



West Lothian  
Council

## ***Livingston South Local Area Committee***

West Lothian Civic Centre  
Howden South Road  
LIVINGSTON  
EH54 6FF

6 March 2015

A meeting of the **Livingston South Local Area Committee** of West Lothian Council will be held within the **Conference Room 3, Ground Floor, Civic Centre, Livingston** on **Friday 13 March 2015** at **9:00am**.

For Chief Executive

### **BUSINESS**

#### **Public Session**

1. Apologies for Absence
2. Order of Business, including notice of urgent business
3. Declarations of Interest - Members should declare any financial and non-financial interests they have in the items of business for consideration at the meeting, identifying the relevant agenda item and the nature of their interest.
4. Draft Minute of Meeting of Livingston South Local Area Committee held on Friday 07 November 2014 (herewith)
5. St Margaret's Academy - Presentation by Siobhan McGarty, Headteacher (herewith)
6. Livingston South Multi-Member Ward Quarterly Performance Report - Report by Scottish Fire and Rescue Service (herewith)
7. Ward 4, Livingston South, Update - Report by Police Inspector Myles Marshall (herewith)
8. NETs, Land and Countryside Services Update Report - Report by Head

of Operational Services (herewith)

9. Livingston South Blue Green Network - An Update - Report by Hed of Operational Services (herewith)
10. Housing, Construction and Building Services - Report by Head of Housing, Construction and Building Services (herewith)
11. Livingston Skatepark Update - Report by Head of Area Services (herewith)
12. Advice Shop and Adult Basic Service Update - Report by Head of Area Services (herewith)
13. Community Regeneration Update - Report by Head of Area Services (herewith)
14. Alcohol Diversionary Activities - Report by Head of Social Policy (herewith)
15. Workplan 2015 (herewith)
16. Timetable of Meetings 2015/16 (herewith)

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NOTE      **For further information contact Anne Higgins, Tel: 01506 281601 or email: [anne.higgins@westlothian.gov.uk](mailto:anne.higgins@westlothian.gov.uk)**

MINUTE of MEETING of the LIVINGSTON SOUTH LOCAL AREA COMMITTEE of WEST LOTHIAN COUNCIL held within CONFERENCE ROOM 3, GROUND FLOOR, CIVIC CENTRE, on 7 NOVEMBER 2014.

Present – Councillors Lawrence Fitzpatrick (Chair), Danny Logue

Absent – Peter Johnston, John Muir

In Attendance

Steve Field, Lead Officer, West Lothian Council

Michelle Kirkbright, Community Regeneration Officer, West Lothian Council

Linda Middlemist, Health Improvement Team, West Lothian Council

Alison Smith, Housing Service, West Lothian Council

Elizabeth Butters, Social Policy, West Lothian Council

Daniel McComisky, NETs and Land Services, West Lothian Council

Martyn Brandrick and Des Donnelly, Scottish Fire and Rescue Service

Catrina Hatch, Headteacher, James Young High School

Robin Lever, Dedridge Community Council

1. DECLARATIONS OF INTEREST

There were no declarations of interest made.

2. MINUTE

The Livingston South Local Area Committee noted the minute of its meeting held on 22 August 2014.

3. JAMES YOUNG HIGH SCHOOL - PRESENTATION BY CATRINA HATCH, HEADTEACHER

The Chair welcomed Ms Catrina Hatch (Headteacher, James Young High School) to the meeting. Ms Hatch had been invited to attend the meeting to provide an overview of the school's performance and a summary of examination results for 2013-14.

Ms Hatch highlighted the following improvements in relation to pupil support and partnerships:-

- New Pupil Support House Structure
- Nurture Base
- Business Champions
- Foundation Apprenticeships
- Confucius Hub
- Norwegian Students
- Parental Partnership – School Website

The presentation slides included tables showing the headline figures for S4, S5 and S6 for the period 2013-14 with comparative figures for the

previous two years.

A number of pupil achievements were highlighted, and these were:-

1. Award for highest H Chemistry grade in Scotland
2. Award for highest mark in AH Product Design
3. Nuffield Research Placements
4. Numerous Sporting and Music Achievements
5. Eco-group, Rights Respecting Schools, Fair Trade Groups, Global Citizenship programmes
6. Commonwealth projects

The Headteacher then responded to questions raised by elected members.

Finally, the Chair thanked the Headteacher for her informative presentation.

#### Decision

To note the terms of the presentation.

#### 4. COMMUNITY HEALTH CHAMPIONS

The Committee considered a report (copies of which had been circulated) by the Deputy Chief Executive, Community Health and Care Partnership providing an update on the Community Health Champions approach.

The Committee was informed that the next stage in the Community Health Champions approach was to deliver training to elected members and to identify interested groups who might already be active in local areas.

The elected member training was based on COSLA guidance *“Reducing Health Inequalities and Improving Health: What Councillors Can Do to Make a Difference”*.

Training dates had been arranged and the dates for these sessions were outlined in the report. Advice was then provided by Linda Middlemist (Team Manager) that, since writing the report, there had been a change to the training dates for elected members. The training would now be held on the following dates:-

- 13 January 2015 – 9.00 – 9.45
- 24 February 2015 – 9.00 – 9.45

The report went on to provide details of plans to engage with community groups and to offer the opportunity of training. Commencing in January 2015, training would be rolled out with a view to achieving active community involvement in all ward areas.

The Committee was invited to note the information contained in the report.

The Committee then heard a suggestion that the training be extended to

include Local Area Committee Lead Officers.

#### Decision

1. To note the terms of the report.
2. To agree that officers consider extending the training to LAC Lead Officers.

### 5. NETS, LAND AND COUNTRYSIDE SERVICES UPDATE REPORT

The Committee considered a report (copies of which had been circulated) by the Head of Operational Services appraising members of the activities for Livingston South for the period 1<sup>st</sup> August to 30 September 2014.

In particular, the Committee was asked to note:-

- the work carried out by the services and the future planned work for the area as outlined in the report.
- the completion of the improvement work at Bankton Mains Play Area.
- the planned consultation for the Almondvale Park Regeneration.

A number of issues were raised by elected members and actions were agreed by officers as undernoted:-

Facility at Bankton Mains Play Area – Guard to be installed on the chute – Daniel McComisky undertook to convey issue to Colin Bell and to request that LAC members be provided with an update.

Walkway from Dedridge to Almondvale Centre – To note that there were no plans to undertake major works to enhance the area. However, routine maintenance was ongoing.

Dedridge Pond – To note that council officers were seeking a solution concerning rats in the area of Dedridge pond.

Footpaths – Murieston Drive to Livingston Football Club – Daniel McComisky undertook to investigate the issue raised concerning leaves.

#### Decision

To note the terms of the report and that, in response to the issues raised by LAC members, officers would investigate or provide additional information as appropriate.

### 6. HOUSING, CONSTRUCTION AND BUILDING SERVICES

The Committee considered a report (copies of which had been circulated) by the Head of Housing, Construction and Building Services providing the

Committee with an overview of the service activities within the ward.

A table within the report showed the property void and let performance for both mainstream tenancies and temporary tenancies.

In relation to arrears performance, it was noted that the year-end target was £1.3 million and at the end of September, the service was £4,000 under the monthly target. The report provided a table showing the level of arrears and the number of tenants in arrears in the ward from end September 2013 at the start of the Rent Arrears Campaign and the level of arrears at the end of September 2014.

The report went on to outline the position in relation to New Build council housing. There were four sites in the ward for new build council housing (170 homes). A site for approximately 70 houses at the former Lammermuir House in Dedridge had been identified. The developer had selected for the site. There was also a site at Almond Link for 20 homes and the developer had been selected for this site. The other two sites were adjacent to the football stadium for 40 homes and at the Time Track also for 40 homes. A tender had been issued for these sites.

In relation to a question raised concerning the owner of the Quentin Rise site (former Homeless Unit), the Livingston Housing Officer undertook to forward the question to Colin Miller (Housing Strategy and Development Manager) for response. The Housing Strategy & Development Manager to inform Committee members of any plans to include this site in the New Build Housing programme.

Finally, it was noted that an Interim Anti Social Behaviour Order (ASBO) had been secured in August and the full ASBO had been secured in September against a tenant in the ward. There would be ongoing monitoring of the case and if there was a breach of the ASBO, the Community Housing Officer and the SNT officer would work with Legal Services on any future tenancy actions.

The Committee was asked to note the Housing, Construction and Building Service activity as detailed in the ward report.

### Decision

To note the terms of the report.

## 7. PENSIONERS GROUPS CHRISTMAS FUND ALLOCATIONS 2014

The Committee considered a report informing the Committee of the allocations to be made from the Pensioners' Groups Christmas Fund 2014 to groups in the Livingston South ward, Livingston-wide groups and West Lothian-wide groups.

The Committee was informed that seven application forms had been issued to groups across Livingston South ward, with all seven returned. The intention was that all seven groups would be supported, and Appendix 1 to the report showed the organisations to be supported and

the allocation to each.

In relation to Livingston-wide and West Lothian-wide organisations, the report advised that one application had been sent to, and returned by, a Livingston-wide group. The intention was this would be supported, and Appendix 2 showed the organisations and the allocation to each.

Finally, it was noted that a full report on the final allocations would be made to the Voluntary Organisations PDSP in November. Letters had been issued to groups on 13 October advising them of the amount of funding they would receive, and payments would be made directly to the bank accounts of groups during November via PECOS.

It was recommended that the Committee note that seven groups within Livingston South ward had applied to the fund and would be supported.

### Decision

To note the terms of the report.

## 8. CONTROLLED BURNING OF WASTE

The Committee considered a report (copies of which had been circulated) by the Head of Area Services updating members on the procedures for dealing with controlled burning on residential property following a recent incident in the ward.

The report examined specific responsibilities of the key agencies who responded to the issues raised and provided members with guidance on dealing with such complaints. The key agencies were West Lothian Council's Environmental Health team, SEPA, and the Scottish Fire and Rescue service.

During discussion, the Committee heard comments from Martyn Brandrick (SFRS) concerning the responsibility of the Fire and Rescue Service and his preferred approach for dealing with such incidents. It was noted that the Fire and Rescue service had no powers to extinguish controlled fires on private property, however, the service could be contacted by the person/s having the fire to inform them of what was being burnt, for how long and the measures in place for any issues should it get out of hand. The Fire and Rescue Service did not deal with fires that were deemed as a nuisance, this fell to environmental health officers to investigate.

The Committee was informed that SEPA had declined the Committee's invitation to attend the meeting. However, Martyn Brandrick undertook to make contact with SEPA to discuss the incident.

It was recommended that the Local Area Committee note the contents of the report in relation to the responsibilities of the following agencies:-

- West Lothian Council Environmental Health;
- Scottish Fire and Rescue; and

- Scottish Environment Protection Agency.

### Decision

To note the terms of the report.

## 9. SCOTTISH FIRE AND RESCUE SERVICE RESOURCE BASED CREWING ARRANGEMENTS

A report had been circulated by the Scottish Fire and Rescue Service advising the Committee of changes to the way the Scottish Fire and Rescue Service (SFRS) deployed its resources through a Resource Based Crewing (RBC) model at Bathgate Fire Station.

The report summarised the implications for service delivery as follows:-

There would be no reductions to frontline emergency service delivery in the Bathgate and West Lothian areas, as the physical resources remained in place and unchanged. The change related to how SFRS crewed these appliances.

Appendix 1 to the report provided an overview of the SFRS resources based crewing arrangements within West Lothian.

Appendix 2 to the report provided an overview of how the frontline fire and rescue tender and Incident Support Unit (ISU), based at Bathgate Fire Station, would be mobilised to the various scenarios that might be encountered using the RBC model.

Appendix 3 to the report provided some contextualisation in the form of scenarios of how the frontline fire and rescue tender and ISU, based at Bathgate Fire Station, would be mobilised to the various incident types that might be encountered using the RBC model.

During discussion, it was noted that an interim review of the new arrangements had been undertaken and that consideration would be given to reporting the outcome of the review to elected members.

### Decision

To note the terms of the report.

## 10. ALCOHOL DIVERSIONARY ACTIVITIES

The Committee considered a report (copies of which had been circulated) by the Head of Social Policy informing the Committee of the decision made at the ADP Subgroup on 24 September concerning the “School of Football” application.

The report advised that the application, which had been supported by the Local Area Committee on 22 August 2014, had been considered on 24



September by the Alcohol Drug Partnership subgroup. The subgroup had decided that the application would not progress through the process to Social Policy PDSP and Council Executive. The applicant had been informed and was able to re-submit the application to the Livingston South LAC for reconsideration.

The Committee was asked to note the decision of the ADP subgroup that the application did not meet one of the outcomes within the Joint Commissioning Plan. This outcome required the project to deliver Alcohol Brief Interventions to young people who were drinking at harmful and hazardous levels.

