporting period in comparison to 29 during 2015-16 year to date reporting period.

Additional Comments

SFRS is committed to 'Working Together for a Safer Scotland' and to engage with business partners to reduce demand from Unwanted Fire Alarm Signals (UFAS).



West Lothian
Council

BATHGATE LOCAL AREA COMMITTEE

SERVICE UPDATE – NETS, LAND & COUNTRYSIDE

REPORT BY HEAD OF OPERATIONAL SERVICES

A. PURPOSE OF REPORT

To advise members of the recent activity of the NET's, Land & Countryside Services teams for the period 1st November 2016 – 31st January 2017.

B. RECOMMENDATION

The Local Area Committee is asked to:

1. Note the work carried out by the service within the local area.
2. Advise of any areas that require further information or investigation.

C. SUMMARY OF IMPLICATIONS

I Council Values	Focusing on our customers' needs; making best use of our resources; working in partnership
II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)	None
III Implications for Scheme of Delegations to Officers	None
IV Impact on performance and performance Indicators	None
V Relevance to Single Outcome Agreement	Relates to items 9 - We live our lives free from crime, disorder and danger & 12 – We value and enjoy our built environment and protect it and enhance it for future generations
VI Resources - (Financial, Staffing and Property)	In line with available revenue and capital budgets
VII Consideration at PDSP	None
VIII Other consultations	None

D1 Terms of Report

Report on activity for period 1st November 2016 – 31st January 2017.

D2 Grounds Maintenance Routine Works

All hedge cutting completed.
Shrub bed maintenance 50% complete.

The first herbicide application will start earlier than usual to minimise the use of Glyphosate. This should be achieved by applying a residual weedkiller when the beds are clean, rather than waiting until Spring when Glyphosate has to be included to kill any weeds that are present.

Grounds Maintenance Enquiries

In total 7 ground maintenance related enquiries were received and dealt with during this reporting period.

Flower Beds or Bulb Displays - 1
Grass Area Damaged - 1
Shrub Bed Overhanging Path – 2
Shrub Beds Not Maintained – 2
Weeds on Paths or Roads - 1

D3 Garden Maintenance Routine Works

The Garden Maintenance Scheme will commence in April 2017

Garden Maintenance Enquiries

In total 2 garden maintenance related enquiries were received and dealt with during this reporting period.

Garden Maintenance General Enquiries – 2

D4 Cleaner Communities Routine Works

Cleaner Communities staff continue to remove litter, fly tipping and debris on roads, footpaths and open spaces throughout the ward.

Cleaner Communities Enquiries

In total 170 street cleansing related enquiries were received and dealt with during this reporting period.

Dead Animals – 2
Dog Fouled Grass/Open Space – 2
Dog Fouling on Paths/Roads – 28
No Dog Fouling Sign Request - 1
New Dog Waste Bin Request – 3
Dog Waste Bin Overflowing – 11
Glass on Paths/Open Space – 8
Illegal Fly Tipping/Dumping – 77
Litter Bin Burnt/Damaged - 1
Litter Bin Full/Overflowing – 3

New Litter Bin Request - 1
Litter General Enquires – 4
Litter on Paths/Roads Verges – 5
Needles/Syringes Abandoned – 3
Street Sweeping Enquires – 7
Vehicle Abandoned – 10
Trolleys Dumped – 1
Env. Enforcement Officers – 3

All enquiries regarding fly-tipping if suitable evidence is found are investigated and pursued by Enforcement Officers. Dog fouling patrols are also carried out in an effort to identify anyone failing to clean up after their dog.

Enforcement Action

During the period 2 fixed penalty notices were issued for dog fouling offences and 1 fixed penalty was issued for a littering offence.

