



West Lothian
Council

Broxburn, Uphall and Winchburgh Local Area Committee

West Lothian Civic Centre
Howden South Road
LIVINGSTON
EH54 6FF

20 November 2015

A meeting of the **Broxburn, Uphall and Winchburgh Local Area Committee** of West Lothian Council will be held within **Council Chambers, West Lothian Civic Centre** on **Thursday 26 November 2015** at **9:00 a.m.**

For Chief Executive

BUSINESS

Public Session

1. Apologies for Absence
2. Order of Business, including notice of urgent business
3. Declarations of Interest - Members should declare any financial and non-financial interests they have in the items of business for consideration at the meeting, identifying the relevant agenda item and the nature of their interest.
4. Confirm Draft Minute of Meeting of Broxburn, Uphall and Winchburgh Local Area Committee held on Thursday 10 September 2015 (herewith).
5. Aircraft Noise from Edinburgh Airport Flightpath - Report by Head of Planning and Economic Development (herewith)
6. Broxburn Air Quality Management Area - Draft Air Quality Action Plan Update - Report by Head of Planning and Economic Development (herewith)
7. Strathbrock Place, Broxburn Traffic Flow Change of Direction - Report by Head of Operational Services (herewith)
8. Pensioners' Groups Christmas Fund Allocations 2015 - Report by Head of Area Services (herewith)

9. West Lothian Villages Improvement Fund - Applications - Report by Head of Planning and Economic Development (herewith)
10. Police Update - Report by PI John McEwan (herewith)
11. Performance Report - Scottish Fire and Rescue Service Report (herewith)
12. Update from NET's, Land & Countryside Services 1 August 2015-31 October 2015 - Report by Head of Operational Services (herewith)
13. Community Health Champions - Report by Depute Chief Executive Community Health and Care Partnership (herewith)
14. Housing, Construction and Building Services - Report by Head of Housing, Construction and Building Services (herewith)
15. Community Regeneration - Ward Action Plan - Report by Head of Area Services (herewith)
16. Workplan 2015-2016 (herewith)

NOTE **For further information please contact Elaine Dow on 01506 281594 or email elaine.dow@westlothian.gov.uk**

MINUTE of MEETING of the BROXBURN, UPHALL AND WINCHBURGH LOCAL AREA COMMITTEE of WEST LOTHIAN COUNCIL held within COUNCIL CHAMBERS, WEST LOTHIAN CIVIC CENTRE on 10 SEPTEMBER 2015.

Present – Councillors Alexander Davidson (Chair), Tony Boyle, Diane Calder and Janet Campbell

In attendance

Craig McCorriston, Head of Planning and Economic Development, WLC
Douglas Grierson, Community Regeneration Officer, WLC
Phyllis McFadyen, Area Housing Manager, WLC
Andrew Blake, Environmental Health and Trading Standards Manager, WLC
David Brewster, Senior Environmental Health Officer, WLC
David Lees, Grounds Maintenance Manager, WLC
Inspector John McEwan, Police Scotland

1. ORDER OF BUSINESS

The Chair ruled under Standing Order 7 that the police report, which was received late, be tabled and considered following agenda item 6 (Scottish Fire and Rescue Service report) to allow members to receive an update on police activities across the ward for the period up to 31.07.15.

2. DECLARATIONS OF INTEREST

There were no declarations of interest made in terms of the Councillors' Code of Conduct.

3. MINUTE

The committee confirmed the Minute of its meeting held on 21 May 2015 as being a correct record. The Minute was thereafter signed by the Chair.

4. AIRCRAFT NOISE FROM EDINBURGH AIRPORT FLIGHTPATH

The committee considered a report (copies of which had been circulated) by the Head of Planning and Economic Development providing details of the arrangements for Edinburgh Airport flightpaths over West Lothian which included the trial of a departure route over the Bathgate hills.

The report advised that West Lothian was on the flight path for Edinburgh Airport which handles around three hundred flights a day. Aircraft normally take off over West Lothian into the westerly wind and approach the airport over Livingston for landing if the wind was easterly.

The Senior Environmental Officer advised the committee that flight numbers from Edinburgh Airport were much greater than previously experienced. A trial of an alternative westbound departure route (known as TUTUR) commenced on 25th June until December 2015. Details of the

trial route were outlined in the report. The intention of the trial was to increase departure capacity for the airport. It would also allow the aircraft to climb at a consistent rate which was not the case with existing routes. If the trial was viewed as successful, Edinburgh Airport would seek to have the use of the route made permanent through the Civil Aviation Authority. Edinburgh Airport has undertaken to carry out a full community consultation alongside the statutory change process. There would be an opportunity for the council to comment at that time.

The committee was advised that local members and the council's Environmental Health team have experienced a high volume of complaints about noise levels and pollution caused by low flying aeroplanes over the trial flightpath. Enquirers have also been directed to report their complaints to the airport operator as the official regulator. It was noted that flight data was sought from Edinburgh Airport for the month of July. A number of aircraft deviated from allocated flightpaths on 13 July which had not been reported on. Further information was also requested from Edinburgh Airport as outlined in the report, which had not been provided.

The Head of Planning and Economic Development then provided the committee with an update on a meeting that had been held on 9th September 2015 between the Airport Authority and Community Councils. He also advised that the Chief Executive had undertaken to write to the Civil Aviation Authority to ask for confirmation that procedures had been followed in carrying out the flightpath trial.

During the course of the discussion the committee raised their concerns relating to noise levels and pollution caused by low flying aeroplanes which could have a detrimental impact on the health and development of young people in the area. The committee recommended that it would be useful for independent monitoring to be carried out by West Lothian Council to allow comparisons to be made with the information provided by the Aviation Authority to ensure that this was reliable.

The committee also recommended that the council write to Edinburgh Airport to request that they accept each specific complaint on an individual basis to ensure a true reflection was given of the concerns raised by members of the public.

The report recommended that Broxburn, Uphall and Winchburgh Local Area Committee note that:

1. West Lothian Council has no direct means of regulating noise from air traffic;
2. Although flight numbers from Edinburgh Airport have increased, the use of quieter aircraft would have reduced the overall level of noise affecting West Lothian;
3. A trial of an alternative westbound departure route which takes some aircraft north over the Bathgate hills was taking place; and

4. The trial route cannot become permanent without a full community consultation and statutory change process.

Decision

1. Noted the contents of the report;
2. Noted that members of the Committee unanimously recommended that a report be forwarded to an appropriate meeting of Council Executive to request approval for independent monitoring to be carried out by West Lothian Council; and
3. Noted the recommendation from members of the Committee that the council write to Edinburgh Airport to request that each specific complaint be considered on an individual basis.

5. BROXBURN, UPHALL & WINCHBURGH MULTI-MEMBER WARD PERFORMANCE REPORT

The committee considered a report (copies of which had been circulated) by the Scottish Fire and Rescue Service updating the committee on the activity within the ward for the period up to 30 June 2015. The appendix to the report provided performance information undertaken by the SFRS for the ward area for the period April to June 2015. In addition to ward based activity information, the performance report also compared information relating to the historical activity in West Lothian area and Scotland.

The statistical information available provided emerging patterns and trends in fire related incidents and events which assisted the Scottish Fire and Rescue Service and Community Planning Partners to plan and implement preventative intervention initiatives to target reducing fire related incidents and events.

Decision

Noted the contents of the report.

6. POLICE WARD UPDATE

The committee considered a report (copies of which had been tabled) by Inspector John McEwan providing details of the performance, activities and issues across the ward for the period up to 31 July 2015. The committee noted the new format of the report which recorded statistics of seven groups of crime within the ward as detailed below, highlighting the differences for the same period the previous years:

1. Group 1 (Violence);
2. Group 2 (Indecency);

3. Group 3 (Dishonesty);
4. Group 4 (Fire raising, etc);
5. Group 5 (Other);
6. Group 6 (Miscellaneous); and
7. Group 7 (Motor Vehicles).

The report also outlined details of the Community Safety Unit – ASB data for the ward and for the whole of West Lothian with a comparison for the same period the previous year.

Inspector McEwan then provided an update on the local community engagement priorities which included violence, disorder, antisocial behaviour, road safety, dishonesty and drug dealing and misuse. Details of forthcoming events were also highlighted.

Decision

Noted the contents of the report.

7. STRATHBROCK PLACE, BROXBURN TRAFFIC FLOW CHANGE OF DIRECTION

The committee considered a report (copies of which had been circulated) by the Head of Operational Services providing details of a traffic management proposal to reverse the traffic flow direction on Strathbrock Place, Broxburn.

The report recalled that on 29 May 2014 an air quality management report for East Main Street, Broxburn, was submitted for consideration by the Broxburn, Uphall and Winchburgh Local Area Committee. The report indicated that the only significant source of air pollution on East Main Street was associated with road traffic and concluded that where particle matter levels were above the Air Quality Objective, the local authority must then declare this to be an Air Quality Management Area (AQMA). The Action Plan for the AQMA was likely to consider traffic management measures to reduce queuing and congestion in the area.

The operational efficiency of the traffic signals at Greendykes Road/East Main Street/West Main Street was restricted due to incorporating the low flow from Strathbrock Place at the junction, increasing in length during peak times. As development progresses, especially at Winchburgh, queuing was likely to increase as capacity was stretched.

To provide improved efficiency and reduce queuing on the three main approaches at the signal junction, it was recommended that a traffic order be promoted to reverse the one way order on Strathbrock Place. This would mean that traffic would have to travel in a southerly direction from the signals on East Main Street to Almondell Road. The effect of the

order would mean that vehicles currently exiting from Strathbrock Place would have to use Almondell Road and either Station Road or Easter Road to access East Main Street/West Main Street.

During the course of the discussion the committee highlighted its concerns in relation to safety issues for children playing at the playground at Almondell Park area should traffic be diverted from Main Street to Almondell Road. Members suggested an alternative option that bollards be put in place to close the access to traffic from Main Street to Strathbrock Place with access to Strathbrock Place via an alternative route.

The report asked that Broxburn, Uphall and Winchburgh Local Area Committee recommend to the Council Executive that it initiates the statutory traffic order procedures to reverse the traffic flow of Strathbrock Place, such that vehicles travel only in a southerly direction from Main Street to Almondell Road.

Motion

Broxburn, Uphall and Winchburgh Local Area Committee members noted the contents of the report and suggested that the recommendation in the report be amended to recommend to the Council Executive that officers assess the possibility to initiate the statutory traffic order procedures to close access to vehicles from Main Street to Strathbrock Place and consider an alternative route for traffic.

- Moved by the Chair and seconded by Councillor Boyle.

The motion was unanimously agreed by the members of the Committee.

8. UPDATE FROM NET'S, LAND & COUNTRYSIDE SERVICES 1 MAY 2015 - 31 JULY 2015

The committee considered a report (copies of which had been circulated) by the Head of Operational Services providing details of the activity of the NET'S, Land and Countryside Services for the period 1 May to 31 July 2015.

The report provided details of the work carried out in relation to grounds maintenance, street cleansing, garden maintenance, environmental wardens enforcement action and environmental community involvement.

It was also noted in the report that the upgrading of the children's play area between Curran Crescent and Hillview Avenue in Broxburn was successfully completed.

The report confirmed that routine works for all services were progressing as scheduled. A number of customer enquiries relating to various service areas had also been received and dealt with throughout the period. Work would continue with all partners within the community and the environmental wardens would continue to carry out patrols in all ward areas.

During the course of the discussion the Grounds Maintenance Manager advised the committee that there had been a restructure of the NET'S, Land & Countryside Service. He undertook to email members and their support staff details of the responsibilities of staff within the restructured service.

It was recommended that the local area committee note the work carried out to date and the future planned work.

Decision

1. Noted the terms of the report; and
2. Noted that the Grounds Maintenance Manager undertook to provide members and their support staff with details of the restructured NET'S, Land & Countryside service.

9. HOUSING, CONSTRUCTION AND BUILDING SERVICES

The committee considered a report (copies of which had been circulated) by the Head of Housing, Construction and Building Services providing an overview of the service activities within Broxburn, Uphall and Winchburgh ward.

The report provided information relating to property void and let performance for both mainstream and temporary tenancies. There was a total of nine policy voids in the ward for reasons such as electrical danger notifications, asbestos and remedial issues.

The Area Housing Manager then provided an update on the arrears performance to the end of June 2015. Although there has been an increase in both value and volume of arrears cases over this reporting period it followed the trend of previous years. A number of challenges were also anticipated in the management of rental income however measures were in place to ensure that rent arrears would continue to fall and preparations in place to mitigate further increases, in particular from the introduction of Universal Credit.

Details of the following activities were also outlined in the report:

- Broxburn, Uphall and Winchburgh Area Team Activity;
- Capital Programme and New Build Council Housing;
- Local Capital Upgrades;
- Tenant Participation Updates; and
- Safer Neighbourhood Team.

The Area Housing Manager then responded to questions from members of the committee. Following a request by members the Area Housing

Manager undertook to provide further details regarding (i) when the phased works were expected to be carried out to improve the flats at Almondell Road/Station Road, (ii) provide an update on the outcome of the meeting scheduled to be held week commencing 14.09.15 regarding the allocation of housing at Broxburn Primary School site and also to confirm whether the allocation would be for existing council tenants, and (iii) to confirm when the work would commence on the conversion of the existing buildings at Winchburgh Day Centre and details of the size of the units.

Decision

- Noted the contents of the report; and
- Noted that the Area Housing Manager undertook to provide information to members as detailed above.

10. PENSIONERS GROUPS CHRISTMAS FUND PROVISIONAL ALLOCATIONS 2015

The committee considered a report (copies of which had been circulated) by the Head of Area Services providing details of the provisional allocations made from the Pensioners' Groups Christmas Fund 2015 to groups in the Broxburn, Uphall and Winchburgh ward, Livingston-wide groups and West Lothian-wide groups.

Appendix 1 to the report provided details of the organisations in the Broxburn, Uphall and Winchburgh ward being supported and the provisional allocation to each (totalling £3,527.65).

Appendix 2 to the report provided details of the Livingston-wide and West Lothian-wide organisations and the provisional allocation to each.

A full report on the final allocations would be made to the Voluntary Organisations PDSP later in the year. Letters would be issued to groups in late October advising them of the amount of funding they would receive and payments would be made directly to the bank accounts of groups during November via PECOS.

The committee was asked to note the groups within Broxburn, Uphall and Winchburgh ward that had applied to the fund and would be supported.

Decision

Noted the terms of the report.

11. COMMUNITY REGENERATION

The committee considered a report (copies of which had been circulated) by the Head of Area Services providing an update on the progress made against the targets set in the Broxburn, Uphall and Winchburgh Ward Action Plan 2015-16 and also highlighted new areas of work undertaken.

The report explained that the Regeneration and Employability team delivers a range of services to support some of West Lothian's most disadvantaged communities and individuals, with a particular emphasis on engaging with people to build personal and community capacity.

The Community Regeneration Officer then provided the committee with an update on the activities that had taken place since the last Local Area Committee, details of which were outlined in the report.

The report reflected achievements to date against planned activity from the Regeneration and Employability service and partners aimed at making a significant contribution to improving the quality of life of citizens in the Broxburn, Uphall and Winchburgh ward.

In response to questions from the committee in relation to digital availability within council buildings, the Community Regeneration Officer undertook to provide members with information regarding the wi-fi availability in Strathbrock Community Centre. He also undertook to investigate what areas within the ward had been upgraded to receive BT Broadband, in particular the rural areas.

