



West Lothian
Council

Armadale and Blackridge Local Area Committee

West Lothian Civic Centre
Howden South Road
LIVINGSTON
EH54 6FF

22 May 2015

A meeting of the **Armadale and Blackridge Local Area Committee** of West Lothian Council will be held within the **Conference Room 1, Civic Centre** on **Friday 29 May 2015 at 10:00am**.

For Chief Executive

BUSINESS

1. Apologies for Absence
2. Order of Business, including notice of urgent business
3. Declarations of Interest - Members should declare any financial and non-financial interests they have in the items of business for consideration at the meeting, identifying the relevant agenda item and the nature of their interest.

Public Session

4. Confirm Draft Minute of Meeting of Armadale and Blackridge Local Area Committee held on Friday 06 March 2015.
5. Presentation on Davie Kerr Walk by Mary Gristwood
6. Youth Space Update - Report by Head of Area Services (herewith).
7. Ward 9, Armadale & Blackridge - Police Report by Inspector Andrew Elliot (herewith).
8. Review of Scottish Fire and Rescue Service Resource Based Crewing

Arrangements within West Lothian - Report by Scottish Fire and Rescue Service (herewith).

9. Armadale and Blackridge Multi-Member Ward Performance - Report by Scottish Fire and Rescue Service
10. Armadale Early Years Action Group Update - Report by Head of Area Services (herewith).
11. West Lothian Villages Improvement Fund Application - Report by Head of Planning and Economic Development (herewith)
12. Community Health Champions - Report by Depute Chief Executive, Community Health and Care Partnership (herewith).
13. Housing, Construction and Building Services - Report by Head of Housing, Construction and Building Services (herewith).
14. Community Regeneration Ward Action Plan - Report by Head of Area Services (herewith).
15. Armadale & Blackridge Local Area Committee Workplan (herewith).

NOTE **For further information please contact Eileen Rollo on 01506 281621 or email eileen.rollo@westlothian.gov.uk**

MINUTE of MEETING of the ARMADALE AND BLACKRIDGE LOCAL AREA COMMITTEE of WEST LOTHIAN COUNCIL held within COUNCIL CHAMBERS, WEST LOTHIAN CIVIC CENTRE, on 6 MARCH 2015.

Present – Councillors Jim Dixon (Chair), Stuart Borrowman

In Attendance – Elaine Cook, Lead Officer, Douglas Benson, Community Regeneration Officer, Lorraine Donnelly, Housing, Construction and Building Services, Elaine Nisbet, Advice Shop and Basic Adult Education Services, Inspector Andrew Elliot, Police Scotland

1. ORDER OF BUSINESS, INCLUDING NOTICE OF URGENT BUSINESS

The Chair in terms of Standing Order 11 agreed to change the order of business to consider Agenda Item 7 (Advice Shop and Adult Basic Education Service Update) after consideration of the Minute.

2. DECLARATIONS OF INTEREST

There were no declarations of interest made.

3. MINUTE

The committee noted the minute of its meeting held on 21 November 2014. The minute was thereafter signed by the Chair.

4. ADVICE SHOP AND ADULT BASIC SERVICE UPDATE

The committee considered a report (copies of which had been circulated) by the Head of Area Services advising of the work undertaken by the Advice Shop and Adult Basic Education Services from April to December 2014.

The Head of Area Services explained that the Advice Shop and Adult Basic Education Service delivered different services but to the same targeted customer groups, such as those who were vulnerable, disadvantaged and likely to be in poverty.

The Advice Shop was a free, impartial and confidential service to help the people of West Lothian with a focus to alleviate poverty, promote inclusion and equality through advice, assistance and advocacy.

The Adult Basic Education Service (ABE) worked under the strategic guidance and principles for effective teaching and learning which were contained in the Scottish Government's "Adult Literacy and Numeracy in Scotland : 2020" Strategy.

Both the Advice Shop and ABE services were funded through a core

council budget, European Social Fund, Scottish Funding Council, West Lothian Growth Fund, Macmillan Cancer Support, West Lothian Challenge Fund and the Scottish Legal Aid Board. All activity across the service was informed by the “Better Off - West Lothian Anti-Poverty Strategy”, the purpose of which was to help minimise the impact of poverty on the people of West Lothian.

Appendix 1 attached to the report identified the number of people the service had worked with over the last nine months, noting that the Advice Shop had helped 952 customers, the Court Advice Project had worked with 58 families and Adult Basic Education team had worked with 85 hard to reach families.

The service had also identified a number of priorities over the 2014-15 year; namely to provide additional resources to meet lip-reading needs, maintain a range of short course opportunities, continue to work with a range of partners to support clients of the Families Included Project and to increase the number of drop-in sessions at the Business Gateway Shop. All these priorities had been moved forward and were on track to be achieved by the end of the year.

It was recommended that the local area committee note :-

1. The Advice Shop and Adult Basic Education Service in the ward;
2. The intention to report annually on service activity in the area; and
3. The impact the provision was having in terms of supporting the outcomes of the “Better Off – Anti Poverty Strategy”.

Decision

To note the terms of the report.

5. ARMADALE AND BLACKRIDGE MULTI-MEMBER WARD QUARTERLY PERFORMANCE REPORT

The committee considered a report (copies of which had been circulated) by the Scottish Fire and Rescue Service providing an update on activity in the ward for the period up to 31 December 2014.

The report advised that following the publication of the Armadale and Blackridge Multi-Member Ward Operational Plan, the Local Senior Fire Officer for Falkirk and West Lothian had produced quarterly performance reports detailing activity against key priorities.

The seven key priorities for the ward were detailed in the report.

Attached to the report, at Appendix 1, was a summary report that provided a series of graphs showing details of accidental dwellings fires, deliberate fires, fires in non-domestic properties, non-fatal non-fire emergencies and unwanted fire alarm signals for Scotland, West Lothian and the ward.

It was recommended that the local area committee note and provide comment on the Armadale & Blackridge Multi-member Ward Quarterly Performance Report.

Decision

To note the contents of the report and to agree that a report will only be required to be submitted annually.

6. WARD 9 ARMADALE AND BLACKRIDGE POLICE REPORT

The committee considered a report (copies of which had been circulated) by Police Inspector Andrew Elliot updating the committee on performance, activities and issues across the ward for the period up to 31 January 2015.

Contained within the report was a series of tables detailing recorded crime in the ward and for the whole of West Lothian with a comparison for the same period the previous years; it covered crimes including youth calls, all ASB calls, hate crime, vandalism & reckless conduct, fire-raising, alcohol related incidents and public space assaults.

The Inspector advised that the Community Policing Team was tasked with carrying out preventative patrols at key hot spot areas based on local knowledge combined with analytical intelligence.

The Inspector also reported that the Community Policing Team worked closely with the WLC NRT officer and continued to challenge AS in the home, issue tenancy warnings which could lead to Anti-Social Behaviour Orders being issued.

Operation Quarterlight was launched by Police Scotland and would be implemented throughout Scotland to identify and target those responsible for vehicle break-ins and thefts.

It was also advised that during February the Community Policing Team took part in Community Police Action Days focusing exclusively on the local priorities of Road Safety, ASB and Substance Misuse.

Decision

To note the contents of the report.

7. HOUSING, CONSTRUCTION AND BUILDING SERVICES

The committee considered a report (copies of which had been circulated) by the Head of Housing, Construction and Building Services providing an overview of the service activities within the Armadale and Blackridge Ward.

The report provided information in relation to property void and let performance for mainstream and temporary tenancies from October 2014

to December 2014. Comparative arrears performance was also provided in the report.

Arrears Performance was also outlined in the report and it was noted that for 2014-15 the Arrears Task Group agreed, as an interim measure, to monitor against a £1m target. This would allow for some actions from the Rent Strategy to be in place so the target would be subject to change later in the year.

The workload priorities agreed by the Arrears Task Group ensured that tenants who engaged with the council were being offered support and advice in relation to applying for Housing Benefit, Discretionary Housing Payment and referrals to the Advice Shop.

The report went on to provide a summary of the activities including the Mayfield Drive Project, New Build, Scottish Social Housing Charter, Homelessness Housing Network, Tenants Fund and Information day, Street Environmental Improvements, Safer Neighbourhood Team and the work of the WLC officer based in SNT

Decision

To note the contents of the report.

8. ALCOHOL DIVERSIONARY ACTIVITIES

The committee considered a report (copies of which had been circulated) by the Head of Social Policy providing details of an application that had been received, seeking funding for Alcohol Diversionary Activities.

The committee was asked to consider the following application for funding, further details of which were attached to the report at Appendix 2 :-

- Armadale Youth Space - £18,550

It was recommended that the Armadale and Blackridge Local Area Committee note and consider the applications submitted for Alcohol Diversionary Funding against the Alcohol and Drug Partnership Joint Commissioning Plan's outcomes which were to reduce antisocial behaviour, deliver 1 to 1 alcohol brief interventions and change group attitudes to drinking.

Decision

Approved the terms of the report.

9. WEST LOTHIAN VILLAGES IMPROVEMENT FUND APPLICATIONS

The committee considered a report (copies of which had been circulated) by the Head of Planning and Economic Development providing details of two applications to the West Lothian Village Improvement Fund.

The committee was asked to consider the following applications for funding, further details of which were attached to the report at Appendix 2 :-

- Blackridge Community Council – Station Landscaping - £4,059
- Craig Inn Management Committee Blackridge – Upgrade of Meeting Room - £2,056

It was recommended that the Armadale and Blackridge Local Area Committee:-

1. Note that two applications had been received for funding;
2. Note that the proposals meet the eligibility criteria for supported projects;
3. Support funding for the projects; and
4. Agree that the Head of Planning and Economic Development make an offer of funding as per the details set out in the report.

Decision

Approved the terms of the report subject to a report by the Lead Officer being submitted to the Council Executive for ratification.

10. COMMUNITY REGENERATION – WARD ACTION PLAN MID YEAR REVIEW

The committee considered a report (copies of which had been circulated) by the Head of Area Services providing an update of activity in the ward.

The Head of Area Services advised that the community regeneration activity within the ward was ongoing, with a variety of services and organisations delivering activities. These activities were outlined in the Ward Action Plan which was presented to the Local Area Committee in June 2013.

The report went on to provide a brief update on Together for Health, Town Centre, Armadale Fairtrade Fortnight, St Helen's Place, Armadale and District War Memorial Association, Support to Community Councils, Community Sports Hub, Armadale Early Years Action Group and Armadale Employability Group.

The report concluded that the achievements to date against planned activity from the Regeneration and Employability Service and its partners aimed at making a significant contribution to improving the quality of life of the citizens in the Armadale and Blackridge ward.

It was recommended that the committee note the progress of regeneration activity within the ward, including the upcoming Fairtrade event, continued

success of the Community Sports Hub and the planned new project officer for Armadale Employability Group.

Decision

To note the contents of the report.

11. WORKPLAN

The committee considered the Workplan (copies of which had been circulated) by the Lead Officer for the Local Area Committee.

It was suggested that the following items of business be included on the workplan and a report submitted to the next meeting of the Armadale & Blackridge Local Area Committee

- Early Years Action Group
- Round the Town Walk

Decision

To note the workplan and agree that reports be brought back to the next meeting of the Armadale and Blackridge Local Area Committee on the two additional items as discussed.

12. TIMETABLE OF MEETINGS 2015-16 (HEREWITH)

The committee agreed the Armadale & Blackridge Local Area Committee timetable of meetings from August 2015 until June 2016.



ARMADALE AND BLACKRIDGE LOCAL AREA COMMITTEE

YOUTH SPACE UPDATE

REPORT BY HEAD OF AREA SERVICES

A. PURPOSE OF REPORT

This report provides an update to local members on the Armadale Youth Space in the Armadale and Blackridge ward.

B. RECOMMENDATION

It is recommended that the committee notes the content of the report and, in particular, the work of the Youth Space.

C. SUMMARY OF IMPLICATIONS

I	Council Values	Focusing on our customers' needs; making best use of our resources; and working in partnership.
II	Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)	Community regeneration reinforces the council's commitment to community planning at a local level.
III	Implications for Scheme of Delegations to Officers	None.
IV	Impact on performance and performance Indicators	None.
V	Relevance to Single Outcome Agreement	We are better educated and have access to increased and better quality learning and employment opportunities. We live in resilient, cohesive and safe communities. We live longer, healthier lives and have reduced health inequalities. We make the most efficient and effective use of resources by minimising our impact on the built and natural environment.
VI	Resources - (Financial, Staffing and Property)	£19,764.66 existing resource for financial year 2015/16.

VII Consideration at PDSP	Not applicable.
VIII Other consultations	Consultation continues to take place with local members, community representatives and community planning partners.

D. TERMS OF REPORT

D.1 Background

The Youth Space in Armadale was established in March 2009 after extensive consultation with young people and gaps in provision/space were identified. Armadale Community Education Association and the local youth issues group worked in partnership with representatives of Education, Community Learning and Development, West Lothian Youth Action Project, Lothian Association of Youth Clubs, Community Regeneration, Police and local politicians to bring the project to fruition. Consultation and engagement with young people took place regarding decisions about the development and design of the space it was officially opened in May 2010 as a dedicated space for young people in the area. It is located at 18 A North street, Armadale. Funding was secured for the first three years and subsequent funding applied for to ensure the project continues to be viable and a positive resource, particularly for the young people, within the ward.

D.2 Current Programme

The Youth Space is fully booked both daytime and evenings during the week with sessions currently only available some weekends. Appendix one highlight current usage and user groups. Many of the groups have given their young people the choice of various premises and the Youth Space is the preferred choice for these groups. Throughout the last two years there has been a number of positives for the young people using the Youth Space:

- 38% of young people who attend regular inputs/drop ins reported that they have reduced their alcohol consumption.
- 85% of the young people who state they are regular drinkers report that attending the provision has reduced their alcohol consumption.
- 88% of young people report that their knowledge of the harmful effects of alcohol has increased.
- 65% of young people indicate that they have seen a positive change in their behaviour as a result of attending the drop in.
- There has been a 26% reduction in youth disorder within Armadale from 2012/13 to same period 2013/14.
- There has been a 12.5% decrease in underage drinking calls in the ward.
- 10 alcohol awareness sessions were delivered and two specialist graffiti arts workshops focused on alcohol awareness.
- 40 young people participated in a street first aid session enabling them to practice life saving techniques.
- There has been a 25% increase in weekly users within youth space compared to same period 2012/13.

D.3 Moving Forward

In financial year 2015/16 the Youth Space aims to:

- Secure long term funding for the project. Potential applications are discussed on an on-going basis and there are currently two awaiting decision. Appendix one is a financial breakdown for the Youth Space. Annually a minimum of £27,000 is required for rent, utilities and running costs and approximately £10,000 for service delivery to ensure the continuation of the Youth Space.
- Reinvigorate the youth committee and recruit new members. The current committee is moving on but will help train new members and continue to engage with the space.
- Enhance the make-up of the youth issues group. User group meetings have been scheduled to look at how all the users can contribute and develop the space.
- Continue working with partners to deliver strong relevant programmes and maximise usage of the space.

E. CONCLUSION

The work detailed above demonstrates the diverse nature of the work and user groups accessing the Youth Space and how they contribute to wider improvements across the ward.

F. BACKGROUND REFERENCES

None.