D5 Parks and Woodland Routine Works

There have been out of just under 200 works orders carried out over this period 19 arb/forestry team jobs carried out mainly pruning works were carried out in Bathgate/Boghall

Tree and Woodland Enquiries

Tree Advice or Consultations – 1
Tree Affecting Public Utility – 1
Tree Branches Overhanging – 4
Tree Broken, Damaged or Dead – 1
Tree Dangerous or Unsafe – 3
Tree Enquiries General – 3
Tree Leaves Causing Problems – 3
Tree Preservation Orders – 2
Tree Roots Causing Problems - 1

D6 Open Space and Cemeteries

Marchwood Crescent Park

The design for improvements is complete and approved. Planned improvements include new seating, creation of an informal kick-about area in car park, new vehicle barriers, new paths, and some planting. The next stage will be to invite contractors to tender. Works anticipated for late summer. Plan is available online.

Balbardie Park

Central Scotland Green Network (CSGN) are developing a master plan for park improvement on our behalf and will seek additional funding. The draft plan will be published online for comment in due course.

Open Space Enquiries (2)

Children Play Enquiries – 1
Public Park Enquiries – 1

Cemeteries Routine Works

Christmas wreath removal ongoing
Leaf removal ongoing
Lair re-instatement ongoing

Cemeteries Enquiries (16)

Bench Donations - 3
Cemeteries General Enquiries - 8
Lair Enquiries – 1
Lair Sunken or Uneven – 4

E CONCLUSION

Routine works for all areas are currently progressing as scheduled.

Staff have received and dealt with a number of customer enquires relating to various service areas throughout the period. They aim to maintain our strong performance dealing with enquiries within our target timescales

Improvements for Marchwood Crescent Park and Balbardie Park are scheduled.

F. BACKGROUND REFERENCES

Open Space Strategy

Capital Programme

Appendices/Attachments: None

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Jim Jack

Head of Operational Services

5th December 2016



BATHGATE LOCAL AREA COMMITTEE

HOUSING, CUSTOMER AND BUILDING SERVICES UPDATE

REPORT BY HEAD OF HOUSING, CUSTOMER AND BUILDING SERVICES

A. PURPOSE OF REPORT

To provide the Local Area Committee with an overview of the service activities within Bathgate ward.

B. RECOMMENDATION

The Local Area Committee is asked to note Housing, Customer and Building Service activity as detailed in the ward report for the period 1 October – 31 December 2016.

C. SUMMARY OF IMPLICATIONS

I	Council Values	Focusing on our customers' needs. Being honest, open and accountable. Providing equality of opportunities. Making best use of our resources. Working in partnership.
II	Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)	Housing (Scotland) Act 2001 Housing (Scotland) Act 2010
III	Implications for Scheme of Delegations to Officers	None
IV	Impact on performance and performance Indicators	There is no impact
V	Relevance to Single Outcome Agreement	There are positive impact on the following SOA indicators: SOA4 – we live in resilient, cohesive and safe communities SOA8 – we make the most effective use of resources by minimising our impact on the built and natural environment
VI	Resources - (Financial, Staffing and Property)	None
VII	Consideration at PDSP	Yes
VIII	Other consultations	N/A

D. TERMS OF REPORT

Housing Performance Information

The purpose of this report is to provide the Local Area Committee with an overview of the activities of Housing, Customer and Building Services, specific to the Bathgate Ward

Property Void & Let Performance: Mainstream Tenancies

Void Period	Oct 2016	%	Nov 2016	%	Dec 2016	%	WL Target %
0-2 wks	12	63.2%	5	71.4%	9	69%	55%
2-4 wks	0	0%	0	0%	1	8%	30%
4+ wks	7	36.8%	2	28.6%	3	23%	15%
Total Lets	19	100%	7	100%		100%	