Decision

1. Noted the terms of the report; and
2. Noted that the Community Regeneration Officer undertook to provide members with information relating to the wi-fi availability in Strathbrock Community Centre and BT Broadband availability in the ward.

12. WORKPLAN 2015-16

The committee considered the workplan (copies of which had been circulated) by the Lead Officer for the local area committee.

The committee requested that an update report on Air Quality in Central Broxburn be submitted to the next meeting of the LAC and that an Environmental Officer be in attendance to provide an update. A request was also made for an update report on the Aircraft Noise from Edinburgh Airport Flightpath to be included on the agenda for the next meeting.

Decision

1. Noted the contents of the workplan; and
2. Noted the request from members for reports to be submitted to the next meeting of the LAC relating to (i) Air Quality in Central Broxburn update and (ii) Aircraft Noise from Edinburgh Airport Flightpath update.



BROXBURN, UPHALL AND WINCHBURGH LOCAL AREA COMMITTEE

AIRCRAFT NOISE FROM EDINBURGH AIRPORT FLIGHTPATH

REPORT BY HEAD OF PLANNING AND ECONOMIC DEVELOPMENT

A. PURPOSE OF REPORT

The purpose of the report is to advise the panel on the current position relating to the completed trial of a departure route over the Bathgate hills and the action taken to monitor noise during October.

B. RECOMMENDATION

It is recommended that the local area committee notes that:

1. West Lothian council has no direct means of regulating noise from air traffic;
2. The trial finished on 29 October;
3. Monitoring for the Council by an external contractor was carried out from 2 October until a week after the end of the trial on 29 October. The results are currently being analysed.
4. Edinburgh Airport has indicated that it delivered gains, reducing fuel use on the ground and reducing delays; and
5. The trial route cannot become permanent without a full community consultation and statutory change process.

C. SUMMARY OF IMPLICATIONS

I	Council Values	Focusing on our customers' needs Being honest, open and accountable
II	Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)	West Lothian Council has no statutory powers to regulate air traffic routes or noise. Air Traffic Routes are regulated by the Civil Aviation Authority (CAA). Noise from aircraft in Edinburgh is regulated by Edinburgh Airports (Ltd).
III	Implications for Scheme of Delegations to Officers	Nil
IV	Impact on performance and performance Indicators	Nil
V	Relevance to Single Outcome Agreement	Our economy is diverse and dynamic, and West Lothian is an attractive place for doing business

	We live longer, healthier lives and have reduced health inequalities.
	We make the most efficient and effective use of resources by minimising our impact on the built and natural environment.
VI Resources - (Financial, Staffing and Property)	An external contractor was appointed to carry out the noise monitoring.
VII Consideration at PDSP	<p>Broxburn, Uphall and Winchburgh Local Area Committee 10 September 2015.</p> <p>The route impact was the subject of a report to the Environment PDSP on 29 October 2015 at which time the proposal to carry out noise assessments were welcomed.</p>
VIII Other consultations	None for this report.
D. TERMS OF REPORT	
D1 Background	
<p>West Lothian is on the flight path for Edinburgh Airport, which handles around 300 flights a day. Aircraft normally take off over West Lothian into the westerly wind and approach the airport over Livingston for landing if the wind is easterly.</p>	
D2 Regulation of air traffic noise	
<p>As a local authority, the council has no direct means of control over air traffic noise. Most types of non-domestic noise complaint are dealt with under the Environmental Protection Act 1990. However, aircraft noise is specifically excluded from the scope of this legislation.</p> <p>In Scotland the competent authority for identifying and mapping noise sources from airports and their associated flight paths is the airport operator. In the case of Edinburgh Airport this is Edinburgh Airport (Ltd) who regulate via the Environmental Noise Directive 2002. The resulting strategic noise maps can be found online, along with the actions taken by the operator to control noise.</p> <p>Links to relevant web based information are provided on the council's web site at http://www.westlothian.gov.uk/article/8384/Aircraft-Noise.</p>	
D3 Trial of additional westbound departure route	
<p>The trial of an alternative westbound departure route (known as TUTUR) commenced on 25 June. Local members experienced a high volume of complaints about noise from the trial flightpath. Enquirers were directed to the airport operator as the official regulator for noise.</p> <p>The trial ceased on 29 October. The letter received from the Chief Executive of Edinburgh Airport is reproduced at Appendix 1.</p>	

D4 Noise monitoring

It is understood that Edinburgh Airport appointed a contractor to carry out monitoring along the flightpath trial route. This included Ochiltree and the Uphall area. Aircraft noise is assessed on a 16hr average noise level and as such each day should be considered one unit of measurement rather than each individual aircraft.

Aircraft may fly within a 3km route corridor at variable altitudes above minimum specified heights. These factors mean that noise dispersion is likely to be significant and that recorded peak noise readings will be highly variable.

The LAC requested on 10 September that approval be sought for independent monitoring for West Council. This was to allow comparison of the information provided by Edinburgh Airport Ltd to ensure that this was reliable. Monitoring aircraft noise required the use of equipment not currently available within Environmental Health. For data to be reliable it also required to be carried out by personnel trained in aircraft noise assessment.

A public meeting was held in Broxburn which was attended by the Chief Executive of Edinburgh Airport Ltd. At the meeting, the Chief Executive acknowledged that communication with communities could have been better. Due to a mixture of reasons he indicated an intention to terminate the trial as of 28 October, by which time Edinburgh Airport anticipated that it would have sufficient noise data to allow it to consider the noise impact.

Due to the sudden and unexpected announcement in September relating to the early termination of the trial, the time during which any noise monitoring by the council could be carried out was limited. For this reason, and upon legal advice, the Head of Planning & Economic Development considered that background noise monitoring was appropriate in the pursuance of wellbeing and as such instructed that noise monitoring was commissioned using delegated authority.

Monitoring by an external contractor commenced on 2 October and continued for a week after cessation of the trial (to allow noise levels in the absence of aircraft to be measured). The monitoring was carried out at a single location in Ochiltree as this was on the trial flight path and was a known location of Edinburgh Airport monitoring. To locate the unit elsewhere would not have given comparable results. The data is now being examined and the LAC and Environment PDSP will be advised of the results when they are available.

D5 Edinburgh Airport view on Flightpath Trial

Edinburgh Airport has indicated that whilst it is yet to analyse all data, it recognises, *“that the trial has delivered gains for passengers and for the environment. This has resulted in 5.9 hours of reduced ground hold time which translates into much less fuel burn and less waiting on the ground for our passengers.”*

D6 Future Use of TUTUR Flightpath Route

Edinburgh Airport Ltd is currently considering the full impact of the trial. Changes to aircraft routes are subject to a change of process procedure (CAP 725) which specifies necessary consultation. This is regulated by the Head of Business Management Directorate of Airspace Policy at the Civil Aviation Authority.

Edinburgh Airport has undertaken to carry out a full community consultation alongside the statutory change process. There will be an opportunity for the council to comment at that time.

E. CONCLUSION

The recent trial of the alternative TUTUR westbound departure route resulted in over flight of areas not previously under a flight path, and considerable numbers of noise related complaints. The council has no legal powers to regulate aircraft flightpaths or noise.

Monitoring has been carried out by a contractor on behalf of the council for comparison with Edinburgh Airport data and the results are awaited.

Edinburgh Airport has indicated gains were made due to the trial, although full data has not yet been reviewed.

For the TUTUR trial flightpath to come into routine use, a full statutory process including public consultation would be required. It is proposed that the council would comment at that time.

F. BACKGROUND REFERENCES

Environment PDSP 29 October 2015: Aircraft noise from Edinburgh airport.

Edinburgh Airport – [Masterplan](#)

Edinburgh Airport - [Noise Management web page](#)

Edinburgh Airport – [Standard Instrument Departure Trial](#)

Appendices/Attachments:

Appendix 1 – Letter from Edinburgh Airport concerning cessation of TUTUR flightpath trial.

Appendix 2 – Map of trial flightpath

Contact Person: David Brewster, Senior Environmental Health Officer, c/o West Lothian Civic Centre, Howden South Road, Livingston, EH54 6FF. Tel 01506 282376, e-mail david.brewster@westlothian.gov.uk

Craig McCorriston

Head of Planning and Economic Development

Date of meeting: 26 November 2015

Appendix 1: Letter notifying end of Flightpath Trial



Edinburgh Airport
EH12 9DN
Scotland

T: +44 (0)844 448 8833
W: edinburghairport.com

29 October 2015

Good Morning

Thank you for your feedback regarding Edinburgh Airport's current Standard Instrument Departure trial. I am writing to confirm that as of today the flight path trial has come to an end.

We've worked hard to make sure that the flight path affects the least amount of communities. Where possible, it flies over rural areas and water. However, I realise that for some communities it has been difficult.

I have met and listened to the concerns of local residents. With this in mind - and for any potential future expansion in air space use - we must seek to deliver a solution that brings the most benefit to the greatest number of people, and do what we can to minimise any potential future disruption.

The next step for Edinburgh Airport is to analyse the data and results from the trial. This will, of course, include the feelings and concerns of people who contacted us during the trial as well as the findings from noise monitors that have been positioned in the communities neighbouring the airport. Already we recognise that trial has delivered gains for passengers and for the environment. This has resulted in 5.9 hours of reduced ground hold time which translates into far less fuel burn and less waiting on the ground for our passengers.

If the trial is deemed a success we will then apply to the Civil Aviation Authority for a full Air Space Change Process. This process would involve a full public consultation.

We are committed to listening to and engaging with our neighbours. We care greatly about our local standing as we are local ourselves. It might seem like an odd claim for an international airport to make but a huge number of the people who benefit from the 8000 jobs that Edinburgh Airport supports live within 20 miles of the airport - myself included.

While it would be wrong to suggest that a potential solution will be easy to find, at the heart of any future decision we make will be in the best interests of people and businesses in Edinburgh, the surrounding communities and across Scotland.

The reality is that flights – both the present demand and the expectancy that growth will deliver a need for more - need to go somewhere.

I can commit that Edinburgh Airport will be transparent and open in their dealings with all concerned parties on this matter.

Dependant on approval from the CAA, we intend to set an appropriate date for consultation in early 2016, and will be back in touch when those dates are confirmed.

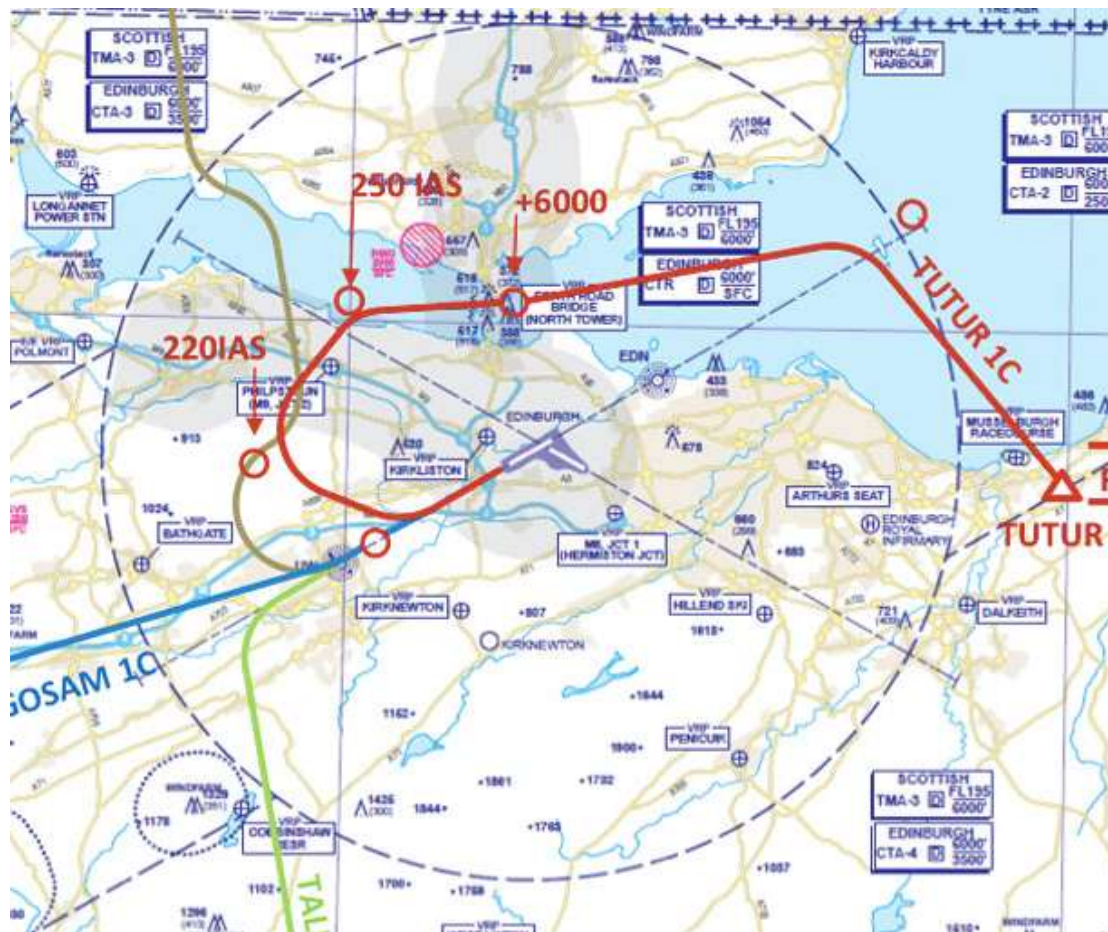
Yours sincerely

Gordon Dewar
Chief Executive

Edinburgh Airport Limited, incorporated in Scotland
(Company number: SC096623). Registered office is at
Edinburgh Airport, Edinburgh EH12 9DN.

VAT registration number 123 4230 62.

Appendix 2: Map of 'TUTUR' Trial Flight path





BROXBURN, UPHALL AND WINCHBURGH LOCAL AREA COMMITTEE

BROXBURN AIR QUALITY MANAGEMENT AREA – DRAFT AIR QUALITY ACTION PLAN UPDATE

REPORT BY HEAD OF PLANNING AND ECONOMIC DEVELOPMENT

A. PURPOSE OF REPORT

The purpose of the report is to make the committee aware of the progress made in preparing the statutory air quality action plan following declaration of the Broxburn Air Quality Management Area.

B. RECOMMENDATION

It is recommended that the local area committee notes that:

1. the draft air quality action plan is nearing completion and will be presented to the LAC in February;
2. the draft air quality action plan will be subject to both internal and external consultation;
3. that the results of the consultation will shape the proposed final action plan; and
4. the finalised action plan will require approval by the Council Executive, and a further report will be submitted to the committee for consideration prior to this.

