



West Lothian  
Council

## ***East Livingston and East Calder Local Area Committee***

West Lothian Civic Centre  
Howden South Road  
LIVINGSTON  
EH54 6FF

12 November 2015

A meeting of the **East Livingston and East Calder Local Area Committee** of West Lothian Council will be held within the **Council Chambers, West Lothian Civic Centre** on **Thursday 19 November 2015 at 10:00am**.

For Chief Executive

### **BUSINESS**

#### **Public Session**

1. Apologies for Absence
2. Order of Business, including notice of urgent business
3. Declarations of Interest - Members should declare any financial and non-financial interests they have in the items of business for consideration at the meeting, identifying the relevant agenda item and the nature of their interest.
4. Confirm Draft Minutes of Meeting of East Livingston and East Calder Local Area Committee held on Thursday 03 September 2015 (herewith).
5. Presentation by Inveralmond High School (herewith)
6. Nets, Land and Countryside Services Update - Report by Head of Operational Services (herewith)
7. Housing, Construction and Building Services - Report by Head of Housing, Construction and Building Services (herewith)
8. Almond Housing Report (herewith)

9. Community Regeneration - Ward Action Plan - Report by Head of Area Services (herewith)
10. West Lothian Villages Improvement Fund - Applications - Report by Head of Planning and Economic Development (herewith)
11. Pensioners' Groups Christmas Fund Allocations 2015 - Report by Head of Area Services (herewith)
12. General Services Capital Property Programme Update - Report by Head of Finance and Estates (herewith)
13. Fire Service Performance Report (herewith)
14. Police Ward Report - Report by PI Myles Marshall, Police Scotland (herewith)
15. Workplan (herewith)
16. Results of Traffic Survey at Clifton Road, East Calder - Report by Head of Operational Services (herewith)

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NOTE      **For further information please contact Val Johnston, Tel No.01506 281604 or email [val.johnston@westlothian.gov.uk](mailto:val.johnston@westlothian.gov.uk)**

MINUTE of MEETING of the EAST LIVINGSTON AND EAST CALDER LOCAL AREA COMMITTEE of WEST LOTHIAN COUNCIL held within COUNCIL CHAMBERS, WEST LOTHIAN CIVIC CENTRE, on 3 SEPTEMBER 2015.

Present – Councillors Frank Toner (Chair), Dave King, Carl John

Apologies – Councillor Frank Anderson

In Attendance

George Scott, Community Regeneration Officer, West Lothian Council

David Lees, NETs and Land Services, West Lothian Council

Phyllis McFadyen, Housing Services, West Lothian Council

Martyn Brandrick, Scottish Fire and Rescue Service

Sandy Young, Almond Housing Association

Inspector Myles Marshall, Police Scotland

1. DECLARATIONS OF INTEREST

There were no declarations of interest made.

2. MINUTE

The Local Area Committee approved the minute of its meeting held on 18 June 2015. The minute was then signed by the Chair.

3. POLICE WARD REPORT

The Committee considered a report (copies of which had been circulated) by Police Inspector Myles Marshall providing an update on performance, activities and issues across the ward for the period to 31 July 2015.

The report provided statistics for the months of May, June and July 2015, together with comparative figures for the same period in 2014.

An issue was raised by Councillor King which concerned complaints from Castle Crescent tenants relating to drug related incidents. Inspector Marshall undertook to look into the matter and respond to Councillor King in due course.

An issue was raised by Sandy Young (Almond Housing) concerning joint working between the Police and Almond Housing in relation to drug related incidents. In response, Inspector Marshall invited Sandy to make contact to discuss the matter further.

The Committee then heard from Phyllis McFadyen (Housing Services). Phyllis explained that good relationships existed between the Council and Police Scotland and that a protocol had been established for sharing information.

The Committee was asked to note the content of the report.

Decision

To note the terms of the report.

4. FIRE SERVICE PERFORMANCE REPORT

The Committee considered a report (copies of which had been circulated) by the Scottish Fire and Rescue Service providing an update on the activity within the ward for the period up to 30<sup>th</sup> June 2015.

Martyn Brandrick (SFRS) presented the report, highlighting a number of improvements in the quarter. The Committee was informed of the successful 'Week of Action' aimed at preventing accidental house fires.

In response to an issue raised, Martyn Brandrick provided information concerning action taken by the owner to improve security at Broompark Farm.

The Committee was invited to note and provide comment on the East Livingston and East Calder Multi-member Ward Performance Report.

Decision

To note the terms of the report.

5. ALMOND HOUSING ACTIVITY REPORT

The Committee considered a report (copies of which had been circulated) by Almond Housing Association providing an overview of housing and community activity in the Craigshill area.

The report provided details of planned electrical upgrades over the coming five years, paint work to 450 properties and over 150 garages in the Groves area of Craigshill, and external roughcast work to a further 21 properties in Elm and Fir Grove.

The Committee was informed that tenders for the environmental improvement work had been invited with a start on site for the work of September/October 2015 and would be completed by March 2016. Residents would be advised of an actual start date for the improvement work shortly after the programme of work was agreed with the appointed contractor.

The report went on to outline progress concerning helping tenants get online.

In relation to fuel poverty project, it was noted that the project commenced on 7 May 2015. Advice to residents had secured annual savings of £1731, which comprised £653 in fuel billing advice, and £1078 from

energy savings. The project had had a very busy spring, focusing on building relationships with local community groups and promoting the project at various stakeholder meetings. The project had also worked closely with both the housing team and the maintenance team in Almond to strengthen referral routes and this was providing successful.

Sandy Young then provided a verbal update on the roll out of Universal Credit and the potential impact on Craigshill tenants and, in particular, the 18-21 year age group. Managing the impact of welfare reform continued to be a challenge for Almond Housing Association, as well as West Lothian Council.

Finally, the Committee noted that Almond Enterprises were going through a major restructure. It was anticipated that a new report would follow at future LAC meetings once a new business manager and a coordinator were in post.

#### Decision

To note the terms of the report.

### 6. HOUSING WARD REPORT

The Committee considered a report (copies of which had been circulated) by the Head of Housing, Construction and Building Services providing an overview of the service activities within the ward.

The report examined Property and Let Performance for both mainstream tenancies and temporary tenancies.

In relation to rent arrears, the report provided a table showing the level of arrears and the number of tenants in arrears in the ward from end September 2013 at the start of the Rent Arrears Campaign and the level of arrears at the end of June 2015. It was noted that, although there had been an increase in both value and volume of arrears cases over the period, it followed the trend of previous years.

The Committee was informed that good progress was being made on the new build programme. There were five sites in the East Livingston and East Calder ward for new build council housing, and the report contained details of progress on each of the five sites.

The report went on to provide commentary in relation to Tenant Participation, and Safer Neighbourhood Teams activity.

The Committee was invited to note the Housing, Construction and Building Service activity as detailed in the ward report.

#### Decision

To note the terms of the report.

## 7. NETS, LAND AND COUNTRYSIDE SERVICES UPDTE REPORT

The Committee considered a report (copies of which had been circulated) by the Head of Operational Services appraising members of the NETs, Land and Countryside activities for the ward for the period 1 May to 31 July 2015.

David Lees presented the report, informing the Committee that there had been a service restructure and that he was now responsible for Grounds Maintenance for wards 2, 3, 4 and 5.

David then amplified aspects of the report and responded to questions raised by elected members.

During discussion, an issue was raised by Councillor John concerning dog fouling in the lane in the area from Mansfield to the nearby park. David Lees undertook to forward the complaint to appropriate officers for investigation.

The Local Area Committee was asked to:-

- Note the work carried out by the services for the local area.
- Note the update on the new cemetery in East Calder
- Advise on any areas that required further information or investigation.

### Decision

To note the terms of the report.

## 8. PENSIONERS' GROUPS CHIRSTMAS FUND PROVISIONAL ALLOCATIONS 2015

The Committee considered a report (copies of which had been circulated) by the Head of Area Services informing members of the provisional allocations made from the Pensioners' Groups Christmas Fund 2015 to groups in the East Livingston and East Calder ward, Livingston-wide groups and West Lothian-wide groups.

It was reported that, from the total fund in 2015 (£24,765), East Livingston and East Calder ward had an allocation of £4,237.46.

The Committee was informed that twelve applications forms had been issued to groups across East Livingston and East Calder ward, with ten returned to date. The intention was that all ten would be supported. The remaining groups would be chased up to determine if they will apply in 2015. Appendix one to the report showed the organisations to be supported and the provisional allocation to each.

The Livingston-wide and West Lothian-wide organisations, and the

provisional allocation to each in 2015, was shown in Appendix two to the report.

It was recommended that the Committee note that ten groups within East Livingston and East Calder ward had applied to the fund and would be supported.

### Decision

To note the terms of the report.

## 9. COMMUNITY REGENERATION UPDATE

The Committee considered a report (copies of which had been circulated) by the Head of Area Services providing an update on the community regeneration activity in the East Livingston and East Calder Ward.

In relation to engagement with community groups, the Community Regeneration Officer continued to attend community council meetings across all villages, attending the Craigshill Community Council on a monthly basis.

The Craigsark Development Group was working to regenerate the Craigsark area. The group had met on five occasions and had agreed its vision. The partners had taken time to learn more about each other and new networks had already been developed, resulting in an increase in local activity.

The report also contained information concerning the work with Craigsfarm Management Committee.

The Committee was provided with an update on the Village Improvement Fund, Promoting Physical Activity, Early Years Activity, East Livingston and East Calder Youth Issues Group and Uphall Station Bowling Club.

The Head of Area Services concluded that the actions, as detailed in the report, contributed to the East Livingston and East Calder Ward Action Plan and enabled community planning partners to contribute to the Single Outcome Agreement at a local level.

It was recommended that the Local Area Committee note the community regeneration activity within the ward, specifically in relation to:

1. Engagement with local groups.
2. Early Years activity
3. Promoting physical activity

### Decision

To note the terms of the report.

10. WORKPLAN

A copy of the workplan had been circulated for information.

Decision

To note the workplan.



# Inveralmond Community High School Vision

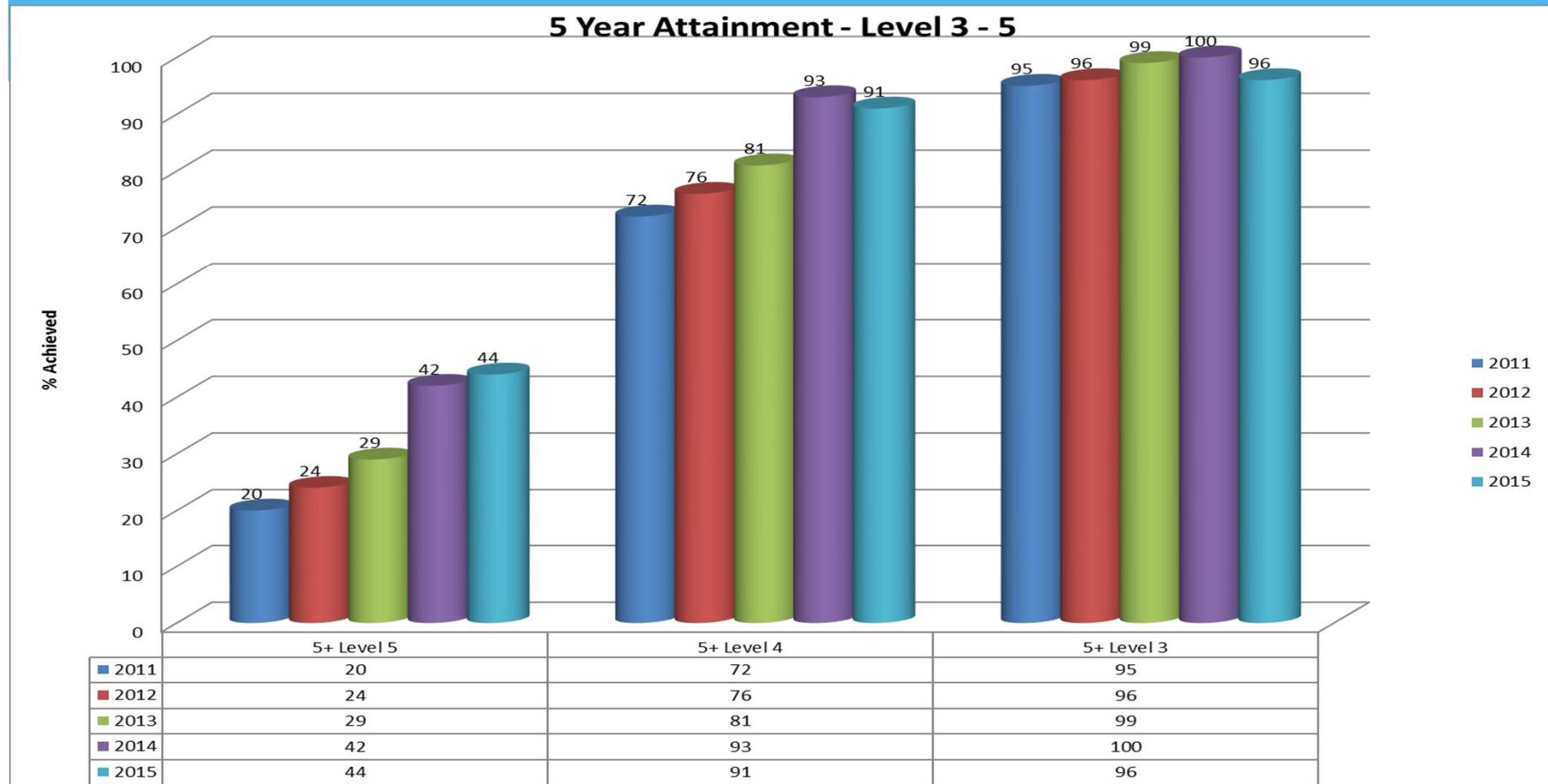
‘We are working together to inspire learners and shape successful futures.’



