



West Lothian  
Council

## ***Livingston South Local Area Committee***

West Lothian Civic Centre  
Howden South Road  
LIVINGSTON  
EH54 6FF

15 August 2014

A meeting of the **Livingston South Local Area Committee** of West Lothian Council will be held within the **Conference Room 1, Ground Floor, Civic Centre** on **Friday 22 August 2014** at **9:00am**.

For Chief Executive

### **BUSINESS**

#### **Public Session**

1. Apologies for Absence
2. Order of Business, including notice of urgent business
3. Declarations of Interest - Members should declare any financial and non-financial interests they have in the items of business for consideration at the meeting, identifying the relevant agenda item and the nature of their interest.
4. Draft Minute of Meeting of Livingston South Local Area Committee held on Friday 06 June 2014 (herewith)
5. Inveralmond Community High School - Presentation by Head Teacher.
6. Livingston South Multi-Member Ward Operational Plan 2014-17 - report by Scottish Fire and Rescue Services (herewith).
7. Housing, Construction and Building Services - Report by Head of Housing, Construction and Building Svices (herewith)
8. Police Report - Livingston South Update - Report by Police Inspector Myles Marhsall (herewith)

9. NETs, Land & Countryside Services Update Report - Report by Head of Operational Services (herewith)
10. Alcohol Diversionary Activities - report by Head of Social Policy (herewith).
11. Community Health Champions - report by Depute Chief Executive, Community Health and Care Partnership (herewith).
12. Community Regeneration Update - report by Head of Area Services (herewith).
13. Pensioners' Groups Christmas Fund Provisional Allocations 2014 - report by Head of Area Services (herewith).
14. Workplan 2014-15 (herewith).

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NOTE      **For further information contact Anne Higgins, Tel: 01506 281601 or email: [anne.higgins@westlothian.gov.uk](mailto:anne.higgins@westlothian.gov.uk)**

MINUTE of MEETING of the LIVINGSTON SOUTH LOCAL AREA COMMITTEE of WEST LoTHIAN COUNCIL held within COUNCIL CHAMBERS, WEST LoTHIAN CIVIC CENTRE, LIVINGSTON, on 6 JUNE 2014.

Present – Councillors Lawrence Fitzpatrick (Chair), Danny Logue

Absent – Peter Johnston, John Muir

In Attendance –

Steve Field, Lead Officer, West Lothian Council

Michelle Kirkbright, Community Regeneration Officer, West Lothian Council

Keir Stevenson, Sport and Outdoor Education Coordinator, West Lothian Council

Farnoush Hayati, Team Leader, Construction Services, West Lothian Council

Phyllis McFadyen, Housing Services, West Lothian Council

Kate Marshall, Team Manager, Social Policy, West Lothian Council

Stewart McKissock, Police Scotland

David Lockhart and James Melville, Fire and Rescue Service

Brian Sivess, Skateboarders User Group

1. ORDER OF BUSINESS, INCLUDING NOTICE OF URGENT BUSINESS

The Committee was informed that a request for a deputation to be heard had been lodged by Brian Sivess in relation to Livingston Skatepark Project. The Committee agreed to hear the deputation.

The Committee also agreed a suggestion by the Chair that the order of business be changed to allow the Police report to be taken immediately following agenda item 4 and for the report on Livingston Skatepark to be taken immediately following the Police report.

2. DECLARATIONS OF INTEREST

There were no declarations of interest made.

3. MINUTE

The Livingston South Local Area Committee noted the minute of its meeting held on 7 March 2014.

4. POLICE REPORT - LIVINGSTON SOUTH UPDATE

The Committee considered a report (copies of which had been circulated) by Police Inspector Myles Marshall providing an update on performance, activities and issues across the ward for the period up to April 2014.

Police Constable McKissock presented the report, highlighting aspects of the information contained in the report concerning antisocial behaviour.

The Committee heard that recent abstractions were related to the ongoing investigation into two serious incidents in Eliburn and Ladywell.

The report provided a summary of forthcoming events as undernoted:-

- Friday Night Project at Deans High School
- Youth Community Group Forestbank Community Centre, Ladywell
- Operation Floor Walk

The Committee was asked to note the content of the report.

#### Decision

To note the terms of the report.

### 5. LIVINGSTON SKATEPARK UPDATE

The Committee considered a report (copies of which had been circulated) by the Head of Area Services providing an update on progress with the Livingston Skatepark project.

The report recalled that it had been reported in March 2014 that some remaining actions would be progressed by the contractor when more suitable weather conditions returned in March 2014. This had been agreed with the user group representative and included refurbishment of identified sections of the original section of the skatepark; drainage rodding; landscaping; and final snagging assessment. The contractor had been scheduled to return to complete works commencing 19 May 2014 with a completion deadline of 13 June 2014.

Keir Stevenson reported an update to the information contained in the report in that the contractor had not returned to site as planned, and the Council was now looking at other options for completion of the remedial works.

The Committee then heard from Brian Sivess, Representative, Skateboarder User Group. Brian indicated that he was satisfied with the action proposed by officers and that he wished to thank the Committee for their co-operation.

On behalf of the Committee, the Chair recorded the Committee's appreciation of the participation of Brian and other User Group members.

During discussion, the Committee noted that Kenny Omond, a long-standing member of the Skateboard User Group, was taking part in the Commonwealth Games Baton Relay planned for Sunday 15<sup>th</sup> June.

#### Decision

To note the terms of the report and updated information provided by officers concerning the remaining remedial works.

## 6. HOUSING, CONSTRUCTION AND BUILDING SERVICES

The Committee considered a report (copies of which had been circulated) by the Head of Housing, Construction and Building Services providing an overview of the service activities within the ward.

Phyllis McFadyen presented the report, highlighting that for arrears levels, the challenging target of £1.5 million had been exceeded and the final figure for the year end was £1.317 million.

The report contained a table showing the level of arrears and the number of tenants in arrears in the ward from end September 2013 at the start of the Rent Arrears Campaign and the level of arrears at the end of March 2014. The Livingston South ward had a year-end target of £135,000 and the final figure for March 2014 was £109,415.

It was noted that officers had worked hard in attempts to make contact and carry out as many face to face interviews as possible, some of which were very difficult and emotional. Officers would continue to work with tenants in offering advice and assistance, for example, referrals for money and debt advice and, where appropriate, application for Discretionary Housing Benefits payments.

The report went on to provide information concerning Homelessness, Street Environmental Improvement Projects, Housing Networks and Safer Neighbourhood Team.

### Decision

To note the terms of the report.

## 7. NETS, LAND & COUNTRYSIDE SERVICES UPDATE REPORT

The Committee considered a report (copies of which had been circulated) by the Head of Operational Services appraising members of the NETs, Land and Countryside Services activities for Livingston South from 1 February 2014 to 30 April 2014.

The Committee noted, in particular, that:-

- Routine works for all services was currently progressing as scheduled.
- The service had received and dealt with a number of customer enquiries relating to various service areas throughout the period.
- Improvements were planned for the coming year to Froggy/Quarry Park and the Bankton Mains Play Area.

### Decision

To note the terms of the report.

## 8. COMMUNITY REGENERATION - WARD ACTION PLAN

The Committee considered a report (copies of which had been circulated) by the Head of Area Services updating members on progress with community regeneration activity in the ward.

Appendix one to the report was the Ward Action Plan showing regeneration, employability and partner activity against the three wards concerning Livingston. The plan had been updated to show progress made to date against the targets set.

The report provided details of the following achievements and further planned work:-

The Fly on the Wall Project, Killandean Community Allotment Development Association, The Queens Baton Relay, The Wild Day Out event, The Green Gym project, The Big Gig, Livingston Centre Youth Provision project, and West Lothian Credit Union.

It was recommended that the Local Area Committee note the content of the report and the progress made against the ward action plan in the first year.

### Decision

To note the terms of the report.

## 9. GREEN GYM PRESENTATION

Becky Plunkett, Community Greenspace Officer, had been invited to the meeting to provide information concerning the Green Gym Project.

The Committee heard that the key partners involved in the project were NHS Lothian, MCMC, BLES, WLYAP, Nets and Land Services, Area Service and Arts Services. The aims of the project were:-

- To increase opportunities for people to improve their physical health and mental wellbeing.
- To offer young people the chance to gain new skills, increase confidence, improve health and feel valued by contributing to community life.
- To increase community ownership and ensure protection of parks and greenspaces.
- To increase opportunities for residents to make decisions and take action in their local area.
- To increase opportunities for more diverse arts projects and reach new audiences.

The Community Greenspace Officer outlined the next steps in the project and responded to questions raised by Committee members.