#### Decision

To note the terms of the report.

### 11. WARD 4 LIVINGSTON SOUTH UPDATE

The Committee considered a report (copies of which had been circulated) by Police Inspector Myles Marshall providing the Committee with an update on performance, activities and issues across the ward for the period up to 30 September 2014.

The report provided crime statistics for the Livingston North and Livingston South wards as at September 2014, with comparative figures for the same period in the previous year.

In relation to anti social behaviour, it was noted that additional patrols had been undertaken within the Ladywell area after it had been highlighted that the local community officer for the area was on their second prolonged period of absence following an injury sustained on duty.

The Committee was informed by Inspector Myles Marshall that officers had tackled a group of youths in Ladywell in connection with recent incidents of wheelie bin thefts/fires. Since then, the number of incidents had reduced.

The Livingston Housing Manager undertook to obtain information from the police concerning the youths involved in these incidents. This would enhance the work already being done with police and other agencies to tackle anti social behaviour.

#### Decision

To note the terms of the report.

### 12. COMMUNITY REGENERATION - WARD ACTION PLAN

The Committee considered a report (copies of which had been circulated) by the Head of Area Services updating members on progress with community regeneration activity in the Livingston South ward.

The Ward Action Plan 2013-15 was attached as Appendix one to the report. The plan showed regeneration, employability and partner activity against the Livingston South ward. The plan had been updated to show progress made to date against the targets set. New local developments and initiatives had been added to the plans, as appropriate.

The report went on to highlight achievements and significant areas of current work. These were:-

- The Livingston South Youth Providers Network
- An Application to Awards for All for the installation of two new permanent orienteering courses
- Killandean Community Allotment Association
- Livingston Skatepark Refurbishment Works.

During discussion, the Community Regeneration Officer undertook to provide Councillor Logue with prices for the letting of an allotment.

In relation to the Livingston Skatepark, the Committee noted that the anticipated date for completion of the refurbishment works was end of November 2014. Thereafter, a Launch event would be organised with representatives from the Skatepark Users Group invited to attend.

The Committee was asked to note the content of the report and the progress made against the ward action plan 18 months in.

#### Decision

To note the terms of the report.

### 13. WORKPLAN

A copy of the workplan had been circulated for information.

#### Decision

To note the workplan.



## **LIVINGSTON SOUTH LOCAL AREA COMMITTEE**

### **LIVINGSTON SOUTH MULTI-MEMBER WARD QUARTERLY PERFORMANCE REPORT**

#### **REPORT BY SCOTTISH FIRE AND RESCUE SERVICE**

##### **A. PURPOSE OF REPORT**

To update the Livingston South Local Area Committee on the activity within Livingston South Multi-Member Ward for the period up to 31<sup>st</sup> December 2014.

##### **B. RECOMMENDATION**

That Committee Members are invited to note and provide comment on the Livingston South Multi-member Ward Quarterly Performance Report.

##### **C. SUMMARY OF IMPLICATIONS**

<b>I Council Values</b>	<ul style="list-style-type: none"><li>• Being honest, open and accountable</li><li>• Focusing on our customers' needs</li><li>• Making best use of our resources</li><li>• Working in partnership</li></ul>
<b>II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	Quarterly reports on the Multi-member Ward Operational Plans are being produced to ensure delivery of the Local Fire and Rescue Plan, which is a statutory requirement of the Police and Fire Reform (Scotland) Act 2012.
<b>III Implications for Scheme of Delegations to Officers</b>	None at this stage.
<b>IV Impact on performance and performance Indicators</b>	WL CPP SOA Performance indicators: SOA1304_13 Number of deliberate fires per 100,000 population SOA1304_14 Number of accidental dwelling fires per 100,000 population.
<b>VI Resources - (Financial, Staffing and Property)</b>	The council contributes to directly and in partnership to the delivery of the plan
<b>VII Consideration at PDSP</b>	None
<b>VIII Consultations</b>	West Lothian Citizen's Panel Survey, July 2014.

## **D. TERMS OF REPORT**

### **D.1 Background**

Quarterly reports on the Multi-Member Ward Operational Plans have been produced by SFRS to ensure delivery of the Local Fire and Rescue Plan for West Lothian 2014 – 2017, which is a requirement under the Police and Fire Reform (Scotland) Act 2012, Section 41E.

### **D.2 Scottish Fire and Rescue Service (SFRS) Livingston South Multi-member Ward Quarterly Report**

Following the publication of the Livingston South Multi-member Ward Operational Plan, the Local Senior Officer for Falkirk and West Lothian has produced a Quarterly Performance Report detailing activity against the key priorities.

The seven key priorities within the Livingston South Ward area are as follows:

Continuous Priority

- Local Risk Management and Preparedness.

High Priority

- Reduction of Dwelling Fires
- Reduction in Fire Fatalities and Casualties
- Reduction of Unwanted Fire Alarm Signals

Medium Priority

- Reduction of Deliberate Fire Setting
- Reduction of Fires in Non-Domestic Property
- Reduction in Casualties from Non-Fire Emergencies.

## **E. CONCLUSION**

The Livingston South Multi-member Ward Quarterly Performance Report aligns to the key priorities of the Local Fire and Rescue Plan for West Lothian 2014 – 2017, the West Lothian Strategic Assessment of Community Safety and continues with the excellent partnership working on Community Safety, which is evident in West Lothian.

## **F. BACKGROUND REFERENCES**

None.

**Martyn Brandrick**

**Station Manager, Scottish Fire and Rescue Service**

**January 2015**

Appendix 1 - Livingston South Multi-Member Ward Quarterly Performance Report



**SCOTTISH**  
**FIRE AND RESCUE SERVICE**  
Working together for a safer Scotland

## West Lothian Council Area

## Ward Performance Report

## Ward 8 Livingston South

### **DISCLAIMER**

The figures included in this report are provisional and subject to change as a result of quality assurance and review. The statistics quoted are internal management information published in the interests of transparency and openness.

The Scottish government publishes Official Statistics each year which allow for comparisons to be made over longer periods of time.

Please ensure any external partners in receipt of these reports are aware of this.

## **Introduction**

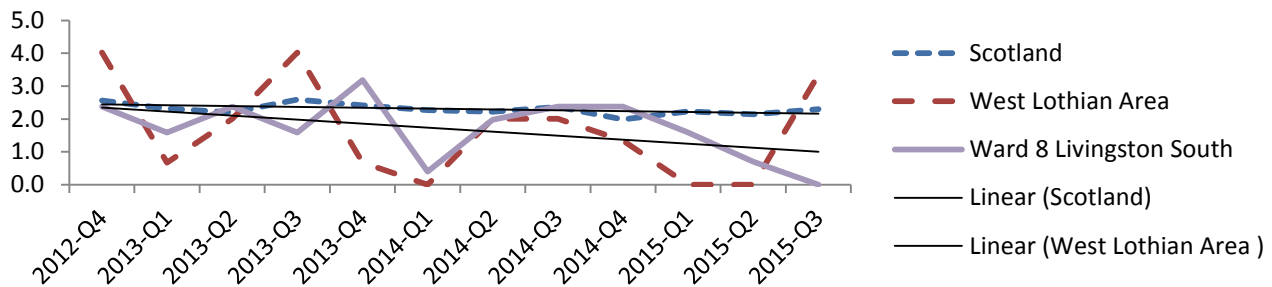
Welcome to the Scottish Fire and Rescue Service Ward Performance Report. This performance report is designed to provide citizens, stakeholders and partners with information relating to ward based activity undertaken by the Scottish Fire and Rescue Service.

In addition to historical ward based activity, this performance report provides information on the historic activity in the West Lothian Council area and Scotland. To allow benchmarking to be undertaken, the units of measurement in the performance graphs in the report are based on incidents/events per head of population.

Whilst using historic statistical benchmarking data, consideration must be taken of the somewhat random nature of fire related incidents and events, and how this randomness can pose difficulties in interpreting emerging patterns and trends. This is of specific relevance where ward level data is analysed due to the relatively small number of actual incidents/events that occur in ward areas.

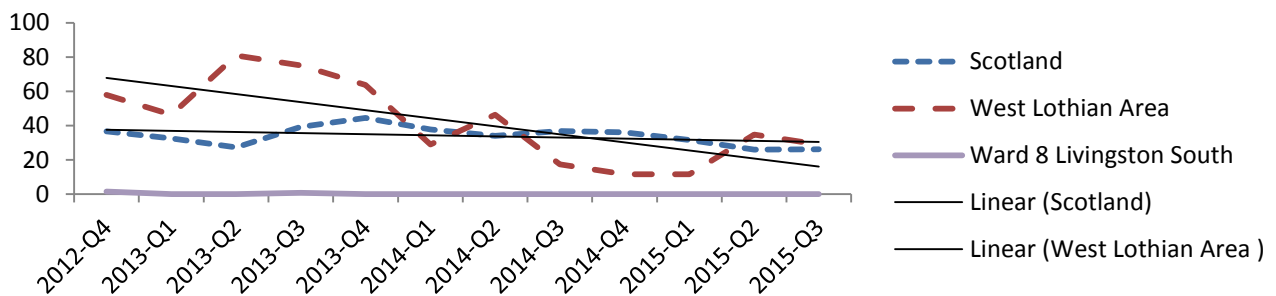
However, regardless of statistical anomalies, emerging patterns and trends in fire related incidents and events can assist the Scottish Fire and Rescue Service and Community Planning Partners plan and implement preventative intervention initiatives to target reducing fire related incidents and events.

### Accidental Dwelling Fires Per 10,000 head of population



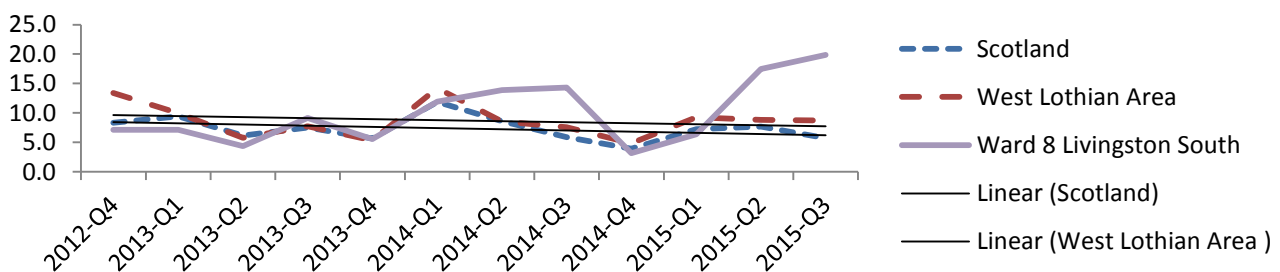
We have seen a 25% increase in incidents attended compared to the same year to-date period in 2013-14. During the 2014-15 year to date reporting period SFRS have dealt with 8 accidental dwelling fires in comparison to 6 during 2013-14 year to date reporting period.

### Accidental Dwelling Fires (Casualties and Fatalaties) Per 1,000,000 head of population



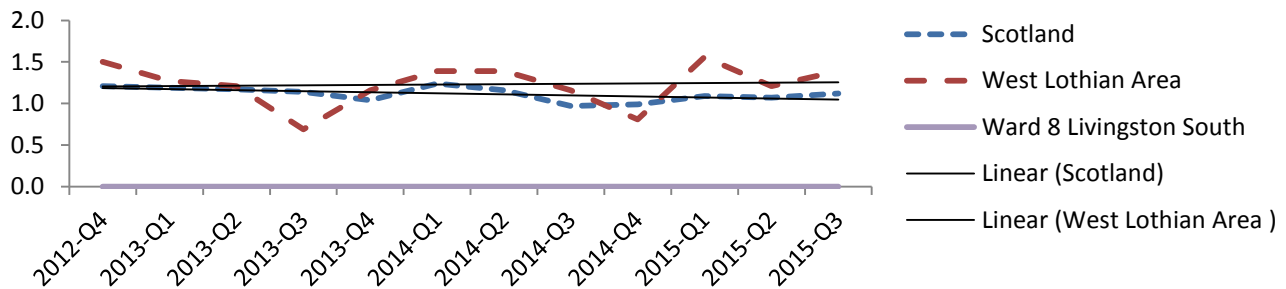
There were no reported Fire fatalities in the reporting period. During the 2014-15 year to date reporting period SFRS have dealt with 2 casualties due to fires in comparison to 0 during 2013-14 year to date reporting period.

