



## ***Broxburn, Uphall and Winchburgh Local Area Committee***

West Lothian Civic Centre  
Howden South Road  
LIVINGSTON  
EH54 6FF

13 February 2017

A meeting of the **Broxburn, Uphall and Winchburgh Local Area Committee** of West Lothian Council will be held within **Council Chambers, West Lothian Civic Centre**, on **Thursday 16 February 2017** at **9:00 a.m.**

For Chief Executive

### **BUSINESS**

#### **Public Session**

1. Apologies for Absence
2. Declarations of Interest - Members should declare any financial and non-financial interests they have in the items of business for consideration at the meeting, identifying the relevant agenda item and the nature of their interest.
3. Order of Business, including notice of urgent business
4. Confirm Draft Minute of Meeting of Broxburn, Uphall and Winchburgh Local Area Committee held on 24 November 2016 (herewith).
5. Macmillan Cancer Information and Support Service
  - (a) Presentation by Advice Shop on Macmillan Cancer Information and Support Service at Strathbrock Partnership Centre (herewith)
6. Police Scotland Update - Report by Inspector Scott Robertson (herewith)
7. Scottish Fire and Rescue Service - Performance Update Report (herewith)

DATA LABEL: Public

8. Edinburgh Airport 'Airspace Change Programme' Consultation - Report by Head of Planning, Economic Development & Regeneration (herewith)
9. Housing Building and Customer Services Update - Report by Head of Housing, Building and Customer Services (herewith)
10. Service Update - NETS, Land & Countryside - Report by Head of Operational Services (herewith)
11. West Lothian Villages Improvement Fund - Applications - Report by Head of Planning, Economic Development & Regeneration (herewith)
12. Workplan (herewith)
13. Ecclesmachan Road Safety Review - Report by Head of Operational Services (herewith)

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NOTE      **For further information please contact Elaine Dow on 01506 281594 or email [elaine.dow@westlothian.gov.uk](mailto:elaine.dow@westlothian.gov.uk)**

MINUTE of MEETING of BROXBURN, UPHALL AND WINCHBURGH LOCAL AREA COMMITTEE of WEST LOTHIAN COUNCIL held within COUNCIL CHAMBERS, WEST LOTHIAN CIVIC CENTRE, on 24 NOVEMBER 2016.

Present – Councillors Alexander Davidson, Chair, Diane Calder and Janet Campbell

Apologies – Councillor Tony Boyle

In attendance

Alan Bell, Lead Officer, West Lothian Council

Douglas Grierson, Community Regeneration Officer, West Lothian Council

Phyllis McFadyen, Area Housing Manager, West Lothian Council

Daniel McComisky, Cleaner Communities Manager, West Lothian Council

Christopher Nelson, Senior Advisor, Income Maximisation Team, WLC

Inspector Scott Robertson, Police Scotland

Alan Cunningham, Station Manager, Scottish Fire and Rescue Service

1. DECLARATIONS OF INTEREST

No declarations of interest were made.

2. MINUTE

The committee confirmed the minute of its meeting held on 8 September 2016 as being a correct record. The minute was thereafter signed by the Chair.

3. POLICE SCOTLAND UPDATE

The committee considered a report (copies of which had been circulated) by Inspector Scott Robertson providing an update on performance, activities and issues in the ward up to 31 October 2016.

The report provided statistics for the period up to 31 October 2016 with comparative figures for the same period in 2015, noting that there was a reduction in incidents relating to vandalism and reckless conduct. The report also highlighted details involving a number of other initiatives which included matters relating to violence, road safety, dishonesty and drug dealing and misuse.

The report concluded by providing information relating to a pilot project involving both police and fire services undertaking joint cycle patrols in the Broxburn ward with a particular emphasis on engaging youths in hot spot areas.

Inspector Robertson then responded to questions from members confirming that a rejuvenated plan had been put in place to target off-road motorcycle users. Members of the public were still encouraged to report any incidents.

Decision

To note the contents of the report.

4. SCOTTISH FIRE AND RESCUE SERVICE - PERFORMANCE UPDATE

The committee considered a report (copies of which had been circulated) by the Station Manager, Scottish Fire and Rescue Service, providing details on the activity within the ward for the period up to 30 September 2016. The appendix to the report provided performance information relating to the work undertaken by the service in Broxburn, Uphall and Winchburgh ward area for the reporting period. In addition to the ward based activity information the performance report also compared information relating to the same reporting period the previous year in West Lothian area and Scotland.

The committee noted that there was a 25% reduction in accidental dwelling fires compared to the same period the previous year. Accidental dwelling fire casualties and fatalities continued to be maintained at zero casualties. The statistical information provided emerging patterns and trends in fire related incidents and events which assisted the Scottish Fire and Rescue Service and Community Planning Partners to plan and implement preventative intervention initiatives to target reducing fire related incidents and events.

The Station Manager advised that a reduction had been noted in the statistics for the same period the previous year which was due to staff engaging with business partners and providing support in the community to reduce fire related incidents. Ongoing work with colleagues from Police Scotland on the joint cycle patrol initiative continued to raise awareness in the community. An open day was also being arranged at Broxburn Fire Station in March/April 2017.

The Station Manager then responded to questions from members of the committee providing details of the work carried out with staff in council buildings to reduce the number of unwanted fire alarm incidents. The Scottish Fire and Rescue Service would continue to carry out visits and implement preventative interventions in the ward area to raise awareness to help reduce fire related incidents.

Decision

To note the contents of the report.

5. NETS, LAND & COUNTRYSIDE SERVICE UPDATE

The committee considered a report (copies of which had been circulated) by the Head of Operational Services providing details of the activity of the NETs, Land & Countryside Service for the period 1 August to 31 October 2016.

The report provided details of the work carried out in relation to grounds maintenance, garden maintenance, cleaner communities, parks, woodland and open spaces and cemeteries enquiries.

The report confirmed that grass cutting and weed spraying for the season had finished and winter hedge pruning and shrub bed maintenance works were commencing. The garden maintenance scheme grass cutting for the season was now also complete. Environmental Wardens have been involved in a number of community projects within the ward with the aim of raising awareness of environmental issues.

The Cleaner Communities Manager then responded to questions from members of the committee.

The Chair, on behalf of the committee, recorded a note of thanks to all NETs, Land & Countryside staff for the excellent service provided.

It was recommended that the Local Area Committee note the work carried out to date and the future planned work.

#### Decision

To note the contents of the report.

### 6. HOUSING BUILDING AND CUSTOMER SERVICES UPDATE

The committee considered a report (copies of which had been circulated) by the Head of Housing, Building and Customer Services providing an update of the service activities within the ward for the period 1 July to 30 September 2016.

The report provided details of the property void and let performance for both mainstream and temporary tenancies for the months of July, August and September 2016 noting that there were 9 policy voids in the ward for various reasons such as decant, structural, asbestos and electrical issues.

In relation to rent arrears the report provided a graph comparing rent arrears to the same period in 2014 and 2015. An increase in rent arrears for the ward area was reported on last year's position however, the West Lothian overall position had decreased from last year. Rent arrears activity continued to be a weekly priority task for the team and support would continue to be provided to tenants on referrals for money, energy and debt advice, benefit health checks, completion of income and expenditure to help set up a sustainable payment plan and where appropriate, assistance with applications for Discretionary Housing Payments. The Housing Manager advised that staff would continue to work in partnership with colleagues from the Advice Shop to provide financial advice and support to tenants.

The Housing Manager then provided members with details of the capital programme and new-build council housing within the ward area. Details

of other notable activity in the ward were outlined in the report which included an update relating to tenant participation and the work carried out by the Safer Neighbourhood Team.

The Housing Manager then responded to questions from members of the committee. In response to a question about the number of 4 bedroom properties that would be available within Kirkhill, Broxburn site, it was confirmed that there would be 17 available. However allocation of the properties were dependant on the handover from the contractor. The Housing Manager undertook to provide members with details of the number of 4 bedroom houses that had been, or were due to be, released within the Kirkhill, Broxburn, site.

The committee acknowledged the excellent work carried out in terms of the Capital Programme refurbishment work in the ward area.

The Local Area Committee was asked to note the Housing, Building and Customer Service activity detailed in the ward report for the period 1 July to 30 September 2016.

#### Decision

1. To note the contents of the report; and
2. To note that the Housing Manager undertook to provide members with details of the number of 4 bedroom houses released or due to be released at Kirkhill, Broxburn site.

#### 7. EDINBURGH AIRPORT 'LETS GO FURTHER' AND AIRPORT MASTERPLAN CONSULTATION

The committee considered a report (copies of which had been circulated) by the Head of Planning, Economic Development and Regeneration providing an update on the position regarding Edinburgh Airports' airspace change programme and related 'Lets' Go Further' consultation. The report also highlighted that on 11 November 2016 Edinburgh Airport launched a public consultation on a new draft masterplan and confirmed that a response to that consultation would be progressed via the Council Executive.

The report advised that the second phase of the 'Lets' Go Further' airspace change programme consultation was awaited. This would provide detailed proposals for revised flightpaths within the wide 'envelopes' identified in phase 1. Changing flightpaths and increasing flight numbers had implications for West Lothian residents, in particular those residing in areas not previously subjected to routine overflight.

A report was being prepared for the Council Executive on the council's response to Edinburgh Airport's consultation on its 2016 Masterplan.

The report highlighted that West Lothian benefitted from the proximity of Edinburgh Airport, making it a more attractive place from which to do business, providing travel services and providing direct and indirect jobs

for West Lothian residents, however, concerns raised during the trial change of flightpath demonstrated significant negative impact for many residents.

During the course of the discussion the elected members requested that they be given the opportunity to have their views considered prior to a report being submitted to the Council Executive on the council's response to Edinburgh Airport's consultation process. It was also recommended that other Local Area Committees affected by the revised flightpaths should also be consulted prior to the report being submitted. The Lead Officer undertook to forward this request to the Senior Environmental Health Officer recommending that officers engage directly with Local Area Committee members.

The Local Area Committee was asked to note the contents of the report in relation to the current position with Edinburgh Airport's Airspace Change Process and associated 'Lets' Go Further' consultation and the planned submission of a report on the Edinburgh Airport Masterplan consultation to the Council Executive for approval of the council's response.

#### Decision

1. To note the contents of the report; and
2. To note that the Lead Officer undertook to forward the views of the elected members to the Senior Environmental Health Officer to allow them, and other Local Area Committee members affected by the revised flightpaths, the opportunity to be consulted prior to the council's consultation response being submitted.

#### 8. ADVICE SHOP SERVICE UPDATE

The committee considered a report (copies of which had been circulated) by the Head of Finance and Property Services providing details of the work undertaken by the Advice Shop Service from April 2015 to March 2016.

The report and attached appendices summarised the work carried out in the Advice Shop service in the Broxburn, Uphall and Winchburgh ward area and also provided an overview of the Advice Shop Service as a whole.

The Senior Advisor advised that the Advice Shop helped 1,205 customers to manage their money and to resolve benefit problems which was an increase of 21% on the previous year. This was as a result of the increased sessions held at the Business Gateway, Broxburn. The service also worked with 57 families in the ward area to support them to sustain their home, which was an increase of 33%. Future proposals for the service were to introduce a Macmillan Information Advice Session in Strathbrock Partnership Centre and further develop Broxburn Business Gateway and Families Included sessions to maximise the support offered to clients. Work would also continue with the Jobcentre Plus in Broxburn

to increase referrals and offer drop-in sessions at the local Jobcentre Office. All activity across the service was informed and prioritised by the 'Better off: West Lothian Anti-Poverty Strategy' aimed to help minimise the impact of poverty on the people of West Lothian.

The Senior Advisor then responded to questions from members of the committee. The committee commended the Advice Shop Service for the excellent work carried out, in particular the support provided by the Macmillan Information and Support Services. A suggestion was made for refresher briefing sessions to be given to district nurses in the area to make them aware of the support offered by the Macmillan Information Advice Service. The committee also noted the excellent working relationship with staff in the Jobcentre Plus, Broxburn and the ongoing work carried out in the community with key partner agencies to provide advice and support to the most vulnerable people in the community.

The Local Area Committee was asked to note the contents of the report and the provision in the ward and to note the impact provision was having in terms of supporting the outcomes of the 'Better Off: Anti-Poverty Strategy'.

#### Decision

1. To note the contents of the report; and
2. To commend staff within the Advice Shop Service for the excellent work carried out in the community.

### 9. PENSIONERS' GROUPS CHRISTMAS FUND ALLOCATIONS 2016

The committee considered a report (copies of which had been circulated) providing details of the allocations that were being made from the Pensioners' Groups Christmas Fund 2016 to groups in the Broxburn, Uphall and Winchburgh ward, Livingston-wide groups and West Lothian-wide groups. Appendix one to the report provided details of the organisations to be supported within the ward area and the allocation to each. Appendix two to the report provided details of the Livingston-wide and West Lothian-wide organisations to be supported.

A full report on the final allocations would be made to the Voluntary Organisations PDSP in December 2016. Letters were issued to groups on 31 October 2016 advising them of the amount of funding they would receive and payments would be made directly to the bank accounts of groups during November via PECOS.

The committee was asked to note that eleven application forms were issued to groups across Broxburn, Uphall and Winchburgh ward of which ten had been returned. The proposal was that the ten groups that applied would be supported.

#### Decision

To note the contents of the report.



10. WORKPLAN

The committee noted the workplan (copies of which had been circulated).

Councillor Calder requested that a report on Ecclesmachan Road Safety and Access Issues be included on the agenda for the next meeting of the Local Area Committee scheduled to be held on 16 February 2017.

The Lead Officer undertook to contact Operational Services to request that a report be submitted to the next meeting.

Decision

1. To note the contents of the workplan; and
2. To agree that the Lead Officer would contact Operational Services to request that a report on Ecclesmachan Road Safety and Access Issues be included on the agenda for considered at the next meeting of the LAC scheduled to be held on 16 February 2017.