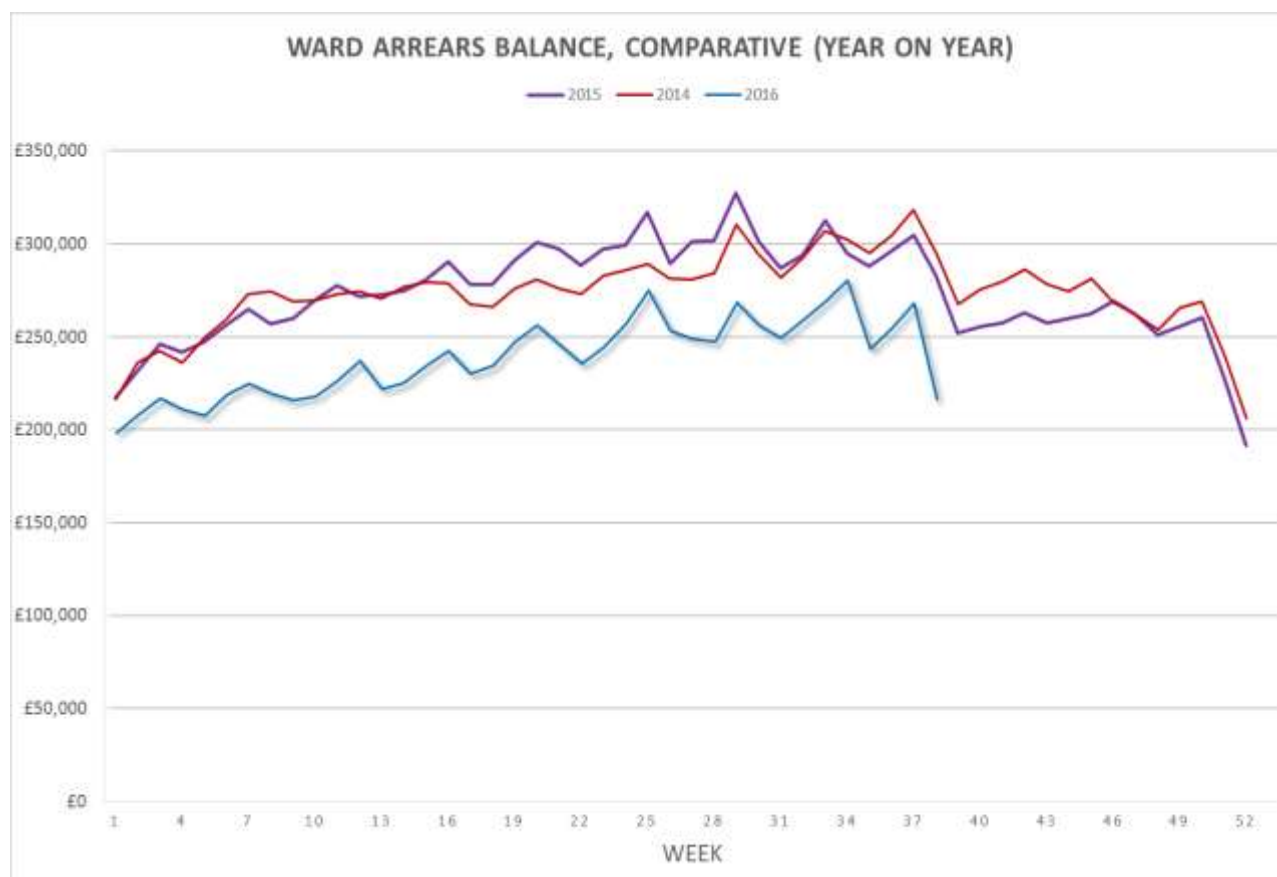
Property Void & Let Performance: Temporary Tenancies

Void Period	Oct 2016	%	Nov 2016	%	Dec 2016	%	WL Target %
0-2 wks	4	80%	7	87.5%	1	100%	80%
2-4 wks	1	20%	1	12.5%	0	0%	15%
4+ wks	0	0%	0	0%	0	0%	5%
Total Lets	5	100%	8	100%	1	100%	

Delays in re-letting can occur for a variety of reasons. The type or location of the property, the completion of void work or the identification of additional works not visible during the initial inspection. Ensuring that vulnerable persons are appropriately supported through the viewing and sign up process can also add to timeframes. Some of our applicants have specific support requirements which require detailed planning and co-ordination by both social work and housing services prior to tenancy commencement.