### Deliberate Fires Per 10,000 head of population



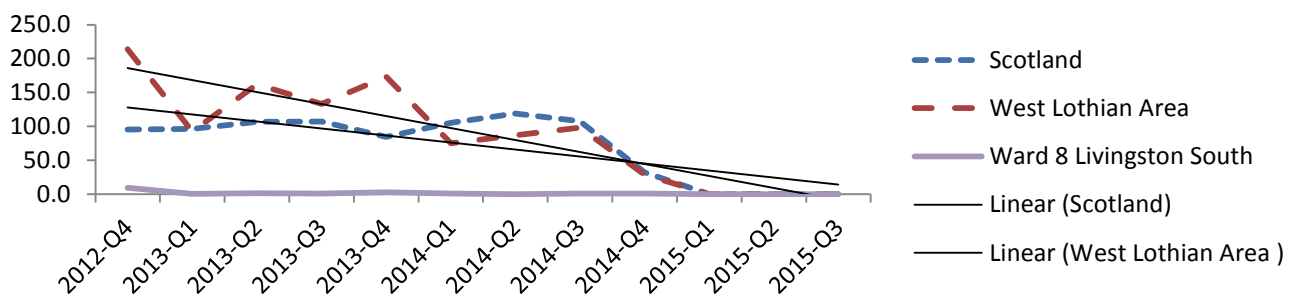
SFRS have dealt with 50 deliberate fire incidents during 2014-15 year to date reporting period in comparison to 36 during 2013-14 year to date reporting period.

### Fires In Non Domestic Property Per 10,000 head of population



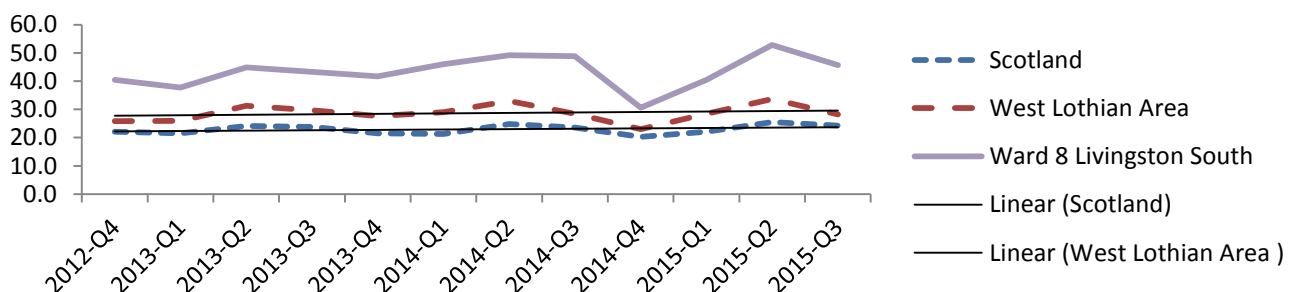
SFRS have dealt with 10 non domestic fire incidents during 2014-15 year to date reporting period in comparison to 6 during 2013-14 year to date reporting period.

### Non-fatal Non-Fire Emergencies Casualties Per 1,000,000 head of population



SFRS have dealt with 0 casualties from non-fire emergencies during 2014-15 year to date reporting period in comparison to 1 during 2013-14 year to date reporting period.

### Unwanted Fire Alarm Signals Per 10,000 head of population



SFRS have dealt with 115 UFAS incidents during 2014-15 year to date reporting period in comparison to 123 during 2013-14 year to date reporting period.

#### Additional Comments

December 2014 saw the introduction of the Unwanted Fire Alarms Signal (UFAS) policy, where the worst offending premises will be challenged





West Lothian  
Council

## **LIVINGSTON SOUTH, LOCAL AREA COMMITTEE**

### **WARD 4, LIVINGSTON SOUTH, UPDATE**

### **REPORT BY POLICE INSPECTOR MYLES MARSHALL**

#### **A. PURPOSE OF REPORT**

The purpose of this report is to provide the Local Area Committee with an update on performance, activities and issues across the Ward for the period up to 31<sup>st</sup> December 2014.

#### **B. RECOMMENDATION**

It is recommended that the Local Area Committee notes the content of the report.

#### **C. SUMMARY OF IMPLICATIONS**

<b>I</b>	<b>Council Values</b>	Focusing on our customers' needs; being honest, open and accountable; making best use of our resources; and working in partnership
<b>II</b>	<b>Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	None.
<b>III</b>	<b>Implications for Scheme of Delegations to Officers</b>	None.
<b>IV</b>	<b>Impact on performance and performance Indicators</b>	Performance relative to the same period in 2013; set out in the report.
<b>V</b>	<b>Relevance to Single Outcome Agreement</b>	We live our lives free from crime, disorder and danger; we take pride in a strong, fair and inclusive society
<b>VI</b>	<b>Resources - (Financial, Staffing and Property)</b>	None.
<b>VII</b>	<b>Consideration at PDSP</b>	None.
<b>VIII</b>	<b>Other consultations</b>	None.

## D. TERMS OF REPORT

### NATIONAL PRIORITIES – DELIVERED LOCALLY

Based on our assessment of national priorities, the following have been identified for tailored action for the communities of West Lothian:

- Violence, Disorder and Antisocial Behaviour
- Protecting the Public
- Road safety and Road Crime
- Serious Organised Crime and Terrorism
- Major Events and Threats
- Benefits of Reform
- Public Confidence

### WEST LOTHIAN PRIORITIES

The community priorities identified for West Lothian through our Community Planning Partnership are:

- Protecting People
- Reducing Antisocial Behaviour
- Reducing Violence
- Tackling Substance Misuse
- Making our Roads Safer
- Tackling Serious Organised Crime

### COMMUNITY ENGAGEMENT PRIORITIES

Livingston South

- Reducing antisocial behaviour
- Making our roads safer
- Tackling substance misuse

## PERFORMANCE

For full details, please use the below link to access the Police Scotland Internet site.

<http://www.scotland.police.uk/forces-welcome>

Livingston South Ward						
Month	Oct-14	Oct-13	% Change	TYTD	LYTD	% Change
Youth Calls	46	35	31%	320	262	22%
All ASB Calls	114	136	-16%	1008	1101	-8%
Hate Crime	7	3	133%	44	39	13%
Vandalism & Reckless Conduct	21	28	-25%	124	181	-31%
Fire-raising	2	2	0%	7	12	-42%
Alcohol-related Incidents	25	24	4%	257	217	18%
Public Space Assaults	11	22	-50%	143	143	0%

Livingston South Ward						
Month	Nov-14	Nov-13	% Change	TYTD	LYTD	% Change
Youth Calls	27	37	-27%	347	299	16%
All ASB Calls	116	140	-17%	1124	1241	-9%
Hate Crime	11	8	38%	55	47	17%
Vandalism & Reckless Conduct	30	28	7%	154	209	-26%
Fire-raising	0	5	-100%	7	17	-59%
Alcohol-related Incidents	25	40	-38%	283	257	10%
Public Space Assaults	17	18	-6%	160	161	-1%

Livingston South Ward						
Month	Dec-14	Dec-13	% Change	TYTD	LYTD	% Change
Youth Calls	30	12	150%	377	311	21%
All ASB Calls	149	117	27%	1273	1358	-6%
Hate Crime	2	6	-67%	57	53	8%
Vandalism & Reckless Conduct	24	38	-37%	178	247	-28%
Fire-raising	0	0	0%	7	17	-59%
Alcohol-related Incidents	24	39	-38%	308	296	4%
Public Space Assaults	25	16	56%	185	182	2%

Note – There was a marked increase in Youth Calls in December due to known groups of youths in the Dedridge area. There were a number of house parties in the area over several weekends, which resulted in the higher number of calls.

Additionally there were a number of issues with youths frequenting the Town Centre and the security staff contacting Police. Such issues, although not serious, or indeed even criminal, still show on our statistics and can on occasion impact on the percentages.

### **Reducing Antisocial Behaviour**

- Hi Visibility patrols are being conducted in the Livingston area when Livingston FC has high profile home matches. Numerous visiting fans have been reported / held in police custody as a result of ASB during the match and in the surrounding areas post match. Longer term enquiries resulted in numerous fans being reported for sectarian offences.

### **Making Our Roads Safer**

- An initiative was carried out in Dedridge/Bankton/Murieston areas and several persons were identified and reported for driving motorcycles on footpaths. Additionally, tenancy warnings were issued to these persons given the ASB element of the offence.

### **Tackling Substance Misuse**

- A high profile operation was conducted in the weeks prior to Christmas focussing on Organised Crime Groups involved in the supply of illegal drugs. This resulted in several persons being detained and subsequently reported.

### **Domestic Violence**

- Domestic violence is a priority running through the heart of Police Scotland. Persons charged with these offences are targeted by the community team and are visited regularly to ensure that they are not breaching their conditions of bail. This is in an effort to protect the victims and within the ethos of Keeping People Safe.

### **Miscellaneous Incidents of Note**

- The male responsible for the sexual assaults in Livingston earlier this year has pled guilty and was recently sentenced to 9 years in prison for these offences.
- A further incident regarding a male who indecently exposed himself to young persons has been identified and reported for this offence.
- A male has been charged with possessing a Pit Bull Terrier type dog which was instigated by Police and supported by West Lothian Animal Welfare Officer.
- Two long-standing neighbour disputes have resulted in two parties being reported for associated crimes.

### **Forthcoming Events:**

- Forestbank Community Centre is open to youths aged 8-16 on a Friday evening from 1600-1830.
- Friday Night Project at Deans Community High School continues to attract youths from Livingston North and South.



**LIVINGSTON SOUTH LOCAL AREA COMMITTEE**

**NETS, LAND & COUNTRYSIDE SERVICES UPDATE REPORT**

**REPORT BY HEAD OF OPERATIONAL SERVICES**

**A. PURPOSE OF REPORT**

To appraise members of the NETs, Land and Countryside Services activities for Livingston South from the 1<sup>st</sup> October to 31st December 2014.

**B. RECOMMENDATION**

The Local Area Committee are asked to:

- Note the work carried out by the services and the future planned work for the local area.
- Note the plans for the final work before the official opening of Bankton Mains Play Area.
- Note the planned Phase 1 of work for the Almondvale Park Regeneration
- Note the planned consultation for the Bellsquarry Play Area
- Advise on any areas that require further information or investigation.

**C. SUMMARY OF IMPLICATIONS**

<b>I Council Values</b>	Focusing on our customers' needs
	Being honest, open and accountable
	Providing equality of opportunities
	Developing employees
	Making best use of our resources
	Working in partnership
<b>II Policy and Legal (including Strategic Assessment, Environmental Equality)</b>	None

**Issues, Health or Risk Assessment)**

<b>III</b>	<b>Implications for Scheme of Delegations to Officers</b>	None
<b>IV</b>	<b>Impact on performance and performance Indicators</b>	None
<b>V</b>	<b>Relevance to Single Outcome Agreement</b>	None
<b>VI</b>	<b>Resources - (Financial, Staffing and Property)</b>	In Line with available revenue and capital budgets for each service area
<b>VII</b>	<b>Consideration at PDSP</b>	None
<b>VIII</b>	<b>Other consultations</b>	None

**D. TERMS OF REPORT**

**D1 NETs and Land Services**

**Grounds Maintenance** – are currently on schedule with routine maintenance in the area.

In total, during the period 85 enquiries were received and dealt with in relation to grounds maintenance issues. Of these enquires the most common reported related to:

- Tree Branches – 65
- Shrubs - 13

During the same period last year we received and dealt with 88 customer enquiries

**Street Cleansing** – we are currently on schedule with routine cleansing in Livingston South.

In total, during the period 129 enquiries were received and dealt with in relation to street cleansing issues. Of these enquires the most common reported related to:

- Illegal fly tipping or dumping – 58

During the same period last year we received and dealt with 629 customer enquiries

**Garden Maintenance** – The Garden Maintenance service will be completed for the season in November and will recommence in March 2015. All final cuts will be carried out in October and November. All new applications will be processed in time to start the scheme next year. Currently on the winter season for Garden Maintenance.

In total, during the period 2 enquires were received and dealt with in relation to street cleansing issues

## Environmental Wardens Enforcement Action

- 11 fixed penalty notices issued for dog fouling
- 20 fixed penalty notices issued for littering
- 1 fixed penalty notice for fly tipping
- 15 enquiries received and dealt with in relation to dog fouling
- 13 enquiries received with and dealt with in relation to littering
- 27 enquiries received and dealt with in relation to fly tipping
- 12 enquiries was received and dealt with in relation to an abandoned vehicle
- 2 enquiries – cars on grass etc

**Environmental Community Involvement** – Environmental Wardens were involved with colleagues from Public Transport to check bus route checks within Murieston as well as carrying out Taxi inspections for Public Transport and Social Policy.

**Bankton Mains Play Area** – the new play area is now complete and open to the public. It is proving to be a popular destination of play. A media release will be prepared and representatives of Williamston and St Ninian's Primary Schools will be invited to the official opening. Official opening will occur once facilities/signage is 100% complete.

**Almondvale Park Regeneration & Environmental Improvements** - Improvements to Almondvale Park are being designed and costed. The project is being funded from the Open Space Capital Programme, external grant funding from Sustrans and it is hoped that additional external funding will be secured from another external organisation. The total budget is anticipated to be in the region of £1.6 million.