# Macmillan @ West Lothian

Broxburn LAC, 16 February 2017

**WE ARE  
MACMILLAN.**  
CANCER SUPPORT

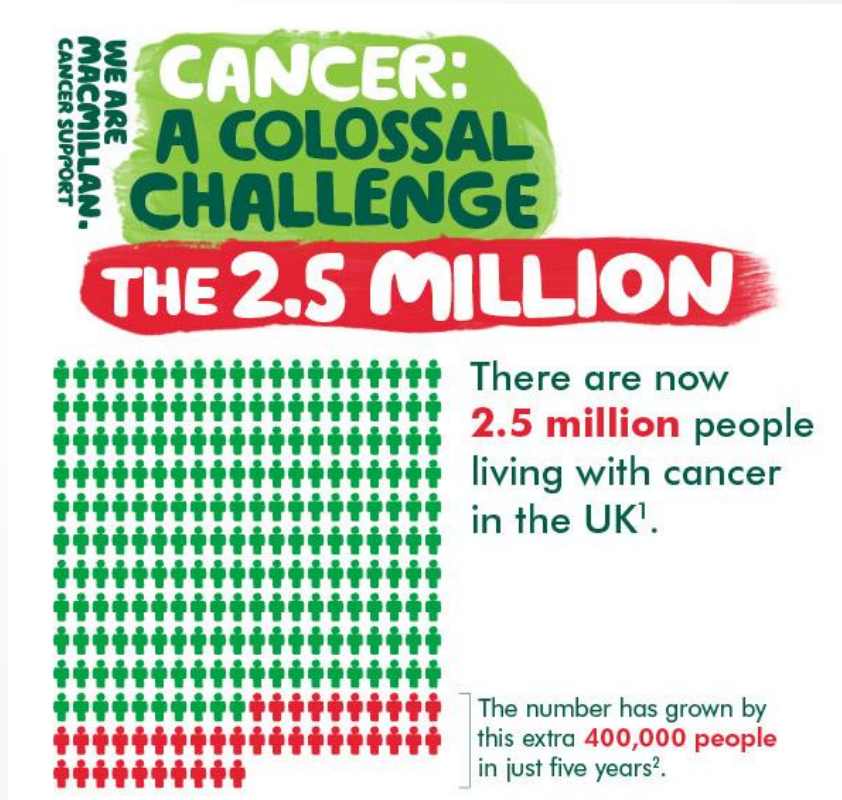


[westlothian.gov.uk](http://westlothian.gov.uk)



West Lothian  
Council

# Cancer – the UK picture



222 000 people in Scotland  
**5400 people in West Lothian**

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CANCER SUPPORT

# Cancer – the UK picture

## There's good news...

The number of people living with cancer is going up partly because more people are **surviving** cancer for longer.



People with cancer now live an average of 10 years after diagnosis, compared with just one year in the 1970s<sup>3</sup>.

## ...but also bad news...

More and more people are getting cancer in the first place, and many are left with serious long-term side-effects.



By the end of 2016, there will be more than **1,000 people diagnosed** with cancer **every day** in the UK<sup>4</sup>.

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CANCER SUPPORT**

# Impact of cancer

- Long term health consequences
- Emotional toll
- Financial implications
- Employment
- Isolation
- Practical issues

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# Cancer information and support

- 87% of people affected by cancer want to know more about their disease.
- 74% of people affected by cancer receive no information about financial issues
- More than half receive no information about emotional support
- Half don't receive information about practical support

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CANCER SUPPORT

# Macmillan @ West Lothian

- Aims to ensure that anyone affected by cancer in West Lothian has access within their local community to quality cancer information and emotional and practical support

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CANCER SUPPORT**



# Macmillan @ West Lothian

- Delivered by WLC
- Funded by Macmillan Cancer Support
- Staffed by 1.5 fte members of staff
- 4 drop in services in partnership centres in WL
- Information points in public places, signposting to drop in services
- Advisory Group
- Volunteers have key role in delivery

**WE ARE  
MACMILLAN.  
CANCER SUPPORT**



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Council

# Macmillan @ West Lothian

## What we provide

### Support

- Emotional support
- A listening ear
- Time to talk
- Referrals to appropriate services
- Local access to skilled counselling in partnership with Cancer Support Scotland

### Information

- Macmillan information booklets
- Guided internet access
- Local support services information

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MACMILLAN.  
CANCER SUPPORT**

# Who can use the service?



People with a cancer diagnosis at any point in cancer journey



Family members



Carers



Friends



Health Professionals & Care Worker



People worried about cancer

**Anyone affected by cancer**

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CANCER SUPPORT**

# Bathgate Partnership Centre

- First drop in venue
- Opened May 2016
- Bespoke seating unit created by WLC staff & apprentices
- Macmillan branding

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# Volunteers

- Vital to the success of the project
- Aim to recruit 30 volunteers over the life of the project
- Initial roles – Information & Support Volunteer, Community Champion
- Recruitment process
- Initial Training
- Ongoing support and accreditation

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MACMILLAN.**  
CANCER SUPPORT

# Areas of work

- Work towards quality standards
- Engage with users
- Develop relationships with partners
- Develop relationships with health/social care/council staff
- Engage local community

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CANCER SUPPORT



**NO ONE  
SHOULD FACE  
CANCER  
ALONE**

**WE ARE  
MACMILLAN.  
CANCER SUPPORT**





**DATA LABEL: PUBLIC**



**Broxburn, Uphall & Winchburgh , LOCAL AREA COMMITTEE**

**REPORT BY PI Scott Robertson**

**A. PURPOSE OF REPORT**

The purpose of this report is to provide the Local Area Committee with an update on performance, activities and issues across the Ward for the period up to 31<sup>st</sup> January 2017

**B. RECOMMENDATION**

It is recommended that the Local Area Committee notes the content of the report.

**C. SUMMARY OF IMPLICATIONS**

<b>I</b>	<b>Council Values</b>	Focusing on our customers' needs; being honest, open and accountable; making best use of our resources; and working in partnership
<b>II</b>	<b>Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	None.
<b>III</b>	<b>Implications for Scheme of Delegations to Officers</b>	None.
<b>IV</b>	<b>Impact on performance and performance Indicators</b>	Performance relative to the 5 Year Average; set out in the report.
<b>V</b>	<b>Relevance to Single Outcome Agreement</b>	We live our lives free from crime, disorder and danger; we take pride in a strong, fair and inclusive society
<b>VI</b>	<b>Resources - (Financial, Staffing and Property)</b>	None.
<b>VII</b>	<b>Consideration at PDSP</b>	None.
<b>VIII</b>	<b>Other consultations</b>	None.

**D. TERMS OF REPORT**

Inspector Scott Robertson

### **NATIONAL PRIORITIES – DELIVERED LOCALLY**

Based on our assessment of national priorities, the following have been identified for tailored action for the communities of West Lothian:

- Violence
- Public protection
- Terrorism
- Serious and organised crime groups
- Antisocial behaviour
- Drug and alcohol misuse

### **WEST LOTHIAN PRIORITIES**

The community priorities identified for West Lothian through our Community Planning Partnership are:

- Reducing community and social harm caused by drug and alcohol misuse
- Protecting vulnerable groups
- Reducing antisocial behaviour within our communities
- Reducing casualty rates from fires and road traffic collisions

### **COMMUNITY ENGAGEMENT PRIORITIES**

Broxburn, Uphall and Winchburgh

- Violence, Disorder and Antisocial Behaviour
- Substance Misuse
- Acquisitive Crime
- Road Safety

## 1.1 Community Safety Unit – ASB Data

West Lothian (Up to and Including 31.01.17)						
Month	Jan-17	Jan-16	% Change	TYTD	LYTD	% Change
Youth Calls	160	145	10%	2341	2130	10%
All ASB Calls	800	786	2%	9078	8662	5%
Hate Crime	27	11	145%	203	165	23%
Vandalism & Reckless Conduct	130	125	4%	1337	1329	1%
Fire-raising	4	4	0%	94	89	6%
Public Space Assaults	73	37	97%	833	762	9%

Broxburn Ward						
Month	Nov-16	Nov-15	% Change	TYTD	LYTD	% Change
Youth Calls	12	18	-33%	287	212	35%
All ASB Calls	74	89	-17%	890	766	16%
Hate Crime	0	3	-100%	16	8	100%
Vandalism & Reckless Conduct	14	11	27%	109	147	-26%
Fire-raising	0	0	0%	10	13	-23%
Public Space Assaults	6	10	-40%	54	49	10%

Broxburn Ward						
Month	Dec-16	Dec-15	% Change	TYTD	LYTD	% Change
Youth Calls	14	16	-13%	301	228	32%
All ASB Calls	64	56	14%	954	822	16%
Hate Crime	4	4	0%	20	12	67%
Vandalism & Reckless Conduct	7	11	-36%	116	158	-27%
Fire-raising	0	0	0%	10	13	-23%
Public Space Assaults	8	8	0%	63	57	11%

Broxburn Ward						
Month	Jan-17	Jan-16	% Change	TYTD	LYTD	% Change
Youth Calls	15	16	-6%	316	244	30%
All ASB Calls	84	89	-6%	1038	911	14%
Hate Crime	3	1	200%	23	13	77%
Vandalism & Reckless Conduct	7	7	0%	123	166	-26%
Fire-raising	1	1	0%	11	14	-21%
Public Space Assaults	2	3	-33%	67	60	12%

## **2 Local Priorities**

### **2.1 Violence, Disorder and Antisocial Behaviour**

Within this reporting period the Police have been working closely with our council colleagues to address ongoing Antisocial Behaviour. This has resulted in two flats being handed back to the council following Anti-Social Behaviour Warnings, one from McFarlane Place and the other from Curran Crescent. One further person was remanded in custody following a breach of an existing Anti Social Behaviour order granted by the court from McLeod Street.

One Section of the Festive Initiative focused on Licensed Premises and the dedicated resource plan included regular visits to the Licensed Premises throughout West Lothian and the Broxburn Ward.

### **2.2 Road Safety**

Patrols have been continuing at Local Schools with regards to dangerous and indiscriminate parking by both funded and non funded officers from community policing.

Officers have charged a young person with driving an off road motorbike on the road in the Wyndford Avenue area. This coupled with extra patrols in the area have resulted in a drop off in calls of this nature in the area.

### **2.3 Dishonesty**

There have been a few isolated incidents of bogus workmen activity in the Dechmont area. Following these reports a number of individuals were detained and interviewed by the Police in relation the incidents. Letter drops were carried out in the area and funded officers have been working closely with the community council and are having a drop in on the 18<sup>th</sup> February at the Café.

### **2.4 Drug Dealing and Misuse**

Operation Borah continues to target Cannabis cultivations and is ongoing within the Broxburn Sector.

### **3.0. Other..**

Operation Fearless is a bespoke reporting tool for 11-16 year olds to anonymously pass information on crime that is affecting them. It is supported by a website with information/online reporting tools and a variety of social media.

Inspector Scott Robertson

This is currently being delivered by peers In Broxburn Academy and is supported by Crimestoppers and Police Scotland.

#### **4 Contacts**

Details of your Community Policing team can be found at:

<http://www.scotland.police.uk/your-community/the-lothians-and-scottish-borders/west-lothian/linlithgow/>

Email: <mailto:BroxburnUphallWinchCPT@Scotland.pnn.police.uk>

You can also follow us on Twitter: @WestLothPolice

Tel: 101





## **BROXBURN, UPHALL AND WINCHBURGH LOCAL AREA COMMITTEE**

### **BROXBURN, UPHALL AND WINCHBURGH MULTI-MEMBER WARD PERFORMANCE REPORT**

#### **REPORT BY SCOTTISH FIRE AND RESCUE SERVICE**

##### **A. PURPOSE OF REPORT**

To update the Broxburn, Uphall and Winchburgh Local Area Committee on the activity within Broxburn, Uphall and Winchburgh Multi-Member Ward for the period up to 31<sup>st</sup> December 2016.

##### **B. RECOMMENDATION**

That Committee Members are invited to note and provide comment on the Broxburn, Uphall and Winchburgh Multi-member Ward Performance Report.

##### **C. SUMMARY OF IMPLICATIONS**

<b>I Council Values</b>	<ul style="list-style-type: none"><li>• Being honest, open and accountable</li><li>• Focusing on our customers' needs</li><li>• Making best use of our resources</li><li>• Working in partnership</li></ul>
<b>II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	Quarterly reports on the Multi-member Ward Operational Plans are being produced to ensure delivery of the Local Fire and Rescue Plan, which is a statutory requirement of the Police and Fire Reform (Scotland) Act 2012.
<b>III Implications for Scheme of Delegations to Officers</b>	None.
<b>IV Impact on performance and performance Indicators</b>	WL CPP SOA Performance indicators.
<b>V Relevance to Single Outcome Agreement</b>	SOA1304_13 Number of deliberate fires per 100,000 population SOA1304_14 Number of accidental dwelling fires per 100,000 population.
<b>VI Resources - (Financial, Staffing and Property)</b>	The council contributes to directly and in partnership to the delivery of the Ward Plan
<b>VII Consideration at PDSP</b>	None

**D. TERMS OF REPORT****D.1 Background**

Quarterly reports on the Multi-Member Ward Operational Plans have been produced by SFRS to ensure delivery of the Local Fire and Rescue Plan for West Lothian 2014 – 2017, which is a requirement under the Police and Fire Reform (Scotland) Act 2012, Section 41E.

**D.2 Scottish Fire and Rescue Service (SFRS) Broxburn, Uphall and Winchburgh Multi-member Ward Quarterly Report**

Following the publication of the Broxburn, Uphall and Winchburgh Multi-member Ward Operational Plan, the Local Senior Officer for Falkirk and West Lothian has produced a Performance Report detailing activity against the key priorities.

The seven key priorities within the Broxburn, Uphall and Winchburgh Ward area are as follows:

**Continuous Priority**

- Local Risk Management and Preparedness.

