



West Lothian
Council

East Livingston and East Calder Local Area Committee

West Lothian Civic Centre
Howden South Road
LIVINGSTON
EH54 6FF

25 August 2016

A meeting of the **East Livingston and East Calder Local Area Committee** of West Lothian Council will be held within the **Council Chambers, West Lothian Civic Centre** on **Thursday 1 September 2016** at **10:00am**.

For Chief Executive

BUSINESS

Public Session

1. Apologies for Absence
2. Order of Business, including notice of urgent business
3. Declarations of Interest - Members should declare any financial and non-financial interests they have in the items of business for consideration at the meeting, identifying the relevant agenda item and the nature of their interest.
4. Confirm Draft Minutes of Meeting of East Livingston and East Calder Local Area Committee held on Thursday 16 June 2016 (herewith).
5. Inveralmond Community High School - Presentation by Head Teacher
6. Livingston Parkrun - Presentation and Report by Head of Planning, Economic Development and Regeneration (herewith)
7. Police Ward Report - Report by Inspector Adam Smith (herewith)
8. East Livingston & East Calder Multi-Member Ward Performance Report - Report by Scottish Fire & Rescue (herewith)

9. Service Update - Nets, Land and Countryside - Report by Head of Operational Services (herewith)
10. Housing, Building and Customer Services Update - Report by Head of Housing, Building and Customer Services (herewith)
11. Almond Housing Report (herewith)
12. General Services Capital Property Programme Update - Report by Head of Finance and Property Services (herewith)
13. Community Regeneration - Regeneration Plans - Report by Head of Planning, Economic Development and Regeneration (herewith)
14. Pensioners' Groups Christmas Fund Provisional Allocation 2016 - Report by Head of Planning, Economic Development and Regeneration (herewith)
15. Workplan (herewith)

NOTE **For further information please contact Val Johnston, Tel No.01506 281604 or email val.johnston@westlothian.gov.uk**

MINUTE of MEETING of the EAST LIVINGSTON AND EAST CALDER LOCAL AREA COMMITTEE of WEST LOTHIAN COUNCIL held within COUNCIL CHAMBERS, WEST LOTHIAN CIVIC CENTRE, on 16 JUNE 2016.

Present – Councillors Frank Toner (Chair), Dave King, Frank Anderson and Carl John

Apologies – Sandy Young, Almond Housing Association

1. ORDER OF BUSINESS, INCLUDING NOTICE OF URGENT BUSINESS

The Chair ruled in terms of Standing Order 11 that an additional item of business would be considered and which concerned a joint presentation by the Head of St Margaret's Academy and the Head of St Ninian's Primary School.

2. DECLARATIONS OF INTEREST

No declarations of interest were made.

3. MINUTE

The committee confirmed the Minute of its meeting held on 17 March 2016. The Minute was thereafter signed by the Chair.

4. PRESENTATION BY THE HEAD TEACHER FOR ST MARGARET'S ACADEMY AND THE HEAD TEACHER FOR ST NINIAN'S PRIMARY SCHOOL

The committee were provided with an overview of the achievement of pupils attending St Margaret's Academy for year 2014-15.

The Head Teacher explained that the school roll was currently sitting at about 1100 pupils and had a cluster of 6 associated primary school, one of which was St Ninian's whose Head Teacher was also in attendance.

It was noted that the Advanced Higher achievement rate for 2015 was 21% and whilst this had been slightly better in previous years this was thought to be down to the fact that the school now offered a wider range of Higher and other courses such as Politics, Skills for Work and Maritime Skills and therefore it was thought that this had led to less pupils in Advanced Higher courses.

The presentation continued by providing details of school leaver destinations noting that the school had achieved 97% for 2013-14 which was the highest in West Lothian and one of the highest in Scotland.

The Head Teacher continued to explain on the areas that the school would be focusing on for improvement and included a science faculty review, further development of attainment review, closing the gap and

enhancing the curriculum. Some of these actions were then examined in more detail.

Another area that the school was very proud of was developing the whole person with one example being Smart Time. This involved groups of pupils in the junior and senior phases developing skills, qualities and nurturing a positive work ethic and mindset. The school had also introduced a youth philanthropy initiative for S3 pupils who supported local projects in the community as well as engaging students in their local community to learn about the environment in which they lived.

The presentation concluded with a series of photographs involving the students in many sporting events, team building events and ceremonies in the past year.

The Head Teachers then took a number of questions from the committee and the Chair concluded by thanking them both for their time.

Decision

1. To note the contents of the presentation; and
2. To note the suggestion that the school try to establish links with Leith Nautical College to enhance their delivery of the Maritime Skills module.

5. POLICE WARD REPORT

The committee considered a report (copies of which had been circulated) by Police Scotland providing an update on performance, activities and issues across the ward for the period up to 30 April 2016.

The report provided statistics for the months of Feb, Mar and Apr 2016, together with comparative figures for the same period in 2015.

The report continued by providing a narrative on the recent restructured Community Teams within West Lothian in order to best meet the needs of local communities, anti-social behaviour issues in the ward, substance misuse, making roads safe, CAV (campaign against violence) days and test purchase operations.

Inspector Smith also provided an update on more recent events including working closer with the council's Safer Neighbourhood Teams targeting specific problem areas and also a high visibility event due to be held on 29 June 2016 when the schools breakup for the summer holidays.

In relation to traffic issues local ward members raised a number of concerns in the ward and this included on-street parking along Main Street, East Calder village, the use of Station Road, Kirknewton by heavy goods vehicles and the need for traffic lights at Kirknewton Primary School.

Inspector Smith and his colleagues undertook to investigate these matters

in conjunction with road traffic engineers from the council.

Decision

- 1) To note the contents of the Police Ward report; and
- 2) To request that Police Scotland investigate a number of concerns, in conjunction with council colleagues, with regards to parking along Main Street, East Calder, heavy goods vehicles using Station Road, Kirknewton and the possibility of traffic lights at Kirknewton Primary School.

6. EAST LIVINGSTON & EAST CALDER MULTI-MEMBER WARD PERFORMANCE REPORT

The committee considered a report (copies of which had been circulated) by the Scottish Fire and Rescue Service providing an update on the activity within the ward for the period up to 31 March 2016.

Attached to the report at Appendix 1 was a summary report that provided a series of graphs showing details of accidental fire dwellings, deliberate fire, fires in non-domestic properties, non-fatal non-fire emergencies and unwanted fire alarm signals; each of the graphs demonstrated the statistics as they related to the whole of Scotland, the whole of West Lothian and the specific ward.

The Fire Officer then amplified a number of issues in relation to deliberate fires, which mostly involved refuse fires and not fires in buildings, non-fatal non-fire emergencies, which included working with the Scottish Ambulance Service attending medical emergencies and unwanted fire alarm signals, which meant working with local businesses to try and encourage them to purchase new equipment.

The Fire Officer also advised committee that the Scottish Fire and Rescue Service would soon be relaunching its Phoenix Project, which had been a highly successful project, working with secondary school pupils considered at risk of being involved in fire raising activities, as it had proven very popular but was no longer attracting the right sort of pupils.

It was recommended that the committee note and provide comment on the East Livingston and East Calder Multi-Member Ward Performance report.

Decision

To note the content of the report.

7. SERVICE UPDATE - NETS, LAND SERVICES AND COUNTRYSIDE

The committee considered a report (copies of which had been circulated) by the Head of Operational Services appraising members of the Nets, Land Services and Countryside activities for the ward for the period 1

February to 30 April 2016.

The report provided a summary of works carried out in relation to Grounds Maintenance, Garden Maintenance, Street Cleansing and Environmental Enforcement Action.

The report also provided information on parks and woodland projects including an update on the ongoing "Snowdrop Project" which had seen more than 3500 snowdrop bulbs planted and the installation of a new BBQ area at Almondell and Calderwood Country Park.

And finally an update was provided with regards to open space and cemeteries noting the work that was being undertaken at Craigsark, East Calder Park and Sommers Park.

The committee were also advised that the report did not contain an update on the new cemetery but this would be provided at a later date to all local ward members.

The Local Area Committee was asked to :-

1. Note the work carried out by the services for the local area; and
2. Advise on any areas that required further information of investigation

Decision

1. To note the contents of the report; and
2. To note that an update would be provided to all local ward members with regards to the new cemetery.

8. HOUSING WARD REPORT

The committee considered a report (copies of which had been circulated) by the Head of Housing, Building and Customer Services providing an update of the services activities within the ward.

The report examined Property Void and Let Performance for both mainstream and temporary tenancies for the months of January, February and March 2016 noting that there were 4 Policy Voids in the ward.

In relation to rent arrears the report provided a table showing the level of arrears noting that the final year position for the ward was £35,590 which was a decrease on last year's position of £36,032. There was also an overall decrease for the whole of West Lothian with a decrease from the previous year. There has also been an increase in the number of serious arrears cases (£1,000+) and 75% of the cases were in the lower bands (£300 or less).

The committee were also advised that good progress was being made on the New Build Housing programme. There were five sites in the ward for

new council house build noting that six homes at Adelaide Street, Livingston, the near completion of 14 homes at the former site of Pumpherston Community Centre, a start of site at Raw Holdings for 15 homes and a start on site for 36 homes at Almondell, Calderwood.

The committee were also provided with information relating to Tenant Participation and the work of the Safer Neighbourhood Team.

The committee were invited to note the housing ward report.

Decision

To note the contents of the report.

9. ALMOND HOUSING REPORT

The committee noted that a report from Almondell Housing had been circulated as part of the agenda but a representative of the organisation was unable to attend the meeting and therefore the item was not discussed in any detail.

Decision

To note the contents of the report

10. COMMUNITY REGENERATION UPDATE

The committee considered a report (copies of which had been circulated) by the Head of Planning, Economic Development and Regeneration providing an update on community regeneration activity in the ward including the Craigspark Development Group, Craigsfarm, Craigshill Good Neighbourhood Network and employability outcomes.

The report provided a brief narrative on a number of projects that were taking place in the ward noting that a number of the projects required close working with a number of partners and community development organisations.

It was recommended that the Local Area Committee note the community regeneration activity within the ward, specifically in relation to :-

- Craigspark Development Group
- Craigsfarm
- Craigshill Good Neighbourhood Network
- Employability outcomes

Decision

To note the contents of the report

11. COMMUNITY REGENERATION - WARD ACTION PLAN END OF YEAR REVIEW

The committee considered a report (copies of which had been circulated) by the Head of Planning, Economic Development and Regeneration advising of progress against targets set in the East Livingston and East Calder Ward Action Plan 2015-16.