Improvements will include the provision of a play area, stone paving, tarmac paths, fencing, art features, seating, picnic tables, litter bins, viewing platform, trees, shrubs, signage and wildflowers

The consultation process is complete. Phase 1 of work will commence February 2015 and will include footpath improvements. Still awaiting outcome of funding from Green Infrastructure funding.

**Bellsquarry Play Area** – Play area is to be upgraded during financial year 2015/16. Consultation with local schools will take place, with a visit to schools and consultation/survey via the West Lothian Council website.

## E. CONCLUSION

- Routine works for all services is currently progressing as scheduled.
- We have received and dealt with a number of customer enquiries relating to various service areas throughout the period.

- Final work to be completed to the play area at Bankton Mains Play Area before official opening.
- Almondvale Park regeneration - Phase 1 of work will commence February 2015.
- Bellsquarry Play Area is to be upgraded.

## **F. BACKGROUND REFERENCES**

None

Appendices/Attachments: None

Contact Persons:

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[andy.johnston@westlothian.gov.uk](mailto:andy.johnston@westlothian.gov.uk)

**Jim Jack,**  
**Head of Operational Services**

Date of LAC: 13 March 2015





West Lothian  
Council

**LIVINGSTON SOUTH LOCAL AREA COMMITTEE**

**LIVINGSTON SOUTH BLUE GREEN NETWORK – AN UPDATE**

**REPORT BY HEAD OF OPERATIONAL SERVICES**

**A. PURPOSE OF REPORT**

The purpose of this report is to bring the Local Area Committee up to date with the progress being made by the Steering Group delivering the Livingston South Blue Green Network Project.

**B. RECOMMENDATION**

The Local Area Committee is asked to note the current status of the project.

**C. SUMMARY OF IMPLICATIONS**

**I Council Values**

Focusing on our customers' needs; being honest, open and accountable; making best use of our resources; and working in partnership.

**II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)**

**Policy:** West Lothian Public Open Space Strategy; the Scottish Biodiversity Strategy highlights the role of local authorities in meeting species and habitat priorities; ponds and Wetlands are a UK Biodiversity Action Plan priority habitat; river water quality is widely acknowledged as one of sixty-eight indicators of sustainable development; West Lothian Local Plan Policy ENV 15 supports a sustainable development plan for the Forth estuary and implementation of an integrated catchment management plan for the River Almond.

**Legal:** The Council is a Responsible Body under the Water Environment & Water Services (Scotland) Act 2003, which confers a legal duty to ensure that the aims of the European Water Framework Directive remain integral to the discharge of its statutory functions. The Flood Risk Management (Scotland) Act 2009 places a duty on the Council, as a Responsible Body, to reduce overall flood risk. The Nature Conservation (Scotland) Act 2004 places a legal duty on public bodies and officials of public bodies to further biodiversity.

<b>III</b>	<b>Implications for Scheme of Delegations to Officers</b>	None
<b>IV</b>	<b>Impact on performance and performance Indicators</b>	Open Space Asset Management Plan
<b>V</b>	<b>Relevance to Single Outcome Agreement</b>	<p>SOA.3 Our economy is diverse and dynamic, and West Lothian is an attractive place for doing business;</p> <p>SOA.4 We live in resilient, cohesive safe communities;</p> <p>SOA.7 We live longer, healthier lives and have reduced health inequalities;</p> <p>SOA.8 We make the most efficient and effective use of resources by minimising our impact on the built and natural environment.</p>
<b>VI</b>	<b>Resources - (Financial, Staffing and Property)</b>	<p><b>Financial:</b> The project includes an existing capital investment by the council of £100K</p> <p><b>Staffing:</b> The project is being delivered from within existing staff resources;</p> <p><b>Property:</b> The project will enhance the council's watercourse and open space assets.</p>
<b>VII</b>	<b>Consideration at PDSP</b>	Not applicable
<b>VIII</b>	<b>Other consultations</b>	Local people have been widely consulted through a series of engagement initiatives.

#### **D. TERMS OF REPORT**

- 1.0** Members will recall that a Steering Group was established comprising representatives from each of three local environment groups in Livingston South to deliver a partnership project aimed at reducing the risk of flooding, improving the water environment, connecting areas of high-quality public open space, improving access, mitigating the effects of habitat loss and fragmentation and reducing cyclic maintenance.
- 2.0** Building on a capital investment by the Council of £100K allocated to enhance the water environment in Livingston South; the Steering Group, supported by its agent, Central Scotland Green Network Trust, has been successful in leveraging in an additional £75K from the Central Scotland Green Network and a further £150K from the Avondale / West Lothian Landfill Communities Fund towards the project. Both Woodland Trust Scotland; a key partner and the Council are jointly contributing an additional sum towards the project equivalent to the value added tax for the investment being made to enhance their respective assets.
- 3.0** Tenders were issued on 04 August 2014. Three submissions were returned by the 21 August deadline. Contractor, Caley Construction, was awarded the contract on 07 October.

The independent Chartered Landscape Architect charged with undertaking the early master-planning and design has since been commissioned to supervise the work of the contractor on site. This has been advantageous as he has a very detailed understanding of the site and the wishes of local people. Central Scotland Green Network Trust continues to administer the contract and is responsible for the overall coordination and management of health and safety on site.

Work started on the ground on site on 27 October. At the time of writing, Bellsquarry Wood and Murieston Trail footpath improvement works are virtually complete. Work has begun to construct a set of new concrete steps on the south side of the Murieston Water opposite what some locals refer to as “the bandstand”. The new wetland in Bellsquarry village, designed to further attenuate and treat runoff from Brucefield Industry Park, is 70% complete and the management of the existing shelterbelts in Bankton Mains Park is approximately 30% complete. Woodland and hedgerow planting in Bankton Mains Park is not yet underway. Although derelict street furniture and amenities such as park benches and litter bins have been dismantled and removed from site, replacement units have not, at the time of writing, yet been installed. This work is expected to be complete by the time the Committee meets. In summary, work on the ground is currently proceeding according to the programme.

Feedback from local people has been positive to date. The contractor is proving both courteous and accommodating. The project has already stimulated some really good public relations opportunities. The Central Scotland Green Network Programme Manager is understood to be in discussion with Scottish Government officials with a view to hosting a Ministerial visit to the project within the first quarter of 2015.

- 4.0** Running in tandem with the Livingston South Blue Green Network project is the ‘New Life for the Lanthorn Park’ component located close to a nationally recognised area of multiple-deprivation within the top 20% of the most deprived areas of Scotland. The aim of this component is to transform the adjacent Lanthorn Public Park into a multi-purpose community hub improving the landscape and amenity value of the area, enhancing biodiversity. Big Lottery confirmed its agreement, in principle, to invest £218,227 in the project on 8 April 2014. Since that time, a good deal of effort has been put in by council officers, office bearers of DEEP and representatives from Central Scotland Green Network Trust to ensure that necessary paperwork is in place to allow work to proceed. Most of the documents that have been submitted have been approved. However, despite including a very clear statement of intent in the stage two funding application on which the award was based, the Big Lottery is insisting that DEEP leases the park from the Council. What had been proposed is that the council grant DEEP a license to occupy and undertake the work and that a Deed of Dedication be signed between the Council and the Big Lottery to protect the park and the investment in it for a period of ten years following completion of the improvement work. At present Big Lottery is indicating that it is not prepared to agree to this. This challenging situation appears to have been exacerbated by a number of staff changes at the Big Lottery. A meeting is currently being arranged with a view to breaking the deadlock.

Everyone remains optimistic that this difficult situation can be overcome. Big Lottery has also been reminded that West Lothian remains a priority area for the Fund and that the implications of the position that it has adopted extend beyond this project.

On a more positive note, an application was submitted for additional funding for the value of £40K for the Lanthorn Park project to LandTrust who administer the Avondale West Lothian Landfill Community Fund. DEEP has recently learned that this application has been successful.

## **E. CONCLUSION**

With support from Central Scotland Green Network Trust, the Livingston South Blue Green Network Steering Group has been successful in securing a significant funding package towards a partnership project which delivers multiple-benefits for public open space and the water environment in Livingston South. Work on the wider project is now well underway and is progressing according to programme. Feedback from local people has been very positive.

In tandem with the wider project, Dedridge Environment Ecology Project (DEEP) has been offered a significant investment from the Big Lottery Fund to enhance the quality of the Lanthorn Park and the play offering for local young people in the area. An additional award of funding to the value of £40K has been offered from the Landfill Communities Fund towards this project. Progress has currently halted because the Big Lottery is insisting that DEEP lease the Lanthorn Park from the Council, which both DEEP and council officers are opposed to. It is hoped that the deadlock can be broken at a meeting with the various stakeholders during the forthcoming few weeks. Members will be kept informed.

## **F. BACKGROUND REFERENCES**

Regeneration of the Dedridge Burn Greenway, Wave Pond to Confluence - Report by Head of Operational Services to the Livingston South Local Area Committee - 21 April 2011

Regeneration of the Dedridge Burn Greenway - Wave Pond to Confluence - Report by Head of Operational Services to the Livingston South Local Area Committee - 02 February 2012

Regeneration of the Dedridge Burn Greenway - Jubilee Ponds to Confluence - Report by Head of Operational Services to the Livingston South Local Area Committee - 01 June 2012

Livingston South Blue Green Network – Report to the Environment Policy Development & Scrutiny Panel by Head of Operational Services – 16 May 2013

Livingston South Blue Green Network – Report to the Council Executive by Head of Operational Services – 25 June 2013

Livingston South Blue Green Network – Report to the Livingston South Local Area Committee by Head of Operational Services – 22 August 2013

Livingston South Blue Green Network – Report to the Livingston South Local Area Committee by Head of Operational Services – 06 June 2014

Appendices/Attachments: None

Contact Person: Graeme Hedger, Team Leader, Flood Risk Management 01506 776554

Jim Jack, Head of Operational Services

13 March 2015





**LIVINGSTON SOUTH LOCAL AREA COMMITTEE**

**HOUSING CONSTRUCTION AND BUILDING SERVICES**

**REPORT BY HEAD OF HOUSING, CONSTRUCTION AND BUILDING SERVICES**

**A. PURPOSE OF REPORT**

To provide the Local Area Committee with an overview of the service activities within the Livingston South ward.

**B. RECOMMENDATION**

The Local Area Committee is asked to note Housing, Construction and Building Service activity as detailed in the ward report.

**C. SUMMARY OF IMPLICATIONS**

<b>I</b>	<b>Council Values</b>	Focusing on our customers' needs. Being honest, open and accountable. Providing equality of opportunities. Making best use of our resources. Working in partnership.
<b>II</b>	<b>Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	Housing (Scotland) Act 2001 Housing (Scotland) Act 2010
<b>III</b>	<b>Implications for Scheme of Delegations to Officers</b>	None
<b>IV</b>	<b>Impact on performance and performance Indicators</b>	There is no impact
<b>V</b>	<b>Relevance to Single Outcome Agreement</b>	There are positive impact on the following SOA indicators:  SOA4 – we live in resilient, cohesive and safe communities  SOA8 – we make the most effective use of resources by minimising our impact on the built and natural environment
<b>VI</b>	<b>Resources - (Financial, Staffing and Property)</b>	None
<b>VII</b>	<b>Consideration at PDSP</b>	Yes
<b>VIII</b>	<b>Other consultations</b>	N/A

**D. TERMS OF REPORT**

## Housing Performance Information

The purpose of this report is to provide the Local Area Committee with an overview of the activities of Housing, Construction and Building Services, specific to the Livingston South ward.

### Property Void & Let Performance: Mainstream Tenancies

Void Period	Oct 2014	%	Nov 2014	%	Dec 2014	%	WL Target %
0-2 weeks	2	66.7%	4	57.1%	1	25%	65
2-4 weeks	0	0%	1	14.3%	2	50%	25
4+ weeks	1	33.3%	2	28.6%	1	25%	10
<b>Total Lets</b>	<b>3</b>	<b>100%</b>	<b>7</b>	<b>100%</b>	<b>4</b>	<b>100%</b>	

### Property Void & Let Performance: Temporary Tenancies

Void Period	Oct 2014	%	Nov 2014	%	Dec 2014	%	WL Target %
0-2 weeks	4	80%	4	50%	5	100%	70
2-4 weeks	0	0%	0	0%	0	0%	20
4+ weeks	1	20%	4	50%	0	0%	10
<b>Total Lets</b>	<b>5</b>	<b>100%</b>	<b>8</b>	<b>100%</b>	<b>5</b>	<b>100%</b>	<b>100%</b>

Delays in re-letting can occur for a variety of reasons. The type or location of the property, the completion of void work or the identification of additional works not visible during the initial inspection. Ensuring that vulnerable persons are supported through the viewing and sign up process. Some of our applicants have specific support requirements which require detailed planning and co-ordination by both social work and housing services prior to tenancy commencement.