#### Decision

To note the terms of the presentation.

### 10. LOCAL FIRE AND RESCUE PLAN FOR WEST LOTHIAN 2014-2017

The Committee considered a report (copies of which had been circulated) by the Scottish Fire and Rescue Service providing an overview of the Local Fire and Rescue Plan for West Lothian 2014-2017.

There were seven priorities identified within the Local Fire and Rescue Plan for West Lothian 2014-2017 and these were listed in the report.

David Lockhart (Group Manager, Scottish Fire and Rescue Service) presented the report, informing the Committee that a draft ward plan was being developed and would be presented to the Committee in due course. The Group Manager would welcome comments from LAC members on developing initiatives for the ward area.

#### Decision

To note the terms of the report and that a draft ward plan was being developed and would be presented to the Committee in due course.

### 11. EMPLOYABILITY UPDATE REPORT

The Committee considered a report (copies of which had been circulated) by the Head of Area Services providing an update to the Local Area Committee on the employability support provided by the West Lothian Working Together Group and the impact it was having on employability in the ward.

The report explained that the aim of the Working Together Group was to reduce unemployment and benefit dependency by improving the quality and range of services for claimants while also improving the capacity of the West Lothian business base. The report set out the key achievements to date for the group.

It was noted that during 2013/14 the Working Together group had seen the impact of welfare reform on the clients engaging with services and this was examined in the report.

The key activities that would be undertaken in 2014/15 were:-

- West Lothian Employer Offer profiles to include 10% increase for partners.
- Support the delivery of community benefit opportunities from West

Lothian Council's 1000 houses project to ensure the maximum local benefit potential.

- Develop a digital customer journey designed to improve use of digital services.
- Establish a short life working groups to look at segmentation of customer groups to identify what support they needed in conjunction with the support that was available to check it was fit for purpose.

In response to a question raised concerning ward profiling, the Committee noted that this was being developed and that data at SIMD level would be available for future reporting.

### Decision

To note the terms of the report.

## 12. PREVENTING NEGATIVE OUTCOMES - ALCOHOL DIVERSIONARY ACTIVITIES

The Committee considered a report (copies of which had been circulated) by the Head of Social Policy updating the Committee in regards to an application for Alcohol Diversionary Activity Funding. The report also explained the Committee's involvement in the new process as agreed by the Council Executive in January 2014 (attached as Appendix 1 to the report).

The Committee was asked to consider an application for funding (Appendix 2 to the report) submitted by Firefly Arts Ltd. The project "You are Here" would provide quality, participatory and diversionary arts activity in four areas of West Lothian. The aims of the project were outlined in the application.

Appendix 3 to the report was an Evaluation of "Fly on the Wall" project delivered in Livingston South in 2013/14, and Appendix 4 was an evaluation of "Fly on the Wall" project delivered in Bathgate in 2013/14.

It was recommended that the Livingston South Local Area Committee note and consider the application submitted for Alcohol Diversionary Funding against the Alcohol and Drug Partnership Joint Commissioning Plan's outcomes:-

- Reducing antisocial behaviour
- Delivery of 1:1 alcohol brief interventions (ABIs)
- Changing group attitudes to drinking

### Decision

1. To note the terms of the report.
2. To note the application submitted for Alcohol Diversionary Funding



and that the requested total of £12,220 related to four areas. The funding requested per area was £3,055.

3. To note that the two Local Area Committee members present supported the project and wished to see the application progress to the next stage.

### 13. COMMUNITY HEALTH CHAMPIONS

The Committee considered a report (copies of which had been circulated) by the Depute Chief Executive (Community Health and Care Partnership) proposing a model to set up a Community Health Champion in every council ward area to work to develop and deliver local health initiatives and be part of the devolved ward local area committee.

It was proposed that initially three officers from public health/health improvement were each linked to a grouping of three Local Area Committees so that the scope and level of activity could be determined with a view to allocating further officers should that be necessary.

The Community Champion remit was outlined in the report.

It was proposed that Local Area Committees would undertake to agree actions to develop and deliver local initiatives that would impact positively on health; represent these issues within the broader council structures and negotiate the necessary resources and be responsible, in partnership with the Community Health Champions, for the monitoring and evaluation of local health initiatives.

The report advised that Local Area Committee members would be offered bespoke training in line with the national NHS Health Scotland resource.

The Depute Chief Executive considered that the proposed creation of a Community Health Champion approach in each multi member ward, with a focus on tackling health inequalities, would build on established good practice and had the potential to contribute to a range of positive health and social outcomes.

It was recommended that the Local Area Committee agree:-

1. That a targeted programme be established to have Community Health Champions in every ward, with a particular emphasis on tackling health inequalities;
2. That a Community Health Champion be invited to attend the Local Area Committee to present their information and reports.

### Decision

To note the terms of the report and that a Community Health Champion be invited to attend the LAC to present information and reports.

14. WORKPLAN 2014-2015

A copy of the Workplan 2014-2015 had been circulated for information.

Decision

To note the Workplan.

15. TIMETABLE OF MEETINGS 2014-2015

A copy of the Timetable of Meetings 2014-2015 had been circulated.

Decision

To note the Timetable of Meetings 2014-2015.

16. LIVINGSTON SOUTH BLUE GREEN NETWORK - AN UPDATE

The Committee considered a report (copies of which had been circulated) by the Head of Operational Services updating the Committee on progress being made by the Steering Group delivering the Livingston South Blue Green Network Project.

Graeme Hedger (Team Leader, Flood Risk Management) presented the report, recalling that a Steering Group had been established comprising representatives from each of three local environment groups in Livingston South to deliver a partnership project aimed at reducing the risk of flooding, improving the water environment, connecting areas of high-quality public open space, improving access, mitigating the effects of habitat loss and fragmentation and reducing cyclic maintenance.

The Committee was informed that a master-planning exercise had been undertaken by an independent Landscape Architect in which the views of a wide range of stakeholders had been sought and included in the proposals. A community consultation event at Bankton Scout Hall had been held and more than forty members of the public had seen and discussed the draft proposals and had influenced what was proposed. The proposals had since been subject to detailed discussions with the Central Scotland Green Network had yet to be finalised. The first phase of work at Bankton Mains Park was expected to start in autumn 2014.

The report provided details of the 'New Life for the Lanthorn Park' project which was running in tandem with the Livingston South Blue Green Network project. The report also provided details of funding arrangements for the project.

The Team Leader concluded that, with support from Central Scotland Green Network Trust, its agents, the Livingston South Blue Green Network Steering Group had been successful in securing funding towards a partnership which delivered multiple-benefits to public open space and the water environment in Livingston South. There remained

the prospect of some complementary funding from Woodland Trust Scotland. The first phase of the work was expected to get underway at Bankton Mains Park in autumn 2014.

The DEEP had also secured a significant investment from the Big Lottery to enhance the quality of the Lanthorn Park and the play offering for local young people in the area, part of which was recognised nationally as being deprived. The project also aimed to further enhance the biodiversity of the Dedridge Burn corridor building on DEEP's already successful track record. Work was expected to be complete by the end of March 2014.

The Local Area Committee was asked to note the current status of the project.

#### Decision

To note the terms of the report.





## **LIVINGSTON SOUTH LOCAL AREA COMMITTEE**

### **LIVINGSTON SOUTH MULTI-MEMBER WARD OPERATIONAL PLAN 2014-2017**

#### **REPORT BY SCOTTISH FIRE AND RESCUE SERVICE**

##### **A. PURPOSE OF REPORT**

To consult the Livingston South Local Area Committee on the draft Livingston South Multi-Member Ward Operational Plan 2014-2017.

##### **B. RECOMMENDATION**

That Committee Members are invited to provide comment on the Livingston South Multi-member Ward Operational Plan 2014-2017 and considers ways in which they can support its implementation within the Local Area Committee area.

##### **C. SUMMARY OF IMPLICATIONS**

<b>I Council Values</b>	<ul style="list-style-type: none"><li>• Being honest, open and accountable</li><li>• Focusing on our customers' needs</li><li>• Making best use of our resources</li><li>• Working in partnership</li></ul>
<b>II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	Multi-member Ward Operational Plans are being produced to ensure delivery of the Local Fire and Rescue Plan, which is a statutory requirement of the Police and Fire Reform (Scotland) Act 2012.
<b>III Implications for Scheme of Delegations to Officers</b>	None at this stage.
<b>IV Impact on performance and performance Indicators</b>	WL CPP SOA Performance indicators: SOA1304_13 Number of deliberate fires per 100,000 population SOA1304_14 Number of accidental dwelling fires per 100,000 population.
<b>VI Resources - (Financial, Staffing and Property)</b>	The council contributes to directly and in partnership to the delivery of the plan
<b>VII Consideration at PDSP</b>	None
<b>VIII Consultations</b>	West Lothian Citizen's Panel Survey, July 2014.