Appendices/Attachments: Two
Appendix 1: Current User Groups
Appendix 2: Financial Breakdown

Contact Person: Douglas Benson, Community Regeneration Officer, 01506 281970

douglas.benson@westlothian.gov.uk

Steve Field, Head of Area Services

29 May 2015

Appendix One
Armadale Youth Space - Present Users & Services

	Morning	Midday	Afternoon	Evening
Monday	10.00-1.00 CYPT Children Young People Team - West Lothian Council Social worker led group for Young People not attending school.	10.00-1.00 CYPT	3.15 – 5.00 DASAT 1to1 - Domestic & Sexual Abuse Team – West Lothian Council Social worker one to one counselling session	6.30 -9.30 Autism Family Support - Charity ran group for young people with Autism. Staffed by West Lothian Council youth workers
Tuesday	10.00 – 2.00 Burnhouse School- West Lothian Council Secondary Behaviour Support, small group work.	10.00 – 2.00 Burnhouse School	4.00 – 6.30 DASAT Girls Group (4 weekly) - Domestic & Sexual Abuse Team – West Lothian Council Social small group led by DASAT staff 3.30 – 5.30 DASAT Family Group (alternate with above) Family supervised visit with DASAT staff	6.30 – 9.30 (adhoc) A24H – Armadale Together for Health , healthy cooking sessions for Young People

Appendix One
Armadale Youth Space - Present Users & Services

Wednesday	10.00-1.00 CYPT as Monday	10.00-1.00 CYPT	3.30 – 5.30 DASAT 1to1 as Monday	6.30 -9.30 TBC – Youth Committee or WLYAP music group
Thursday	10.00 – 2.00 Burnhouse School as Tuesday	10.00 – 2.00 Burnhouse School	10.00 – 2.00 Burnhouse School 2.30 – 4.00 DASAT 1to1 as Monday 4.00-5.00 WLYAP 1to1 West Lothian Youth Action Project , one to one counselling	6.00 – 9.00 WLYAP Drop In – West Lothian Youth Action Project drop in service for young people
Friday		12.30 – 2.30 Healthy Respect- CCard & sexual health service ran by West Lothian Council Staff	12.30 – 2.30 Healthy Respect	6.30 – 9.30 Drop In – West Lothian Council drop in service for young people.

APPENDIX TWO	Description	Paid Amount
Armadale Community Education Association		
Outgoings	Contract Labour	-120
	Dues and Subscriptions	-809.98
	Office Supplies	-1049.3
	Petty Cash	-300
	Rent & Rates	-12000
	Repairs	-201.6
	Salaries & Wages	-11245.3
	Telephone	-980.32
	Utilities	-2836.43
		-29542.9
Armadale Community Education Association		
Income	Funding	18550

Balance

30757.56

19764.66

As of 31/03/2015



LOCAL AREA COMMITTEE

WARD 9, ARMADALE

REPORT BY POLICE INSPECTOR ANDREW ELLIOT

A. PURPOSE OF REPORT

Police Update for Armadale and Blackridge.

B. RECOMMENDATION

For discussion by the Chair.

C. SUMMARY OF IMPLICATIONS

I Council Values

Focusing on our customers' needs
Being honest, open and accountable
Providing equality of opportunities
Developing employees
Making best use of our resources
Working in partnership

**II Policy and Legal (including Strategic
Environmental Assessment, Equality Issues,
Health or Risk Assessment)**

**III Implications for Scheme of Delegations to
Officers**

**IV Impact on performance and performance
Indicators**

V Relevance to Single Outcome Agreement

VI Resources - (Financial, Staffing and Property)

VII Consideration at PDSP

VIII Other consultations

D. TERMS OF REPORT

To update the Local Area Committee on performance, activities and issues across the Ward for the period up to April 30th 2015.

Our Purpose

To improve the safety and wellbeing of people, places and communities in Scotland

Our Focus

Keeping People Safe

Our Values

Integrity, Fairness and Respect

NATIONAL PRIORITIES – DELIVERED LOCALLY

Police Scotland Priorities

1. Reduce violence, disorder and antisocial behaviour
2. Protect the public
3. Increase road safety and reduce road crime
4. Tackle serious organised crime and terrorism
5. Effectively police major events and threats
6. Maintain high levels of public confidence in policing
7. Deliver our equality and diversity outcomes

WEST LoTHIAN PRIORITIES

Your West Lothian Priorities

1. Protecting People
2. Reducing Anti Social Behaviour
3. Reducing Violence
4. Tackling Substance Misuse
5. Making our Roads Safer
6. Tackling Serious and Organised Crime

COMMUNITY ENGAGEMENT PRIORITIES

Your Local priorities

1. Reducing antisocial behaviour
2. Tackling substance misuse
3. Making our roads safer
4. Tackling acquisitive crime

PERFORMANCE

Crimes Groups 1 to 5 (Ref: Crime Statistics JG Area Command April-March)						
Area	This year to date			Last year to date		
	Rec.	Sol.	% Sol	Rec.	Sol.	% Sol
West Lothian Area	7548	3100	41.1%	8302	3767	45.4%
Armadales and Blackridge (April 14 to March 2015)	592	240	40.5%	543	209	38.5%

(Figures shown provide the best detection rate in past 5 years)

Future statistics will be posted on the Police Scotland Website that can be accessed via the link below.

Ward plans and Community information can also be obtained by using the link to access the website and then tab into 'your community' and enter your postcode to find the Armadale Ward.

<http://www.scotland.police.uk/about-us/our-performance/>

ASB performance for period up to and including 30/04/2015

Armadale Ward					
Month	This month	LYTD	TYTD	% Change	
Youth Calls	19	21	19	-10%	
All ASB Calls	97	77	97	26%	
Hate Crime	0	3	0	-100%	
Vandalism & Reckless Conduct	20	10	20	100%	
Fire-raising	3	1	3	200%	
Public Space Assaults	12	5	12	140%	

ISSUES OF NOTE

- **Exceptional Reporting on the above**

The Community Policing Team is tasked to carry out preventative patrols at key hot spot areas based on local knowledge combined with an analytical intelligence product. This knowledge and directed tasking can lead to a positive effect in our community and we will continue to work towards reducing recorded crime and ensure a safe Armadale for residents and visitors.

The above Anti Social Behaviour results are produced by the West Lothian Community Safety Unit and show the figures from April 2015 and also include the year to date compared to last year to date.

Youth calls show a slight decrease in April and the team will monitor this to ascertain if any emerging trends.

The ASB calls have increased slightly and again the team will monitor this to ascertain if any emerging trends.

There was rise in the Vandalism and Fire Raising calls this month with 3 Fire Raising calls reported in April and 20 for vandalism. Both are similar to previous years results.

Public Space assaults increased this month with 12 reported for the area. A check of the systems show that 4 have been solved and 4 have a positive line of enquiry with named suspects.

Vandalism continues to be an issue ward wide and if anyone has information that would assist identifying suspect(s) for any incidents of vandalism or crimes in your area please contact your local police. 6 cars were damaged with the wing mirrors on 3 being scraped or cracked and the other 3 had smashed or cracked windows. Many reports were of cracked or smashed windows on domestic dwellings. Of the reported incidents 5 have been solved and another 3 have positive lines of enquiry. Your CPT continues to address local issues and work closely with the WLC Neighbourhood Response Officer to follow up on instances of noise.

PREVENTION

- **Activities**

Reducing antisocial behaviour within our communities

The Community team continue to carry out high visibility patrols in local parks and identified hotspot areas to engage with youths as part of their daily tasking.

In an effort to maintain the reduction in youth calls and calls of Anti Social Behaviour the team continue to provide resources at key times in identified areas aimed at reducing ASB and youth calls to the ward.

The Community Policing Team review all calls of ASB in an effort to identify offenders and will progress criminal complaints and ASB complaints to conclusion to ensure a positive outcome. This may involve reporting the person involved or tenancy warning via ASB legislation.

Reducing community and social harm caused by drug and alcohol misuse

A tactic to address instances of ASB including substance misuse is to stop and search people based on evidence, tasking and hot spot analysis. This led to three reports being submitted for Drug offences in Armadale in April. Drugs recovered being Herbal Cannabis (2) and Heroin (1).

- **Initiatives**

Reducing Anti Social Behaviour

The Community Policing Team work closely with the WLC NRT officer for the area and continue to challenge ASB in the home, issue tenancy warnings, and this can lead to Anti Social Behaviour Orders being issued.

There are presently three 'party houses' identified in the area. When incidents occur and are witnessed the tenants are issued with warnings. At present an occupier is on the 2nd warning with a multi agency meeting having been held to discuss the issues and how to progress.

The Community Policing Team continues to make themselves visible and accessible to their community as they value the importance of public interaction and will attend community and resident meetings where possible.

Tackling Substance Misuse

The Community Policing Team will continue to carry out licensed premises visits and inspections to ensure licensees are supported and patrons can enjoy their night out.

Officers will continue to act on intelligence received regarding misuse of drugs. Two houses were searched in the Ward under warrant and drugs recovered.

3 people have been reported for MDA offences.

Making our Roads Safer

Local officers continue to carry out road checks to provide reassurance and carry out enforcement and education of young drivers to work towards reducing the communities fear in regards anti social driving by young persons.

Road Safety - Local officers have carried out Speed checks at various locations in the Ward and they have also issued 17 Conditional offer tickets for a variety of Road Traffic offences.

Update re solved crimes

As a result of excellent Community Policing and in response to a rise in assaults, vandalism and ASB in the Ward, two officers from the Community Policing Team were tasked with progressing enquiries. This has led to 4 youths under the age of 16 being identified and charged with 12 crimes in the ward. Further enquiry continues into more incidents. Tenancy warnings have been issued where appropriate and all the matters will be reported to the juvenile liaison officer to ensure a multi agency response to dealing with the youths.

Changes to local policing – Update

A new Policing model has been introduced into the Lothian and Scottish Borders Division of Police Scotland. This new model aims to provide the most resilient, flexible and effective service possible, matching demand with resource distribution and enhancing community-policing teams to meet local needs and concerns. We will have more officers on duty over core demand periods dealing with local Ward based priorities.

These officers will be deployed primarily on foot and cycle patrols deployed in Multi Member Ward, MMW, areas. The changes support the need to deploy visible resources at the most effective times to deliver on 'Police Scotland Priorities' and to maximise value, service accessibility and public reassurance.

The new model has aligned shift patterns between Response and Community Policing where previously they rarely coincided. This alignment supports Police Scotland ethos of a supportive total Policing method.

Local policing in Armadale will continue to be led by Police Inspector Drew Elliot supported by Sergeant John Fleming. Their depth of local knowledge and community focus will assist the new Community Policing Team Sergeant Colin Frame as they all look to develop and improve existing policies and local tasking to deal with issues for residents, local traders and visitors to Armadale.

The email for the Armadale Community Policing Team has not changed and although not a method for reporting crimes this can be used to make contact with the local officers.

ArmadaleBlackridgeCPT@Scotland.pnn.police.uk

We also request that people sign up and follow your local policing team on Twitter [@WestLothPolice](#) and Facebook – [West Lothian Police](#)

FORTHCOMING EVENTS

The Community Policing Team continue to focus on acquisitive crime and to this end will be engaged in circulating security advice literature to areas where crimes have been reported and also circulating to public areas for people to read.

To this end during March your local officers took part in Operation Monarda, being a Multi Agency initiative to deter instances of Cold Calling and Bogus Workman activity in Armadale ward and detect offenders for these types of activities. Banks were visited in West Lothian to offer advice to staff on signs to look out for when dealing with vulnerable customers, flyers were distributed offering advice on Cold Calling and road checks were set up to stop and check suspicious vehicles leading to persons being reported for driving offences and intelligence obtained relating to Bogus Workman type activity.

The CPT will be involved in policing the many community events this Spring / Summer.

Need the Police? – Call **101**. The 101 campaign is ongoing in an effort to raise awareness of the number for members of the public to use to call the police.

CONTACTS

Sector Inspector

Inspector Drew Elliot

Andrew.Elliot@Scotland.pnn.police.uk

Sector Sergeant



Sergeant John Fleming john.fleming@Scotland.pnn.police.uk

Community Armadale and Blackridge

Mail to - ArmadaleBlackridgeCPT@Scotland.pnn.police.uk

Sgt Colin Frame Colin.Frame@Scotland.pnn.police.uk

Group 1 – PC Leonard

Group 2 – PC Callaghan, PC Arnott

Group 3 – PC Robinson, PC McGowan

Group 4 – PC Morrice, PC Campbell

Group 5 – PC Dand

Armadale Academy High School Liaison Officer



PC Darryl Macaulay



ARMADALE & BLACKRIDGE LOCAL AREA COMMITTEE

REVIEW OF SCOTTISH FIRE AND RESCUE SERVICE RESOURCE BASED CREWING ARRANGEMENTS WITHIN WEST LoTHIAN

REPORT BY SCOTTISH FIRE AND RESCUE SERVICE

A. PURPOSE OF REPORT

This report seeks to provide members with a review of the implementation of the Resource Based Crewing (RBC) model at Bathgate Fire Station, which the Scottish Fire and Rescue Service (SFRS) implemented on 1 September 2014.

B. RECOMMENDATION

That Committee Members are invited to note the contents of the report.

C. SUMMARY OF IMPLICATIONS

I	Council Values	<ul style="list-style-type: none">• Being honest, open and accountable• Focusing on our customers' needs• Making best use of our resources• Working in partnership
II	Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)	None
III	Implications for Scheme of Delegations to Officers	None
IV	Impact on performance and performance Indicators	None
VI	Resources - (Financial, Staffing and Property)	None
VII	Consideration at PDSP	Complete
VIII	Consultations	The Association of Community Councils in West Lothian, All West Lothian Local Area Committees and Bathgate Community Council.

D. TERMS OF REPORT

D.1 Background

At the West Lothian Council, Services for Communities Policy Development and Scrutiny Panel (PDSP) meeting on 26 August 2014, members of the panel were advised of the introduction of a RBC model at Bathgate Fire Station for the crewing of the specialist appliance [Incident Support Unit (ISU)] that is stationed there.

D.2 REVIEW OF SCOTTISH FIRE AND RESCUE SERVICE RESOURCE BASED CREWING ARRANGEMENTS WITHIN WEST LOTHIAN

In the period 1 September 2014 to 28 February 2015, the ISU has been mobilised 13 times to incidents in the West Lothian area in comparison to 47 times in the period 1 January to 31 July 2014. This reduction is as a result of changes that were made to mobilising protocol for the ISU, where it is mobilised automatically to incidents where the equipment that it carries could you be used for life saving purposes and 'on request' to all other incident types.

E. CONCLUSION

With the introduction of RBC at Bathgate Fire Station, there have been no significant reductions to frontline emergency service delivery in the Bathgate and West Lothian areas, as the physical resources (appliances) have remained in place and unchanged.

F. BACKGROUND REFERENCES

None.

Alex Hume

Station Manager, Scottish Fire and Rescue Service

May 2015

Appendix 1 - Review of Scottish Fire and Rescue Service Resource Based Crewing Arrangements within West Lothian



Report to:

**West Lothian Council Services for Communities
Policy Development and Scrutiny Panel**

***SUBJECT: REVIEW OF SCOTTISH FIRE AND RESCUE SERVICE RESOURCE
BASED CREWING ARRANGEMENTS WITHIN WEST LOTHIAN***

1 INTRODUCTION

- 1.1 This report seeks to provide members of the West Lothian Council, Services for Communities Policy Development and Scrutiny Panel (PDSP) with a review of the implementation of the Resource Based Crewing (RBC) model at Bathgate Fire Station, that the Scottish Fire and Rescue Service (SFRS) implemented on 1 September 2014.

2 BACKGROUND

- 2.1 At the PDSP meeting on 26 August 2014, members of the panel were advised of the introduction of a RBC model at Bathgate Fire Station for the crewing of the specialist appliance [Incident Support Unit (ISU)] that is stationed there. (Appendix 1).
- 2.2 The panel were advised by Area Manager Gary Laing, Local Senior Officer for Falkirk & West Lothian, that a review report would be provided to the PDSP six months on from the introduction of the RBC arrangements at Bathgate Fire Station.

3 COMMUNITY ENGAGEMENT

- 3.1 Following the PDSP meeting on 26 August 2014, SFRS has meet with members of the West Lothian community to discuss RBC and to allay any concerns members of the community may have.
- 3.2 This has been facilitated through SFRS attendance at scheduled meetings of the following:

The Association of Community Councils in West Lothian,
All West Lothian Local Area Committees and
Bathgate Community Council.