C. SUMMARY OF IMPLICATIONS

I Council Values	Focusing on our customers' needs; being honest, open and accountable; providing equality of opportunities; making best use of our resources; working in partnership
II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)	Poor air quality directly and adversely affects public health. Local authorities have a statutory duty under the Environment Act 1995, part IV (Local Air Quality Management) to monitor and report on air quality. Where there is, or is likely to be, a breach of the relevant statutory air quality objectives, an Air Quality Management Area must be declared Local Air Quality Management Policy Guidance 2009 (Scottish Government / DEFRA)

III	Implications for Scheme of Delegations to Officers	None
IV	Impact on performance and performance Indicators	None
V	Relevance to Single Outcome Agreement	<p>West Lothian is an attractive place for doing business.</p> <p>People most at risk are protected.</p> <p>We live longer, healthier lives and have reduced health inequalities.</p> <p>We make the most efficient and effective use of resources by minimising our impact on the built and natural environment.</p>
VI	Resources - (Financial, Staffing and Property)	<p>The plan will be delivered by prioritising work of existing staff.</p> <p>Depending on the measures selected, there may be capital or revenue implications as yet unknown.</p> <p>Developer contributions may be available for certain measures and the Scottish Government may grant funds for certain measures.</p>
VII	Consideration at LAC	The matter was last reported to the LAC on 29 May 2014
VIII	Other consultations	<p>The contents of the draft Action Plan have been drawn up in conjunction with other relevant West Lothian Council Services.</p> <p>The LAC will be presented with the draft plan prior to commencement of public and other stakeholder consultation. The report will also be presented to the Environment PDSP.</p>

D. TERMS OF REPORT

D.1 Introduction

An Air Quality Action Plan (AQMA) for Broxburn was declared in March 2011 due to exceedances of the relevant national air quality objective standards for both Nitrogen dioxide (NO₂) and fine particulates (PM₁₀). Local Authorities are required to develop an Action Plan '*in pursuit of the achievement of air quality standards and objectives*' where an AQMA has been declared although there is no legal duty to meet the objectives and standards.

A draft action plan, which has been prepared by representatives of relevant services led by an externally funded advisor, is nearing completion. Once completed the draft plan will be presented to both the Environment PDSP and the BUW LAC. Following presentation, wider consultation with external stakeholders and the public will take place; this will include transport operators, local residents and local businesses. The feedback from the consultation will shape the finalised action plan presented to the council Executive.

D.2 Statutory Further Assessment

Declaration of the AQMA was followed by commissioning a further assessment, which was delivered in June 2012. This confirmed the declaration of the AQMA and identified that at the time of writing:

- The principal area of concern centres on the junction of Greendykes Road with East Main Street;
- Approximately 15 residential properties were estimated to lie within the area where NO₂ annual mean standard was exceeded;
- Approximately 6 residential properties were estimated to lie within the area where PM₁₀ annual mean standard was exceeded;
- A reduction of up to 23.5% in NO₂ from road traffic in the AQMA was estimated to be required to meet the Air Quality Objective;
- A reduction of up to 31% in PM₁₀ from road traffic in the AQMA was estimated to be required to meet the Air Quality Objective;
- Queuing traffic has a significant influence on Nitrogen oxides (NO_x) concentrations at the traffic lights on East Main Street, accounting for up to half of the measured NO_x concentrations; and
- Ambient Road NO_x in the AQMA is mainly attributable to emissions from cars, with the second largest contribution attributable to buses. The contribution from HGVs and LGVs is relatively small when compared to car and buses.

Modelling of the mitigation scenarios indicated that targeting of congestion, and where possible reduction of traffic queuing times at the traffic lights, will likely provide the best reductions in annual mean NO₂ and PM₁₀ concentrations.

The draft action plan contains both a list of measures considered to be worthwhile pursuing (outlined at [Appendix 1](#)) and lists those currently considered unworthy of further consideration. Neither the measures proposed, or rejected, by the draft are set in stone and experience has shown it important that local authorities are transparent in both the consultation and decision making processes.

D3 Current Position

Recently available data for 2014 has indicated that pollutant levels were below the relevant air quality objectives. However Scottish Government policy encourages a long term approach, discouraging revocation where subsequent re-declaration of an AQMA is potentially foreseeable.

Large scale housing development planned for both north Broxburn and Winchburgh is expected to increase traffic using Greendykes Road in the medium to long term. It may however also provide scope for mitigating measures. It is therefore considered prudent to continue the statutory Action Planning process. The process itself is laid down in the [Environment Act 1995](#) and expanded upon is Scottish Government guidance ([LAQM PG\(S\)\(09\)](#)).

E. CONCLUSION

Road traffic is the main source of pollution in central Broxburn. Pollutant levels have fallen since 2012 however planned developments are likely to increase traffic at the junction of Greendykes Road and East Main Street; this may also provide potential mitigation options. It is therefore prudent to continue the Action Planning process.

Depending on the measures selected, there may be capital or revenue implications. Developer contributions may be available for certain measures and the Scottish Government grant funds certain types of measure.

The draft Action Plan, which lists potentially viable measures to improve air quality will be released shortly and will be subject to consultation to shape the content of the final Action Plan.

F. BACKGROUND REFERENCES

[Report to the Environment Policy Development and Scrutiny Panel October 2009 - Local Air Quality Update and Screening Assessment Report 2009](#)

[Report to the Broxburn, Uphall and Winchburgh Local Area Committee, November 2009 - Local Air Quality Management: Broxburn Air Quality](#)

[Report to the Environment Policy Development and Scrutiny Panel December 2010 - Local Air Quality Update and Screening Assessment Report 2010](#)

[Report to the Broxburn, Uphall and Winchburgh Local Area Committee, January 2011 - Local Air Quality Management: Broxburn Air Quality Management Area](#)

[Report to the Council Executive, February 2011 - Local Air Quality Management: Broxburn Air Quality Management Area](#)

[Report to Council Executive 22 March 2011 – Local Air Quality Management: Broxburn Air Quality Management Area](#)

Appendices/Attachments:

Appendix 1 – Appendix 1: Measures currently listed in Draft Air Quality Action Plan for Broxburn.

Contact Person: David L Brewster, Senior Environmental Health Officer, Telephone 01506 282376, e-mail <mailto:david.brewster@westlothian.gov.uk>

Craig McCorriston
Head of Planning & Economic Development.

Date of meeting: 26 November 2015.

Appendix 1: Measures currently listed in Draft Air Quality Action Plan for Broxburn
Note: These draft measures are categorised only. No prioritisation has yet been carried out.

1 - Strategic measures

- 1a Updating the Local Transport Strategy and incorporating consideration of Air Quality
- 1b Improving links with Local Planning and Development framework
- 1c Integrate Air Quality with other Council Policies
- 1d Liaise with Scottish Government regarding additional national policy

2 - Move Sources away from the AQMA

- 2a Broxburn North to West distributor road
- 2b Broxburn North to East Distributor Road
- 2c Winchburgh M9 bidirectional junction

3 - Traffic management – Optimisation of Traffic Movement through the AQMA

- 3a Traffic Signal Phasing changes at junction of Greendykes Road and West Main Street
- 3b Changes to pedestrian crossings and junctions to reduce congestion

4 - Reduce Emissions from Sources by Technical Means

- 4a Development of a Local Bus Quality Partnership
- 4b ECO Stars
- 4c Green Procurement (Council), fuel management and Eco-driving training policy, and assessment of new technology
- 4d Taxi Quality Partnership – e.g. investigate preferential licensing for taxis with low emissions
- 4e Electric Vehicle charging points in conjunction with Climate Change funding
- 4f Encourage Private and Public Operators to pursue cleaner vehicles and abatement.
- 4g Vehicle emissions testing and Idling vehicle enforcement

5 - Reduce Emissions from Sources by Reducing the Demand for Travel and Achieving better Travel Choices

- 5a Provision of information regarding air quality
- 5b Promotion of alternative modes of travel, including cycling and walking
- 5c Improvement of cycling and walking infrastructure, including encouragement of developers to include and link up cycle paths and walkways
- 5d Travel Plans for large institutions and businesses
- 5e Encourage use of public transport by making public transport more attractive, including supporting local bus operators and upgrading bus stops
- 5f Provision of Railway Station at Winchburgh

6 - Other

- 6a Home Energy Efficiency
- 6b Environmental Nuisance (including dust and smoke)



**West Lothian
Council**

BROXBURN, UPHALL AND WINCHBURGH LOCAL AREA COMMITTEE

STRATHBROCK PLACE, BROXBURN TRAFFIC FLOW CHANGE OF DIRECTION.

REPORT BY HEAD OF OPERATIONAL SERVICES

A. PURPOSE OF REPORT

This report is to update members of the Local Area Committee on the investigations that have been carried out following the previous report dated 10 September regarding the traffic management proposal to reverse the traffic flow direction on Strathbrock Place, Broxburn.

B. RECOMMENDATION

The committee is requested to recommend to the Council Executive that it initiates the statutory traffic order procedures to reverse the traffic flow of Strathbrock Place to travel in a southwards direction and ban the left turn into Strathbrock Place from east Main Street., such that vehicles travel only in a southerly direction, from Main Street to Almondell Road.

C. SUMMARY OF IMPLICATIONS

I Council Values	Focusing on our customers' needs: and Being honest, open and accountable
II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)	Policy – none Legal – The introduction of the one way traffic flow will require the promotion of a traffic order in line with the Road Traffic Regulation Act 1984.
III Implications for Scheme of Delegations to Officers	None.
IV Impact on performance and performance Indicators	None.
V Relevance to Single Outcome Agreement	The introduction of the traffic order will support Outcome no. 4 – We live in resilient, cohesive and safe communities.
VI Resources - (Financial, Staffing and Property)	Promotion of the traffic regulation order and amendments to the signalised junction will be funded by developer contributions.
VII Consideration at PDSP	None.
VIII Other consultations	Police Scotland and the Senior Environmental Health Officer have been consulted on the

contents of the original report and support the recommendation which has not changed.

D. TERMS OF REPORT

A previous report was considered by the Local Area Committee on 10 September regarding a proposal to reverse the direction of the one way system on Strathbrock Place, Broxburn. The decision taken by the LAC committee was to :-

- Note the concerns highlighted by members in relation to safety issues for children playing at the playground at Almondell Park area should traffic be diverted from Main Street to Almondell Road. Members suggested an alternative option that bollards be put in place to close access to traffic from Main Street to Strathbrock Place with an alternative route to traffic considered;
- The Chair moved a motion to amend the recommendation in the report, seconded by Councillor Boyle, as follows:
- The committee is requested to recommend to the Council Executive that it initiates the statutory traffic order procedures to close access to vehicles from Main Street to Strathbrock Place and consider an alternative route for traffic
- The motion was unanimously agreed by the LAC members.

Closure of Strathbrock Place

Following the above decision a review was undertaken by officers to investigate the introduction of the LAC proposals to close Strathbrock Place. It is considered that a proposal to close Strathbrock Place cannot be recommended.

By installing bollards at the Main Street junction end of Strathbrock Place it would become a cul de sac road. However, access to the properties fronting Strathbrock Place is required by service vehicles eg. refuse collection, delivery of white goods etc. Due to the length of the street it would be necessary to provide a turning area near the closed off section. Unfortunately there is no available space for such a feature that would meet road design standards and this would result in unacceptable reversing manoeuvres. Furthermore, vehicles using the designated parking bays will also require to execute a three point turn to exit the street again resulting in reversing and turning manoeuvres on a narrow road.

Reversing the direction of flow on Strathbrock Place

The key issues raised by the LAC against reversing the one way flow was the potential impact on traffic volumes past the playpark located on the section of Almondell Road between Strathbrock Place and Station Road.

A traffic survey was carried out to determine the level of traffic using Almondell Road and Strathbrock Place. The survey was carried out on Monday 16th November between 16.00 and 17.00 hours with the following results.

- There was a two way flow of 158 vehicles past the playpark.
- A total of 69 vehicles went up Strathbrock Place with 59 vehicles approaching from the west (from Station Road) and 10 from Easter Road / Old Town
- Of the 59 vehicles that went eastwards past the playpark and turned up Strathbrock Place, 43 of them had turned right from Station Road into Almondell Road.

The benefits to the overall traffic management of the area from reversing the one-way on Strathbrock Place are outlined below.

Existing local traffic currently uses Almondell Road to access the south end of Strathbrock Place. Changing the direction of flow will mean that traffic from the west will turn into the north side of Strathbrock Place rather than access Station Road first. Given the tight geometry of the junction with East Main Street it is now recommended that the left turn into Strathbrock Place remains banned and therefore access to Strathbrock Place from the east will be via Station Road and East Main Street. Both these changes will reduce traffic volumes on Almondell Road and the only remaining issue is to consider what level of traffic from the north may access Station Road via Almondell Road. It is considered that given the level of traffic calming on Almondell Road that the right turn onto East Main Street is a more attractive route to Station Road than via Strathbrock Place.

Therefore it is anticipated that there will be a reduction in traffic on Almondell Road by removing some of the through traffic. It would appear that at present there is a desire route to turn right from Station Road, along Almondell Road and then left up Strathbrock Place.

Air Quality Management Issues

On 29 May 2014 an air quality management report for East Main Street was submitted to the LAC for information. The report indicated that the only significant source of air pollution on East Main Street is associated with road traffic and concluded that, where particle matter levels are above the Air Quality Objective (AQO), the local authority must then declare an Air Quality Management Area (AQMA). In the context of East Main Street, Broxburn, any Action Plan for the AQMA is likely to consider traffic management measures to reduce queuing and congestion particularly in relation to heavy goods vehicles.

The operational efficiency of the traffic signals at Greendykes Road / East Main Street / West Main Street is restricted due to incorporating the low flow from Strathbrock Place at the junction. Queuing on the three main approaches is a constant occurrence, increasing in length during peak times. As development progresses especially at Winchburgh queuing will only increase as capacity is stretched

The junction was modelled to identify the impact development traffic would have on the existing operation. The results showed that the junction was over capacity during peak times and queuing would get worse with the addition of the development traffic.

To provide improved efficiency and reduce queuing on the three main approaches at the signal junction, it is recommended that a traffic order be promoted to reverse the one way order on Strathbrock Place. This would mean that traffic would have to travel in a southerly direction from the signals on East Main Street to Almondell Road.

This proposed mitigation measure was modelled with results showing that the junction would now be within capacity and therefore can accommodate the proposed development and reduces traffic congestion.

The effect of the order will mean that the vehicles that currently exit from Strathbrock Place will have to use Almondell Road and either Station Road or Easter Road to access East Main Street / West Main Street.

By allowing more green time for the main traffic movements at this town centre junction, there will be less vehicles idling thus reducing air pollution and helping to improve the

air quality at this location.

The traffic order process requires to be followed in order to afford affected road users an opportunity to comment / object if they so wish.

The following tables show the impact the development will have on the AM and PM queuing and the resultant improvements that the mitigation measures give.

AM Peak Hour	Queue (veh)		
	2016+committed	2016+committed+	Mitigation of
		development	2016+committed+
			development
Name			
East Main Street	11	13	11
West Main Street	42	50	23
Greendykes Road	10	74	18
Strathbrock Place	4	4	-

PM Peak Hour	Queue (veh)		
	2016+committed	2016+committed+	Mitigation of
		development	2016+committed+
			development
Name			
East Main Street	29	48	27
West Main Street	15	16	13
Greendykes Road	15	41	13
Strathbrock Place	8	8	-

E CONCLUSION

At this stage the Transportation section is looking for the Committee to recommend to the Council Executive that it initiates the Traffic Regulation Order process to promote the one way southward on Strathbrock Place.

F. BACKGROUND REFERENCES

Broxburn LAC 29/05/2014: Report – Air quality in central Broxburn

Appendices/Attachment: Drawing No. DP/DC/PRE/2

Contact Person: Jim Stewart, Development Management & Transportation Planning Manager, Operational Services, Whitehill House, Bathgate.

Tel: 01506 282327, e-mail: jim.stewart@westlothian.gov.uk

Date: 26 November 2015



BROXBURN UPHALL AND WINCHBURGH LOCAL AREA COMMITTEE

PENSIONERS' GROUPS CHRISTMAS FUND ALLOCATIONS 2015

REPORT BY HEAD OF AREA SERVICES

A. PURPOSE OF REPORT

The purpose of this report is to inform the Local Area Committee of the allocations to be made from the Pensioners' Groups Christmas Fund 2015 to groups in the Broxburn Uphall and Winchburgh ward, Livingston-wide groups and West Lothian-wide groups.