***‘We are working together to inspire learners and shape successful futures.’***



# S4 - Nationals

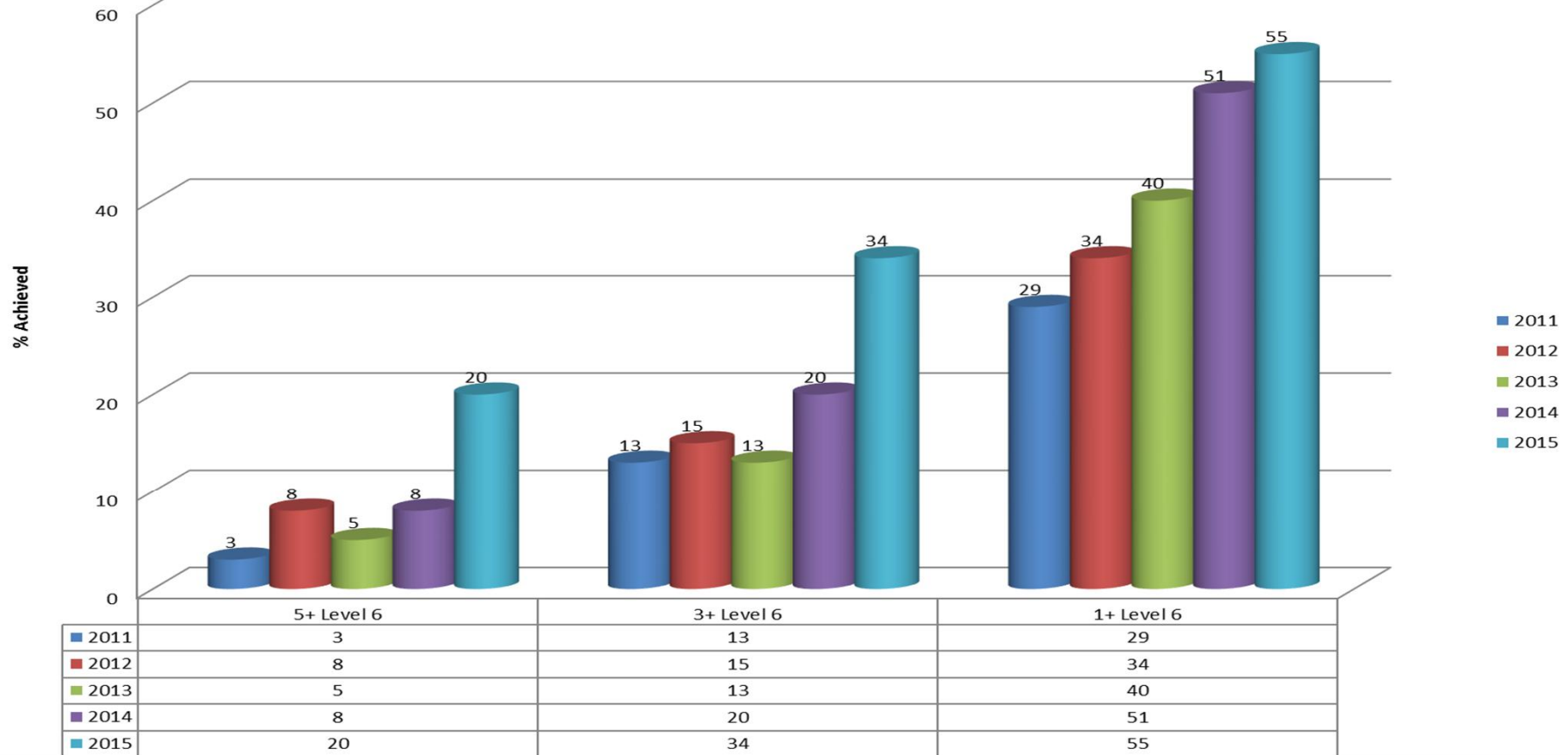


***'We are working together to inspire learners and shape successful futures.'***



# S5 Highers

5 Year Attainment - Level 6 (A-C)

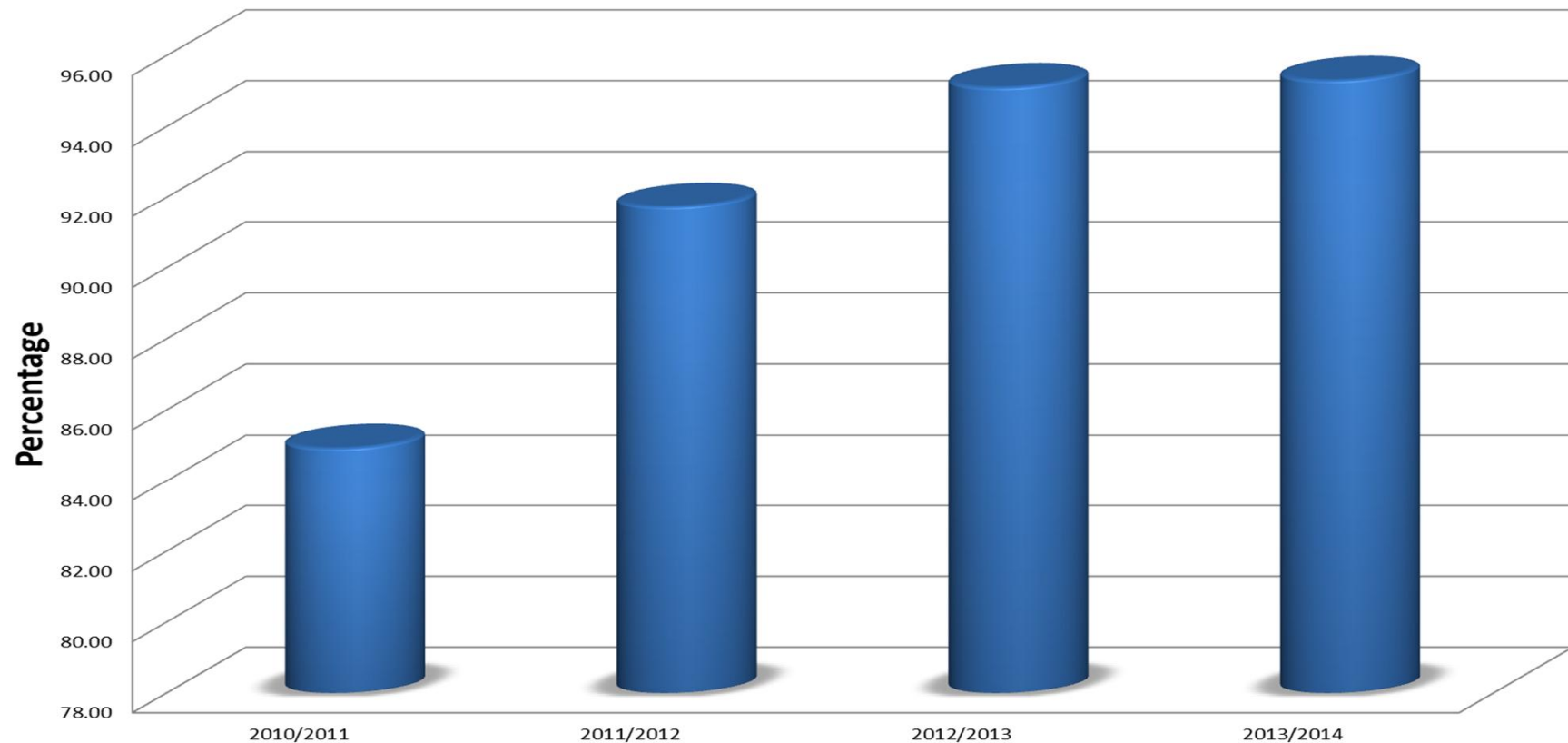


***'We are working together to inspire learners and shape successful futures.'***



# SLDR – 4 Year Trend

SLDR - Positive Destinations

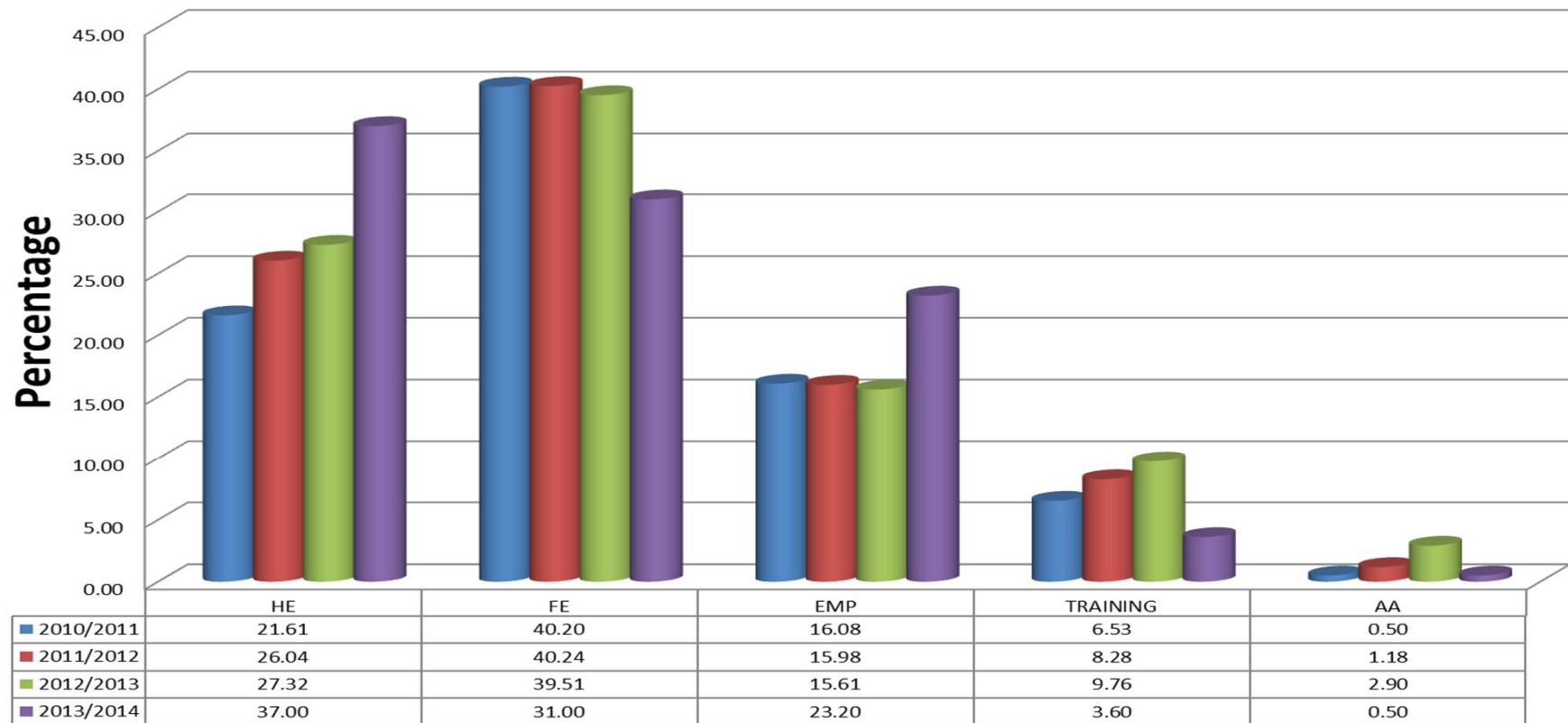


***'We are working together to inspire learners and shape successful futures.'***



# SLDR - Destinations

## SLDR



***'We are working together to inspire learners and shape successful futures.'***



# 21<sup>st</sup> Century Curriculum

- \* Knowledge and understanding
- \* Skills for Learning, Life and work
- \* Attributes and capabilities

***'We are working together to inspire learners and shape successful futures.'***



# Personal Achievement

- \* Alzheimers initiative Livingston Youth Development
  - \* Duke of Edinburgh
  - \* Driving School
  - \* SQA Personal Development
  - \* Mark Scott Leadership Award
  - \* John Muir Award
  - \* Asdan
  - \* Dynamic youth award.
  - \* Residential leadership award
  - \* SQA Leadership award
- 'We are working together to inspire learners and shape successful futures.'***



# Skills for Work Courses

- \* Creative Digital media
- \* Hairdressing
- \* Sport and fitness
- \* Metalwork

***'We are working together to inspire learners and shape successful futures.'***







**EAST LIVINGSTON AND EAST CALDER LOCAL AREA COMMITTEE**

**NETS, LAND & COUNTRYSIDE SERVICES UPDATE REPORT**

**REPORT BY HEAD OF OPERATIONAL SERVICES**

**A. PURPOSE OF REPORT**

To appraise members of the NETs, Land and Countryside activities for East Livingston and East Calder from the 1<sup>st</sup> August to 31<sup>st</sup> October.

**B. RECOMMENDATION**

The Local Area Committee are asked to:

- Note the work carried out by the services for the local area.
- Note the update on the new cemetery in East Calder
- Advise on any areas that require further information or investigation

**C. SUMMARY OF IMPLICATIONS**

<b>I Council Values</b>	Focusing on our customers' needs
	Being honest, open and accountable
	Providing equality of opportunities
	Developing employees
	Making best use of our resources
	Working in partnership
<b>II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	None
<b>III Implications for Scheme of Delegations to Officers</b>	None
<b>IV Impact on performance and</b>	None

## **performance Indicators**

<b>V</b>	<b>Relevance to Single Outcome Agreement</b>	None
<b>VI</b>	<b>Resources - (Financial, Staffing and Property)</b>	In Line with available revenue and capital budgets for each service area
<b>VII</b>	<b>Consideration at PDSP</b>	None
<b>VIII</b>	<b>Other consultations</b>	None

## **D. TERMS OF REPORT**

### **D1 Grounds Maintenance**

Routine maintenance such as grass cutting, weed spraying now completed with staff progressing onto winter works. Annual bedding removal, hedge cutting, shrub bed pruning. 2 weed sprays have been carried out and 12 grass cuts have been completed. Some seasonal staff have had contracts extended for a month up until 28 November.

In total, between 1 April to 26 October 2015, 82 enquiries were received and dealt with in relation to grounds maintenance issues. 98% of these had a response within our target of 3 days.

### **Street Cleansing**

In total, during this period 118 enquires were received and dealt with in relation to street cleansing issues. Of these enquires the most common reported related to:

- Trees – 31
- Weeds - 21

### **Garden Maintenance**

The Garden Maintenance scheme is ongoing. Cycles 1 – 8 have been on schedule. Due to resources cycles 9 & 10 have got behind and the final cycle 11 which was due to be completed on 18 October 2015 is expected to be approximately a week and a half behind. Any hedges in gardens will be cut after cycle 11 is complete. Works ongoing to carry out additional requests received from Housing offices. Some seasonal staff have had contracts extended for a month up until 28 November.

In total, between 1 April to 26 October 2015, 19 enquiries were received and dealt with.

### **Environmental Wardens Enforcement Action**

- 3 fixed penalty notice issued for dog fouling.
- 0 fixed penalty notices issued for littering
- 1 fixed penalty notice issued for fly tipping
- 75 enquiries received and dealt with in relation to dog fouling, littering, fly tipping, abandoned vehicles

### **Development of the new East Calder Cemetery**

Development of the new cemetery is well underway. The main contractor, Land Engineering, has completed the major earth works phase during the benign Autumn weather, and the period of frequent truck deliveries of clay has ended. Construction of the waiting room and roadways is now underway. Completion is expected in January/February 2016.

### **E. CONCLUSION**

- Routine works for all services is currently progressing as scheduled.
- Work is underway on the new cemetery in East Calder with completion anticipated January 2016.
- We have received and dealt with a number of customer enquiries relating to various service areas throughout the period.

### **F. BACKGROUND REFERENCES**

None

Appendices/Attachments: None

Contact Persons:

David Lees, Grounds Maintenance Manager, NET, Land & Countryside Services, Waverley Street, Bathgate. 01506 776483, [david.lees@westlothian.gov.uk](mailto:david.lees@westlothian.gov.uk)

Daniel McComisky, Cleaner Communities Manager, NET, Land & Countryside Services, Waverley Street, Bathgate. 01506 775108, [daniel.mccomisky@westlothian.gov.uk](mailto:daniel.mccomisky@westlothian.gov.uk)

Colin Bell, Principal Officer, NET, Land & Countryside Services, Whitehill House, Bathgate 01506 776629, [colin.bell@westlothian.gov.uk](mailto:colin.bell@westlothian.gov.uk)

**Jim Jack**  
**Head of Operational Services**

Date: 28<sup>th</sup> October 2015



**EAST LIVINGSTON AND EAST CALDER LOCAL AREA COMMITTEE**

**HOUSING, CONSTRUCTION AND BUILDING SERVICES**

**REPORT BY HEAD OF HOUSING, CONSTRUCTION AND BUILDING SERVICES**

**A. PURPOSE OF REPORT**

To provide the Local Area Committee with an overview of the service activities within East Livingston and East Calder ward.

**B. RECOMMENDATION**

The Local Area Committee is asked to note Housing, Construction and Building Service activity as detailed in the ward report.

**C. SUMMARY OF IMPLICATIONS**

<b>I Council Values</b>	Focusing on our customers' needs. Being honest, open and accountable. Providing equality of opportunities. Making best use of our resources. Working in partnership.
<b>II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	Housing (Scotland) Act 2001 Housing (Scotland) Act 2010
<b>III Implications for Scheme of Delegations to Officers</b>	None
<b>IV Impact on performance and performance Indicators</b>	There is no impact
<b>V Relevance to Single Outcome Agreement</b>	There are positive impact on the following SOA indicators:  SOA4 – we live in resilient, cohesive and safe communities  SOA8 – we make the most effective use of resources by minimising our impact on the built and natural environment
<b>VI Resources - (Financial, Staffing and Property)</b>	None
<b>VII Consideration at PDSP</b>	Yes
<b>VIII Other consultations</b>	N/A

**D. TERMS OF REPORT**

## Housing Performance Information

The purpose of this report is to provide the Local Area Committee with an overview of the activities of Housing, Construction and Building Services, specific to the East Livingston and East Calder ward.

### Property Void & Let Performance: Mainstream Tenancies

Void Period	Jul 2015	%	Aug 2015	%	Sep 2015	%	WL Target %
0-2 weeks	0	0%	0	0%	1	100%	65%
2-4 weeks	1	100%	0	0%	0	0%	25%
4+ weeks	0	0%	0	0%	0	0%	10%
<b>Total Lets</b>	<b>1</b>	<b>100%</b>	<b>0</b>	<b>0%</b>	<b>1</b>	<b>100%</b>	<b>100%</b>

### Property Void & Let Performance: Temporary Tenancies

Void Period	Jul 2015	%	Aug 2015	%	Sep 2015	%	WL Target %
0-2 weeks	0	0%	1	50%	0	0%	70%
2-4 weeks	1	50%	0	0%	1	100%	20%
4+ weeks	1	50%	1	50%	0	0%	10%
<b>Total Lets</b>	<b>2</b>	<b>100%</b>	<b>2</b>	<b>100%</b>	<b>1</b>	<b>100%</b>	<b>100%</b>

Delays in re-letting can occur for a variety of reasons. The type or location of the property, the completion of void work or the identification of additional works not visible during the initial inspection. Ensuring that vulnerable persons are supported through the viewing and sign up process. Some of our applicants have specific support requirements which require detailed planning and co-ordination by both social work and housing services prior to tenancy commencement. There is 1 Policy Void in the ward.

