



West Lothian
Council

Senior Officer Appointment Committee

West Lothian Civic Centre
Howden South Road
LIVINGSTON
EH54 6FF

26 August 2015

A meeting of the **Senior Officer Appointment Committee** of West Lothian Council will be held within **Council Chambers, West Lothian Civic Centre** on **Monday 31 August 2015 at 10:00 a.m.**

For Chief Executive

BUSINESS

1. Apologies for Absence
2. Order of Business, including notice of urgent business
3. Declarations of Interest - Members should declare any financial and non-financial interests they have in the items of business for consideration at the meeting, identifying the relevant agenda item and the nature of their interest.

PRIVATE SESSION

4. The Clerk considers that the following business is likely to be taken in private (exempt under the relevant paragraphs of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973).

Private Items for Decision

5. Confirm Draft Minute of Meeting of the Senior Officer Appointment Committee held on 14 August 2015 (herewith) (exempt under Paragraph 1)
6. Post of Head of Service - Education
 - (a) Consider Outcome of Assessment Centre - HR Report, Job Outline and Recruitment Information Pack (herewith) (exempt under Paragraph 1)

DATA LABEL: Public

- (b) Select Short List of Candidates (applications herewith)
(exempt under Paragraph 1)

NOTE **For further information please contact Elaine Dow on 01506 281594
or email elaine.dow@westlothian.gov.uk**