There is currently 1 policy void for this area.

### Arrears Performance

2013/2014	Total £Value	2013/2014	Total £Value
April 13	103,264	April 14	147,044
May 13	130,485	May 14	158,873
June 13	No figure available	June 14	154,932
July 13	166,460	July 14	158,902
August 13	190,225	August 14	166,709
September 13	195,039	September 14	167,517
October 13	193,148	October 14	169,713
November 13	199,418	November 14	165,061
December 13	182,076	December 14	136,004
January 14	174,648	January 2015	
February 14	178,193	February 2015	
March 14	109,415	March 2015	

West Lothian Council has for many years been one of the top performing councils in Scotland with respect to rent collection and the council's rent arrears process has been widely considered to be best practice, engendering a strong payment culture amongst most of its tenants.

For 2014-15 the Arrears Task Group has agreed, as an interim measure, to monitor against a £1m target. This will allow time for some actions from the Rent Strategy to be in place, so the



target will be subject to change later in the year.

The workload priorities agreed at the Arrears Task Group ensured that tenants who engaged with the Council were being offered support and advice in relation to applying for Housing Benefit, Scottish Welfare Fund and referrals to the Advice Shop where they can get Money Advice and in making a realistic sustainable payment arrangement.

Articles encouraging tenants to pay their rent were inserted into Tenants News, Applicants News, the Bulletin and on the internet to raise awareness of Welfare Reform changes and their potential impact on our customers.

On 22 December 2014 the Council Executive approved a motion instructing officers to provide additional one-off time limited DHP funding, to address the legacy bedroom tax arrears from 2013/14. Officers have calculated the legacy arrears value by taking the rent arrears position at the end of 2013/14, and assessing the bedroom tax element net of any DHP already received for that financial year. The total value of bedroom tax for both current and former tenants equates to approximately £250,000.

Using existing anti-poverty funding of £200,000 and £50,000 of one off funding for welfare changes, this will be administered in accordance with the DHP scheme, with funding to be distributed in accordance with the terms of the DHP scheme guidelines.

At the end of December 2014 our arrears caseload was 4,980 cases totalling £1,636,398.21.

The table shows the level of arrears and the number of tenants in arrears in this Ward from end September 2013 at the start of the Rent Arrears Campaign and the level of arrears at the end of December 2014.

<b>Arrears Banding</b>	<b>Balance 30 Sept 13</b>	<b>Tenants in Arrears</b>	<b>Balance 31 December</b>	<b>Tenants in Arrears</b>
£0.01-£49.99	£ 2,976.68	140	£ 2,380.81	113
£50.00-£149.99	£ 16,924.84	176	£ 16,687.92	181
£150.00-£299.99	£ 38,246.43	177	£ 22,926.78	105
£300.00-£499.99	£ 41,660.00	108	£ 29,223.97	76
£500.00-£749.99	£ 30,520.28	51	£ 23,141.52	38
£750.00-£999.99	£ 27,519.50	33	£ 12,863.24	15
£1000.00-£1999.99	£ 30,768.09	22	£ 22,878.29	17
£2000.00+	£ 5,925.71	2	£ 5,901.83	2
<b>Total</b>	<b>£194,541.53</b>	<b>709</b>	<b>£136,004.36</b>	<b>547</b>

The Arrears Task Group will continue meeting through the financial year 2014-15 as there are many challenges to come in the management of rental income due to the on-going phasing in of Welfare Reform, increasing fuel costs, reducing household income and the negative impact these changes are having on Council Tenants.

#### **Livingston South Team Activity**

Officers in the team have a number of tenancies under supervision for issues such as child protection, anti social behaviour and poor tenancy conditions. Our officers' work with a range of services and agencies to ensure tenants and residents are fully supported, tenancies maintained and sustained as far as possible and appropriate action taken where necessary, as well as ensuring, that where the situation arises, other members of the community affected are also supported.

The requested Community Walk About in the Dedridge area (Durward Rise, Kenilworth Rise & Ivanhoe Rise) was carried out with officers from the team and Councillor. The estate is a mix of WLC and Castlerock Edinvar housing stock as well as owner occupation of which some are privately let. The key issues identified – garden related with rubbish requiring to be removed, overfilled bins, removal of graffiti, roughcast repairs, roof/guttering/downpipe repairs. The Housing Team have followed up actions where there is a landlord responsibility. Castlerock Edinvar Housing Officer also contacted to follow up actions with their tenants. A general letter sent to the owner/private let properties to highlight issues and requested that these are addressed. Officers have planned a follow up visit to the estate in January 2015 to check that

actions have been progressed.

### **Capital Programme and New Build Council Housing Activity**

The overall 2014/15 Housing Capital Investment Programme has been progressing since April without major incidents, accidents or issues. Some upgrading programmes are slipping a little due to contractor capacity, but this will be caught up over the remainder of the year and over 2015/16. Any houses in poorer condition have been prioritised. Planned programmes have been progressing on or ahead of programme. Health and Safety programmes such as Hard Wired Smoke Detectors, Electrical safety checks, Gas system checks and Heating upgrades are also progressing on or ahead of programme. Exterior painting and landscaping works are progressing well.

In the Howden area, a programme of external wall insulation (EWI) is being undertaken using Scottish Government's 'Home Energy Efficiency Programme Scotland: Area Based Scheme' (HEEPS:ABS) funding. Under this scheme, grants are made available to improve the energy efficiency of owner occupied houses, thus helping to address fuel poverty. Almond Housing Association are also installing EWI in some of their houses in the area under the contract with Everwarm.

Good progress is also being made on the 1,000 houses new build programme. The first 6 homes were completed in September 2014 and work is well underway for a site for 18 homes in Broxburn. The developer has been selected for 587 homes and a further 363 homes are at tender stage. The Council is also progressing developments at Bathville Cross, Armadale and the former Winchburgh Day Centre.

There are no major Capital Works, other than New Build, planned for the Livingston South Ward this year due to the relatively good condition of the stock in the ward. There are four sites in this ward for new build council housing.

A site has been identified at the former Lammermuir House in Dedridge. Lovell Partnerships will develop this site. Work is due to start on site in Autumn 2015. There is also a site at Almond Link, Livingston, for 20 homes. This site will be developed by Lovell Partnerships Ltd. It is anticipated that work will start on site at Almond Link in Summer 2015. The other two sites are adjacent to the football stadium for 40 homes and at the Trim Track also for 40 homes. A tender has been issued for these sites.

Demolition of Lomond House is due to start in Spring 2015.

### **Tenant Participation Update**

#### **Scottish Social Housing Charter**

The first Annual Report called 'Performance Matters' was published at the end of October 2014. Staff have been working closely with the members of the Tenant Participation Development Working Group to produce this first report which shows how well we did in key areas including rent collection, tenant and service user involvement, repairs, maintenance and improvements, allocations, homelessness and how we deal with antisocial behaviour and empty properties. This report is available online at <http://www.westlothian.gov.uk/article/5854/Landlord-Report---Performance-Matters-201314>

#### **Homeless Housing Network**

The Homeless Network group have continued to meet on a monthly basis and have increased in numbers with new members joining. Service users who attend have shared their homeless experiences with staff and discussed how they would like to help improve the services delivered at present. The group invited guest speakers and have heard about the Scottish Welfare Fund and the Pet Fostering Service in Edinburgh. The group enjoyed a festive refreshments and entertainment in December. The group meets on the last Thursday of the month in Broxburn Family Centre and anyone wishing to find out more can contact their Housing Needs Officer or the Customer Participation Team.

#### **Housing Networks**

Both Networks continue to meet on a monthly basis to consult with Housing, Construction and Building Services on any changes or developments to service delivery. The Network meetings

are held in the third week of the month for more information contact your local housing staff or the Customer Participation Officer's by emailing [TP@westlothian.gov.uk](mailto:TP@westlothian.gov.uk)

### **Street Environmental Improvement Projects (SEIP)**

SEIP Applications for 2015/16 have been received and members of the Street Environmental Group have made site visits to ensure the projects meet the criteria. Plans for these projects will be drawn up with associated costs and presented to the group for agreement.

### **Tenants Fun and Information Day**

The Tenants and Residents Fun Day is held annually in the Civic Centre and offers tenants and residents from throughout West Lothian the opportunity to meet with staff from Housing, Construction and Building Services and their partners, and discuss any issues relating to their home and community. This year's event was well attended with over 200 tenants and residents coming along. For the third year in a row, it was held in partnership with the Advice Shop, as the culmination to their 'Money Week'. There were three separate consultation events carried out, on the new proposed Allocations Policy, the draft Landlord Report 'Performance Matters' and the proposed rent increase for 2015/16.

### **Good Neighbour Awards**

Every year we ask our tenants through our newsletter 'Tenants News' to nominate someone they feel deserves recognition for being an outstanding neighbour. This year we had a very good response. All those nominated were invited to attend the Annual Tenant Fun and Information Day held in October and each was presented with a 'Good Neighbour' certificate and a bouquet of flowers.

### **Safer Neighbourhood Council Officer Ward Information**

The Safer Neighbourhood Teams (SNTs) across the nine Multi-Member Wards are an integral part of the Community Safety Unit and are a key feature of partnership working. In the Livingston South ward partnership working sees the local housing team, youth worker, council officer within the SNT and Police officers all working together to tackle anti social behaviour in the ward.

### **WLC Officer based in SNT**

Neighbour issues and complaints of antisocial behaviour have been investigated and provided the necessary action from the community safety partnership. The level of malicious fireraising has been monitored and has required multi agency input to alleviate the rise in vandalisms and bin fires. The results of the fireraising resulted in referrals being made to the NETs in respect of damage caused to a play park due to it being rendered unsafe after the fires set.

### **Youth Worker Update**

The youth worker closed the case for this area in October due to no further antisocial behaviour being reported and positive progress in their behaviour within the community. Another case was opened in November. A referral was made for 'one to one' input from the early and effective intervention meeting. West Lothian Youth Action Project have been working with the SFRS and the CSU due to the increase in deliberate fireraising in the ward.

## **E. CONCLUSION**

To note the contents of the report.

Appendices/Attachments: None

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Date: 13 March 2015





West Lothian  
Council

**LIVINGSTON SOUTH LOCAL AREA COMMITTEE**

**LIVINGSTON SKATEPARK UPDATE**

**REPORT BY HEAD OF AREA SERVICES**

**A. PURPOSE OF REPORT**

This report provides an update to the Local Area Committee on progress with the Livingston Skatepark project.

**B. RECOMMENDATION**

The Local Area Committee is asked to consider the contents of the report and note the progress made with the Livingston Skatepark project which is included within the council's open space capital programme.

**C. SUMMARY OF IMPLICATIONS**

<b>I Council Values</b>	Focusing on our customers' needs; being honest, open and accountable; making best use of our resources; and working in partnership;
<b>II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	Adopted Policy – Open Space Strategy; Outdoor Sports Facilities Strategy; Sport For All in West Lothian, West Lothian Council Capital Programme, West Lothian Council Asset Management Strategy.
<b>III Implications for Scheme of Delegations to Officers</b>	None.
<b>IV Impact on performance and performance Indicators</b>	None.
<b>V Relevance to Single Outcome Agreement</b>	SOA4 – We live in resilient, cohesive and safe communities. SOA7 - We live longer, healthier lives and have reduced health inequalities.
<b>VI Resources - (Financial, Staffing and Property)</b>	£300,000 expenditure approved within the council's capital budget.
<b>VII Consideration at PDSP</b>	Not applicable.
<b>VIII Other consultations</b>	Individual consultation with users of Livingston Skatepark. Livingston Skatepark project focus

group. Ongoing consultation with Livingston Skatepark user representatives and Skateboard Scotland.

Previous update papers have been presented to Livingston South Local Area Committee on 1 June 2012, 19 December 2012, 3 May 2013, 31 May 2013, 29 November 2013, 7 March 2014, and 6 June 2014.

## **D. TERMS OF REPORT**

### **D.1 Background**

West Lothian Council has allocated funds within the Open Space Capital Programme to develop and enhance Livingston skatepark which was originally built in the early 1980s and extended in the 1990s.

The council awarded the contract to develop the facility to Gravity Skateparks on a design and build basis with the contractor also assuming responsibility to consult further with local users and stakeholders as part of the design development.

The contractor commenced on site on 1 October 2012 with the target to achieve completion by the end of March 2013. While progress was made on site, in early January some local users raised particular concerns over the work completed.

Council officers have continued to liaise with local user representatives, Skateboard Scotland and the contractor over specific points raised.

Representatives of the local user group and Skateboard Scotland have attended five previous meetings of the Livingston South Local Area Committee - on 3 May 2013, 31 May 2013, 22 August 2013, 7 March 2014 and 6 June 2014 at which they presented their concerns and discussed the project.