Attached to the report at Appendix 1 was an updated ward action plan for 2015-16. The plan demonstrated Regeneration, Employability and partner activity across the ward. The plan had been updated to show progress against targets. Significant achievements included :-

- Craigsfarm Development project securing £290,000 from the Regeneration Capital Grant Fund;
- Craigsfarm development group's placemaking exercise and follow-on actions including the planned community clean-up and employment of a landscape architect to develop community vision into development ideas;
- Employability provision in the ward which had resulted in 141 new registrations in the period April 2015 to March 2016. In the same period a total of 33 clients had been supported to achieve a positive destination; and
- The establishment of a weekly Parkrun in Livingston, with significant numbers attending on a weekly basis.

The Head of Planning, Economic Development and Regeneration continued to advise that the report completed the reporting on the ward action plan for 2015-16. These plans would not be continued and would be replaced by targeted regeneration plans for the eight areas identified as being in the most deprived 20% SIMD data zones. This was an approach supported by the Regeneration Framework agreed by the Council Executive in February 2014.

It was recommended that the Local Area Committee note the progress made against targets in the period October 2015 to March 2016; in particular :-

1. The securing of the £290,000 from the Regeneration Capital Grant Fund for Craigsfarm;
2. The establishment of a weekly parkrun in Livingston; and
3. The delivery of effective employability provision in the ward area.

Decision

To note the contents of the report

12. WEST LOTHIAN VILLAGES IMPROVEMENT FUND - APPLICATIONS

The committee considered a report (copies of which had been circulated) by the Head of Planning, Economic Development and Regeneration seeking approval of the applications received for funding from the West Lothian Villages Improvement Fund in 2016-17.

The Head of Planning, Economic Development and Regeneration provided a summary of the scheme which included the shop front improvement scheme and the small scale village improvement scheme. Under the village improvement scheme the following represented the full money allocated to each of the eligible villages within the ward:-

- East Calder - £125,000
- Midcalder - £125,000
- Kirknewton - £55,000
- Pumpherston - £55,000
- Uphall Station - £55,000
- Wilkieston - £20,000

The report then provided a narrative on a funding application that had been received from Pumpherston Community Council who were seeking funding to upgrade and improve the covered standing terrace facility at Recreation Park, Pumpherston. The application was for a total of £6,528.80 and which would be used for the installation of new panels at the stand terrace to upgrade them using galvanised corrugated material made from Plastisol.

It was recommended that the Local Area Committee :-

1. Note that one application had been received for funding;
2. Note that the proposal met the eligibility criteria for supported projects;
3. Support funding for the project; and
4. Agree that the Head of Planning, Economic Development and Regeneration should make an offer of funding as per the details set out in the report.

Decision

To approve the terms of the report

13. WORKPLAN

A copy of the workplan had been circulated for information.

Decision

To note the contents of the workplan



EAST LIVINGSTON AND EAST CALDER LOCAL AREA COMMITTEE

LIVINGSTON PARKRUN

REPORT BY HEAD OF PLANNING, ECONOMIC DEVELOPMENT AND REGENERATION

A. PURPOSE OF REPORT

The purpose of this report is to update members on the success of Livingston parkrun.

B. RECOMMENDATION

It is recommended that the Local Area Committee notes the update relating to Livingston parkrun.

C. SUMMARY OF IMPLICATIONS

- | | |
|---|---|
| I Council Values | Focusing on our customers' needs.
Being honest, open and accountable.
Providing equality of opportunities.
Making best use of our resources.
Working in partnership. |
| II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment) | Community regeneration activity reinforces the council's commitment to community planning at a local level. |
| III Implications for Scheme of Delegations to Officers | None. |
| IV Impact on performance and performance Indicators | Performance indicators relating to the activity within the ward action plan are included within the Regeneration and Employability key performance indicators. Ward action plans also contain measures to indicate progress towards outcomes. |
| V Relevance to Single Outcome Agreement | We are better educated and have access to increased and better quality learning and employment opportunities.

We live in resilient, cohesive and safe communities.

We live longer, healthier lives and have reduced |

	health inequalities.
	We make the most efficient and effective use of resources by minimising our impact on the built and natural environment.
VI Resources - (Financial, Staffing and Property)	Activities to support parkrun will be delivered within partners' existing resources. Delivery of parkrun is purely reliant on volunteers.
VII Consideration at PDSP	Not applicable.
VIII Other consultations	Engaging communities is an integral and on-going part of community regeneration.

D. TERMS OF REPORT

D.1 BACKGROUND

This paper reports on progress regarding Livingston parkrun and the success that this has been since its launch at the beginning of 2016. Livingston parkrun was initiated through a need identified by the community and has been included in the Ward Action Plans for all three Livingston wards. The parkrun initiative for Livingston has been supported by West Lothian Councils Community Regeneration Team, Nets and Land Services, local running clubs, local businesses and parkrun UK.

D.2 LIVINGSTON PARKRUN

The concept of an organised parkrun in Livingston came to light through discussion with members of the community. With a strong commitment from passionate core volunteers, and the support from West Lothian Councils Community Regeneration Team, Nets and Land Services and parkrun UK, a small idea has become a huge success. The average number of attendees is 179 with the highest number attending to date being 278 and the lowest 121. We aim to support people to be physically active and to help remove barriers that may prevent people from taking up a physical activity. Not only do we have a large number of runners, joggers and walkers taking part every Saturday morning, we also have 20 plus volunteers every week who give up their time to ensure that this event can take place. The number of volunteer hours per annum is approximately 1200

This free, friendly, safe, fun, inclusive 5k run/walk is held every Saturday morning at 9.30am. The route starts and finishes at the front on the Civic Centre and takes in the scenic Almond riverside paths. It is not a race against other runners, it is a timed run that can be whatever the participant wants it to be, whether this is a walk/run, fun gentle jog with friends, part of keep fit, weight loss regime or fitting in with an individual's training plan. The ethos of parkrun is to provide a weekly, free, 5k, for everyone, forever, in every place that wants one.

E. CONCLUSION

Although still relatively new to Livingston, parkrun has provided an avenue for people of all ages and abilities to be physically active and to become active members in the community. Through the partnership work with West Lothian Council, the parkrun route has been utilised within the healthy walks initiative as part of the Almondvale Park redevelopment.

The numbers of those attending to run/walk the 5k and those who volunteer to ensure the event can take place, has exceeded expectation and fully contributes to the Single Outcome Agreement at a local level.

F. BACKGROUND REFERENCES

East Livingston and East Calder Ward Action Plan 2015-16.
Livingston North Ward Action Plan 2015-16.
Livingston South Ward Action Plan 2015–16.

Appendices/Attachments: None

Contact Person/s: Michelle Kirkbright
Tel: 01506 775626
Email: michelle.kirkbright@westlothian.gov.uk

Ted Finch
Tel: 01501 744070
Email: ted@finchhouse.org

1 September 2016



East Livingston and East Calder LOCAL AREA COMMITTEE

REPORT BY PI Adam Smith

A. PURPOSE OF REPORT

The purpose of this report is to provide the Local Area Committee with an update on performance, activities and issues across the Ward for the period up to 31st July 2016.

B. RECOMMENDATION

It is recommended that the Local Area Committee note the content of the report.

C. SUMMARY OF IMPLICATIONS

I	Council Values	Focusing on our customers' needs; being honest, open and accountable; making best use of our resources; and working in partnership
II	Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)	None.
III	Implications for Scheme of Delegations to Officers	None.
IV	Impact on performance and performance Indicators	Performance relative to the same period in 2015; set out in the report.
V	Relevance to Single Outcome Agreement	We live our lives free from crime, disorder and danger; we take pride in a strong, fair and inclusive society
VI	Resources - (Financial, Staffing and Property)	None.
VII	Consideration at PDSP	None.
VIII	Other consultations	None.

D. TERMS OF REPORT

NATIONAL PRIORITIES – DELIVERED LOCALLY

Based on our assessment of national priorities, the following have been identified for tailored action for the communities of West Lothian:

- Violence
- Public protection
- Terrorism
- Serious and organised crime groups
- Antisocial behaviour
- Drug and alcohol misuse

WEST LOTHIAN PRIORITIES

The community priorities identified for West Lothian through our Community Planning Partnership are:

- Reducing community and social harm caused by drug and alcohol misuse
- Protecting vulnerable groups
- Reducing antisocial behaviour within our communities
- Reducing casualty rates from fires and road traffic collisions

COMMUNITY ENGAGEMENT PRIORITIES

East Livingston and East Calder

- Antisocial Behaviour
- Substance Misuse
- Acquisitive Crime
- Road Safety

PERFORMANCE

East Livingston and East Calder Ward						
Month	May-16	May-15	% Change	TYTD	LYTD	% Change
Youth Calls	27	45	-40%	54	100	-46%
All ASB Calls	113	112	1%	200	223	-10%
Hate Crime	0	2	-100%	3	6	-50%
Vandalism & Reckless Conduct	13	20	-35%	27	41	-34%
Fire-raising	3	2	50%	3	3	0%
Public Space Assaults	11	14	-21%	16	19	-16%

East Livingston and East Calder Ward						
Month	Jun-16	Jun-15	% Change	TYTD	LYTD	% Change
Youth Calls	32	34	-6%	86	134	-36%
All ASB Calls	118	102	16%	318	325	-2%
Hate Crime	4	1	300%	7	7	0%
Vandalism & Reckless Conduct	18	26	-31%	45	67	-33%
Fire-raising	0	3	-100%	3	6	-50%
Public Space Assaults	5	14	-64%	21	33	-36%

Ward Community Officers: PC Alan Murray, PC Ryan McCartney, PC Bob Cochrane (Youth Community Officer)

- There continues to be a fall in public space assaults.
- There continues to be a general fall in youth calls, vandalisms and fire raisings.
- The year to date figures show a decline in all anti-social behaviour

Making Our Roads Safer

Enforcement and educational activity has been directed to the East Calder and Kirknewton areas. This is in response to local residents concerns mainly about the speed of HGVs, presumably involved in the significant construction within the area.

The Ward officers PC's McCartney & Murray, along with the Community Action Team carried out a number of patrols in the area and in particular towards the end of the school term. Fixed penalty notices were issued for parking infringements.

Community Action Team officers carried out a speed check on the main street in the area of the school during pick up and drop off times. Although no HGV drivers have been detected speeding, a number of other drivers have been warned and some issued with fixed penalty tickets for speeding and mobile phone offences.

The main issues identified for the parking congestion are as follows:

- Lack of parking restrictions in place (no yellow lines, double or single)
- The temporary amalgamation of East Calder and Kirknewton Primary Schools.