B. RECOMMENDATION

It is recommended that the committee notes that eleven groups within Broxburn Uphall and Winchburgh ward have applied to the fund and will be supported.

C. SUMMARY OF IMPLICATIONS

I Council Values	Being honest, open and accountable. Focussing on our customers' needs. Making best use of resources. Working in partnership.
II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)	The duty of Best Value is set out in the Local Government in Scotland Act 2003.
III Implications for Scheme of Delegations to Officers	The Head of Area Services has the delegated authority to make the final allocations and payments.
IV Impact on performance and performance Indicators	None.
V Relevance to Single Outcome Agreement	SOA 5 - Older people are able to live independently in the community with an improved quality of life.
VI Resources - (Financial, Staffing and Property)	Total fund of £28,765 agreed by the council. £3,700.97 will be distributed in the Broxburn Uphall and Winchburgh ward.
VII Consideration at PDSP	Following consideration at all nine Local Area Committees, an update will be prepared for the Voluntary Organisations PDSP.

VIII Other consultations

Similar reports will be prepared for the other eight Local Area Committees.

D. TERMS OF REPORT

D1 Background

Council approves the Pensioners' Groups Christmas Fund each year. In 2015 the total fund amounts to £28,765 (£28,481 in 2014). The fund is divided by the total number of beneficiaries which, in 2015, is 4,949 (4,991 in 2014). By using that number the global unit cost for 2015 is £5.81 (£5.71 in 2014) per beneficiary (£28,765/4,949). In Broxburn Uphall and Winchburgh ward there are 637 beneficiaries and an allocation of £3,700.97. A full report on the final allocations will be made to the Voluntary Organisations PDSP in December. Letters were issued to groups on 2 November advising them of the amount of funding they will receive and payments will be made directly to the bank accounts of groups during November via PECOS.

D2 Applications 2015: Broxburn Uphall and Winchburgh ward

In total, twelve application forms were issued to groups across Broxburn Uphall and Winchburgh ward of which eleven have been returned. One group, Ecclesmachan & Threemiletown Leisure Group, declined funding as it has disbanded. The intention is that the eleven groups that applied will be supported. Appendix one shows the organisations to be supported and the allocation to each.

D3 Applications 2015: Livingston-wide and West Lothian-wide organisations

One application was sent to, and returned by, a Livingston-wide group. The intention is that this will be supported. Two applications were issued to West Lothian-wide groups, with two returned. The intention is that these groups will be supported. Appendix two shows the organisations and the allocation to each.

E. CONCLUSION

The report advises of the allocations that are proposed to be made from the Pensioners' Groups Christmas Fund 2015 to groups in Broxburn Uphall and Winchburgh ward, Livingston-wide groups and West Lothian-wide groups. At this time, no substantive change to the global or ward specific figures is anticipated.

A full report on the final allocations will be made to the Voluntary Organisation PDSP in December. Letters were issued to groups on 2 November advising them of the amount of funding they will receive, and payments will be made directly to the bank accounts of groups during November via PECOS.

F. BACKGROUND REFERENCES

Voluntary Organisations Policy Development and Scrutiny Panel, Review of the Pensioners' Groups Christmas Fund Process 2011, Report By Head Of Area Services.

Appendices/Attachments: Appendix 1: Allocations 2015 Broxburn Uphall and Winchburgh Ward

Appendix 2: Allocations 2015 Livingston-wide and West Lothian-wide Organisations

Contact Person: Graham Whitelaw, Policy Officer, Regeneration and Employability
Tel: 01506 281101
E-mail: graham.whitelaw@westlothian.gov.uk

Steve Field, Head of Area Services

Date: 26 November 2015

BROXBURN, UPHALL AND WINCHBURGH LOCAL AREA COMMITTEE

PENSIONERS' GROUPS CHRISTMAS FUND ALLOCATIONS 2015

REPORT BY HEAD OF AREA SERVICES

Appendix 1: Allocations 2015 Broxburn, Uphall and Winchburgh Ward

Group	Number of Beneficiaries	Amount
1. Almondell Court Social Committee	26	£151.06
2. Broxburn Senior Citizens Association	40	£232.40
3. Ecclesmachan & Threemiletown Leisure Group	0	£0.00
4. Golden Age Club	30	£174.30
5. Hanover Court Social Club	50	£290.50
6. Old Town Centre	25	£145.25
7. St Andrews Court Social Club	30	£174.30
8. Society of St Vincent De Paul (Broxburn Conference)	150	£871.50
9. St Vincent De Paul Conference (Winchburgh Conference)	70	£406.70
10. Uphall 50+ Friendship Club	46	£267.26
11. Uphall and District Old Peoples Welfare Association	100	£581.00
12. Winchburgh Senior Citizens	70	£406.70
Totals	637	£3,700.97

Note: One group, Ecclesmachan and Threemiletown Leisure Group, declined funding as the group has been disbanded.

BROXBURN UPHALL AND WINCHBURGH LOCAL AREA COMMITTEE

PENSIONERS' GROUPS CHRISTMAS FUND ALLOCATIONS 2015

REPORT BY HEAD OF AREA SERVICES

Appendix 2: Allocations 2015: Livingston-Wide and West Lothian-Wide Organisations

Group	Number of Beneficiaries	Amount
Braid House Day Centre	180	£1,045.80
Total	180	£1,045.80

Group	Number of Beneficiaries	Amount
West Lothian 50+ Network	200	£1,162.00
West Lothian Visually Impaired Club	0	£58.10
Total	200	£1,220.10



BROXBURN, UPHALL AND WINCHBURGH LOCAL AREA COMMITTEE

WEST LOTHIAN VILLAGES IMPROVEMENT FUND - APPLICATIONS

REPORT BY HEAD OF PLANNING AND ECONOMIC DEVELOPMENT

A. PURPOSE OF REPORT

The purpose of this report is to advise the Local Area Committee of the applications received from within the local area committee area seeking funding from the West Lothian Villages Improvement Fund (WLVIF) in 2013/14.

B. RECOMMENDATION

It is recommended that the Local Area Committee:

1. notes that three applications has been received for funding;
2. notes that the proposals meet the eligibility criteria for supported projects;
3. supports the application for funding for the development of the Old Post Office site in Winchburgh and the signage and other improvements to Dechmont Village;
4. partially supports the application for improvements to Winchburgh Bowling Club; and
5. agrees that the Head of Planning & Economic Development should make an offer of funding as per the details set out in this report.

C. SUMMARY OF IMPLICATIONS

I	Council Values	Focusing on our customers' needs; Making best use of our resources; Working in partnership.
II	Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)	The project meets the funding eligibility criteria. There is no requirement for a strategic environmental assessment and the project does not raise any equality or health issue.
III	Implications for Scheme of Delegations to Officers	None.
IV	Impact on performance and performance Indicators	None.
V	Relevance to Single Outcome Agreement	Our economy is diverse and dynamic, and West Lothian is an attractive place for doing business.

	We live in resilient, cohesive and safe communities.
VI Resources - (Financial, Staffing and Property)	A total of £1.65m capital fund is available for projects and the proposal can be met from within this budget.
VII Consideration at PDSP	This project has not been considered by a PDSP. The overall Villages Improvement Fund was considered by Development & Transport PDSP.
VIII Other consultations	Area Services.

D TERMS OF THE REPORT

D1 Background

In 2012 the Council Executive agreed the eligibility criteria for a West Lothian Villages Improvement Fund (WLVIF). Funding of £1.65m is available to support eligible schemes with the funding phased over five years. The fund has the following two work streams:

1) A shop frontage/shop improvement scheme, to which local independent retailers can apply. This operates in a similar way to the shop frontage improvement schemes for traditional town centres i.e. a grant of up to £750 and no more than 50% of the cost of the shop front improvement.

2) Small scale village improvements and initiatives, this can include a number of types of investment, including both physical improvements to the streetscape and investment in community provision:

- Provision of street furniture such as seating, cycle stands and direction signs.
- Improved village gateways (e.g.; through planting, landscaping and/or signage).
- Improved sense of place in village centres through hard landscaping, planting and soft landscape improvements.
- Tidying and landscaping of gap sites within villages.
- Access improvements in and around villages.
- Investment in projects that engage and support young people.
- Investment in other local community facilities.

Three villages within the Broxburn, Uphall and Winchburgh ward are eligible under the scheme.

Distribution of funding is based on village size. In April 2014 Council Executive agreed to full allocations to each village to add to the monies already announced for 2013-14 the following represent the full money allocated to each of the eligible villages in the ward:

- Dechmont £55,000
- Ecclesmachan/Oatridge £20,000 (£4,000 remaining)
- Winchburgh £55,000 (£51,067 remaining)

D2 Applications

The following application has been received for this round of funding:

1. Dechmont Community Council: £8,500 has been requested to provide four new village entry signs at both ends of the village and ad new planters to the same areas. A new community noticeboard will also be installed new park area.
2. Winchburgh Community Council: £15,110 has been requested by Winchburgh Community Council to improve the environment at the Old Post Office site in the village. This would see the area landscaped, with benches and a trip wire to stop parking, which is currently a big problem.
3. Winchburgh Bowling Club: £41,719 is being requested to upgrade the three toilets in the club which is used by several community groups throughout the year. This would improve the facility for existing users and enable the club to be used more regularly.

E. CONCLUSION

The applications from Dechmont Community Council and Winchburgh Community Council meet the eligibility criteria and the Local Area Committee is asked to support the applications in full.

The application from Winchburgh Bowling Club is eligible but is requesting a level of funding that both exceeds the available monies, if the Winchburgh Community Council application is agreed. It is considered that the Winchburgh Community Council applications has the greater community benefit of the two applications. It is therefore recommended that, given the community support, £10,000 is awarded to support the project on the basis that the club identify additional external funding to complete the project.

F. BACKGROUND REFERENCES

Reports to Development and Transport PDSP (April 2013), Council Executive (May 2013 and 15 April 2014), Broxburn, Uphall and Winchburgh Local Area Committee (August 2013 and November 2013)

Appendices/Attachments: Appendix 1: Dechmont Community Council Village Improvement Fund Application
Appendix 2: Winchburgh Community Council Village Improvement Fund Application
Appendix 3: Winchburgh Bowling Club Village Improvement Fund Application

Contact Person:

Douglas Grierson, Community Regeneration Officer, Tel. 01506 281088,
douglas.grierson@westlothian.gov.uk

Hazel Hay, Town Centre Manager, Tel. 01506 283089, hazel.hay@westlothian.gov.uk

Craig McCorriston

Head of Planning and Economic Development

26 November 2015

Appendix 1

West Lothian Villages Improvement Fund

Application form

- Please refer to the guidance notes when completing this form
- Please complete in **BLOCK CAPITAL LETTERS** and use **black ink**
- No project should start or commit expenditure before receiving the approval of grant

1. Applicant Organisation Details

Organisation Name	Dechmont Community Council
Project title	Dechmont Village Environmental improvements
Contact person	John Galvin
Position	Chairman
Address	
Telephone number	
Email Address	
Type of organisation	Community Council
What date was your organisation formed?	
Are you a charity, please quote your number	N/A
What are the main activities of your organisation? (please answer in no more than 100 words)	To act on behalf of the residents of the village, articulating their views and concerns on a wide range of issues to the Local Authority, Public Sector Bodies etc.

Do you have an equal opportunities policy or statement? If yes please provide a copy	Yes / No Comply with public sector equality duties
Does your organisation take account of equality issues around age, disability, gender, race, religion or belief?	Yes / No

Are you applying for other funding, if so, please detail	Approved Anticipated
-------------------------------------------------------------	------------------------------------

2. Project details

Council Ward	Broxburn, Uphall and Winchburgh
Project location	Dechmont
Project start date	As soon as possible following LAC decision.
Project finish date	Dependent on above
Estimated Outcome	Dechmont Villages environment is improved, the community have better access to local information and local history is commemorated.

Project description
Describe fully the project for which grant is being sought (background and context of the project, description of works).
<p>The project has several elements to improve the village environment:</p> <ol style="list-style-type: none"> 1. Remove the existing four welcome to Dechmont signs, These are old and in a poor state of repair. These would be replaced by four new signs similar to those used elsewhere in West Lothian (i.e. Uphall and Polbeth). 2. Where the above signs are placed four new raised/tiered flower planters would be constructed and fitted below the new signs (advice received from WLC in relation to options for fixing. Will work with WLC on best option)

3. Linked to the 100th Anniversary of the commencement of the Great War and the selection of Dechmont Playpark as commemorating this event residents and the Community Council wanted to place memorial plaques on the planters to commemorate the fallen of the village in the two world wars. But those injured and who died of their wounds in both Bangour Village and Bangour General Hospitals (and staff mainly drawn from the village).
4. In addition a new village notice board would be located at the entrance to the park near the shops.

**Partners involved
(other local
organisations you
are working with)**

West Lothian Council

Evidence of need

What evidence is there that your project is needed? It is vital that you show that you have identified the need for your project, eg letters of support, or local survey.

1. There has been a long term ongoing need to have a fully functioning notice board (to replace the existing A4 picture frame situated in the local shop) to get more information out to local people.
2. The entry signage, at both ends of the village, are old, outdated and not in great condition. These need to be replaced and not in urgent need of replacement with smaller and more modern version used elsewhere in West Lothian (i.e Uphall and Polbeth)
3. Raised/tiered flower planters and memorial plaques have been requested by residents regularly for some time.

Community wish to refurbish the look of the village, as it has looked drab for some time. This has been discussed at the Community Council with local residents and the Community Centre Management Committee is aware and supportive of the application.

Outcomes

Describe what your project will deliver.

Village Improvements; e.g Number of sites improved
Area of landscaping

1. The project will deliver four new village entry signs, two are either end of the village
2. Four new planters to enhance these areas
3. One new community notice board

With the suggested improvements in place, this will be a welcome addition to the recent improvements to the village playpark – designated and WW1 memorial park.

Community Facilities: e.g number of facilities improved
-Projected usage

3.Project Costs

Amount of funding requested	£8,500
------------------------------------	---------------

Item of expenditure	Cost
New ' Welcome to Dechmont' signs x 4	£3,000
New Notice Board	£2500
Tiered Floral baskets	£1,000
Commemorative plaques	£500
Contingency costs (this will be drawn down if additional unforeseen costs arise)	£1,500

Project management

Describe how your project will be managed and administered including details of any:

- Design / plans
- Implementation arrangements e.g contract tenders
- Planning Approval

If successful WLC would deliver the new road signs and notice board and the Community Council would deliver the Tiered baskets and plaques. WLC would advise on fixing requirements for baskets.

The Planters will be managed locally by the community with the costs above for the initial costs to build planters and plant initially. Any future planting and associated maintenance costs will be carried out by the Community Council.

4. Declaration

We wish to apply for a Village Improvement Capital Grant. The above is an accurate outline of the proposed project. We have read and understood the guidance notes for applicants and agree to the conditions therein. We understand that the grant may be modified or withdrawn, if all the conditions are not adhered to. We are willing to co-operate in the monitoring of the grant scheme and to meet with their representatives if required to do so. We will acknowledge the support of the Fund in any related PR activities.