### **D.2 Progress**

The previous skatepark update report to the Local Area Committee on 6 June 2014 noted that progress had been made by the contractor with the actions, agreed on site with the user group representative.

The report also noted that the refurbishment of the old section of the park would be progressed and that the contractor was scheduled to return to site on 19 May 2014 with a targeted completion of 13 June 2014. Unfortunately, the contractor did not return to site and, following this, agreement has been reached between the council and the contractor to sever ties on this project.

In order to complete the refurbishment works, the council issued a Quick Quote tender in Autumn 2014 which received no responses from potential contractors. The Quick Quote was re-published in December 2014 to five contractors with a closing date of 16 January 2015. Construction Services has now appointed a contractor to complete these works. The contractor is expected to commence on site in March 2015 with an expected three week programme. Brian Sivess, of Livi Skates, will be included in the monitoring of the project and has already attended an initial pre-start meeting.

## **E. CONCLUSION**

West Lothian Council has allocated capital budget to the improvement of Livingston Skatepark.

Council officers have liaised with local user representatives, stakeholders and the project contractor over issues raised with the work completed to date. Phase one of these actions has now been completed. The appointed contractor failed to return to site to complete phase two of the actions - the agreed refurbishment works to the old section of the park. The council's Construction Services has now appointed a contractor to complete these works. The contractor is expected to commence on site in March 2015 with an expected three week programme. The user group representative has been kept fully informed and will assist council officers in monitoring this phase of the project.

## **F. BACKGROUND REFERENCES**

Previous update papers have been presented to Livingston South Local Area Committee on 1 June 2012, 19 December 2012, 3 May 2013, 31 May 2013, 29 November 2013, 7 March 2014 and 6 June 2015.

Contact Person: K. Stevenson - Sport and Outdoor Education Coordinator

Tel - 01506 282775

E-mail – [Keir.Stevenson@westlothian.gov.uk](mailto:Keir.Stevenson@westlothian.gov.uk).

Steve Field, Head of Area Services

Date: 13 March 2015







## **LIVINGSTON SOUTH LOCAL AREA COMMITTEE**

### **ADVICE SHOP AND ADULT BASIC SERVICE UPDATE**

#### **REPORT BY HEAD OF AREA SERVICES**

#### **A. PURPOSE OF REPORT**

The purpose of the report is to inform the local area committee of the work undertaken by the Advice Shop and Adult Basic Education service from April – December 2014.

#### **B. RECOMMENDATION**

It is recommended that the committee notes:

1. the Advice Shop and Adult Basic Education provision in the ward;
2. the intention to report annually on service activity in the ward; and
3. the impact that provision is having in terms of supporting the outcomes of the 'Better Off: Anti-Poverty Strategy'.

#### **C. SUMMARY OF IMPLICATIONS**

<b>I Council Values</b>	Focusing on our customers' needs; being honest, open and accountable; providing equality of opportunities; making best use of our resources; and working in partnership
<b>II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	None.
<b>III Implications for Scheme of Delegations to Officers</b>	None.
<b>IV Impact on performance and performance Indicators</b>	The activity contained in the report contributes to service performance indicators.
<b>V Relevance to Single Outcome Agreement</b>	<p>We are better educated and have access to increased and better quality learning and employment opportunities.</p> <p>We live longer, healthier lives and have reduced health inequalities.</p> <p>We have tackled significant inequalities in West Lothian society.</p>
<b>VI Resources - (Financial, Staffing and Property)</b>	Activities are delivered from approved budgets supplemented by external funding from

Macmillan cancer support, European Social Fund, Scottish Funding Council, West Lothian Growth Fund, West Lothian Challenge Fund and Scottish Legal Aid Board.

**VII Consideration at PDSP** None.

**VIII Other consultations** None.

## **D. TERMS OF REPORT**

### **D.1 Background**

The Advice Shop and Adult Basic Education (ABE) deliver different services, to the same targeted customer groups, such as those who are vulnerable, disadvantaged and likely to be in poverty.

The Advice Shop is a free, impartial and confidential service to help the people of West Lothian with a focus to alleviate poverty, promote inclusion and equality through advice, assistance and advocacy. It does this by providing comprehensive advice to adults and specifically targets those who are:

- Without work or in low paid work.
- Are poor and/or fuel poor.
- Have money/debt issues.
- Have been affected by cancer or other long term conditions.
- Are over 60.

Adult Basic Education (ABE) works under the strategic guidance and principles for effective teaching and learning which are contained in the Scottish Government's "Adult Literacy and Numeracy in Scotland: 2020" report and the "Adult English As a Second or Other Language (ESOL) Strategy for Scotland". ABE delivers activities which:

- Help anyone over the age of 16 who can set goals to improve their literacy and numeracy skills and, where appropriate, work towards qualifications.
- Provide coping strategies, assertiveness techniques and lip-reading skills for anyone who is experiencing a hearing loss.
- Support migrant workers and settled minorities to acquire communication skills in both written and spoken English.
- Offers a range of volunteering roles which provide opportunities for improving employability skills.

The Advice Shop and ABE service is funded through: a core council budget, European Social Fund, Scottish Funding Council, West Lothian Growth Fund, Macmillan Cancer Support, West Lothian Challenge Fund and Scottish Legal Aid Board.

All activity across the service is informed and prioritised by the 'Better Off: West Lothian Anti-Poverty Strategy'. The overall purpose of this strategy is to help minimise the impact of poverty on the people of West Lothian. Its object is to ensure that people are equipped to cope with the challenges they currently face, in terms of their disposable income, and the impact that this has on their health, education and community involvement, the aim being to help people to obtain and retain employment as a key route out of poverty.

## **D.2 Local Provision**

Appendix One shows the number of people the service has worked with over the last nine months.

The Advice Shop has helped 1297 customers to manage their money and to resolve benefit problems. As a result, customers better understand that claimants and benefit administrators have rights, obligations and constraints and have some idea what these are. Customers know how to take steps to sort out their benefit queries and are able to maximise their household income.

The Court Advice Project is funded through the Scottish Legal Aid Board to support anyone who is at court facing eviction. Customers can be in social or private housing or an owner occupier. The service worked with 51 families in the ward to support them to sustain their home.

The Adult Basic Education team has worked with 108 hard to reach adults who lead complex and chaotic lifestyles. The service offers a range of short course, mainstream and English as a Second Or Other Language options to help support learners to gain the skills, knowledge and understanding to better enable them to use their literacies skills effectively. The impact of learning has supported learners to feel confident to work towards a qualification, to move on to further learning, volunteer or gain employment.

The service had identified key areas for development over the year 2014/15, namely: to continue to offer a range of engagement activities to meet the needs of clients and partners; to continue to develop a range of targeted provision within St John's Hospital and to maintain appointment-based and drop-in advice sessions at West Lothian Connected.

## **E. CONCLUSION**

The report and attached appendix summarise the work of the Advice Shop and Adult Basic Education service in the Livingston South ward. The Local Area Committee is asked to note the contents of the report and to consider how the service could better target its resources in this area. It is the intention to report on activity in the ward area on an annual basis.

## **F. BACKGROUND REFERENCES**

None.

Appendices/Attachments: Appendix one

Appendix 1 : Livingston South Ward Profile Apr-Dec 2014

Contact Person: Elaine Nisbet, Advice Shop and Adult Basic Education Manager (Acting)  
Tel: 01506 282936 email: [Elaine.nisbet@westlothian.gov.uk](mailto:Elaine.nisbet@westlothian.gov.uk)

Steve Field

**Head of Area Services**

Date of meeting: 13 March 2015

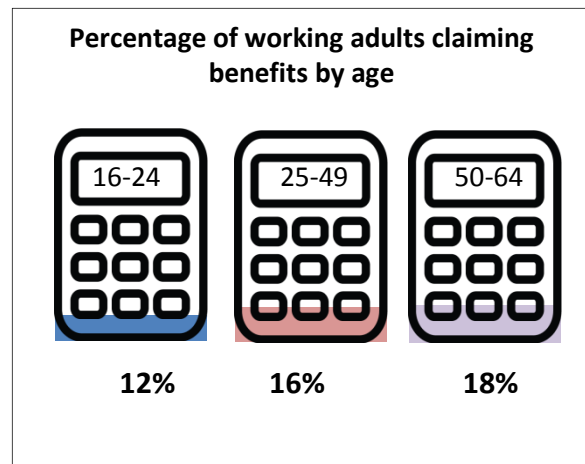


# Livingston South Ward Profile Apr-Dec 2014

## What we know about the community\*



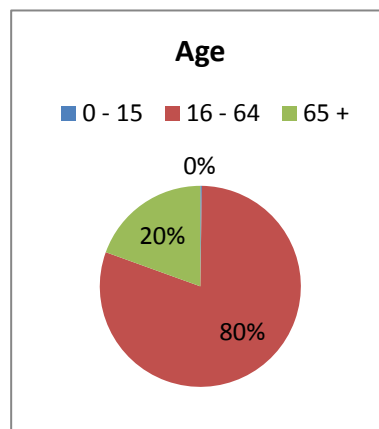
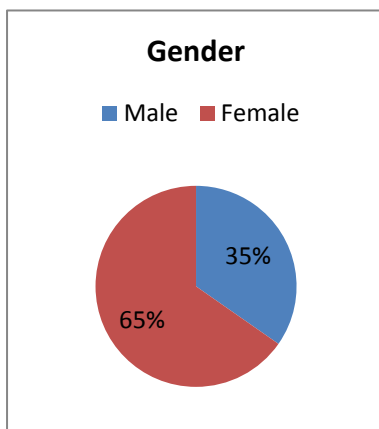
22% children  
64% working age  
14% pensionable age



\* taken from Scottish Neighbourhood Statistics: [www.sns.gov.uk](http://www.sns.gov.uk)