4 DEPLOYMENT OF ISU FOLLOWING INTRODUCTION OF RBC

- 4.1 The ISU is deployed to support fire and rescue activities at large incidents through the provision of additional equipment to augment the equipment carried on frontline fire and rescue tenders, (hose, salvage materials and welfare equipment etc.) In addition to this additional firefighting and welfare equipment, the ISU is also used to transport water/flood emergency response equipment to incidents.
- 4.2 The ISU based at Bathgate Fire Station predominately covers the West Lothian area but can also be deployed to larger incidents out with the area where required.
- 4.3 In the period 1 September 2014 to 28 February 2015, the ISU has been mobilised 13 times to incidents in the West Lothian area in comparison to 47 times in the period 1 January to 31 July 2014. This reduction is as a result of changes that were made to mobilising protocol for the ISU, where it is mobilised automatically to incidents where the equipment that it carries could you be used for life saving purposes and 'on request' to all other incident types.
- 4.4 During the six month period (1 September 2014 – 28 February 2016) the time involved in relation to the 13 mobilisations of the ISU represents a very small proportion of time where the front line fire and rescue tender at Bathgate Fire Station was unavailable to attend other incidents. Where, due to this, fire cover within the West Lothian area was low, additional resources from the City of Edinburgh were moved into the West Lothian area.

- 4.5 The breakdown of incidents where the ISU was mobilised is as follows:
- 1 incident where a Large Animal was trapped
 - 6 Road Traffic Collisions involving either large vehicles or multiple vehicles
 - 1 Fire incident
 - 3 incidents where a person may require rescue from water
 - 2 Special service incidents.
- 4.6 In addition to the ISU being mobilised to 13 incidents in West Lothian during the review reporting period, the resource was mobilised 26 times to a range of incident types out-with the West Lothian area.

5 IMPLICATIONS ON SERVICE DELIVERY

- 5.1 With the introduction of RBC at Bathgate Fire Station, there have been no significant reductions to frontline emergency service delivery in the Bathgate and West Lothian areas, as the physical resources (appliances) have remained in place and unchanged.
- 5.2 16 whole-time operational firefighters have been redeployed to other workplaces in the antecedent LBFRS area and other Service Delivery areas across Scotland.
- 5.3 Whole-time operational firefighters based at Bathgate Fire Station continue to achieve high levels of community safety activity and partnership working to identify and engage with those members of the community who are 'most at risk from fire'.

6 RECOMMENDATION

- 6.1 West Lothian Council Services for Communities Policy Development and Scrutiny Panel is invited to:
- Note the contents of this review report,
 - Consider and make any comment in relation to this report.

Gary Laing
Local Senior Officer
Falkirk and West Lothian

March 2015

APPENDIX 1

4. SCOTTISH FIRE AND RESCUE SERVICE RESOURCE BASED CREWING ARRANGEMENTS

A report had been circulated by the Head of Housing, Construction and Building Services advising the Panel of the impending changes to the way the Scottish Fire and Rescue Services (SFRS) deployed its resources through a Resource Based Crewing (RBC) model and the potential impact this would have in West Lothian.

Gary Laing explained that the resource based crewing model was the result of work of a joint working group and was designed to ensure sufficient resources and personnel were mobilised to all incident types. Community and firefighter safety had been at the heart of all considerations and the introduction of resource based crewing was based on maintaining safe systems of work whilst taking into account the financial challenges facing the service.

It was proposed that RBC would be implemented at Bathgate Fire Station, as there was currently a dedicated crew for the specialist appliance (Incident Support Unit) (ISU) that were stationed there.

The introduction of RBC at Bathgate fire station would reduce the whole-time duty system firefighter establishment from 77 to 61, a reduction of 16 staff. However, on a 24/7/365 basis the reduction was equivalent to two less whole-time firefighters being on duty at any given time.

The report contained full details of implications for service delivery. In addition, a presentation was provided by David Lockhart (SFRS) showing a number of scenarios using the RBC model.

Appendix 1 to the report provided an overview of the SFRS resources based crewing arrangements within West Lothian.

Appendix 2 of the report provided an overview of how the frontline fire and rescue tender and ISU, based at Bathgate Fire Station, would be mobilised to the various scenarios that might be encountered using the RBC model.

Appendix 3 of the report provided some contextualisation in the form of scenarios of how the frontline fire and rescue tender and ISU, based at Bathgate Fire Station, would be mobilised to the various incident types that might be encountered using the RBC model.

The Head of Area Services advised that the report was to inform Panel members of the proposal on the impending change to the way the service was deployed through a Resource Based crewing model and the potential impact this would have in West Lothian.

The Panel also heard that the RBC model, although new to West Lothian, had been used throughout Scotland for some time.

Decision

1. To note the terms of the report.
2. To record that the Panel had grave concerns at the proposals to reduce staff numbers and to ask SFRS to reconsider the timescales for implementation of the changes and to consult with affected communities.



ARMADALE & BLACKRIDGE LOCAL AREA COMMITTEE

ARMADALE & BLACKRIDGE MULTI-MEMBER WARD PERFORMANCE REPORT

REPORT BY SCOTTISH FIRE AND RESCUE SERVICE

A. PURPOSE OF REPORT

To update the Armadale & Blackridge Local Area Committee on the activity within Armadale & Blackridge Multi-Member Ward for the period up to 31st March 2015.

B. RECOMMENDATION

That Committee Members are invited to note and provide comment on the Armadale & Blackridge Multi-member Ward Performance Report.

C. SUMMARY OF IMPLICATIONS

I Council Values	<ul style="list-style-type: none">• Being honest, open and accountable• Focusing on our customers' needs• Making best use of our resources• Working in partnership
II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)	Quarterly reports on the Multi-member Ward Operational Plans are being produced to ensure delivery of the Local Fire and Rescue Plan, which is a statutory requirement of the Police and Fire Reform (Scotland) Act 2012.
III Implications for Scheme of Delegations to Officers	None at this stage.
IV Impact on performance and performance Indicators	WL CPP SOA Performance indicators: SOA1304_13 Number of deliberate fires per 100,000 population SOA1304_14 Number of accidental dwelling fires per 100,000 population.
VI Resources - (Financial, Staffing and Property)	The council contributes to directly and in partnership to the delivery of the plan
VII Consideration at PDSP	None
VIII Consultations	West Lothian Citizen's Panel Survey, July 2014.

D. TERMS OF REPORT

D.1 Background

Quarterly reports on the Multi-Member Ward Operational Plans have been produced by SFRS to ensure delivery of the Local Fire and Rescue Plan for West Lothian 2014 – 2017, which is a requirement under the Police and Fire Reform (Scotland) Act 2012, Section 41E.

D.2 Scottish Fire and Rescue Service (SFRS) Armadale & Blackridge Multi-member Ward Report

Following the publication of the Armadale & Blackridge Multi-member Ward Operational Plan, the Local Senior Officer for Falkirk and West Lothian has produced a Performance Report detailing activity against the key priorities.

The seven key priorities within the Linlithgow Ward area are as follows:

Continuous Priority

- Local Risk Management and Preparedness.

High Priority

- Reduction of Accidental Dwelling Fires
- Reduction in Fire Fatalities and Casualties
- Casualties from Non Fire Emergencies

Medium Priority

- Reduction of Deliberate Fire Setting
- Reduction of Fires in Non-Domestic Property
- Reduction of Unwanted Fire Alarm Signals

E. CONCLUSION

The Armadale & Blackridge Multi-member Ward Performance Report aligns to the key priorities of the Local Fire and Rescue Plan for West Lothian 2014 – 2017, the West Lothian Strategic Assessment of Community Safety and continues with the excellent partnership working on Community Safety, which is evident in West Lothian.

F. BACKGROUND REFERENCES

None.

Alex Hume

Station Manager, Scottish Fire and Rescue Service

May 2015

Appendix 1 – Armadale & Blackridge Multi-Member Ward Performance Report



SCOTTISH
FIRE AND RESCUE SERVICE
Working together for a safer Scotland

West Lothian Council Area

Ward Performance Report

Year to Date January - March 2014/15

Armadale and Blackridge Ward

DISCLAIMER

The figures included in this report are provisional and subject to change as a result of quality assurance and review. The statistics quoted are internal management information published in the interests of transparency and openness.

The Scottish government publishes Official Statistics each year which allow for comparisons to be made over longer periods of time.

Please ensure any external partners in receipt of these reports are aware of this.

Introduction

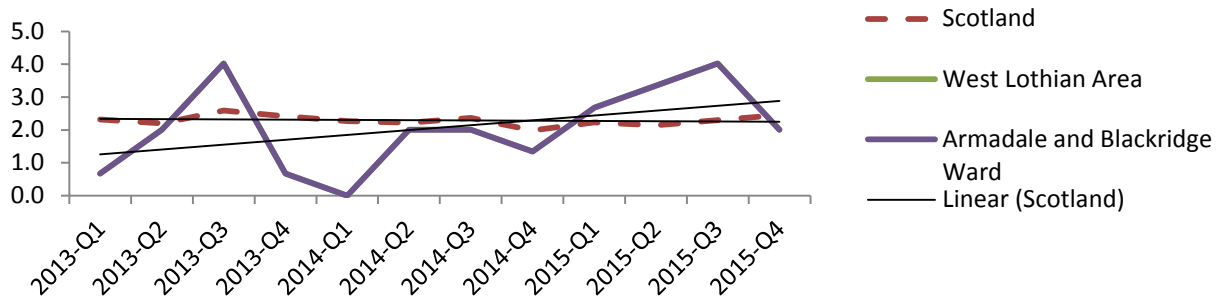
Welcome to the Scottish Fire and Rescue Service Ward Performance Report. This performance report is designed to provide citizens, stakeholders and partners with information relating to ward based activity undertaken by the Scottish Fire and Rescue Service.

In addition to historical ward based activity, this performance report provides information on the historic activity in the West Lothian Council area and Scotland. To allow benchmarking to be undertaken, the units of measurement in the performance graphs in the report are based on incidents/events per head of population.

Whilst using historic statistical benchmarking data, consideration must be taken of the somewhat random nature of fire related incidents and events, and how this can pose difficulties in interpreting emerging patterns and trends. This is of specific relevance where ward level data is analysed due to the relatively small number of actual incidents/events that occur in ward areas.

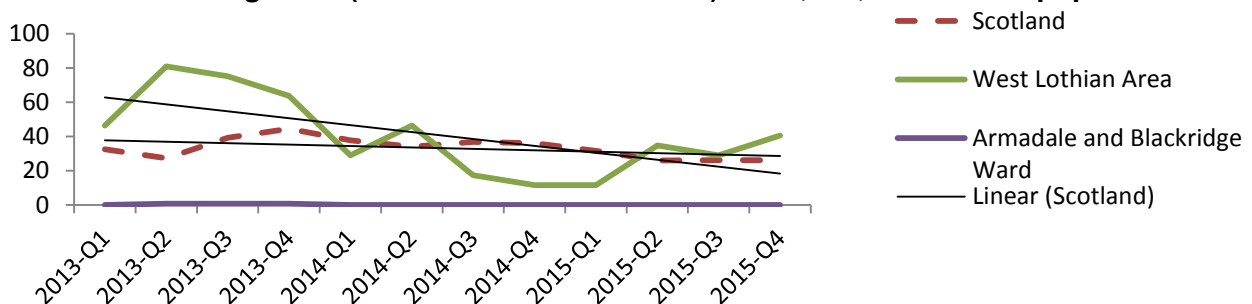
However, regardless of statistical anomalies, emerging patterns and trends in fire related incidents and events can assist the Scottish Fire and Rescue Service and Community Planning Partners plan and implement preventative intervention initiatives to target reducing fire related incidents and events.

Accidental Dwelling Fires Per 10,000 head of population



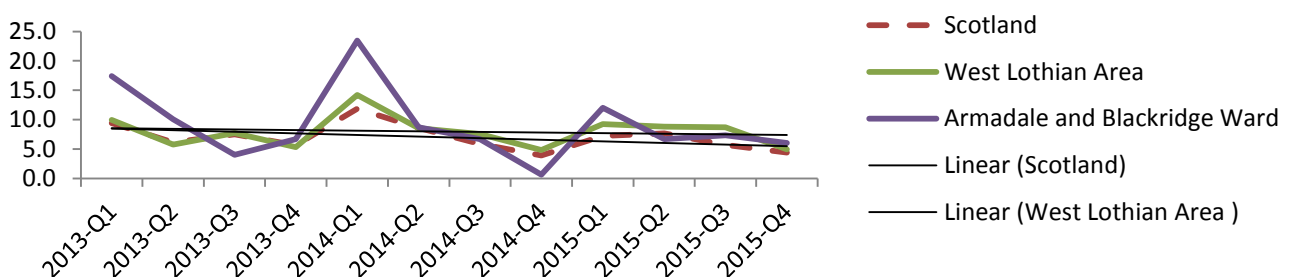
During the 2014-15 year to date reporting period SFRS have dealt with 3 accidental dwelling fires in comparison to 2 during 2013-14 year to date reporting period.

Accidental Dwelling Fires (Casualties and Fatalities) Per 1,000,000 head of population



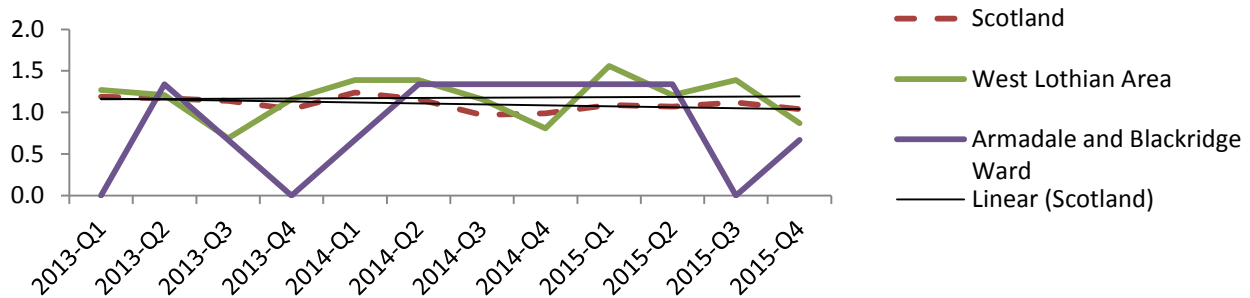
There were no reported Fire fatalities in the reporting period. During the 2014-15 year to date reporting period SFRS have dealt with 0 casualties due to fires in comparison to 0 during 2013-14 year to date reporting period.

Deliberate Fires Per 10,000 head of population



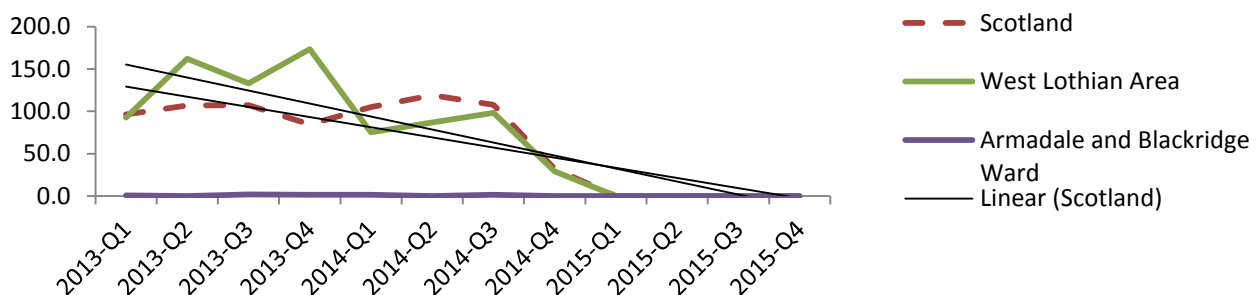
SFRS have dealt with 9 deliberate fire incidents during 2014-15 year to date reporting period in comparison to 1 during 2013-14 year to date reporting period.