Name	John Galvin
Position	Chairman
Organisation	Dechmont Community Council
Date	12 October 2015

Please send your completed forms to:

Community Regeneration Officer for your area in the first instance (see guidance notes for contact details)

Or

Hazel Hay
Town Centre Manager
Economic Development
West Lothian Council
1st Floor North
West Lothian Civic Centre
Howden South Road
Livingston
EH54 6FF

Tel: 01506 283098

E-mail: Hazel.Hay@westlothian.gov.uk

Attachment checklist - as applicable	Please Indicate (x)
Constitution or Articles and Memorandum	X
Committee Members or Directors List	X
Bank Statements - three statements	X
Annual accounts	X

West Lothian Villages Improvement Fund

Appendix 2

Application form

- Please refer to the guidance notes when completing this form
- Please complete in **BLOCK CAPITAL LETTERS** and use **black ink**
- No project should start or commit expenditure before receiving the approval of grant

3. Applicant Organisation Details

Organisation Name	WINCHBURGH COMMUNITY COUNCIL
Project title	GARDEN CREATION AT OLD POST OFFICE SITE, MAIN STREET
Contact person	PETER NISBET
Position	ACTING SECRETARY
Address	[REDACTED]
Telephone number	[REDACTED]
Email Address	[REDACTED]
Type of organisation	COMMUNITY COUNCIL
What date was your organisation formed?	
Are you a charity, please quote your number	NO
What are the main activities of your organisation? (please answer in no more than 100 words)	TO REPRESENT AND ACT ON BEHALF OF WINCHBURGH IN MATTERS OF INTEREST TO MEMBERS OF THIS COMMUNITY

Do you have an equal opportunities policy or statement? If yes please provide a copy	No
Does your organisation take account of equality issues around age, disability, gender, race, religion or belief?	Yes

--	--

Are you applying for other funding, if so, please detail	Approved	Anticipated
Yes (Street Environmental Improvement Project)		Yes

4. Project details

Council Ward	WINCHBURGH
Project location	MAIN STREET EAST
Project start date	TBA
Project finish date	TBA
Estimated Outcome	<p>The regenerated area will provide a valuable community space for people to sit and enjoy their surroundings.</p> <p>It will also prevent the current use of this area as an illegal parking zone, improving the safety of the area for local children and vulnerable adults (a sheltered housing complex is nearby). Because of this issue, the regeneration of this piece of land has become urgent and necessary.</p>

Project description
Describe fully the project for which grant is being sought (background and context of the project, description of works).
<p>The Old Post Office site is an area in the Main Street of the village and has become both an environmental eyesore which is declining further due to cars, trucks, vans all parking over the pavement and grassed area exacerbating the problems. The site is owned by WLC and Network Rail.</p> <p>For many years the community and Housing have been keen to see the area improved. We propose to work with partners to landscape the area, re turf, provide planters and benches and link the site better to adjacent paths and houses. Some of the pathways that surround it may need some tidying up. As parking on the site is a major issue we will also require a robust trip wire or similar to block vehicle access. This will need to include a section of the wider pavement area where vehicles also park at present.</p> <p>Depending on funding and revenue implications we would also like to look at additional lighting if required.</p>

Our community regeneration officer, Dougie Grierson, is currently in discussions with network rail on our behalf and West Lothian Council's Housing Services (who own the land) to ensure we have the necessary permissions from the landowners / those responsible for the land to complete this work. We anticipate that full permission will be given and we understand that any funds released for this work will be dependent on permission granted from the landowner.

**Partners involved
(other local
organisations you
are working with)**

NETWORK RAIL

**WEST LOTHIAN COUNCIL HOUSING
DEPARTMENT**

Evidence of need

What evidence is there that your project is needed? It is vital that you show that you have identified the need for your project, eg letters of support, or local survey.

This area of the village has been brought to the attention of Winchburgh community council meetings for several years. Members of the community have requested that the community council seeks out funding to redevelop the area and, as we increasingly perceive a danger in the way in which the land is being currently used (see above), it is becoming a more urgent matter, requiring immediate attention.

Council Housing Services have also indicated that they would be keen to see this area improved and as such we have applied to their Street Environmental funding to assist.

Outcomes

Describe what your project will deliver.

Village Improvements; e.g Number of sites improved
Area of landscaping

One key community site in a central location in the village, will be improved through landscaping and environmental enhancements so that it can be used by all who live and work in the village. The regenerated area will provide easier access to the houses and sheltered housing complex nearby through a better integrated networks of paths/pavements around the site that is currently that blocked by parked cars and other vehicles from the adjacent Garage.

Community Facilities: e.g number of facilities improved
-Projected usage

Creating Much-Needed Community Space In A Village That Is Currently Undergoing Significant Redevelopment

5. Project Costs

Amount of funding requested	£15,110
------------------------------------	----------------

Item of expenditure	Cost
re turfing and minor path work	£5000
Creation of planters and associated works	£2000
Trip wire or similar (create barrier to vehicle parking)	£1000
Provision of benches (x2)	£2000
Design	£5000
Planning Application	£110

Project management

Describe how your project will be managed and administered including details of any:

- Design / plans
- Implementation arrangements e.g contract tenders
- Planning Approval

At this stage costings above are reasonable guestimates but need to be formalised. This is in part due to being in parallel with an application to the Street Environmental Improvements Project to bring in match funding. The exact design and layout of the area will be carried out by WLC Housing services in consultation with community members and based on the final budget available to deliver the work.

The land in question is slightly odd with the majority in Council (Housing) ownership but has a diagonal strip owned by Network Rail (above the rail line tunnel). We have been in contact with Network Rail who have indicated that a roiling lease to the community would be likely once plans are clearer. Winchburgh Community Council will undertake this.

Regarding planning, we will liaise with Wendy McCorriston, who is aware of our plans and has offered her assistance with the project.

The Area CRO Dougie Grierson will assist with the liaising between the Community and Council and Network Rail to ensure delivery.

At this stage the costs above are indicative and should be treated as such. However, should the match funding not be available we are confident that

the above works can be delivered with the VIF budget, although on a reduced scale. We are therefore requesting that £15k is committed to this project in principle and will only be drawn down based on fully costed quotes and invoices.

5. Declaration

We wish to apply for a Village Improvement Capital Grant. The above is an accurate outline of the proposed project. We have read and understood the guidance notes for applicants and agree to the conditions therein. We understand that the grant may be modified or withdrawn, if all the conditions are not adhered to. We are willing to co-operate in the monitoring of the grant scheme and to meet with their representatives if required to do so. We will acknowledge the support of the Fund in any related PR activities.

Name	PETER NISBET
Position	ACTING SECRETARY
Organisation	WINCHBURGH COMMUNITY COUNCIL
Date	19/10/2015

Please send your completed forms to:

Community Regeneration Officer for your area in the first instance (see guidance notes for contact details)

Or

Hazel Hay
Town Centre Manager
Economic Development
West Lothian Council
1st Floor North
West Lothian Civic Centre
Howden South Road
Livingston
EH54 6FF

Tel: 01506 283098

E-mail: Hazel.Hay@westlothian.gov.uk

Attachment checklist - as applicable	Please Indicate (x)
Constitution or Articles and Memorandum	X
Committee Members or Directors List	TO FOLLOW

Bank Statements - three statements	TO FOLLOW
Annual accounts	WITH THE LEGAL DEPT

West Lothian Villages Improvement Fund

Application form

- Please refer to the guidance notes when completing this form
- Please complete in **BLOCK CAPITAL LETTERS** and use **black ink**
- No project should start or commit expenditure before receiving the approval of grant

1. Applicant Organisation Details

Organisation Name	WINCHBURGH BOWLING CLUB
Project title	Refurbishment of Gents, Ladies, Disabled toilets
Contact person	Frances GIBB Lynne Johnston
Position	Treasurer Secretary
Address	[REDACTED]
Telephone number	[REDACTED]
Email Address	Winchburghbowlingclub@gmail.com
Type of organisation	COMMUNITY FACILITY.
What date was your organisation formed?	1914
Are you a charity, please quote your number	No
What are the main activities of your organisation? (please answer in no more than 100 words)	Winchburgh Bowling Club has members of all ages from Seniors to Juniors playing Bowls. We also have linedancing every Wednesday and Metafit 2-3 times a week. The Gala Day committee also have use of club for events throughout the year and also on the Gala Day. We also have Weddings, Funerals, Parties for all ages

Do you have an equal opportunities policy or statement? If yes please provide a copy	Yes / No
Does your organisation take account of equality issues around age, disability, gender, race, religion or belief?	Yes / No

Are you applying for other funding, if so, please detail	Approved	Anticipated
NO		

2. Project details

Council Ward	2
Project location	WINCHBURGH
Project start date	AS SOON AS FUNDS AVAILABLE
Project finish date	4 to 6 weeks from start
Estimated Outcome	

Project description Describe fully the project for which grant is being sought (background and context of the project, description of works). ALL TOILETS TO BE REFURBISHED, GENTS TO HAVE NEW CUBICLES, URINALS, FLOORING, LIGHTING, HAND BASINS, MIRRORS, LIGHTS LADIES TO BE DONE THE SAME WITH OUT URINALS. DISABLED TO BE REFITTED WITH TOILET, FLOOR, HAND RAILS ETC. QUOTE HAS BEEN PUT IN WITH FORM.

Partners involved (other local organisations you are working with)	<div>None</div> <div>Gala Day Committee would benifot. Winchburgh Community Council.</div>
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Evidence of need What evidence is there that your project is needed? It is vital that you show that you have identified the need for your project, eg letters of support, or local survey.
<div>Major Community Facility used by all the Community</div>

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Outcomes

Describe what your project will deliver.

Village Improvements; e.g Number of sites improved
Area of landscaping

Major Improvement to a Major Community Facility

Community Facilities: e.g number of facilities improved
-Projected usage

Toilets will make A BIG DIFFERENCE TO LINEDANCERS,
METAFIT, GALA DAY, BOWLEERS

3. Project Costs

Amount of funding requested	
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Item of expenditure	Cost
Ladies Toilets	Approx £19850
Men's Toilets	Approx £16400
Disabled Toilets	Approx £5460

Project management

Describe how your project will be managed and administered including details of any:

- Design / plans
- Implementation arrangements e.g contract tenders
- Planning Approval

3 Quote's attached.

Self managed by knowledgeable Committee members.

4. Declaration

We wish to apply for a Village Improvement Capital Grant. The above is an accurate outline of the proposed project. We have read and understood the guidance notes for applicants and agree to the conditions therein. We understand that the grant may be modified or withdrawn, if all the conditions are not adhered to. We are willing to co-operate in the monitoring of the grant scheme and to meet with their representatives if required to do so. We will acknowledge the support of the Fund in any related PR activities.

Name	
Position	Secretary Treasurer
Organisation	Witchburgh Bowling Club.

Date	9/10/15
-------------	---------

Please send your completed forms to:

Community Regeneration Officer for your area in the first instance
(see guidance notes for contact details)

Or

Hazel Hay
Town Centre Manager
Economic Development
West Lothian Council
1st Floor North
West Lothian Civic Centre
Howden South Road
Livingston
EH54 6FF

Tel: 01506 283098

E-mail: Hazel.Hay@westlothian.gov.uk

Attachment checklist - as applicable	Please Indicate (x)
Constitution or Articles and Memorandum	X
Committee Members or Directors List	X
Bank Statements - three statements	X
Annual accounts	X

DATA LABEL: PUBLIC



Broxburn, Uphall & Winchburgh , LOCAL AREA COMMITTEE

REPORT BY PI John McEwan

A. PURPOSE OF REPORT

The purpose of this report is to provide the Local Area Committee with an update on performance, activities and issues across the Ward for the period up to 30th October 2015.

B. RECOMMENDATION

It is recommended that the Local Area Committee notes the content of the report.

C. SUMMARY OF IMPLICATIONS

I	Council Values	Focusing on our customers' needs; being honest, open and accountable; making best use of our resources; and working in partnership
II	Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)	None.
III	Implications for Scheme of Delegations to Officers	None.
IV	Impact on performance and performance Indicators	Performance relative to the 5 Year Average; set out in the report.
V	Relevance to Single Outcome Agreement	We live our lives free from crime, disorder and danger; we take pride in a strong, fair and inclusive society
VI	Resources - (Financial, Staffing and Property)	None.
VII	Consideration at PDSP	None.
VIII	Other consultations	None.

D. TERMS OF REPORT

NATIONAL PRIORITIES – DELIVERED LOCALLY

Based on our assessment of national priorities, the following have been identified for tailored action for the communities of West Lothian:

- Violence
- Public protection
- Terrorism
- Serious and organised crime groups
- Antisocial behaviour
- Drug and alcohol misuse

WEST LOTHIAN PRIORITIES

The community priorities identified for West Lothian through our Community Planning Partnership are:

- Reducing community and social harm caused by drug and alcohol misuse
- Protecting vulnerable groups
- Reducing antisocial behaviour within our communities
- Reducing casualty rates from fires and road traffic collisions

COMMUNITY ENGAGEMENT PRIORITIES

Broxburn, Uphall and Winchburgh

- Violence, Disorder and Antisocial Behaviour
- Substance Misuse
- Acquisitive Crime
- Road Safety

1 Performance

1.1 Crime

	Oct-15			This YTD 2015/16			5 Year YTD Mean			Difference this/5 Year Mean	
Crime Description	Rec	Det	%Sol	Rec	Det	%Sol	Rec	Det	%Sol	%Rec	%Det
Group 1 [Violence]	1	0	0.0%	8	5	62.5%	8.2	4.8	58.5%	-2.4%	4.0%
Group 2 [Indecency]	2	1	50.0%	20	16	80.0%	12	6.4	53.3%	66.7%	26.7%
Group 3 [Dishonesty]	42	6	14.3%	340	93	27.4%	290.6	70	24.1%	17.0%	3.3%
Group 4 [Fireraising, etc]	17	4	23.5%	159	21	13.2%	128.2	31.6	24.6%	24.0%	-11.4%
Group 5 [Other]	9	8	88.9%	64	62	96.9%	82.6	82.6	100.0%	-22.5%	-3.1%
Group 6 [Miscellaneous]	28	19	67.9%	207	165	79.7%	231	156.6	67.8%	-10.4%	11.9%
Group 7 [Motor Vehicles]	22	21	95.5%	84	80	95.2%	83.6	78.4	93.8%	0.5%	1.5%
Total Group 1-4	62	11	17.7%	527	135	25.6%	439	112.8	25.7%	20.0%	-0.1%
Total Group 1-7	121	59	48.8%	882	442	50.1%	836.2	430.4	51.5%	5.5%	-1.4%

1.2 Community Safety Unit – ASB Data

West Lothian (Up to and Including 31.10.15)						
Month	Oct-15	Oct-14	% Change	TYTD	LYTD	% Change
Youth Calls	285	248	15%	1738	1741	0%
All ASB Calls	1001	788	27%	6465	6915	-7%
Hate Crime	15	25	-40%	111	169	-34%
Vandalism & Reckless Conduct	136	123	11%	976	890	10%
Fire-raising	9	8	13%	70	53	32%
Public Space Assaults	77	71	8%	561	625	-10%
Armadale & Blackridge Ward						
Month	Oct-15	Oct-14	% Change	TYTD	LYTD	% Change
Youth Calls	13	8	63%	167	127	31%
All ASB Calls	104	53	96%	683	616	11%
Hate Crime	4	3	33%	12	15	-20%
Vandalism & Reckless Conduct	18	8	125%	105	92	14%
Fire-raising	3	3	0%	14	6	133%
Public Space Assaults	7	4	75%	59	60	-2%

2 Local Priorities

2.1 Violence, Disorder and Antisocial Behaviour

Antisocial behaviour [ASB] has been the main priority across the MMW in recent months.

At Craigton Place, Winchburgh high-profile police patrols have led to the recovery of small amounts of alcohol but no ASB has been detected. WLYAG have engaged with young people in the area whilst the Neighbourhood Environment Team has carried out work on some of the planted areas.