**High Priority**

- Reduction of Dwelling Fires
- Reduction in Fire Fatalities and Casualties
- Reduction of Unwanted Fire Alarm Signals

**Medium Priority**

- Reduction of Deliberate Fire Setting
- Reduction of Fires in Non-Domestic Property
- Reduction in Casualties from Non-Fire Emergencies.

**E. CONCLUSION**

The Broxburn, Uphall and Winchburgh Multi-member Ward Performance Report aligns to the key priorities of the Local Fire and Rescue Plan for West Lothian 2014 – 2017, the West Lothian Strategic Assessment of Community Safety and continues with the excellent partnership working on Community Safety, which is evident in West Lothian.

**F. BACKGROUND REFERENCES**

None.

**Stuart Watson**  
**Station Manager, Scottish Fire and Rescue Service**  
**16 February 2017**

Appendix 1 - Broxburn, Uphall and Winchburgh Multi-Member Ward Performance Report





## West Lothian Council Area

### Ward Performance Report

Year to Date October to December 2016

## Broxburn, Uphall and Winchburgh

#### **DISCLAIMER**

The figures included in this report are provisional and subject to change as a result of quality assurance and review. The statistics quoted are internal management information published in the interests of transparency and openness.

The Scottish government publishes Official Statistics each year which allow for comparisons to be made over longer periods of time.

Please ensure any external partners in receipt of these reports are aware of this.

## **Introduction**

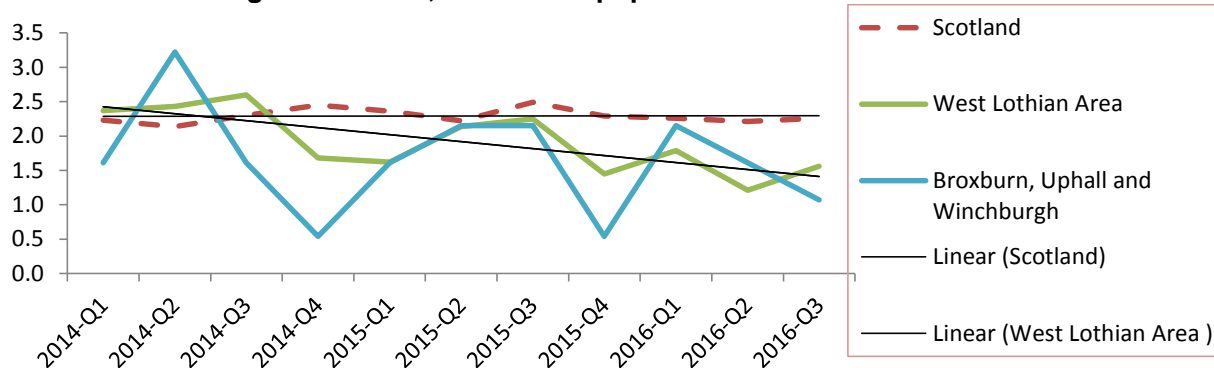
Welcome to the Scottish Fire and Rescue Service Ward Performance Report. This performance report is designed to provide citizens, stakeholders and partners with information relating to ward based activity undertaken by the Scottish Fire and Rescue Service.

In addition to historical ward based activity, this performance report provides information on the historic activity in the West Lothian Council area and Scotland. To allow benchmarking to be undertaken, the units of measurement in the performance graphs in the report are based on incidents/events per head of population.

Whilst using historic statistical benchmarking data, consideration must be taken of the somewhat random nature of fire related incidents and events, and how this can pose difficulties in interpreting emerging patterns and trends. This is of specific relevance where ward level data is analysed due to the relatively small number of actual incidents/events that occur in ward areas.

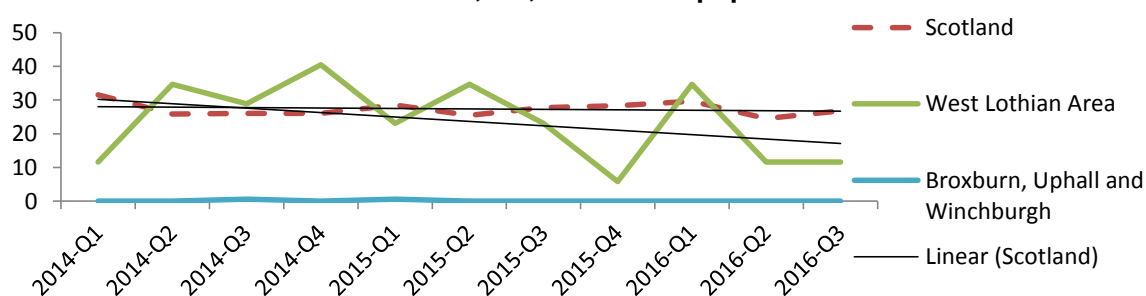
However, regardless of statistical anomalies, emerging patterns and trends in fire related incidents and events can assist the Scottish Fire and Rescue Service and Community Planning Partners plan and implement preventative intervention initiatives to target reducing fire related incidents and events.

### Accidental Dwelling Fires Per 10,000 head of population



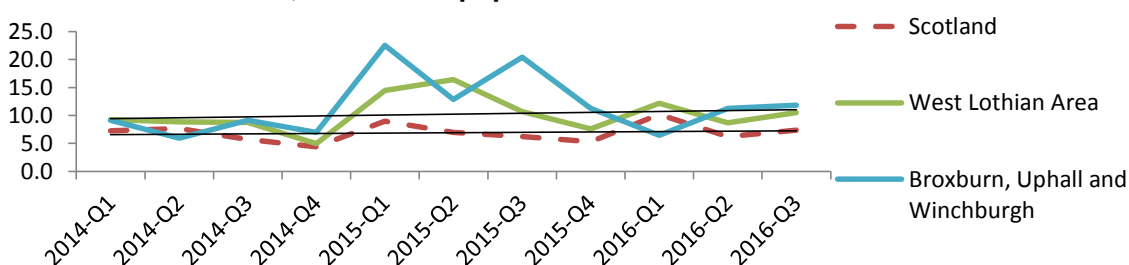
During the 2016-17 year to date reporting period SFRS have dealt with 2 accidental dwelling fire in comparison to 4 during 2015-16 year to date reporting period.

### Fire Casualties and Fatalities Per 1,000,000 head of population



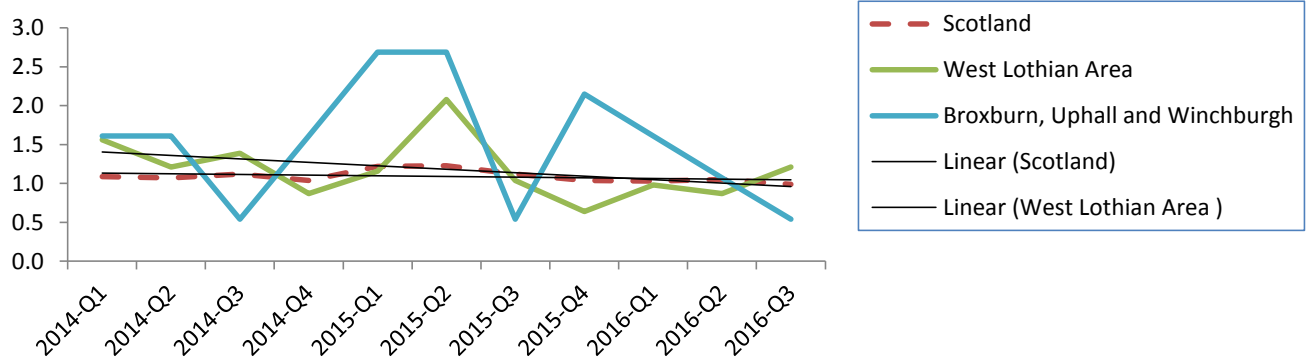
During the 2016-17 year to date reporting period SFRS have dealt with 0 casualties due to fire in comparison to 0 during 2015-16 year to date reporting period.

### Deliberate Fires Per 10,000 head of population



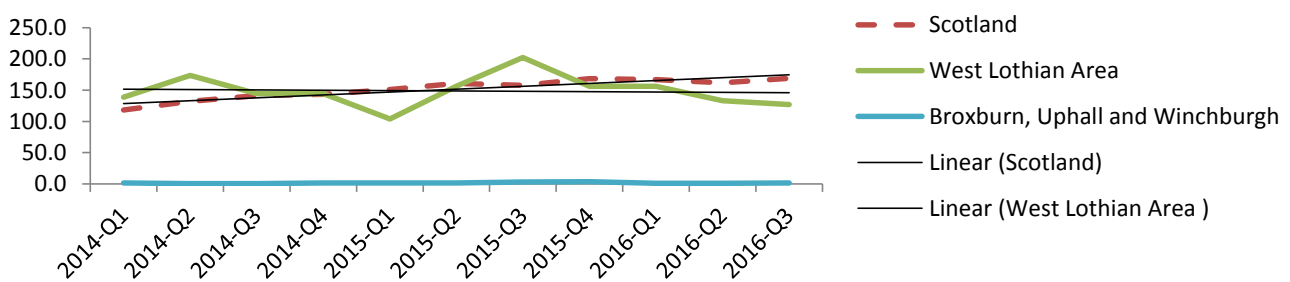
SFRS have dealt with 24 deliberate fires incidents during 2016-17 year to date reporting period in comparison to 39 during 2015-16 year to date reporting period.

### Fires In Non Domestic Property Per 10,000 head of population



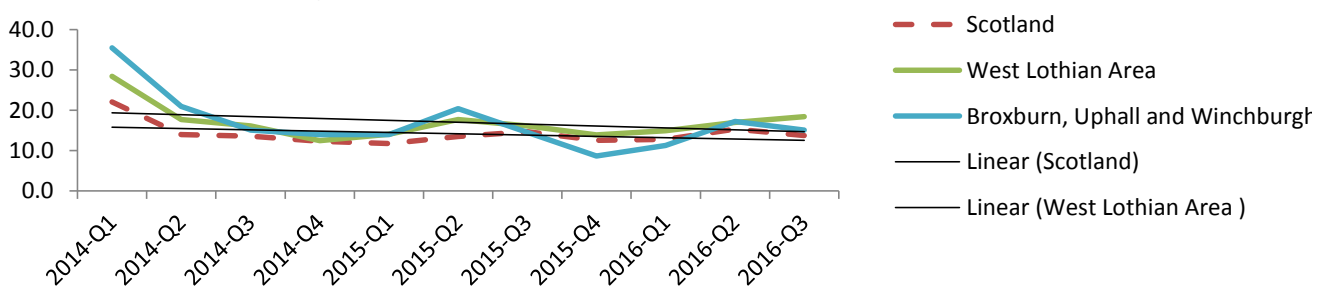
SFRS have dealt with 1 non domestic fires incident during 2016-17 year to date reporting period in comparison to 1 during 2015-16 year to date reporting period.

### Non-fatal Non-Fire Emergencies Casualties Per 1,000,000 head of population



SFRS have dealt with 3 casualties from non-fire emergencies during 2016-17 year to date reporting period in comparison to 5 during 2015-16 year to date reporting period.

### Unwanted Fire Alarm Signals Per 10,000 head of population



SFRS have dealt with 28 UFAS incidents during 2016-17 year to date reporting period in comparison to 27 during 2015-16 year to date reporting period.

#### Additional Comments

SFRS is committed to 'Working Together for a Safer Scotland' and to engage with business partners to reduce demand from Unwanted Fire Alarm Signals (UFAS).



**BROXBURN, UPHALL AND WINCHBURGH LOCAL AREA COMMITTEE**

**EDINBURGH AIRPORT 'AIRSPACE CHANGE PROGRAMME' CONSULTATION**

**REPORT BY HEAD OF PLANNING, ECONOMIC DEVELOPMENT & REGENERATION**

**A. PURPOSE OF REPORT**

The purpose of this report is to advise the Local Area Committee (LAC) that the second consultation on airspace change has now been issued by Edinburgh Airport Ltd. and that work has commenced on preparing a response to be submitted by 30 April 2017. LAC members are invited to contribute to the response which will, time permitting, follow the normal governance route of Environment PDSP and Council Executive.

**B. RECOMMENDATION**

It is recommended that the Local Area Committee notes:

1. the launch of this second phase of consultation on Airspace Change Programme; and
2. the intention to submit a proposed response to the consultation to the Environment PDSP and Council Executive for approval.

**C. SUMMARY OF IMPLICATIONS**

<b>I Council Values</b>	Focusing on our customers' needs; being honest, open and accountable; working in partnership.
<b>II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	<p>West Lothian Council has no statutory powers to regulate air traffic routes or noise. Air Traffic Routes are regulated by the Civil Aviation Authority (CAA). Noise from aircraft in Edinburgh Airport is regulated by Edinburgh Airports Ltd.</p> <p>Should the decision to change the flight paths progress, West Lothian Council will be a statutory consultee in that process. There are no Strategic Environmental Assessment, Equality, Health or Risk Assessment issues associated with this report at present, however should the proposals proceed, then these may be required from the airport.</p>

<b>III</b>	<b>Implications for Scheme of Delegations to Officers</b>	None.
<b>IV</b>	<b>Impact on performance and performance Indicators</b>	None.
<b>V</b>	<b>Relevance to Single Outcome Agreement</b>	<p>Our children have the best start in life and are ready to succeed.</p> <p>We are better educated and have access to increased and better quality learning and employment opportunities.</p> <p>Our economy is diverse and dynamic, and West Lothian is an attractive place for doing business.</p> <p>We live longer, healthier lives and have reduced health inequalities.</p> <p>We make the most efficient and effective use of resources by minimising our impact on the built and natural environment.</p>
<b>VI</b>	<b>Resources - (Financial, Staffing and Property)</b>	None.
<b>VII</b>	<b>Consideration at LAC and PDSP</b>	The consultation has only recently been launched therefore this is the first consideration by the BUW LAC.
<b>VIII</b>	<b>Other consultations</b>	<p>Development Planning</p> <p>Economic Development</p> <p>Roads and Transportation</p>

## **D. TERMS OF REPORT**

### **D1 Background**

The 2011 [Edinburgh Airport Masterplan](#) laid down the development trajectory for the airport and highlighted the potential future increase in airspace capacity to cope with traffic growth by introduction of new technology

In summer 2015 Edinburgh Airport carried out a trial of an additional new instrument based western departure flight path, known as TUTUR. This took air traffic over Uphall and the Bathgate hills, neither of which had been significantly exposed to air traffic previously. The trial was intended to gather data for a possible further permanent westbound departure flight path from the airport. The airport operator has identified that additional flight paths are required to increase available runway capacity at the airport.