PC McCartney has placed a request to West Lothian Council for the consideration of double yellow lines to be placed along one side of the road from the junction with Langton Road as far along as the Grapes Public House. As the renovation to

Kirknewton Primary School should be finished imminently, this will hopefully reduce the traffic at peak times and the number of vehicles parked on the main street.

PC McCartney will meet with the head teacher of East Calder Primary to review the matter when the schools re-convene next term.

When the new school term resumes Ward officers have been tasked in conjunction with Roads Policing colleagues, to work with local community groups and Schools to address parking and driver behaviour in and around schools - specifically at drop off and pick up times. Sustainable options are being looked at, such as Park and Walk options, Walking Buses etc. Prior to the school holidays East Calder Primary School and Mid Calder Primary School remained the biggest issues.

Anti Social Behaviour

High visibility patrols on cycle and foot, have identified a number of youths frequenting problem areas within East Calder and Craigshill. These youths have been spoken to in the presence of their parents regarding ongoing issues. School link officers have carried out additional work, resulting in increasing overall awareness of the issues and where appropriate warnings administered.

Operation Pinpoint has focussed on the illegal use of off road motorbikes in the area. Social media has been used to raise awareness of this issue and residents have been reporting information to help identify the culprits. Local officers have undertaken high visibility and plain-clothes patrols to address this issue, while following up on information regarding those responsible.

Joint agency working with West Lothian Council has been fundamental to identifying and dealing with those causing anti-social behaviour (both in the wider community and amongst neighbours). Repeat offenders have had tenancy warnings issued as part of this joint approach. This work is showing positive signs with regards the number of calls to the area.

Acquisitive Crime

The area has had a few thefts concerning break-ins to building sites, however these have not been significant compared to the rest of West Lothian. Previously there were a number of incidents at Kirknewton Primary School, which was under refurbishment, but as this is almost complete it should resolve this.

Details of your local policing team can be found at:

<http://www.scotland.police.uk/your-community/the-lothians-and-scottish-borders/west-lothian/east-livingston-and-east-calder/>

Email: EastLivingstonEastCalderCPT@Scotland.pnn.police.uk

You can also follow us on Twitter: @WestLothPolice

Tel: 101



EAST LIVINGSTON AND EAST CALDER LOCAL AREA COMMITTEE

EAST LIVINGSTON AND EAST CALDER MULTI-MEMBER WARD PERFORMANCE REPORT

REPORT BY SCOTTISH FIRE AND RESCUE SERVICE

A. PURPOSE OF REPORT

To update the East Livingston and East Calder Local Area Committee on the activity within East Livingston and East Calder Multi-Member Ward for the period up to 30th June 2016.

B. RECOMMENDATION

That Committee Members are invited to note and provide comment on the East Livingston and East Calder Multi-member Ward Performance Report.

C. SUMMARY OF IMPLICATIONS

I Council Values	<ul style="list-style-type: none">• Being honest, open and accountable• Focusing on our customers' needs• Making best use of our resources• Working in partnership
II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)	Quarterly reports on the Multi-member Ward Operational Plans are being produced to ensure delivery of the Local Fire and Rescue Plan, which is a statutory requirement of the Police and Fire Reform (Scotland) Act 2012.
III Implications for Scheme of Delegations to Officers	None.
IV Impact on performance and performance Indicators	WL CPP SOA Performance indicators.
V Relevance to Single Outcome Agreement	SOA1304_13 Number of deliberate fires per 100,000 population SOA1304_14 Number of accidental dwelling fires per 100,000 population.
VI Resources - (Financial, Staffing and Property)	The council contributes to directly and in partnership to the delivery of the Ward Plan
VII Consideration at PDSP	None

D. TERMS OF REPORT**D.1 Background**

Quarterly reports on the Multi-Member Ward Operational Plans have been produced by SFRS to ensure delivery of the Local Fire and Rescue Plan for West Lothian 2014 – 2017, which is a requirement under the Police and Fire Reform (Scotland) Act 2012, Section 41E.

D.2 Scottish Fire and Rescue Service (SFRS) East Livingston and East Calder Multi-member Ward Quarterly Report

Following the publication of the East Livingston and East Calder Multi-member Ward Operational Plan, the Local Senior Officer for Falkirk and West Lothian has produced a Performance Report detailing activity against the key priorities.

The seven key priorities within the East Livingston and East Calder Ward area are as follows:

Continuous Priority

- Local Risk Management and Preparedness.

High Priority

- Reduction of Dwelling Fires
- Reduction in Fire Fatalities and Casualties
- Reduction of Unwanted Fire Alarm Signals

Medium Priority

- Reduction of Deliberate Fire Setting
- Reduction of Fires in Non-Domestic Property
- Reduction in Casualties from Non-Fire Emergencies.

E. CONCLUSION

The East Livingston and East Calder Multi-member Ward Performance Report aligns to the key priorities of the Local Fire and Rescue Plan for West Lothian 2014 – 2017, the West Lothian Strategic Assessment of Community Safety and continues with the excellent partnership working on Community Safety, which is evident in West Lothian.

F. BACKGROUND REFERENCES

None.

Alan Cunnigham
Station Manager, Scottish Fire and Rescue Service
August 2016

Appendix 1 - East Livingston and East Calder Multi-Member Ward Performance Report



West Lothian Council Area

Ward Performance Report

Year to Date April to June 2016

East Livingston and East Calder

DISCLAIMER

The figures included in this report are provisional and subject to change as a result of quality assurance and review. The statistics quoted are internal management information published in the interests of transparency and openness.

The Scottish government publishes Official Statistics each year which allow for comparisons to be made over longer periods of time.

Please ensure any external partners in receipt of these reports are aware of this.

Introduction

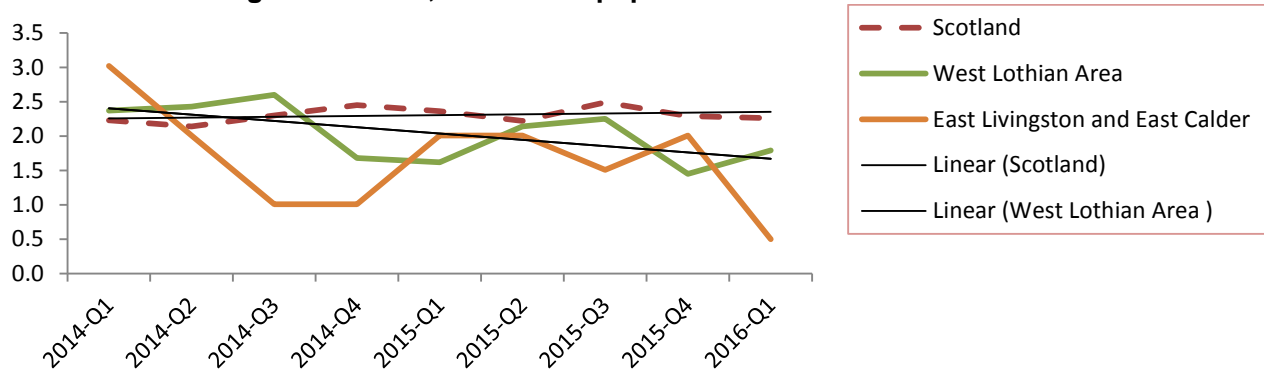
Welcome to the Scottish Fire and Rescue Service Ward Performance Report. This performance report is designed to provide citizens, stakeholders and partners with information relating to ward based activity undertaken by the Scottish Fire and Rescue Service.

In addition to historical ward based activity, this performance report provides information on the historic activity in the West Lothian Council area and Scotland. To allow benchmarking to be undertaken, the units of measurement in the performance graphs in the report are based on incidents/events per head of population.

Whilst using historic statistical benchmarking data, consideration must be taken of the somewhat random nature of fire related incidents and events, and how this can pose difficulties in interpreting emerging patterns and trends. This is of specific relevance where ward level data is analysed due to the relatively small number of actual incidents/events that occur in ward areas.

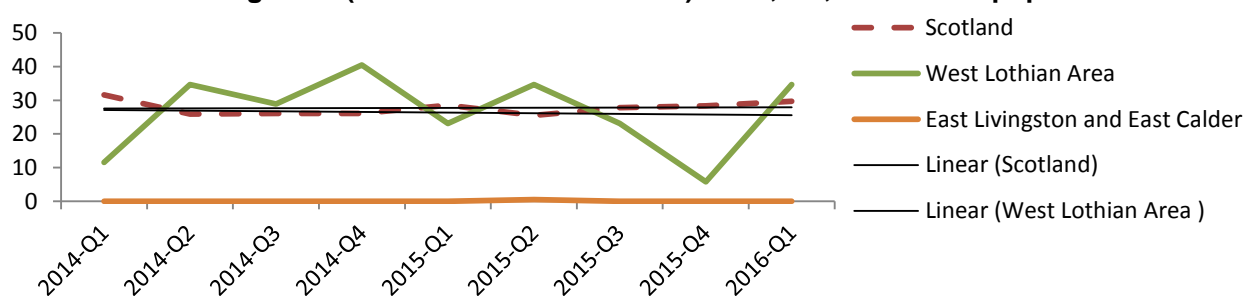
However, regardless of statistical anomalies, emerging patterns and trends in fire related incidents and events can assist the Scottish Fire and Rescue Service and Community Planning Partners plan and implement preventative intervention initiatives to target reducing fire related incidents and events.

Accidental Dwelling Fires Per 10,000 head of population



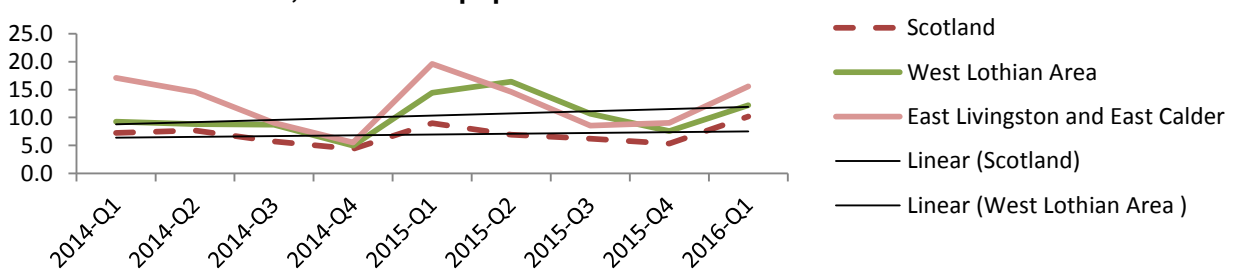
During the 2016-17 year to date reporting period SFRS have dealt with 1 accidental dwelling fire in comparison to 3 during 2015-16 year to date reporting period.