Holmes Park, Broxburn has been the focus for ASB in the Broxburn area with a number of fires being set in the park during September/ October. High visibility police patrols have taken place and a positive line of enquiry is being followed regarding a number of vandalism in the area. The ASB in this area has been sporadic over the past 10 months with those involved and the areas affected changing over that time. Plans are being developed for a site visit [led by Scott Robertson] with the intention of identifying solutions to the ongoing issues.

2.2 Road Safety

Following notification that the Crossing Patrol Officer post at the Library, West Main Street, Broxburn was temporarily vacant, additional patrols are being undertaken by local officers and Roads Policing Officers. These are targeted towards unsafe or dangerous driving behaviour.

2.3 Dishonesty

Levels of dishonesty have increased within the ward in recent months – this is primarily linked to an increase in thefts from motor vehicles in the Broxburn area. Enquiries into a spate of 15 break-ins to cars over one night are progressing with information from door-to-door enquiries providing a positive line of enquiry. Forensic recoveries are currently being examined for DNA. As has been the case over recent months, the vehicles entered were insecure.

2.4 Drug Dealing and Misuse

Patrols are being undertaken in the Broxburn area in response to complaints that young people are smoking cannabis during school breaks. To date no offences have been detected.

3 Forthcoming Events

The Community Policing Team will support the upcoming Christmas activities.

4 Contacts

Details of your Community Policing can be found at:

<http://www.scotland.police.uk/your-community/the-lothians-and-scottish-borders/west-lothian/linlithgow/>

Email: <mailto:BroxburnUphallWinchCPT@Scotland.pnn.police.uk>

You can also follow us on Twitter: @WestLothPolice

Tel: 101



BROXBURN, UPHALL & WINCHBURGH LOCAL AREA COMMITTEE

BROXBURN, UPHALL & WINCHBURGH MULTI-MEMBER WARD PERFORMANCE REPORT

REPORT BY SCOTTISH FIRE AND RESCUE SERVICE

A. PURPOSE OF REPORT

To update the Broxburn, Uphall & Winchburgh Local Area Committee on the activity within Broxburn, Uphall & Winchburgh Multi-Member Ward for the period up to 30th September 2015.

B. RECOMMENDATION

That Committee Members are invited to note and provide comment on the Broxburn, Uphall & Winchburgh Multi-member Ward Performance Report.

C. SUMMARY OF IMPLICATIONS

I Council Values	<ul style="list-style-type: none">• Being honest, open and accountable• Focusing on our customers' needs• Making best use of our resources• Working in partnership
II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)	Quarterly reports on the Multi-member Ward Operational Plans are being produced to ensure delivery of the Local Fire and Rescue Plan, which is a statutory requirement of the Police and Fire Reform (Scotland) Act 2012.
III Implications for Scheme of Delegations to Officers	None at this stage.
IV Impact on performance and performance Indicators	WL CPP SOA Performance indicators: SOA1304_13 Number of deliberate fires per 100,000 population SOA1304_14 Number of accidental dwelling fires per 100,000 population.
VI Resources - (Financial, Staffing and Property)	The council contributes to directly and in partnership to the delivery of the plan
VII Consideration at PDSP	None
VIII Consultations	West Lothian Citizen's Panel Survey, July 2014.

D. TERMS OF REPORT

D.1 Background

Quarterly reports on the Multi-Member Ward Operational Plans have been produced by SFRS to ensure delivery of the Local Fire and Rescue Plan for West Lothian 2014 – 2017, which is a requirement under the Police and Fire Reform (Scotland) Act 2012, Section 41E.

D.2 Scottish Fire and Rescue Service (SFRS) Broxburn, Uphall & Winchburgh Multi-member Ward Report

Following the publication of the Broxburn, Uphall & Winchburgh Multi-member Ward Operational Plan, the Local Senior Officer for Falkirk and West Lothian has produced a Performance Report detailing activity against the key priorities.

The seven key priorities within the Broxburn, Uphall & Winchburgh Ward area are as follows:

Continuous Priority

- Local Risk Management and Preparedness.

High Priority

- Reduction of Accidental Dwelling Fires
- Reduction in Fire Fatalities and Casualties
- Casualties from Non Fire Emergencies

Medium Priority

- Reduction of Deliberate Fire Setting
- Reduction of Fires in Non-Domestic Property
- Reduction of Unwanted Fire Alarm Signals

E. CONCLUSION

The Broxburn, Uphall & Winchburgh Multi-member Ward Performance Report aligns to the key priorities of the Local Fire and Rescue Plan for West Lothian 2014 – 2017, the West Lothian Strategic Assessment of Community Safety and continues with the excellent partnership working on Community Safety, which is evident in West Lothian.

F. BACKGROUND REFERENCES

None.

Marty Brandrick

Station Manager, Scottish Fire and Rescue Service

26 November 2015

Appendix 1 – Broxburn, Uphall & Winchburgh Multi-Member Ward Performance Report



West Lothian Council Area

Ward Performance Report

Year to Date July - September 2015/16

Broxburn, Uphall and Winchburgh

DISCLAIMER

The figures included in this report are provisional and subject to change as a result of quality assurance and review. The statistics quoted are internal management information published in the interests of transparency and openness.

The Scottish government publishes Official Statistics each year which allow for comparisons to be made over longer periods of time.

Please ensure any external partners in receipt of these reports are aware of this.

Introduction

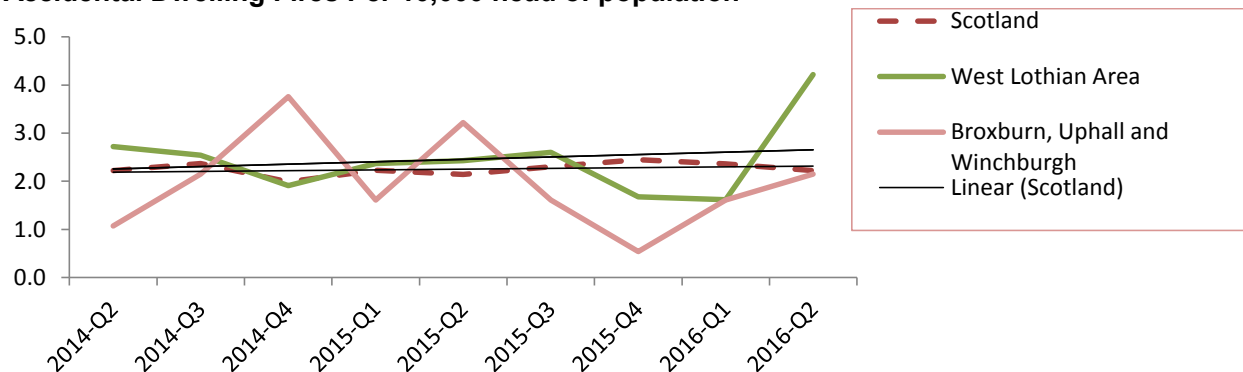
Welcome to the Scottish Fire and Rescue Service Ward Performance Report. This performance report is designed to provide citizens, stakeholders and partners with information relating to ward based activity undertaken by the Scottish Fire and Rescue Service.

In addition to historical ward based activity, this performance report provides information on the historic activity in the West Lothian Council area and Scotland. To allow benchmarking to be undertaken, the units of measurement in the performance graphs in the report are based on incidents/events per head of population.

Whilst using historic statistical benchmarking data, consideration must be taken of the somewhat random nature of fire related incidents and events, and how this can pose difficulties in interpreting emerging patterns and trends. This is of specific relevance where ward level data is analysed due to the relatively small number of actual incidents/events that occur in ward areas.

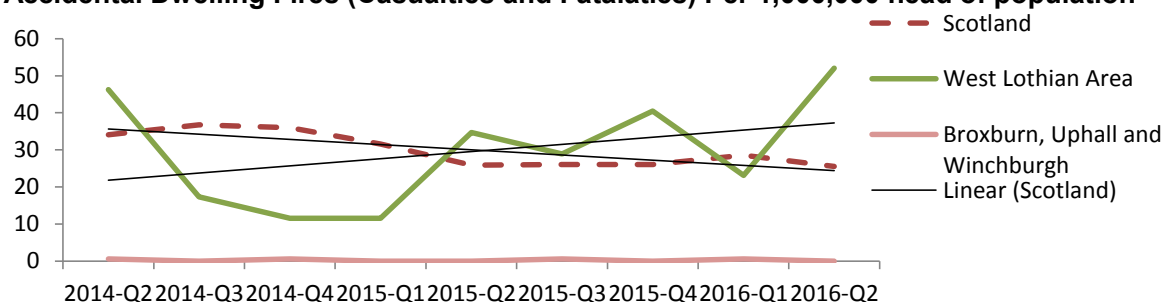
However, regardless of statistical anomalies, emerging patterns and trends in fire related incidents and events can assist the Scottish Fire and Rescue Service and Community Planning Partners plan and implement preventative intervention initiatives to target reducing fire related incidents and events.

Accidental Dwelling Fires Per 10,000 head of population



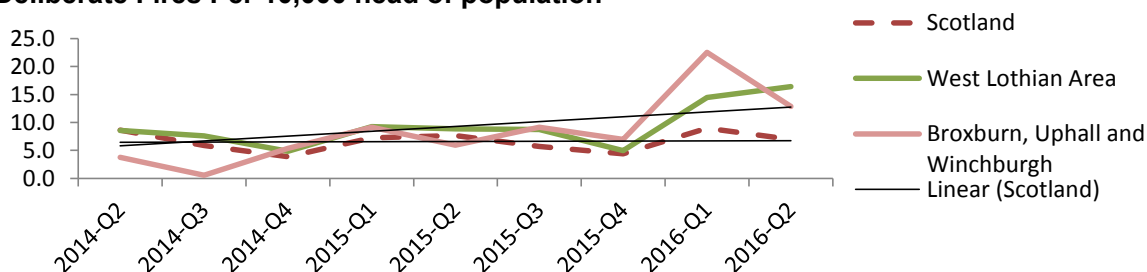
During the 2015-16 year to date reporting period SFRS have dealt with 4 accidental dwelling fires in comparison to 6 during 2014-15 year to date reporting period.

Accidental Dwelling Fires (Casualties and Fatalities) Per 1,000,000 head of population



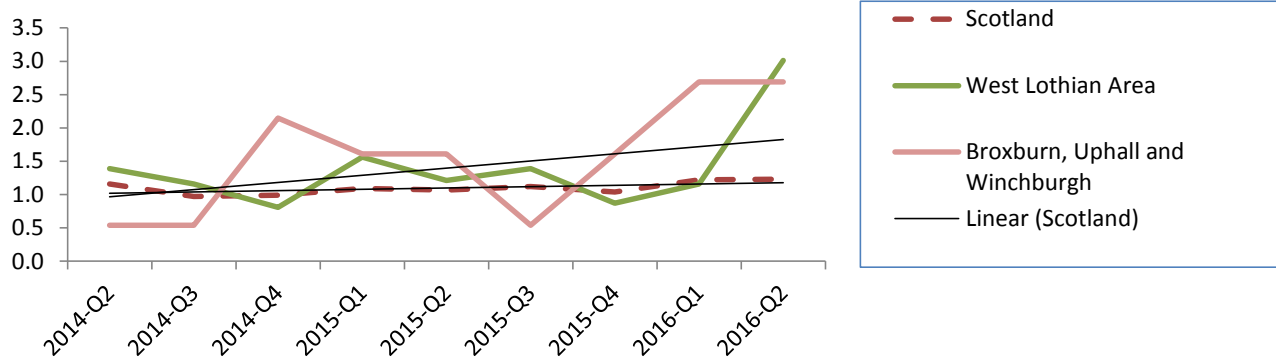
During the 2015-16 year to date reporting period SFRS have dealt with 0 casualties due to fires in comparison to 0 during 2014-15 year to date reporting period.

Deliberate Fires Per 10,000 head of population



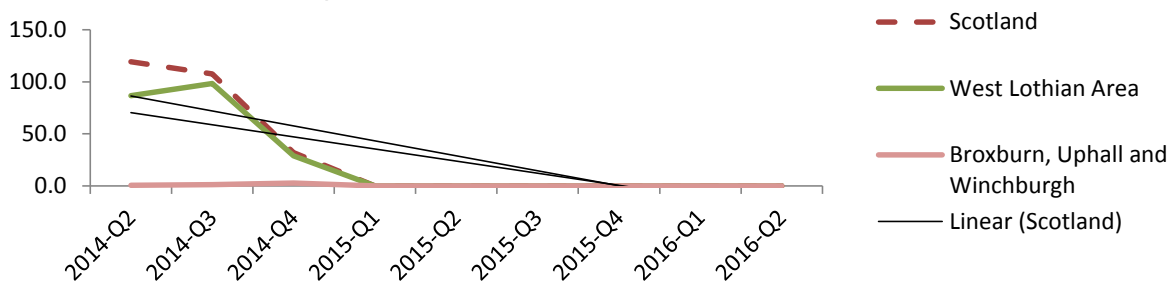
SFRS have dealt with 24 deliberate fire incidents during 2015-16 year to date reporting period in comparison to 11 during 2014-15 year to date reporting period.

Fires In Non Domestic Property Per 10,000 head of population



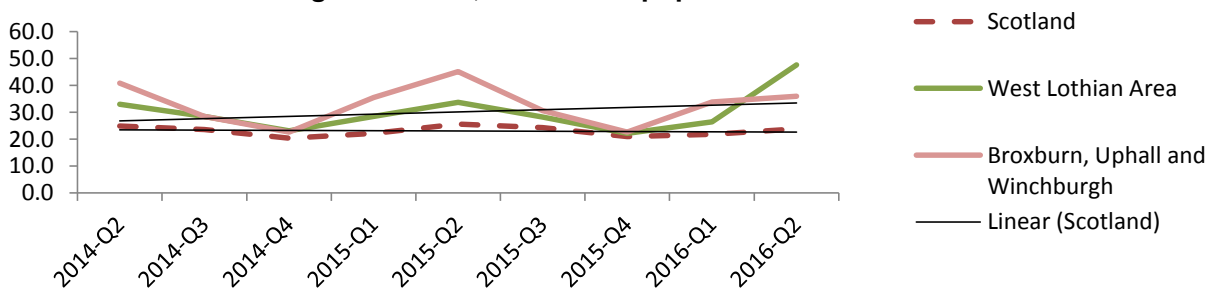
SFRS have dealt with 5 non domestic fire incidents during 2015-16 year to date reporting period in comparison to 3 during 2014-15 year to date reporting period.

Non-fatal Non-Fire Emergencies Casualties Per 1,000,000 head of population



SFRS have dealt with 1 casualty from non-fire emergencies during 2015-16 year to date reporting period in comparison to 0 during 2014-15 year to date reporting period.

Unwanted Fire Alarm Signals Per 10,000 head of population



SFRS have dealt with 67 UFAS incidents during 2015-16 year to date reporting period in comparison to 83 during 2014-15 year to date reporting period.

Additional Comments

SFRS is committed to 'Working Together for a Safer Scotland' and to engage with business partners to reduce demand from Unwanted Fire Alarm Signals (UFAS).



**West Lothian
Council**

BROXBURN, UPHALL & WINCHBURGH LOCAL AREA COMMITTEE

UPDATE FROM NET'S, LAND & COUNTRYSIDE SERVICES 1 August 2015 – 31 October 2015

REPORT BY HEAD OF OPERATIONAL SERVICES

A. PURPOSE OF REPORT

To advise members of the recent activity of the NET's, Land & Countryside Services teams and to highlight future works planned for the locality.