In the year to date there have been 126 mainstream tenancies and 41 temporary tenancies let by the Bathgate Team. There are currently 33 Policy Voids in the ward. Reasons include properties unable to let due Health & Safety reasons, being held for decant purposes at Rosemount Court and properties held to assist with decants due to remedial works.

Rent Arrears



	2015/16 (WK38)		2016/17 (WK38)	
Arrears Banding	Balance	Tenants In Arrears	Balance	Tenants In Arrears
£0.01 to £99.99	£20,138	396	£13,823	291
£100.00 to £299.99	£50,143	272	£43,044	231
£300.00 to £499.99	£36,407	94	£34,303	90
£500.00 to £749.99	£28,499	47	£33,563	90
£750.00 to £999.99	£23,820	27	£30,107	35
£1000.00 to £1999.99	£53,698	39	£38,449	27
£2000+	£70,451	24	£23,189	9
Total	£283,156	899	£216,478	773

The Ward position for Q3 of 2016/17 is £216,478. This is a decrease of -£66,678 on last year's position. The West Lothian overall position has decreased by £245,116 from last year and at week 38 was £1,562,678

While there are 36 serious arrears cases (£1,000+) it should be noted 68% of cases are in the lower bands (£300 or less).

Although overall the position remains positive and we are tracking below last year we will continue focusing on the following:

- Arrangements to pay - increase the visibility of tenants with arrangements within the performance model to identify trends in missed payments for follow up action
- Making best use of resources by considering communicating more with customers through email and telephone

- Increase Direct Debit Take Up by targeted work for example tenants who currently pay by Standing Order
- Benchmarking with other local authorities to ensure we identify and consider implementing any best practice
- Performance Monitoring and Reporting will be reviewed and where appropriate streamlined to ensure information is meaningful and robust to assist with improving rent arrears due.

Bathgate Area Team Activity

Officers in the team have a number of tenancies under supervision for issues such as child & adult protection, anti-social behaviour and poor tenancy conditions. Our officers' work with a range of services and agencies to ensure tenants and residents are fully supported, tenancies maintained and sustained as far as possible and appropriate action taken where necessary.

Rent arrears activity continues to be a weekly priority task for the team and will continue to work with all our tenants in offering the support, advice and assistance. Such assistance includes referrals for money and debt advice, benefit health checks, completion of income and expenditure to help set up a sustainable payment plan and where appropriate, assist with applications for Discretionary Housing Payments.

Capital Programme and New Build Council Housing

Local New Build Update

Site	No. Of Units	Site Start	No. of Houses Handed Over	Site Complete
Wester Inch	86	Enabling works are underway. Contract start date to be confirmed.	0	No
Glasgow Road	9	October 2015	9	October 2016
Rosemount Gardens	30	August 2014	30	May 2016

Capital Programme – Local Capital Upgrades

Following on from the completion in Balbardie Avenue last year, no other major programmes are occurring in the Bathgate area this year, but a share of all planned and high value reactive repair programmes take place in the area. Senior and vulnerable tenants are also benefitting from the Assisted Decoration Scheme.

Tenant Participation Update October – December 2016

The TP team have been very busy over this period and have been working alongside other parts of the service reviewing processes, visiting teams improving communication and joint working. We have undertaken local events including a session at the Regal in Bathgate and the Joint housing network had their festive event with 20 members attending including the homeless network.

Queue Busters sessions to support awareness and use of the new online Tenants Self-Service Portal took place during October, November and December. These sessions were arranged over peak periods to offer customers the opportunity to set up an account on site. The sessions were facilitated by members of the performance and change team and took place Bathgate, Strathbrock, Whitburn, Armadale and Livingston with contact made with over 770 customers.