Accidental Dwelling Fires (Casualties and Fatalities) Per 1,000,000 head of population



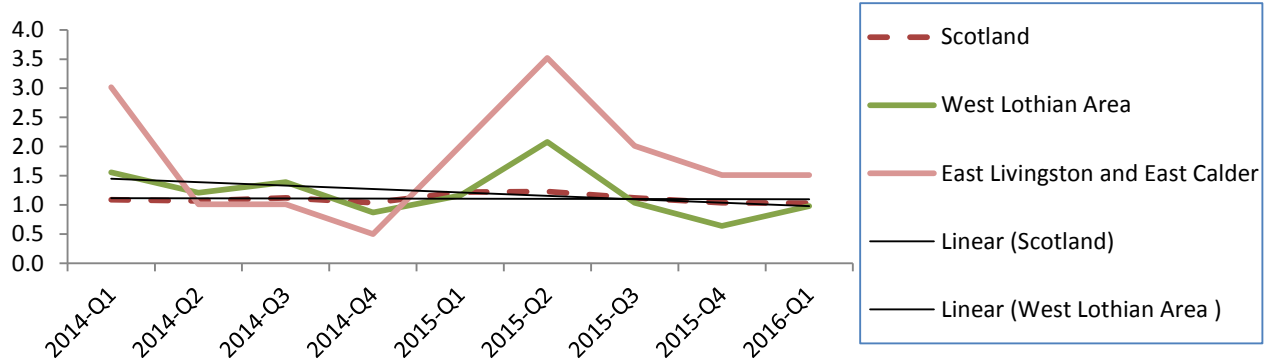
During the 2016-17 year to date reporting period SFRS have dealt with 0 casualties due to fire in comparison to 0 during 2015-16 year to date reporting period.

Deliberate Fires Per 10,000 head of population



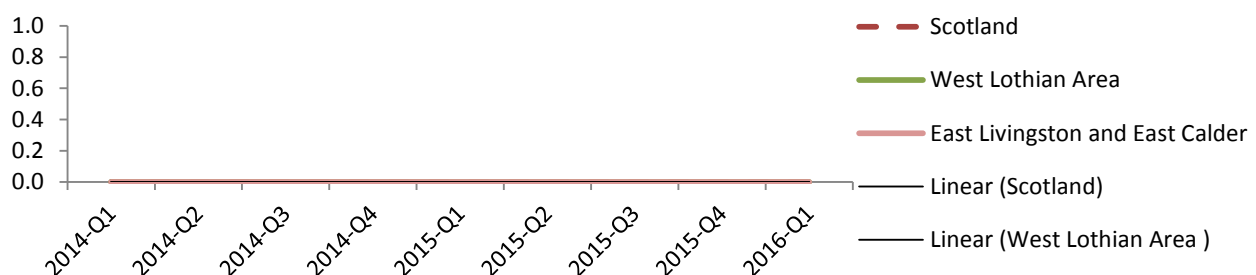
SFRS have dealt with 31 deliberate fires incidents during 2016-17 year to date reporting period in comparison to 41 during 2015-16 year to date reporting period.

Fires In Non Domestic Property Per 10,000 head of population



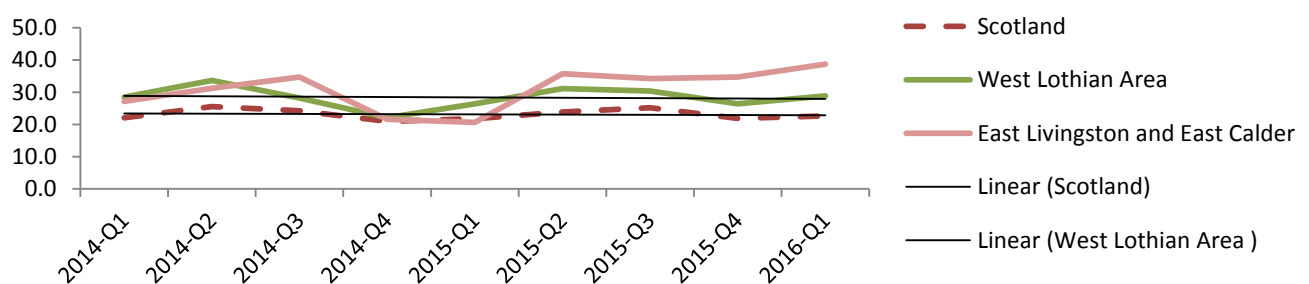
SFRS have dealt with 3 non domestic fires incident during 2016-17 year to date reporting period in comparison to 4 during 2016-17 year to date reporting period.

Non-fatal Non-Fire Emergencies Casualties Per 1,000,000 head of population



SFRS have dealt with 0 casualties from non-fire emergencies during 2016-17 year to date reporting period in comparison to 2 during 2015-16 year to date reporting period.

Unwanted Fire Alarm Signals Per 10,000 head of population



SFRS have dealt with 77 UFAS incidents during 2016-17 year to date reporting period in comparison to 40 during 2015-16 year to date reporting period.

Additional Comments

SFRS is committed to 'Working Together for a Safer Scotland' and to engage with business partners to reduce demand from Unwanted Fire Alarm Signals (UFAS).



West Lothian
Council

EAST LIVINGSTON AND EAST CALDER LOCAL AREA COMMITTEE

SERVICE UPDATE – NETS, LAND & COUNTRYSIDE

REPORT BY HEAD OF OPERATIONAL SERVICES

A. PURPOSE OF REPORT

To advise members of the recent activity of the NET's, Land & Countryside Services teams for the period 1st May to 31st July 2016.

B. RECOMMENDATION

The Local Area Committee are asked to:

1. Note the work carried out by the services for the local area.
2. Advise on any areas that require further information or investigation

C. SUMMARY OF IMPLICATIONS

I	Council Values	Focusing on our customers' needs; making best use of our resources; working in partnership
II	Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)	None
III	Implications for Scheme of Delegations to Officers	None
IV	Impact on performance and performance Indicators	None
V	Relevance to Single Outcome Agreement	Relates to items 9 – We live our lives free from crime, disorder and danger & 12 – We value and enjoy our built environment and protect it and enhance it for future generations
VI	Resources - (Financial, Staffing and Property)	In line with available revenue and capital budgets
VII	Consideration at PDSP	None
VIII	Other consultations	None

D1 Terms of Report

Report on activity for period 1st May - 31st July 2016.

D2 Grounds Maintenance Routine Works

Cyclic Grass Cutting - operations are currently ongoing with staff working towards completing routine cycle 8. Presently cyclic grass cutting is approximately 5 days behind targeted completion dates due to wet weather and some minor operational difficulties.

Weedspraying – spraying has now been completed along grass edges, within shrub beds and on highways verges and kerbstones.

Grounds Maintenance Enquiries

In total, 64 grounds maintenance related enquires were received and dealt with.

Ball Game Enquiries – 1
Bench or Seat Enquiries – 1
Bonfire Enquiries – 1
Garden Competition Enquiries – 10
Grass Cutting Enquiries – 10
Grass Cutting Missed/Not Cut – 1
Grass Highway Verges – 1
Grounds Property Vandalised – 1
Hedge Cutting Enquiries – 6
Illegal Adverts Estate Signs – 1
Neighbourhood Env. Teams – 2
Shrub Bed Enquiries – 3
Shrub Bed Overhanging Path – 4
Shrub Beds Not Maintained – 3
Shrub Beds Obscuring Sightline – 2
Weeds General Enquiries – 7
Weeds on Path or Roads - 10

D3 Garden Maintenance Routine Works

Cyclic Grass Cutting - operations are currently ongoing with staff working towards completing routine cycle 8. Presently cyclic grass cutting is approximately 4 days behind targeted completion dates due to wet weather and some minor operational difficulties.

Reactive works identified by Housing offices are ongoing.

Garden Maintenance Enquiries

In total, 26 garden maintenance related enquires were received and dealt with.

Garden Maintenance General Enquiries – 8
Garden Maintenance Grass Not Cut – 17
Garden Maintenance Hedge Cutting - 1

D4 Street Cleansing Routine Works

Street Cleansing staff continuing to clean-up roads, footpaths and open spaces throughout the ward.

Street Cleansing Enquiries

In total, 153 street cleansing related enquires were received and dealt with.

Dead Animals – 8
Dog Fouled Grass/Open Space – 1
Dog Fouling on Paths/Roads – 15
New Dog Waste Bin Request – 3
Dog Waste Bin Overflowing – 2
Glass on Paths or Open Spaces – 7
Graffiti Non Offensive – 2
Illegal Fly Tipping Dumping – 44
Litter Bin Full Overflowing – 8
Litter General Enquiries – 8
Litter on Paths/Road Verges – 5
Needles Syringes Abandoned – 1
Street Sweeping Enquiries – 10
Trolleys Dumped in Livingston – 5
Vehicle Abandoned - 25
Env. Enforcement Officers - 9

Environmental Community Involvement

Enforcement wardens are continuing to work with colleagues for Public Transport carrying out school transport checks.

Environmental Enforcement

During the period Environmental Wardens issued 5 fixed penalty notices for littering and 5 fixed penalty notices for dog fouling throughout the ward.

D5 Parks and Woodland

Tree and Woodland Routine Works

Almondell

Edinburgh Woodlands have been undertaking tree safety works and will return in autumn, once leaves have dropped, to complete last few trees and undertake timber extraction. Woodland in and around Towns application with Forestry Commission Scotland to be progressed this month to improve woodland habitat and access.

Calderwood

The tree safety work by TD Tree Services almost complete with a couple of outstanding items to be completed. Public event "Woodland Walk" with only 5 members of the public turning out.

Enquiries

Tree Blocking Light – 4
Tree Branches Overhanging – 23
Tree Dangerous or Unsafe – 3
Tree Enquiries General – 8
Tree Leaves Causing Problems - 2

D6 Open Space and Cemeteries

Cemeteries Routine Works

New management rules have been introduced for all West Lothian Council's cemeteries using section 112 of the Civic Government (Scotland) Act 1982. The aim of the policy is to ensure that the council's cemeteries are maintained to a safe level whilst ensuring that the amenity of each cemetery site is respected and protected.

Almondell Cemetery, East Calder

Project is progressing well with practical completion concluded. Phase 1 of the project has 831 lairs, capacity for approximately the next 28 years. Phase 2 has capacity for 736 lairs, capacity for approximately 25 years. In addition there are 120 infant lairs. Work is now progressing to arrange the formal opening of the cemetery.