Fires In Non Domestic Property Per 10,000 head of population



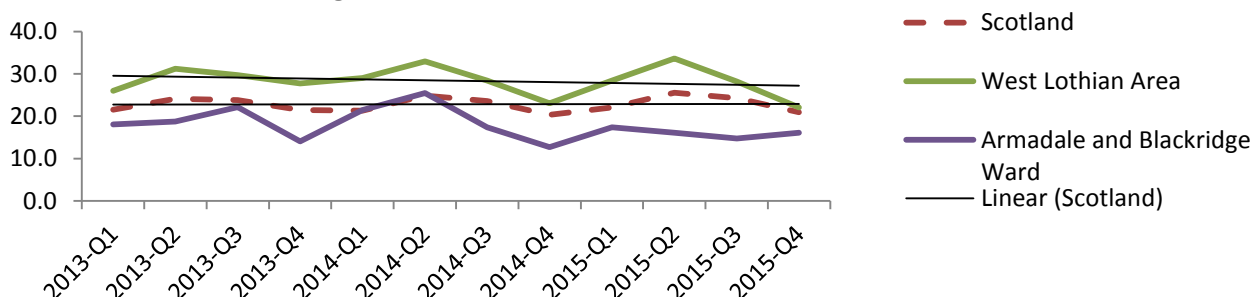
SFRS have dealt with 1 non domestic fire incident during 2014-15 year to date reporting period in comparison to 2 during 2013-14 year to date reporting period.

Non-fatal Non-Fire Emergencies Casualties Per 1,000,000 head of population



SFRS have dealt with 2 casualties from non-fire emergencies during 2014-15 year to date reporting period in comparison to 0 during 2013-14 year to date reporting period.

Unwanted Fire Alarm Signals Per 10,000 head of population



SFRS have dealt with 24 UFAS incidents during 2014-15 year to date reporting period in comparison to 19 during 2013-14 year to date reporting period.

Additional Comments

SFRS is committed to 'Working Together for a Safer Scotland' and to engage with business partners to reduce demand from Unwanted Fire Alarm Signals (UFAS).



ARMADALE AND BLACKRIDGE LOCAL AREA COMMITTEE

ARMADALE EARLY YEARS ACTION GROUP UPDATE

REPORT BY HEAD OF AREA SERVICES

A. PURPOSE OF REPORT

This report provides an update to local members on early years activity in the Armadale and Blackridge ward.

B. RECOMMENDATION

It is recommended that the committee notes the content of the report and, in particular, the work of the Armadale Early Years Action Group (AEYAG).

C. SUMMARY OF IMPLICATIONS

I Council Values	Focusing on our customers' needs; making best use of our resources; and working in partnership.
II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)	Children (Scotland) Act 1995, Looked After Children (Scotland) Regulations 2009, Education (Scotland) Act and Children and Young People's Bill. Getting It Right For Every Child, Early Years Framework, We can and must do better, These are our bairns, Corporate Parenting Policy and Pre-Birth to Three: Positive Outcomes for Scotland's Children and Families
III Implications for Scheme of Delegations to Officers	None.
IV Impact on performance and performance Indicators	None.
V Relevance to Single Outcome Agreement	We are better educated and have access to increased and better quality learning and employment opportunities. We live in resilient, cohesive and safe communities. We live longer, healthier lives and have reduced health inequalities. We make the most efficient and effective use of

	resources by minimising our impact on the built and natural environment.
VI Resources - (Financial, Staffing and Property)	£5,000 early years funds for financial year 2015/16.
VII Consideration at PDSP	Not applicable.
VIII Other consultations	Consultation continues to take place with local members, community representatives and community planning partners.

D. TERMS OF REPORT

D.1 Background

The Armadale Early Years Action Group (AEYAG) was established in 2012 and is a collaborative working partnership. The remit of the group is to deliver high quality early years services whilst promoting collaborative multi agency working to provide best value to the community.

D.2 Engagement

The AEYAG will carry out a scoping exercise of early years provision within the ward. This will be an in-depth look at services and practitioners. This approach will provide a picture of gaps and opportunities as well as duplication and potential savings. This will also support a localised link and approach to the early years collaborative and application of quality improvement principles to implementation, testing, and revision as the group brings together a new three year action plan for the ward.

Engagement has taken place on the development of and delivery of a workshop on personas which has been used to help develop the groups practice. Appendix 1 outlines the breakdown of the developed personas.

Working alongside the Citizens Advice Bureau (CAB) to develop the Prevention, Intervention Money Advice Project (PIMAP) will allow referrals from the group to CAB as they look to support pregnant women and families with children under one year old to maximise their income.

The Early Years Collaborative (EYC) is a nationally driven, locally delivered initiative to accelerate the implementation of Getting It Right For Every Child (GIRFEC) and the Early Years Framework. The chair of the AEYAG attends and participates in the learning sessions developing tools and learning from national sessions. The scoping exercise will help to localise the national model and develop tools to inform the future work of the group.

D.3 Events

AEYAG delivers a number of events and outings. In 2014/15 this included:

- Successful Easter event which was well attended.
- In partnership with the Armadale Community Association Management Committee family excursions to over 60 families.
- Christmas party to 75 families.
- Weaning and cooking classes to 16 families.
- Partners deliver sessions on daily and weekly basis across the ward.

D.4 Moving Forward

In financial year 2015/16 the AEYAG aims to:

- Develop a three year early years plan for the Armadale and Blackridge ward, where the members of the AEYAG engage with the local early years community to collect individuals views and ideas for improvement. Local people will be involved in development of the action plan which will contribute to proposed regeneration plan for the area.
- Develop further provision during school holiday periods promoting community cohesion.
- Organise and deliver a further Fantastic Friday event, promoting early years services, organisations and activity venues within the ward.
- Deliver a Driving Forward course which gives families with pre-school children that require some support to take the next step to either get to and from work, childcare provision, education and/or recreational purposes. This could be due to being single parents and/or families with low income. It is a referral process mainly from health visitors.

E. CONCLUSION

The work detailed above demonstrates the diverse nature of the work in the area promoting early years in the Armadale and Blackridge ward and how it contributes to wider regeneration work.

F. BACKGROUND REFERENCES

Armadale Early Years Action Group (AEYAG) consultation exercise and report.

Appendices/Attachments: One
Appendix 1: Persona Breakdown

Contact Person: Lesley Keirnan, Senior Community Education Worker, 01506 281087,
lesley.keirnan@westlothian.gov.uk

Steve Field, Head of Area Services

29 May 2015

Workstream 1 housing

Charlene lives 4 in a block, little outdoor space/dampness in the house

Cooking skills very limited
No landline/mobile changes frequently/wont answer unknown numbers
Reality TV feels like real life to Charlene
Pre occupied with mobile phone
Very limited attachment
Unrealistic expectations of child behavior/milestones

Charlene

Is 26 years old pregnant with her 3rd child. 1st child is 2 yrs, 2nd 9 months. Charlene is unmarried – children have different fathers. She has a current partner (short-term relationship)

relationships

Current father is 3rd Childs father, not down as living at the same address, on a zero hour contract, frequent traffic in the home, little contact with other fathers, domestic abuse.

Charlene is easily distracted from Childs needs. Doesn't recognize signals Problems maintaining relationships.

Past negative role models

Limited family support

Low confidence/poor self esteem, relates to reality TV, relationship with phone

access to services

Not attending GP/HV/MW/hospital appointments. Costs involved in accessing advice shop £3.60 return Job Centre £3.60 return and other services shops etc

No ID = partner not registered with GP=unknown history
Private landlord – maintenance a nightmare

transport

Reliant on public transport for shops/work/advice shop/signing on/social work dept.

Use of taxis for NHS24 appt/A&E

Reliant on space for buggy on public transport can result in consequences i.e. scan appointment missed. Problems attending hospital at short notice/specific times.

Employment

Charlene has never worked – no training/higher /further education
Current partner zero hour contract minimum wage/reduces benefits – benefit cycle

Education

Limited education. No further/higher education. No training, bad attendance at school. Limited life experiences home ec/cdt via school. Unable to budget to do simple budgeting. Cant cook, lack of ambition/motivation influence is negative from partner

money

Reliant on benefit very little money. Poor budgeting skills. Non-nutritional frozen expensive meals. Can't plan ahead: queen/pauper. Expensive utilities/private let

health

Higher risk of requiring hospital appointments.
Higher chance of not attending due to cost/apathy
Not presented 2 yr old for checks
Using chemist for minor ailments
Doesn't organize doctors appointments
Smoking/cannabis/alcohol misuse, can be asked to attend hospital 3 time per week due to smoking/poor nutrition
Small baby & costs& childcare & time

Workstream 1- Charlene

The 'assets' that Charlene has

- Money advice service, on-line budgeting
- Local service offering afternoon appointment – flexibility
- Health visiting team best link or someone they have an established relationship with e.g. key worker
- Chat room/on line forums
- Communicate – social media & text, apps (mobile)

The best way/method or different ways to contact/communicate with Charlene

- Good communication – social media
- Protecting her older children from potential exposure to domestic abuse/violence
- Utilizing public transport
- Uses services when she needs them – although not typical use!
- Shares learning from minor ailments – probably using service appropriately
- Desire to work
- Learn from her experience in relation to lack of access to service- how service can be improved

What matters to you (as a practitioner) in relation to Charlene?

- Starting small – encourage her to attend/engage with 1 thing/group to build self confidence
-
-
-
-
-

What matters to Charlene?

-
-
-
-
-
-

Workstream 2 housing

Abbie

Is 22 years old with a 2-year-old child, she is a lone parent although her partners stays over sometimes.

Lives in a top floor council flat in Blackridge.
It is sparsely furnished with limited floor coverings. No toys seen in living room. No high chair. Poor diet. Child still using bottles.
She struggles to play with her child. Limited play opportunities the child has mainly adult contact only. Child not toilet trained.
Local youths hanging around stairwell resulting in anti social behaviour

relationships

New partner has 2 older children from previous relationship and he has contact with them. Abbie puts the time and effort into the relationship. Lacks confidence, can be suspicious
Feels isolated, no social support nearby. Childs father (ex) has sporadic contact and have previous history of domestic abuse. Abbie can present as nervous and fearful

access to services

Has become dependant on professionals 'blurred boundaries'
Didn't engage with groups offered to her YM2B. Lack of confidence to attend local toddler groups

transport

Poor bus service. Limited options
£2.40 single to Bathgate
Shops at Iceland, Farmfoods – free delivery

Employment

Never been in work. Unable to access training/employment opportunities due to having child and lack of affordable childcare.

Education

Poor school experience. No formal qualifications. Never been in employment. Due to age was not eligible for Family Nurse Partnership programme.

money

In receipt of benefits. Post office account, keycard fro utilities. Always in an emergency

health

Abbie has mental health issues, doesn't like leaving the house, poor immunization uptake, unable to attend local groups doesn't seek medical advice, will text health visitor, history of binge drinking, with 2 day hangover, poor dental health-not registered

Workstream 2- Abbie

The 'assets' that Abbie has

- In receipt of benefits? Financial stable
- Experience of poor mental health
- Council property – stable in support
- Young
- Trust in health visitor
- Extensive life – youth experience
- Family links & support (a bit)
- Awareness of need to budget & eatwell
- Childcare experience – parenting skills
- Awareness of groups

The best way/method or different ways to contact/communicate with Abbie

- Signs in local shops
- Where is the avenue of trust, ask Abbie?
- Through established links i.e. health visitor
- Speak at varied times (from current network)
- Stairwell noticeboard
- Cost- emotional, time to engage, cost of journey, risk of engagement
- Text
- Gran
- Begin in the home
- Social media

What matters to you (as a practitioner) in relation to Abbie?

- Taking time to listen
- Always ask the client
- Letting them know what is on offer
- Moving them on to become less dependant
-
-

What matters to Abbie?

-
-
-
-
-
-

Workstream 3

housing

Kirsty

Age?
Family –close/distant/ +/-?
Neighbours/friends support? +/-?
Stable relationship with partner/on/off?

Lives in 4 in a block, dampness in the house, both parents are involved in the Childs life, both still in relationship.
Clean home environment.
Home sparsely furnished except Childs room
Inappropriate TV programmes
An abundance of toys

relationships

Lives with partner,
Both parents suffered sexual abuse as children/teenagers.
Issues not are dealt with re how this affects the child.
Domestic incidents due to alcohol abuse
Child has separation issues due to parent's domestic abuse/ separation issues.
Inappropriate boundaries between parents/children
Involved in controlling environment

access to services

Wont engage with local nursery.
Will not engage with local community i.e. hub
Negative perception of authority/workers

transport

The whole family relies on public transport. Poor public transport links. Costly for accessing services out with Armadale
Little money left in budget for travel

Employment

Had recently started a job
Mum does not work
Poor educational attainment
Not seen as priority for the child
Negative school experience
Both parents have police records

Education

Inappropriate TV programmes and computer games
Late entrant to nursery-apply for a place was not seen as a priority
HV had to intervene with pupil placement

money

Lots of financial issues, money used for cannabis and alcohol (£70-90 per week)
Unable to manage finances

health

Poor school attendance due to parental issues/drug/alcohol misuse- domestic incidents
The child has not reached developmental milestones – sleep issues, nappies, and dummy/bottle

Workstream 3- Kirsty

The 'assets' that Kirsty has

- Both parents still in relationship
- Basic cleanliness – good
- Dad in full time work
- Living in a clean environment
- Aware of the need for boundaries

The best way/method or different ways to contact/communicate with Kirsty

- Through health visitor
- Word of mouth
- Local venue
- Offer one-to-one work

What matters to you (as a practitioner) in relation to Kirsty

-
-
-
-
-

What matters to Kirsty

-
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-
-
-
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-
-



ARMADALE AND BLACKRIDGE LOCAL AREA COMMITTEE

WEST LOTHIAN VILLAGES IMPROVEMENT FUND - APPLICATION

REPORT BY HEAD OF PLANNING AND ECONOMIC DEVELOPMENT

A. PURPOSE OF REPORT

The purpose of this report is to advise the Local Area Committee of the application received from within the local area committee area seeking funding from the West Lothian Villages Improvement Fund (WLVIF) in 2015/16.

B. RECOMMENDATION

It is recommended that the Local Area Committee:

1. notes that one application has been received for funding;
2. notes that the proposal meets the eligibility criteria for supported projects;
3. supports funding for the project; and
4. agree that the Head of Planning & Economic Development should make an offer of funding as per the details set out in this report.

C. SUMMARY OF IMPLICATIONS

I Council Values	Focusing on our customers' needs; Making best use of our resources; Working in partnership.
II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)	The project meets the funding eligibility criteria. There is no requirement for a strategic environmental assessment and the projects do not raise any equality or health issues.
III Implications for Scheme of Delegations to Officers	None.
IV Impact on performance and performance Indicators	None.
V Relevance to Single Outcome Agreement	Our economy is diverse and dynamic, and West Lothian is an attractive place for doing business. We live in resilient, cohesive and safe communities.

VI Resources - (Financial, Staffing and Property)	A total of £1.65m capital fund is available for projects and the proposal can be met from within this budget.
VII Consideration at PDSP	These projects have not been considered by a PDSP. The overall Villages Improvement Fund was considered by Development & Transport PDSP.
VIII Other consultations	Area Services.

D TERMS OF THE REPORT

D1 Background

In 2012 the Council Executive agreed the eligibility criteria for a West Lothian Villages Improvement Fund (WLVIF). Funding of £1.65m is available to support eligible schemes with the funding phased over five years. The fund has the following two work streams:

1) A shop frontage/shop improvement scheme, to which local independent retailers can apply. This operates in a similar way to the shop frontage improvement schemes for traditional town centres i.e. a grant of up to £750 and no more than 50% of the cost of the shop front improvement.