### Arrears Performance

Month	2014/15 Value	215/16 Value
April	£57,424	£41,586
May	£61,041	£48,226
June	£57,402	£48,610
July	£55,509	£51,978
August	£60,064	£51,920
September	£58,858	£52,734
October	£62,367	
November	£60,759	
December	£52,425	
January	£58,182	
February	£52,928	
March	£36,108	

West Lothian Council has for many years been one of the top performing councils in Scotland with respect to rent collection and the council's rent arrears process has been widely considered to be best practice, engendering a strong payment culture amongst most of its tenants.

In recent years we have experienced higher arrears levels and this mirrors the national trend. To address this, an Arrears Task Group was established in October 2013 and are currently working to the new Rent Strategy for 2015/16 which entails a continuation of current actions as well as introducing new initiatives such as: -

- Increasing direct debit take up by participating in a national BACs campaign
- Progressing the Corporate Approach to Debt
- System developments to streamline processes and provide customers with up to date information on their rent account
- Assist tenants to change their behaviour to ensure paying rent is a priority
- Universal Credit project team in place preparing the service for this commencing in November 2015.

It is anticipated that the measures within the strategy will ensure rent arrears continue to fall and preparations are in place to mitigate further increases.

The table below shows the level of arrears and the number of tenants in arrears in this Ward at the end of March to end of September 2015. Although, there has been an increase in both value and volume of arrears cases over this period it follows the trend of previous years.

<b>Arrears Banding</b>	<b>Balance 31<sup>st</sup> March 2015</b>	<b>Tenants in Arrears</b>	<b>Balance 6<sup>th</sup> October 2015</b>	<b>Tenants in Arrears</b>
£0.01-£49.99	£ 755.94	30	£1,033.64	46
£50.00-£149.99	£4,408.01	43	£7,961.72	79
£150.00-£299.99	£5,285.49	25	£11,792.36	58
£300.00-£499.99	£9,441.08	24	£8,275.81	22
£500.00-£749.99	£7,297.06	11	£9,275.66	15
£750.00-£999.99	£5,996.57	7	£6,883.12	8
£1000.00-£1999.99	£3,208.38	3	£7,512.52	6
£2000.00+	£0.0	0	£0.0	0
<b>Total</b>	<b>£36,392.53</b>	<b>143</b>	<b>£52,734.83</b>	<b>234</b>

The Arrears Task Group will continue meeting through the financial year 2015/16 as there are many challenges to come in the management of rental income due to the on-going phasing in of Welfare Reform, increasing fuel costs, reducing household income and the negative impact these changes are having on council tenants.

### **East Livingston and East Calder Area Team Activity**

Officers in the team have a number of tenancies under supervision for issues such as child & adult protection, anti-social behaviour and poor tenancy conditions. Our officers' work with a range of services and agencies to ensure tenants and residents are fully supported, tenancies are maintained and sustained as far as possible and appropriate action taken where necessary.

Rent arrears activity continues to be a weekly priority task for the team and will continue to work with all our tenants in offering the support, advice and assistance. Such assistance includes, referrals for money, energy and debt advice, benefit health checks, completion of income and expenditure to help set up a sustainable payment plan and where appropriate, assist with applications for Discretionary Housing Payments.

### **Capital Programme and New Build Council Housing**

#### **New Build Programme – West Lothian Wide**

Good progress is being made on the New Build Housing programme. Six houses are complete and 371 homes are under construction. Development is underway at West Main Street, Broxburn, Pumpherston Old School, Kirkhill (Broxburn), Redhouse (Blackburn) and Glasgow Road, (Bathgate). Site starts are expected on all other sites before June 2016.

There are five sites in the East Livingston and East Calder Ward for new build council housing. Six homes have been completed following conversion of an office block at Adelaide Street, Livingston.

Work at the former Community Centre, Pumpherston is well underway with the first homes due to be complete in January 2016. Lovell Partnerships are developing this site. The Drumshoreland site at Pumpherston will be developed by McTaggart Construction Ltd. A planning application has been submitted.

There are two sites in East Calder for development. These are Raw Holdings for 15 homes and Almondell, Calderwood for 36 homes. Lovell Partnerships are developing both of these sites.

No major capital programme upgrading works are ongoing in this ward this year, but a share of all planned and reactive programmes take place in the area. One landscaping project has been carried out in the Ward, namely at the Corner of Linhouse Road and Broompark Road in East Calder.

### **Tenant Participation update**

Some of the updates that occurred during this quarter include.

The Annual Tenant Satisfaction Survey was sent out independently this year with a higher response of over 11%. The responses are being analysed at present and the results will be fed back to tenants in a future edition of Tenant News.

Those tenants who have shown an interest in Tenant Participation will be contacted to find out how they wish to get involved with staff to improving service delivery.

The annual Landlord report was published in the September edition of Tenants News. Customer comments have been analysed and will be used to improve performance and in how we report in future. Copy of this report can be found on the council website at <http://www.westlothian.gov.uk/article/5854/Landlord-Report---Performance-Matters>

The TP Development Working Group has started the review the TP Strategy called Taking Part. The group will look at the existing strategy, research good practice and carry out extensive consultation over the coming months before a new strategy is published in autumn of 2016.

A number of applications have been received for this popular initiative and all applications have been collated for the Capital Programme Working Group to review and prioritise successful projects. Work will be carried out in 2016 and reported in Tenants News

The TP Team are always looking at ways to involve more people in shaping the services we deliver. We have identified a significant number of tenants from the Annual Tenant Satisfaction Survey who have indicated that they would like to be involved in Tenant Participation particularly in Tenant and Residents group. The TP Team will work with local Housing staff to establish new groups.

The Autumn edition of Tenants News was sent out in September. This edition is packed with useful information such as a breakdown of the rent you pay, dealing with condensation as well as applications for the new Assisted Decoration Scheme and the Street Environmental Improvement Project. This edition can be found on the website at <http://www.westlothian.gov.uk/housing/TenantParticipation>

### **Safer Neighbourhood Council Officer Ward Information**

The Safer Neighbourhood Teams (SNTs) across the nine Multi-Member Wards are an integral part of the Community Safety Unit and are a key feature of partnership working. In the Livingston East and East Calder ward, partnership working sees the local housing team, youth worker, council officer within the SNT and Police officers all working together to tackle antisocial behaviour in the ward.

Across all wards over the months of July, August and September, the Out of Hours Night Noise Team dealt with;

- 225 complainants visited in relation to noise complaints
- 75 Warning Notices issued
- 1 fixed penalty notice issued



- 59 verbal warnings issued.

#### **WLC Officer based in SNT**

There were several youth call complaints received resulting in some incidents being investigated. Damage was caused to some schools over the summer period and the West Lothian Youth Action Project deployed staff to liaise with young people and engage with others within the communities to provide reassurance. This partnership approach continued over the summer to reduce the incidents of antisocial behaviour in this area and the situation was closely monitored.

A tenancy warning was issued to the tenant in Uphall. Thereafter the situation was monitored by the Safer Neighbourhood Team and the Housing Officer and no further complaints were received.

Other one off incidents dealt with in this Ward include incidents of loud shouting, vandalism, graffiti and youth disorder.

#### **Youth Worker Update**

The youth worker had two cases for this ward in relation to antisocial behaviour during July but both cases are now closed.

### **E. CONCLUSION**

To note the contents of the report.

### **F. BACKGROUND REFERENCES**

None

Appendices/Attachments: None

Contact Person: Phyllis McFadyen, Housing, Construction & Building Services

Email; [phyllis.mcfadyen@westlothian.gov.uk](mailto:phyllis.mcfadyen@westlothian.gov.uk)

Tel: 01506 775512

Date: 19<sup>th</sup> November 2015





# **HOUSING AND COMMUNITY ACTIVITY IN THE CRAIGSHILL AREA**

**Report for East Livingston and East Calder Local Area Committee**

December 2015

## **ALMOND REPORT ON HOUSING & COMMUNITY ACTIVITY IN THE CRAIGSHILL AREA FOR EAST LIVINGSTON & EAST CALDER LOCAL AREA COMMITTEE MEETING**

### **Door Entry Systems**

The Association has successfully completed all repairs to the mixed tenure communal stairs. Ongoing stair inspections will ensure the stairs are kept in a good state of repair.

### **Electrical Upgrades**

Over the next 5 years over over 500 properties in the Craigshill area will receive minor electrical upgrades. This will include new smoke and heat detectors, where required new consumer units and extra sockets. Face plates and light switches will also be renewed and minor repairs will be completed as part of the works. This year will see upgrades properties in Ash, Beech, Chestnut, Elm, Fir and Hazel Grove.

### **Cyclical Painterwork**

Around 450 properties and over 150 garages in the Groves area of Craigshill will receive a fresh coat of paint. This essential work extends the life of our properties and protects elements such as doors, windows and roof boards from the Scottish weather. The gutters are also cleaned out so they can flow freely preventing future blockages and maintenance issues.

### **External Roughcast**

After the successful completion of properties in Ash and Beech Grove a further 21 properties in Elm and Fir Grove will receive a new render system. The existing cavity wall insulation will also be checked to ensure it is in good condition before work on site commences.

### **Boiler Replacements**

As part of an ongoing boiler replacement programme, Almond will replace 37 inefficient boilers with new 'A' rated systems. Surveys have started on-site with the WRB Gas, our nominated contractor. Completion is expected late 2015.

### **Rowan Grove / Poplar Grove Environmental Improvements**

Tenders for the environmental improvement works were received October 2015 and ,subject to Board approval to award the contract, the work will be completed by March 2016.

Residents will be advised of an actual start date for the improvement work shortly after the programme of work is agreed with the appointed contractor.

## **Grounds Maintenance 2016 - Appointment of Consultant**

The consultant SAC(Scottish Agricultural College) were appointed and tender's will be invited during January 2016 the new landscape maintenance contract will start from April 2016.

## **Digital inclusion**

WLC IT Buddies – are available at the Almond office to provide support to tenants who require help to use their digital device. Two buddies are available every Weds between 12.30pm-3.30pm – one hour appointments can be booked by contacting the office.

What is Digital Event – was part of a National Get Online Week and took place in the Almondbank Centre on Friday 16 October. The aim of the event was to encourage people who were new to digital along to try different devices, speak to training providers and find out what support was available locally. We had 15 people attend the event.

## **Fuel Poverty**

Almond Energy Action provides Almond Housing Association tenants in Craigshill with impartial advice to help reduce heating and electricity bills and keep homes warm.

In the second quarter, Almond Energy Action has closed 105 cases against a quarterly target of 60. Advice to residents has secured annual savings of £8257, which comprises £2597 in fuel billing advice, and £5660 from estimated energy savings.

## **Welfare and Money Advice CAB**

In our most recent project report covering the period 1 Feb – 31 Aug 2015 there have been 353 client contacts. The biggest issue that the Project deals with is still debt. 51.51% of client issues were debt related. The second biggest issue is still benefits. 31.36% of all issues were benefit related. These two issues continue to be the most common issues that clients accessing the Project have. Total client financial gain for this period £111,390.49.

## **Almond Enterprises**

Almond Enterprises have been going through a major restructure. They have recently recruited a new business manager and a coordinator. Rankin Barr has been appointed as business manager for Almond Enterprises and the LAC will receive reports from him as normal from next meeting onwards as he gets to know the business.





West Lothian  
Council

**EAST LIVINGSTON AND EAST CALDER LOCAL AREA COMMITTEE**

**COMMUNITY REGENERATION – WARD ACTION PLAN REPORT**

**REPORT BY HEAD OF AREA SERVICES**

**A. PURPOSE OF REPORT**

The purpose of this report is to inform the Local Area Committee of progress against the targets set in the East Livingston and East Calder Ward Action Plan 2015-2016.

**B. RECOMMENDATION**

It is recommended that the Local Area Committee notes:

1. the progress made against targets in the period April 2015-September 2015.
2. progress made around supporting local employment opportunities.

**C. SUMMARY OF IMPLICATIONS**

<b>I Council Values</b>	Focusing on our customers' needs. Being honest, open and accountable. Providing equality of opportunities. Making best use of our resources. Working in partnership.
<b>II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	Community regeneration reinforces the council's commitment to community planning at a local level.
<b>III Implications for Scheme of Delegations to Officers</b>	None.
<b>IV Impact on performance and performance Indicators</b>	Performance indicators relating to the activity within the plans are captured within the set of Regeneration and Employability key performance indicators.
<b>V Relevance to Single Outcome Agreement</b>	<ul style="list-style-type: none"><li>- We are better educated and have access to increased and better quality learning and employment opportunities.</li><li>- We live in resilient, cohesive and safe communities.</li><li>- We live longer, healthier lives and have reduced health inequalities.</li><li>- We make the most efficient and effective use</li></ul>

of resources by minimising our impact on the built and natural environment.

<b>VI Resources - (Financial, Staffing and Property)</b>	Existing.
<b>VII Consideration at PDSP</b>	None.
<b>VIII Other consultations</b>	Consultations take place with local members, community partners and other agencies as individual projects are being developed.

## **D. TERMS OF REPORT**

### **D1 Background**

The Regeneration and Employability team delivers a range of services to support some of our most disadvantaged communities and individuals, with a particular emphasis on engaging with people to build personal and community capacity. The team comprises three component parts:

- Regeneration
- Support to the voluntary sector
- Employability

The service produces ward action plans for each of the nine multi member wards. The plans outline the activities to be delivered that meet the regeneration needs of the individual areas. The plan does not include 'core' or mainstream work in the area so, for instance, details of all the youth provision available in the area is not contained within this plan.

The key activities within the action plans focus on:

- developing the capacity of individuals and community based projects and initiatives to assist regeneration in the most disadvantaged communities; and
- delivering targeted, specialist campaigns, interventions and support to improve health and employability in these communities.

### **D2 Ward Action Plan 2015-2016 Update**

Appendix one contains the updated Ward Action Plan for 2015-16. The plan shows Regeneration, Employability and partner activity across the East Livingston and East Calder ward area.

The plan has been updated (highlighted) to show progress against the targets set.

Significant achievements include:

- The development and delivery of additional outdoor physical activity opportunities in the ward, including establishing a local Park Run in West Lothian for the first time. Park Run allows people of all ages and abilities to run five kilometres with others from their community and further afield. This will begin in the New Year and will be a weekly event.
- Delivery of key employability actions including a job club, Access2employment provision, and a job fair. The recent job fair hosted, in Almondbank centre, had a large number of exhibitors, including training providers, employers and other related services, on site to provide information and support to the large number



of local people who attended. Subsequently, there have been a number of new registrations with Access2employment and referrals to other agencies. A small number of people were offered, and returned for, interviews later that day.

- The further development of the Craigspark Partnership Group, working towards the regeneration/development of the Etime Park area of Craigshill. The group have carried out a place making approach as part of their local research and are working towards a local plan. As part of their commitment to community engagement, the results of the place making will be posted to our new 'friends of the park', locally displayed, distributed through partners and highlighted at a community event early in December. The community event will involve a community clean-up of the area and a barbecue with Santa's helpers.
- Craigsfarm Community Development Group have been successful at stage one with an application for £290,000 from the Capital Regeneration Fund (Scottish Government). A stage two application has now been submitted.
- Shops located in the villages within the ward have been visited to promote the shop front improvement scheme. The scheme will match fund up to £750 for the applicant where they are making improvements to their shop front. As a direct result of this engagement there has been one application to the scheme and another note of interest.
- There are currently a number of projects underway supported by the Village Improvement Fund. These include placement of street furniture in Mid Calder, path developments in East Calder and planting/green space improvements in Pumpherston.
- An agenda/programme has been developed for a regeneration launch event and key community organisations in the regeneration target area have been identified.

### **D3 Reporting**

Progress on the plan will be reported back to the Local Area Committee in a further six months. At this point, progress and achievement to date will be reported on, in line with the relevant performance indicator.

Any significant new local developments and initiatives will be added to the plans, as appropriate.

### **E. CONCLUSION**

This report details the achievement against planned activity from Regeneration, Employability and partners in 2015-2016. The plan is aimed at making a significant contribution to improving the quality of life of the citizens in the East Livingston and East Calder ward.

An update report will be presented to the Local Area Committee in June 2016.