Cemeteries Enquiries

Cemeteries General Enquiries – 2
Cemetery Property Vandalised – 1
Lair Enquiries – 2

Open Space Routine Works

Craigspark, Craigshill

Following many placemaking activities last year and a clean-up event in June, the Craigspark Development Group is working with the landscape architect to draw up draft plans that reflect community aspirations for the space. Once these are ready, they will be displayed on our Parks webpage for people to comment on.

Open Space Enquires

Children Play Enquiries – 1
Glass or Litter in Play Areas – 1
Public Park Enquiries – 7

E. CONCLUSION

Routine works for all areas are currently progressing as scheduled. We have received and dealt with a number of customer enquires relating to various service areas throughout the period. We will aim to maintain our strong performance dealing with enquiries within our target timescales. The Environmental Wardens have been involved in a number of community projects within the ward, with the aim of raising awareness of environmental issues.

F. BACKGROUND REFERENCES

None

Appendices/Attachments: None

Contact Person: David Lees, Waverly Street Depot, 01506 776483, David.Lees@westlothian.gov.uk

Jim Jack

Head of Operational Services

1st September 2016



West Lothian
Council

EAST LIVINGSTON AND EAST CALDER LOCAL AREA COMMITTEE

HOUSING, BUILDING AND CUSTOMER SERVICES

REPORT BY HEAD OF HOUSING, BUILDING AND CUSTOMER SERVICES

A. PURPOSE OF REPORT

To provide the Local Area Committee with an overview of the service activities within East Livingston and East Calder ward.

B. RECOMMENDATION

The Local Area Committee is asked to note Housing, Building and Customer Service activity as detailed in the ward report for the period 1 April – 30 June 2016.

C. SUMMARY OF IMPLICATIONS

I Council Values	Focusing on our customers' needs. Being honest, open and accountable. Providing equality of opportunities. Making best use of our resources. Working in partnership.
II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)	Housing (Scotland) Act 2001 Housing (Scotland) Act 2010
III Implications for Scheme of Delegations to Officers	None
IV Impact on performance and performance Indicators	None
V Relevance to Single Outcome Agreement	There are positive impact on the following SOA indicators: SOA4 – we live in resilient, cohesive and safe communities SOA8 – we make the most effective use of resources by minimising our impact on the built and natural environment
VI Resources - (Financial, Staffing and Property)	None

VII Consideration at PDSP Yes

VIII Other consultations N/A

D. TERMS OF REPORT

Housing Performance Information

The purpose of this report is to provide the Local Area Committee with an overview of the activities of Housing, Building and Customer Services, specific to the East Livingston and East Calder ward.

Property Void & Let Performance: Mainstream Tenancies

Void Period	Apr 2016	%	May 2016	%	Jun 2016	%	WL Target %
0-2 weeks	1	25%	2	50%	14	100%	55%
2-4 weeks	2	50%	0	0%	0	0%	30%
4+ weeks	1	25%	2	50%	0	0%	15%
Total Lets	4	100%	4	100%	14	100%	100%

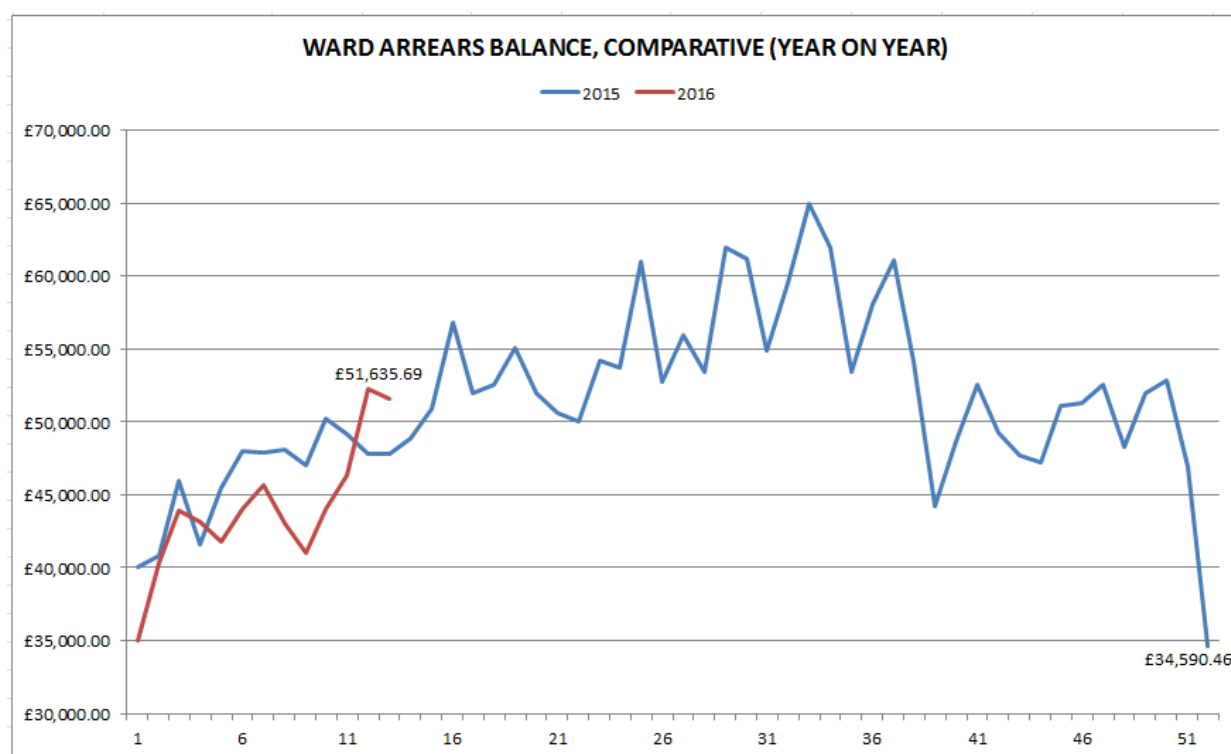
Property Void & Let Performance: Temporary Tenancies

Void Period	Apr 2016	%	May 2016	%	Jun 2016	%	WL Target %
0-2 weeks	1	100%	0	0%	1	50%	55%
2-4 weeks	0	0%	2	100%	1	50%	30%
4+ weeks	0	0%	0	0%	0	0%	15%
Total Lets	1	100%	2	100%	2	100%	100%

Delays in re-letting can occur for a variety of reasons. The type or location of the property, the completion of void work or the identification of additional works not visible during the initial inspection, ensuring that vulnerable persons are appropriately supported through the viewing and sign up process can also add to timeframes. Some of our applicants have specific support requirements which require detailed planning and co-ordination by both Social Work and Housing Services prior to tenancy commencement.

There are 4 Policy Voids in the ward at present, 1 is being used for a decant and the others are for structural and upgrading.

Arrears



	2015/16 (WK13)		2016/17 (WK13)	
Arrears Banding	Balance	Tenants in Arrears	Balance	Tenants in Arrears
£0.01-£49.99	£1,031	46	£613	42
£50.00-£149.99	£7,684	83	£7,552	87
£150.00-£299.99	£9,054	41	£8,148	38
£300.00-£499.99	£9,524	24	£15,817	40
£500.00-£749.99	£7,972	13	£12,078	20
£750.00-£999.99	£8,876	10	£3,408	4
£1000.00-£1999.99	£3,701	3	£4,021	3
£2000.00+				
Total	£47,842	220	£51,636	234

Rent Arrears

The ward position for the 1st quarter of 2016/17 is £51,636 this is a slight increase on last year's position of £47,842. However, the overall West Lothian position has significantly improved by £102,375 from last year and at end of June was £1,529,785.

The number of serious arrears cases (£1,000+) remains at 3 it should be noted that 71.4% of cases are in the lower bands [£300 or less].

The strategy for 2016/17 will focus on the following areas:-

- Arrangements to Pay –increase the visibility of tenants with arrangements within the performance model to identify trends in missed payments for follow up action

- Making Best use of Resources by considering communicating more with customers through email and telephone
- Increase Direct Debit Take Up by targeted work for example tenants who currently pay by Standing Order
- Behaviour Changes using behavioural analysis and nudge techniques
- Benchmarking with other local authorities to ensure we identify and consider implementing any best practice
- Campaign Program to re inforce the message that paying rent is not a matter of choice and we are here to help and assist tenants experiencing financial difficulties
- Performance Monitoring and Reporting will be reviewed and where appropriate streamlined to ensure information is meaningful and robust to assist with improving rent arrears due.

East Livingston and East Calder Area Team Activity

Officers in the team have a number of tenancies under supervision for issues such as child & adult protection, anti-social behaviour and poor tenancy conditions. Our officers' work with a range of services and agencies to ensure tenants and residents are fully supported, tenancies are maintained and sustained as far as possible and appropriate action taken where necessary.

Rent arrears activity continues to be a weekly priority task for the team and will continue to work with all our tenants in offering the support, advice and assistance. Such assistance includes, referrals for money, energy and debt advice, benefit health checks, completion of income and expenditure to help set up a sustainable payment plan and where appropriate, assist with applications for Discretionary Housing Payments.

Capital Programme and New Build Council Housing

Site	No of Units	Site Start	No of Houses Handed Over	Site Completion
Adelaide Street, Craigshill	6	Mar-14	6	Sept 14
Community Centre Pumpherston	14	Mar-15	14	27 June 16 - all house have been let
Drumshoreland	86	To be confirmed		
Raw Holdings , East Calder	15	May-16		
Almondell, Calderwood	36	To be confirmed		

Local Capital Upgrades

The 5 houses in Wilkieston planned to be upgraded at Orchardfield Terrace and Bonnington Road are now expected to begin in August, following the expected acceptance of the PV Panel tender.

Tenant Participation Update

The TP Team continue to support existing groups who give up their time to work with us

National Excellence Award

The Tenants Panel (Financial Scrutiny) won the Tenant Information Services (TIS) National Excellence Award for the Most Inspiring Scrutiny Group category. This was announced at the recent TIS Conference held in Glasgow and was in recognition of the excellent work being carried out by the Tenants Panel over the past twelve months on scrutinising the Housing Revenue Account, in partnership with Finance and Housing, Customer and Building Services.

Facebook

A new Facebook group has been set up for West Lothian Council Tenants. It is for tenants to participate and be consulted on housing matters. This group has been setup by the Tenant Participation team. It is a closed group which will be monitored by the TP Team.

