

MINUTE of MEETING of the HEALTH AND CARE POLICY DEVELOPMENT AND SCRUTINY PANEL of WEST LoTHIAN COUNCIL held within CONFERENCE ROOM 3, WEST LoTHIAN CIVIC CENTRE, on 18 DECEMBER 2014.

Present – Councillors Anne McMillan (Chair), John McGinty, Diane Calder, Janet Campbell, George Paul, Dave King substituting for Frank Toner

Apologies – Councillor Frank Toner

In Attendance – Jim Forrest, Depute Chief Executive Community Health and Care Partnership, Jennifer Scott, Head of Social Police, Douglas Pirie, Financial Services, Margaret Clarke, Voluntary Sector Gateway, Jane Ridgway, Unison, Martin Murray, Unison, Ian Buchanan, West Lothian Association of Community Councils

1. DECLARATIONS OF INTEREST

There were no declarations of interest made.

2. DELIVERING BETTER OUTCOMES CONSULTATION - OVERVIEW

A report had been circulated by the Depute Chief Executive providing a summary overview of the delivering Better Outcomes 2014 consultation and setting out the arrangements for reporting the consultation results to the Policy Development and Scrutiny Panels in the week commencing 15 December 2014.

The Depute Chief Executive recalled that, in June 2014, the Council Executive was advised that the council faced a budget gap of £30.4 million. The Council Executive had approved a further budget engagement exercise as part of the council's medium term financial strategy to assist in the prioritisation and allocation of resources to activities that had the greatest impact on the council's outcomes, whilst ensuring balanced budgets for the period to 2017/18.

The Delivering Better Outcomes consultation document had been published on 9 October 2014 and contained a proposed set of priorities and options on how the council could deliver services in a better way and balance its budget. The consultation ran for six weeks and had closed on 21 November 2014.

The report provided detailed information concerning the communications campaign for Delivering Better Outcomes (2014). The report also informed the Panel that a specific plan to target hard to reach groups had been deployed as part of the consultation process. The aim of the work was to target individuals who did not easily engage with mainstream services. Appendix 1 to the report outlined the plan in detail and included the rationale for targeting each specific groups and the approach used for engaging with them.

In relation to the consultation results, the Depute Chief Executive reported that the number of responses received by the close of the consultation

period had been 3,467 generating over 40,000 comments from all respondents. A breakdown of the number of responses received from employees, individuals and organisations/groups was set out in a table within the report.

The consultation questionnaire comprised 39 proposals and a table within the report showed the number of comments per respondent category, grouped under the associated PDSP.

The Panel was informed that the summary feedback from respondents relating to the themes and issues arising from the consultation was available to view online on the council's website at [www.westlothian.gov.uk/yoursay](http://www.westlothian.gov.uk/yoursay). Officers had also carried out a thorough analysis of the feedback to respond to each of the issues being raised and this was included on the council's website.

Finally, the Depute Chief Executive advised that, following consideration at the relevant PDSPs between 15 and 18 December 2014, the consultation responses would be used by the council to help balance its budget and continue to deliver its priorities for the period to 2018.

The Depute Chief Executive recommended that the Panel note:-

1. That the council faced a budget gap of £30.4 million.
2. The overview of the Delivering Better Outcomes (2014) consultation process;
3. That the consultation responses would be used by the council to help balance its budget for the period to 2018.

During discussion, the Panel heard a suggestion by the Chair that recommendation 1 be changed to read: - *"that the council faced a budget gap of £30.4 million as a consequence of under-funding by the Scottish Government."*

#### Decision

1. To note the report by the Depute Chief Executive and the recommendations therein and
2. Agreed the suggested amendment to recommendation 1 was supported by the majority of Panel members.

### 3. DELIVERING BETTER OUTCOMES CONSULTATION

A report had been circulated by the Depute Chief Executive providing the Panel with an update on the feedback received from respondents as part of the Delivering Better Outcomes (2014) consultation.

The Panel was informed that the number of responses received by the close of the consultation period was 3,467. A breakdown of this figure by Type of Respondent was set out in Table 1 to the report.

The report also provided the following tables relating to the consultation responses:-

Table 2	A summary of the number of comments per respondent category, grouped under the associated PDSP.
Table 3	An analysis of the 881 comments allocated to the service areas which reported to the Health and Care PDSP.
Table 4	A summary of the categorised responses.

An analysis of all the comments allocated to the Health and Care PDSP was set out in Appendix 2 and 3 to the report, and full details of the officer response to each comment was available to view online on the council's website.

The Depute Chief Executive advised that, whilst there remained further work to be done in developing the measures and timescales for implementation, officers had identified, where applicable, the potential number of reductions on Full Time Equivalent (FTE) posts that would be required to deliver the proposed measure. The potential FTE posts and the measures were set out below in Table 5 within the report.

The Panel was asked to note that the council had a no compulsory redundancy position and all reductions in staffing would be managed in accordance with the council's Organisational Change policy.

The Chair then invited questions from Panel members on each of the measures shown in the tables within the report. The Chair indicated that she would invite comments at the conclusion of the question/answer session.

Questions raised by Panel members were then dealt with by the Depute Chief Executive and Head of Social Policy.

The Depute Chief Executive recommended that the Panel note:-

1. The statistical information in relation to the consultation (outlined in Appendix 1 to the report).
2. The high level summary of the comments and feedback received relevant to the remit of the Health and PDSP (outlined in Appendix 2 to the report); and
3. That the consultation results would be used by the council to help balance its budget for the period to 2018.

The Chair thanked Panel members for their contributions. She advised that the consultation process had been helpful and that the results would be used by the council to help balance its budget for the period to 2018.

Finally, the Unison Representative advised that, while the Trade Unions were supportive of the consultation process, they considered that there

was a lack of detail presented to the Panel in relation to the specific measures identified.

Decision

To note the terms of the report.