Edinburgh Airport subsequently stated that it viewed the trial to have been successful, but acknowledged there to be noise issues. Subsequently, it alluded to taking a more comprehensive look at all flightpaths.

Simultaneously, there is a move towards Performance Based Navigation (PBN) across European airspace. This uses satellite based navigation rather than ground based beacons and is more precise and permits some ability to route aircraft around sensitive areas. This change is driven by European air traffic standards and improvements in technology. The existing approach and departure routes were developed in the 1970s before this technology was available.

## **D2 'Let's Go Further' Consultation Process**

In June, Edinburgh Airport launched '[Let's Go Further](#)', its airspace change programme. The stated aim was to examine the potential impact of altering flightpaths *'to allow for maximum operational benefits and to minimise community impact'*.

Following these initial activities, the airport embarked on a two phase public engagement and consultation process:

- Phase 1 aimed to gather views from communities involved. The results of this initial consultation would be used to help guide the design and development of potential future flight path options. General indications were provided in illustrative 'envelopes' shown in pages 49-69 of the consultation. These laid out broad areas for 3 departure and 3 arrival routes over West Lothian. The Council's response was submitted following approval by the Council Executive on 30 August 2016.
- Following feedback on local sensitivities gathered during phase 1, phase 2 puts forward specific flightpath proposals for public consultation and explains the rationale for their selection. It asks for feedback on whether the right options have been selected and where multiple options exists, how and when flight paths should be used. This second phase of consultation was launched on 30 January, with responses due by 30 April. The results will provide the basis to allow the airport to make the subsequent [CAP725 statutory change process](#) application to the Civil Aviation Authority (CAA) with a view to implementing new flightpaths in 2018.

## **D3 WLC Response to phase 1 consultation**

The council considered the implications of the change and submitted a response to Edinburgh Airport Ltd. A copy of the response submitted is attached as [Appendix 2](#). It is proposed that the response to this second phase will use the phase 1 consultation response as a point of reference although it is noted that the second phase proposals have a change in emphasis therefore additional points will also be considered. LAC members are invited to contribute additional points for consideration.

## **D4 Initial considerations of phase 2 consultation**

The consultation has only recently been issued therefore has not yet received full consideration. The following points have been promoted by Edinburgh Airport within this second consultation and initial thoughts are inserted.

## **D5 Programme Mandate**

The programme mandate stated within the consultation is: "We, Edinburgh Airport need to understand the views of stakeholders concerning the presentation of an airspace change proposal to the CAA that complies with the relevant regulatory requirements so that Edinburgh Airport can operate flight paths that maximise operational benefits and minimise community impact by 2018 so as to improve Edinburgh Airport's national transportation infrastructure to enable the economic, social and cultural growth of Scotland".

### **Mandate 2: Second consultation**

"We, Edinburgh Airport need to understand the views of stakeholders concerning viable options for arrival and departure flight paths so we can alter flight paths to maximise operational benefits and minimise community impact by summer 2018 so as to produce an airspace change proposal to the CAA which complies with the relevant regulatory requirements and responds to consultee concerns"

## **D6 Initial considerations**

Within the body of the consultation it states that the intention is to improve efficiency and capacity, yet the consultation restrictions indicate that it is not about the principle of air traffic growth. This contradiction was raised in the response to phase 1 consultation and will be raised again.

The consultation plays down the desire for expansion or increasing flights, and makes no reference to on-ground efficiency proposals proposed within the WLC initial response. However, 1 minute departure intervals were a design criterion for the new routes. To achieve this, divergence of departure routes is needed much closer to the airport.

The consultation places great emphasis that the proposed changes will reduce those overflown by 25,000. The flight path proposals indicate that this can be achieved by flying over less-densely populated areas. It fails to recognise that noise impact is the differential between background noise levels and noise levels in the presence of aircraft. Densely populated areas will have a higher background therefore the impact of aircraft noise will be less noticeable.

The initial northbound flightpath also appears to go very close to the development area of Winchburgh, and southbound over Calderwood which are both areas of planned growth however the population assumptions do not appear to acknowledge this.

Page 42 indicates that impact on rural areas should be considered, however goes on to indicate that their consultant suggested that density mapping should be the tool used. Density mapping to reduce those impacted by over flight noise will, by its' very nature, direct traffic to rural areas which appears contrary to the CAA guidance.

As with the previous consultation, this consultation seeks to limit responses to airspace change rather than on-ground improvements. It is therefore attempting to limit the contribution by stakeholders.

The consultation claims that there will be a reduction in CO<sub>2</sub> emissions from fuel use in the region of 8500 tonnes. The consultation fails to acknowledge that if the desired growth occurs, additional flights will increase CO<sub>2</sub> emissions.



The consultation makes claims of improved navigational efficiencies through using RNAV. Whilst this can be applied to existing flightpaths, Edinburgh Airport wishes to use its introduction to increase capacity. Although RNAV will improve navigational efficiencies, the consultation goes on to explain that wind direction dictates the approach and departure direction. The use of RNAV will also mean that the areas impacted will have cumulatively greater impact as the 'bands' of flights will be more tightly concentrated.

There is no reference to changes in night flights which was a major concern in the WLC initial response, however the airport claim to be 24hr.

The proposed flight scenarios have not yet been fully assessed however initial observations are provided in [Appendix 1](#).

## **D7 Economic Development**

Whilst concerns exist over noise and other environmental impacts, it must also be recognised that the proximity of Edinburgh Airport provides an economic benefit to West Lothian. The economic benefits associated with Edinburgh Airport include the direct and indirect impacts associated with airport operations. Associated on-site operations, off-site operations, passenger expenditure and freight traffic arriving and departing from the Airport all have a positive financial impact. The location may make West Lothian an attractive place from which to conduct business, whilst 20% of directly employed airport staff live in West Lothian. In addition, a proportion of the 23,000 wider jobs supported may be held by West Lothian residents. The airport brings tourists spending in to Scotland but conversely also takes tourist spending out.

## **E. CONCLUSION**

The second phase of the airspace change consultation has now been released with a response deadline of 30 April 2017. The consultation proposes flight path options and asks responders to comment upon these options. Although seen as giving responders the opportunity to influence the final decision, it does create uncertainty about the eventual impact upon West Lothian.

The consultation response can therefore not be specific however will contain similar themes to the earlier response of minimising impact and promoting that on ground solutions are investigated to improve the desired efficiency prior to changes in airspace. The proposed response will follow the normal PDSP / Council Executive approval process.

## **F. BACKGROUND REFERENCES**

Edinburgh Airport Lets go Further consultation. Report to Council Executive on 30 August 2016.

[Edinburgh Airport Masterplan 2016 Consultation](#)

Edinburgh Airport Lets go Further consultation. Report to Broxburn Uphall and Winchburgh LAC, 8 September 2016

[Edinburgh Airport Masterplan, 2011](#)

Aircraft Noise from Edinburgh Airport Flightpath, Report to Broxburn Uphall and Winchburgh LAC, 15 September 2015

Aircraft Noise from Edinburgh Airport Flightpath Trial, Report to Environment PDSP,

29 October 2015

Aircraft Noise from Edinburgh Airport Flightpath, Report to Broxburn Uphall and  
Winchburgh LAC, 26 November 2015

['Lets Go Further' Initial Consultation June – September 2016](#)

Appendices/Attachments:

Appendix 1 – Response to initial 'Let's go further' consultation

Contact Person: David Brewster, Senior Environmental Health Officer, 01506 282376,  
[david.brewster@westlothian.gov.uk](mailto:david.brewster@westlothian.gov.uk)

**Craig McCorriston**

**Head of Planning, Economic Development & Regeneration**

16 February 2017.

# Appendix 1

## Summary and Key Proposals

1. A design requirement is to facilitate 1 minute interval departures. (The initial consultation highlighted this for peak times, but phase two doesn't restrict this to peak periods).
2. Routes are to be designed and implemented for Performance Based Navigation using Area Navigation (RNAV). This will result in greater accuracy of track keeping, but will consequently mean a higher proportion of flights being exactly on the flight line.
3. Ten separate flightpaths are proposed:
  - 1 arrivals from the west (wind dependent, in use for approximately 20% of arrival flights)
  - 1 arrivals from the east (wind dependent, in use for approximately 80% of arrival flights)
  - 4 departures to the west (wind dependent, in use for approximately 80% of departing flights)
  - 4 departures to the east (wind dependent, in use for approximately 20% of departing flights)

For each, multiple options were considered and information is provided as to why the favoured option was selected.

The proposed flightpaths relate to arrivals and departures from four major routes or 'hold' patterns:

- GOSAM (west, jets only)
- GRICE (north west, all traffic)
- TALLA (south east, all traffic)
- TWEED (south, all traffic)

There are no proposed changes to the flightpaths for the minor runway, which is seldom used. The Edinburgh Airport Masterplan proposes its abolition.

4. The methodology used to assess routes is explained and shown in tables. Significant weight in the decision making process is placed on overflowed population. However, it should be noted that in relation to population overflowed:
  - the current overflight of Livingston by 91% of westbound take-offs means that any reduction in Livingston overflight is viewed as beneficial. This can, however, be at the cost of overflight at lower altitude of communities closer to Edinburgh Airport. The greater noise associated with lower altitude overflight of a community is not considered; and
  - the stated size of Winchburgh (2000) greatly underestimates its planned population. The population of East Calder has not been considered. Both of these factors have influenced selected route choice.

## Notable Outcomes following Stage 1 Consultation

1. The locations of care and education facilities were taken into account and mapped. A map of WLC education facilities was provided to accompany the council's response to the phase 1 consultation.
2. Known areas of proposed development were said to be taken into account. These were highlighted in the council's response to the phase 1 consultation. However, the

proposals give rise to overflight of some new development areas including north Broxburn, East Calder, and Winchburgh.

### **Omissions and Inaccuracies**

3. In comparing proximity and overflight in the assessment tables, it is unclear what the baseline is and therefore whether a proposed route is indeed an improvement.

### **Uncertainties**

4. Utilisation. Although indicative % use figures for each route are provided, Edinburgh Airport is expecting and intending to grow. Therefore indicative route usage figures cannot be taken to represent patterns at inception or in the future.

### **Detailed Proposals and Effects on West Lothian Communities**

Interactive maps of proposed flightpaths routes are available online at <http://www.letsqofurther.com/flight-paths>.

5. General. Given the tight routings around communities, and the permissible degree of flightpath divergence, some aircraft will overfly communities which the routes are designed to avoid.

Communities will perceive some degree of flightpath non-adherence due to direct vectoring of flights from the proposed flightpaths to the long distance flightpaths once above 4000ft. For a rapidly climbing aircraft, this may occur over communities as close as Broxburn.

6. Route A(6). Non-jet route replacing the existing TALLA standard instrument departure pattern of turning south much further west. This will bring air traffic directly over East Calder, which does not currently experience routine overflight. It appears to be primarily intended to separate south / east bound west departing traffic as soon as possible following takeoff. It does not appear to recognise the existence of East Calder and its planned growth. In particular, it will directly overfly Calderwood, the CDA and proposed secondary school. Vectoring from the route would permit overflight of south Livingston above 4000ft.

Possible Route A7 was ruled out as being too tight a turn, but the tighter D0 and C5 are not. It is not clear what the rationale is for this.

7. Route B (all traffic). Two options are proposed, B2 and B5, which are suggested to be complementary rather than an and / or option. B5 is the existing main departure route over Pumpherston and Livingston. A new westbound take off path (B2) intended to be an alternate to B5 is proposed. Whilst this reduces flights over Livingston in the immediate future, it is at the cost of directly overflying Uphall Golf club, similar to the trial TUTUR route at that point. It will also fly close, but not over the proposed homes at the former Bangour Hospital site before heading north west over the Bathgate hills towards Falkirk. A clear contrast exists between urban or rural overflight.

It is not clear why route B3 and B4 are viewed to be ICAO non-compliant.

8. Route C. Preferred route C5 was selected as it diverges from the main flight path early and overflies the industrial estates of east Broxburn. However, it fails to recognise the major planned home development in north Broxburn and Winchburgh. The sharp right turn may not be suitable for all aircraft and the mapping indicates some potential spread westwards over Broxburn. Where a rapid climb has occurred, vectoring may bring aircraft across any part of Uphall. Although proposed to be used for 7% of departing flights, these will include jets. It is expected to bring the centre of Broxburn within the 70dB and Winchburgh within the 75dB maximum noise level for flights departing on this route. It cannot be agreed that this option results in a similar noise exposure to existing.

It is recommended that this route not be permitted for night time flights. If this option is essential, C3a would appear to be better for noise impact on local communities.

#### 9. Route D

The selected Route D0 is initially identical to selected route C5 resulting in concentrated traffic over north Broxburn and both flightpaths directly affecting new and existing development in Winchburgh. The combined effect of C5 and D0 is not quantified or discussed. It is recommended that this route not be permitted for night time flights.

#### 10. Route E

Routes E1a and E1b (currently routinely used) as described as 'non-compliant' due to 'stabilisation distances' understood to relate to wake turbulence.

Some degree of overflight of communities in north West Lothian is to be expected when vectoring from E6 to long distance flightpaths takes place above 4000ft. However, this will be limited to the 20% of take offs to the east.

The expected degree of use each flightpath would handle (based on current traffic levels) is outlined in Table 12, P138 of the consultation.