Tenants News

Summer edition went out to all households in June

Pop Up Sessions

The TP Team have been accompanying the Housing Strategy and Development Team along to their consultation sessions on the Local Housing Strategy to promote Tenant Participation in general. The pop up sessions were held in various locations throughout West Lothian including: Bathgate Partnership Centre, Linlithgow Library, Strathbrock Partnership Centre, Fauldhouse Partnership Centre, Armadale Community Centre and Whitburn Library. An extra session was arranged in Blackburn Mill Centre upon request of a tenant via our new Facebook Group.

Asbestos TLI

A Tenant Led Inspection into Asbestos in Void Properties is ongoing. This will be ready to feedback to Senior Managers early in August.

Homeless Network

The Homeless Network meets monthly to support those who are affected by homelessness, they recently met with the Care Commission to discuss their views on the service they received and are currently reviewing the information customers receive when moving into temporary tenancies

Tenants Self Service Portal

We invited some of our tenants to attend a hands on training session of the new tenants' portal called Tenants Self Service before it goes live. This website will allow tenants to check their rent balances, make payments, set up Direct Debits, report and check the progress of any repairs they may have logged with us.

Safer Neighbourhood Council Officer Ward Information

Sgt Wells held a meet and greet session with Council, Housing Associations and Police. Joint working with the police has continued in relation to youth disorder involving youths from the Livingston East Ward. As a result, there has been a noticeable reduction in youth calls within this area.

A warning was issued on a tenancy in Mid Calder for loud music. To date no further calls have been received. Joint visits with the police and Housing Officers have been carried out. Two warnings have been issued in East Calder. One was in relation to vandalism and the other on a parent due to antisocial behaviour that their child has been involved in.

Youth Worker Update – One case allocated to the youth worker for this ward.

E. CONCLUSION

To note the contents of the report.

F. BACKGROUND REFERENCES

None

Appendices/Attachments: None

Contact Person: Phyllis McFadyen, Housing, Building and Customer Services

Email: phyllis.mcfadyen@westlothian.gov.uk

Tel: 01506 775512

Date: 1st September 2016



HOUSING AND COMMUNITY ACTIVITY IN THE CRAIGSHILL AREA

Report for East Livingston and East Calder Local Area Committee

September 2016

**ALMOND REPORT ON HOUSING & COMMUNITY ACTIVITY IN THE
CRAIGSHILL AREA FOR EAST LIVINGSTON & EAST CALDER LOCAL
AREA COMMITTEE MEETING
September 2016**

The Association continues to deliver a comprehensive programme of planned maintenance to our properties. The 5 year programme is currently under review and this year in 2016/17 the following projects will be completed in Craigshill:

Partial Electrical Upgrades

A total of 102 properties in the following streets will benefit from Partial Electrical upgrades. This project commenced on site in June 2016 and will be completed by the autumn 2016. The contractor is Jordan Electrics.

Juniper Grove
Linden Grove
Maple Grove
Oak Grove

There should not be significant impact on tenants decoration from these works.

External Painterwork

Phase 2 of a 5 year rolling programme commenced on site in June 2016. The contractor, Novus Property Solutions, is undertaking external painter work to 373 properties and 169 garages in the following streets in 2016:

Adelaide Street	Inglewood Street
Brisbane Street	Katherine Street
Canberra Street	Melbourne Street
Darwin Street	Onslow Street
Exmouth Street	Sydney Street
Fremantle Street	Victoria Street
Hobart Street	Craigswood

Boiler Replacements

A total of 94 older boilers are being replaced in 2016/17 as part of our programme of energy efficiency measures in the followings streets:

Fir Grove
Hazel Grove
Juniper Grove
Linden Grove
Oak Grove
Poplar Grove

Digital inclusion

Our 4th Computer and Online Basics Course in partnership with West Lothian College is being delivered from Monday 29 August. We have had 27 tenants who have completed the courses successfully so far.

We continue to offer digital support through WLC IT Buddies who are available at our offices every Weds afternoon from 12.30-3.30pm.

We are in the process of planning various digital events for a national digital week taking place from 17/10/2016 – 23/10/2016. We are working with various partners to offer a week of events throughout West Lothian to encourage people to get online.

Fuel Poverty

Almond Energy Action continues to provide our tenants in Craigshill, Ladywell and Whitburn with impartial advice to help reduce heating and electricity bills and keep homes warm.

In the first quarter of year 2 of the Almond Energy Action project, the advisor has closed 50 households against a quarterly target of 70 (engaging with a further 8 whose cases are ongoing). Advice to residents has secured annual savings of £4,074 which comprises of £947 in fuel billing advice and £3,127 from energy saving.

Welfare and Money Advice CAB

During the period from April to June, there have been 198 client contacts with the project. This figure includes new and repeat contacts.

The issues that tenants are being assisted with varies with the biggest issues being welfare benefits and debt. 43.53% of client issues were benefit related and

39.94% were debt related. These two issues continue to be the most common issues that clients accessing the Project have.

At a recent Project meeting, it was noted that the client drop in sessions at Almond HA on Thursday afternoons were becoming more popular. Therefore, it was decided to trial an extra weekly drop in session. From 28th June 2016, there has been an extra drop in session at Almond HA on Tuesdays from 2pm to 4pm.

Funding for this project has been extended until end of March 2017.

YWCA community house

It is with great regret that I inform the committee of the end of the YWCA service that had been provided in Craigshill for over 40 years. The project leader, Mrs Hilda Doran, was advised that the YWCA can no longer fund the services and has terminated the project almost immediately. As committee will be aware, Almond has supported the project since the Associations inception by providing rent free premises in Craigshill. Almond's Community Engagement Officer is working with local groups to see if some of the services lost can be replicated by other organisations.

The Association would like to thank Hilda for her dedication and commitment to Craigshill over the years.



West Lothian
Council

EAST LIVINGSTON AND EAST CALDER LOCAL AREA COMMITTEE

GENERAL SERVICES CAPITAL PROPERTY PROGRAMME UPDATE

REPORT BY HEAD OF FINANCE AND PROPERTY SERVICES

A. PURPOSE OF REPORT

To advise the East Livingston and East Calder Local Area Committee (LAC) on property capital investments completed during 2015/16 and those approved for 2016/17 and 2017/18.

B. RECOMMENDATION

It is recommended that the LAC notes the capital update provided in this report.

C. SUMMARY OF IMPLICATIONS

I	Council Values	Being honest, open and accountable Making best use of our resources
II	Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)	This management of the capital programme is undertaken in accordance with the capital investment and asset management strategy which enables the council to comply with the CIPFA Prudential Code for Capital Finance in Local Authorities and Best Value requirements in the 2003 Local Government (Scotland) Act.
II	Implications for Scheme of Delegations to Officers	None
III	Impact on performance and performance indicators	The effective and efficient deployment of capital in respect of property assets underpins a wide range of service performance measures. Statutory Compliance, Condition, Suitability, Sufficiency, Accessibility and Sustainability.
IV	Relevance to Single Outcome Agreement	The provision of property assets to support service delivery supports a number of single outcome agreement performance measures.
V	Resources (Financial, Staffing and Property)	General services capital investment in 2015/16 for East Livingston and East Calder was £1.724 million. The approved total budgets for 2016/17 and 2017/18 is £8.351 million.
VI	Consideration at PDSP	Not Applicable

D. TERMS OF REPORT**D1 Background**

The Council, on 29 January 2013, approved a five year capital investment and asset management strategy for 2014/15 to 2017/18. Within this capital resources for a number of property investments within the East Livingston and East Calder ward were proposed with a number already completed and further ones proposed. The previous report to the Local Area Committee on 19 November 2015 advised on investments for 2014/15. This report provides an update on the investments and projects undertaken during 2015/16 and those proposed for 2016/17 to 2017/18.

D2 Property Capital Programme Outturn 2015/16 - East Livingston and East Calder

The general services capital property programme expenditure for 2015/16 in the East Livingston and East Calder was £1.724 million which illustrates continued progress in delivering the council's capital investment and property asset management plans.

Appendix 1 shows a breakdown of property capital expenditure during this period. The main property project activity and investments for noting during 2015/16 were:

- **Kirknewton Primary School** – The school has undergone an internal refurbishment with the decants of the primary school to East Calder and the nursery to a temporary unit at Kirknewton Park being successfully implemented to facilitate the works. The refurbishment is now complete and both the primary and nursery schools have returned.
- **East Calder Partnership Centre** – Construction has commenced on site with car parks (both permanent and temporary) completed, service diversions and ancillary works (i.e. container relocations) undertaken.
- **East Calder Nursery** – Construction has commenced on site. Project implementation unfortunately took longer than programmed due to a number of matters including design development delays, initial contractor performance and additional unforeseen works having to be undertaken;
- **Mid Calder Primary School Nursery Extension** – Project was initially delayed due to the need to value engineer the design. This has now been completed as has tender process with contractor now appointed;
- **Uphall Station Pavilion** – Construction works commenced on the development of the new pavilion and new access to the park. Project was initially delayed due to design development delays, contractor performance and obtaining statutory consents;
- **Craigwillow Gymnastics Centre, Craigshill** – Rewiring and internal wall works have been completed;
- **Pumpherston and Uphall Station Primary School** – Design for new extension to support further housing development has been subject to a cost review and finalised. Developer contribution negotiations are currently ongoing via Planning Services;
- **Craigfarm (Community Asset Transfer)** – The business case has been approved and funding approval by third party organisations has been obtained by the community to support the proposed asset transfer and future redevelopment of the facility; and
- **St Pauls Primary School** – Officers are working with community representatives and elected members and have established a joint working group to ensure a cohesive approach to engaging with the developers on the proposed extension of the school and the formation of a new access.