### **F. BACKGROUND REFERENCES**

None

Appendices/Attachments: One

Appendix 1: East Livingston and East Calder Ward Action Plan 2015 - 16

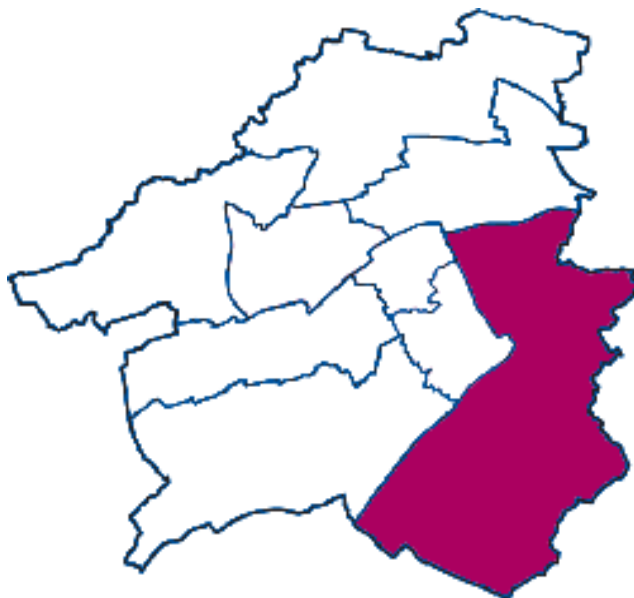
Contact Person: George Scott, Community Regeneration Officer, 01506 281099  
George.scott@westlothian.gov.uk

**Steve Field, Head of Area Services**

Date: 19 November 2015



## EAST LIVINGSTON AND EAST CALDER WARD ACTION PLAN 2015-16



## **EAST LIVINGSTON AND EAST CALDER WARD ACTION PLAN 2015-16**

### **Introduction**

The following action plan details the key activities and actions by the Regeneration Team and partners which are planned to take place within the East Livingston and East Calder ward in 2015 -16.

### **Purpose**

The purpose of the plan is to outline Regeneration, Employability and partner activity across the East Livingston and East Calder ward area.

The plan does not include 'core' or mainstream work, so details of, for example, all the youth provision available in the area, is not contained within this plan. If you would like more information about this please contact the service provider directly.

The plan aligns with the Area Services Management Plan and ultimately contributes to achieving the outcomes set in the West Lothian Single Outcome Agreement.

### **Key Areas**

Key areas of focus for the East Livingston and East Calder Ward Action Plan are:

- Employability and Employment
- Early Years and Family Learning
- Health and Wellbeing
- Economic Development
- Community Capacity and Cohesion

These key areas align with those set out in West Lothian Council's Regeneration Framework and support achievement of the high level outcomes in the Single Outcome Agreement. Actions within the plan have been grouped according to the theme that they contribute to.

## **EAST LIVINGSTON AND EAST CALDER WARD ACTION PLAN 2015-16**

### **Funding**

The work within the plan is largely funded through existing resources supplied by West Lothian Council or one of the partners.

An important aspect of the work of the Regeneration Team and partners is building on the existing assets within communities. However, in some cases, particularly where we are working to supporting our key community organisations, external funding will be sought for specific pieces of work.

### **How will we report on the plan?**

Progress on these plans will be reported on a six monthly basis to the Local Area Committees for each ward. At this point progress to date will be reviewed and any new initiatives will be added to the plans.

Throughout the year, new actions may be identified and partners will be flexible about responding to needs as they arise.

## EAST LIVINGSTON AND EAST CALDER WARD ACTION PLAN 2015-16

### Employability and Employment

**We are better educated and have access to better increased and better quality learning and employment opportunities**

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
Provide A2E support in areas of high unemployment	Local people have access to high quality employment advice and support.	Number of people accessing employability services.  Reduction in number of people claiming out of work benefits.	Access 2 Employment drop in sessions	1200 new registrations across West Lothian  50% of clients achieve a positive destination	583 registrations  366 achieving a positive destination	1 April 2015	31 March 2016	Existing	A2E  Regeneration  Advice Shop  CLD	In East Livingston East Calder Ward there were 62 new registrations with 34 clients achieving a positive destination. This exceeds the 50 % target in the ward.
Deliver a large scale job fair in Craigshill	Local people have access to high quality employment advice and support.  Residents are more able to access financial inclusion services	Number of people accessing employability and financial support services  Reduction in number of people claiming out of work benefits	Job fair held in Almondbank Centre attended by employers, training providers and financial support services  Marketing of events to ensure uptake	150 attend the job fair	Approximately 90 people attended the fair  15 new referrals for A2E taken on the day and 3 for the advice shop	1 April 2015	31 March 2016	Existing	Regeneration and Employability  JCP  Advice Shop  Business Gateway  Capability Scotland	The jobs fair was preceded by a door knocking campaign in the Craigshill area. 231 leaflets were dropped through doors and 82 client interactions took place.  Referrals are being followed up

## EAST LIVINGSTON AND EAST CALDER WARD ACTION PLAN 2015-16

### Early Years and Family Learning

Our children have the best start in life and are ready to succeed

We are better educated and have access to better increased and better quality learning and employment opportunities

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					

## EAST LIVINGSTON AND EAST CALDER WARD ACTION PLAN 2015-16

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
Develop partnership working in the Craigshill area for Early Years	Increased networking of Early Years providers	Number of providers/ stakeholders involved	Quarterly meeting held	Four meetings held	2 meetings held	1 April 2015	31 March 2016	Existing	Regeneration	A number of partners continue to attend and work together to promote EY activity in the Craigshill area.
	Local community have increased opportunity to influence decision that affect their children	Increased community involvement in local early years provision	Community consultation carried out around Early Years provision	50% providers/ stakeholders involved and 50 parents consulted	37 families have been consulted to date.				Primary Health care	
			Early Year activity developed	An Early Years activity developed	Craigswood sports centre hosted an early years event supported by Craigshill partners with a large number of families attending. The event celebrated the Daisy Drop In 10 <sup>th</sup> Birthday				Local nursery/ playgroup	
			Development of a local action plan	Local action plan developed	Draft report of findings to be verified through process of feedback with groups.				Daisy Drop In Local primary schools	
										Daisy Drop In has applied for a lottery grant to support the development of their business. Link Officer support is provided by ELEC Community Regeneration Project.



## EAST LIVINGSTON AND EAST CALDER WARD ACTION PLAN 2015-16

### Health and Wellbeing

We live longer healthier lives and have reduced health inequalities

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
Promote Orienteering and outdoor/ physical activity	Local people are more active	Participants report increase in physical activity	Map opportunities for additional physical activity in the Craigshill area and promote current assets.	Produce report on physical activity opportunities	To be considered	1 April 2015	31 March 2016	Existing	Regeneration HIT Primary Health Care Xcite Leisure	<p>The Almond Park orienteering course provides opportunities for all abilities, young and old to be active while enjoying the local space</p> <p>A new park run is being developed that skirts the boundary of Craigshill. The Livingston Park Run core group of volunteers has established the 5k route that will be officially measured by the parkrun ambassador. This picturesque route will see runners enjoying the River Almond pathway through Livingston offering both experienced runners and newcomers a scenic and interesting course.</p>

## EAST LIVINGSTON AND EAST CALDER WARD ACTION PLAN 2015-16

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
Work with ELEC Youth Issues Group	Increase in partnership working to support delivery of quality activity for young people	Young people have increased learning and social opportunities which improve health and well-being	Meetings held on a monthly basis with key stakeholder involvement	Monthly meeting held and minutes available	Meetings held as scheduled.	1 April 2015	31 March 2016	Existing	Youth Action Project	<p>Approximately £16,000 was awarded to youth focussed activities across the ward.</p>
			Delivery of activities focussing on area of need	2 new activities delivered	Kirknewton will host 10 sessions of environmental work based at Cyrenians farm for young people.				Community Regeneration	
					In East / Mid Calder opportunities for creative arts are being provided, building on a successful pilot funded last year.				Community Youth Services	
									YWCA	
			Distribution of local funding to support projects	All funding awarded and evaluation carried out	All funds have been allocated and an evaluation process agreed. Funds were distributed in a timely manner.				Community Arts	<p>340 young people to date have benefited from Youth activities in the Craigshill area</p> <p>Attendance figures for September in youth clubs included:</p> <p>Offbeat: 80 young people</p> <p>Monday Drop In: 70</p> <p>YAP Music Group: 44</p>


## EAST LIVINGSTON AND EAST CALDER WARD ACTION PLAN 2015-16

### Economic Development

Our economy is diverse and dynamic, and West Lothian is an attractive place for doing business

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
Work with Economic Development to increase the uptake of the Shop Front Improvement Grant	East Livingston and East Calder ward is an attractive place to shop	Number of shop front grants approved  Value of shop front grants approved	Promote the grant to local business and traders associations	Four new applications approved	1 application from Mid Calder business  1 enquiry from Kirknewton business	1 April 2015	31 March 2016	Shop Front Improvement Grant	Community Regeneration  Economic Development  Community Councils	The Shop Front improvement Grant was promoted in the ELEC ward during October.  24 shops were visited. Others were not due to the following: 1. Chain Shop(s)  2. Evening Economy  3. Shop closed down / Closed for Business  4. Shop Closed for Refurbishment

## EAST LIVINGSTON AND EAST CALDER WARD ACTION PLAN 2015-16

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
Work with local stakeholders to develop Craigspark area(Craigshill) as a place to visit	Craigshill is an attractive place to visit	Development plan produced  Initial activity taking place	Regular stakeholder meetings held  Production of a development plan	Meetings held with minutes available  Development plan produced and initial actions taken	Craigspark Development group have now met 7 times.  Place making report completed	1 April 2015	31 March 2016	Existing	Community Regeneration  Almond Housing  Craigsfarm Community Development Group  WLYAP  Craigshill Thistle  Community Greenspace Officer  Daisy Drop In  Craigshill Good Neighbourhood Network	A place making consultation has produced results for the group to support their ongoing planning.  81 local residents took part in surveys.  Conducted through a place making event in the park, surveys at the gala day and with other groups. A feedback event is planned for December to display / communicate the results to the community.  The group is building a local profile, see below:  

### Community Capacity and Cohesion

## EAST LIVINGSTON AND EAST CALDER WARD ACTION PLAN 2015-16

### We live in resilient, safe and cohesive communities

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
Support regeneration of our most deprived areas through the creation of a targeted Regeneration Plan	Local people are involved in making positive changes to their communities	Regeneration Plan drafted and agreed  Number of local people involved  Number of people who feel they can influence decisions	Establish a regeneration partnership  Undertake a local mapping exercise  Develop a Regeneration Plan	A regeneration partnership group identified/ established  15 community members and local workers involved  Mapping exercise completed  Final plan available		tbc	31 March 2016	Existing	Regeneration and Employability  Key community organisations  Housing  Economic Development  Health Improvement Team  CLD  Community Youth Services  WLYAP  Police Scotland	Contact will be made with partners and stakeholders in December, with a view to the Regeneration Partnership launch event taking place in January.  An agenda/programme has been developed for the launch event and key community organisations in the regeneration target area have been identified.

## EAST LIVINGSTON AND EAST CALDER WARD ACTION PLAN 2015-16

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
Support local communities to access the Village Improvement Fund	Local people are involved in making positive changes to their communities	Improvements are made to local services, infrastructure and the environment	<p>Promote the fund to eligible villages</p> <p>Work with local organisations to develop proposals and projects</p> <p>Work with local organisations to secure match funding where appropriate</p> <p>Support communities to deliver successful projects</p>	<p>Promotion of fund to all community councils</p> <p>All eligible villages spend a proportion of their allocated budget</p>	<p>Promoted through regular reminders to Community Councils in line with Local Area Committee timetable</p> <p>Presentations to Community Councils.</p>	1 April 2015	31 March 2016	<p>Remaining budgets:</p> <p>East Calder £105,794</p> <p>Mid Calder £79,600</p> <p>Kirknewton £44,000</p> <p>Pumpherston £24,447</p> <p>Uphall Station £55,000</p> <p>Wilkieston £20,000</p>	<p>Community Regeneration</p> <p>Community Councils</p> <p>Other local community groups</p>	<p>East Calder Path Development is commencing after a long delay.</p> <p>Mid Calder presenting an application for parking bays in the village.</p> <p>Mid Calder have identified sites for noticeboards and benches.</p> <p>Pumpherston report developments across their improvements in planting / development of green areas and improvement to railings in main village.</p>

## EAST LIVINGSTON AND EAST CALDER WARD ACTION PLAN 2015-16

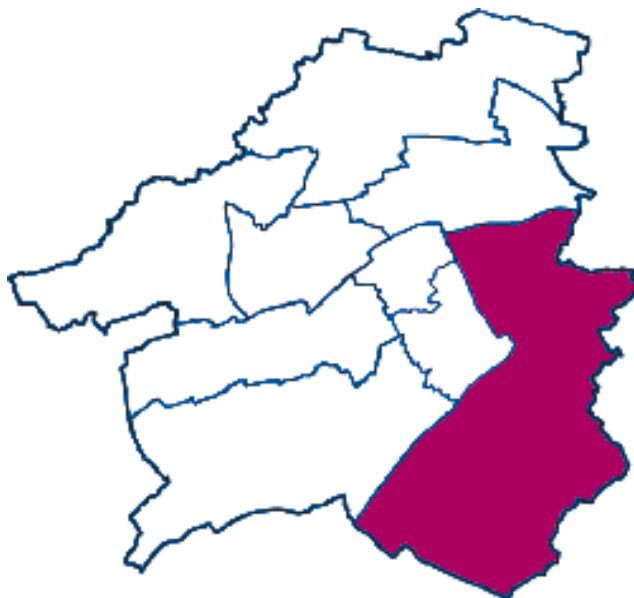
Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
Provide support and training to community councils	Communities are better informed and can make decisions on issues which affect them	Number of community councillors accessing training courses	Deliver two training courses as part of the Community Council Training Programme	Two courses delivered  One third of ward community councils attend training  90% of participants rate the training good/excellent	See Scott	1 April 2015	31 March 2016	Existing	Community Regeneration  Committee Services	
Support the promotion of Fairtrade	Communities are better informed about Fairtrade	Number of promotional events held and activities supported	Promote Fairtrade at local events	Two events held, including Fairtrade Fortnight	An event is planned for November in Livingston and will be promoted in ward.  CROs working with local groups to identify suitable events to promote Fairtrade	1 April 2015	31 March 2016	Existing	Community Regeneration  Fairtrade Steering Group	Fairtrade has an increased profile in the Ward area.

## EAST LIVINGSTON AND EAST CALDER WARD ACTION PLAN 2015-16

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
Develop a strategic approach to community facilities in Craigshill	Craigsfarm development project progresses, developing a sustainable model of delivery.	Transfer the asset of Craigsfarm to CCDG	Provide support and advice to Craigsfarm Community Development Group	Asset transfer complete	<p>Progress is being made with the organisation working towards stage 2 lottery applications in New year.</p> <p>Completed Social Return of Investment as part of this.</p>	1 April 2015	31 March 2016	Existing	Area Services  Property Services	<p>Funding support provided to project developments of the organisation</p> <p>Craigsfarm successful at stage one of the Regeneration Capital Grant Fund 2016-2017 and submitting second stage application for sum of £290,000</p>



## EAST LIVINGSTON AND EAST CALDER WARD ACTION PLAN 2015-16



## **EAST LIVINGSTON AND EAST CALDER WARD ACTION PLAN 2015-16**

### **Introduction**

The following action plan details the key activities and actions by the Regeneration Team, and partners, which are planned to take place within the East Livingston and East Calder ward in 2015 -16.

### **Purpose**

The purpose of the plan is to outline Regeneration, Employability and partner activity across the East Livingston and East Calder ward area.

The plan does not include 'core' or mainstream work, so details of, for example, all the youth provision available in the area, is not contained within this plan. If you would like more information about this please contact the service provider directly.

The plan aligns with the Area Services Management Plan and ultimately contributes to achieving the outcomes set in the West Lothian Single Outcome Agreement.

### **Key Areas**

Key areas of focus for the East Livingston and East Calder Ward Action Plan are:

- Employability and Employment
- Early Years and Family Learning
- Health and Wellbeing
- Economic Development
- Community Capacity and Cohesion

These key areas align with those set out in West Lothian Council's Regeneration Framework and support achievement of the high level outcomes in the Single Outcome Agreement. Actions within the plan have been grouped according to the theme that they contribute to.

## **EAST LIVINGSTON AND EAST CALDER WARD ACTION PLAN 2015-16**

### **Funding**

The work within the plan is largely funded through existing resources supplied by West Lothian Council or one of the partners.

An important aspect of the work of the Regeneration Team and partners is building on the existing assets within communities. However, in some cases, particularly where we are working to supporting our key community organisations, external funding will be sought for specific pieces of work.

### **How will we report on the plan?**

Progress on these plans will be reported on a six monthly basis to the Local Area Committees for each ward. At this point progress to date will be reviewed and any new initiatives will be added to the plans.

Throughout the year, new actions may be identified and partners will be flexible about responding to needs as they arise.