Digital Inclusion Sessions - Three pilot sessions were held during October to encourage tenants to access and use the internet. This is a joint venture between Adult Basic Education and the Tenants Participation Team. The sessions were also used to promote the Tenants Self-Service Portal, the Tenants Facebook Group and to raise awareness of the tenant participation opportunities available. Evaluation in November will determine the benefit of further sessions.

The Tenant Facebook group continues to provide customers with an online area where they can receive important information, keep abreast of TP events and be consulted on housing matters. With 208 members it

remains the largest group of customers linked to TP. We are looking to continue to increase membership and the use of this method of consultation.

Good Neighbour Awards 2016 took place during October. The awards were held under a new format this year, enabling more of the finalists, their families and nominators to attend a formal reception hosted by Councillor George Paul within the Civic Centre. This was the seventh year of the awards, recognising local community activism and support. The overall award winner for 2016 was Louise Kelly from Livingston.

TIS AGM Showcase - The team were asked to present to the Tenants Information Service (TIS) AGM on the development of our tenants financial scrutiny model, following the successful application to the TIS Awards in June. The Service Development Officer delivered the presentation jointly with Alison Kerr from the Tenants Panel. The input was well received and may potentially generate benchmarking requests from other landlords and tenants groups.

Scottish Housing Regulator Visit Feedback - The Scottish Housing Regulator visited the council in September. Formal feedback on our ARC processes received in October was very positive, with no recommendations for improvement identified.

Tenants News & Landlord Report - Following changes, the autumn edition of Tenants News and Landlord Report were updated and issued during October.

The TPAS Awards 2016 took place 18th November at the Fairmont Hotel in St Andrews. Dyann Evans, Quality Development Officer, was awarded Runner-Up for the category of Tenant Participation Champion of the Year.

Annual Tenant Satisfaction Survey (ATSS) focus groups took place from September – December in various locations with approximately 30 tenants taking part. This formed part of the 2015 improvement plan and their views have been noted and will be taken on board when making recommendations. Feedback will be given to those who participated to inform them of how their opinions have helped influence changes to service delivery.

Safer Neighbourhood Team

The Safer Neighbourhood Teams (SNTs) across the nine Multi-Member Wards are an integral part of the Community Safety Unit and are a key feature of partnership working. In the Bathgate ward partnership working sees the local housing team, youth worker, council officer within the SNT and Police officers all working together to tackle anti-social behaviour in the ward.

WLC Officer based in SNT October – December 2016

An SNT officer has been working with a young lady who has learning difficulties and had been receiving harassment from young children that lived in the area. Support and advice was provided.

Regarding a reported ASB incident, a referral was made to victim support and neighbours statements obtained. Police officers spoke to young people alleged to be involved. Verbal warnings were given and the police spoke in the local schools regarding bullying. The officer issued 5 x verbal warnings, 2 x first warnings, prepared 3 disclosures for police information and prepared one case for legal as well as submitting 12 victim support referrals.

Following a complaint of noise from a TV, a visit was made to an alleged perpetrator and advice given re the siting of the TV, speakers and soundbar. Adjustments were made and the issue solved.

Repeat visits to young tenants in Boghall took place regarding their behaviour. When the behaviour remained unchanged and the complaints continued to be received, their behaviour was discussed with Open Door with the young tenants. The discussions resulted in the tenancy being ended.

A letter drop has been delivered in an area of the ward where there have been recent complaints of ASB relating to noise nuisance. Joint work has been carried out with CHO's in relation to three areas of Bathgate and work has also been carried out with Weslo & Barony regarding a professional concerns meeting. A number of warnings have been served in the ward (2 x first warnings and 1 x second warning) for continuing ASB.

Report of loud shouting from an RSL property in Bathgate was received. A letter drop was completed to neighbours, and complainants spoken to. The SNT officer liaised with the Housing Officer, Social Work and

NHS regarding ongoing support for the perpetrator. A Professional Concerns meeting was held between all partners and agreements made for progress to assist all parties.

E. CONCLUSION

To note the contents of the report.