D3 Approved Property Capital Programme 2016/17 to 2017/18 - East Livingston and East Calder

For the remaining two years of the approved General Services Property Capital Programme (2016/17 and 2017/18) the East Livingston and East Calder ward will benefit from investment totalling approximately £8.351 million. Appendix 2 identifies the individual projects and investments approved with those worth noting as follows:

- **East Calder Partnership Centre** – The partnership centre development is currently on site with car parks and service diversions complete. The design has been developed in collaboration with the community and will incorporate a new library, multi-function halls, meeting rooms, changing rooms, server kitchen and accommodation for early years and other community activities. The new facility will replace the existing library, community education centre and football pavilions and will provide a new community hub adjacent to the existing health centre;
- **Kirknewton Primary School** – As noted previously project is complete and funding outlined has been fully expended and committed. Project will improve the condition, suitability, accessibility and sustainability of the school. In addition it is worth noting that planning services are in the process of concluding legal agreements to secure the land to the rear to facilitate any future expansion of the school;
- **East Calder Nursery Replacement** – Project is currently on site and is expected to be complete end of September 2016. Upon completion project will deliver a new 60/60 nursery;
- **Mid Calder Nursery** – Contractor has been appointed and consents for traffic management are currently being progressed. Construction is expected to commence in September with completion early February 2017. The existing Nursery will then be demolished;
- **Pumphreston and Uphall Station Primary School Extension** – Project will consist of additional classrooms and teaching accommodation to increase the capacity of the school. This will facilitate development within the catchment and in particular sites at Drumshoreland Road. The project will be fully funded from developer contributions secured through planning agreements;
- **Kirknewton Changing Pavilion** – Feasibility work has been completed and consultations with the community are ongoing. Planning consent will be applied for, followed by the tender process with a site start programme for spring 2017;
- **Uphall Station Changing Pavilion** – Construction on site with completion due October 2016;
- **Craigfarm (Community Asset Transfer)** – Funding has been identified within the capital programme for Craigsfarm which includes external grants that are committed and will be administered via the council and legacy funding to support the sustainable business case for asset transfer. Officers will continue to work with the management committee upon the timing of the funding being released to support their redevelopment programme; and
- **St Pauls Primary School** – Officers will continue to work with community representatives and elected members through the joint working group to ensure a cohesive approach to engaging with the developers on the proposed extension of the school and the formation of a new access. A report on the land currently owned by the council its utilisation to facilitate the new access required for the extension and long term servicing of the school is expected to be presented to the Council Executive in September 2016.

The significant level of capital investment that these projects and planned improvements represent demonstrates the continued emphasis of ensuring our property assets are suitable for the delivery of modern services.

E CONCLUSION

This report outlines the property capital projects and investments made during 2015/16 and sets of the approved projects being progressed and due for completion during 2016/17 and 2017/18. Members are asked to note the progress made in delivery of the various projects.

E. BACKGROUND REFERENCES

Five Year Capital Investment and Asset Management Strategy – Report by Head of Finance and Estates to Council 29 January 2013

General Services Capital Programme 2015/16 to 2017/18 - Report by Head of Finance to Council Executive 21 June 2016

Appendices/Attachments:

Appendix 1 – 2015/16 Capital Outturn for East Livingston & East Calder

Appendix 2 - 2016/17 to 2017/18 Approved Capital Projects for East Livingston & East Calder

Contact Person: Paul Kettrick, Asset Manager

Paul.kettrick@westlothian.gov.uk - Tel No. 01506 281826

Donald Forrest
Head of Finance & Property Services

Date: 1 Sept 2016

Appendix 1 - 2015/16 Capital Outturn for East Livingston & East Calder

Property Assets

	Total Spend	Comments / Project Status
	£'000	
PLANNED IMPROVEMENTS		
Primary Schools		
Kirknewton Primary School - Refurbishment	880	Refurbishment works
Mid Calder Primary School - roof, lighting (fittings)	41	Completing planned improvements and enabling works for Extension
	921	
Care Homes		
Craigmair, Craigshill - Fire Compartmentation	3	Design works for future fire compartmentation works
	3	
Community Centre & Halls Planned Improvements		
Craigwillow Gymnastics Hall - Rewiring and Internal Walls	72	Completion of rewire and internal wall works
Uphall Station Institute - renew render at window reveals and base course brick	3	Completion of render and brick works
Mid Calder - School Lane Hall / Pavilion - Minor Works	3	Completion of minor works
	78	
PROJECTS		
Education General Projects		
Beatlie School Campus, Craigshill, Livingston - Phase 1	2	Fees and Minor works to complete phase 1 modernisation works
East Calder Nursery Replacement	367	On Site Construction Works and Fees
	369	
Education Projects - Developer Funded		
Pumpherstons and Uphall Station Primary School - Phase 2 Extension Design	30	Design Development and Professional Fees
St Pauls - Access and Extension Design	3	Design Development and Professional Fees
	33	
Operational Projects		
East Calder Partnership Centre	121	On Site Construction Works and Fees
Uphall Station Changing Pavilion	198	On Site Construction Works and Fees
Former Youth Theatre Craigsfarm, Craigshill	1	Final retention for demolition
	320	
TOTAL PROPERTY EXPENDITURE EAST LIVINGSTON & EAST CALDER OUTTURN		
2015/16:	1,724	

Appendix 2 - 2015/16 to 2017/18 Approved Capital Projects for East Livingston & East Calder

Property Assets

	Budget 2016/17 £'000	Budget 2017/18 £'000	Total Budget £'000	Comments / Project Status
PLANNED IMPROVEMENTS				
Primary Schools				
Kirknewton Primary School Refurbishment	525	0	525	Complete, school re-opened August 2016.
Mid Calder Primary School - roof, lighting (fittings)	0	50	50	Completion of remianing roof, new light fittings and minor works following completion of extension
			<u>575</u>	
Care Homes				
Craigmail - Fire Compartmentation	130	0	130	Works ongoing
			<u>130</u>	
Youth Residential Units				
Letham Young Persons Centre	10	0	10	Replacement internal doors and minor works
			<u>10</u>	
PROJECTS				
Education General Projects				
East Calder Nursery Replacement	700	50	750	Project on site, due for completion September 2016
Mid Calder Nursery Replacement	925	0	925	Contractor appointed, awaiting traffic management approval due for completion Spring 2017.
			<u>1,675</u>	
Education Projects - Developer Funded				
East Calder Primary School - Capacity Alterations	0	250	250	Internal alterations to accommodate increased capacity to support Core Development Area
Pumpherstons and Uphall Station Primary School - Extension	10	1,729	1,739	Extension to school to accommodate increased capacity to support residential development
St Paul's Primary School, East Calder - Extension	20	97	117	Design Fees only currently allocated for project to increase extend school and create new access.
			<u>2,106</u>	
Operational Projects				
East Calder Partnership Centre	2,600	900	3,500	Works commenced on site, 1st phase due for completion March 2017, fully operational May 2017.
East Calder Park Upgrade	0	95	95	Consultations ongoing, commence upon completion to Partnership Centre project.
Kirknewton Changing Pavilion	20	0	20	Feasibility and proposals undergoing consultation, planning to be progressed.
Uphall Station Changing Pavilion	240	0	240	Construction on site, due for completion October 2016.
Craigsfarm Asset Transfer	290	125	415	
			<u>3,855</u>	
TOTAL PROPERTY EXPENDITURE EAST LIVINGSTON & EAST CALDER PROJECTED OUTTURN				
	2016/17 to 2017/18:		<u>8,351</u>	



EAST LIVINGSTON AND EAST CALDER LOCAL AREA COMMITTEE

COMMUNITY REGENERATION – REGENERATION PLANS

REPORT BY HEAD OF PLANNING, ECONOMIC DEVELOPMENT AND REGENERATION

A. PURPOSE OF REPORT

The purpose of this report is to inform the Local Area Committee of the process for developing and implementing regeneration plans.

B. RECOMMENDATION

It is recommended that the Local Area Committee notes:

1. that regeneration plans will be developed in eight targeted West Lothian communities; and
2. the timescales for implementation of the plans.

C. SUMMARY OF IMPLICATIONS

I Council Values	Focusing on our customers' needs. Being honest, open and accountable. Providing equality of opportunities. Making best use of our resources. Working in partnership.
II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)	Community regeneration reinforces the council's commitment to community planning at a local level. The projects set out do not require a strategic environmental assessment. The projects to different degrees seek to address health and equality issues.
III Implications for Scheme of Delegations to Officers	None.
IV Impact on performance and performance Indicators	Performance indicators relating to the activity within the plans are captured within the set of Regeneration and Employability key performance indicators.
V Relevance to Single Outcome Agreement	- We are better educated and have access to increased and better quality learning and employment opportunities.

	<ul style="list-style-type: none"> - We live in resilient, cohesive and safe communities. - We live longer, healthier lives and have reduced health inequalities. - We make the most efficient and effective use of resources by minimising our impact on the built and natural environment.
VI Resources - (Financial, Staffing and Property)	The activities set out are funded from existing budgets.
VII Consideration at PDSP	Annual updates on regeneration plans will be presented to Partnership and Resources PDSP.
VIII Other consultations	None.

D. TERMS OF REPORT

D1 Background

The Regeneration Framework, which was approved by Council Executive in February 2014, contains a commitment to develop regeneration plans in key areas of deprivation in West Lothian. Eight regeneration areas have been identified, based on the data zones within the bottom 20% of the Scottish Index of Multiple Deprivation. These are:

- Armadale
- Blackburn
- Boghall
- Bridgend
- Craigshill
- Fauldhouse and the Breich Valley (Fauldhouse, Stoneyburn, Addiewell, Polbeth)
- Livingston Central (Knightsridge, Ladywell, Dedridge)
- Whitburn

Community planning partnerships are required, by October 2017, to have locality plans in place for areas experiencing the poorest outcomes. Regeneration plans meet the requirements for locality plans, will address the themes within the Regeneration Framework at a local level, and will focus on developing local actions. The themes in the framework are:

- Employability and Employment
- Early Years and Family Learning
- Health and Wellbeing
- Economic Development
- Community Capacity and Cohesion

The framework provides a long-term plan for targeted action to improve the life chances of people living in the most disadvantaged communities in West Lothian. It gives fresh impetus and greater clarity to the targeting of interventions to address deprivation and economic exclusion within specific areas. Not all interventions will apply in every area. Plans will be developed dependent on the needs of each target area, and the assets available.

D2 Process and timescales

The process to develop the regeneration plans is set out below:

- Launch events
- Formation of steering groups
- Asset mapping/evidence gathering
- Identifying themes and issues
- Draft plans created

Launch events will be held to bring together all relevant local partners and stakeholders. The events will introduce the regeneration planning concept and process, and provide an opportunity for discussion as well as participation in two themed workshops.

It is anticipated that finalised plans will be implemented by April 2017.

D3 Structure of the steering group

Steering groups will be established in each area as the vehicle for development and delivery of the regeneration plans. The groups will be co-ordinated by Community Regeneration Officers but it is anticipated that they will eventually be community led. Members of the group will include Key Community Organisations (KCO) that have been identified in each regeneration area; local Community Planning Partners such as Police Scotland, Scottish Fire and Rescue and NHS; council services, community councils and other relevant agencies. Plans will detail which organisations and services are represented on the steering group, with some steering groups having involvement from more than one KCO.