## EAST LIVINGSTON AND EAST CALDER WARD ACTION PLAN 2015-16

### Employability and Employment

**We are better educated and have access to better increased and better quality learning and employment opportunities**

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
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Deliver a large scale job fair in Craigshill	Local people have access to high quality employment advice and support.  Residents are more able to access financial inclusion services	Number of people accessing employability and financial support services  Reduction in number of people claiming out of work benefits	Job fair held in Almondbank Centre attended by employers, training providers and financial support services  Marketing of events to ensure uptake	150 attend the job fair	Approximately 90 people attended the fair  15 new referrals for A2E taken on the day and three for the advice shop	1 April 2015	31 March 2016	Existing	Regeneration and Employability  JCP  Advice Shop  Business Gateway  Capability Scotland	The jobs fair was preceded by a door knocking campaign in the Craigshill area. 231 leaflets were dropped through doors and 82 client interactions took place.  Referrals are being followed up

## EAST LIVINGSTON AND EAST CALDER WARD ACTION PLAN 2015-16

### Early Years and Family Learning

**Our children have the best start in life and are ready to succeed**

**We are better educated and have access to better increased and better quality learning and employment opportunities**

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
Develop partnership working in the Craigshill area for Early Years	Increased networking of Early Years providers	Number of providers/ stakeholders involved	Quarterly meeting held	Four meetings held	Two meetings held to date	1 April 2015	31 March 2016	Existing	Regeneration	A number of partners continue to attend and work together to promote Early Years activity in the Craigshill area.
			Community consultation carried out around Early Years provision	50% providers/ stakeholders involved and 50 parents consulted	37 families have been consulted to date				Primary Health care	
	Local community have increased opportunity to influence decision that affect their children	Increased community involvement in local early years provision	Early Year activity developed	An Early Years activity developed	Craigswood sports centre hosted an early year's event, supported by Craigshill partners, with a large number of families attending. The event celebrated the Daisy Drop-In's 10 <sup>th</sup> Birthday				Local nursery/ playgroup	
			Development of a local action plan	Local action plan developed	Draft report of findings to be verified through process of feedback with groups.				Daisy Drop In	
									Local primary schools	Daisy Drop In has applied for a lottery grant to support the development of their business. Link Officer support is provided by ELEC Community Regeneration Officer.

## EAST LIVINGSTON AND EAST CALDER WARD ACTION PLAN 2015-16

### Health and Wellbeing

#### We live longer healthier lives and have reduced health inequalities

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
Promote Orienteering and outdoor/ physical activity	Local people are more active	Participants report increase in physical activity	Map opportunities for additional physical activity in the Craigshill area and promote current assets.	Produce report on physical activity opportunities	Progressing	1 April 2015	31 March 2016	Existing	Regeneration HIT Primary Health Care Xcite Leisure	<p>The Almond Park orienteering course provides opportunities for all abilities and ages to be active while enjoying the local space.</p> <p>A new Park Run is being developed that skirts the boundary of Craigshill. The Livingston Park Run core group of volunteers has established the 5km route that will be officially measured by the parkrun ambassador. This picturesque route will see runners enjoying the River Almond pathway through Livingston offering both experienced runners and newcomers a scenic and interesting course.</p>
				Deliver an event promoting physical activity	The Almond park orienteering course was launched on the 16 <sup>th</sup> May.					

## EAST LIVINGSTON AND EAST CALDER WARD ACTION PLAN 2015-16

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
Work with ELEC Youth Issues Group	Increase in partnership working to support delivery of quality activity for young people	Young people have increased learning and social opportunities which improve health and well-being	Meetings held on a monthly basis with key stakeholder involvement	Monthly meeting held and minutes available	Achieved  Kirknewton will host 10 sessions of environmental work based at Cyrenians farm for young people.	1 April 2015	31 March 2016	Existing	Youth Action Project	Approximately £16,000 was awarded to youth focussed activities across the ward.
			Delivery of activities focussing on area of need	2 new activities delivered	In East / Mid Calder, opportunities for creative arts are being provided, building on a successful pilot funded last year.				Community Regeneration	340 young people to date have benefited from youth activities in the Craigshill area
									Community Youth Services	Attendance figures for September in youth clubs included:
									YWCA	Offbeat: 80 young people
			Distribution of local funding to support projects	All funding awarded and evaluation carried out	All funds have been allocated and an evaluation process agreed. Funds were distributed in a timely manner.				Community Arts	Monday Drop In: 70 YAP Music Group: 44

## EAST LIVINGSTON AND EAST CALDER WARD ACTION PLAN 2015-16


### Economic Development

Our economy is diverse and dynamic, and West Lothian is an attractive place for doing business

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
Work with Economic Development to increase the uptake of the Shop Front Improvement Grant	East Livingston and East Calder ward is an attractive place to shop	Number of shop front grants approved  Value of shop front grants approved	Promote the grant to local business and traders associations	Four new applications approved	1 application from a Mid Calder business  1 enquiry from a Kirknewton business	1 April 2015	31 March 2016	Shop Front Improvement Grant	Community Regeneration  Economic Development  Community Councils	The Shop Front Improvement Grant was promoted in the ELEC ward during October.  24 shops were visited. Others were not due to the following:  1. Chain shop(s)  2. Evening economy  3. Shop closed down /closed for business  4. Shop closed for refurbishment



## EAST LIVINGSTON AND EAST CALDER WARD ACTION PLAN 2015-16

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
Work with local stakeholders to develop Craigsark area(Craigshill) as a place to visit	Craigshill is an attractive place to visit	Development plan produced  Initial activity taking place	Regular stakeholder meetings held  Production of a development plan	Meetings held with minutes available  Development plan produced and initial actions taken	Craigsark Development Group has now met seven times.  Place making report completed.	1 April 2015	31 March 2016	Existing	Community Regeneration  Almond Housing  Craigsark Community Development Group  WLYAP  Craigshill Thistle  Community Greenspace Officer  Daisy Drop In  Craigshill Good Neighbourhood Network	A place making consultation has produced results for the group to support their ongoing planning.  81 local residents took part in surveys conducted through a place making event in the park, surveys at the gala day and with other groups.  A feedback event is planned for December to display / communicate the results to the community.  The group is building a local profile, see below:  

## EAST LIVINGSTON AND EAST CALDER WARD ACTION PLAN 2015-16

### Community Capacity and Cohesion

#### We live in resilient, safe and cohesive communities

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
Support regeneration of our most deprived areas through the creation of a targeted Regeneration Plan	Local people are involved in making positive changes to their communities	Regeneration Plan drafted and agreed  Number of local people involved  Number of people who feel they can influence decisions	Establish a regeneration partnership  Undertake a local mapping exercise  Develop a Regeneration Plan	A regeneration partnership group identified/ established  15 community members and local workers involved  Mapping exercise completed  Final plan available	Partners have been identified	tbc	31 March 2016	Existing	Regeneration and Employability  Key community organisations  Housing  Economic Development  Health Improvement Team  CLD  Community Youth Services  WLYAP  Police Scotland	Contact will be made with partners and stakeholders in December, with a view to the Regeneration Partnership launch event taking place in January.  An agenda/programme has been developed for the launch event and key community organisations in the regeneration target area have been identified.

## EAST LIVINGSTON AND EAST CALDER WARD ACTION PLAN 2015-16

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
Support local communities to access the Village Improvement Fund	Local people are involved in making positive changes to their communities	Improvements are made to local services, infrastructure and the environment	<p>Promote the fund to eligible villages</p> <p>Work with local organisations to develop proposals and projects</p> <p>Work with local organisations to secure match funding where appropriate</p> <p>Support communities to deliver successful projects</p>	<p>Promotion of fund to all community councils</p> <p>All eligible villages spend a proportion of their allocated budget</p>	<p>Promoted through regular reminders to Community Councils in line with Local Area Committee timetable</p> <p>Presentations made to all ward Community Councils.</p>	1 April 2015	31 March 2016	<p>Remaining budgets:</p> <p>East Calder £105,794</p> <p>Mid Calder £79,600</p> <p>Kirknewton £44,000</p> <p>Pumpherston £24,447</p> <p>Uphall Station £55,000</p> <p>Wilkieston £20,000</p>	<p>Community Regeneration</p> <p>Community Councils</p> <p>Other local community groups</p>	<p>East Calder Path Development is commencing after a long delay.</p> <p>Mid Calder presenting an application for parking bays in the village.</p> <p>Mid Calder have identified sites for noticeboards and benches.</p> <p>Pumpherston have progressed their improvements in planting and developing green areas, and improvement to railings in main village.</p>

## EAST LIVINGSTON AND EAST CALDER WARD ACTION PLAN 2015-16

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
Provide support and training to community councils	Communities are better informed and can make decisions on issues which affect them	Number of community councillors accessing training courses	Deliver two training courses as part of the Community Council Training Programme	Two courses delivered  One third of ward community councils attend training  90% of participants rate the training good/excellent	One course delivered.  Target exceeded	1 April 2015	31 March 2016	Existing	Community Regeneration  Committee Services	Representatives from four community councils in the ELEC ward attended the training course.
Support the promotion of Fairtrade	Communities are better informed about Fairtrade	Number of promotional events held and activities supported	Promote Fairtrade at local events	Two events held, including Fairtrade Fortnight	An event is planned for November in Livingston and will be promoted in ward.  CROs are working with local groups to identify suitable events to promote Fairtrade	1 April 2015	31 March 2016	Existing	Community Regeneration  Fairtrade Steering Group	Fairtrade has an increased profile in the ward area.

## EAST LIVINGSTON AND EAST CALDER WARD ACTION PLAN 2015-16

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
Develop a strategic approach to community facilities in Craigshill	Craigsfarm development project progresses, developing a sustainable model of delivery.	Transfer the asset of Craigsfarm to CCDG	Provide support and advice to Craigsfarm Community Development Group	Asset transfer complete	<p>Progress is being made with the organisation working towards stage 2 lottery applications in the new year.</p> <p>Completed Social Return on Investment as part of this.</p>	1 April 2015	31 March 2016	Existing	Area Services Property Services	<p>Funding support provided to the organisation</p> <p>Craigsfarm has been successful at stage one of the Regeneration Capital Grant Fund 2016-2017 and is now submitting a second stage application for £290,000</p>





**EAST LIVINGSTON AND EAST CALDER LOCAL AREA COMMITTEE**

**WEST LOTHIAN VILLAGES IMPROVEMENT FUND - APPLICATIONS**

**REPORT BY HEAD OF PLANNING AND ECONOMIC DEVELOPMENT**

**A. PURPOSE OF REPORT**

The purpose of this report is to advise the Local Area Committee of the applications received from within the local area committee area seeking funding from the West Lothian Villages Improvement Fund (WLVIF) in 2015/2016.

**B. RECOMMENDATION**

It is recommended that the Local Area Committee:

1. notes the one application received for funding;
2. notes that the proposal meets the eligibility criteria for supported projects;
3. supports funding for the project; and
4. agrees that the Head of Planning & Economic Development should make an offer of funding as per the details set out in this report.

**C. SUMMARY OF IMPLICATIONS**

<b>I Council Values</b>	Focusing on our customers' needs; Making best use of our resources; Working in partnership.
<b>II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	The projects meet the funding eligibility criteria. There is no requirement for a strategic environmental assessment and the projects do not raise any equality or health issues.
<b>III Implications for Scheme of Delegations to Officers</b>	None.
<b>IV Impact on performance and performance Indicators</b>	None.
<b>V Relevance to Single Outcome Agreement</b>	Our economy is diverse and dynamic, and West Lothian is an attractive place for doing business.  We live in resilient, cohesive and safe communities.

<b>VI Resources - (Financial, Staffing and Property)</b>	A total of £1.65m capital fund is available for projects and the proposal can be met from within this budget.
<b>VII Consideration at PDSP</b>	These projects have not been considered by a PDSP. The overall Villages Improvement Fund was considered by Development & Transport PDSP.
<b>VIII Other consultations</b>	Area Services.

## **D TERMS OF THE REPORT**

### **D1 Background**

In 2012 the Council Executive agreed the eligibility criteria for a West Lothian Villages Improvement Fund (WLVIF). Funding of £1.65m is available to support eligible schemes with the funding phased over five years. The fund has the following two work streams:

**1) A shop frontage/shop improvement scheme**, to which local independent retailers can apply. This operates in a similar way to the shop frontage improvement schemes for traditional town centres i.e. a grant of up to £750 and no more than 50% of the cost of the shop front improvement.

**2) Small scale village improvements and initiatives**, this can include a number of types of investment, including both physical improvements to the streetscape and investment in community provision:

- Provision of street furniture such as seating, cycle stands and direction signs.
- Improved village gateways (e.g.; through planting, landscaping and/or signage).
- Improved sense of place in village centres through hard landscaping, planting and soft landscape improvements.
- Tidying and landscaping of gap sites within villages.
- Access improvements in and around villages.
- Investment in projects that engage and support young people.
- Investment in other local community facilities.

Six villages within the East Livingston and East Calder ward are eligible under the scheme.

Distribution of funding is based on village size. Total allocations per village are as follows:

East Calder	£125,000
Midcalder	£125,000
Kirknewton	£55,000
Pumpherston	£55,000
Uphall Station	£55,000
Wilkieston	£20,000



## **D2 Applications**

The following application has been received for this round of funding:

### Midcalder Community Council

Following the completion of a feasibility study exploring the development of much needed parking bays in the village, the community council are now applying for funds to move forward an exciting project to increase parking capacity for the use of local people and or visitors to the village.

The project will deliver 8 new off street parking places (2.5 metre wide x 6 metre long) very close to the centre of the village. This project will provide increased off street parking in the village improving the streetscape, improving traffic issues relieving congestion in the village centre and positively support people's experience of the village. It is expected that this will also increase visitors and allow for increased economic activity.

A positive community spirit will be supported by this positive community action.

## **E. CONCLUSION**

Six villages within the East Livingston and East Calder ward are eligible to apply to the Villages Improvement Fund.

The application detailed above, meets the eligibility criteria of the Village Improvement Fund and the Local Area Committee is asked to support it.

## **F. BACKGROUND REFERENCES**

Reports to Development and Transport PDSP (April 2013), Council Executive (May 2013 and April 2014).

Appendices/Attachments: One

Appendix 1: Midcalder Community Council Parking Bay application

Contact Person: George Scott, Team Leader, Community Regeneration Tel. 01506 281099

[George.scott@westlothian.gov.uk](mailto:George.scott@westlothian.gov.uk)

Alice Sinnet, Economic Development Manager, Tel. 01506 283079,

[alice.sinnet@westlothian.gov.uk](mailto:alice.sinnet@westlothian.gov.uk)

**Craig McCorriston**

**Head of Planning and Economic Development**

**19 November 2015**

## APPENDIX 1

### West Lothian Villages Improvement Fund

#### Application form

- Please refer to the guidance notes when completing this form
- Please complete in **BLOCK CAPITAL LETTERS** and use **black ink**
- No project should start or commit expenditure before receiving the approval of grant

#### 1. Applicant Organisation Details

<b>Organisation Name</b>	Mid Calder Community Council
<b>Project title</b>	Off street Parking :Construction
<b>Contact person</b>	Ken Davies
<b>Position</b>	Vice Chairman / Planning Secretary
<b>Address</b>	Red Lodge, Combfoot, Mid Calder, EH53 0AJ
<b>Telephone number</b>	01506 885890
<b>Email Address</b>	-
<b>Type of organisation</b>	Community Council
<b>What date was your organisation formed?</b>	1968
<b>Are you a charity, please quote your number</b>	N/A
<b>What are the main activities of your organisation?</b>  (please answer in no more than 100 words)	The Community Council aims to maintain and enhance the complete village environment.

Do you have an equal opportunities policy or statement? If yes please provide a copy	Yes <b>No</b>
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Does your organisation take account of equality issues around age, disability, gender, race, religion or belief?	<b>Yes</b> No
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Are you applying for other funding, if so, please detail	<b>Approved</b>	<b>Anticipated</b>

## 2. Project details

<b>Council Ward</b>	East Livingston & East Calder
<b>Project location</b>	Combfoot Crescent, Mid Calder (see attached diagram)
<b>Project start date</b>	ASAP
<b>Project finish date</b>	To be determined
<b>Estimated Outcome</b>	

<b>Project description</b>
Describe fully the project for which grant is being sought (background and context of the project, description of works).
<p>Parking has and continues to be problematic in the village. Any increased availability near the village centre will enhance the area and promote visitors to local business and attractions. A feasibility previously commissioned with support from this fund study has demonstrated that the development of 8 parking bays at Combfoot Crescent is achievable. The bays will be 2.5 metre wide and 6 metre long. The existing footway will be re-aligned to be at the back of the parking bays.</p> <p>There are 3 trees adjacent to the area to be developed but these will not be affected.</p> <p>An assessment and drawings have been completed and forwarded to planning at West Lothian Council for their consideration. The project includes moving the Christmas tree lighting power source to accommodate for the change of use to parking bays. This has been considered and will be completed as part of the project.</p>

<b>Partners involved (other local organisations you)</b>	1. Mid Calder Bowling Club – in agreement for proposed traffic calming signs – J Smith (Treasurer)
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<b>are working with)</b>	2. West Lothian Women's Cycling Club – Elizabeth Logan 3. Kirk of Calder – John Povey 4. Glenalmond Steering Group – Claire McBride 5. Mid Calder Primary School – Nicola Thompson. 6. Black Bull Inn – Donald McLauchlan 7. John Watson Architects 8. Mid Calder Children's Gala – Alan Porter
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### **Evidence of need**

What evidence is there that your project is needed? It is vital that you show that you have identified the need for your project, eg letters of support, or local survey.