2) Small scale village improvements and initiatives, this can include a number of types of investment, including both physical improvements to the streetscape and investment in community provision:

- Provision of street furniture such as seating, cycle stands and direction signs.
- Improved village gateways (e.g.; through planting, landscaping and/or signage).
- Improved sense of place in village centres through hard landscaping, planting and soft landscape improvements.
- Tidying and landscaping of gap sites within villages.
- Access improvements in and around villages.
- Investment in projects that engage and support young people.
- Investment in other local community facilities.

Three villages within the Armadale and Blackridge ward are eligible under the scheme.

Distribution of funding is based on village size. In April 2014 Council Executive agreed to full allocations to each village to add to the monies already announced for 2013-14 the following represent the full money allocated to each of the eligible villages in the ward:

Blackridge	£55,000
Torphichen	£55,000
Westfield	£20,000

D2 Application

The following application has been received for this round of funding:

Torphichen Community Council – Jubilee Well Restoration

Funding of £15,000 with a margin of plus or minus 10% is being sought to repair the well in the centre of Torphichen. The well dates from circa 1852, but was improved in 1897 to celebrate Queen Victoria's Diamond Jubilee. It is C listed, but in a poor state of repair, with cracked stone work and redundant corroded iron fixings that require removal. The well roof covering is cracked and requires either repair or replacement - after opinion of structural engineer. Interpretation of this local feature would be beneficial to the setting of the village square.

E. CONCLUSION

Three villages within the Armadale and Blackridge ward are eligible to apply to the Villages Improvement Fund.

The application, detailed above, meets the eligibility criteria of the Village Improvement Fund and the Local Area Committee are asked to support them.

F. BACKGROUND REFERENCES

Reports to Development and Transport PDSP (April 2013), Council Executive (May 2013 and 15 April 2014) and Armadale and Blackridge Local Area Committee (August 2013).

Appendices/Attachments: One

Appendix 1: Torphichen – Jubilee Well Restoration

Contact Person: Douglas Benson, Community Regeneration Officer, Tel. 01506 281970, douglas.benson@westlothian.gov.uk

Alice Sinnet, Economic Development Manager, Tel. 01506 283079, alice.sinnet@westlothian.gov.uk

Craig McCorriston, Head of Planning and Economic Development
29 May 2015

West Lothian Villages Improvement Fund

Application form

- Please refer to the guidance notes when completing this form
- Please complete in **BLOCK CAPITAL LETTERS** and use **black ink**
- No project should start or commit expenditure before receiving the approval of grant

1. Applicant Organisation Details

Organisation Name	Torphichen Community Council
Project title	Torphichen Jubilee Well Restoration Project
Contact person	[REDACTED]
Position	[REDACTED]
Address	[REDACTED]
Telephone number	[REDACTED]
Email Address	[REDACTED]
Type of organisation	Community Council
What date was your organisation formed?	January 2014
Are you a charity, please quote your number	No
What are the main activities of your organisation? (please answer in no more than 100 words)	Community Council that represents the views of local people in Torphichen village and surrounding area to the council and other bodies and is actively seeking to undertake a number of environmental improvement projects in the village.

<i>Do you have an equal opportunities policy or statement? If yes please provide a copy</i>	No
<i>Does your organisation take account of equality issues around age, disability, gender, race, religion or belief?</i>	Yes

<i>Are you applying for other funding, if so, please detail</i>	Approved Anticipated
	No

2. Project details

Council Ward	Armadale and Blackridge Ward 9.
Project location	Jubilee Well, The Square, Torphichen.
Project start date	Autumn 2015 (or Spring 2016 - dependant on conditions for mortar)
Project finish date	6-7 weeks
Estimated Outcome	Repairs of C-listed stone fountain in centre of village.

Project description

Describe fully the project for which grant is being sought (background and context of the project, description of works).

The Well dates from c1852, but was improved in 1897 to celebrate Queen Victoria's Diamond Jubilee and is located on The Square in the centre of Torphichen. It is C listed, but in a poor state of repair, with cracked stone work and redundant corroded iron fixings that require removal. The well roof covering is cracked and requires either repair or replacement - after opinion of structural engineer. Interpretation of this local feature would be beneficial to the setting of the village square.

Partners involved (other local organisations you are working with)

West Lothian Council (various Services : Community Regeneration / Art Service / Local History & Archive / Planning Service / Construction Service) & potentially Torphichen Primary School but TBC.

Evidence of need

Well stone work is in a poor state of repairs and will continue to deteriorate if left unchecked.

Outcomes

Describe what your project will deliver.

Village Improvements; e.g. Number of sites improved

Area of landscaping

Stone repairs to Jubilee Well surrounding stonework and roof and carving and installation of new stone thistle finial, along with interpretative board (either free standing or attached to adjacent wall of post office).

Community Facilities: e.g. number of facilities improved

-Projected usage

Originally the community well for the village and visible in a prominent location on the edge of Village square that is on the main route through the village.

3. Project Costs

Amount of funding requested	£15,000(+/- 10%)
------------------------------------	-------------------------

Item of expenditure	Cost
Overall Cost - cost depends on extent of work required to the roof and type of repairs	c£25,000 to £30,000
(£10k committed, via Cultural & Leisure PDSP on 2.4.15, from Public Art Fund)	(£10,000 from PAF)
Approx Labour	Approx £11.9- £13.2k
Carving , installing new stone thistle finial	Approx £4.5k
Approx Materials	Approx £1.2k
Scaffolding	Approx £1.5k
New Roof (TBC subject to Engineers report)	Approx £5-10k
Contingencies	c£2.5K

Project management

Describe how your project will be managed and administered including details of any:

- Design / plans
- Implementation arrangements e.g contract tenders
- Planning Approval

Design / plans-

Initial condition report (June 2014) by Graciela Ainsworth (Sculpture, Conservation Restoration & Commissions) which details present condition of the well and also conservation recommendations and initial estimated costs (as above). Await Engineers recommendations for roof structure and amend specification and tender.

Implementation arrangements e.g. contract tenders

Scheme to be tendered by WLC Construction Services and appointed contractor to be overseen on site by them.

Planning Approval: Listed Building Consent is required – to be submitted by Torphichen Community Council and managed via Council's Development Management section. Due to this technically being a council owned property, the application will need to be determined by Scottish Ministers.

4. Declaration

We wish to apply for a Village Improvement Capital Grant. The above is an accurate outline of the proposed project. We have read and understood the guidance notes for applicants and agree to the conditions therein. We understand that the grant may be modified or withdrawn, if all the conditions are not adhered to. We are willing to co-operate in the monitoring of the grant scheme and to meet with their representatives if required to do so. We will acknowledge the support of the Fund in any related PR activities.

Name	
Position	Chair

Organisation	Torphichen Community Council
Date	15 May 2015

Please send your completed forms to:

Community Regeneration Officer for your area in the first instance (see guidance notes for contact details)

Or

Hazel Hay
Town Centre Manager
Economic Development
West Lothian Council
1st Floor North
West Lothian Civic Centre
Howden South Road
Livingston
EH54 6FF

Tel: 01506 283098

E-mail: Hazel.Hay@westlothian.gov.uk

Attachment checklist - as applicable	Please Indicate (x)
<i>Constitution or Articles and Memorandum</i>	X
<i>Committee Members or Directors List</i>	X
<i>Bank Statements - three statements</i>	X
<i>Annual accounts</i>	X



ARMADALE AND BLACKRIDGE LOCAL AREA COMMITTEE

COMMUNITY HEALTH CHAMPIONS

REPORT BY DEPUTE CHIEF EXECUTIVE, COMMUNITY HEALTH AND CARE PARTNERSHIP

A. PURPOSE OF REPORT

The purpose of the report is to provide an update on the Community Health Champions approach.

B. RECOMMENDATION

It is recommended that Local Area Committees take note of the report.

C. SUMMARY OF IMPLICATIONS

- | | |
|---|--|
| I Council Values | <ul style="list-style-type: none">• Focusing on our customers' needs• Providing equality of opportunities• Making best use of our resources• Working in partnership |
| II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment) | None. |
| III Implications for Scheme of Delegations to Officers | None. |
| IV Impact on performance and performance Indicators | The development of Community Health Champions linked to local area committees offers the opportunity to improve health in our communities and tackle health inequalities. |
| V Relevance to Single Outcome Agreement | SOA 8 We live longer, healthier lives and have reduced health inequalities. |

VI Resources - (Financial, Staffing and Property)	Training and staff support for the development of community health champions, and training for councillors would be carried out within existing budget allocation.
VII Consideration at PDSP	Health and Care PDSP, 27/6/13, Reducing Health Inequalities and Improving Health: What councillors can do to make a difference; Council Executive, 21/1/14, Community Health Champion Proposal
VIII Other consultations	Community Health and Care Partnership; Community Planning; and Community Regeneration

D. TERMS OF REPORT

The report provides feedback on the raising awareness sessions delivered to elected members and an update on progress within local areas.

Elected member raising awareness sessions

The sessions were delivered on 13th January and 24th February 2015. The sessions were attended by 14 individuals comprising 6 elected members, 5 lead officers and 3 community regeneration officers. The sessions included a participative input on exercises drawn from the nationally recognised Health issues in the Community course: Barriers and Choices demonstrates visually the health inequalities gap and Equality versus Equity encourages discussion on the distribution of resources on the basis of need. The COSLA guidance: 'Reducing health inequalities and improving health: What councillors can do to make a difference' was presented. The session stimulated discussion on health inequalities with the following general comments made;

- *Good opportunity to discuss the issues and identify the inequalities gap*
- *The session was relaxed and informative*
- *The session was an introduction into making you think, rather than arriving at a conclusion. Good for the purpose.*

Engagement with Community Groups

In partnership with colleagues in community regeneration and in line with the ward action plan, it is proposed that key community organisations are now identified who may or may not currently recognise their role in addressing health inequalities. These groups will be invited to participate in the shortened version of the well-established, evidence-based Health Issues in the Community course.

E. CONCLUSION

The community health champions approach is progressing to the local development stage and this will be carried forward working in partnership with area based colleagues and agencies. It is proposed that the Health Issues in the Community course will be offered in 3/4 locations to allow maximum participation and learning.

F. BACKGROUND REFERENCES

None.

Appendices/Attachments: 0

Contact Person:

Jo MacPherson

Senior Manager – Children and Early Intervention

Jo.Macpherson@westlothian.gcsx.gov.uk

01506 282194

Jane Kellock, Interim Head of Social Policy

Date of meeting: 29/05/2015



ARMADALE AND BLACKRIDGE LOCAL AREA COMMITTEE

HOUSING, CONSTRUCTION AND BUILDING SERVICES

REPORT BY HEAD OF HOUSING, CONSTRUCTION AND BUILDING SERVICES

A. PURPOSE OF REPORT

To provide the Local Area Committee with an overview of the service activities within Armadale and Blackridge ward.

B. RECOMMENDATION

The Local Area Committee is asked to note Housing, Construction and Building Service activity as detailed in the ward report.

C. SUMMARY OF IMPLICATIONS

I Council Values	Focusing on our customers' needs. Being honest, open and accountable. Providing equality of opportunities. Making best use of our resources. Working in partnership.
II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)	Housing (Scotland) Act 2001 Housing (Scotland) Act 2010
III Implications for Scheme of Delegations to Officers	None
IV Impact on performance and performance Indicators	There is no impact
V Relevance to Single Outcome Agreement	There are positive impact on the following SOA indicators: SOA4 – we live in resilient, cohesive and safe communities SOA8 – we make the most effective use of resources by minimising our impact on the built and natural environment
VI Resources - (Financial, Staffing and Property)	None
VII Consideration at PDSP	Yes
VIII Other consultations	N/A

D. TERMS OF REPORT

Housing Performance Information

The purpose of this report is to provide the Local Area Committee with an overview of the activities of Housing, Construction and Building Services, specific to the Armadale Ward

Property Void & Let Performance: Mainstream Tenancies

Void Period	Jan 2015	%	Feb 2015	%	Mar 2015	%	WL Target %
0-2 weeks	4	66.7%	3	100%	9	60%	65%
2-4 weeks	0	0	0	0	4	26.7%	25%
4+ weeks	2	33.3%	0	0	2	13.3%	10%
Total Lets	6	100%	3	100%	15	100%	100%

Property Void & Let Performance: Temporary Tenancies

Void Period	Jan 2015	%	Feb 2015	%	Mar 2015	%	WL Target %
0-2 weeks	1	50%	3	100%	4	100%	70%
2-4 weeks	1	50%	0	0	0	0	20%
4+ weeks	0	0	0	0	0	0	10%
Total Lets	2	100%	3	100%	4	100%	100%

Delays in re-letting can occur for a variety of reasons. The type or location of the property, the completion of void work or the identification of additional works not visible during the initial inspection.

In the year to date there have been 122 mainstream tenancies and 43 temporary tenancies let by the Armadale Team.

There are currently 30 Policy Voids in the ward. Reasons include properties unable to be let due being used for decant, positive asbestos, electrical and dry rot.

Arrears Performance

2013/2014	Total £ Value	2014/2015	Total £ Value
April 13	£104,140	April 14	£114,806
May 13	£130,702	May 14	£137,653
June 13	No figure available	June 14	£134,189
July 13	£169,608	July 14	£144,737
August 13	£178,010	August 14	£147,125
September 13	£193,323	September 14	£148,192
October 13	£193,311	October 14	£144,344
November 13	£188,175	November 14	£153,322
December 13	£168,640	December 14	£126,531
January 2014	£162,003	January 2015	£135,007
February 2014	£163,501	February 2015	£137,753
March 2014	£98,363	March 2015	£97,352

West Lothian Council has for many years been one of the top performing councils in Scotland with respect to rent collection and the council's rent arrears process has been widely considered to be best practice, engendering a strong payment culture amongst most of its tenants.

In recent years we have experienced higher arrears levels and this mirrors the national trend. To address this, an Arrears Task Group was established in October 2013 and work with the group remains on-going.

In 2014-15 the Arrears Task Group agreed a £1m target based on a number of factors being introduced and progressed. Most of the actions are complete and this has had a positive impact on our arrears, however, the action to address legacy bedroom tax arrears took longer than anticipated and as a result the £1m overall target was not reached.

At the end of March 2015 our arrears caseload was 3,493 and totalled £1,207,750.

Although we did not meet the agreed £1m target, we can report in 2014-15 the arrears fell by £182,000 and for the first time in three years, we reported lower arrears value at end of financial year than the start. As of the end of 2014-15 72% of tenants have either a clear or credit rent account and the arrears caseload is also at its lowest point in over three years.

For 2015-16 the Arrears Task Group will implement a new Rent Strategy and propose a continuation of current actions as well as introducing new initiatives to ensure rent arrears continue to fall and preparations are in place to mitigate further increases, in particular from the introduction of Universal Credit. For Discretionary Housing Payments, we have confirmation that it is the Scottish Governments intention to continue to mitigate the under occupancy shortfall for this financial year.

Using existing anti-poverty funding of £200,000 and £50,000 of one-off funding for welfare changes, this will be administered in accordance with the DHP scheme, with funding to be distributed in accordance with the terms of the DHP scheme guidelines.

The table shows the level of arrears and the number of tenants in arrears in this Ward from end September 2013 at the start of the Rent Arrears Campaign and the level of arrears at the end of March 2015. There have been significant improvements, in both value and volume of arrears cases over this period.

Arrears Banding	Balance 27 Sept 13	Tenants in Arrears	Balance 31 March 2015	Tenants in Arrears
£0.01-£49.99	£3,180.53	154	£1,818.64	78
£50.00-£149.99	£21,334.57	223	£9,797.06	104
£150.00-£299.99	£36,072.43	166	£18,676.37	89
£300.00-£499.99	£48,438.56	125	£20,174.14	52
£500.00-£749.99	£31,857.13	53	£21,316.72	35
£750.00-£999.99	£17,957.32	21	£7,945.47	9
£1000.00-£1999.99	£29,396.78	23	£13,473.08	11
£2000.00+	£5,085.78	2	£4,150.63	2
Total	£193,323	767	£97,352	380

The Arrears Task Group will continue meeting through the financial year 2015-16 as there are many challenges to come in the management of rental income due to the on-going phasing in of Welfare Reform, increasing fuel costs, reducing household income and the negative impact these changes are having on Council Tenants.