## **D. TERMS OF REPORT**

### **D.1 Background**

Multi-Member Ward Operational Plans have been produced by SFRS to ensure delivery of the Local Fire and Rescue Plan for West Lothian 2014 – 2017, which is a requirement under the Police and Fire Reform (Scotland) Act 2012, Section 41E.

### **D.2 Scottish Fire and Rescue Service (SFRS) Livingston South Multi-member Ward Operational Plan 2014-2017**

Following the publication of the Local Fire and Rescue Plan for West Lothian 2014-2017, which identifies key priorities for SFRS activities within the local authority area, the Local Senior Officer for Falkirk and West Lothian has produced a ward operational plan for each multi-member ward area to support and deliver against the key priorities.

The seven key priorities identified within the Local Fire and Rescue Plan for West Lothian 2014 – 2017, were assessed in relation to their impact within each ward area. The assessment process included a survey of the West Lothian Citizen's Panel, asking them for their perception of the impact that incidents related to the key priorities had within the ward area that they reside in. The results from this survey are based upon 120 responses to the survey.

The assessment has established that within the Livingston South Ward area the key priorities should be given priority in relation to SFRS activity, as follows:

Continuous Priority

- Local Risk Management and Preparedness.

High Priority

- Reduction of Dwelling Fires
- Reduction in Fire Fatalities and Casualties
- Reduction of Unwanted Fire Alarm Signals

Medium Priority

- Reduction of Deliberate Fire Setting
- Reduction of Fires in Non-Domestic Property
- Reduction in Casualties from Non-Fire Emergencies.

## **E. CONCLUSION**

The Livingston South Multi-member Ward Operational Plan 2014-2017 aligns to the key priorities of the Local Fire and Rescue Plan for West Lothian 2014 – 2017, the West Lothian Strategic Assessment of Community Safety and continues with the excellent partnership working on Community Safety, which is evident in West Lothian.

## **F. BACKGROUND REFERENCES**

None.

**James Melvin**

**Station Manager, Scottish Fire and Rescue Service**

Final Draft

Version 1.0 29/07/14

**July 2014**

Appendix 1 - Livingston South Multi-Member Ward Operational Plan 2014-2017.

# Livingston South Multi Member Ward Operational Plan 2014 - 2017



**Working together  
for a safer Scotland**



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COMMUNITY PARTNERSHIP



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7. Reduction of Unwanted Fire Alarm Signals

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## Foreword

Welcome to the Scottish Fire & Rescue Services (SFRS) Operational Plan for the Local Authority Multi Member Ward Area of Livingston South. This plan is the mechanism through which the aims of the SFRS's Strategic Plan 2013 – 2016 and the Local Fire and Rescue Plan for West Lothian 2014-2017 are delivered to meet the agreed needs of the communities within the Livingston South ward area.

This plan sets out the priorities and objectives for the SFRS within the Livingston South ward area for 2014 – 2017. The SFRS will continue to work closely with our partners in the Livingston South ward area to ensure we are all “Working Together for a safer Scotland” through targeting risks to our communities at a local level.

This plan is aligned to the Community Planning Partnership structures within West Lothian. Through partnership working we aim to deliver continuous improvement in our performance and effective service delivery in our area of operations.

The SFRS will continue to use data analysis techniques to identify risk and to ensure resources are allocated to the point of need within our communities. While considering the strategic priorities of the SFRS we will develop local solutions to local needs and ensure equitable access to Fire and Rescue resources. Through our on-going involvement with local community safety groups in the Livingston South ward area and West Lothian Council we will continue to develop our understanding of local needs and proactively seek out consultation opportunities with all sections of the community. Using this approach we will ensure that the service we deliver is driven by consultation, in line with public expectations and helps to build strong, safe and resilient communities.



Station Manager

Falkirk and West Lothian LSO Area

## Introduction

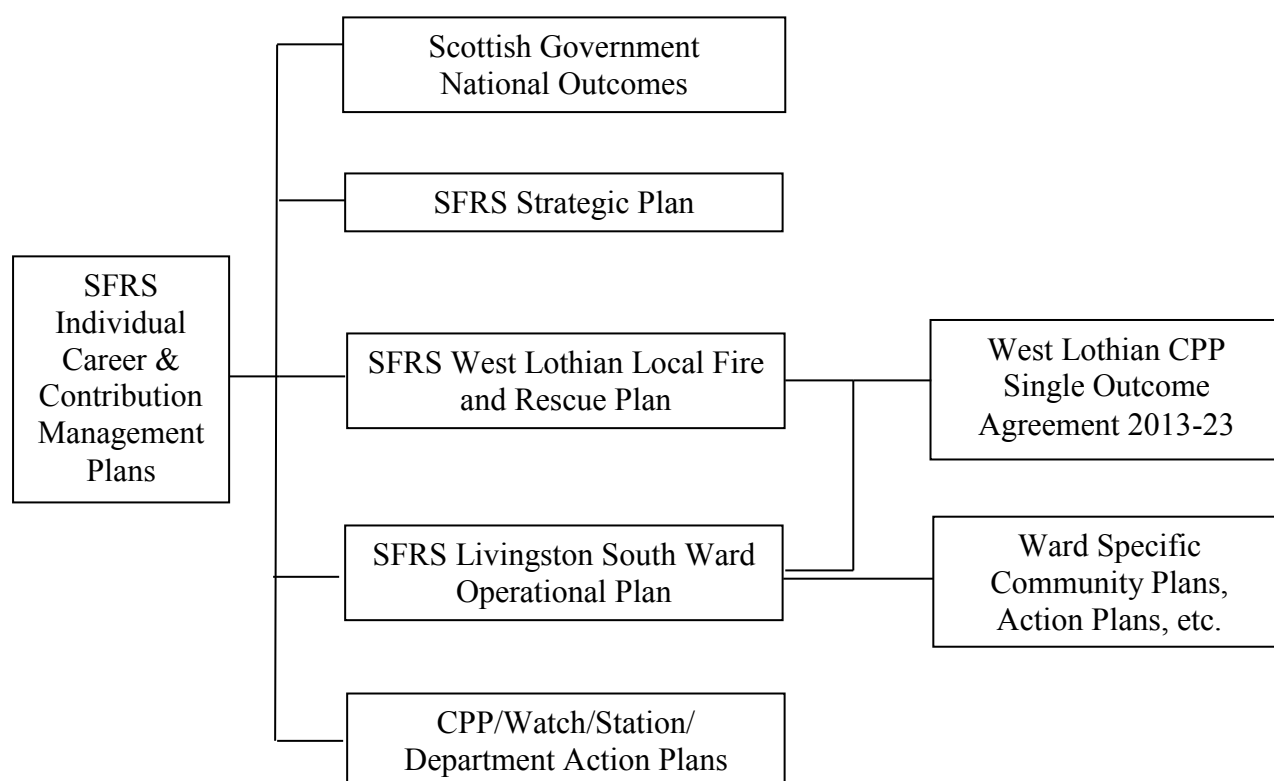
This Livingston South Ward Operational Plan is the mechanism through which the priorities contained in the SFRS's Local Fire and Rescue Plan for West Lothian 2014-2017 are delivered to meet the agreed needs of the local area. This plan should be seen as an integral part of the Local Fire and Rescue Plan for West Lothian 2014-2017 which can be read using the following link [\(Local Plan\)](#).