F. BACKGROUND REFERENCES

None

Appendices/Attachments: None

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Tel: 01506 283414

Date: 13th March, 2017.



BATHGATE LOCAL AREA COMMITTEE

GENERAL UPDATE

REPORT BY HEAD OF PLANNING, ECONOMIC DEVELOPMENT AND REGENERATION

A. PURPOSE OF REPORT

To advise members of current activity in Bathgate, specifically the Partnership Centre and the Town Centre / Business Improvement District

B. RECOMMENDATION

The Local Area Committee is asked to:

1. Note the work carried out within Bathgate Partnership Centre.
2. Note the work carried out in Bathgate Town Centre.
3. Advise of any areas that require further information or investigation.

C. SUMMARY OF IMPLICATIONS

I Council Values	Focusing on our customers' needs. Being honest, open and accountable. Providing equality of opportunities. Making best use of our resources. Working in partnership.
II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)	Community regeneration and partnership activity reinforces the council's commitment to community planning at a local level.
III Implications for Scheme of Delegations to Officers	None
IV Impact on performance and performance Indicators	None
V Relevance to Single Outcome Agreement	We are better educated and have access to increased and better quality learning and employment opportunities. We live in resilient, cohesive and safe communities.

		We live longer, healthier lives and have reduced health inequalities.
		We make the most efficient and effective use of resources by minimising our impact on the built and natural environment.
VI	Resources - (Financial, Staffing and Property)	Activities will be delivered within partners' existing community planning resources.
VII	Consideration at PDSP	None
VIII	Other consultations	None

D1 Terms of Report

This report updates the LAC on specific local services viz Bathgate Partnership Centre and Town Centre.

D1.1 Bathgate Partnership Centre

Bathgate Partnership Centre welcomed 170,626 customers between June – December 2016. This averages 25,000 people a month. There were also 7,639 CIS transactions and 690 new members joined the library.

There were 1,074 over 50s participating in structured programmes within the Centre which included art classes, pilates and craft classes. There was also 910 children under 5 participated in a structured programmes including attending the playgroup , childminding groups, activities within Simpson Library.

In June 2016 a new MacMillan Cancer Information and Support Centre opened within Simpson Library of Bathgate Partnership Centre. This is run by volunteers and staff from the Advice Shop MacMillan Team. It holds two surgeries each week and is well attending by members of the community.

A new self service Payments Kiosk opened in November 2016 given customer alternative methods of paying their rent and council tax accounts.

The Summer Youth Programme took place for two weeks for 4th July – 15th July 2016. This was funded by Bathgate Community Centre Management Committee and was run by Karen Johnstone , Early Years Family Worker. The two week activity programme is opened up to children in the Bathgate Area – activities included bouncy castle, arts and crafts, 3d printing, baking, party animals

During the 6 month period various activities took part within the Bathgate Partnership Centre Library included:

- Making a Noise in Libraries – this event is an annual campaign that brings together public libraries and blind and partially sighted people in an effort to improve access to books and information. The theme for 2016 was “bridging the generation gap”. To take part in the event Simpson library held a musical performance by the 50+ network choir to a class of P3

students and a theatre performance by Firefly Arts to library visitors which included blind and partially sighted members of the public.

- Summer Reading Challenge – The Big Friendly Read. This event takes part annually challenging young people to read 6 books within 6 weeks. The theme for 2016 was Roald Dahl to coincide with the national celebration of 100 years from his birth. The event ended with a celebration day within the centre with certificates, medals, games and activities in the garden.
- Staff decorated Bathgate Partnership Centre and Simpson Library as part of the Bathgate Newlands Day Procession - “Best Decorated Business Premises”. They were delighted to receive third prize with their Charlie and the Chocolate Factory theme.
- 25 Book bug Classes took part including outreach session in Boghall Community Wing
- Book Week Scotland – Simpson Library had a book bug session and a Teddy Bear sleep over/picnic for young people to bring their teddy to the library for a sleepover.