Armada Area Team Activity

Officers in the team have a number of tenancies under supervision for issues such as child protection, anti-social behaviour and poor tenancy conditions. Our officers' work with a range of services and agencies to ensure tenants and residents are fully supported, tenancies maintained and sustained as far as possible and appropriate action taken where necessary, as well as ensuring that, where the situation arises, other members of the community affected are also supported. The Housing staff work very closely with the local Police & Safer Neighbourhood Team Officer.

Capital Programme and New Build Council Housing

The overall 2014/15 Housing Capital Investment Programme was completed without major incidents, accidents or issues. Some upgrading programmes slipped a little due to contractor capacity, but this will be caught up during 2015/16. The implementation of the 2015/16

programme is now underway.

Good progress is also being made on the 1,000 houses new build programme. The first 6 homes were completed in September 2014 and work is well underway for a site for 18 homes in Broxburn. A site start was made at the site of the former Community Centre at Pumpherston in March. Developers have been selected for all the sites that have been tendered. Planning consent is in place for 7 sites and a further 13 planning applications have been submitted. Proposals are being developed for the other sites.

New Build

Lovell Partnerships have been selected to develop the site at Nelson Park and a planning application has been submitted. A site at Mayfield is included in Lot 5.

Bathville Cross – 18 homes will be built here as part of the regeneration proposals for the area. A site start on the first three new build homes is anticipated in early 2016.

Local Capital Upgrades

A site start on the refurbishment element of Bathville Cross is anticipated in Autumn 2015.

Work in the Mayfield project in Armadale is ongoing with the addition of all houses being fitted with Heat Recovery Positive Input Ventilation (HRPIV) units to help reduce humidity from natural sources such as breathing, showering, washing and drying clothes, to reduce condensation and prevent mould.

The small amendment works and the upgrading of the stairwells to the externally upgraded flats at Park Road in Blackridge will be done early in the new financial year.

External wall insulation works will be starting in Birkenshaw Way, Denholm Grove and Woodend Walk. This is supported by Scottish Government HEEPs funding and owners are also targeted, although they have to make a small contribution to the costs and a number have so far failed to sign up. The works to St Helens Place in Armadale are due to start soon and should be complete within 2015/16.

The works in Barbauchlaw Avenue are now complete and make a sizeable impact on the look of the area and the condition of the council houses.

Tenant Participation Updates

Tenant Led Inspection

Housing, Construction and Building Services (HCBS) has a programme of Tenant Led Inspection (TLI) which allows lay inspectors to identify what works well in the service and where we can implement improvement.

The Councils TLI schedule of inspections has been devised by the inspectors with agreement from the Service and runs all year with support from the Customer Participation Officers (CPO's) and staff across the areas being visited.

The inspections completed successfully in 2014-15 are:

- Capital Programme Inspection
- Void process revisit (to ensure the recommendations and improvements identified by inspectors 6 months prior had been put in place).

Both TLI's resulted in improvements to the services that were looked at, and the perspective of the inspectors brought invaluable insight into ensuring that improvements or changes being made placed the effect on the customer as the first priority when we do this.

Safer Neighbourhood Council Officer Ward Information

The Safer Neighbourhood Teams (SNTs) across the nine Multi-Member Wards are an integral part of the Community Safety Unit and are a key feature of partnership working. In the Armadale & Blackridge ward partnership working sees the local housing team, youth worker, council officer within the SNT and Police officers all working together to tackle anti-social behaviour in the ward.

WLC Officer based in SNT January – March 2015

Incidents of youth disorder were reported by staff at library/community centre. The officer made repeat visits to the centre at the time events were happening and on two occasions met with the ring leaders and had a discussion encouraging them to leave the building due to behaviour towards staff. Implications of their behaviour was explained to the youths and information shared with police who were encouraged to visit the area. The School Liaison Officer was also involved and a social work referral was made in connection to an adult male causing concern to staff. A further visit to the centre revealed that there had been no further incidents from the youths concerned.

Continued joint working with the RSL has meant that a greater amount of information has been available enabling the SNT Officer to make necessary referrals to Social Work. It has also enabled a free flow of information between the Council, the housing provider and the Police resulting in the property being placed on the party house list for monitoring.

In January to March 2015, 33 calls to the Night Noise Team were received – 1 verbal warning was issued and 1 written warning was issued.

Youth Worker based in SNT January – March 2015

During the reporting period the Youth Worker was able to close a case in the ward due to a young person reaching a positive destination. This young person is no longer involved in anti-social behaviour.

E. CONCLUSION

To note the contents of the report.

F. BACKGROUND REFERENCES

None

Appendices/Attachments: None

Contact Person: Lorraine.donnelly@westlothian.gov.uk

Tel: 01506 281754

Date: 29th May, 2015.



ARMADALE AND BLACKRIDGE LOCAL AREA COMMITTEE

COMMUNITY REGENERATION – WARD ACTION PLAN

REPORT BY HEAD OF AREA SERVICES

A. PURPOSE OF REPORT

The purpose of this report is to inform the Local Area Committee of progress against the targets set in the Armadale and Blackridge Ward Action Plan 2013-15. It also presents the new Ward Action Plan for 2015-16 to the committee.

B. RECOMMENDATION

It is recommended that the Local Area Committee notes:

1. the progress made against targets in the period November 2014 to March 2015;
2. that the Ward Action Plan for 2013-15 is now complete; and
3. that a new Ward Action Plan is now in place for the period 2015-16.

C. SUMMARY OF IMPLICATIONS

I Council Values	Focusing on our customers' needs. Being honest, open and accountable. Providing equality of opportunities. Making best use of our resources. Working in partnership.
II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)	Community regeneration reinforces the council's commitment to community planning at a local level.
III Implications for Scheme of Delegations to Officers	None.
IV Impact on performance and performance Indicators	Performance indicators relating to the activity within the plans are captured within the set of Regeneration and Employability key performance indicators.
V Relevance to Single Outcome Agreement	<ul style="list-style-type: none">- We are better educated and have access to increased and better quality learning and employment opportunities.- We live in resilient, cohesive and safe communities.- We live longer, healthier lives and have

		reduced health inequalities.
		- We make the most efficient and effective use of resources by minimising our impact on the built and natural environment.
VI	Resources - (Financial, Staffing and Property)	Existing.
VII	Consideration at PDSP	None.
VIII	Other consultations	None.

D. TERMS OF REPORT

D1 Background

The Regeneration and Employability team delivers a range of services to support some of our most disadvantaged communities and individuals, with a particular emphasis on engaging with people to build personal and community capacity. The team comprises three component parts:

- Regeneration
- Support to the voluntary sector
- Employability

The service produces ward action plans for each of the nine multi member wards. The plans outline the activities to be delivered that meet the regeneration needs of the individual areas. The key activities within the action plans focus on:

- developing the capacity of individuals and community based projects and initiatives to assist regeneration in the most disadvantaged communities; and
- delivering targeted, specialist campaigns, interventions and support to improve health and employability in these communities.

D2 Ward Action Plan 2013-15

Appendix one contains the completed Ward Action Plan for 2013-15. The plan shows Regeneration, Employability and partner activity across the Armadale and Blackridge ward area.

The plan has been updated to show progress against the targets set.

Significant achievements include:

- Supported delivery of the successful event as part of the Queen's baton relay. The baton passed through Armadale on Sunday 15 June as part of the route through West Lothian. Police estimated that approximately 2,000 people attended the events or came out to see the baton on its route through Armadale.
- Supported local community groups to apply successfully for village improvement funding. Achieved funding awards in excess of £40,000.
- Armadale Early Years Action Group (AEYAG) delivered a workshop looking at the families that are most hard to engage using personas which local workers had developed through a series of workshops. These are unique to the ward. The workshop gave an overview of provision nationally and West Lothian wide.

AEYAG also supported four summer trips.

- Worked alongside partners to deliver a successful Fun with Food Festival. The festival is a Together for Health signature delivery and encompassed thirteen different events. Over 350 people attended the events.

D3 Ward Action Plan 2015 - 16

Appendix two contains the Ward Action Plan for 2015 -16. The plan shows Regeneration, Employability and partner activity across the Armadale and Blackridge ward area. The plan has been designed to show what the various services will be working together to achieve over the coming year, what outcomes they are working towards and how they will measure progress against these. These plans are reviewed every six months at which time new activities will be added as appropriate.

The plan does not include 'core' or mainstream work in the area so, for instance, details of all the youth provision available in the area is not contained within this plan.

The main priority themes for the ward in 2015-16 will be:

- Employability and Employment
- Early Years and Family Learning
- Health and Wellbeing
- Economic Development
- Community Capacity and Cohesion

These priorities align with those set out in West Lothian Council's Regeneration Framework. Actions within the plan have been grouped according to the priority that they correspond to.

Examples of key planned activities for 2015 -16 are:

- Support to key community organisations - Provide support to key community organisations including local community councils and Armadale war memorial association. Support these and other local organisations to engage with their communities and deliver community improvements.
- Support the continuation of alcohol diversion programmes - Development of activity in the ward to address alcohol related antisocial behaviour and risk taking behaviour. Continued support and development of existing provision across the ward.
- Continue to work and support local communities and groups as they seek funding to initiate, continue and develop projects including the Armadale Shed, proposed Armadale Community Development Trust and maximise return from the Village Improvement Fund.
- Sustain and develop employability provision in the area aimed at increasing access to employability support. Deliver key employability and health project through partners within Armadale Employability Group.

D4 Reporting

Progress on the plans will be reported back to the Local Area Committee in six and 12 months. At this point, progress and achievement to date will be reported on, in line with the planned performance indicator.

Any significant new local developments and initiatives will be added to the plans, as appropriate.

E. CONCLUSION

This report details the achievement against planned activity from Regeneration, Employability and partners in 2013 -15. A new Ward Action Plan has been developed for 2015 -16 which is aimed at making a significant contribution to improving the quality of life of the citizens in the Armadale and Blackridge ward.

An update report will be presented to the Local Area Committee in November 2015 and May 2016.

F. BACKGROUND REFERENCES

None.

Appendices/Attachments: Two

Armadale and Blackridge Ward Action Plan 2013 - 15

Armadale and Blackridge Ward Action Plan 2015 - 16

Contact Person: Douglas Benson, Community Regeneration Officer, 01506 281970

douglas.benson@westlothian.gov.uk

Steve Field

Head of Area Services

Date: 29 May 2015

APPENDIX 1
ARMADALE AND BLACKRIDGE WARD
WARD ACTION PLAN 2013-15



Armadale and Blackridge Ward Action Plan 2013-15

Introduction

The following action plan details the proposed partnership activity within the Armadale and Blackridge ward in 2013-15.

Purpose

The purpose of the plan is to show what partners across the Armadale and Blackridge area will be working together to achieve over the coming year, what outcomes they are working towards and how they will measure progress against these.

The plan does not include 'core' or mainstream work, so details of, for example, all the youth provision available in the area, is not contained within this plan.

The plan feeds into the Area Services Management Plan and ultimately contributes to achieving the outcomes set in the West Lothian Single Outcome Agreement.

Partners

This is a partnership plan; therefore individual partners have a responsibility for delivering their part of the ward plan and a collective responsibility for monitoring and evaluating progress. Partners include all the Community Planning Partners along with local voluntary organisations.

Priority areas

Priority areas for the Armadale and Blackridge Ward Integrated Partnership Plan are:

- Young people and Antisocial Behaviour
- Employability and Financial Inclusion

- Community Development
- Health and the Environment

These priority areas have been identified through statistical analysis and consultation with the local community. Actions for each area are contained within the tables on pages 4 – 21.

Who is the plan for?

The purpose of the plan is to help partners monitor the delivery of services that require multi-agency working and to help them make best use of resources. The plan is also aimed at residents in the communities the plan supports, to help them identify what we are doing and what we deliver for them. We welcome feedback from residents about the plan and the services that we deliver, and throughout the year we will be gathering the views of participants and the wider community to help improve services and identify priorities.

Throughout the year, new actions will be identified and partners will be flexible about responding to needs as they arise.

Funding

The work within the plan is largely funded through existing resources supplied by West Lothian Council or one of the partners. In some cases external funding is being used for specific pieces of work.

How will we report on the plan?

Progress on these plans will be reported on every six months to the Local Area Committees for each ward. At this point progress to date will be reviewed and any new initiatives added to the plans, as appropriate.

Relevant SOA Outcomes:

We live longer, healthier lives and have reduced health inequalities

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	End date	Resources	Partners involved	Results/ Progress
				Target	Actual					
Together For Health (24H)	Reduction in prevalence of childhood obesity by 2018	% increase in people participating in physical activity	Series of connected local health promoting events	BMI figures for Primary 1 children do not increase	Data collection on-going – Three rounds to date	April 2013	March 2015	Health Improvement Fund, NHS Lothian	Regeneration and Employability	77% of residents asked knew about Together for Health and 77% of those strongly agreed/ agreed that their health and wellbeing has improved as a result of participating in project activity
	Increased fruit consumption in school and at home	% increase in people reporting a positive change to diet	Social marketing process to inform project delivery					Scottish Government Healthy Weight Community funding	Health Improvement Team	
	Increased physical activity in the school environment	Increase no. pack lunches containing fruit	Targeted health promotion to target populations	10% school population participate and winner announced and celebrated	Target achieved			Project funding Partner time in kind Fruit and vegetables Appropriate equipment	Health Armadale Traders Scotmid Youth Services Dale Food Group Education T4H project team	
		Qualitative feedback from children, teachers and parents highlighting increased fruit consumption	Fruity Friday programme	All 6 schools delivering the activity 50% of participants reporting to enjoy sessions	Fruity Friday survey carried out in all 6 schools indicates that 62 % are now eating a little or a lot more fruit at school and 63% are eating a			Project funding Partner time in kind Appropriate equipment		A series of Get Cooking and Weaning Groups have been delivered in Armadale in partnership with Sure start building a local knowledge base
		More than 70% of primary school children participating in increased physical activity at school	Design a sticker schools competition							
			Provision of lunch boxes that encourage the inclusion of fruit Development of “Signature action” activity							
			Daily or weekly delivery of physical activity session							
			Armadale Run for Fun							Youth champions supporting Fruity Friday in Armadale Academy promoting

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	End date	Resources	Partners involved	Results/ Progress
				Target	Actual					
					little or a lot more fruit at home – 33% a lot more				Manager / Economic Development	<p>increased intake of fruit</p> <p>Cyber coach launched to the home environment. A GLOW meet hosted by Torphichen and Westfield Primary schools celebrated the launch</p> <p>Latest T4H survey indicates that 31% of respondents know more about keeping active now, 27% are a little more active and 19% are a lot more active</p> <p>35% report knowing more about healthy eating</p>

Relevant SOA Outcomes:

We live longer, healthier lives and have reduced health inequalities

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	End date	Resources	Partners involved	Results/Progress
				Target	Actual					
No Smoking Day Campaign	Residents of Ward are aware of the negative health effects of smoking Children across ward are educated about the negative health effects of smoking	Number of people engaged with on the day	Event to be held in Ward around No Smoking Day 2014 and 2015	Event held 50 people engaged with on the day	October 2013 to March 2014 25 clients attended stop smoking support by WLCHCP	1 st March 2014	31 st March 2014	Existing	Regeneration & Employability NHS Education Local Businesses	76% of clients going on to achieve successful quit at 1 month
		Number of referrals made to smoking cessation services	Awareness sessions with school pupils	10 people referred to smoking cessation services		1 st March 2015	31 st March 2015			The campaign was highlighted in various community settings
		Number of brief interventions carried out	Smoking brief interventions delivered	20 brief interventions carried out						Primary School Teachers attended Tobacco CPD and are delivering tobacco education to pupils
		No. of pupils attending awareness sessions		500 pupils educated about the effects of smoking	312 young people educated about the effects of smoking					
				Engage with local businesses to promote the day	Engaged with local businesses to promote the day					