## Appendix 2

### Edinburgh Airport: 'Let's Go Further' Airspace Change Consultation

#### West Lothian Council Response to Phase 1 Consultation

*What local factors should be taken into account when determining the position of the route within the design envelope given the potential impacts, and why?*

West Lothian Council advocates that the following matters should be taken into account when determining the position of route(s) within the design envelopes:

#### **1. The wishes of the community must be taken in to consideration.**

The reason this should be taken in to consideration is because this current phase one consultation appears to make the assumption that airspace use change is the only solution to growth without first demonstrating that all other on ground and airspace management options have been exhausted. As such it is particularly restrictive and has failed to recognise or acknowledge the levels of concern raised during the TUTUR trial by the West Lothian Community.

#### **2. Established routes and the impact of changes on those not currently subjected to aircraft noise.**

The reason this should be taken in to consideration is that the airport has failed to demonstrate that they have exhausted all on ground solutions to increasing flight numbers and capacity. Before considering any changes to flight paths over areas not previously overflown, Edinburgh Airport should exhaust all on-ground options to increase capacity, such as improved runway access and egress, aircraft holding areas and management of the airspace and permitted aircraft types. The Edinburgh Airport Masterplan (2011) identifies that, '*further enhancements to both runways and associated taxiways, could increase the capacity of the runway system as a whole to approximately 55 movements per hour*'. Rapid access and egress taxiways are specifically highlighted.

The TUTUR flightpath trial demonstrated that the routing of aircraft over areas which are not currently affected results in significant levels of complaint and concern to the public. Some of those residents may have chosen to live in an area because it is not affected by overflight. This effect is magnified in rural areas where background noise levels are lower, making overflight noise proportionately more intrusive. Community resistance should be anticipated where new routine overflight is proposed.

#### **3. Cost of on-ground solutions versus negative impact on WL community.**

The reason this should be taken in to consideration is the airport has failed to demonstrate that they have considered the cost of alternative solutions versus the negative impact on the community experienced during the TUTUR trial. This consultation appears to imply that change of airspace is the only solution without first demonstrating publically that all other options have been considered and costed.

For example, the runway at Edinburgh, unlike most major airports, only has two exit points, both of which are at 90 degrees to the runway. Other major airports have exits at 45

degrees to the runway orientation which increases runway capacity by allowing landing aircraft to clear the runway more quickly.

Before considering any changes to flight paths over areas not previously overflown, Edinburgh Airport should exhaust all on ground options to improve capacity. Improving on-ground traffic flow to occupy or vacate the existing runway more efficiently could include options such as additional exit and egress points or tapered exit and egress points to replace the restrictive two 90° access/egress points at extremities of the existing runway as at present.

#### **4. Overflight Noise impact on general community**

The reason this should be taken in to consideration is that the aircraft noise has a detrimental impact upon sleep; a fact confirmed by complaints during the TUTUR trial. The impact on health of excessive or persistent noise or disturbed sleep is well documented. Any proposed changes, if at all required, should not be detrimental to the community. The post TUTUR report, following the trial ending in Oct 2015, identified that noise issues existed however the information relating to these has not been included within this consultation. Flight approach, height, speed and turning requirements affect noise generation. Rate of climb on take-off and landing directly affect noise impact. Initial steep climbs result in higher noise levels near the airport but less over West Lothian, whilst more gradual ones extend noise effects over a longer distance. The use of airspaces should be managed to minimise the impact on West Lothian residents.

Aircraft at 3-4000ft. appear to be most intrusive, as they produce significant peak levels and give rise to more prolonged events due to altitude. Close community overflight in this altitude range should be avoided entirely for this reason.

#### **5. Overflight Noise impact on specific communities/establishments.**

The reason this should be taken in to consideration is that excessive aircraft noise can have a negative impact on education due to the disturbing nature of the noise. Flights should avoid overflying educational establishments during the day, particularly whilst at lower altitudes. A map of West Lothian schools is attached for information.

Those already impacted by noise may have a degree of desensitisation and therefore may not notice a change in frequency of flights, however those currently residing in more tranquil locations would experience a greater negative impact of the introduction of over flight in their community. For these reasons over-flight of areas of current tranquillity should be avoided.

Flights should, where possible, avoid overflying hospitals where noise intrusion may impact rest and recuperation of patients.

#### **6. Location of existing settlements/population density**

The reason this should be taken in to consideration is that government guidance provides generic objectives for airspace changes, such as the need to overfly the fewest people below 7,000ft above ground level. The current routes directly overfly Pumpherston and Livingston, with a significant combined population. Options for overflight of open space, such as the river Forth, should be considered.

#### **7. Planned location of future settlements**

The reason this should be taken in to consideration is that over the next eight years, 19,800 houses are proposed for West Lothian; some of which have already been built. The growth is largely focussed on the Core Development Areas. Planning proposals include significant housing development in Broxburn, Drumshoreland, Bangour and East Calder, and these should be taken into consideration when assessing the population potentially affected. Full details can be found in the [West Lothian Local Development Plan, proposed Plan](#), (LDP) on which Edinburgh Airport was consulted.

The Plan also advises that a number of housing sites will continue to deliver beyond the plan period. Taking these into consideration this provides for a total of 26,073 homes, principally through ongoing development within the core development areas and strategic allocations.

It is essential that residents can sleep and enjoy outdoor activity without unreasonable interference.

## **8. Times of flights and frequency**

The reason this should be taken in to consideration is that aircraft noise disturbs sleep and sleep disturbance can affect sleep patterns and mental health. In our younger population, sleep disturbance may adversely affect educational performance. Direct overflight of communities during evenings, overnight and early morning should be entirely avoided.

30 August 2016





**BROXBURN, UPHALL AND WINCHBURGH LOCAL AREA COMMITTEE**

**HOUSING BUILDING AND CUSTOMER SERVICES UPDATE**

**REPORT BY HEAD OF HOUSING, BUILDING AND CUSTOMER SERVICES**

**A. PURPOSE OF REPORT**

To provide the Local Area Committee with an overview of the service activities within Broxburn, Uphall and Winchburgh ward.

**B. RECOMMENDATION**

The Local Area Committee is asked to note Housing, Building and Customer Service activity as detailed in the ward report for the period 1<sup>st</sup> October – 31<sup>st</sup> December 2016.

**C. SUMMARY OF IMPLICATIONS**

<b>I Council Values</b>	Focusing on our customers' needs. Being honest, open and accountable. Providing equality of opportunities. Making best use of our resources. Working in partnership.
<b>II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	Housing (Scotland) Act 2001 Housing (Scotland) Act 2010
<b>III Implications for Scheme of Delegations to Officers</b>	None
<b>IV Impact on performance and performance Indicators</b>	There is no impact
<b>V Relevance to Single Outcome Agreement</b>	There are positive impact on the following SOA indicators:  SOA4 – we live in resilient, cohesive and safe communities  SOA8 – we make the most effective use of resources by minimising our impact on the built and natural environment
<b>VI Resources - (Financial, Staffing and Property)</b>	None
<b>VII Consideration at PDSP</b>	Yes
<b>VIII Other consultations</b>	N/A

**D.**

## Housing Performance Information

The purpose of this report is to provide the Local Area Committee with an overview of the activities of Housing, Building and Customer Services, specific to the Broxburn, Uphall and Winchburgh ward.

### Property Void & Let Performance: Mainstream Tenancies

Void Period	Oct 2016	%	Nov 2016	%	Dec 2016	%	WL Target %
0-2 weeks	6	100%	2	67%	7	70%	55%
2-4 weeks	0	0%	1	33%	0	0%	30%
4+ weeks	0	0%	0	0%	3	30%	15%
<b>Total Lets</b>	<b>6</b>	<b>100%</b>	<b>3</b>	<b>100%</b>	<b>10</b>	<b>100%</b>	<b>100%</b>

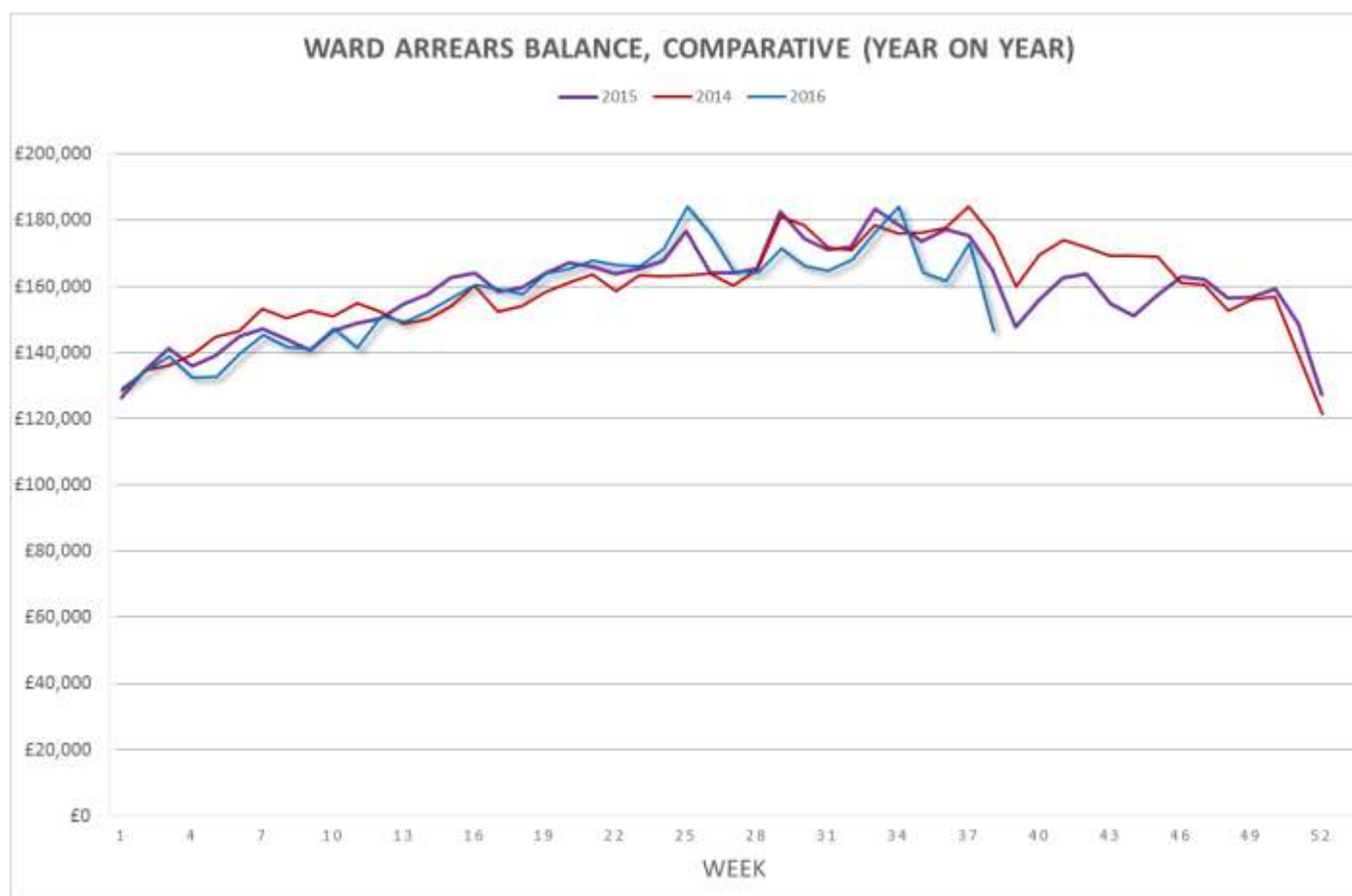
### Property Void & Let Performance: Temporary Tenancies

Void Period	Jul 2016	%	Aug 2016	%	Sep 2016	%	WL Target %
0-2 weeks	4	80%	0	0%	2	100%	55%
2-4 weeks	1	20%	0	0%	0	0%	30%
4+ weeks	0	0%	3	100%	0	0%	15%
<b>Total Lets</b>	<b>5</b>	<b>100%</b>	<b>3</b>	<b>100%</b>	<b>2</b>	<b>100%</b>	<b>100%</b>

Delays in re-letting can occur for a variety of reasons. The type or location of the property, the completion of void work or the identification of additional works not visible during the initial inspection. Ensuring that vulnerable persons are appropriately supported through the viewing and sign up process can also add to timeframes. Some of our applicants have specific support requirements which require detailed planning and co-ordination by both social work and housing services prior to tenancy commencement.

There are 15 Policy Voids in the ward for various reasons such as decant, structural, asbestos and electrical issues. 4 of these properties are within the block in Greendykes Road which suffered the gas explosion.

## Arrears



Arrears Banding	2015/16 (WK38)		2016/17 (WK38)	
	Balance	Tenants In Arrears	Balance	Tenants In Arrears
£0.01 to £99.99	£13,179	269	£8,967	188
£100.00 to £299.99	£26,636	146	£23,120	121
£300.00 to £499.99	£21,853	56	£21,537	56
£500.00 to £749.99	£18,441	31	£24,999	58
£750.00 to £999.99	£23,082	27	£13,986	16
£1000.00 to £1999.99	£53,579	40	£42,402	31
£2000+	£8,068	3	£11,397	4
<b>Total</b>	<b>£164,839</b>	<b>572</b>	<b>£146,408</b>	<b>474</b>

The Ward position for Q3 of 2016/17 is £146,408. This is a decrease of -£18,431 on last year's position. The West Lothian overall position has decreased by £245,116 from last year and at week 38 was £1,562,678

While there are 35 serious arrears cases (£1,000+) it should be noted 65% of cases are in the lower bands (£300 or less)

Although overall the position remains positive and we are tracking below last year we will continue focusing on the following:

- Arrangements to pay - increase the visibility of tenants with arrangements within the performance model to identify trends in missed payments for follow up action
- Making best use of resources by considering communicating more with customers through email and telephone
- Increase Direct Debit Take Up by targeted work for example tenants who currently pay by Standing Order
- Benchmarking with other local authorities to ensure we identify and consider implementing any best practice
- Performance Monitoring and Reporting will be reviewed and where appropriate streamlined to ensure information is meaningful and robust to assist with improving rent arrears due.