D1.2 Bathgate Town Centre

This section provides a brief update on town centre related matters within Bathgate, most of which are discussed through the regularly Bathgate Town Centre Management Group.

Premises Improvement Scheme

The premises improvement scheme continues to be available to all traders and organisations e.g. eligible BID levy payers, within the defined Bathgate BID area, with applications / enquiries being actively encouraged throughout the year, and at present prior to the end of 31 March 2017. The scheme is administered by Enterprising Bathgate, the Bathgate Business Improvement District Company, which covers in excess of 400 local traders and organisations within Bathgate town centre. The grant assistance is made available to facilitate external and internal works to improve premises, and operates on a banding system, based on a 50% maximum grant. The initiative continues to be well subscribed and it is anticipated that the continuing improvements will result in an ongoing uplift in the physical appearance and attractiveness of Bathgate town centre which, in turn, will boost the confidence and economic performance of local traders, established and new.

Bathgate Events

Council officers in Economic Development, in collaboration with other stakeholders, continue to be involved in forthcoming and planned town centre events in Bathgate. Since the last report made to the LAC in late 2016, the annual festive and shop local event was held on Saturday 26 November 2016. This was once again a combined community event, organised in collaboration by West Lothian Council and Enterprising Bathgate, and included the traditional Santa Parade, Grotto, Street and Family Entertainment, Torchlight Procession and the Christmas tree lights

switch-on. In contrast to last year, the 2016 event was blessed with a more favourable climate which resulted in a longer dwindling time for visitors. Following a debriefing, it is proposed that the 2017 event will revert back to the first Saturday in December, thereby anticipating a wider community and school participation in the proceedings.

Looking ahead, the West Lothian Highland Games (27th May) and Bathgate Procession & John Newland Festival (3rd June) are all now in preparation. It has unfortunately been confirmed by the Bathgate Music Festival Committee that despite the most successful festival to date, in September 2016, the event will be taking a break in 2017, to re-energise and seek to bring on more resource and membership to the Committee, who all work voluntarily to bring this wonderful event to fruition. It is understood at this time that Party in the Park will continue at Kirkton Park.

Fairtrade Fortnight 2017 runs from 27 February to 12 March 2017 during which time Bathgate Fairtrade town group and other community groups will be running a number of local events, with the specific aim to ask local people to place ***Fairtrade in their break*** by supporting a fair living for the farmers and people who produce the tea, coffee, cocoa, sugar and fruit and other products that we consume on a daily basis. Fairtrade Fortnight is being promoted additionally locally through the use of branded street banners within the Pedestrian precinct and town centre.

E CONCLUSION

F. BACKGROUND REFERENCES

None

Appendices/Attachments: None

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Craig McCorriston
Head of Planning, Economic Development and Regeneration
17 February 2017

BATHGATE LOCAL AREA COMMITTEE WORKPLAN 2016-17

	Issue	Purpose	Lead Officer	Date	Referral
1	Housing Report	Quarterly update on housing issues	Head of Housing, Customer and Building Services	March 2017	
2	Police/NRT Report	Quarterly update on police/SNT activity	Inspector Andrew Elliot	March 2017	
3	Fire Service Report	Report Update on operational plan for 2014-17	Station Manager Hall	March 2017	
4	Nets, Land and Countryside Services	Quarterly update on NETS activity	Head of Operational Services	March 2017	
5	General update	Update on local activity	Ian Hepburn	March 2017	
6	Housing Report	Quarterly update on housing issues	Head of Housing, Customer and Building Services	June 2017	
7	Police/NRT Report	Quarterly update on police/SNT activity	Inspector Andrew Elliot	June 2017	
8	Nets, Land and Countryside Services	Quarterly update on NETS activity	Head of Operational Services	June 2017	
9	Fire Service Report	Report Update on operational plan for 2014-17	Station Manager Hall	June 2017	
10	Presentation on Bathgate High School attainment etc	Bathgate High School attainment etc	Grant Abbott	June 2017	