Relevant SOA Outcomes:

We live longer, healthier lives and have reduced health inequalities
Our children have the best start in life and are ready to succeed

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	End date	Resource s	Partners involved	Results/ Progress
				Target	Actual					
Local Breastfeeding Strategy	Increase acceptability and the promotion of breastfeeding within the ward	Number of breastfeeding friendly community spaces Delivery of key activities across the ward	Establishment of baby cafe initiative Supporting and establishing development and delivery of breastfeeding nursery award Development and delivery of educational sessions within school setting Delivery of peer support training	Establishment of a baby cafe initiative Delivery of 2 peer support training courses Breastfeeding friendly nursery award achieved within 2 settings Input agreed and initial pilot delivered within school setting	Baby café commenced as planned in community centre 1 peer support course delivered Follow up to local nurseries provided and support maintained	April 2013	March 2015	Maternal and infant nutrition funding Together 4 Health Funding	Regeneration and Employability Infant feeding advisor WLCHCP Primary Care Staff Local Businesses Town Centre Manager / Economic Development Education	Further peer support training planned Local nursery schools attended training. Follow up arranged Baby cafe started in health clinic until suitable accommodation available in the Community centre Two local parents on steering group

Relevant SOA Outcomes:

Our children have the best start in life and are ready to succeed

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	End date	Resources	Partners involved	Results/Progress
				Target	Actual					
Early Years Forum	Armada Early Years Action group established	Integrated and more partnership working	Developing an action plan and directory of 'who's who!' for Armadale early years	4 x early years meetings	16 full meetings	April 2013	March 2015	Existing	Armada Early Years Action Group	'Fantastic Friday' event, 117 adults and over 150 preschool children attended. Fire Scotland received 50 requests for home visits
	Working collaboratively with partners and families to deliver high quality early years services	Attendance and contribution of partners at meetings	Early Years Collaborative and statistics collation	Programme of activity and action plan drawn together and distributed	Developed in line with the consultation results				Regeneration and Employability	
	Promotion of collaborative multi agency working to provide best value to the community	Action plan and programme of activities established	Stakeholder event	1 x stakeholders event	1 stakeholder event held				NHS Lothian	Early years event delivered for West Lothian
			Information leaflets to keep the early years community up to speed with developments	2 x information leaflets distributed	2 leaflets distributed				Voluntary Sector	Attended six national early years collaborative conferences
								Early Years Action Fund	Community Education worker-Parent Action	Developing local work to synergise with Early Years Collaborative Work streams 1,2 and 3
									T4H	
									YWCA	Engagement activities resulting in 85 families and 145 children taking part

Relevant SOA Outcomes:

We are better educated and have access to increased and better quality learning and employment opportunities

We live longer, healthier lives and have reduced health inequalities

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	End date	Resource s	Partners involved	Results/ Progress
				Target	Actual					
Youth Space - 'Phase 2'	Young people have improved knowledge / understanding of substance use issues There is less anti-social behaviour perpetrated by young people in Armadale/ Blackridge ward An increase in the wellbeing and positive life choices from groupwork participants Young people are more informed about their choices around alcohol	Reduction in youth calls to Police	Further develop the space and the services provided to young people	Youth calls to Police do not increase	Youth calls reduced year on year	April 2013	March 2015	LEADER/ST UAD Youth Services WLYAP	Community Youth Services Youth Action Project Regeneration and Employability Armadale Academy Armadale Community Education Association	Current User numbers- average 67 per week. Although this is lower than performance target- they are very vulnerable groups Increase in user groups. Not mainstream- they are high risk groups including Burnhouse, CYPT working with group young people not attending school and domestic abuse service. 40 young people participated in street first aid session which came about due to tragic death of local teenager- enables them to practice life
		% of young people reporting increase in at least one personal or social indicator	Facilitate young people to take ownership of project and become more active citizens	Services will work with 80 young people per week through activities	average 83 individual users each week					
		Increase in confidence and capacity of young people to participate in decision-making processes	Obtain funding to secure long-term future of project	Increase youth committee membership by 4	Membersh ip not increased in numbers but 15-20 young people expressed interest in joining committee at event in March					
		No. of alcohol awareness sessions delivered	Deliver Alcohol brief interventions and intensive support as and when required	50 Alcohol Brief Interventions delivered	180 Alcohol Brief Interventions					

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	End date	Resources	Partners involved	Results/ Progress
				Target	Actual					
	<p>Young people have improved knowledge / understanding of substance use issues</p> <p>There is less anti-social behaviour perpetrated by young people in Armadale/ Blackridge ward</p> <p>An increase in the wellbeing and positive life choices from groupwork participants</p> <p>Young people are more informed about their choices around alcohol</p>	<p>Reduction in youth calls to Police</p> <p>% of young people reporting increase in at least one personal or social indicator</p> <p>Increase in confidence and capacity of young people to participate in decision-making processes</p> <p>No. of alcohol awareness sessions delivered</p>	<p>Further develop the space and the services provided to young people</p> <p>Facilitate young people to take ownership of project and become more active citizens</p> <p>Obtain funding to secure long-term future of project</p> <p>Deliver Alcohol brief interventions and intensive support as and when required</p>		<p>delivered</p> <p>Some young people continue to be supported on 1-1 basis</p>					<p>saving techniques</p>

Relevant SOA Outcomes:

We are better educated and have access to increased and better quality learning and employment opportunities

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	End date	Resources	Partners involved	Results/ Progress
				Target	Actual					
Sustain and develop employability provision in the area aimed at increasing access to employability support	Increase the uptake of employability services by residents most in need of support.	Number of Access2employment sessions delivered across the ward	Weekly sessions delivered across the ward	100 new registration within ward	302 registrations	April 2013	March 2015	ERDF Existing Access2employment resource	Armadale Employability Group	182 clients progressed to positive destination
		Number of new registrations Number of clients progressing into a positive destination the Ward	Area specific publicity produced to highlight the support available in ward	50% clients progress into a positive destination	60% clients progressed to positive destination				Access2employment Working Together West Lothian Armadale CIS office Mayfield Community House CLD Adults and Communities team Craig Inn Centre - Blackridge	

Relevant SOA Outcomes:

We are better educated and have access to increased and better quality learning and employment opportunities

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	End date	Resource s	Partners involved	Results/ Progress
				Target	Actual					
Development of Armadale Employability Group	To decrease the level of Armadale residents currently unemployed	Raise awareness of history of work throughout West Lothian	Deliver event highlighting the history of work within West Lothian	Historical road show delivered through library and heritage services	Road show launched in May 2013. Very positive reception	April 2013	March 2015		A2E, Skills Development Scotland, Armadale Academy, Advice Shop, Voluntary Sector Gateway, Libraries, MCMC team, Armadale Community Education Centre, Community Learning & Development, HYPE, Public Health, Regeneration and Employability, Community house, Business Gateway, Economic Development, CIS, Housing	IT tuition continues in Armadale Library on a regular basis linking to employability services
	To increase the service provision in line with customer need	Increased knowledge and skills in basic I.T.	Employability event delivered	1 employability event delivered	Project collaborated on an Armadale Careers Fair seeing over 300 people attending and approximately 50 exhibitors					Four day customer service training course in Armadale Community Centre in February 2014
	Increase the positive destinations of Armadale Academy pupils		Courses delivered in basic I.T.	2 courses delivered in basic I.T.	2 courses exceeded					Employability group collaborated on an Armadale Careers fair seeing over 300 people attending and approximately 50 exhibitors
	Group continue to grow and expand through the ward		Customer service training delivered to include young person's course	3 customer service training sessions delivered across ward	2 x customer service training delivered					Funding secured for Healthy and Employability project officer

Relevant SOA Outcomes:

We are better educated and have access to increased and better quality learning and employment opportunities

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	End date	Resources	Partners involved	Results/ Progress
				Target	Actual					
Town Centre improvements	Strengthen the pride and economic vitality of Armadale town centre	Town centre shop occupancy levels	Investment in the appearance and fabric of the town centre Promotional and marketing activities Support provided to (Armadale) traders group	Maintain occupancy levels in relation to WL and UK averages	Armadale Town Centre: 88.2% occupied (Jan 2015) West Lothian Average: 91.8% occupied (Jan 2015) Scotland: 88.1% occupied (LDC, Feb 2015) UK: 88.2% occupied (LDC, Feb 2015)	April 2013	March 2015	Town Centre Improvement Fund; Economic Development revenue budget	Town Centre Manager/Economic Development LAC Representatives of town centre businesses Community Council Police Scotland	Occupancy levels above Scottish and UK average

Relevant SOA Outcomes:

We value and enjoy our built and natural environment and protect it and enhance it for future generations

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	End date	Resources	Partners involved	Results/ Progress
				Target	Actual					
Small-scale environmental improvements within ward	Aesthetic improvement of Ward	Improvements made Ward wide	Environmental Visual Audits take place across ward per year	3 x Environmental Visual Audits across ward per year	4 x audits carried out	April 2013	March 2015	Village Improvement Fund	Regeneration and Employability	Working on-going to implement findings from audits
		Armadale Young People's Artwork exhibited on hoardings	Art Competition	1 exhibition highlighting history of ward	General costing established				Police Scotland	
		Level of funding to enable project to commence		Obtain 100% of funding (if applicable)					Economic Development 'Youth Space'	

Relevant SOA Outcomes:

We live longer, healthier lives and have reduced health inequalities

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	End date	Resources	Partners involved	Results/ Progress
				Target	Actual					
Community Sports Hub (CSH)	Local sports clubs are fully utilised	Number of sports clubs using Armadale facilities	Armadale residents playing an active role in maximising the use of Armadale Academy and other local facilities	Base No. (11/12)	(Current 14/15)	April 2013	March 2015	Sport Scotland Funding to March 2015	Armadale Academy	22 facility user groups
	Enable local residents to participate in sport More stronger and sustainable clubs Improved community engagement and awareness Improve the range of and facilitate access to community sports facilities Improve links between Armadale CSH and Armadale Academy curriculum	Number of active members in sports clubs using Armadale facilities	Outreach work to outlying areas – taster sessions	User Groups: 9 Members: 373 Male: 330 Female: 43 - Deliverers: 63 Male: 57 Female: 6 Voluntary: 63 Paid: 0	User Groups: 22 Members: 2103 Male: 1414 Female: 689 - Deliverers: 189 Male: 127 Female: 36 Voluntary: 180 Paid: 9				Dawn Facility Management Sport Development Active Schools West Lothian Leisure Community Sport Clubs/Local Residents Together for Health Regeneration & Employability Local businesses Sportscotland	Increase of 1730 participants from base year 2011/12 Increase of 126 from base year 2011/12 2103 participants active on a weekly basis Regular taster sessions delivered 4 facility users connected with Active Schools Network A large programme of events were supported, some of which including: •National Soccer 7's Football •Bing Blazer •Run for Fun •Coach Education •Holiday Programmes

Relevant SOA Outcomes:

We live longer, healthier lives and have reduced health inequalities

Our children have the best start in life and are ready to succeed

People most at risk are protected and supported to achieve improved life chances

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	End date	Resource s	Partners involved	Results/ Progress
				Target	Actual					
Focus on Mayfield: Community Garden Community Families Project	Local people have increased health from participation in outdoor activities	% increase in people attending community garden % increase in volunteering in the community garden A number of affiliated groups use garden on regular basis Development of tool lending scheme 250 people attending garden based events	Structured green activities with residents Delivery of scheme with residents using it Community events held in community garden Regular (supported) open sessions to promote use of the garden and gardening Phase two of garden development	75 local residents participate 10 regular volunteers continue to engage OR increase in no. Delivery of scheme with 25 residents using it 6 community events held in community garden Path network developed supporting disability access	80 local residents 10 regular volunteers Scheme still in development – some lending has taken place 8 events held in community garden Phase two of garden works completed supporting local development	April 2013	Ongoing	Housing Together For Health (T4H) Health Improvement Small Grants Robertson Trust Lloyds PDI	Housing Together For Health F&CDWL Dale Food Group Regeneration and Employability	Skills hut in place and used to support learning Affiliated groups using garden space has increased Community events including celebration of the Dale Hub opening Garden continues to open regularly for public use New post developed and advertised to support the tool lending scheme

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	End date	Resources	Partners involved	Results/ Progress
				Target	Actual					
Mayfield Community House	Parents are supported to provide children with the best start in life	% of families sustaining contact with project and other services	Deliver services that support parents needs	Work with 10 families parents with substance use	10 families worked with	April 2013	Ongoing	LEADER	FCDWL WLC Health Regeneration and Employability	Dale Hub Unit fitted out April 2014.
	Increase in personal and social development of residents Enable access to services that can improve life circumstances	% of participants reporting increase in at least one personal and social development indicator % Increase in young people reporting increase in confidence and capacity to participate in decision-making processes	Deliver services/activities from Mayfield Community House that address the needs of the community and supports community-led regeneration Provide information/training to enable residents to take ownership of project and become more active citizens	25 residents participate in at least one structured activity/ programme 50 people actively participate in at least one decision-making process Family unit operational	212 residents participate 50 people Family unit officially opened March 2014	April 2013	On-going	Vol Org Budget Report	FCDWL Sunny Dale Association Health Improvement Team Regeneration and Employability Housing Community youth services	155 new adults and 179 new children have accessed services from April 2013 3291 visits across a number of different activities including smoking cessation, youth groups, dads groups and cooking groups

Relevant SOA Outcomes:

We live longer, healthier lives

We have strong, resilient and supportive communities where people take responsibility for their actions and how they affect others

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	End date	Resources	Partners involved	Results/ Progress
				Target	Actual					
Do More, Drink Less Project	Young people have increased understanding of the harmful effects of alcohol.	25% of young people reporting an increased understanding of the harmful effects of alcohol.	Planning group formed and meets to develop and deliver project	Engage a number of partners to develop project	Partners engaged across Armadale	1 st April 2013	31 st March 2015	Do More Drink Less budget	Regeneration & Employability	Project collaborated on an Armadale Careers Fair seeing over 300 people attending and approximately 50 exhibitors
	Young people have positive experience of alcohol free environment	25% of young people engaging in additional activities	Delivery of key events creating 'club experience' for young people Armadale	Delivery of 3 key events	3 events delivered				Education	
	Alcohol consumption is reduced		Continue to support Armadale Run for Fun						Police	
	People take part in healthy lifestyle activities								Community Youth Services	
									WL Youth Action Project	
									Local Young People representatives	Youth Action Project delivered a music programme in Armadale Youth Space which showcased talent.