B. RECOMMENDATION

Members are requested to:

Note the work carried out to date and future planned work.

Advise of any areas that require further investigation or inclusion in future work plans.

C. SUMMARY OF IMPLICATIONS

I Council Values	Focusing on our customers' needs
	Being honest, open and accountable
	Providing equality of opportunities
	Developing employees
	Making best use of our resources
	Working in partnership

II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)	None
-----------------------------------------------------------------------------------------------------------------------	------

III Implications for Scheme of Delegations to Officers	None
---------------------------------------------------------------	------

IV Impact on performance and performance Indicators	None
------------------------------------------------------------	------

V	Relevance to Single Outcome Agreement	<i>Relates to items 9 - We live our lives free from crime, disorder and danger & 12 – We value and enjoy our built environment and protect it and enhance it for future generations</i>
VI	Resources - (Financial, Staffing and Property)	<i>In line with available revenue and capital budgets</i>
VII	Consideration at PDSP	<i>None</i>
VIII	Other consultations	<i>None</i>

D. TERMS OF REPORT

BROXBURN, UPHALL & WINCHBURGH ENVIRONMENTAL REPORT 1 August 2015 – 31 October 2015

Grounds Maintenance

Routine maintenance such as grass cutting, weed spraying now completed with staff progressing onto winter works. Annual bedding removal, hedge cutting, shrub bed pruning. 2 weed sprays have been carried out and 12 grass cuts have been completed. Some seasonal staff have had contracts extended for a month up until 28 November.

In total, between 1 August to 31 October 2015, 89 enquiries were received and dealt with in relation to grounds maintenance issues. 97% of these had a response within our target of 3 days.

Street Cleansing

We are currently on schedule with routine cleansing.

In total, during the period 111 enquiries were received and dealt with in relation to street cleansing issues. Of these enquiries the most common reported related to:

- Illegal fly tipping or dumping – 36

Garden Maintenance

The Garden Maintenance scheme is ongoing. Cycles 1 – 8 have been on schedule. Due to resources cycles 9 & 10 have got behind and the final cycle 11 which was due to be completed on 18 October 2015 is expected to be approximately a week and a half behind. Any hedges in gardens will be cut after cycle 11 is complete. Works ongoing to carry out additional requests received from Housing offices. Some seasonal staff have had contracts extended for a month up until 28 November.

In total, between 1 August to 31 October 2015, 20 enquiries were received and dealt with.

Environmental Wardens Enforcement Action

- 1 fixed penalty notice issued for dog fouling
- 2 fixed penalties notice issued for Litter

54 enquiries received and dealt with in relation to dog fouling, littering, fly tipping, abandoned vehicles

Environmental community Involvement - Environmental wardens are continuing to work with colleagues from public Transport carrying out School transport checks. They have also assisted with community clean ups at local schools.

E. CONCLUSION

Routine works for all services is currently progressing as scheduled with summer works completed and winter works commencing. Seasonal staff have had their contracts extended to 28 November

We have received and dealt with 274 customer enquiries relating to the various service areas throughout the period.

We will continue to work with all partners within the community and the Environmental wardens will continue to carry out patrols in all our ward areas.

F. BACKGROUND REFERENCES

None

Appendices/Attachments:

None

Contact Persons:

David Lees, Grounds Maintenance Manager, NET, Land & Countryside Services, Waverley Street, Bathgate. 01506 776483, david.lees@westlothian.gov.uk

Daniel McComisky, Cleaner Communities Manager, NET, Land & Countryside Services, Waverley Street, Bathgate. 01506 775108, daniel.mccomisky@westlothian.gov.uk

Date: 26 November 2015



BROXBURN UPHALL AND WINCHBURGH LOCAL AREA COMMITTEE

COMMUNITY HEALTH CHAMPIONS

REPORT BY DEPUTE CHIEF EXECUTIVE COMMUNITY HEALTH AND CARE PARTNERSHIP

A. PURPOSE OF REPORT

The purpose of the report is to provide an update on the Community Health Champions.

B. RECOMMENDATION

It is recommended that Local Area Committees take note of the report.

C. SUMMARY OF IMPLICATIONS

I Council Values	<ul style="list-style-type: none">• Focusing on our customers' needs;• providing equality of opportunities;• making best use of our resources;• working in partnership
II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)	None
III Implications for Scheme of Delegations to Officers	None
IV Impact on performance and performance Indicators	The development of Community Health Champions linked to local area committees offers the opportunity to improve health in our communities and tackle health inequalities.
V Relevance to Single Outcome Agreement	SOA 8 We live longer, healthier lives and have reduced health inequalities.

VI Resources - (Financial, Staffing and Property)	Training and staff support for the development of community health champions, and training for councillors would be carried out within existing budget allocation.
VII Consideration at PDSP	Health and Care PDSP, 27/6/13, Reducing Health Inequalities and Improving Health: What councillors can do to make a difference; Council Executive, 21/1/14, Community Health Champion Proposal
VIII Other consultations	None

D. TERMS OF REPORT

The report provides an update on progress within local areas.

Engagement with Community Groups

In August 2015, The Health Improvement Team were aware that a Health Issues in the Community (HIIC) course had recently been completed in a ward area and suggested to the community health champions steering group that participants from this course could be a potential way forward for the community health champions approach. The short version of HIIC is recommended to train community groups in the community health champions approach. Some participants on this course are members of a well-established community group in their ward area. The community health champion steering group agreed to approach these members to see whether they would be interested in piloting the community health champion approach within their local area.

A community health champion's lead met with these group members to provide information on community health champions, the purpose of the approach and what their involvement in it could be. The members agreed to take the proposal back to the whole group for consideration and the group has since declined the offer to take part in the community health champions approach in their area. The community health champions steering group will consider other options to progress this work linking in with the key community organisations as identified through community regeneration ward action plans.

E. CONCLUSION

The community health champions steering group will continue to investigate options to progress this work within local communities.

F. BACKGROUND REFERENCES

None

Appendices/Attachments: None

Contact Person: Contact Person:

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Senior Manager – Children and Early Intervention

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01506 282194

Jane Kellock, Interim Head of Social Policy

Date of meeting: 26/11/2015



BROXBURN, UPHALL AND WINCHBURGH LOCAL AREA COMMITTEE

HOUSING, CONSTRUCTION AND BUILDING SERVICES

REPORT BY HEAD OF HOUSING, CONSTRUCTION AND BUILDING SERVICES

A. PURPOSE OF REPORT

To provide the Local Area Committee with an overview of the service activities within Broxburn, Uphall and Winchburgh ward.

B. RECOMMENDATION

The Local Area Committee is asked to note Housing, Construction and Building Service activity as detailed in the ward report.

C. SUMMARY OF IMPLICATIONS

I Council Values	Focusing on our customers' needs. Being honest, open and accountable. Providing equality of opportunities. Making best use of our resources. Working in partnership.
II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)	Housing (Scotland) Act 2001 Housing (Scotland) Act 2010
III Implications for Scheme of Delegations to Officers	None
IV Impact on performance and performance Indicators	There is no impact
V Relevance to Single Outcome Agreement	There are positive impact on the following SOA indicators: SOA4 – we live in resilient, cohesive and safe communities SOA8 – we make the most effective use of resources by minimising our impact on the built and natural environment
VI Resources - (Financial, Staffing and Property)	None
VII Consideration at PDSP	Yes
VIII Other consultations	N/A

D. TERMS OF REPORT

Housing Performance Information

The purpose of this report is to provide the Local Area Committee with an overview of the activities of Housing, Construction and Building Services, specific to the Broxburn, Uphall and Winchburgh ward.

Property Void & Let Performance: Mainstream Tenancies

Void Period	Jul 2015	%	Aug 2015	%	Sep 2015	%	WL Target %
0-2 weeks	0	0%	1	33.33%	2	40%	65%
2-4 weeks	1	25%	1	33.3%	1	20%	25%
4+ weeks	3	75%	1	33.33%	2	40%	10%
Total Lets	4	100%	3	100%	5	100%	100%

Property Void & Let Performance: Temporary Tenancies

Void Period	Jul 2015	%	Aug 2015	%	Sep 2015	%	WL Target %
0-2 weeks	2	50%	4	58%	4	100%	70%
2-4 weeks	2	50%	2	28%	0	0%	20%
4+ weeks	0	0%	1	14%	0	0%	10%
Total Lets	4	100%	7	100%	4	100%	100%

Delays in re-letting can occur for a variety of reasons. The type or location of the property, the completion of void work or the identification of additional works not visible during the initial inspection. Ensuring that vulnerable persons are appropriately supported through the viewing and sign up process can also add to timeframes. Some of our applicants have specific support requirements which require detailed planning and co-ordination by both social work and housing services prior to tenancy commencement.

There are fourteen Policy Voids in the ward for reasons such as electrical danger notifications asbestos, decants and remedial issues.

Arrears Performance

Month	2014/15 Value	215/16 Value
April	£139,790	£135,883
May	£150,703	£144,783
June	£153,091	£165,238
July	£153,302	£158,253
August	£164,550	£177,154
September	£163,892	£164,838
October	£178,490	£175,656
November	£175,921	
December	£159,770	
January	£169,080	
February	£160,462	
March	£114,267	

West Lothian Council has for many years been one of the top performing councils in Scotland with respect to rent collection and the council's rent arrears process has been widely considered to be best practice, engendering a strong payment culture amongst most of its tenants.

In recent years we have experienced higher arrears levels and this mirrors the national trend. To address this, an Arrears Task Group was established in October 2013 and are currently working to the new Rent Strategy for 2015/16 which entails a continuation of current actions as well as introducing new initiatives such as: -

- Increasing direct debit take up by participating in a national BACs campaign
- Progressing the Corporate Approach to Debt
- System developments to streamline processes and provide customers with up to date information on their rent account
- Assist tenants to change their behaviour to ensure paying rent is a priority
- Universal Credit project team in place preparing the service for this commencing in November 2015.

It is anticipated that the measures within the strategy will ensure rent arrears continue to fall and preparations are in place to mitigate further increases.

The table below shows the level of arrears and the number of tenants in arrears in this Ward at the end of March to end of September 2015. Although, there has been an increase in both value and volume of arrears cases over this period it follows the trend of previous years.

Arrears Banding	Balance 31st March 2015	Tenants in Arrears	Balance 6th October 2015	Tenants in Arrears
£0.01-£49.99	£1,269.79	57	£1,845.02	91
£50.00-£149.99	£8,452.96	87	£12,840.02	127
£150.00-£299.99	£12,550.84	59	£19,022.33	92
£300.00-£499.99	£13,980.50	36	£24,569.92	64
£500.00-£749.99	£17,825.02	29	£17,643.64	29
£750.00-£999.99	£20,510.45	24	£25,244.52	29
£1000.00-£1999.99	£34,730.30	25	£53,074.34	39
£2000.00+	£4,947.33	2	£9,684.91	4
Total	£114,267.19	319	£163,924.70	475

The Arrears Task Group will continue meeting through the financial year 2015/16 as there are many challenges to come in the management of rental income due to the on-going phasing in of Welfare Reform, increasing fuel costs, reducing household income and the negative impact these changes are having on council tenants.

Broxburn, Uphall and Winchburgh Area Team Activity

Officers in the team have a number of tenancies under supervision for issues such as child & adult protection, anti-social behaviour and poor tenancy conditions. Our officers' work with a range of services and agencies to ensure tenants and residents are fully supported, tenancies are maintained and sustained as far as possible and appropriate action taken where necessary.

Rent arrears activity continues to be a weekly priority task for the team and will continue to work with all our tenants in offering the support, advice and assistance. Such assistance includes, referrals for money, energy and debt advice, benefit health checks, completion of income and expenditure to help set up a sustainable payment plan and where appropriate, assist with applications for Discretionary Housing Payments.

Capital Programme and New Build Council Housing

Broxburn, Uphall and Winchburgh

New Build Programme – West Lothian Wide

Good progress is being made on the New Build Housing programme. Six houses are complete and 371 homes are under construction. Development is underway at West Main Street, Broxburn, Pumpherston Old School, Kirkhill (Broxburn), Redhouse (Blackburn) and Glasgow Road, (Bathgate). Site starts are expected on all other sites before June 2016.

Local New Build

There are four sites in the Broxburn, Uphall and Winchburgh ward for new build council housing

Kirkhill, Broxburn – Work started on site in August 2015. A total of 230 homes are planned at this site. The housing will provide a range of house types from cottage flats to houses and bungalows. This site has is being developed by Lovell Partnerships.

Broxburn Primary School site – 18 homes. Work started on site in June 2014 and the development is due to complete in February 2016. This site is being developed by Lovell Partnerships Ltd.

Winchburgh CDA – this site will form part of the development of the town centre and will provide 41 homes. Planning consent was granted in July 2015. This site is being developed by McTaggart Construction Ltd.

Winchburgh Day Centre – This is a conversion of the existing buildings and the council is developing proposals for 8 units on this site. The strip out of the building is currently underway.

Capital Programme – West Lothian Wide

The Council approved the Housing Capital Programme for 2015 to 2018. The overall 2015/16 Housing Capital Investment Programme has been progressing since April without major incidents, accidents or issues.

Local Capital Upgrades

This update refers to the programme for the 2015/18 period within the Capital programme for that period within the Broxburn, Uphall and Winchburgh Ward.

The upgrading to homes in Crossgreen Drive, Wyndford Avenue and Holygate Place in Uphall were all completed before this year. The work has made a significant impact on the local area and no problems have been reported.

Tenant Participation Updates

Tenant Participation Award Success

Some of the updates that occurred during this quarter include.

The Annual Tenant Satisfaction Survey was sent out independently this year with a higher response of over 11%. The responses are being analysed at present and the results will be fed back to tenants in a future edition of Tenant News.

Those tenants how have shown an interest in Tenant Participation will be contacted to find out how they wish to get involved with staff to improving service delivery.

The annual Landlord report was published in the September edition of Tenants News. Customer comments have been analysed and will be used to improve performance and in how we report in future. Copy of this report can be found on the council website at <http://www.westlothian.gov.uk/article/5854/Landlord-Report---Performance-Matters>

The TP Development Working Group has started the review the TP Strategy called Taking Part. The group will look at the existing strategy, research good practise and carry out extensive consultation over the coming months before a new strategy is published in autumn of 2016.

A number of applications have been received for this popular initiative and all applications have been collated for the Capital Programme Working Group to review and prioritise successful projects. Work will be carried out in 2016 and reported in Tenants News

The TP Team are always looking at ways to involve more people in shaping the services we deliver. We have identified a significant number of tenants from the Annual Tenant Satisfaction Survey who have indicated that they would like to be involved in Tenant Participation particularly in Tenant and Residents group. The TP Team will work with local Housing staff to establish new

groups.

The Autumn edition of Tenants News was sent out in September. This edition is packed with useful information such as a breakdown of the rent you pay, dealing with condensation as well as applications for the new Assisted Decoration Scheme and the Street Environmental Improvement Project. This edition can be found on the website at <http://www.westlothian.gov.uk/housing/TenantParticipation>

Safer Neighbourhood Team

Safer Neighbourhood Council Officer Ward Information

The Safer Neighbourhood Teams (SNTs) across the nine Multi-Member Wards are an integral part of the Community Safety Unit and are a key feature of partnership working. In the Broxburn, Uphall and Winchburgh ward, partnership working sees the local housing team, youth worker, council officer within the SNT and Police officers all working together to tackle antisocial behaviour in the ward.