### Delivering Frontline Outcomes Locally

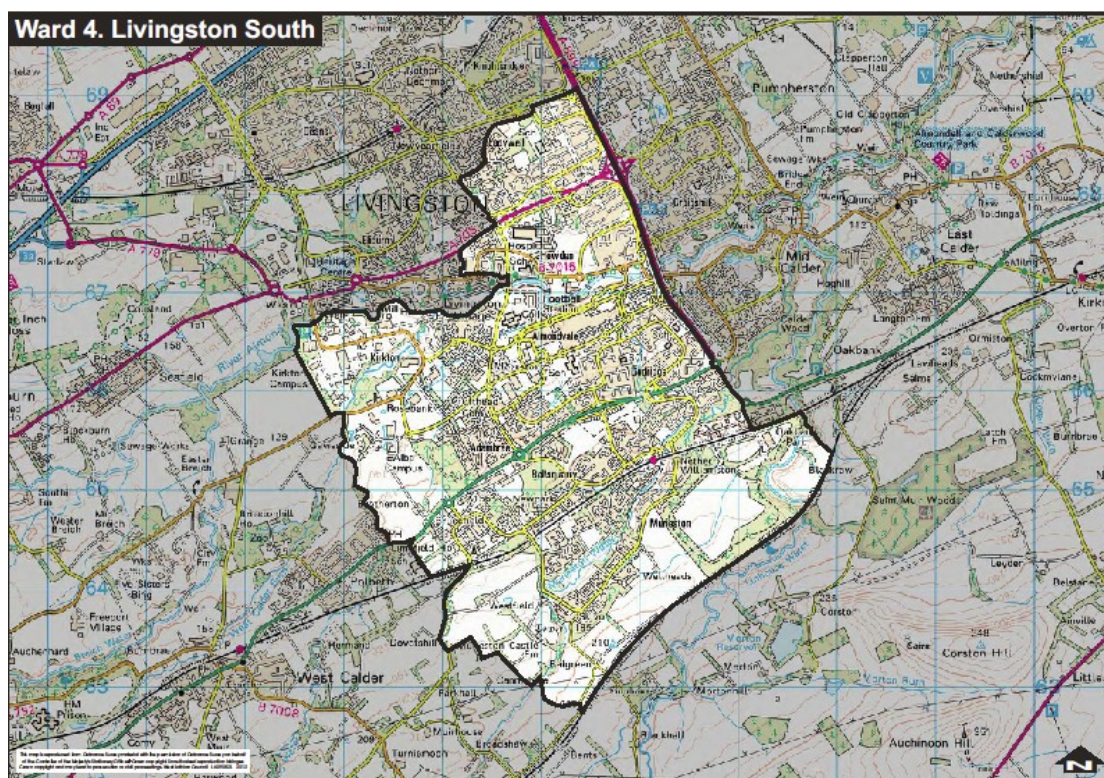
This plan outlines the key delivery mechanisms through which we will deploy and utilise our resources to achieve our agreed priorities and contribute to the achievement of the Scottish Fire & Rescue Service and also our Community Planning Partners' (CPP) outcomes at a local area level.

The diagram below shows the context of this Ward Operational Plan in the overall planning process for the Scottish Fire and Rescue Service.

The diagram below shows the context of this Ward Operational Plan in the overall planning process for the Scottish Fire and Rescue Service.



# Livingston South Ward Profile



## Ward Overview

Understanding the Livingston South ward area and the profile of the community is of vital importance in helping the SFRS to develop this plan and identify priorities and objectives to ensure everyone has the opportunity to access our services and reduce their risk from fire and other adverse safety events..

This plan has been prepared within the wider context of the West Lothian Community Planning Partnership and sets out the local priorities for delivering local fire service priorities for the Livingston South ward area. Underlying this plan are the key principles of community planning namely; prevention and early intervention; integration of public services around the whole systems approach; transparency, accountability and innovation in our approaches to fire service provision.

## Main Settlements

Livingston South is the largest of the nine West Lothian wards, with a population of 24,301 (based on Mid-2010 GRO Population Estimates - Localities). Like other Livingston wards, it is made up of a number of settlements, including Dedridge, Ladywell, Howden, Murieston, Bellsquarry and part of Livingston Village. The ward also includes Livingston town centre, West Lothian's largest retail centre comprising of The Centre, The Designer Outlet and a number of retail parks.

Howden is the smallest settlement in Livingston South with 3,455 residents, and is home to Howden Park Centre, (West Lothian's newly refurbished main arts centre), St John's Hospital and St Margaret's Academy. Dedridge is Livingston South's largest settlement (population 8,697). The James Young High School is based in

Dedridge on Quentin Rise. Murieston and Bellsquarry are located next to each other, close to the A71 to Edinburgh and to Livingston South train station. Their combined population is 6,404.

The Ladywell settlement is at the north edge of the Livingston South ward and has a population of 4,663. Inveralmond Community High School serves the local community with leisure facilities.

## **Age Risk Profile**

The proportion of the population who are of “working age” is 64% and slightly more than the averages for both West Lothian and Scotland. Livingston South ward has an 11% rate of employment deprivation lower than the averages for both West Lothian and Scotland. The ward has a lower number of residents who are income deprived (13%) than is the case across wider West Lothian (16%) and Scotland (16%).

## **Health Profile**

Key health indicators show that Livingston South ward has a higher proportion of people claiming Disability Living Allowance and of hospital admissions related to drugs misuse than for West Lothian. There is also a lower proportion of babies (33%) being breast fed at the 6-8 week review than the West Lothian (34%) and Scottish (37%) figures. The number of children receiving vaccinations is the same as the West Lothian and slightly higher than the Scottish levels.

Hospital Admissions are broadly similar to the West Lothian average with some higher and some lower with one exception; there are significantly fewer Emergency Admissions than for West Lothian as a whole.

The health indicators in the table above are taken from the Scottish Neighbourhood Statistics site at: - <http://www.sns.gov.uk>

## **Management of Risk Sites**

Within the Livingston South ward area there are sites that have been identified as having the potential to pose operational risks to SFRS, their partners and communities, should an incident at the site occur. SFRS and partners gather relevant information, prepare plans for dealing with an incident and carry out training to ensure a multi-agency approach is delivered to achieve a satisfactory conclusion to any incident. Included in this are sites registered under the COMAH regulations (Control of Major Accident Hazards Regulations 1999).

In addition to sites registered under COMAH regulations, SFRS gather information on specific sites that may pose significant risk to firefighter safety when dealing with an incident. These include:

- Large warehouses
- Complex Office accommodation
- High risk Process sites
- Construction industry sites.

Further generic risks such as schools, hospitals and the transport network are also prevalent throughout the Livingston South ward area. SFRS prepare for incidents at these types of sites ensuring that there are appropriately trained personnel and equipment available to deal with any incident.

### **Future Key Developments**

Livingston South currently has planned growth of 668 residential units on a number of sites in the ward;

Council house building is under construction at Inveralmond for 92 residential units;








Further council house building is planned for a site at Alderstone Road.

Source - West Lothian Council, West Lothian Ward Profile 2012 available at:  
<http://www.westlothian.gov.uk/media/download/LivSouWardProf1>



## Local Operational Assessment

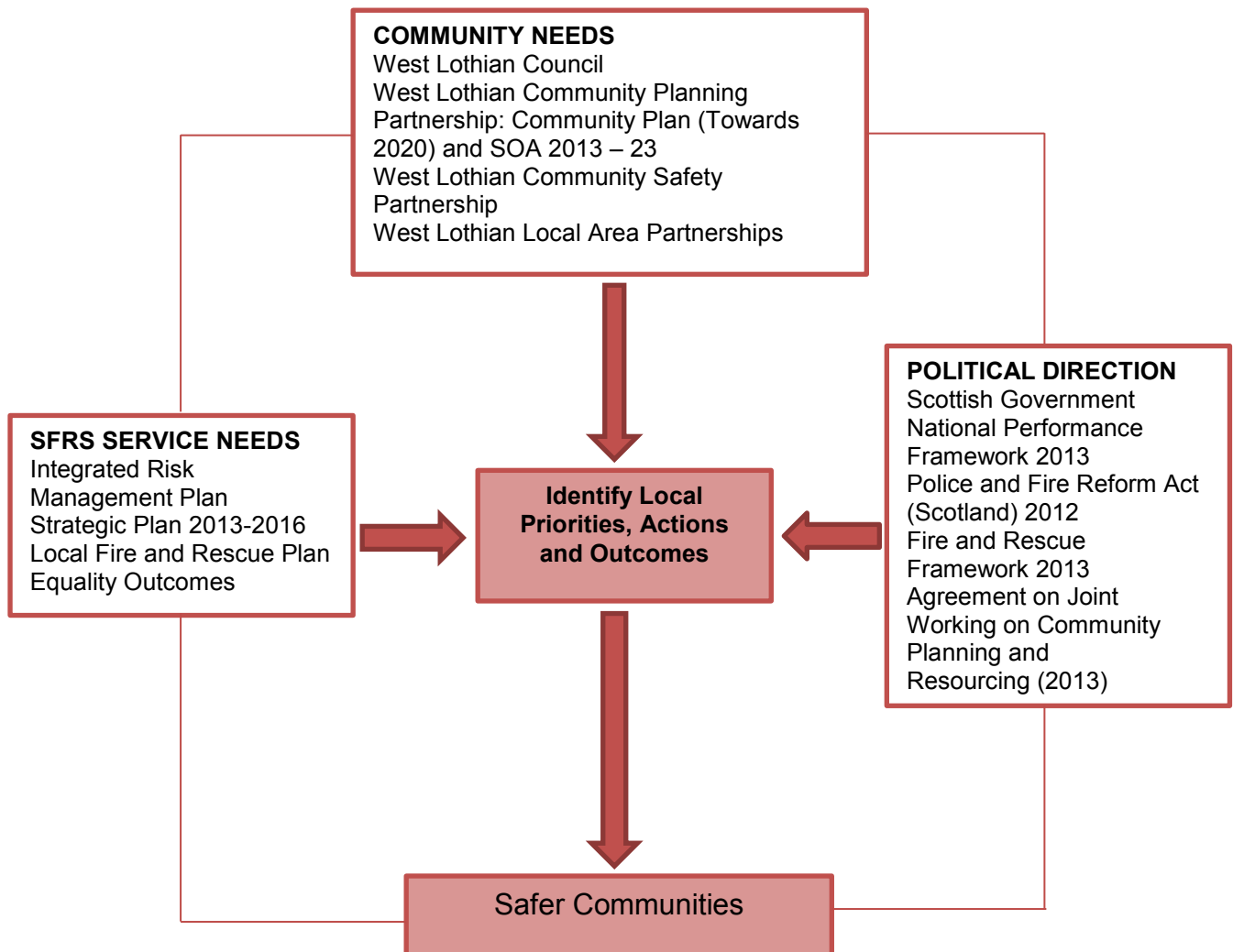
An assessment of local operational activity in the Livingston South area informs the SFRS on how to prioritise prevention, protection and intervention initiatives within the local area.