Relevant SOA Outcomes:

We have tackled the significant inequalities in West Lothian society

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	End date	Resources	Partners involved	Results/Progress
				Target	Actual					
Money Day & Money Week activities	Residents are better informed about financial support available to them Residents are more able to access financial inclusion services	No of people attending events held during Money Week Number of people attending Money Day	Employability event to be held in Armadale and Blackridge Ward	1 event held during Money Week	1 Taster Session event delivered	1 st Oct 2013	31 st Oct 2013	Existing	Regeneration & Employability Advice Shop Armadale Employability Group	
			Money Day event to be held in Ward	Money Day event held in Ward		1 st Oct 2014	31 st Oct 2014			
			Daily themed events to be held through Money Week	250 people engaged with	300 people engaged with					
			Marketing of events to ensure uptake							

Relevant SOA Outcomes:

Our economy is diverse and dynamic, and West Lothian is an attractive place for doing business

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	End date	Resources	Partners involved	Results/ Progress
				Target	Actual					
Support the development of Fairtrade Group	Residents are better informed of Fairtrade Armadale is recognised as a fairtrade town	Number of meetings held Number of partners attending A range of Fairtrade products available	Steering group formed and meets to develop and deliver project Promote Fairtrade Map local Fairtrade activity	Establish Fairtrade Steering Group in Ward	Work On-going	April 2013	March 2015	Existing	Regeneration and Employability Town Centre Manager / Economic Development Community groups	2 Letters distributed to town centre businesses - in February and April 2014 Fairtrade Matters Afternoon: 5 March 2015 at Armadale Community Centre. 30 attendees.
Support local communities to access the Villages Improvement Fund	Local people are involved in making positive changes to their community	Improvements are made to local services and the environment	Promote the fund to eligible villages Work with local organisations to develop projects and proposals Work with communities and local groups to secure match funding	Eligible villages spend their allocated allowance each year Each village is supported to develop funding applications	£35,691 worth of application supported Successful application for each eligible village	June 2013	March 2015	Blackridge £55,000 Torphichen £55,000 Westfield £20,000	Regeneration and Employability Economic Development Local Community Councils Other local	8 Successful applications received

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	End date	Resources	Partners involved	Results/ Progress
				Target	Actual					
			Support communities and organisations to deliver successful projects	Projects are delivered on time and on budget	On-going				community groups	

APPENDIX 2
ARMADALE AND BLACKRIDGE
WARD ACTION PLAN 2015-16



ARMADALE AND BLACKRIDGE WARD ACTION PLAN 2015-16

Introduction

The following action plan details the key activities and actions by the Regeneration Team and partners which are planned to take place within the Armadale and Blackridge ward in 2015 -16.

Purpose

The purpose of the plan is to outline Regeneration, Employability and partner activity across the Armadale and Blackridge ward area.

The plan does not include 'core' or mainstream work, so details of, for example, all the youth provision available in the area, is not contained within this plan. If you would like more information about this please contact the service provider directly.

The plan aligns with the Area Services Management Plan and ultimately contributes to achieving the outcomes set in the West Lothian Single Outcome Agreement.

Key Areas

Key areas of focus for the Armadale and Blackridge Ward Action Plan are:

- Employability and Employment
- Early Years and Family Learning
- Health and Wellbeing
- Economic Development
- Community Capacity and Cohesion

These key areas align with those set out in West Lothian Council's Regeneration Framework and support achievement of the high level outcomes in the Single Outcome Agreement. Actions within the plan have been grouped according to the theme that they contribute to.

ARMADALE AND BLACKRIDGE WARD ACTION PLAN 2015-16

Funding

The work within the plan is largely funded through existing resources supplied by West Lothian Council or one of the partners.

An important aspect of the work of the Regeneration Team and partners is building on the existing assets within communities. However, in some cases, particularly where we are working to supporting our key community organisations, external funding will be sought for specific pieces of work.

How will we report on the plan?

Progress on these plans will be reported on a six monthly basis to the Local Area Committees for each ward. At this point progress to date will be reviewed and any new initiatives will be added to the plans.

Throughout the year, new actions may be identified and partners will be flexible about responding to needs as they arise.

ARMADALE AND BLACKRIDGE WARD ACTION PLAN 2015-16

Employability and Employment

We are better educated and have access to better increased and better quality learning and employment opportunities

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
Provide A2E support in areas of high unemployment	Local people have access to high quality employment advice and support	Number of people accessing employability services Reduction in number of people claiming out of work benefits		50 new registrations 50% of clients achieve a positive destination		1 April 2015	31 March 2016	Existing	Armadale Employability Group A2E Armadale CIS office Mayfield Community House CLD Adults and Communities team Craig Inn Centre - Blackridge	

ARMADALE AND BLACKRIDGE WARD ACTION PLAN 2015-16

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
Development of Armadale Employability Group	To decrease the level of Armadale residents currently unemployed	Successful event delivered	Employability event delivered	1 employability event delivered		1 April 2015	31 March 2015		A2E, Skills Development Scotland, Armadale Academy, Advice Shop, Voluntary Sector Gateway, CIS & Libraries, MCMC team, Armadale Community Education Centre, Community Learning & Development, Public Health, Community Regeneration, Dale Hub, Business Gateway, Economic Development, Housing	
		Increased knowledge and skills in basic I.T.	Courses delivered in basic I.T.	2 courses delivered in basic I.T.						
	To increase the service provision in line with customer need	Successful project delivered	Customer service training delivered	1 customer service training sessions delivered across ward						
	Increase the positive destinations of Armadale Academy pupils		On-going Health and Employability project	Targets met for new health and employability project						
	Group continue to grow and expand through the ward									

ARMADALE AND BLACKRIDGE WARD ACTION PLAN 2015-16

Early Years and Family Learning

Our children have the best start in life and are ready to succeed

We are better educated and have access to better increased and better quality learning and employment opportunities

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
Early Years Forum	Armadale Early Years Action group developed	Integrated and more partnership working	Early Years Collaborative and statistics collation	6 x early years meetings		1 April 2015	31 March 2016	Existing	Armadale Early Years Action Group	
	Working collaboratively with partners and families to deliver high quality early years services	Attendance and contribution of partners at meetings	Fantastic Friday Stakeholder event	1 x stakeholders event					Regeneration and Employability	
		Action plan and programme of activities established	Action plan developed and delivered	Programme of activity and action plan drawn together and distributed					NHS Lothian	
	Promotion of collaborative multi agency working to provide best value to the community								Voluntary Sector	
									Community Education worker-Parent Action	

ARMADALE AND BLACKRIDGE WARD ACTION PLAN 2015-16

Health and Wellbeing

We live longer healthier lives and have reduced health inequalities

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
Do More, Drink Less Project	Young people have increased understanding of the harmful effects of alcohol	25% of young people reporting an increased understanding of the harmful effects of alcohol.	Planning group formed and meets to develop and deliver project	Engage a number of partners to develop project		1 April 2015	31 March 2016	Do More Drink Less budget	Regeneration & Employability	
									Education	
									Police Scotland	
									Community Youth Services	
	Young people have positive experience of alcohol free environment	25% of young people engaging in additional activities	Delivery of key events creating 'club experience' for young people Armadale	Delivery of 1 event					WL Youth Action Project	
	Alcohol consumption is reduced								Local Young People representatives	
	People take part in healthy lifestyle activities									

ARMADALE AND BLACKRIDGE WARD ACTION PLAN 2015-16

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
Community Sports Hub (CSH)	Local user groups fully utilised	Number of sports clubs using Armadale facilities	Residents fully engaging with the ACSH project	(Baseline 11/12)		1 April 2015	31 March 2016	Facility letting income	Learning Community	
	Enable local residents to openly participate in sport and activity	Number of active members in sports clubs using Armadale facilities	Maximising the use of community facilities	User Groups: 9 Members: 373 Male: 330 Female: 43				People 1x FTE CSH Officer	Facility Management (Dawn)	
	More stronger and sustainable facility user groups.		Outreach work completed by facility user groups via – taster sessions	-				1x FTE Clerical Receptionist	Sport Development & Facilities Team	
	Improved community engagement and project awareness		Facility user groups engaging with community events, projects, programmes and initiatives	Deliverers: 63 Male: 57 Female: 6 Voluntary: 63 Paid: 0				1x Part-time Holiday Programme Co-ordinator	Active Schools Network	
	Improve the range of and facilitate access to community facilities							1x Volunteer Young Hub Leader	West Lothian Leisure	
									Clubs, Working Groups and Organisations	
									West Lothian Residents	
									Together for Health	
									Regeneration & Employability	
									Local businesses	
									Sportscotland	

ARMADALE AND BLACKRIDGE WARD ACTION PLAN 2015-16

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
Together For Health (T4H)	Reduction in prevalence of childhood obesity by 2018	% increase in people participating in physical activity	Series of connected local health promoting events including Run for Fun, Healthy Happy Summer Camp, Food Festival and Santa Parade Targeted health promotion to target populations Fruity Friday programme Weekly delivery of physical activity session(s)	4 key events delivered		1 April 2015	31 March 2016	Project funding Partner time in kind West Lothian CHCP – monetary contribution	T4H project team Regeneration and Employability Health Improvement Team FCDWL CHCP Scotmid Youth Services Dale Food Group Education ASDA Town Centre Manager / Economic Development	
	Increased fruit consumption in school and at home	% increase in people reporting a positive change to diet		All 6 schools delivering the Fruity Friday activity						
	People residing in ward have a positive change in diet	Qualitative feedback from children, teachers and parents highlighting increased fruit consumption		600 local people attending health promoting activity						
	People residing in ward have an increased participation in physical activity	% increase in people participating in physical activity		10% increase in registrants on friends of programme database						
				Engage 12 new participants in physical activity sessions						

ARMADALE AND BLACKRIDGE WARD ACTION PLAN 2015-16

Economic Development

Our economy is diverse and dynamic, and West Lothian is an attractive place for doing business

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
Town Centre improvements	Strengthen the pride in and economic vitality of Armadale town centre	Town centre shop occupancy levels	Investment in the appearance and fabric of the town centre Promotional and marketing activities Support provided to (Armadale) traders group	Maintain occupancy levels in relation to WL and UK averages		1 April 2015	31 March 2016	Town Centre Improvement Fund Economic Development revenue budget	Town Centre Manager/Economic Development Local Area Committee Representatives of town centre businesses Community Council Police Scotland	

ARMADALE AND BLACKRIDGE WARD ACTION PLAN 2015-16

Community Capacity and Cohesion

We live in resilient, safe and cohesive communities

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
Support regeneration of our most deprived areas through the creation of a targeted Regeneration Plan	Local people are involved in making positive changes to their communities	Regeneration Plan drafted and agreed Number of local people involved Number of people who feel they can influence decisions	Establish a regeneration partnership Undertake a local mapping exercise Develop a Regeneration Plan	Regeneration partnership established 20 community members and local workers involved Mapping exercise completed Final plan available		TBC	31 March 2016	Existing	Regeneration and Employability FCDWL Key community organisations CLD Youth Services Housing Economic Development Health Improvement Team WLYAP Police Scotland	

ARMADALE AND BLACKRIDGE WARD ACTION PLAN 2015-16

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
Support local communities to access the Village Improvement Fund	Local people are involved in making positive changes to their communities	Improvements are made to local services, infrastructure and the environment	<p>Promote the fund to eligible villages</p> <p>Work with local organisations to develop proposals and projects</p> <p>Work with local organisations to secure match funding where appropriate</p> <p>Support communities to deliver successful projects</p>	<p>Promotion of fund to all community councils</p> <p>All eligible villages spend a proportion of their allocated budget</p>		1 April 2015	31 March 2016	<p>Blackridge £31,224</p> <p>Torphichen £39,525</p> <p>Westfield £15,940</p>	<p>Regeneration</p> <p>Local Community Councils</p> <p>Other local community groups</p>	

ARMADALE AND BLACKRIDGE WARD ACTION PLAN 2015-16

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
Provide support and training to community councils	Communities are better informed and can make decisions on issues which affect them	Number of community councillors accessing training courses	Deliver two training courses as part of the Community Council Training Programme	Two courses delivered One third of ward community councils attend training 90% of participants rate the training good/excellent		1 April 2015	31 March 2016	Existing	Regeneration Committee Services	
Support the promotion of Fairtrade	Communities are better informed about Fairtrade	Number of promotional events held and activities supported	Promote Fairtrade at local events Establish Fairtrade Steering Group	Two events held, including Fairtrade Fortnight One Fairtrade Steering Group established		1 April 2015	31 March 2016	Existing	Regeneration Fairtrade Steering Group	

ARMADALE AND BLACKRIDGE WARD ACTION PLAN 2015-16

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
Focus on Mayfield: Community Garden	Local people have increased health from participation in outdoor activities	% increase in people attending community garden % increase in volunteering in the community garden A number of affiliated groups use garden on regular basis Development of tool lending scheme 250 people attending garden based events	Structured green activities with residents Delivery of scheme with residents using it Community events held in community garden Regular (supported) open sessions to promote use of the garden and gardening	40 local residents participate 6 regular volunteers continue to engage OR increase in no. Delivery of scheme with 10 residents using it 4 community events held in community garden		1 April 2015	31 March 2016	Together For Health (T4H) Health Improvement Small Grants Robertson Trust	T4H FCDWL Dale Food Group Regeneration and Employability	
Dale Hub	Increase in personal and social development of residents	% of participants reporting increase in at least one personal and social development	Deliver services/activities from Dale Hub that address the needs of the community and supports community-led	25 residents participate in at least one structured activity/programme		1 April 2015	31 March 2016	Vol Org Budget Report	FCDWL Sunny Dale Association Health Improvement Team	

ARMADALE AND BLACKRIDGE WARD ACTION PLAN 2015-16

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
	Enable access to services that can improve life circumstances	indicator % Increase in young people reporting increase in confidence and capacity to participate in decision-making processes	regeneration Provide information/training to enable residents to take ownership of project and become more active citizens	50 people actively participate in at least one decision-making process					Regeneration and Employability Housing Community youth services	
Youth Space	Young people have improved knowledge / understanding of substance use issues There is less anti-social behaviour perpetrated by young people in Armadale/Blackridge ward An increase in the wellbeing and positive	Reduction in youth calls to Police % of young people reporting increase in at least one personal or social indicator Increase in confidence and capacity of young people to participate in decision-making processes No. of alcohol awareness sessions	Further develop the space and the services provided to young people Facilitate young people to take ownership of project and become more active citizens Obtain funding to secure long-term future of project Deliver Alcohol brief interventions and intensive support as and when required	Youth calls to Police do not increase Services will work with 50 young people per week through activities Increase youth committee membership by 4 50 Alcohol Brief Interventions delivered		1 April 2015	31 March 2016	Existing Youth Services WLYAP	Community Youth Services Youth Action Project Regeneration and Employability Armadale Academy Armadale Community Education Association	

ARMADALE AND BLACKRIDGE WARD ACTION PLAN 2015-16

Action	Local Outcome	Outcome Indicator	Activity	Performance		Start date	Finish date	Resource	Partners involved	Results / Progress
				Target	Actual					
	life choices from group work participants Young people are more informed about their choices around alcohol	delivered								

ARMADALE AND BLACKRIDGE LOCAL AREA COMMITTEE WORKPLAN 2015-16

MAY 2015

	Issue	Purpose	Lead Officer	Date	Referral
1	Housing Report	Quarterly update on housing issues	Lorraine Donnelly	May 2015	No
2	Police/NRT Report	Quarterly update on Police/SNT activity	Inspector Andrew Elliot	May 2015	No
3	Fire Service Report	Update on operational plan for 2015-17	Dave Lockhart	May 2015	No
4	Youth Space Update	Update on Youth Space Provision	Douglas Benson	May 2015	No
5	Village Improvement Fund	Applications to the Village Improvement Fund	Douglas Benson	May 2015	No
6	Community Health Champions	To inform members of the plans for Community Health Champions for each LAC	Kate Marshall	May 2015	No
7	Ward Action Plan Update	To provide an update report on Ward Action Plan for 2013-15 and 2015-16	Douglas Benson	May 2015	No
8	Armadale Early Years Update	Update on Early Years Action Group	Lesley Keirnan	May 2015	No
9	Housing Report	Quarterly update on housing issues	Lorraine Donnelly	September 2015	No
10	Police/NRT Report	Quarterly update on Police/SNT activity	Inspector Andrew Elliot	September 2015	No
11	Community Regeneration Report	Quarterly update on regeneration activity	Douglas Benson	September 2015	No
12	Village Improvement Fund	Update on the village improvement fund	Alice Sinnett	September 2015	No
13	Armadale Community Centre	Update on the proposal for Armadale Community Centre	Donald Forrest	September 2015	No
14	Fire Service Report	Update on operational plan for 2015-17	Dave Lockhart	September 2015	No