D4 Mapping of community assets

Mapping exercises will be carried out in each regeneration area. Physical and social assets will be documented and the information will help steering groups to identify themes and issues in each area. Initial work has been carried out in several of the regeneration areas and, where appropriate, this will be built upon.

D5 Evidence and statistical information

Statistical analysis will be undertaken for each regeneration area. Information will be gathered from a variety of sources such as SIMD (new data is expected August 2016), Scottish National Statistics, Census, local Police statistics and West Lothian Citizens Panel. Local engagement, of both community and services, will also be carried out; ensuring that the evidence gathered is a robust mix of primary and secondary research.

D6 Themes and issues identified

Regeneration plans will be live documents. Their format will reflect the need for long term transformational change and, as such, will allow for short, medium and long term processes, actions and targets to be detailed within the plans.

The information gathered through statistical analysis, community engagement and asset mapping will be used to determine the local issues to be addressed and the key themes that regeneration plans will focus on.

Once themes and issues have been identified specific actions and interventions can be developed and delivered. The focus will be on long-term, process related actions

which develop capacity, knowledge and assets within communities.

D7 Performance monitoring and reporting

The overarching target, as set out in the Regeneration Framework, is to reduce the gap between the most deprived 20% and the West Lothian average over 20 years. High level indicators have been determined across each of the five themes in the framework and baseline figures have been established for each indicator, allowing measurement of progress towards the 20 year targets.

Local targets and indicators will be determined as the regeneration plans are developed, using the same approach. This will ensure that robust baseline information is available, allowing monitoring of progress over the short, medium and long term.

Community Regeneration Officers will have a responsibility to ensure that plans link with the Regeneration Framework and the Single Outcome Agreement. They will ensure there is operational alignment with the emerging Learning Community Plan relevant to each regeneration area and with the Integrated Joint Board Locality Plans.

A Regeneration Framework Steering Board has been established to support the regeneration planning process. This board is chaired by the Head of Planning, Economic Development and Regeneration and has a named lead for each of the five themes within the framework. Community Regeneration Officers also attend the board and provide the link from the board to the eight regeneration plan groups.

Quarterly update reports will be presented to Local Area Committees, and an annual report will be prepared for Partnership and Resources PDSP. Updates will also be presented to the Community Planning Board annually.

E. CONCLUSION

Regeneration plans are being developed in eight targeted regeneration areas in West Lothian. The plans will be flexible, working documents which will provide a long-term targeted action to improve the life chances of people living in the most disadvantaged communities in West Lothian. They will give fresh impetus and greater clarity to the targeting of interventions to address deprivation and economic exclusion within specific areas.

Plans will be developed with communities over the next six months and implemented by April 2017. Quarterly updates will be provided to the relevant Local Area Committees and annually to Partnership and Resources PDSP

F. BACKGROUND REFERENCES

None.

Appendices/Attachments: none

Contact Person: Laura Wilson, Regeneration Team Leader, 01506 281085
laura.wilson2@westlothian.gov.uk

Craig McCorriston

Head of Planning, Economic Development and Regeneration

01 September 2016



EAST LIVINGSTON AND EAST CALDER LOCAL AREA COMMITTEE

PENSIONERS' GROUPS CHRISTMAS FUND PROVISIONAL ALLOCATIONS 2016

REPORT BY HEAD OF PLANNING ECONOMIC DEVELOPMENT AND REGENERATION

A. PURPOSE OF REPORT

The purpose of this report is to inform the Local Area Committee of the provisional allocations made from the Pensioners' Groups Christmas Fund 2016 to groups in the East Livingston and East Calder ward, Livingston-wide groups and West Lothian-wide groups.

B. RECOMMENDATION

It is recommended that the committee notes that thirteen groups within East Livingston and East Calder ward have applied to the fund and will be supported.

C. SUMMARY OF IMPLICATIONS

I Council Values	Being honest, open and accountable. Focussing on our customers' needs. Making best use of resources. Working in partnership.
II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)	The duty of Best Value is set out in the Local Government in Scotland Act 2003.
III Implications for Scheme of Delegations to Officers	The Head of Planning, Economic Development and Regeneration Services has the delegated authority to make the final allocations and payments.
IV Impact on performance and performance Indicators	None.
V Relevance to Single Outcome Agreement	SOA 5 - Older people are able to live independently in the community with an improved quality of life.
VI Resources - (Financial, Staffing and Property)	Total fund of £29,106.54 agreed by the council. £7,495.29 will provisionally be distributed in the East Livingston and East Calder ward.
VII Consideration at PDSP	Following consideration at all nine Local Area Committees, an update will be prepared for the

VIII Other consultations

Similar reports will be prepared for the other eight Local Area Committees.

D. TERMS OF REPORT

D1 Background

Council approves the Pensioners' Groups Christmas Fund each year. In 2016 the total fund amounts to £29,106.54 (£28,736.72 in 2015). The fund is divided by the total number of beneficiaries which, in 2016, provisionally, is 2,862 (4,943 in 2015). By using that number the provisional global unit cost for 2016 is £10.17 (£5.82 in 2015) per beneficiary (£29,106.54 / 2,862).

In East Livingston and East Calder ward there are 737 beneficiaries and a provisional allocation of £7,495.29. These figures are provisional as a number of organisations in other wards have not yet returned an application form and these are being followed-up. Given the above, no substantive change to the global or ward specific figures is anticipated at this time. If any substantive changes arise in regards to East Livingston and East Calder ward, the Local Area Committee will be advised. Otherwise, a full report on the final allocations will be made to the Voluntary Organisation PDSP later in the year. Letters will be issued to groups in late October advising them of the amount of funding they will receive and payments will be made directly to the bank accounts of groups during November via PECOS.

D2 Applications 2016: East Livingston and East Calder ward

Thirteen application forms were issued to groups across East Livingston and East Calder ward, with all thirteen being returned. The intention is that all thirteen groups will be supported. Appendix one shows the organisations to be supported and the provisional allocation to each.

D3 Applications 2016: Livingston-wide & West Lothian-wide organisations

One application was sent to a Livingston-wide group. The application form has not been returned and this is being followed-up. Two applications were issued to West Lothian-wide groups, with one returned to date. The intention is that this group will be supported. The second is being followed up. Appendix two shows the organisations and the provisional allocation to each.

E. CONCLUSION

The report advises of the provisional allocations that are proposed to be made from the Pensioners' Groups Christmas Fund 2016 to groups in East Livingston and East Calder ward, Livingston-wide groups and West Lothian-wide groups. At this time, no substantive change to the global or ward specific figures is anticipated.

A full report on the final allocations will be made to the Voluntary Organisation PDSP later in the year. Letters will be issued to groups in late October advising them of the amount of funding they will receive, and payments will be made directly to the bank accounts of groups during November via PECOS.

F. BACKGROUND REFERENCES

Voluntary Organisations Policy Development and Scrutiny Panel, Review of the Pensioners' Groups Christmas Fund Process 2011, Report By Head Of Area Services.

Appendices/Attachments: Appendix 1: Provisional Allocations 2016 East Livingston and East Calder Ward

Appendix 2: Provisional Allocations 2016 Livingston-wide and West Lothian-wide Organisations

Contact Person: Graham Whitelaw, Policy Officer, Regeneration
Tel: 01506 281101
E-mail: graham.whitelaw@westlothian.gov.uk

Craig McCorriston, Head of Planning Economic Development and Regeneration

Date: 8 September 2016

EAST LIVINGSTON AND EAST CALDER LOCAL AREA COMMITTEE

PENSIONERS' GROUPS CHRISTMAS FUND PROVISIONAL ALLOCATIONS 2016

REPORT BY HEAD OF PLANNING ECONOMIC DEVELOPMENT AND REGENERATION

Appendix 1: Provisional Allocations 2016 East Livingston and East Calder Ward

Group	Number of Beneficiaries	Amount
Craigengar Park Tenant's Association	38	£386.46
Craigshill Good Neighbour Network	55	£559.35
Cunnigar House Social Group	20	£203.40
East Calder Bowling Club (OAP Association)	68	£691.56
East Calder & District Homing Society	100	£1,017.00
East Calder 50+ Activity Club	50	£508.50
East Calder Old Folks Club	55	£559.35
Manse Court Coffee Morning	46	£467.82
Mid Calder Senior Citizens Club	80	£813.60
Oakbank Bowling Club	50	£508.50
Pumpherstons Senior Citizens	45	£457.65
St Vincent De Paul Society, St Andrews	50	£508.50
Uphall Station OAP Association	80	£813.60
Totals	737	£7,495.29

Note:

EAST LIVINGSTON AND EAST CALDER LOCAL AREA COMMITTEE

PENSIONERS' GROUPS CHRISTMAS FUND PROVISIONAL ALLOCATIONS 2016

REPORT BY HEAD OF PLANNING ECONOMIC DEVELOPMENT AND REGENERATION

Appendix 2: Provisional Allocations 2016: Livingston-Wide & West Lothian-Wide Organisations

Group	Number of Beneficiaries	Amount
Braid House Day Centre	0	£0.00
Total	0	£0.00

Group	Number of Beneficiaries	Amount
West Lothian Visually Impaired Club	0	£0.00
West Lothian 50+ Network	180	£1,830.60
Total	218	£1,830.60

EAST LIVINGSTON AND EAST CALDER LOCAL AREA COMMITTEE – ANNUAL WORKPLAN

	ISSUE	LEAD OFFICER	MEETING DATE
	<u>Standing Reports</u>		
1.	Police Ward Report	PI Adam Smith	All meetings
2.	Scottish Fire and Rescue Service report	Martin Brandrick	All Meetings
3.	Nets and Land Services including updates on East Calder Cemetery	David Lees	All meetings
4.	Housing, Customer and Building Services	Phyllis McFadyen	All meetings
5.	Almond Housing Association Report	Sandy Young	All meetings
6.	Community Regeneration update	Clare Stewart	All meetings
7	Workplan	David Maule	All Meetings
	<u>Annual Items</u>		
1.	Presentation from Head Teacher, West Calder High School	Head Teacher	23 February 2017
2.	Presentation from Head Teacher, St Margaret's Academy	Head Teacher	22 June 2017
3.	Pensioners Christmas Fund Allocations	Ross Paterson	September 2017
4.	Property Asset Management and Capital Programme Update	Paul Kettrick	September 2017
	Presentation from Head Teacher, Inveralmond High School	Head Teacher	September 2017

	As Required		
1.	Village Improvement fund applications.	Clare Stewart	When required
2.	Alcohol Diversionary Fund Allocation	Elizabeth Butters	When required.
3.	Community Health Champions	Kate Marshall	When required

David Maule
1 September 2016