Key Priority	2010/11	2011/12	2012/13	3 year average	Trend
Local Risk Management and Preparedness	N/A	N/A	N/A	N/A	N/A
Accidental Dwelling Fires	18	22	18	19.33	
Accidental Dwelling Fires Fatalities	0	0	0	0	
Accidental Dwelling Fires Casualties	1	4	1	2	
Deliberate Fire Setting	134	66	109	103	
Fires in Non Domestic Property	12	18	16	15.33	
Casualties from Non-Fire Emergencies	30	13	6	16.33	
Unwanted Fire Alarm Signals	416	422	440	426	

# Achieving Local Outcomes

## Prioritising Risk Pathway

Following a process of identifying local risks within the Livingston South ward area, priority actions to address them and expected outcomes have been set within this plan. Local risks were identified following considerations of political direction set by the Scottish Government, community needs identified through consultation and the available operational risk information, resources and capacity of the SFRS.





## Priority Risk Setting

The priority setting matrix has been used to evaluate and prioritise the key priorities in the Livingston South ward and informs the SFRS and partners on targeting resources to areas of greatest need/risk.

Key priorities	Assessment Factors					Risk Evaluation High/Med/Low
	Seriousness	Scale	Trend	Community Concern	Strategic Objectives	
	Is the trend line Higher/Lower than West Lothian and Scotland?	Incidents /Unit of population (average over previous 3 years)	Is the trend upwards or downwards over the last 3 years	On a scale – High/Medium/ Low percentage return *.	Aligns to	High/Med/Low**
Local Risk Management and Preparedness.	N/A	N/A	N/A	N/A	SFRS Strategic Plan 2013-16, Local Fire and Rescue Plan for West Lothian 2014-17, West Lothian SOA 2013-23	Continuous
Reduction of Accidental Dwelling Fires	Lower than both Scotland and West Lothian.	1.92/ 10,000	Slightly upward.	High – 3.3% Med – 26.7% Low – 70%	SFRS Strategic Plan 2013-16, Local Fire and Rescue Plan for West Lothian 2014-17, West Lothian SOA 2013-23	High
Reduction in Fire Fatalities and Casualties	Lower than both Scotland and West Lothian.	0/ 1,000,000 (fatal) 0.2/ 1,000,000	Constant.	High – 1.7% Med – 16.2% Low – 82.1%	SFRS Strategic Plan 2013-16, Local Fire and Rescue Plan for West Lothian 2014-17, West Lothian SOA 2013-23	High
Reduction of Deliberate Fire Setting.	Higher than both Scotland and West Lothian.	10.22/ 10,000	Downward.	High – 5.9% Med – 26.3% Low – 67.8%	SFRS Strategic Plan 2013-16, Local Fire and Rescue Plan for West Lothian 2014-17, West Lothian SOA 2013-23	Med
Reduction of Fires in Non Domestic Property	Significantly lower than both Scotland and West Lothian.	0.04/ 10,000	Downward.	High – 5.9% Med – 20.3% Low – 73.8%	SFRS Strategic Plan 2013-16, Local Fire and Rescue Plan for West Lothian 2014-17, West Lothian SOA 2013-23	Med
Reduction in Fatalities and Casualties from Non-Fire Emergencies	Significantly lower than both Scotland and West Lothian.	1.62/ 1,000,000	Downward.	High – 7.6% Med – 24.6% Low – 67.8%	SFRS Strategic Plan 2013-16, Local Fire and Rescue Plan for West Lothian 2014-17, West Lothian SOA 2013-23	Med
Reduction of Unwanted Fire Alarm Signals.	Higher than both Scotland and West Lothian.	42.27/ 10,000	Slightly upward.	High – 5.9% Med – 16.8% Low – 77.3%	SFRS Strategic Plan 2013-16, Local Fire and Rescue Plan for West Lothian 2014-17, West Lothian SOA 2013-23	High

\* Percentages are calculated on returns from a survey of West Lothian Council Citizens' panel, who were asked for their perception of risk within the ward area that they reside, in relation to the stated specific key priorities.

\*\* The Final Risk Evaluation for each Key priority is determined by analysing the assessment factors. This Risk Evaluation result determines the focus of SFRS's prevention activity, for the duration of the plan. Details of this preventative activity are found in the Priorities, Actions and Outcomes section of this plan.

## Performance Reporting

The objectives contained within this plan and a suite of performance indicators will be reported on a quarterly basis to the Policy Development and Scrutiny Panel and the Local Area Committee.

## SFRS Resources in West Lothian

Two fire appliances are located at Bathgate Community Fire Station which is staffed by a mixture of Whole-time fire fighters who are located at the station 24 hours a day, seven days a week, and Retained Duty System (RDS) fire fighters who provide a 24 hours a day, seven days a week emergency on call response.

Two fire appliances are based at Livingston Community Fire Station which is staffed by mixture of Whole-time fire-fighters who are located at the station 24 hours a day, seven days a week; Day Duty fire fighters who are located at the station Monday to Friday, during day periods, and RDS fire fighters who provide emergency on call response outside of the working hours of the Day Duty fire fighters.

One fire appliance is based in each of the remaining four Community Fire Stations; Broxburn, West Calder, Whitburn and Linlithgow. Each of these stations are staffed by RDS fire fighters who provide a 24 hours a day, seven days a week emergency on call response.

RDS firefighters are employed on a part time basis and provide a vital service to the community in which they live or work. Most of our RDS fire fighters are women and men who have primary employment in another field, but in addition to their full time job, they provide the same range of emergency services as their Whole-time colleagues.

A team of community safety engagement staff work across West Lothian to support their station based colleagues in delivering the wide range of preventative, awareness and engagement activities. Coordinating this activity is a Local Authority Liaison Officer (LALO), who is based at West Lothian Civic Centre and provides a direct link between West Lothian Council, Community Planning Partners and the Fire and Rescue Service.

Supporting the enforcement of fire safety legislation, within buildings other than domestic premises, are a team of highly trained Fire Safety Enforcement Officers who provide advice on fire safety matters, actively conduct fire safety audits of buildings, consult on building warrant plans and enforce compliance with fire safety legislation.

A management team has responsibility for service delivery and community engagement/enforcement across West Lothian. These officers are responsible for the effective service delivery across the area.

SFRS resources employed across West Lothian will aim to work in partnership and collaboration with other community resources to deliver better outcomes for communities. Sharing of information will be a key enabler in this process and will ensure that duplication of services is reduced and that community focused outcomes are aligned and delivered.

In addition to day-to-day resources based within West Lothian, it is a Strategic Aim of the SFRS that, as a single service, communities will have access to specialist skills and resources from across Scotland.

We will work with the other emergency services and voluntary groups within West Lothian that have an interest in emergency response and specialist rescue. This will allow us to identify resources, such as skills and equipment that are available nationally.

# Priorities, Actions and Outcomes

## 1. **Local Risk Management and Preparedness.** **Risk Evaluation – Continuous**

The SFRS has a statutory duty to reduce the risks to our communities and to make certain that they receive the best possible service.