### Local Area Team Activity

Officers in the team have a number of tenancies under supervision for issues such as child & adult protection, anti-social behaviour and poor tenancy conditions. Our officers' work with a range of services and agencies to ensure tenants and residents are fully supported, tenancies are maintained and sustained as far as possible and appropriate action taken where necessary.

Rent arrears activity continues to be a weekly priority task for the team and will continue to work with all our tenants in offering the support, advice and assistance. Such assistance includes, referrals for money, energy and debt advice, benefit health checks, completion of income and expenditure to help set up a sustainable payment plan and where appropriate, assist with applications for Discretionary Housing Payments.

### Capital Programme and New Build Council Housing

Ward 2 Broxburn, Uphall and Winchburgh	Site	Number of Units	Site Start	No. of houses handed over	Site completion
	Kirkhill, Broxburn	230	August 2015	12	
	West Main Street, Broxburn	18	April 2014	0	20 <sup>th</sup> January 2017
	Winchburgh CDA	41	To be confirmed	0	

### Capital Programme

Broxburn, Uphall and Winchburgh	Broxburn	Patersons Court	Roof and structure	100%	Completed in line with programme and budget.
Broxburn, Uphall and Winchburgh	Broxburn	Wyndford and Crossgreen area	Roofs & Roughcast to all; steps, paths, lintel & cills where required	92%	Progressing well in line with programme and budget. No issues.
Broxburn, Uphall and Winchburgh	Broxburn	Almondell Road	Upgrade rear enclosure	0%	Design and consulation ongoing.

### Tenant Participation Update

The TP team have been very busy over this period and have been working alongside other parts of the service reviewing processes, visiting teams improving communication and joint working. We have undertaken local events including a session at the Regal in Bathgate and the Joint housing network had their festive event with 20 members attending including the homeless network.

**Queue Busters** sessions to support awareness and use of the new online Tenants Self-Service Portal took place during October, November and December. These sessions were arranged over peak periods to offer customers the opportunity to set up an account on site. The sessions were facilitated by members of the performance and change team and took place Bathgate, Strathbrock, Whitburn, Armadale and Livingston with contact made with over 770 customers.

**Digital Inclusion Sessions** - Three pilot sessions were held during October to encourage tenants to access and use the internet. This is a joint venture between Adult Basic Education and the Tenants Participation Team. The sessions were also used to promote the Tenants Self-Service Portal, the Tenants Facebook Group and to raise awareness of the tenant participation opportunities available. Evaluation in November will determine the benefit of further sessions.

**The Tenant Facebook group** continues to provide customers with an online area where they can receive important information, keep abreast of TP events and be consulted on housing matters. With 208 members it remains the largest group of customers linked to TP. We are looking to continue to increase membership and the use of this method of consultation.

**Good Neighbour Awards 2016** took place during October. The awards were held under a new format this year, enabling more of the finalists, their families and nominators to attend a formal reception hosted by Councillor George Paul within the Civic Centre. This was the seventh year of the awards, recognising local community activism and support. The overall award winner for 2016 was Louise Kelly from Livingston.

**TIS AGM Showcase** - The team were asked to present to the Tenants Information Service (TIS) AGM on the development of our tenants financial scrutiny model, following the successful application to the TIS Awards in June. The Service Development Officer delivered the presentation jointly with Alison Kerr from the Tenants Panel. The input was well received and may potentially generate benchmarking requests from other landlords and tenants groups.

**Scottish Housing Regulator Visit Feedback** - The Scottish Housing Regulator visited the council in September. Formal feedback on our ARC processes received in October was very positive, with no recommendations for improvement identified.

**Tenants News & Landlord Report** - Following changes, the autumn edition of Tenants News and Landlord Report were updated and issued during October.

**The TPAS Awards 2016** took place 18th November at the Fairmont Hotel in St Andrews. Dyann Evans, Quality Development Officer, was awarded Runner-Up for the category of Tenant Participation Champion of the Year.

**Annual Tenant Satisfaction Survey (ATSS) focus groups** took place from September – December in various locations with approximately 30 tenants taking part. This formed part of the 2015 improvement plan and their views have been noted and will be taken on board when making recommendations. Feedback will be given to those who participated to inform them of how their opinions have helped influence changes to service delivery.

## **Safer Neighbourhood Team**

The Safer Neighbourhood Teams (SNT's) across the nine multi member ward areas are an integral part of the Community Safety Unit and are a key feature of partnership working. In all the wards, partnership working involves the local housing team, youth worker, council officer with the SNT and officers from Police Scotland and the Scottish Fire and Rescue Service all working together to tackle antisocial behaviour in the wards. When necessary, the Community Safety partners will liaise with others from the voluntary organisations including Mental Health advisory workers and private landlords in order to reduce antisocial behaviour. The Out of Hours team have now amalgamated with the Safer Neighbourhood team and the 12 officers now work in two zones, the East and the West and there are 3 teams of 2 officers in each zone. All the officers now deal with noise nuisance calls as part of their working remit.

The outcome remits for Quarter 3 are from both working schedules with officers reporting on the old format in October and the new coverage for wards from November and December. Officers continue to add their details of enquiries/incidents and ASB cases onto the Open Housing system.

**Joint working;**

CSU and Police Scotland took part in a joint operation aimed at tackling youth disorder throughout West Lothian. Joint intervention visits were carried out at several addresses in wards 2,3,4 and five

Visits took place to residents with WLC Housing staff, Private Letting Agents, WESLO and Link Housing Officers and police to investigate and deal with a variety of low level neighbour disputes and complaints. Proactive patrols with police have taken place to reduce antisocial behaviour in hotspot areas. These included;

- A visit in the Broxburn area progressing to application of a full ASBO
- A number of verbal warnings and warnings issued following noise complaints which have resulted in complaints reducing and now stopped.
- Joint visits with housing and Environmental Heath's Animal Welfare Officer regarding dog noise complaints.
- Antisocial Behaviour complaints were discussed with a Housing Association Tenant, advice and assistance offered and no further complaints have been received,
- A perpetrator gave up a tenancy which was at court for an ASBO hearing.

**E. CONCLUSION**

To note the contents of the report.

**F. BACKGROUND REFERENCES**

None

Appendices/Attachments: none

Contact Person: Phyllis.McFadyen@westlothian.gov.uk Tel No.01506 775512

Date: 16<sup>th</sup> February 2017



West Lothian  
Council

## **BROXBURN, UPHALL & WINCHBURGH LOCAL AREA COMMITTEE**

### **SERVICE UPDATE – NETS, LAND & COUNTRYSIDE**

#### **REPORT BY HEAD OF OPERATIONAL SERVICES**

#### **A. PURPOSE OF REPORT**

To advise members of the recent activity of the NET's, Land & Countryside Services teams for the period 1<sup>st</sup> November 2016 – 31<sup>st</sup> January 2017.

#### **B. RECOMMENDATION**

Members are requested to:

1. Note the work carried out to date and future planned work.
2. Advise of any areas that require further investigation or inclusion in future work plans.

#### **C. SUMMARY OF IMPLICATIONS**

<b>I Council Values</b>	Focusing on our customers' needs; making best use of our resources; working in partnership
<b>II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	None
<b>III Implications for Scheme of Delegations to Officers</b>	None
<b>IV Impact on performance and performance Indicators</b>	None
<b>V Relevance to Single Outcome Agreement</b>	Relates to items 9 - We live our lives free from crime, disorder and danger & 12 – We value and enjoy our built environment and protect it and enhance it for future generations
<b>VI Resources - (Financial, Staffing and Property)</b>	In line with available revenue and capital budgets
<b>VII Consideration at PDSP</b>	None
<b>VIII Other consultations</b>	None

## **D1 Terms of Report**

Report on activity for period 1<sup>st</sup> November 2016 – 31<sup>st</sup> January 2017.

## **D2 Grounds Maintenance Routine Works**

Winter routine maintenance ongoing: All hedge cutting in the ward has been completed for the year and the pruning and cleaning out of shrub beds is ongoing and on schedule for completion early February.

The first herbicide visit will be started earlier to minimize the use of Glyphosate. This should be achieved by applying a residual weedkiller when the beds are clean rather than waiting until Spring with Glyphosate has to be included to kill any weeds that are present.

### **Grounds Maintenance Enquires**

In total 20 grounds maintenance related enquiries were received and dealt with during this reporting period.

Ball Game Enquiries – 1  
Galaday/Public Event Enquiries - 2  
Grass Cutting Enquiries – 1  
Grass Left on Paths or Roads – 1  
Ground Ownership Enquiries – 2  
Grounds Property Vandalised - 1  
Hedge Cutting Enquiries – 5  
Shrub Bed Enquiries – 1  
Shrub Bed Overhanging Path – 5  
Sports Facility Enquiries - 1

## **D3 Garden Maintenance Routine Works**

Garden Maintenance Scheme to start April 2017

### **Garden Maintenance Enquiries**

In total 5 garden maintenance related enquiries were received and dealt with during this reporting period.

Garden Maintenance General Enquiries – 1  
Garden Maintenance Hedge Cutting – 3  
Garden Maintenance No Longer Required - 1

## **D4 Cleaner Communities Routine Works**

Cleaner Communities staff are continuing to remove litter, fly tipping and debris on roads, footpaths and open spaces throughout the ward.

### **Cleaner Communities Enquiries**

In total 72 cleaner communities related enquiries were received and dealt with during this reporting period.

Env. Enforcement Officers – 1  
Dead Animals – 7



Dog Fouled Grass/Open Space – 1  
 Dog Fouling on Paths/Roads – 25  
 No Dog Fouling Sign Request - 1  
 New Dog Waste Bin Request – 1  
 Dog Waste Bin Overflowing – 2  
 Glass on Paths or Open Spaces – 4  
 Illegal Fly Tipping/Dumping – 29  
 Litter Bin Full/Overflowing – 2  
 Litter General Enquiries – 3  
 Litter in Grass Open Space – 2  
 Litter On Paths/Road Verges - 2  
 Street Sweeping Enquiries – 11  
 Vehicle Abandoned – 8

All enquiries regarding fly-tipping if suitable evidence is found are investigated and pursued by Enforcement Officers. Dog fouling patrols are also carried out in an effort to identify anyone failing to clean up after their dog.

### **Environmental Community Involvement**

Enforcement wardens are continuing to work with colleagues from Public Transport carrying out school transport checks.

## **D5 Parks and Woodland**

### **Almondell & Calderwood Country Park**

At Almondell the route of the improved off-road path was changed due to the presence of a new badger sett. This and quotations coming back under the estimate have also allowed the very slippery path along the top of the western slope to be upgraded to allow all season use. The construction work is well underway due for completion and LandTrust grant claim in early February.

The tree safety work started last spring is due to be completed shortly.

The Woodland Management Plan for Calderwood has been drafted and is due to be submitted to Forestry Commission shortly.

### **Parks and Woodland Enquiries**

Tree Branches Overhanging – 1  
 Tree Enquiries General – 6  
 Tree Leaves Causing Problems – 8

## **D6 Open Space and Cemeteries**

### **Open Space**

#### **Glebe Park**

Allocated capital funding of £63k for 2017/18. The design for improvements is complete and approved. Planned improvements include new seating, repair of entrance features, new play equipment for toddlers, tree planting, and long grass areas. The next stage will be to invite contractors to tender.

## **Cemeteries Routine Works**

### **Uphall Cemetery**

5 year Headstone inspection survey ongoing  
Lair reinstatement works ongoing.  
Routine works ongoing.  
Xmas Wreath removal starts beginning of February

### **Loaninghill Cemetery**

Lair reinstatement works ongoing.  
Routine works ongoing.  
Xmas Wreath removal starts beginning of February

## **Cemeteries Enquires**

Bench Donations – 1  
Cemeteries General Enquiries – 6  
Cemetery Property Vandalised - 1  
Lair Enquiries – 7

## **E. Conclusion**

Routine works are currently progressing as scheduled.

We have received and dealt with a number of customer enquires relating to various service areas throughout the period. We will aim to maintain our strong performance dealing with enquiries within our target timescales

The design for improvements on Glebe Park are now complete and improved.

## **F. Background Reference**

Open Space Strategy

Capital Programme

Appendices/Attachments: None

Contact Person: David Lees, Waverley Street Depot, 01506 776483,  
[david.lees@westlothian.gov.uk](mailto:david.lees@westlothian.gov.uk)

**Jim Jack**

**Head of Operational Services**

**16<sup>th</sup> February 2017**



## **BROXBURN AND UPHALL LOCAL AREA COMMITTEE**

### **WEST LOTHIAN VILLAGES IMPROVEMENT FUND- APPLICATIONS**

#### **REPORT BY HEAD OF PLANNING, ECONOMIC DEVELOPMENT & REGENERATION**

##### **A. PURPOSE OF REPORT**

The purpose of this report is to advise the Local Area Committee of the applications received from within the local area committee area seeking funding from the West Lothian Villages Improvement Fund (WLVIF).

##### **B. RECOMMENDATION**

It is recommended that the Local Area Committee:

1. notes that one application has been received for funding;
2. notes that the proposal meets the eligibility criteria for supported projects;
3. supports funding for the Ecclesmachan and Threemiletown Village Hall Management Association project;
4. supports the request for an additional £5,000 to be ring fenced to support Winchburgh Community Council's delivery of the previously support project; and
5. agrees that the Head of Planning, Economic Development and Regeneration should make an offer of funding as per the details set out in this report.

##### **C. SUMMARY OF IMPLICATIONS**

<b>I Council Values</b>	Focusing on our customers' needs; Making best use of our resources; Working in partnership.
<b>II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	The project meets the funding eligibility criteria. There is no requirement for a strategic environmental assessment and the project does not raise any equality or health issue.
<b>III Implications for Scheme of Delegations to Officers</b>	None.
<b>IV Impact on performance and performance Indicators</b>	None.