## Who we've worked with

### 1297 Advice Shop Clients



### Evictions Prevented



## Maximising income for clients

### Appeals



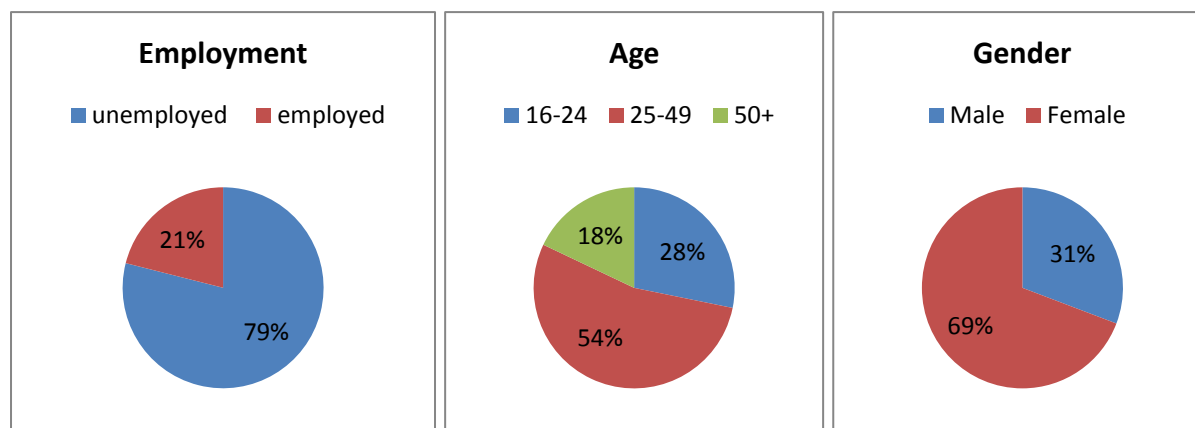
### Benefit Claims



### Money saved: Energy

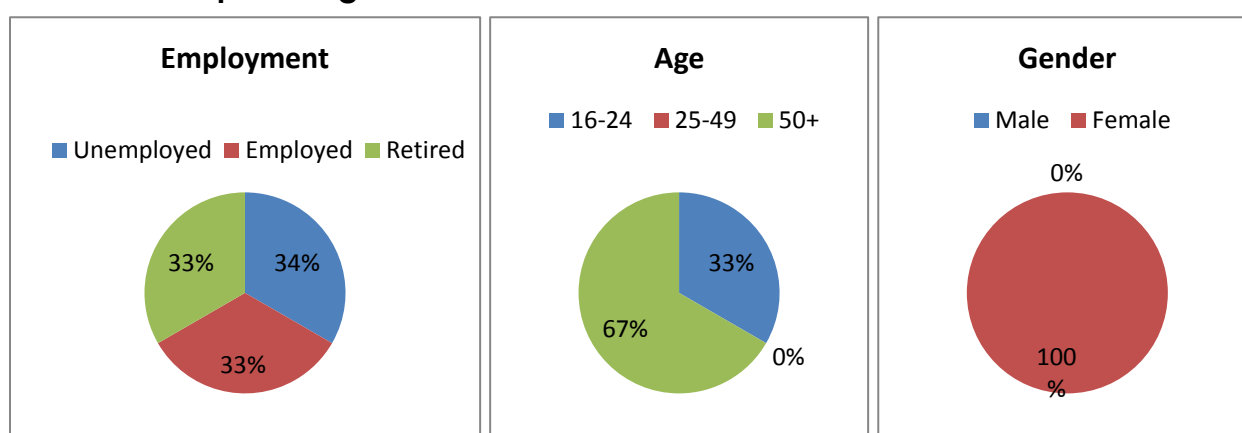


### 39 Literacies Learners



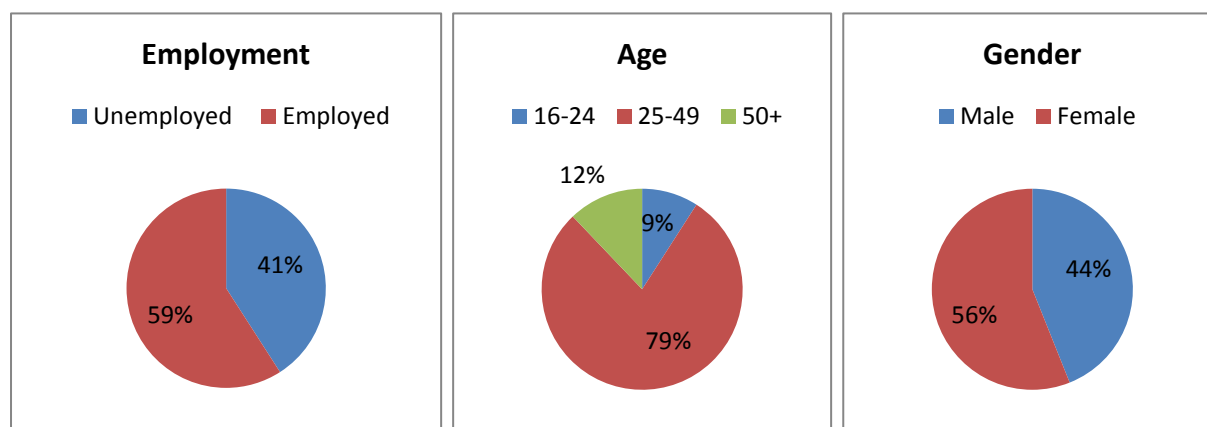
32 learners improved their literacies skills, 6 people gained a qualification, 3 progressed to further learning, 2 started volunteering and 2 moved into work

### 3 Lipreading Learners



3 learners found their confidence with lipreading had increased

### 66 ESOL Learners



60 learners improved their English skills, 1 person started volunteering and 4 moved into work

### This year we plan to

- Continue to offer a range of engagement activities to meet the needs of clients and partners
- Continue to develop a range of targeted provision within St John's Hospital
- Maintain appointment-based and drop-in advice sessions at West Lothian Connected



**LIVINGSTON SOUTH LOCAL AREA COMMITTEE**

**COMMUNITY REGENERATION UPDATE**

**REPORT BY HEAD OF AREA SERVICES**

**A. PURPOSE OF REPORT**

The purpose of this report is to update members on progress with community regeneration activity in the Livingston South Ward.

**B. RECOMMENDATION**

It is recommended that the Local Area Committee notes the updates on Community Regeneration activity within the ward, specifically in relation to:

- Ladywell Pensioners Christmas Coffee Morning
- Ladywell Community Council/Community Garden
- Killandean Community Allotment Association

**C. SUMMARY OF IMPLICATIONS**

<b>I Council Values</b>	Focusing on our customers' needs. Being honest, open and accountable. Providing equality of opportunities. Making best use of our resources. Working in partnership.
<b>II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	Community regeneration activity reinforces the council's commitment to community planning at a local level.
<b>III Implications for Scheme of Delegations to Officers</b>	None.
<b>IV Impact on performance and performance Indicators</b>	Performance indicators relating to the activity within the ward action plan are included within the Regeneration and Employability key performance indicators. Ward action plans also

	contain measures to indicate progress towards outcomes.
<b>V Relevance to Single Outcome Agreement</b>	<p>We are better educated and have access to increased and better quality learning and employment opportunities.</p> <p>We live in resilient, cohesive and safe communities.</p> <p>We live longer, healthier lives and have reduced health inequalities.</p> <p>We make the most efficient and effective use of resources by minimising our impact on the built and natural environment.</p>
<b>VI Resources - (Financial, Staffing and Property)</b>	Activities will be delivered within partners' existing community planning resources, along with the Alcohol Diversionary Fund.
<b>VII Consideration at PDSP</b>	Not applicable.
<b>VIII Other consultations</b>	Engaging communities is an integral and on-going part of community regeneration.

## **D. TERMS OF REPORT**

### **D.1 BACKGROUND**

This paper reports on progress regarding activity that either Community Regeneration leads on or is a key partner in, working in close partnership with the key community development organisations.

Some of the initiatives included in this report are in the Ward Action Plan for Livingston South. New potential activity and involvement that is under development in the ward has also been highlighted.

#### Ladywell Pensioners Christmas Coffee Morning

The pensioners of Ladywell were treated to a festive coffee morning on 5 December 2014. Ladywell Community Council and Forestbank Management Committee joined forces once again to deliver this event that saw over 40 older people from the local community enjoying festive treats and entertainment. Young children from Harrysmuir Primary School spread Christmas cheer by singing numerous carols and festive songs that were enjoyed by all. The local Ladywell Play Group, which is based in Forestbank Community Centre, was also involved by entertaining everyone with singing and dancing. A number of young people from Inveralmond Community High School were invited to assist with the event.



They were present to greet guests and to take orders for refreshments and thoroughly enjoyed being able to volunteer on the day. This group of young people are involved also with the Ladywell Community Garden Project and, as such, strong links between Ladywell Community Council and the group have been made and will continue to grow and develop, breaking down barriers that may have been present in the past. Due to the success of the Ladywell Pensioners Christmas coffee morning, it is envisaged that this will continue to be an annual event.

#### Ladywell Community Council/Community Garden Project

Meetings have taken place regarding the Community Garden Project with a potential site identified adjacent to Inveralmond Community High School and next to Harrysmuir Bowling Club on Willowbank. The Junior Environmental Group (JEG) from Inveralmond Community High School has met with Ladywell Community Council representatives and the Community Regeneration Officer to discuss ways that the JEG can be involved in the full process of the garden project. This will entail the group being instrumental in the design, developing the funding application, consulting with the wider community and the work in the garden. By involving this group of local young people to work along-side Ladywell Community Council, it is showing that all parts of the community can come together to develop their skills in order to influence decision making and manage services to meet the needs of the community.

#### Killandean Community Allotment Association

The first phase of the project is now complete with all 41 allotment plots being leased. The full plots are leased at £85 per year, half plots are leased at £50 per year and quarter plots are leased for £30 per year. The second phase of the project is currently being designed. This will see the community garden aspect of the site taking shape this year.

### **E. CONCLUSION**

The actions detailed above contribute to the Livingston South Ward Action Plan and enable Community Planning Partners to contribute to the Single Outcome Agreement at a local level.

### **F. BACKGROUND REFERENCES**

Livingston South ward action plan 2013-15.

Appendices/Attachments: None

Contact Person: Michelle Kirkbright, Community Regeneration Officer,  
Tel: 01506 283233; 07500816855  
Email: michelle.kirkbright@westlothian.gov.uk

Steve Field, Head of Area Services.

Date of meeting: 13 March 2015





## **PREVENTING NEGATIVE OUTCOMES**

### **ALCOHOL DIVERSIONARY ACTIVITIES**

#### **HEAD OF SOCIAL POLICY**

##### **A. PURPOSE OF REPORT**

The purpose of this report is to provide the Livingston South Local Area Committee (LAC) with information about one application for Alcohol Diversionary Activity Funding and to reference the LAC's involvement in the this process as agreed by the Council Executive in January 2014.

##### **B. RECOMMENDATIONS**

It is recommended that the Livingston South LAC note and consider the application submitted for Alcohol Diversionary Funding against the Alcohol and Drug Partnership Joint Commissioning Plan's outcomes:

- Reducing antisocial behaviour
- Delivery of 1:1 alcohol brief interventions (ABIs)
- Changing group attitudes to drinking

##### **C. SUMMARY OF IMPLICATIONS**

I.	Policy and Legal	None.
II.	Implications for Scheme of Delegations to Officers	None.
III.	Impact on performance and performance indicators	Reduction in the number of underage drinking and antisocial behaviour calls registered with the Community Safety Unit.
IV.	Relevance to Single Outcome Agreement	People most at risk are protected and supported to achieve improved life chances.  We live longer, healthier lives and have reduced health inequalities
V.	Resources (Financial, Staffing and Property)	The budget for projects is £100,000.

## DATA LABEL: PUBLIC

- |      |  |      |
|------|--|------|
| VI.  | Consideration at PDSP/Executive Committee required | None |
| VII. | Details of consultations                           | None |

### D. BACKGROUND

A new governance process for the Alcohol Diversionary Funding was approved by the Council Executive on 21<sup>st</sup> January 2014.

The report submitted and approved by the Council Executive, references the LAC involvement:

“Local Area Committees will receive any applications for proposed projects and will provide an assessment panel with their recommendations. Results from the application and approval process will then be reported to the PDSP and approved by the Council Executive”.

Appendix 1 in this paper provides the timeline for this process for Livingston South LAC.

### CURRENT POSITION

There has been one application received for consideration by the Livingston South LAC.

These are:

Area	Project Name	Funding Request 2014/15
Livingston South	School of Football	£9, 100

### E. CONCLUSION

The new process stipulates that LACs will recommend projects for Alcohol Diversionary Funding which meet the outcomes in the ADP Joint Commissioning Plan.

The Livingston South LAC is asked to note and consider the application for funding and to make recommendations on projects proceeding through to the ADP subgroup.

**F. BACKGROUND REFERENCES**

None

Appendices/Attachments:

Appendix 1 - Proposed process for applications for alcohol diversionary funding for youth activities for Livingston South LAC.

Appendix 2 – Application for funding from “School of Football”

Contact Person: Alan Bell, Senior Manager, Community Care, Support and Services  
[alan.bell@westlothian.gov.uk](mailto:alan.bell@westlothian.gov.uk) Tel: 01506 281937

Appendix 1

**PROPOSED PROCESS FOR APPLICATIONS FOR YOUTH DIVERSIONARY FUNDING**

Notification to stakeholders advising of application process, criteria and timeline – 16<sup>th</sup> February 2015



Applications to be received by 23<sup>rd</sup> February 2014



Livingston South LAC review applications and make recommendations on 13<sup>th</sup> March 2015 to the ADP sub group



ADP sub group meet on 16<sup>th</sup> April 2015 to review the recommendations against agreed criteria



Applications which do not meet the criteria / outcomes will be passed back to the LAC with feedback to allow a further review and resubmission of the application



Applications which are supported by the sub group will be recommended to the Social Policy PDSP on 14<sup>th</sup> May 2015 and Council Executive on 26<sup>th</sup> May for approval and final decision



Applicants (successful and unsuccessful) advised 27<sup>th</sup> May 2015



Projects commence June 2015



Quarterly monitoring process will evaluate potential for expansion of initiative or termination of funding if outcomes not being achieved. Reviews will be reported to the ADP sub group.



Outcomes evaluated at the end of the project and report on successes provided for the Council Executive

# Application Form

The West Lothian ADP Youth Alcohol Diversionary Fund application form is split into several sections covering different aspects of your initiative or project. Please take some time to ensure the main points are covered in the appropriate place.