The SFRS monitors existing risks and emerging threats in terms of the fire and other emergency related incidents to inform us of the priorities in the Livingston South ward area. We also monitor existing risks and emerging threats posed by the natural and built environment to identify patterns and trends that require mitigation initiatives.

The SFRS is committed to working in partnership with all relevant stakeholders to ensure emergency planning and preparedness arrangements are in place and tested.

The management of risk within our community means:

- Identifying the risks to the community which fall within the scope of responsibility of the SFRS.
- Undertaking a process to prioritise and mitigate these risks.
- Ensuring that appropriate local and national resource capability and trained Fire and Rescue Service personnel are in place to address them.

Aligns to:				What we will do (Examples provided below)	How we will do it (Examples provided below)	Expected Outcomes	In doing so we will add value by:	How it will be measured
National Outcomes:	SFRS Strategic Aims:	SFRS Equality Outcomes	Livingston South and West Lothian Priority:					
6,8,9,11 and 12.	1,2,3 and 4.	1, 2,3,4,5 and 7	<p>West Lothian Community Planning Partnership: Community Plan 'Towards 2020'</p> <p>West Lothian Community Planning Partnership: Single Outcome Agreement 2013-23 'achieving positive outcomes' No's 3,4,7 and 8</p> <p>West Lothian Community Planning Partnership: Strategic Assessment 2013</p> <p>West Lothian Community Safety Partnership: Strategic Assessment 2012-15</p> <p>East Service Delivery Area Regional Resilience Partnership \ Lothian and Borders Local Resilience Partnership Community Risk Register</p> <p>The Civil Contingencies Act 2004 (Scotland) Regulations 2005.</p>	<p>Ensure our training, staff development and equipment is fit for purpose to meet our current risk profile and adaptable to changing circumstances.</p> <p>Ensure all known risk information is obtained, recorded, communicated and tested.</p> <p>Working locally with partner organisations and agencies to ensure effective response plans are developed for identified risks.</p> <p>Fulfilling our statutory duties in relation to the Civil Contingencies Act.</p>	<p>We will train and exercise to be able to effectively resolve operational incidents.</p> <p>We will service and maintain our equipment and apparatus.</p> <p>We will visit high risk premises</p> <p>We will record and maintain premises risk information</p> <p>We will participate in multi-agency exercises.</p>	<p>We will participate in emergency pre-planning to be able to safely and effectively resolve emergency incidents.</p> <p>We will be able to respond effectively to emergency incidents.</p> <p>We will be able to effectively resolve operational incidents.</p> <p>We will be aware of the risks in our area.</p> <p>We will be able to work effectively with our partners at emergency incidents.</p>	<p>Keeping our staff and members of the public safe should any incident occur.</p> <p>Reducing the financial burden and disruption caused to our communities when emergencies occur.</p> <p>The wealth and prosperity of our area will increase.</p> <p>Proactively helping the wider community by preventing emergencies and planning to mitigate their effects when they occur.</p>	<p>We will monitor our effectiveness to resolve emergency incidents through pro-active and re-active auditing and monitoring arrangements. (e.g., pre, during and post operational incident audit, monitoring and review)</p> <p>We will be subject to audit, monitoring and review by external stakeholders (e.g. the Chief Inspector for Fire and Rescue Service, the Health and Safety Executive).</p>

## **2. Reduction of Accidental Dwelling Fires**

### **Risk Evaluation - High**

Throughout the Livingston South ward area, dwelling fires have occurred within a wide variety of dwelling places. There are direct links to areas of social deprivation and those who are most vulnerable to fire within the community.

Alcohol consumption and/or drugs misuse continues to be identified as a contributory factor in a number of serious injury/fatal fires, due to the affect that they have upon the occupant's ability to react appropriately in a fire situation. In addition, cigarettes and smoking materials remain the primary ignition source in a number of serious injury/fatal fires.

House fires can have a significant negative impact on both individuals and the community, in relation to the human, social and economic cost of fire.

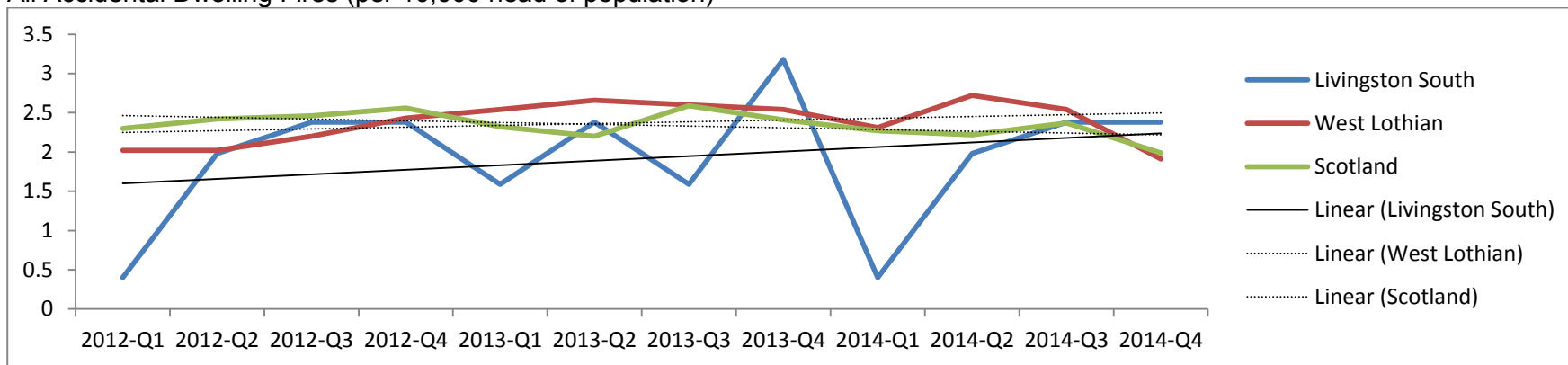
Through our Home Fire Safety Visit Programme and Community Engagement and Education activities, we aim to reduce the risk and impact of fire and the associated losses.

Aligns to:				What we will do (Examples provided below)	How we will do it (Examples provided below)	Expected Outcomes	In doing so we will add value by:	How it will be measured
National Outcomes:	SFRS Strategic Aims:	SFRS Equality Outcomes	Livingston South and West Lothian Priority:					
6, 8, 9, 11 and 12:	1,2,3 and 4	1, 2 and 3	<p>West Lothian Community Planning Partnership: Community Plan 'Towards 2020'</p> <p>West Lothian Community Planning Partnership: Single Outcome Agreement 2013-23 'achieving positive outcomes' No's 1,2,3,4,5,6,7 and 8 (SOA1304 -14 indicator)</p> <p>West Lothian Community Planning Partnership: Strategic Assessment 2013</p> <p>West Lothian Community Safety Partnership: Strategic Assessment 2012-15</p>	<p>Active participation in West Lothian Community Planning arrangements and adopting a partnership approach to risk reduction.</p> <p>Sharing information with partners to help protect the most vulnerable,</p> <p>Develop new partnerships to identify and support at risk groups.</p> <p>Identifying opportunities for engagement with all partners to promote fire safety and good citizenship.</p>	<p>Delivery of fire safety related educational and engagement activities.</p> <p>Delivery of Home Safety Visits.</p> <p>Delivery of Post Domestic Incident Response Visits.</p> <p>Delivery of Thematic Home/Community Safety Initiatives.</p>	<p>We aim to reduce Accidental Dwelling Fires in the Livingston South area on a year on year basis, that contributes towards the reduction of incidents in the West Lothian area.</p> <p>We will contribute towards the SFRS target of a 10 % reduction in Accidental Dwelling Fires over a three-year.</p>	<p>Promoting confident and safe communities where residents feel positive about where they live.</p> <p>Our citizens will be protected.</p> <p>Our citizens and communities shall be encouraged to take responsibilities for their own health and well-being.</p> <p>Our communities will be safer.</p> <p>Reducing the potential financial burden on society through the education of citizens.</p>	<p>We will monitor our performance quarterly and report on progress to the;</p> <p>West Lothian Council Services for Communities Policy Development and Scrutiny Panel</p> <p>West Lothian Community Planning Partnership Board</p> <p>West Lothian Community Safety Board</p> <p>Livingston South Local Area Committee</p>

## Performance

The graph below provides empirical incident data on performance in relation to Accidental Dwelling Fires in the Livingston South ward area.

All Accidental Dwelling Fires (per 10,000 head of population)



### **3. Reduction in Fire Casualties and Fatalities**

#### **Risk Evaluation - High**

Fire casualties tend to occur in accidental dwelling fires. Evidence suggests that where occupants of a dwelling misuse alcohol and/or drugs or are elderly or infirm, there is an increased likelihood of becoming a fire casualty/fatality. The absence of a working smoke detector can greatly increase the vulnerability of these individuals.