The above partners have been consulted and agree with the planned project detailed within this application.

The need for improved parking in the village is longstanding. Related traffic issues are ongoing and are a constant agenda item on meetings of the community council. Attempts to install traffic calming measures have been unsuccessful due to current policy.

The creation of increased parking is viewed as a positive action to address village traffic issues while supporting the visitor and resident experience of the village centre.

### **Outcomes**

Describe what your project will deliver.

Village Improvements; e.g Number of sites improved  
Area of landscaping

The project will deliver 8 new off street parking places (2.5 metre wide x 6 metre long) very close to the centre of the village.

This project will provide increased off street parking in the village improving the streetscape, improving traffic issues relieving congestion in the village centre and positively support people's experience of the village.

It is expected that this will also increase visitors and allow for increased economic activity.

A positive community spirit will be supported by this positive community action.

The project will involve moving the Christmas tree lighting power source to accommodate for the change of use to parking bays.

Community Facilities: e.g number of facilities improved  
-Projected usage

It is expected that improved traffic measures will allow for increased visitors and subsequently increased use of local amenities, shops and attendance at clubs etc. Improve the feeling of well-being for people living in the village.

It is expected these new bays will be well used by local people and visitors alike visiting the village centre area for business and pleasure.

### 3.Project Costs

<b>Amount of funding requested</b>	<b>£30,000</b>
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<b>Item of expenditure</b>	<b>Cost</b>
Parking bay construction/ development	£27,000
Re location of Christmas tree light power source	£3,000
<b>TOTAL</b>	<b>£ 30,000</b>

#### **Project management**

Describe how your project will be managed and administered including details of any:

- Design / plans
- Implementation arrangements e.g contract tenders
- Planning Approval

Project delivery is dependent on Planning Permission being granted and

the Local Area Committee is asked to agree funding subject to this being achieved. This has been submitted as part of the previously funded feasibility study.

Working with partners in West Lothian Council (WLC) to identify expertise internally to council or external to deliver on project.

Money secured will be paid direct to WLC in respect to any works carried out or to an external party as appropriate.

#### 4. Declaration

We wish to apply for a Village Improvement Capital Grant. The above is an accurate outline of the proposed project. We have read and understood the guidance notes for applicants and agree to the conditions therein. We understand that the grant may be modified or withdrawn, if all the conditions are not adhered to. We are willing to co-operate in the monitoring of the grant scheme and to meet with their representatives if required to do so. We will acknowledge the support of the Fund in any related PR activities.

<b>Name</b>	Kenny Davies
<b>Position</b>	Vice Chairman / Planning Secretary
<b>Organisation</b>	Mid Calder Community Council
<b>Date</b>	02/11/2015

Please send your completed forms to:

Community Regeneration Officer for your area in the first instance (see guidance notes for contact details)

Or

Hazel Hay  
Town Centre Manager  
Economic Development  
West Lothian Council  
1st Floor North  
West Lothian Civic Centre  
Howden South Road  
Livingston  
EH54 6FF

Tel: 01506 283098

E-mail: [Hazel.Hay@westlothian.gov.uk](mailto:Hazel.Hay@westlothian.gov.uk)

<b>Attachment checklist - as applicable</b>	<b>Please Indicate (x)</b>
Constitution or Articles and Memorandum	x
Committee Members or Directors List	
Bank Statements - three statements	
Annual accounts	x







**EAST LIVINGSTON AND EAST CALDER LOCAL AREA COMMITTEE**

**PENSIONERS' GROUPS CHRISTMAS FUND ALLOCATIONS 2015**

**REPORT BY HEAD OF AREA SERVICES**

**A. PURPOSE OF REPORT**

The purpose of this report is to inform the Local Area Committee of the allocations to be made from the Pensioners' Groups Christmas Fund 2015 to groups in the East Livingston and East Calder ward, Livingston-wide groups and West Lothian-wide groups.

**B. RECOMMENDATION**

It is recommended that the committee notes that thirteen groups within East Livingston and East Calder ward have applied to the fund and will be supported.

**C. SUMMARY OF IMPLICATIONS**

<b>I Council Values</b>	Being honest, open and accountable. Focussing on our customers' needs. Making best use of resources. Working in partnership.
<b>II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	The duty of Best Value is set out in the Local Government in Scotland Act 2003.
<b>III Implications for Scheme of Delegations to Officers</b>	The Head of Area Services has the delegated authority to make the final allocations and payments.
<b>IV Impact on performance and performance Indicators</b>	None.
<b>V Relevance to Single Outcome Agreement</b>	SOA 5 - Older people are able to live independently in the community with an improved quality of life.
<b>VI Resources - (Financial, Staffing and Property)</b>	Total fund of £28,765 agreed by the council. £4,101.86 will be distributed in the Linlithgow ward.
<b>VII Consideration at PDSP</b>	Following consideration at all nine Local Area Committees, an update will be prepared for the

## **VIII Other consultations**

Similar reports will be prepared for the other eight Local Area Committees.

## **D. TERMS OF REPORT**

### **D1 Background**

Council approves the Pensioners' Groups Christmas Fund each year. In 2015 the total fund amounts to £28,765 (£28,481 in 2014). The fund is divided by the total number of beneficiaries which, in 2015, is 4,949 (4,991 in 2014). By using that number the provisional global unit cost for 2015 is £5.81 (£5.71 in 2014) per beneficiary (£28,765/4,949). In East Livingston and East Calder ward there are 706 beneficiaries and an allocation of £4,101.86. A full report on the final allocations will be made to the Voluntary Organisations PDSP in December. Letters were issued to groups on 2 November advising them of the amount of funding they will receive and payments will be made directly to the bank accounts of groups during November via PECOS.

### **D2 Applications 2015: East Livingston and East Calder ward**

In total fourteen application forms were issued to groups across East Livingston and East Calder ward of which thirteen have been returned. One group was removed from the list in 2015: Livingston Letham Bowling Club declined to apply due to lack of numbers. Two new groups were added to the list, East Calder 50+ Activity Club and, Manse Court Coffee Morning. The intention is that the thirteen groups that applied will be supported. Appendix one shows the organisations to be supported and the allocation to each.

### **D3 Applications 2015: Livingston-wide & West Lothian-wide organisations**

One application was sent to, and returned by, a Livingston-wide group. The intention is that this will be supported. Two applications were issued to West Lothian-wide groups, with two returned. The intention is that these groups will be supported. Appendix two shows the organisations and the allocation to each.

## **E. CONCLUSION**

The report advises of the allocations that are proposed to be made from the Pensioners' Groups Christmas Fund 2015 to groups in East Livingston and East Calder ward, Livingston-wide groups and West Lothian-wide groups. At this time, no substantive change to the global or ward specific figures is anticipated.

A full report on the final allocations will be made to the Voluntary Organisation PDSP in December. Letters were issued to groups on 2 November advising them of the amount of funding they will receive, and payments will be made directly to the bank accounts of groups during November via PECOS.

## **F. BACKGROUND REFERENCES**

Voluntary Organisations Policy Development and Scrutiny Panel, Review of the Pensioners' Groups Christmas Fund Process 2011, Report By Head Of Area Services.

Appendices/Attachments:      Appendix 1: Allocations 2015 East Livingston and East Calder Ward  
Appendix 2: Allocations 2015 Livingston-wide and West Lothian-wide Organisations

Contact Person:                  Graham Whitelaw, Policy Officer, Regeneration and Employability  
Tel: 01506 281101  
E-mail: [graham.whitelaw@westlothian.gov.uk](mailto:graham.whitelaw@westlothian.gov.uk)

Steve Field, Head of Area Services

Date: 19 November 2015



## **EAST LIVINGSTON AND EAST CALDER LOCAL AREA COMMITTEE**

### **PENSIONERS' GROUPS CHRISTMAS FUND ALLOCATIONS 2015**

#### **REPORT BY HEAD OF AREA SERVICES**

##### **Appendix 1: Allocations 2015 East Livingston and East Calder Ward**

Group	Number of Beneficiaries	Amount
1. Craigengar Park Tenant's Association	40	£232.40
2. Craigshill Good Neighbour Network	26	£151.06
3. Cunnigar House Social Group	20	£116.20
4. East Calder Bowling Club	65	£377.65
5. East Calder 50+ Activity Club	35	£581.00
6. East Calder and District Homing Society	100	£203.35
7. East Calder Old Folks Club	55	£319.55
8. Livingston Letham Bowling Club	0	£0.00
9. Manse Court Coffee Morning	40	£232.40
10. Mid Calder Senior Citizens Club	95	£551.95
11. Oakbank Bowling Club	50	£290.50
12. Pumpherston Senior Citizens	45	£261.45
13. St Vincent De Paul Society, St Andrews	55	£319.55
14. Uphall Station Old Age Pensioners Association	80	£464.80
<b>Totals</b>	<b>706</b>	<b>£ 4,101.86</b>

##### **Notes:**

1. Livingston Letham Bowling Club did not apply in 2015.
2. East Calder 50+ Activity Club was added to the list.
3. Manse Court Coffee Morning was added to the list.



**EAST LIVINGSTON AND EAST CALDER LOCAL AREA COMMITTEE**

**PENSIONERS' GROUPS CHRISTMAS FUND ALLOCATIONS 2015**

**REPORT BY HEAD OF AREA SERVICES**

**Appendix 2: Allocations 2015: Livingston-Wide and West Lothian-Wide Organisations**

Group	Number of Beneficiaries	Amount
Braid House Day Centre	180	£1,045.80
<b>Total</b>	<b>180</b>	<b>£1,045.80</b>

Group	Number of Beneficiaries	Amount
West Lothian 50+ Network	200	£1,162.00
West Lothian Visually Impaired Club	10	£58.10
<b>Total</b>	<b>200</b>	<b>£1,220.10</b>







West Lothian  
Council

## **EAST LIVINGSTON AND EAST CALDER LOCAL AREA COMMITTEE**

### **GENERAL SERVICES CAPITAL PROPERTY PROGRAMME UPDATE**

#### **REPORT BY HEAD OF FINANCE AND ESTATES**

##### **A. PURPOSE OF REPORT**

To report to the East Livingston and East Calder Local Area Committee (LAC) on property capital work completed during 2014/15, and key investment and planned improvements for 2015/16 to 2017/18.

##### **B. RECOMMENDATION**

It is recommended that the LAC notes the capital update provided in this report.

##### **C. SUMMARY OF IMPLICATIONS**

<b>I</b>	<b>Council Values</b>	Being honest, open and accountable Making best use of our resources
<b>II</b>	<b>Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	This management of the capital programme is undertaken in accordance with the capital investment and asset management strategy which enables the council to comply with the CIPFA Prudential Code for Capital Finance in Local Authorities and Best Value requirements in the 2003 Local Government (Scotland) Act.
<b>II</b>	<b>Implications for Scheme of Delegations to Officers</b>	None
<b>III</b>	<b>Impact on performance and performance indicators</b>	The effective and efficient deployment of capital in respect of property assets underpins a wide range of service performance measures. Statutory Compliance, Condition, Suitability, Sufficiency, Accessibility and Sustainability.
<b>IV</b>	<b>Relevance to Single Outcome Agreement</b>	The provision of property assets to support service delivery supports a number of single outcome agreement performance measures.
<b>V</b>	<b>Resources (Financial, Staffing and Property)</b>	General services capital investment in 2014/15 for East Livingston and East Calder was £319,000. The approved budget for 2015/16 to 2017/18 is £9.22 million.

**VI Consideration at PDSP N/A**

**VII Other Consultations N/A**

## **D. TERMS OF REPORT**

### **D1 Background**

The Council, on 29 January 2013, approved a five year capital investment and asset management strategy for 2014/15 to 2017/18. Within this capital investment a number of property investments within the East Livingston and East Calder ward were proposed, have been completed and are proposed. This report provides an update on the projects undertaken during 2014/15 and those proposed to be completed for 2015/16 to 2017/18.

### **D2 Property Capital Programme Outturn 2014/15 - East Livingston and East Calder**

The general services capital property programme expenditure for 2014/15 in the East Livingston and East Calder was £319,000 with a number of projects undertaken that illustrate continued progress in delivering the council's capital investment and property asset management plans.

Appendix 1 shows a breakdown of property capital expenditure during this period. The main investments for noting during 2014/15 were:

- Kirknewton Primary School – Design work, planning permission and initial works in preparation for the decant of the primary and nursery schools and the refurbishment works were undertaken;
- Mid Calder Primary School – Works on the roof and preparation works for the ceilings and lighting improvements were completed;
- Craigwillow Gymnastics Centre – Rewiring was completed;
- East Calder Nursery – Design was finalised and planning permission obtained;
- Mid Calder Nursery – Design was developed and planning permission obtained;
- Pumpherston and Uphall Station Primary School – Design for new extension to support further housing development was commenced to support updating of supplementary planning guidance and developer contribution negotiations;
- East Calder Partnership Centre – Community engagement and design development undertaken; and
- Former Youth Theatre Craigsfarm, Craigshill – Demolition completed

### **D3 Approved Property Capital Programme 2015/16 to 2017/18 - East Livingston and East Calder**

For the current year and next two years of the approved General Services Property Capital Programme (2015/16 to 2017/18) the East Livingston and East Calder ward will benefit from investment totalling approximately £9.22 million. Appendix 2 identifies the individual projects and approved investment includes the following highlights:

- Kirknewton Primary School – Refurbishment is currently on site and progressing well with completion forecast as May 2016. The project will improve the condition, suitability, accessibility and sustainability of the primary school and nursery;
- Craigwillow Gymnastics Centre – Stabilisation works to internal walls were completed during the summer of 2015;
- East Calder Nursery Replacement – The project is currently on site and is expected to be completed by the end of January 2016;

- Mid Calder Nursery – Project is currently going through the tender process and the intention is for construction to commence in January 2016 with completion forecast for August 2016;
- Pumpherston and Uphall Station Primary School Extension – The project will consist of additional classrooms and teaching accommodation to support primary development at Drumshoreland Road. This will be funded by developer contributions secured through planning agreements.
- East Calder Partnership Centre – The proposed partnership centre will be located adjacent to the existing health centre in the centre of the village. The design has been developed in collaboration with the community and is currently subject to a planning application to be determined on the 18 November 2015. The new building will replace the existing Community Education Centre, Library and temporary units and containers used by the local football club. Construction is expected to commence in March 2016 with completion in March 2017.
- Kirknewton Changing Pavilion – Feasibility and consultations are due to commence on the location of the building and the design. This is expected to be completed early in 2016. A construction programme will then be developed and reported upon.
- Uphall Station Changing Pavilion – Construction on site is due to commence end of November and will be completed in April 2016.

The significant level of capital investment in these projects and planned improvements demonstrates the continued emphasis of ensuring our property assets are suitable for the delivery of modern services.

## **E CONCLUSION**

This report outlines the property capital projects and investments made during 2014/15 and sets out the approved projects being progressed and due for completion for 2015/16 to 2017/18. Members are asked to note the progress made in delivery of the various projects.