<b>V Relevance to Single Outcome Agreement</b>	Our economy is diverse and dynamic, and West Lothian is an attractive place for doing business.  We live in resilient, cohesive and safe communities.
<b>VI Resources - (Financial, Staffing and Property)</b>	A total of £1.65m capital fund is available for projects and the proposal can be met from within this budget.
<b>VII Consideration at PDSP</b>	This project has not been considered by a PDSP. The overall Villages Improvement Fund was considered by Development & Transport PDSP.
<b>VIII Other consultations</b>	Area Services.

## **D TERMS OF THE REPORT**

### **D1 Background**

In 2012 the Council Executive agreed the eligibility criteria for a West Lothian Villages Improvement Fund (WLVIF). Funding of £1.65m is available to support eligible schemes with the funding phased over five years. The fund has the following two work streams:

**1) A shop frontage/shop improvement scheme**, to which local independent retailers can apply. This operates in a similar way to the shop frontage improvement schemes for traditional town centres i.e. a grant of up to £750 and no more than 50% of the cost of the shop front improvement.

**2) Small scale village improvements and initiatives**, this can include a number of types of investment, including both physical improvements to the streetscape and investment in community provision:

- Provision of street furniture such as seating, cycle stands and direction signs.
- Improved village gateways (e.g.; through planting, landscaping and/or signage).
- Improved sense of place in village centres through hard landscaping, planting and soft landscape improvements.
- Tidying and landscaping of gap sites within villages.
- Access improvements in and around villages.
- Investment in projects that engage and support young people.
- Investment in other local community facilities.

Three villages within the Broxburn, Uphall and Winchburgh ward are eligible under the scheme.

Distribution of funding is based on village size. In April 2014 Council Executive agreed to full allocations to each village to add to the monies already announced for 2013-14 the following represent the full money allocated to each of the eligible villages in the ward and the amount remaining:

- Dechmont - £55,000 (£46,000 remaining)
- Ecclesmachan/Oatridge - £20,000 (£4,000 remaining)
- Winchburgh - £55,000 (£25,957 remaining)

## **D2 Applications**

The following application has been received for this round of funding:

### Ecclesmachan and Threemiletown Village Hall Management Association – Ecclesmachan Village Hall

Ecclesmachan and Threemiletown Village Hall Management Association are applying for £4,000 to support the upgrading of the village hall. The hall is used by a range of community groups and who have all noted the need for this work to be carried out. The work will cover thermal boards and installation of new fittings and decoration work.

## **D3 Additional funding for agreed project**

At the Local Area Committee meeting on 26 November 2015 Members supported an application from Winchburgh Community Council for £15,110 to support a project to improve the area at the Old Post Office site in the village. The start of the project has been delayed and based on quotes received the Community Council have indicated that they may require additional funding to deliver the project. To be able to address any potential shortfall the Committee is asked to agree that an additional £5,000 is made available to the project, giving a total of £20,110. The additional funding will only be drawn down if required. Any monies not required to deliver the project will go back to the overall village fund.

## **E. CONCLUSION**

Three villages within the Broxburn, Uphall and Winchburgh ward are eligible to apply to the Villages Improvement Fund. The application from Ecclesmachan and Threemiletown Community Council to refurbish the village hall is eligible under the scheme and the Local Area Committee is asked to support the application.

The additional funding for the Old Post Office project for Winchburgh Community Council allows officers and the applicant the flexibility to deliver the full project and the Local Area Committee is asked to support this ring fencing of that additional funds.

## **F. BACKGROUND REFERENCES**

Reports to Development and Transport PDSP (April 2013), Council Executive (May 2013) and Linlithgow Local Area Committee (September 2013).

Appendices/Attachments: Appendix 1: Ecclesmachan and Threemiletown Village Improvement Fund Application

Contact Person:

Douglas Grierson, Community Regeneration Officer, Tel. 01506 281088,

[douglas.grierson@westlothian.gov.uk](mailto:douglas.grierson@westlothian.gov.uk)

Alice Mitchell, Economic Development & Regeneration Manager, Tel. 01506

283079, [alice.sinnet@westlothian.gov.uk](mailto:alice.sinnet@westlothian.gov.uk)

**Craig McCorriston**

**Head of Planning, Economic Development and Regeneration**

**16 January 2017**

## Appendix 1

### West Lothian Villages Improvement Fund

#### Application form

- Please refer to the guidance notes when completing this form
- Please complete in **BLOCK CAPITAL LETTERS** and use **black ink**
- No project should start or commit expenditure before receiving the approval of grant

#### 1. Applicant Organisation Details

<b>Organisation Name</b>	<b>Ecclesmachan &amp; Threemiletown Village Hall Management Association</b>
<b>Project title</b>	<b>Ecclesmachan Village Hall</b>
<b>Contact person</b>	<b>Katrena Allan</b>
<b>Position</b>	<b>Chairperson</b>
<b>Address</b>	<b>Village Hall, Byburn, Ecclesmachan EH52 6NG</b>
<b>Telephone number</b>	<b>[REDACTED]</b>
<b>Email Address</b>	<b>[REDACTED]</b>
<b>Type of organisation</b>	<b>Voluntary Group</b>
<b>What date was your organisation formed?</b>	<b>1<sup>st</sup> January 1992</b>
<b>Are you a charity, please quote your number</b>	<b>SC020288</b>
<b>What are the main activities of your organisation?</b>  <b>(please answer in no more than 100 words)</b>	To advance education and to provide, or assist in the provision of, facilities for recreation or other leisure- time occupation where such provision or assistance in provision:' i) is in the interests of Social Welfare; and ii) is made with the object of improving the conditions of life of the members of the community in the area of benefits; and for those purposes to associate with West Lothian Council, voluntary organization's and inhabitants in the area of benefit.

Do you have an equal opportunities policy or statement? If yes please provide a copy	<b>Yes</b>
Does your organisation take account of equality issues around age, disability, gender, race, religion or belief?	<b>Yes</b>

Are you applying for other funding, if so, please detail:	<b>Approved</b>	<b>Anticipated</b>
Not for this project but we are applying for funds to cover another project from the same fund but from the Threemiletown Village allocation		

## 2. Project details

<b>Council Ward</b>	Broxburn
<b>Project location</b>	Ecclesmachan, please note the village hall provides a facility for both Ecclesmachan and Threemiletown
<b>Project start date</b>	May 2017
<b>Project finish date</b>	August 2017
<b>Estimated Outcome</b>	Provide much cleaner, healthier and more hygienic gents toilets within the facility

### Project description

Describe fully the project for which grant is being sought (background and context of the project, description of works).

The hall is a very old building and has undergone many improvements in the last five years to reduce heat loss, running costs and improve energy efficiency. The gent's toilets are located at the rear of the building, these are extremely damp with water regularly running down the walls caused by condensation. This destroys the paint work and leaves a damp smell which can from time to time travel into the hall itself. This problem has been the centre of discussion at all regular hall meetings and community events (what a great facility - shame about the gent's toilets) Some local kids groups turned down the facility as a venue purely on the state of the gent's toilets. Lining the walls with thermal insulating boards and insulating the ceiling will eliminate the problem.

### Partners involved (other local organisations you are working with)

All works will be carried out by a local contractor.

### Evidence of need

What evidence is there that your project is needed? It is vital that you show that you have identified the need for your project, eg letters of support, or local survey.

The management committee receive many complaints about the Gents Toilets and as stated above something that has been discussed and need to find a solution to avoid any further damage to the building. The aftermath of such dampness is also visible as black mould has formed on the walls. It is our aim to ensure we provide what the users want and



need.

### **Outcomes**

Describe what your project will deliver.

Village Improvements; e.g Number of sites improved  
Area of landscaping

Community Facilities: e.g number of facilities improved  
-Projected usage

This work will ensure that the village hall remains the centre of the local community and secure the continued running of the local groups in a much warmer, cleaner and energy efficient building.

We currently have the following groups using the hall on a regular basis

Mother and Toddlers  
Craft and Coffee Morning  
Ballroom Dancing  
Line Dancing  
Pony Club  
SWRI  
Trefoil Guild  
Local Church Groups  
Community Council  
Community events such as coffee mornings or visiting Authors etc.

The Hall is proving very popular by the local community for Children's parties, wedding receptions and general celebration parties.

### **3.Project Costs**

<b>Amount of funding requested</b>	<b>£4000.00</b>
------------------------------------	-----------------

<b>Item of expenditure</b>	<b>Cost</b>
<b>Thermal Boards and Installation</b>	<b>£3474</b>
<b>New fitments and decoration work</b>	<b>£750</b>
<b>Please note additional costs will be covered from our own funds</b>	

### **Project management**

Describe how your project will be managed and administered including details of any:

<ul style="list-style-type: none"> <li>- Design / plans</li> <li>- Implementation arrangements e.g contract tenders</li> <li>- Planning Approval</li> </ul>
<p>The project will be managed by two members of the committee; one is an architect and the other qualified in quality assurance. The contractor will have to demonstrate they hold all the relevant certificates and insurance to carry out the work.</p> <p>No planning permission is required for this work</p>

#### 4. Declaration

<p>We wish to apply for a Village Improvement Capital Grant. The above is an accurate outline of the proposed project. We have read and understood the guidance notes for applicants and agree to the conditions therein. We understand that the grant may be modified or withdrawn, if all the conditions are not adhered to. We are willing to co-operate in the monitoring of the grant scheme and to meet with their representatives if required to do so. We will acknowledge the support of the Fund in any related PR activities.</p>	
<b>Name</b>	Katrena Allan
<b>Position</b>	Chairperson
<b>Organisation</b>	Ecclesmachan and Threemiletown Village Hall Management Association
<b>Date</b>	6 <sup>th</sup> January 2017

Please send your completed forms to:

Community Regeneration Officer for your area in the first instance (see guidance notes for contact details)

Or

Hazel Hay  
Town Centre Manager  
Economic Development  
West Lothian Council  
1st Floor North  
West Lothian Civic Centre  
Howden South Road  
Livingston  
EH54 6FF

Tel: 01506 283098

E-mail: [Hazel.Hay@westlothian.gov.uk](mailto:Hazel.Hay@westlothian.gov.uk)

<b>Attachment checklist - as applicable</b>	<b>Please</b>
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	<b>Indicate (x)</b>
Constitution or Articles and Memorandum	X
Committee Members or Directors List	Included in accounts
Bank Statements - three statements	X
Annual accounts	X



**BROXBURN, UPHALL & WINCHBURGH LOCAL AREA COMMITTEE  
WORKPLAN 2016-17**

	<b>Issue</b>	<b>Purpose</b>	<b>Lead Officer</b>	<b>Date</b>	<b>Referral</b>
1	Police Report	Standing Report	Insp Scott Robertson	All meetings	
2	Housing	Standing Report	Phyllis McFadyen	All meetings	
3	NETS & Land Services	Standing Report	David Lees	All meetings	
4	Fire Scotland	Standing Report	Mark Landels	All meetings	
5	Air Traffic Noise in Ward	Update members on the air traffic noise monitoring and related matters	Craig McCorriston	All meetings	





**BROXBURN, UPHALL AND WINCHBURGH LOCAL AREA COMMITTEE**

**ECCLESMACHAN ROAD SAFETY REVIEW**

**REPORT BY HEAD OF OPERATIONAL SERVICES**

**A. PURPOSE OF REPORT**

To provide the committee with an overview of road safety in Ecclesmachan and to address concerns raised in recent public meetings regarding the existing access roads to Oatridge College and the Scottish National Equestrian Centre.

**B. RECOMMENDATION**

The Local Area Committee is asked to note the results of the review and agree that monitoring continues through West Lothian Council's annual Accident Investigation and Prevention programmes.

**C. SUMMARY OF IMPLICATIONS**

<b>I Council Values</b>	Being honest, open and accountable
	Making best use of our resources
<b>II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	<b>Policy:</b> The council has a statutory responsibility for road safety under the Road Traffic Act 1988.
	<b>Legal:</b> None.
<b>III Implications for Scheme of Delegations to Officers</b>	None.
<b>IV Impact on performance and performance Indicators</b>	None.
<b>V Relevance to Single Outcome Agreement</b>	We live in resilient, safe and cohesive communities.
<b>VI Resources - (Financial, Staffing and Property)</b>	None.
<b>VII Consideration at PDSP</b>	None.
<b>VIII Other consultations</b>	None.

## **D. TERMS OF REPORT**

### **Background**

At its meeting on 24 November 2016 the Local Area Committee requested a review of road safety issues that had been raised within the community relating to Ecclesmachan village.

Every year the council undertakes its Accident Investigation and Prevention (AIP) programme to identify locations where engineering measures are likely to have the greatest impact on casualty reduction. The initial analysis for the 2017/18 AIP programme has started to identify potential schemes.

### **Review of existing accident data within Ecclesmachan**

A review was undertaken from our accident database of recorded injury accidents within the village of Ecclesmachan and the surrounding road network. This shows that in the latest 5 year period (up to June 2016) there have been no injury accidents within Ecclesmachan village. A total of 7 accidents were recorded on the surrounding road network over the same 5 year period.

To the south of the village on the B8046 there were noted to be 5 injury accidents over the latest 5 year period. Of these accidents 3 occurred in proximity to the Binny Road junction all of which were recorded in 2012. These have been addressed through a previous years AIP programme. There have been no recorded injury accidents since mitigation measures were implemented at this location. 2 further accidents were noted to the south of this location one involving an animal entering the carriageway and the other a failed overtaking manoeuvre.

To the north of the village on the B8046 1 injury accident was recorded over the same period involving a loss of control due to inclement road surface conditions and a noted diesel spillage. There was one further accident noted on the U17 to the east of the B8046 as a result of mud deposited on the road surface resulting in a loss of control.