The human and financial costs associated with fire casualties/fatalities are high due to potentially significant trauma/loss of life to individuals, and societal costs.

The SFRS in the Livingston South ward area aims to target a reduction in these casualties by adopting a partnership approach to reduce the risk to individuals, particularly those that are most vulnerable.

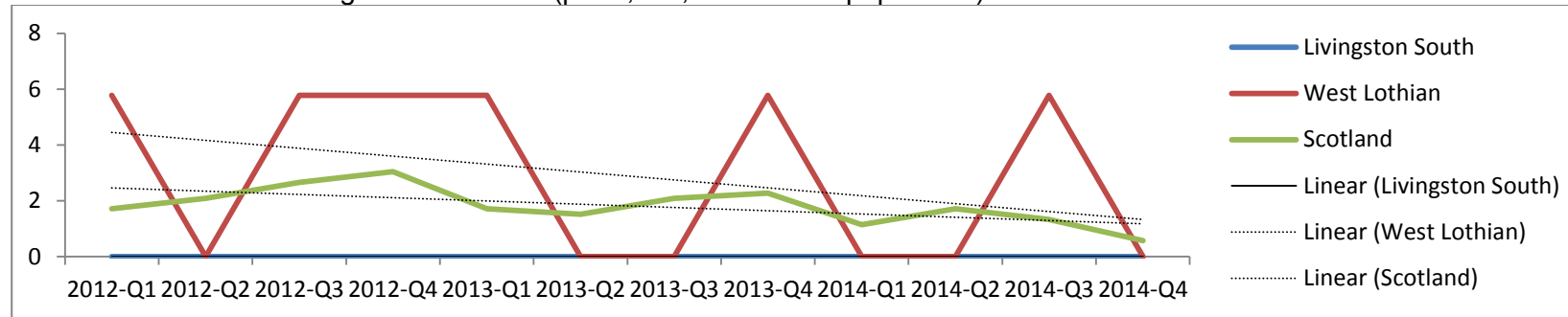


Aligns to:				What we will do (Examples provided below)	How we will do it (Examples provided below)	Expected Outcomes	In doing so we will add value by:	How it will be measured
National Outcomes:	SFRS Strategic Aims:	SFRS Equality Outcomes	Livingston South and West Lothian Priority:					
6,8, 9,11 and 15	1,2,3 and 4	1,2,3 and 7	<p>West Lothian Community Planning Partnership: Community Plan 'Towards 2020'</p> <p>West Lothian Community Planning Partnership: Single Outcome Agreement 2013-23 'achieving positive outcomes' We live in resilient, cohesive and safe communities No's 1,2,4,5,6 and 7 (SOA1304_13 &amp; SOA1304_14 indicators)</p> <p>West Lothian Community Planning Partnership: Strategic Assessment 2013</p> <p>West Lothian Community Safety Partnership: Strategic Assessment 2012-15</p>	<p>Active participation in West Lothian Council Community Planning arrangements and adopting a partnership approach to risk reduction.</p> <p>Promoting healthier lifestyles through encouraging a reduction in alcohol, drugs and cigarette use.</p> <p>Ensuring our community safety strategy considers all persons at risk from fire.</p> <p>Encouraged citizens to take responsibilities for their own health and well-being.</p>	<p>Delivery of fire safety related educational and engagement activities.</p> <p>Delivery of Home Safety Visits.</p> <p>Delivery of Post Domestic Incident Response Visits.</p> <p>Delivery of Thematic Home Safety Initiatives.</p>	<p>We aim to reduce Fire Casualties on a year on year basis in the Livingston South area, that contributes towards a reduction in the West Lothian area.</p> <p>We will contribute towards the SFRS target of a 5 % reduction, in Fire Casualties over a three-year rolling period.</p>	<p>Our citizens will be protected. Our communities will be safer.</p> <p>Reducing demand on other partner services such as local health care and social work partners.</p> <p>Reducing fire casualty hospitalisation times.</p>	<p>We will monitor our performance quarterly and report on progress to the;</p> <p>West Lothian Council Services for Communities Policy Development and Scrutiny Panel</p> <p>West Lothian Community Planning Partnership Board</p> <p>West Lothian Community Safety Board</p> <p>Livingston South Local Area Committee</p>

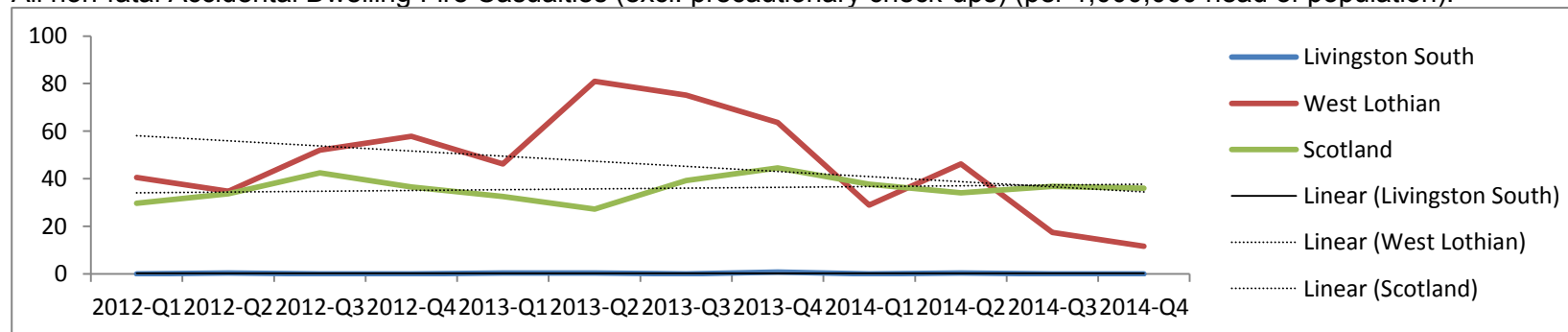
## Performance

The graph below provides empirical incident data on performance in relation to Fatalities and Casualties in the Livingston South area.

All fatal Accidental Dwelling Fire casualties (per 1,000,000 head of population)



All non-fatal Accidental Dwelling Fire Casualties (excl. precautionary check-ups) (per 1,000,000 head of population).



#### **4. Reduction of Deliberate Fire Setting Risk Evaluation – Medium**

Deliberate fire setting is a significant problem for the SFRS and is responsible for a significant number of secondary fires that are attended across the Livingston South West Lothian area. In the main, secondary fire categories are refuse, grassland and derelict buildings incidents. In addition, deliberate fire setting is responsible for a number of primary fires which involve property loss and potential injury/loss of life.

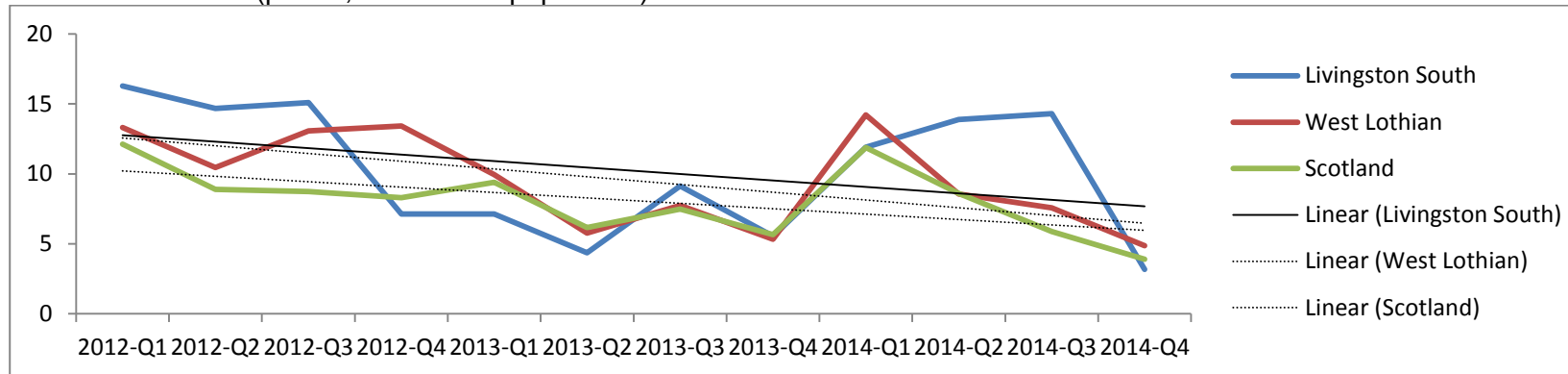
There is a close link between deliberate secondary fires and other forms of anti-social behaviour. By continuing to focus our attention on deliberate fires this will reduce the demand on the SFRS and the burden upon partners and in turn enhance community wellbeing and reduce the environmental impact.