## **E. BACKGROUND REFERENCES**

Five Year Capital Investment and Asset Management Strategy – Report by Head of Finance and Estates to Council 29 January 2013

General Services Capital Programme 2015/16 to 2017 / 18 - Report by Head of Finance to Council Executive 30 June 2015

### Appendices/Attachments:

Appendix 1 – 2014/15 Capital Outturn for East Livingston & East Calder

Appendix 2 - 2015/16 to 2017/18 Approved Capital Projects for East Livingston & East Calder

Contact Person: Paul Kettrick, Asset Manager  
[Paul.kettrick@westlothian.gov.uk](mailto:Paul.kettrick@westlothian.gov.uk) - Tel No. 01506 281826

**Donald Forrest**  
**Head of Finance & Estates**

Date: 19 Nov 2015



## Appendix 1 - 2014/15 Capital Outturn for East Livingston & East Calder

	Total Spend £'000	Comments / Project Status
<b><u>Property Assets</u></b>		
<b>PLANNED IMPROVEMENTS</b>		
<b>Primary Schools</b>		
Kirknewton Primary School - Refurbishment	28	Initial Works for Refurbishment
Mid Calder Primary School - roof, lighting (fittings)	15	Initial works complete
	<u>43</u>	
<b>Special Schools</b>		
Beattie Special School - Minor Works	12	Further minor works following completion of phase 1 alterations
	<u>12</u>	
<b>Care Homes</b>		
Cunnigar House - Various Minor Works	37	Various minor works to improve condition
	<u>37</u>	
<b>Community Centre &amp; Halls Planned Improvements</b>		
Craigwillow Gymnastics Hall - Rewiring and Internal Walls	34	Rewiring now complete, Internal Walls completed summer 2015
Uphall Station Institute - renew render at window reveals and base course brick	4	Complete
Mid Calder - School Lane Hall / Pavilion - Minor Works	6	Complete
	<u>44</u>	
<b>PROJECTS</b>		
<b>Education General Projects</b>		
Beattie Campus - Phase 1	4	Final fees for phase 1 alterations
East Calder Nursery - Design	62	Design, Costing and Tender Fees
Mid Calder Nursery- Design	34	Design Fees
	<u>100</u>	
<b>Education Projects - Developer Funded</b>		
St Pauls - Access and Extension Design	1	Design Fees
Pumpherstoun and Uphall Station Primary School - Phase 2 Extension Design	5	Initial Design and Costing Fees
	<u>6</u>	
<b>Operational Projects</b>		
Craigshill Community Facilities - enhancement	31	Final Snagging and Contract Payments for Almondbank Centre
East Calder Partnership Centre	2	Initial Design Fees
Uphall Station Changing Pavilion	16	Design and Costing Fees
Former Youth Theatre Craigsfarm, Craigshill	28	Demolition Complete
	<u>77</u>	
<b>TOTAL PROPERTY EXPENDITURE EAST LIVINGSTON &amp; EAST CALDER 2014/15:</b>	<u>319</u>	

## Appendix 2 - 2015/16 to 2017/18 Approved Capital Projects for East Livingston & East Calder

<u>Property Assets</u>	Budget 2015/16 £'000	Budget 2016/17 £'000	Budget 2017/18 £'000	Total Budget £'000	Comments / Project Status
<b>PLANNED IMPROVEMENTS</b>					
<b>Primary Schools</b>					
Kirknewton Primary School Refurbishment	612	815	0	1,427	Nursery and School vacated to facilitate works, Contractor On Site, Completion Expected May 16
Mid Calder Primary School - roof, lighting (fittings)	75	0	0	75	Complete, additional minor works proposed.
				<b>1,502</b>	
<b>Care Homes</b>					
Craigmail - Fire Compartmentation	60	70	0	130	Tender Stage - Commence before March 2016
				<b>130</b>	
<b>Community Centre &amp; Halls Planned Improvements</b>					
Craigwillow Gymnastics Hall - Rewiring and Internal Walls	50	0	0	50	Rewiring complete in 14/15, Internal Walls Complete
Uphall Station Institute - renew render at window reveals and base course brick	0	8	0	8	Complete during 14/15
				<b>58</b>	
<b>PROJECTS</b>					
<b>Education General Projects</b>					
East Calder Nursery Replacement	698	380	0	1,078	On Site due for completion Jan 16
Mid Calder Nursery Replacement	400	595	0	995	Tender Stage, Site Start Jan 16 Completion forecast as Aug 16.
				<b>2,073</b>	
<b>Education Projects - Developer Funded</b>					
East Calder Primary School - Capacity Alterations	0	0	250	250	Internal alterations to accommodate increased capacity to support Core Development Area
Pumpherstons and Uphall Station Primary School - Extension	0	100	1,669	1,769	Extension to school to accommodate increased capacity to support residential development
St Paul's Primary School, East Calder - Extension	0	0	120	120	Design Fees only currently allocated for project to increase extend school and create new access.
				<b>2,139</b>	
<b>Operational Projects</b>					
East Calder Partnership Centre	10	2,484	200	2,694	Design Approved by Community, Planning Application being determined, On Site Mar 16, Completion forecast March 17.
Kirknewton Changing Pavilion	0	350	0	350	Feasibility to commence
Uphall Station Changing Pavilion	224	50	0	274	Tender Accepted on site Dec 15 completion projected for April 2016
				<b>3,318</b>	
<b>TOTAL PROPERTY INVESTMENT EAST LIVINGSTON &amp; EAST CALDER 2014/15:</b>				<b>9,220</b>	



## **LIVINGSTON EAST & EAST CALDER LOCAL AREA COMMITTEE**

### **LIVINGSTON EAST & EAST CALDER MULTI-MEMBER WARD PERFORMANCE REPORT**

#### **REPORT BY SCOTTISH FIRE AND RESCUE SERVICE**

##### **A. PURPOSE OF REPORT**

To update the Livingston East & East Calder Local Area Committee on the activity within Linlithgow Multi-Member Ward for the period up to 30<sup>th</sup> September 2015.

##### **B. RECOMMENDATION**

That Committee Members are invited to note and provide comment on the Livingston East & East Calder Multi-member Ward Performance Report.

##### **C. SUMMARY OF IMPLICATIONS**

<b>I Council Values</b>	<ul style="list-style-type: none"><li>• Being honest, open and accountable</li><li>• Focusing on our customers' needs</li><li>• Making best use of our resources</li><li>• Working in partnership</li></ul>
<b>II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	Quarterly reports on the Multi-member Ward Operational Plans are being produced to ensure delivery of the Local Fire and Rescue Plan, which is a statutory requirement of the Police and Fire Reform (Scotland) Act 2012.
<b>III Implications for Scheme of Delegations to Officers</b>	None at this stage.
<b>IV Impact on performance and performance Indicators</b>	WL CPP SOA Performance indicators: SOA1304_13 Number of deliberate fires per 100,000 population SOA1304_14 Number of accidental dwelling fires per 100,000 population.
<b>VI Resources - (Financial, Staffing and Property)</b>	The council contributes to directly and in partnership to the delivery of the plan
<b>VII Consideration at PDSP</b>	None
<b>VIII Consultations</b>	West Lothian Citizen's Panel Survey, July 2014.

## **D. TERMS OF REPORT**

### **D.1 Background**

Quarterly reports on the Multi-Member Ward Operational Plans have been produced by SFRS to ensure delivery of the Local Fire and Rescue Plan for West Lothian 2014 – 2017, which is a requirement under the Police and Fire Reform (Scotland) Act 2012, Section 41E.

### **D.2 Scottish Fire and Rescue Service (SFRS) Livingston East & East Calder Multi-member Ward Report**

Following the publication of the Livingston East & East Calder Multi-member Ward Operational Plan, the Local Senior Officer for Falkirk and West Lothian has produced a Performance Report detailing activity against the key priorities.

The seven key priorities within the Livingston East & East Calder Ward area are as follows:

Continuous Priority

- Local Risk Management and Preparedness.

High Priority

- Reduction of Accidental Dwelling Fires
- Reduction in Fire Fatalities and Casualties
- Casualties from Non Fire Emergencies

Medium Priority

- Reduction of Deliberate Fire Setting
- Reduction of Fires in Non-Domestic Property
- Reduction of Unwanted Fire Alarm Signals

## **E. CONCLUSION**

The Livingston East & East Calder Multi-member Ward Performance Report aligns to the key priorities of the Local Fire and Rescue Plan for West Lothian 2014 – 2017, the West Lothian Strategic Assessment of Community Safety and continues with the excellent partnership working on Community Safety, which is evident in West Lothian.

## **F. BACKGROUND REFERENCES**

None.

**Martin Brandrick**  
**Station Manager, Scottish Fire and Rescue Service**  
**October 2015**

Appendix 1 – Livingston East & East Calder Multi-Member Ward Performance Report





## West Lothian Council Area

### Ward Performance Report

Year to Date July - September 2015/16

## East Livingston and East Calder

#### **DISCLAIMER**

The figures included in this report are provisional and subject to change as a result of quality assurance and review. The statistics quoted are internal management information published in the interests of transparency and openness.

The Scottish government publishes Official Statistics each year which allow for comparisons to be made over longer periods of time.

Please ensure any external partners in receipt of these reports are aware of this.

## **Introduction**

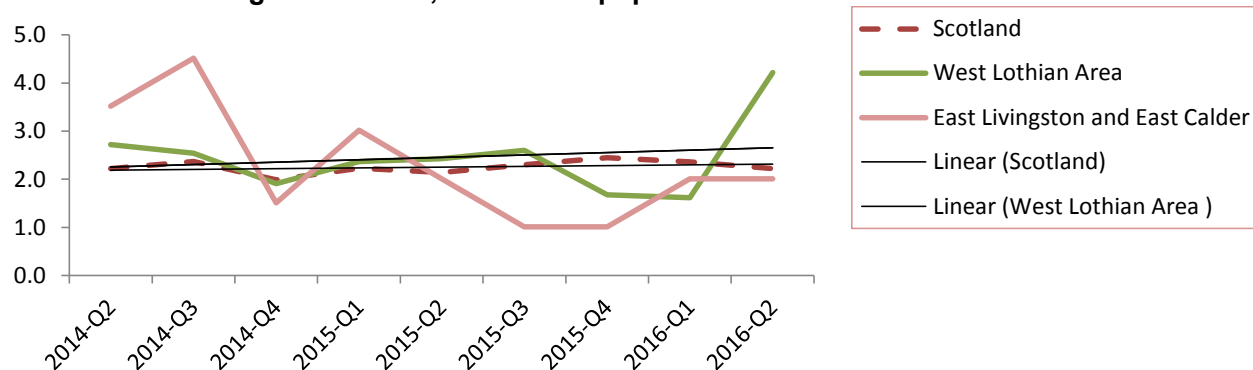
Welcome to the Scottish Fire and Rescue Service Ward Performance Report. This performance report is designed to provide citizens, stakeholders and partners with information relating to ward based activity undertaken by the Scottish Fire and Rescue Service.

In addition to historical ward based activity, this performance report provides information on the historic activity in the West Lothian Council area and Scotland. To allow benchmarking to be undertaken, the units of measurement in the performance graphs in the report are based on incidents/events per head of population.

Whilst using historic statistical benchmarking data, consideration must be taken of the somewhat random nature of fire related incidents and events, and how this can pose difficulties in interpreting emerging patterns and trends. This is of specific relevance where ward level data is analysed due to the relatively small number of actual incidents/events that occur in ward areas.

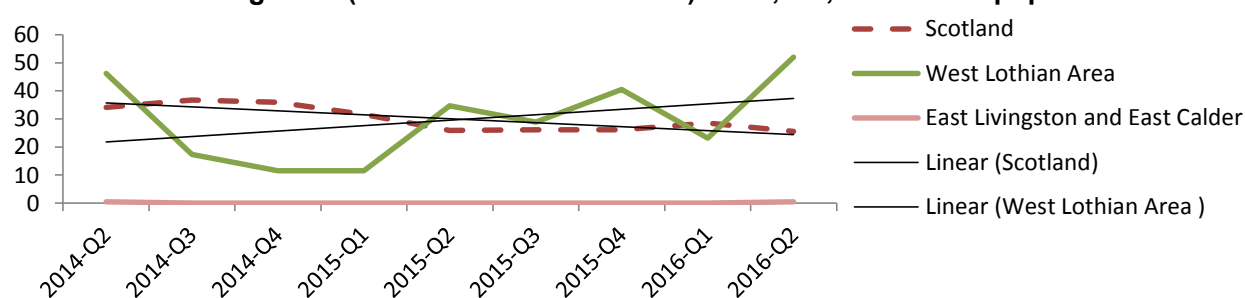
However, regardless of statistical anomalies, emerging patterns and trends in fire related incidents and events can assist the Scottish Fire and Rescue Service and Community Planning Partners plan and implement preventative intervention initiatives to target reducing fire related incidents and events.

### Accidental Dwelling Fires Per 10,000 head of population



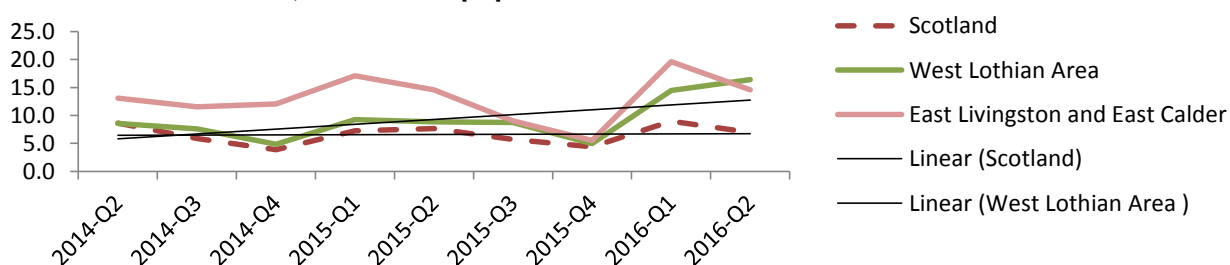
During the 2015-16 year to date reporting period SFRS have dealt with 4 accidental dwelling fires in comparison to 4 during 2014-15 year to date reporting period.

### Accidental Dwelling Fires (Casualties and Fatalities) Per 1,000,000 head of population



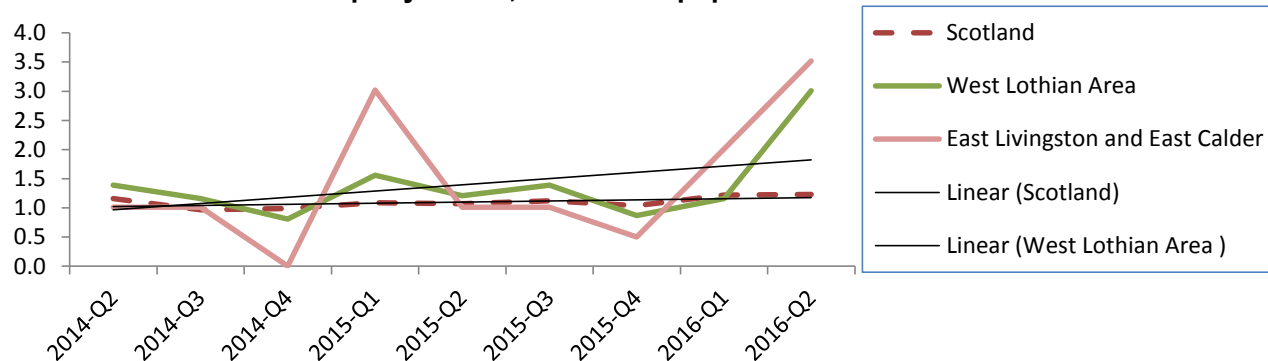
During the 2015-16 year to date reporting period SFRS have dealt with 1 casualty due to fires in comparison to 0 during 2014-15 year to date reporting period.

### Deliberate Fires Per 10,000 head of population



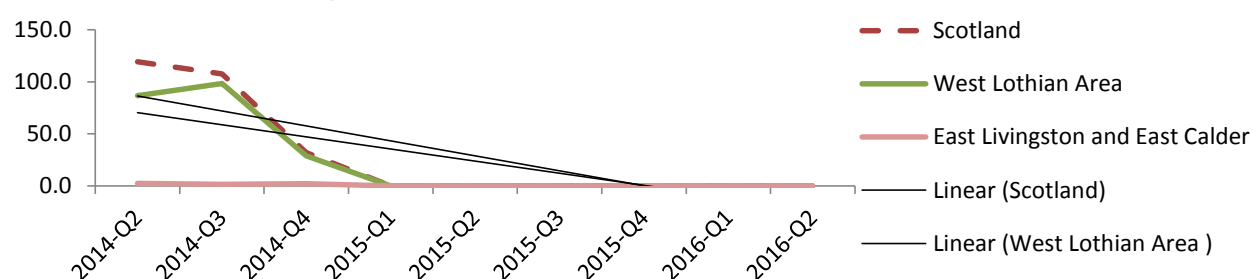
SFRS have dealt with 29 deliberate fire incidents during 2015-16 year to date reporting period in comparison to 28 during 2014-15 year to date reporting period.