Section 1 – Submission details	
TADP Partner	<b>Sport &amp; Outdoor Education Service</b>
Name of Key Contact	Lorraine Durie
Project Title / Name	School of Football
Have you applied for funding for this same initiative before?	No
<i><b>If so, an evaluation must have been carried out AND attached before completing the following sections</b></i>	

Section 2 – The Project	
What outcome targets are set for the project?	<p>The School of Football is aimed at developing the social and academic skills of young people.</p> <p><u>Academically</u></p> <ul style="list-style-type: none"> <li>• Educational grades</li> <li>• Commitment to school</li> <li>• School Reports</li> <li>• Concentration</li> <li>• Listening</li> <li>• Learning</li> </ul> <p><u>Socially</u></p> <ul style="list-style-type: none"> <li>• Friendships</li> <li>• Confidence</li> <li>• Self Esteem</li> <li>• Maturity &amp; Responsibility</li> <li>• Respect</li> <li>• Reduction in local anti-social behaviour</li> </ul>

What ward areas will the project cover?	<p>The project will be delivered at Inveralmond Community High School in the Livingston South ward. The breakdown of wards where the 28 S1 &amp; S2 pupils currently taking part in the programme reside is as follows;</p> <p>Livingston South - 15  Livingston North - 6  East Livingston &amp; East Calder - 5  Armadale &amp; Blackridge - 1  Fauldhouse &amp; the Breich Valley - 1</p>
Who are the intended beneficiaries of the project?	16 S1, 16 S2, and 16 S3 pupils at Inveralmond Community High School
Which of the National Outcomes does the project cover?	<p>Outcome 6 We live longer, healthier lives  Outcome 8 We have improved life chances for children, young people and families at risk  Outcome 9 We live our lives free from crime, disorder and danger  Outcome 11 We have strong, resilient and supportive communities where people take responsibility for their actions and how they affect others</p>
What local priorities/ outcomes does the project cover?	Antisocial Behaviour within our communities is reduced



## Section 2 – The Project

How does the project meet the Equalities and Diversity Agenda?	The selection process is open to all pupils in the Inveralmond CHS catchment; however, primary school Head Teachers will recommend pupils who they foresee as benefitting from the School of Football programme when they move into High School. Pupils will enter the programme via an application, trial and interview with parents present.
How does the project demonstrate positive engagement with the local community?	The programme aims to provide a positive life experience to young people and help them become successful learners, confident individuals, responsible citizens and effective contributors. In turn the programme aims to support young people onto a more positive destination.
How will your project be advertised/publicised?	This is done through the primary schools, with presentations delivered to P7 pupils and teachers providing them with key information on the programme and application process.
Explain what is new and innovative about this project?	<p>This programme has been running at Inveralmond CHS for three years and is seen by the school, parents and pupils as an extremely positive programme. The programme has engaged pupils, through the vehicle of football, who may have been vulnerable to cause problems within school and the local community.</p> <p>This programme also has the flexibility to deliver on issues that are specific to the local community and can be positively impacted through football. If the application to the alcohol diversionary fund is successful then alcohol awareness sessions will be incorporated into the practical &amp; theory part of the programme.</p> <p>Engagement with the West Lothian Drug and Alcohol Service and other internal Health Partners will be sought prior to the 2015/16 school term beginning, in order to plan and develop a coordinated and educational timetable of alcohol awareness sessions throughout the school year.</p>
Is this a short term or long term solution/intervention?	Long term – we aim to develop successful learners, confident individuals, responsible citizens and effective contributors.
Please give an outline of the project that will be undertaken including how the project need was identified and its relevance	School of Football is a social & academic programme which aims to mould better citizens through the vehicle of football. As part of the programme, pupils follow an enhanced timetable which includes a period of football activity (practical & theory) every day.

<p>to the West Lothian ADP</p> <p>(maximum 500 words)</p>	<p>Football is used as a tool to motivate the pupils, enhance their social skills such as communication, listening and behaviour, with the programme's success being evaluated through factors such as school attendance and academic attainment. Due to engaging and motivating young people with football it is easier to therefore introduce a secondary topic into the equation as you already have a captive audience.</p> <p>For many young children, football is an activity that captures their imagination and brings joy and happiness to their life. This is why through the School of Football project we use the sport to engage participants in school and away from risk taking behaviour that could lead to problems with alcohol and drug abuse. A highly qualified (accredited by Scottish FA) coach is employed for the daily delivery and coordination of each School of Football and is responsible for the daily delivery and coordination of the project.</p> <p>Coaching takes place during school time after an appropriate timetable is developed by the school. In most cases one subject is dropped to make space for football with support provided by staff to allow the pupil to remain up to date with their studies.</p> <p>Pupils are made aware of the opportunity to be involved in the School of Football while still at primary school. If the pupil and parent or guardians are interested they are encouraged to apply and are then invited to take part in a selection process that comprises of the following:</p> <ul style="list-style-type: none"> <li>- Interviews with parents, pupil, teachers and guidance staff</li> <li>- Technical selection days (playing ability)</li> <li>- School reports from P7</li> </ul> <p>As mentioned before, the primary focus of the School of Football project is life as a whole.</p> <p>The daily tasking documents from the Police have identified incidents in underage drinking in specific areas in Livingston South and Livingston North. In the South these have been around the Howden Park area, the Wave Pond near to ASDS, Durward Rise, Falconer Rise and Nigel Rise, also the wooded area and pond near to the Lanthorn Centre. Within Livingston North the areas of concern identified from Police Scotland are the parkland area beside Curlew Brae and Plover Brae and also the wooded are at Dechmont Law. Due to this sharing of information with other agencies it is felt</p>
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	that a programme to engage young people in a more positive activity that highlight the dangers and risk from risk taking behaviour will help to alleviate the problem in this area. This working together evidences how the project need has been identified.		
Project Start Date	<b>August 2015</b>	Project End Date	<b>June 2016</b>

Section 3 – Resources						
How much are you applying for the Fund?	£9100 for school session 2015/2016					
What is the total cost of the project?		S1	S2	S3		
	Coaching	£3990	£3990	£2340		
	Apparel (kit)	£1120	£1120	£1120		
	Equipment	£300	£150	£150		
	Medicals	£1120				
	Events	£1000				
	Dynamic Youth Award	£80	£80	£80		
	Total	£7610	£5340	£3690	Each year	3 years

	<table><tr><td><b>SFA Contribution</b></td><td><b>£3620</b></td><td><b>£1350</b></td><td><b>£2570</b></td><td><b>=</b></td><td><b>£7540</b></td><td><b>£22620</b></td></tr><tr><td><b>LA Contribution</b></td><td><b>£3990</b></td><td><b>£3990</b></td><td><b>£1120</b></td><td><b>=</b></td><td><b>£9100</b></td><td><b>£27300</b></td></tr></table>	<b>SFA Contribution</b>	<b>£3620</b>	<b>£1350</b>	<b>£2570</b>	<b>=</b>	<b>£7540</b>	<b>£22620</b>	<b>LA Contribution</b>	<b>£3990</b>	<b>£3990</b>	<b>£1120</b>	<b>=</b>	<b>£9100</b>	<b>£27300</b>
<b>SFA Contribution</b>	<b>£3620</b>	<b>£1350</b>	<b>£2570</b>	<b>=</b>	<b>£7540</b>	<b>£22620</b>									
<b>LA Contribution</b>	<b>£3990</b>	<b>£3990</b>	<b>£1120</b>	<b>=</b>	<b>£9100</b>	<b>£27300</b>									
What other funding sources have you obtained, including in-kind / matched funding?	The Scottish FA have received cashback funding and will allocate £7540 per annum for 3 years (2014 – 2017) to the programme at Inveralmond CHS. We are applying to West Lothian Drug and Alcohol Partnership for £9100 to ensure the programme can continue at Inveralmond CHS for the Academic Year 2015/16.														
What staffing resources are required to deliver the project?	Andy Kirk who is a West Lothian Council coach will be employed to coach the programme. The Scottish FA provide a programme manager and the Sports Development, Active Schools and school staff will all provide support to the programme														
What partner organisations are involved and what will be their contribution?	Scottish FA will support with finance and staff management.  We intend to engage with West Lothian Drug and Alcohol Service in order to develop workshops/classroom sessions for pupils and also for the provision of training for School of Football Staff members.  Inveralmond Community High School contributes with the organisation of timetabling, facilities and support of guidance and other school staff.														
Highlight how applicants will work together to reduce duplication of service and resources.	If the School of Football receives funding it will be included in West Lothian councils annual school and community sport plan, this will be shared with internal and external partners.  We will update the Youth Providers Network/Forum with details and intended outcomes of the School of Football programme. We will also share content of the practical and theoretical delivery the pupils are receiving throughout the school year. This will ensure that information is shared in the Livingston South and North wards which will inform partners of work being carried out and help prevent duplication.														
Please provide evidence of how this project demonstrates	The School of Football programme has demonstrated that it helps to improve attendance, which in turn reduces the need for intervention from school and support services and can act as														

preventative spend?	positive diversion to risk taking behaviour.
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#### Section 4 – Monitoring and Evaluation

How will you evaluate this project?	<p>In order to monitor the effectiveness of the programme we use the following:</p> <ul style="list-style-type: none"> <li>- Skill tests</li> <li>- Parent evenings</li> <li>- Academic report cards</li> <li>- Guidance reports</li> <li>- Attendance figures (both at the class and at school)</li> <li>- Parent survey</li> <li>- Pupil assessment tools</li> <li>- Pupil Attendance figures</li> <li>- Young peoples' destinations</li> <li>- Attainment result</li> <li>- Pupil and parent surveys</li> </ul> <p>- External reports have and will be carried out by Stirling University &amp; the Scottish Government.</p>
What monitoring data will be collected for the project?	<ul style="list-style-type: none"> <li>- attendance of pupils at school</li> <li>- attainment of pupils</li> <li>- guidance report on pupil</li> <li>- destination of pupils</li> </ul>
What outcomes will you achieve?	<ul style="list-style-type: none"> <li>- Improved attendance of pupils at school</li> <li>- Improved behaviour and attitude of young people</li> <li>- Reduced anti- social behaviour of pupils</li> <li>- Improved attainment</li> </ul>
What impact will the project have?	The programme provides a positive impact on young people, many of which are from deprived backgrounds. It gives them confidence and pride. School of Football acts as an incentive for positive behaviour.
Note any possible barriers or threats.	The programme will not continue at Inveralmond if we cannot secure funding.

#### Section 5 – Validation

This part of the application verifies that all partners are happy with the content and intention contained within the application. For electronic copies received without a signature, the funding panel will assume that all the relevant permissions/approvals and evidence have been sought and attached by the applicant.

**Signed on behalf of the project**

<b>Name</b> <b>Chris Smith</b>	<b>Organisation</b> <b>Scottish FA</b>	<b>Position</b> <b>Player &amp; Coach Development Manager</b>
<b>Signed</b>	<b>Date</b> <b>13.02.2015</b>	<b>Telephone number</b> <b>07841569806</b>

**Section 6 – Your Organisation**

ADP / CPP Partner	<b>West Lothian Council</b>
Name of Key Contact	<b>Lorraine Durie</b>
Position in Partnership/ Organisation	<b>Sports Development &amp; Facilities Team Leader</b>
Correspondence Address	<b>St David House, 20 South Bridge Street, Bathgate, West Lothian</b>
Post Code	<b>EH48 1TT</b>
Tel Number	<b>01506 283501 - 07795391008</b>
Email Address	<b>Lorraine.durie@westlothian.gov.uk</b>
Website	

## LIVINGSTON SOUTH LOCAL AREA COMMITTEE – MAY 2015 WORKPLAN 2015

	Issue	Purpose	Lead Officer	Date	Referral
	Housing report	Quarterly update on housing issues	Alison Smith	May 2015	No
	Police/NRT report	Quarterly update on police/NRT activity	Insp. Myles Marshall	May 2015	No
	Operational Services Report	To provide a quarterly update report on activity.	Daniel McComisky	May 2015	No
	Community Health champions Report	To provide update on project	Linda Middlemist	May 2015	No
	Fire and Rescue	To provide quarterly update report on activity	Martyn Brandrick	May 2015	No
	Ward Action Plan Update	Review of achievement against targets set in the ward Action Plan 2013-15	Michelle Kirkbright	May 2015	No
	Work Plan	To be noted and updated	Michelle Kirkbright	May 2015	No
	Working Together Report	To provide annual update	Clare Summers	May 2015	No
	Community Regeneration Report	Quarterly update on community regeneration activity within the ward	Michelle Kirkbright	August 2015	No
	Alcohol Diversionary Project	To provide an update on ward projects - Applications	Michelle Kirkbright	TBC	No
	Bankton Mains District Park	To provide update on plans to upgrade the pay area	Colin Bell	TBC	No
	Bankton Mains Pitches	To provide update on project	Keir Stevenson	TBC	No
	Pensioners Christmas Fund	To advise of allocations in 2014/15	Michelle Kirkbright	TBC	
	Livingston Skatepark Update	To provide update on project	Keir Stevenson	TBC	No

	Livingston South Blue Green Network	To provide update on project	Graeme Hedger	TBC	No
	Inveralmond Community High School	To provide an annual report on activity and attainment at the school	Donna McMaster	August 2015	No
	James Young High School	To provide an annual report on activity and attainment at the school	Catrina Hatch	November 2015	No
	St Margaret's Academy	To provide an annual report on activity and attainment at the school	Siobhan McGarty	February 2016	No



## LIVINGSTON SOUTH LOCAL AREA COMMITTEE

### TIMETABLE OF MEETINGS 2015-2016

Agenda Issue	Meeting Date	Room
Fri 18 September 2015	<b>Fri 25 September 2015</b>	
Fri 20 November 2015	<b>Fri 27 November 2015</b>	
Fri 26 February 2016	<b>Fri 4 March 2016</b>	
Fri 27 May 2016	<b>Fri 3 June 2016</b>	

All meetings will be held at 9.00 am unless otherwise advised



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