### **Access locations to Oatridge College and the Scottish National Equestrian Centre**

It is understood that issues have been raised at recent meetings between local members and the relevant community councils that relate to the existing access locations to Oatridge college and SNEC. These include the provision of traffic calming along the access road to Byburn and works along the U17.

With regards to requests for further traffic calming West Lothian Council has a limited casualty reduction budget that must be prioritised and this is assessed through the annual Accident Investigation and Prevention (AIP) programme. This aims to identify sites where engineering measures are likely to have the greatest impact on casualty reduction. A review of our injury accident database shows that there have been no injury accidents along this route since our records began in 1981. The initial assessment from the 2017/18 AIP programme has not identified the location at Byburn as a site for concern and on this basis traffic calming would not be justified through the AIP programme at present.

The U17 between the B8046 and the golf course entrance has kerbed areas across the local accesses that were implemented for road maintenance purposes to prevent



the deterioration of the road surface at these location. Additional works were undertaken within the accesses to secure the kerbstones in these locations. These works were not intended to create laybys or passing places along this route.

The U17 is subject to width restrictions based on the proximity of the boundary walls along the north and south of the route. This presents significant engineering challenges in adapting the road to accommodate any forms of passing places

A review of our injury accident database shows there have been no injury accidents recorded along this section of the U17 in over 30 years.

## **Discussion**

An accident review has been undertaken of the Ecclesmachan and Oatridge College area as well as the surrounding road network this has found that there have been no injury accidents within the bounds of the village. Proposals for traffic calming on the college access road to the junction of Byburn were conditioned through a planning application and this condition was subsequently discharged. Requests for additional traffic calming have been assessed through the AIP programme and there would be no justification for implementing further traffic calming at the present time based on the reported road injury accidents.

## **E. CONCLUSION**

A review of road safety concerns through Ecclesmachan and the access roads to Oatridge College has been undertaken and this shows there have been no injury accidents within the village over the latest 5 year period. There were no potential schemes identified through the 2017/18 AIP programme within Ecclesmachan and we will continue to monitor the situation.

## **F. BACKGROUND REFERENCES**

None

Appendices/Attachments:

Appendix 1 – Results of Injury Accident Database Search

Contact Person: Gordon Brown, Senior Engineer – Road Safety and Traffic Management, Operational Services

Email: [gordon.brown@westlothian.gov.uk](mailto:gordon.brown@westlothian.gov.uk)

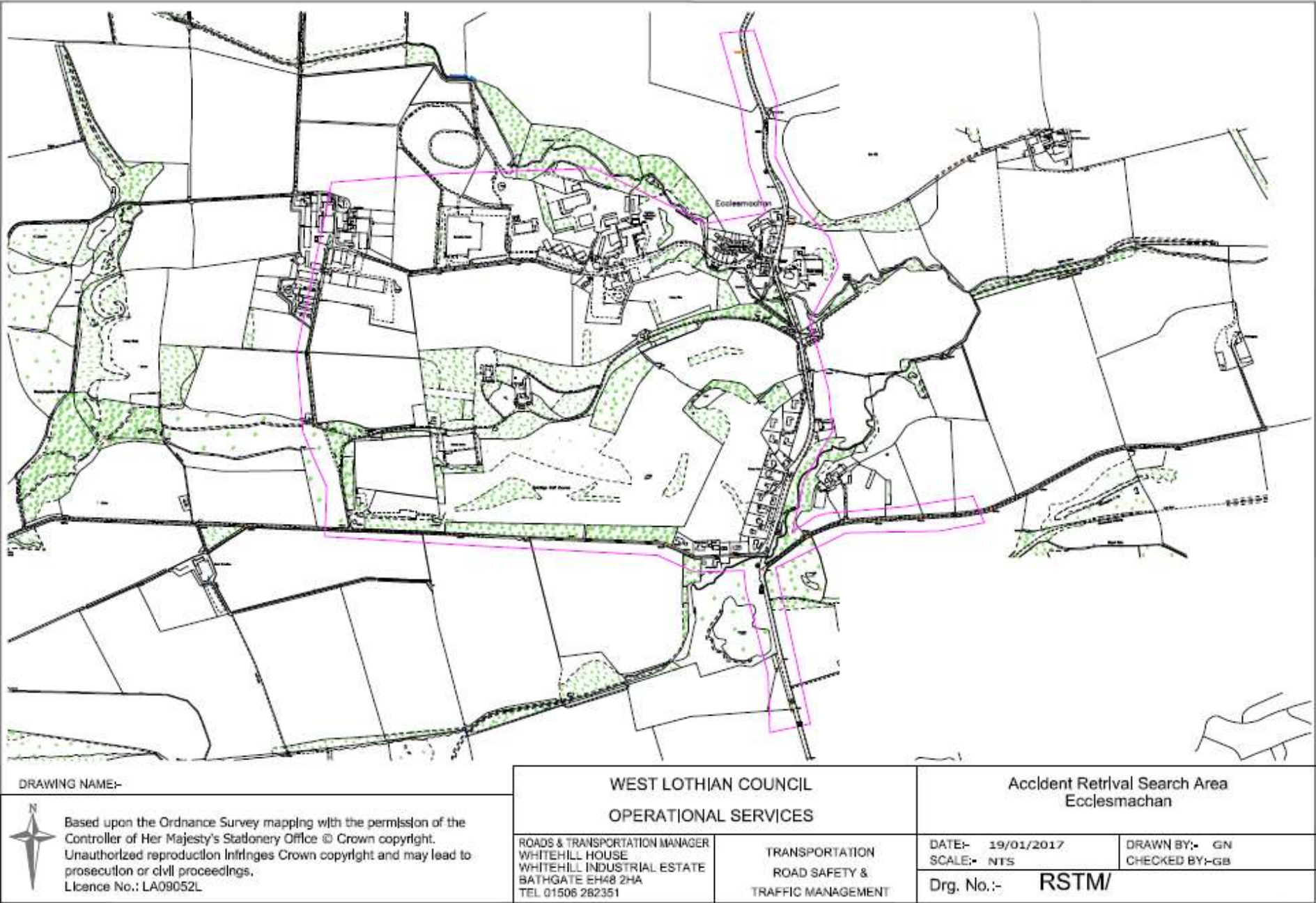
Tel: 01506 282340

*Jim Jack*

*Head of Operational Services*

*Date: 16 February 2017*

APPENDIX 1 – EXTENTS OF INJURY ACCIDENT DATABASE SEARCH



LTR/1364/K/53/DW

03 December 2007

Ms Wendy McCorriston  
West Lothian Council  
Development and Building Control  
County Buildings  
Linlithgow  
West Lothian  
EH49 7EZ

Dear Sirs

**Equine Centre at Ecclesmachan  
for Oatridge College**

West Lothian Council  
Development Control  
& Building Standards

04 DEC 2007

Date.....

Ref No 1428/ful/03

Ref To WMCC

Ack'd.....

Replied.....

  
**OBERLANDERS**  
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LLP  
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EH2 2LR

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We refer to your recent communication regarding the traffic calming measures to be implemented by the college as a condition of the Planning Consent Ref: 1428/03, granted on 16 March 2004 for the Equine Centre.

The Planning Consent awarded and condition noted followed earlier discussions and a site meeting that took place between Derek Williamson and Colin Blue of West Lothian Council and Bobby Wilson, property manager at Oatridge in October 2003, whereupon certain conclusions were arrived at as outlined in our letters to you on 26 April 2006 and 17 May 2006. Copies attached.

The meeting noted in our letter to you dated 17 May 2006 took place on 26 May 2006 with Robert Smith of West Lothian Council Highways; Penny Skett and Bobby Wilson from the College; and Phil Macdonald, Oberlanders Architects LLP.

It was discussed and agreed at this meeting that two sets of speed control measures would be adequate within the college's site boundary in the form of speed cushions rather than speed tables and these would be located on the main approach/exit driveway on either side of the road as follows:

- i) First set immediately west of the Ecclesmachan burn bridge and
- ii) Second set east of the new Teaching Block junction.

The distance between the speed cushions would allow the larger vehicles visiting the site to reach a reasonable uphill momentum within the 20mph limit.

This is illustrated on Messrs Blyth & Blyth's drawing No EC19289:SK003, a copy of which is now attached and to which the works were undertaken by Watson Construction Ltd during the summer 2007. The reasons for you not having a copy of this drawing is perhaps an oversight on B&B's behalf.

As discussed with the college, and we believe via the college with you, the works to create the traffic calming measures were held off by the college until the completion of the major construction works ongoing at both the Equine Centre and The Farriery Workshop. It was thought that this would avoid unnecessary surface damage to the speed cushions from the site vehicles.

We trust this helps clarify the points discussed and agreed at the earlier site meetings noted and referred to in this letter and attachments.

Partners: David Lawson RIBA FRIAS Philip Macdonald RIBA ARIAS Andrew Wilmot RIBA ARIAS  
Senior Associates: Steven Charman RIBA ARIAS Jens Bergmark RIBA ARIAS MaPS

The term 'partner' indicates a member of Oberlanders Architects LLP and should not be construed as indicating that the members of Oberlanders Architects LLP are carrying out business in a partnership for the purposes of the 'Partnership Act 1890'.





Yours faithfully

for Oberlanders Architects LLP

Enc

OA letters to WLC dated 26/04/06 & 17/05/06

B&B drg EC19289:SK003

cc.

Mrs P Skett

Mr S Ewart

Mr C Chesney

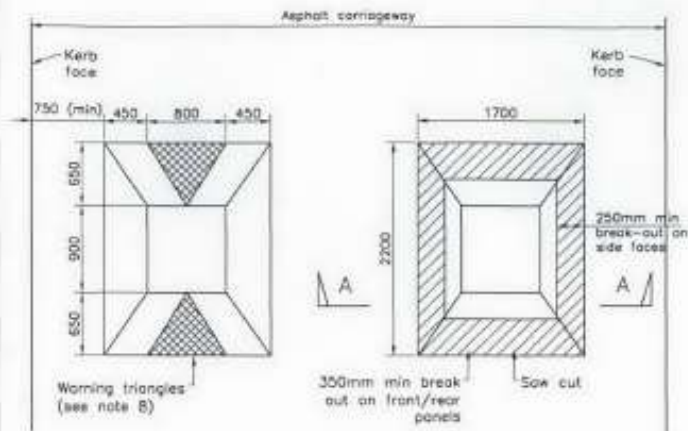
Oatridge College

William I Talbot & Partners

Blyth & Blyth Consulting

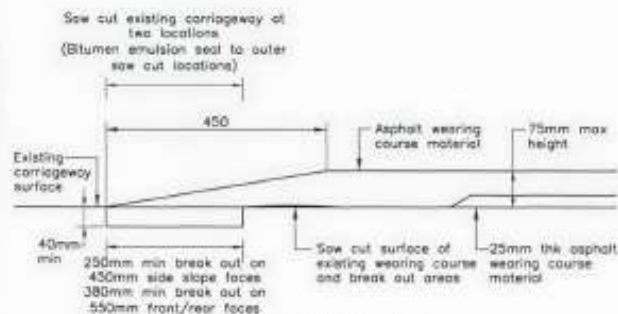
Partners: David Lawson RIBA FRIAS Philip Macdonald RIBA ARIAS Andrew Wilmot RIBA ARIAS  
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**SPEED CUSHION PLAN**

Scale 1:50



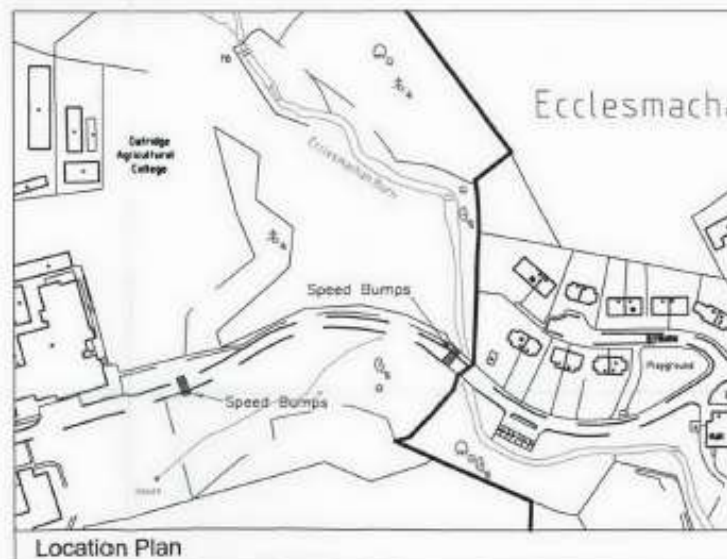
**SECTION A-A**

Scale 1:10

# **NOTE**

## **Asphalt Speed Cushions**

1. Speed cushions to be located in groups of two, opposite each other unless otherwise stated.
2. Speed cushions to be located in centre of each lane but no nearer than 750mm from kerb (UNQ)
3. Asphalt materials to be as specified.
4. Surface of existing carriageway and break out area below asphalt cushion to be sprayed in bitumen emulsion binder class K1-40 sprayed at 0.35 to 0.55/m<sup>2</sup>
5. Speed cushions to be accurately shaped to the plan dimensions as shown. Maximum height to be 75mm (± 8mm).
6. 20mm precast chips to be rolled into wearing course.
7. Red coloured surfacing to be applied to the surface of each cushion (1700x2200).
8. White thermoplastic warning triangles with applied to be marked on both front and rear faces of completed speed cushion. Triangles to be marked to diagram 1062, (750mm base x 550mm high)
9. Carriageway to be locally swept of all surplus materials/debris on completion of work.



**Location Plan**

**CONSTRUCTION  
DRAWING**

**OATRIDGE COLLEGE**

**EQUINE CENTRE  
ECCLESMACHAN**

**SPEED BUMP DETAILS**

Drawn	PDG	Rev	Rev
Date	30/05/00	Date	DD/YY/SCALE

**blyth+blyth**

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Fax: 0131 556 5470

Drawing No: **EC19269-SK003**