### Fires In Non Domestic Property Per 10,000 head of population



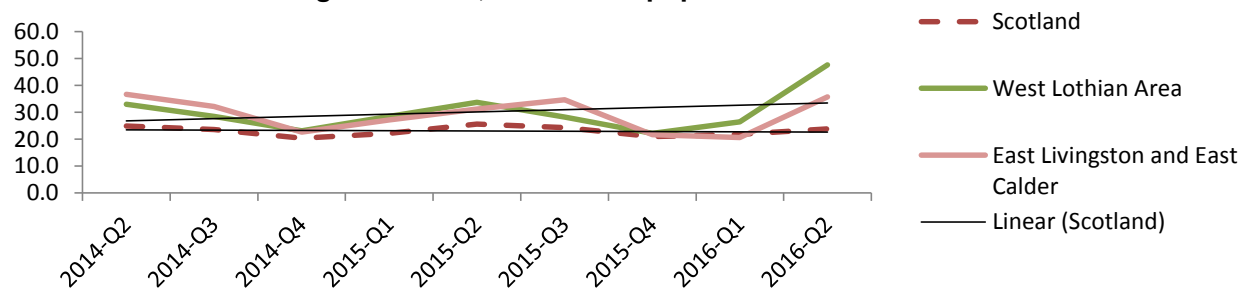
SFRS have dealt with 7 non domestic fire incidents during 2015-16 year to date reporting period in comparison to 2 during 2014-15 year to date reporting period.

### Non-fatal Non-Fire Emergencies Casualties Per 1,000,000 head of population



SFRS have dealt with 6 casualties from non-fire emergencies during 2015-16 year to date reporting period in comparison to 1 during 2014-15 year to date reporting period.

### Unwanted Fire Alarm Signals Per 10,000 head of population



SFRS have dealt with 71 UFAS incidents during 2015-16 year to date reporting period in comparison to 63 during 2014-15 year to date reporting period.

#### Additional Comments

SFRS is committed to 'Working Together for a Safer Scotland' and to engage with business partners to reduce demand from Unwanted Fire Alarm Signals (UFAS).



**East Livingston and East Calder LOCAL AREA COMMITTEE**

**REPORT BY PI Myles Marshall**

**A. PURPOSE OF REPORT**

The purpose of this report is to provide the Local Area Committee with an update on performance, activities and issues across the Ward for the period up to 31<sup>st</sup> October 2015.

**B. RECOMMENDATION**

It is recommended that the Local Area Committee note the content of the report.

**C. SUMMARY OF IMPLICATIONS**

<b>I</b>	<b>Council Values</b>	Focusing on our customers' needs; being honest, open and accountable; making best use of our resources; and working in partnership
<b>II</b>	<b>Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	None.
<b>III</b>	<b>Implications for Scheme of Delegations to Officers</b>	None.
<b>IV</b>	<b>Impact on performance and performance Indicators</b>	Performance relative to the same period in 2013; set out in the report.
<b>V</b>	<b>Relevance to Single Outcome Agreement</b>	We live our lives free from crime, disorder and danger; we take pride in a strong, fair and inclusive society
<b>VI</b>	<b>Resources - (Financial, Staffing and Property)</b>	None.
<b>VII</b>	<b>Consideration at PDSP</b>	None.
<b>VIII</b>	<b>Other consultations</b>	None.

**D. TERMS OF REPORT**

## **NATIONAL PRIORITIES – DELIVERED LOCALLY**

Based on our assessment of national priorities, the following have been identified for tailored action for the communities of West Lothian:

- Violence
- Public protection
- Terrorism
- Serious and organised crime groups
- Antisocial behaviour
- Drug and alcohol misuse

## **WEST LOTHIAN PRIORITIES**

The community priorities identified for West Lothian through our Community Planning Partnership are:

- Reducing community and social harm caused by drug and alcohol misuse
- Protecting vulnerable groups
- Reducing antisocial behaviour within our communities
- Reducing casualty rates from fires and road traffic collisions

## **COMMUNITY ENGAGEMENT PRIORITIES**

East Livingston and East Calder

- Antisocial Behaviour
- Substance Misuse
- Acquisitive Crime
- Road Safety

# PERFORMANCE

East Livingston and East Calder Ward						
Month	Aug-15	Aug-14	% Change	TYTD	LYTD	% Change
Youth Calls	47	50	-6%	223	199	12%
All ASB Calls	127	124	2%	578	636	-9%
Hate Crime	2	0	100%	13	8	63%
Vandalism & Reckless Conduct	12	13	-8%	107	82	30%
Fire-raising	0	0	0%	7	5	40%
Public Space Assaults	3	4	-25%	43	35	23%

East Livingston and East Calder Ward						
Month	Sep-15	Sep-14	% Change	TYTD	LYTD	% Change
Youth Calls	20	38	-47%	243	237	3%
All ASB Calls	102	117	-13%	680	753	-10%
Hate Crime	2	2	0%	15	10	50%
Vandalism & Reckless Conduct	10	14	-29%	117	96	22%
Fire-raising	0	0	0%	7	5	40%
Public Space Assaults	6	10	-40%	49	47	4%

East Livingston and East Calder Ward						
Month	Oct-15	Oct-14	% Change	TYTD	LYTD	% Change
Youth Calls	17	41	-59%	260	278	-6%
All ASB Calls	86	102	-16%	766	855	-10%
Hate Crime	0	2	-100%	15	12	25%
Vandalism & Reckless Conduct	22	13	69%	139	109	28%
Fire-raising	0	0	0%	7	5	40%
Public Space Assaults	10	14	-29%	59	61	-3%

West Lothian (Up to and Including 31.08.15)						
Month	Aug-15	Aug-14	% Change	TYTD	LYTD	% Change
Youth Calls	256	275	-7%	1212	1280	-5%
All ASB Calls	1013	959	6%	4575	5185	-12%
Hate Crime	19	14	36%	83	117	-29%
Vandalism & Reckless Conduct	140	107	31%	741	624	19%
Fire-raising	12	5	140%	55	43	28%
Public Space Assaults	78	71	10%	409	459	-11%

West Lothian (Up to and Including 30.09.15)						
Month	Sep-15	Sep-14	% Change	TYTD	LYTD	% Change
Youth Calls	242	213	14%	1453	1493	-3%
All ASB Calls	889	942	-6%	5464	6127	-11%
Hate Crime	13	27	-52%	96	144	-33%
Vandalism & Reckless Conduct	99	143	-31%	840	767	10%
Fire-raising	6	2	200%	61	45	36%
Public Space Assaults	81	88	-8%	490	554	-12%

West Lothian (Up to and Including 31.10.15)						
Month	Oct-15	Oct-14	% Change	TYTD	LYTD	% Change
Youth Calls	285	248	15%	1738	1741	0%
All ASB Calls	1001	788	27%	6465	6915	-7%
Hate Crime	15	25	-40%	111	169	-34%
Vandalism & Reckless Conduct	136	123	11%	976	890	10%
Fire-raising	9	8	13%	70	53	32%
Public Space Assaults	77	71	8%	561	625	-10%

## East Livingston and East Calder

### Multi Member Ward Plan 2015

#### *Policing Priorities*

##### **1. Violence, Disorder & Anti-social Behaviour**

Public space assaults, domestic violence, youth disorder, drinking in public, party houses and general anti-social behaviour including off road bikes.

##### **2. Road Safety**

Speeding motorists and other forms of inconsiderate and antisocial driving.

##### **3. Dishonesty**

Housebreakings, Bogus Callers and other forms of dishonesty, including theft from motor vehicles.

##### **4. Drug Dealing and Drug**

Drug and alcohol misuse and drug dealing.

#### **Neighbour complaints**

A number of complaints are being investigated although our preferred position is to offer advice and support to all parties. SNT and police are involved in joint visits and can offer mediation where appropriate. Joint patrols are now a common feature of the SNT / CPT deployment.

#### **Motorbike calls**

Regular complaints are received of motorbikes being used on waste ground and footpaths in a number of areas throughout Livingston. Concerns have been expressed to the local MP and enquiries have identified a number of target areas for focused action. Patrols will be deployed at specific times to intercept motorbikes, identify offences and take enforcement measures. Name and shame letters will also be distributed to areas where the suspects are believed to reside, which have proved successful in the past.



## **Fire Raising**

There have been regular reports of youths stealing or attempting to steal wheelie bins with the apparent intention of setting them on fire. This is a widespread problem in West Lothian and a major incident occurred recently from a reckless fire-raising in Winchburgh. This highlighted the potential serious consequences of such activity and all such reports are treated seriously. Police Scotland continues to work closely with our partners within the Fire Service and Local Authority to educate, inform, divert and target harden in order to Keep People Safe.

## **Anti Social Behaviour**

The Community Policing Team have continued to work in partnership with West Lothian Council and the Scottish Fire and Rescue Service to target those involved in anti-social and or criminal behaviour in the community. They have supported the victims of hate crime, provided crime prevention advice to businesses and private individuals and referred vulnerable persons to appropriate support agencies.

## **Prevention**

### **CAV Days**

The Campaign Against Violence Days continue and additional officers are regularly being deployed to target known offenders and problem areas, such as Party Houses and Domestic offenders, resulting in arrests on warrant, reassurance patrols and visits, domestic violence bail compliance and support for the more vulnerable members of our community. They are also directed at problematic areas for ASB and youth disorder.

## **Making Our Roads Safer**

Community Policing Teams focussed on Road Traffic Offences, this resulted in a number of detections for speeding, seatbelt and mobile phone offences.

## **Test Purchase Operations**

Police are due to undertake a series of test purchase operations targeting premises suspected of supplying alcohol to underage youths. Following the success of previous operations it is anticipated this will further reduce the availability of alcohol to young people and reduce the harm to themselves and their communities. It also serves as a reminder to all retailers to remain vigilant as the credentials of their customers.

## **Party Houses**

Anti-social tenancies continue to be targeted by SNT and police. As a result of the partnership approach and vigorous use of ASB legislation there are currently no party houses in the local area.

## **Domestic Bail Checks**

Offenders who have committed crimes in the context of current or past relationships continue to be a high priority for the police. Offenders are

repeatedly visited by police officers and reminded of their bail conditions to help prevent offenders from breaching their bail conditions and causing further harm or distress to the victims.

### **Night Time Economy**

Licensed Premises within the ward are score in regard their impact demand on police resources and licence condition compliance and visited appropriately each weekend and checks carried out. It is our intention that these checks become second place, and seen as the normal for all persons within and serve as reassurance for all concerned. The CPT have also engaged with Pub Watch and West Lothian Council Licensing and are able to report there are currently no Monitored or Problematic Licensed premises in the local area.

Details of your local policing team can be found at:

<http://www.scotland.police.uk/your-community/the-lothians-and-scottish-borders/west-lothian/east-livingston-and-east-calder/>

Email: [EastLivingstonEastCalderCPT@Scotland.pnn.police.uk](mailto:EastLivingstonEastCalderCPT@Scotland.pnn.police.uk)

You can also follow us on Twitter: @WestLothPolice

Tel: 101

**EAST LIVINGSTON AND EAST CALDER LOCAL AREA COMMITTEE**

	<b>ISSUE</b>	<b>LEAD OFFICER</b>	<b>MEETING DATE</b>
	<u>Standing Reports</u>		
1.	Police Ward Report	PI Myles Marshall	All meetings
2.	Scottish Fire and Rescue Service report	Martyn Brandrick	All Meetings
3.	Nets and Land Services including updates on East Calder Cemetery	David Lees	All meetings
4.	Housing, Construction and Building Services	Phyllis McFadyen	All meetings
5.	Almond Housing Association Report	Sandy Young	All meetings
6.	Community Health Champions	Kate Marshall	All Meetings
7.	Ward Action Plan Update	George Scott	18 June 2015
8.	Village Improvement fund applications.	George Scott	All meeting
9.	Workplan	Siobhan Mullen	All Meetings
	<u>Annual Items</u>		
1	Pentland Regional Park and associated initiatives	Chris Alcorn	17 March 2016
2.	Pensioners Christmas Fund Allocations	Ross Paterson	19 November 2015
3.	Property Asset Management and Capital Programme Update	Paul Kettrick	3 September 2015

4	Presentation from Head Teacher, Inveralmond High School	Suzie Young	19 November 2015
4	Presentation from Head Teacher, West Calder High School		17 March 2016
5	Presentation from Head Teacher, St Margaret's Academy	Siobhan McGarty	16 June 2016
	<u>Other Items</u>		
1.	Alcohol Diversionary Fund Allocation	Elizabeth Butters	When required.
2	Community Regeneration Officer update	George Scott	All meetings.



## **EAST LIVINGSTON AND EAST CALDER LOCAL AREA COMMITTEE**

### **RESULTS OF TRAFFIC SURVEY AT CLIFTON ROAD, EAST CALDER**

#### **REPORT BY HEAD OF OPERATIONAL SERVICES**

#### **A. PURPOSE OF REPORT**

The purpose of this report is to provide the Local Area Committee with the results of the traffic survey carried out at Clifton Road in September 2015.

#### **B. RECOMMENDATION**

It is recommended that the committee notes the results of the traffic survey and that officers have arranged to erect two additional chevron signs on the route.

#### **C. SUMMARY OF IMPLICATIONS**

<b>I Council Values</b>	Making best use of our resources and working in partnership
<b>II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	<b>Policy:</b> The council has a statutory responsibility for road safety under the Road Traffic Act 1988. <b>Legal:</b> None
<b>III Implications for Scheme of Delegations to Officers</b>	None
<b>IV Impact on performance and performance Indicators</b>	None
<b>V Relevance to Single Outcome Agreement</b>	The provision of road safety measures contributes to the outcome: "We live in resilient, cohesive and safe communities."
<b>VI Resources - (Financial, Staffing and Property)</b>	<b>Financial:</b> The proposed signs will be funded from existing budgets.
<b>VII Consideration at PDSP</b>	Not applicable
<b>VIII Other consultations</b>	None

#### **D. TERMS OF REPORT**

## **Background**

Residents raised road safety and traffic concerns regarding Clifton Road, East Calder in May 2015. The concerns related to perceived increasing number of vehicles using Clifton Road as an alternative route to the A71 at peak times. Concerns were also raised regarding vehicle speeds on Clifton Road, particularly when residents were walking and cycling on the road. An accident analysis was carried out for the 5 period from January 2010 to December 2014 and this found that one injury accident had occurred on Clifton Road resulting in a cyclist being slightly injured.

A meeting took place at Clifton Road between officers, councillors, residents and representatives from the community council on the 24<sup>th</sup> of July 2015 to discuss the above issues. At this meeting it was agreed that pedestrian warning signs be installed and that traffic surveys would be commissioned, with the results of these surveys to be presented to the Local Area Committee.

## **Traffic Survey**

A traffic survey was carried out using automatic traffic counters at 2 locations on Clifton Road. The survey began on the 24<sup>th</sup> of September and was completed on the 30<sup>th</sup> of September. Unfortunately construction work started at the traffic signals on the A71 at Wilkieston, on Monday 28<sup>th</sup> of September which adversely affected the data collection. This meant that reliable data was only available for the 4 day period from Thursday 24<sup>th</sup> September to Sunday 27<sup>th</sup> September. The two locations where the traffic surveys were undertaken were at the middle of the first and second straight sections of Clifton Road, north of the junction with B7015, Main Street.

The survey found that 782 vehicles travelled on Clifton Road on Thursday 24<sup>th</sup> September, 813 vehicles on Friday, 518 vehicles on Saturday and 433 vehicles on Sunday. This gives an average weekday daily flow of 798 vehicles. The peak hourly flow occurred on Thursday between 8am and 9am when 98 vehicles were counted. This equates to a vehicle every 37 seconds. The survey recorded the different types of vehicles which were travelling on Clifton Road. This found that approximately 87% were cars or vans, 10% were light trucks and 1% were heavy good vehicles.

Speeds were recorded as part of the survey. This found at the middle of the first straight on Clifton Road average vehicle speed was 24mph with 90% of drivers travelling less than 30mph and no drivers exceeding 40mph. The results from the survey location at the middle of the second straight found average vehicle speed to be 30mph with 94% of drivers travelling at less than 40mph

## **Accident Analysis**

A further accident analysis has been carried out on Clifton Road using the most recent accident data for which the council holds records, to the end of May 2015. This found that there have been no further injury accidents.

## **Further Measures**

The traffic survey found that traffic volumes on Clifton Road are relatively low and in line for what would be expected on a rural unclassified road. Vehicle speeds were also found to be moderate. It was noted that speeds were higher on the second straight. To the north of this location there is a bend on Clifton road which is not highlighted by warning signs. Although the accident analysis did not identify any injury accidents occurring at this location it was noted that the next bend was similar in geometry and had chevron warning signs installed. A key consideration in reducing accidents on rural roads is to provide drivers with consistent warning signage along a route. In view of the slightly higher vehicle speeds and the fact that the adjacent bend has warning signs it is proposed to install an additional 2 chevron warning signs.

## **E. CONCLUSION**

The traffic surveys and accident analysis have found that Clifton Road has relatively low traffic volumes, moderate traffic speeds and a good road safety history. The study did highlight a bend in the road which is not signed in line with other locations on Clifton Road and the provision of 2 chevron warning signs will warn drivers of this bend.

## **F. BACKGROUND REFERENCES**

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Date of meeting: 19 November 2015