WLC Officer based in SNT

Partnership working continued with Police, Housing Officers, Social Workers, Safer Neighbourhood Team colleagues, Private Landlords and Housing Associations to reduce antisocial behaviour. Complaints have been investigated and warnings issued where appropriate.

An interim ASBO was granted resulting in reduced calls to an address. Another case has been passed to Legal Services with a view to obtaining an ASBO although the frequency of the complaints reduced since the perpetrator received their 3rd and final warning.

Reassurance visits were required to an elderly couple who were receiving harassment issues.

Another complainant in the Almondell area was delighted with the improved situation following several visits to the perpetrator causing antisocial behaviour. The situation has now been resolved.

Joint proactive patrols with the police were also able to be carried out within the area to reduce hotspots of antisocial behaviour and prevent further incidents from occurring.

Noise complaints were dealt with when the inclusion of the Environmental Health's Animal Welfare Officer was able to assist with enquiries regarding dog noise complaints.

Youth Worker Update

During the reporting period the Youth Worker has had no cases in the Ward involving youths causing antisocial behaviour.

E. CONCLUSION

To note the contents of the report.

F. BACKGROUND REFERENCES

None

Appendices/Attachments: none

Contact Person: Phyllis.McFadyen@westlothian.gov.uk Tel No.01506 775512

Date: 26th November 2015



BROXBURN, UPHALL AND WINCHBURGH LOCAL AREA COMMITTEE

COMMUNITY REGENERATION – WARD ACTION PLAN

REPORT BY HEAD OF AREA SERVICES

A. PURPOSE OF REPORT

The purpose of this report is to inform the Local Area Committee of progress against the targets set in the Broxburn, Uphall and Winchburgh Ward Action Plan 2015-16.

B. RECOMMENDATION

It is recommended that the Local Area Committee notes the progress made against targets in the period April 2015 to end of October 2015.

C. SUMMARY OF IMPLICATIONS

I Council Values	Focusing on our customers' needs. Being honest, open and accountable. Providing equality of opportunities. Making best use of our resources. Working in partnership.
II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)	Community regeneration reinforces the council's commitment to community planning at a local level.
III Implications for Scheme of Delegations to Officers	None.
IV Impact on performance and performance Indicators	Performance indicators relating to the activity within the plans are captured within the set of Regeneration and Employability key performance indicators.
V Relevance to Single Outcome Agreement	<ul style="list-style-type: none">- We are better educated and have access to increased and better quality learning and employment opportunities.- We live in resilient, cohesive and safe communities.- We live longer, healthier lives and have reduced health inequalities.- We make the most efficient and effective use of resources by minimising our impact on the built and natural environment.

VI Resources - (Financial, Staffing and Property)	Existing.
VII Consideration at PDSP	None.
VIII Other consultations	None.

D. TERMS OF REPORT

D1 Background

The Regeneration and Employability team delivers a range of services to support some of our most disadvantaged communities and individuals, with a particular emphasis on engaging with people to build personal and community capacity. The team comprises three component parts:

- Regeneration
- Support to the voluntary sector
- Employability

The service produces ward action plans for each of the nine multi member wards. The plans outline the activities to be delivered that meet the regeneration needs of the individual areas. The key activities within the action plans focus on:

- developing the capacity of individuals and community based projects and initiatives to assist regeneration in the most disadvantaged communities; and
- delivering targeted, specialist campaigns, interventions and support to improve health and employability in these communities

D2 Ward Action Plan 2015 - 16

Appendix one contains the ward action plan for 2015-16. The plan shows regeneration, employment and partner activity across the Broxburn, Uphall and Winchburgh ward area.

The plan has been updated to show progress made to date against the targets set. New local developments and new initiatives have been added to the plan, as appropriate.

Progress to date includes:

- The Business Gateway office in Greendykes Road, Broxburn continues to see an increase in customers taking up the support available through the IT buddies, IT suite facilities, business, employment and other advice. Since April 2015 the number of enquiries for the key services provided are as follows:
 - o Business Gateway enquiries – 296
 - o Public access computer usage – 393
 - o Access2employment appointments – 55
 - o Job Centre digital job search workshop – 2
 - o Prince's Trust Youth Business Scotland – 23
 - o Town Centre Management enquiries – 167
 - o Advice Shop – 352 (since end May)
 - o West Lothian College – 7
 - o Community Learning and Development – 20
 - o Other enquires (inc. meetings, training workshop, business info.) – 161

- The project in to develop a Winchburgh Public Art Strategy, based on Creative Scotland and developer funding, is still progressing with a new time line agreed for completion. The siting of the initial piece of public art will be linked to the new town centre.
- The new Fairtrade Steering Group for Broxburn and Uphall has now met and additional members are being identified. Current work is taking place to update the existing Fairtrade Directory and plan activities for Fairtrade Fortnight in 2016.
- Three new Village Improvements Fund applications have now been developed with community representatives in Dechmont and Winchburgh and are awaiting a decision. There has also been a campaign to promote the Shop Front improvements element of the fund during September and October.
- Broxburn and Broxburn Town Centre Management Group are currently finalising the 2015 Broxburn and Uphall Christmas Event which will take place on 5 December.

D3 Reporting

Further progress on the plan will be reported back to the Local Area Committee in April 2016, or the nearest scheduled LAC.

Any significant new local developments and initiatives over the next six months will be added to the plan, as appropriate.

E. CONCLUSION

This report details the achievement against planned activity from Regeneration, Employability and partners in 2015 -16.

F. BACKGROUND REFERENCES

None.

Appendices/Attachments: One

Broxburn, Uphall and Winchburgh Ward Action Plan 2015 - 16

Contact Person: Douglas Grierson, Community Regeneration Officer, 01506 281088

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Steve Field

Head of Area Services

Date: 26 November 2015

BROXBURN, UPHALL AND WINCHBURGH
WARD ACTION PLAN 2015-16



BROXBURN, UPHALL AND WINCHBURGH WARD ACTION PLAN 2015-16

Introduction

The following action plan details the key activities and actions by the Regeneration Team and partners which are planned to take place within the Broxburn, Uphall and Winchburgh ward in 2015 -16.

Purpose

The purpose of the plan is to outline Regeneration, Employability and partner activity across the Broxburn, Uphall and Winchburgh ward area.

The plan does not include 'core' or mainstream work, so details of, for example, all the youth provision available in the area, is not contained within this plan. If you would like more information about this please contact the service provider directly.

The plan aligns with the Area Services Management Plan and ultimately contributes to achieving the outcomes set in the West Lothian Single Outcome Agreement.

Key Areas

Key areas of focus for the Broxburn, Uphall and Winchburgh Ward Action Plan are:

- Employability and Employment
- Early Years and Family Learning
- Economic Development
- Community Capacity and Cohesion

These key areas align with those set out in West Lothian Council's Regeneration Framework and support achievement of the high level outcomes in the Single Outcome Agreement. Actions within the plan have been grouped according to the theme that they contribute to.

Funding

The work within the plan is largely funded through existing resources supplied by West Lothian Council or one of the partners.

BROXBURN, UPHALL AND WINCHBURGH WARD ACTION PLAN 2015-16

An important aspect of the work of the Regeneration Team and partners is building on the existing assets within communities. However, in some cases, particularly where we are working to supporting our key community organisations, external funding will be sought for specific pieces of work.

How will we report on the plan?

Progress on these plans will be reported on a six monthly basis to the Local Area Committees for each ward. At this point progress to date will be reviewed and any new initiatives will be added to the plans.

Throughout the year, new actions may be identified and partners will be flexible about responding to needs as they arise.

BROXBURN, UPHALL AND WINCHBURGH WARD ACTION PLAN 2015-16

Employability and Employment

We are better educated and have access to better increased and better quality learning and employment opportunities

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
Provide A2E support in areas of high unemployment	Local people have access to high quality employment advice and support.	Number of people accessing employability services. Reduction in number of people claiming out of work benefits.	Regular A2E support provided in Strathbrock and Business Gateway Office, Greendykes Road	1400 new registrations (WL wide target) 50% of clients achieve a positive destination	April to September 2015 WL – 583 new registrations BUW Ward – 74 Positive Destination – WL – 366 (63%) BUW Ward – 39 (53%)	1 April 2015	31 March 2016	Existing	A2E Regeneration Advice Shop CLD	In terms of those new registrations in the ward the percentage going onto a positive destination is above the target.

BROXBURN, UPHALL AND WINCHBURGH WARD ACTION PLAN 2015-16

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
Continue to develop the work of the Business Gateway Office in Greendykes Road	Local residents have better access to advice and support	No of people accessing a range of services.	To provide a range of services. Including: <ul style="list-style-type: none"> • Business advice • public access computer usage • Access2employment appointments • Job Centre digital job search workshop • Prince's Trust Youth Business Scotland • Town Centre Management enquiries • Advice Shop 	No of people accessing services	Business Gateway – 296 Public access PCs – 393 A2E – 55 Digital job search workshop – 2 Prince's Trust Business Scotland – 23 Town Centre Management enquiries – 167 Advice Shop – 352 West Lothian College – 7 CLD – 20 Other – 161	1/4/15	31/3/16		Economic Development Business Gateway Advice Shop Regeneration and Employability WL Credit Union WL College	The Business Gateway continues to be well used by the community with a number of services provided and utilised.

BROXBURN, UPHALL AND WINCHBURGH WARD ACTION PLAN 2015-16

Early Years and Family Learning

Our children have the best start in life and are ready to succeed

We are better educated and have access to better increased and better quality learning and employment opportunities

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
Support the development of the Broxburn Academy Learning Community	Partners are able to plan activities better based on robust local information	No of Partner meetings	Transition Group Information Event held in Broxburn Academy	6 meetings per year	2 meeting s held	1 April 2015	31 March 2016	Existing and external funding if applicable	Community Youth Services	The Community Learning Group has met twice.
		Baseline Plan an Profile developed	Learning Community Profile and Baseline Plan finalised	1 Baseline Plan and Profile produced	1 plan and profile produced				Broxburn Academy	The main action was the transition event held in Broxburn Academy in June. This saw all year groups attend a promotional day for local youth provides and clubs, with over twenty organisations attending.
	Partners work reviewed and VSE (Validated Self Evaluation) carried out	Actions identified	Actions identified and review sessions established	1 transition event held	1 transition event held in Broxburn Academy				Broxburn Utd SC	
		Transition event held	VSE	2 other actions developed	Analysis of survey of young people carried to look at provision				WLYAP	
									Busy Project	
									CLD Adults Team	
									Advice Shop	
									WL College	
									Other partners	

BROXBURN, UPHALL AND WINCHBURGH WARD ACTION PLAN 2015-16

Economic Development

Our economy is diverse and dynamic, and West Lothian is an attractive place for doing business

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
Support Broxburn and Uphall Town Centre Management Group	Strengthen the pride and economic vitality of Broxburn and Uphall town centre	Town Centre shop occupancy Rate No or projects developed and delivered in town	Xmas Event Develop Fairtrade Steering Group	1 Xmas Event 1 Steering Groups meeting 4-6 per year Town Centre shop occupancy Rate	 1 FT meeting to date 92.8%	1/4/15	31/3/16	Town Centre Capital Improvement Fund	Town Centre Manager/Economic Development LAC Representative of B&U Town Centre Management Group	The Xmas Event is planned for 5 December. The Fairtrade Steering Group is still at an early stage but has met once and is trying to identify new members. Will plan for Fairtrade Fortnight in 2016.

BROXBURN, UPHALL AND WINCHBURGH WARD ACTION PLAN 2015-16

Community Capacity and Cohesion

We live in resilient, safe and cohesive communities

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
Support the Winchburgh Community and Council to plan effective delivery of Section 75 community elements and other local projects.	Winchburgh Community are engaged in shaping their future environment	Local people have contributed to the development of their community	Community Council supported Public Art strategy work completed. Community Council consulted re Village Improvements projects.	Public Art Strategy competed	Draft strategy produced. In process of being finalised and new timeline agreed.	1 April 2015	31 March 2016	WL Village Improvements Funding Developer contribution Creative Scotland funding	Community Regeneration Arts service Planning Winchburgh Community Council	The draft Public Art Strategy is currently being finalised and an initial first piece of public art agreed. Village Improvements project has been developed for the Old Post Office Site with Housing Environmental grant also being sought.

BROXBURN, UPHALL AND WINCHBURGH WARD ACTION PLAN 2015-16

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
Support local communities to access the Village Improvement Fund	Local people are involved in making positive changes to their communities	Improvements are made to local services, infrastructure and the environment	<p>Promote the fund to eligible villages</p> <p>Work with local organisations to develop proposals and projects</p> <p>Work with local organisations to secure match funding where appropriate</p> <p>Support communities to deliver successful projects</p>	<p>Promotion of fund to all community councils</p> <p>All eligible villages spend a proportion of their allocated budget</p>	<p>Funds promoted to all eligible communities and three new applications received.</p>	1 April 2015	31 March 2016	<p>Eccelamac han - £4k</p> <p>Dechmont £55k</p> <p>Winchburgh - £51,067.22</p>	<p>Regeneration</p> <p>Community Councils</p> <p>Local community groups</p> <p>Relevant Council Services</p>	<p>Three new applications, 1 in Dechmont and 2 in Winchburgh, received.</p> <p>Previously supported projects have either been delivered or are in the process of being delivered.</p>
Provide support and training to community councils	Communities are better informed and can make decisions on issues which affect them	Number of community councillors accessing training courses	Deliver two training courses as part of the Community Council Training Programme	<p>Two courses delivered</p> <p>One third of ward community councils attend training</p> <p>90% of participants rate the training good/excellent</p>	<p>One course delivered.</p> <p>One community council within ward attended</p> <p>N/A- evaluation to be undertaken as part of training survey</p>	1 April 2015	31 March 2016	Existing	<p>Regeneration</p> <p>Committee Services</p>	<p>Course delivered was regarding Promotion and Engagement.</p> <p>Regeneration are supporting the Community Councils Liaison Officer to develop the training programme for year ahead which will include another course prior to end of this financial year.</p>

BROXBURN, UPHALL AND WINCHBURGH WARD ACTION PLAN 2015-16

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
Support the promotion of Fairtrade in Broxburn and Uphall	Communities are better informed about Fairtrade	Number of promotional events held and activities supported	Promote Fairtrade at local events	Four events held, including Fairtrade Fortnight activities		1 April 2015	31 March 2016	Existing	Regeneration WL Zone Fairtrade Steering Group	Steering Group established and looking to develop membership. Looking at opportunities for promotion at Xmas and Fairtrade Fortnight in 2016. Broxburn and Uphall section of the WL Fairtrade Directory being updated.
		Steering Group Developed	Broxburn & Uphall Fairtrade Steering Group established	1 Steering group established and meeting regularly	Steering Group established	1 April 2015	31 March 2016			

**BROXBURN, UPHALL & WINCHBURGH LOCAL AREA COMMITTEE
WORKPLAN 2015-16**

	Issue	Purpose	Lead Officer	Date	Referral
1	Police Report	Standing Report	Insp John McEwen	All meetings	
2	Housing	Standing Report	Phyllis McFadyen	All meetings	
3	NETS & Land Services	Standing Report	David Lees	All meetings	
4	Community Regeneration Report	Standing Report	Douglas Grierson	All meetings	
5	Fire Scotland	Standing Report	David Lockhart	All meetings	
6	Community Health Champions	Standing Report	Linda Middlemist	Alternative meetings	
7	Air Quality in Central Broxburn Update Report	Air Quality Action Plan to be brought to LAC	David Brewster	November 2015	
8	Pensioners Xmas Treat Fund	To update members on the 2015 final allocations to local groups	Graham Whitelaw	November 2015	