Aligns to:				What we will do (Examples provided below)	How we will do it (Examples provided below)	Expected Outcomes	In doing so we will add value by:	How it will be measured
National Outcomes:	SFRS Strategic Aims:	SFRS Equality Outcomes	Livingston South and West Lothian Area Priority:					
4,8,9,11,12,14 and 16	1,2,3 and 4	1,2,3 and 7	<p>West Lothian Community Planning Partnership: Community Plan 'Towards 2020'</p> <p>West Lothian Community Planning Partnership: Single Outcome Agreement 2013-23 'achieving positive outcomes' We live in resilient, cohesive and safe communities No's 2,3,4 and 8 (SOA1304_13 indicator)</p> <p>West Lothian Community Planning Partnership: Strategic Assessment 2013</p> <p>West Lothian Community Safety Partnership: Strategic Assessment 2012-15</p>	<p>Engaging in a multi-agency approach to tackle deliberate fire setting and fire related anti-social behaviour by the targeting resources to areas of demand.</p> <p>Identify and develop partnerships with organisations who engage with young people.</p> <p>Providing an enhanced level of Fire Investigation within the Livingston South area</p>	<p>Deliver youth engagement programmes to reduce anti-social behaviour through diversionary activities and education.</p> <p>Delivery of Thematic deliberate fire reduction Initiatives. (e.g. Bonfire night).</p>	<p>We aim to reduce Deliberate Fire Setting on a year on year basis in the Livingston South area, which contributes to a reduction in the West Lothian area.</p> <p>We will contribute to the SFRS target to continually reduce Deliberate Fire Setting over a three-year rolling period.</p>	<p>Promoting safe and attractive communities in which people want to live.</p> <p>Diverting those persons away from anti-social behaviour by encouraging them to be good citizens.</p> <p>Reducing the adverse effects which deliberate fire setting has on peoples' lives within the West Lothian area.</p> <p>Supporting the national focus towards early and effective intervention.</p>	<p>We will monitor our performance quarterly and report on progress to the;</p> <p>West Lothian Council Services for Communities Policy Development and Scrutiny Panel</p> <p>West Lothian Community Planning Partnership Board</p> <p>West Lothian Community Safety Board</p> <p>Livingston South Local Area Committee</p>

## Performance

The graph below provides empirical incident data on performance in relation to Deliberate Fire Setting in the Livingston South ward area

All Deliberate Fires (per 10,000 head of population).



## **5. Reduction of Fires in Non-Domestic Properties**

### **Risk Evaluation - Medium**

All fires in workplaces and business premises are classed as Non-Domestic Fires and come under the scope of the Fire (Scotland) Act 2005.

Fire Safety Enforcement Officers carry out audits to ensure statutory responsibilities are met and provide advice to businesses on fire safety. The types of premises encompassed by the Act can be wide-ranging and include industrial, commercial and those premises providing sleeping accommodation such as residential care premises.

In addition to the costs associated with fires in commercial properties, many businesses who experience a significant fire do not reopen afterwards.

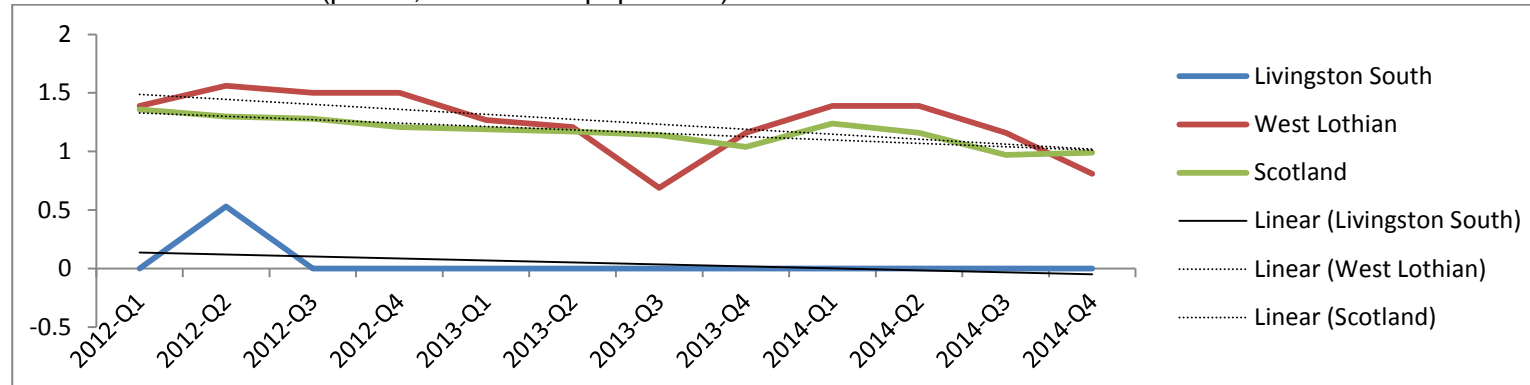
We proactively work as part of a partnership, with local industry to ensure that Businesses Continuity Planning and Emergency Preparedness Arrangements are appropriate, to ensure we can mitigate the impact of fires and other emergencies on business and that we are prepared to respond to adverse safety events.

Aligns to:				What we will do (Examples provided below)	How we will do it (Examples provided below)	Expected Outcomes	In doing so we will add value by:	How it will be measured
National Outcomes:	SFRS Strategic Aims:	SFRS Equality Outcomes	Livingston South and West Lothian Area Priority:					
1,6,9,and 12:	1,2,3 and 4	1,2,3 and 7	<p>West Lothian Community Planning Partnership: Community Plan 'Towards 2020'</p> <p>West Lothian Community Planning Partnership: Single Outcome Agreement 2013-23 'achieving positive outcomes' We live in resilient, cohesive and safe communities No's 3,4 and 8 (SOA1304_13 indicator)</p> <p>West Lothian Community Planning Partnership: Strategic Assessment 2013</p> <p>West Lothian Community Safety Partnership: Strategic Assessment 2012-15</p>	<p>Using a risk based approach, auditing of business and commercial premises by Fire Safety Enforcement Officers.</p> <p>Work with the West Lothian Council licensing department to ensure all multiple occupation houses comply with the required standards in relation to Fire Safety.</p> <p>Consultation with West Lothian Council Building Standards Officers and architects.</p>	<p>Undertake targeted audits High Risk Business and Commercial premises.</p> <p>Undertake post fire audits of Business and Commercial premises.</p> <p>Provide information in request to assistance to comply with fire safety legislation.</p>	<p>We aim to reduce the number of Fires in Non-Domestic Premises in the Livingston South area on a year on year basis, that will contribute to a reduction in the West Lothian area.</p> <p>We will contribute to the SFRS target of continually reducing the number of fires in other buildings over a three year rolling average.</p>	<p>The wealth and prosperity in our area will increase. The quality of our infrastructure will help promote growth of the local economy.</p> <p>Safeguarding the wellbeing of residents and employees within relevant premises.</p> <p>Supporting business continuity and employment within the West Lothian area.</p> <p>Our citizens will be protected.</p> <p>Our communities will be safer.</p>	<p>We will monitor our performance quarterly and report on progress to the;</p> <p>West Lothian Council Services for Communities Policy Development and Scrutiny Panel</p> <p>West Lothian Community Planning Partnership Board</p> <p>West Lothian Community Safety Board</p> <p>Livingston South Local Area Committee</p>

## Performance

The graph below provides empirical incident data on performance in relation to Non-Domestic Fires.

All Non-Domestic Fires (per 10,000 head of population).





## **6. Reduction in Casualties from Non-Fire Emergencies**

### **Risk Evaluation - Medium**

A central part of the SFRS's role is responding to non-fire emergencies such as Road Traffic Collisions (RTCs), other rescue situations and flooding. Operational fire-fighters are trained to a high standard and have at their disposal the most modern equipment for extricating people in rescue situations and administering first aid to casualties.

Attendance at RTCs has become a predominant activity for the SFRS however primary responsibility for road safety lies with Transport Scotland, Police Scotland and Local Authorities. The SFRS has a crucial role in supporting these organisations at a local level and can provide access to hard hitting education programmes aimed at the most at risk groups to highlight the consequences of RTCs and dangerous driving.

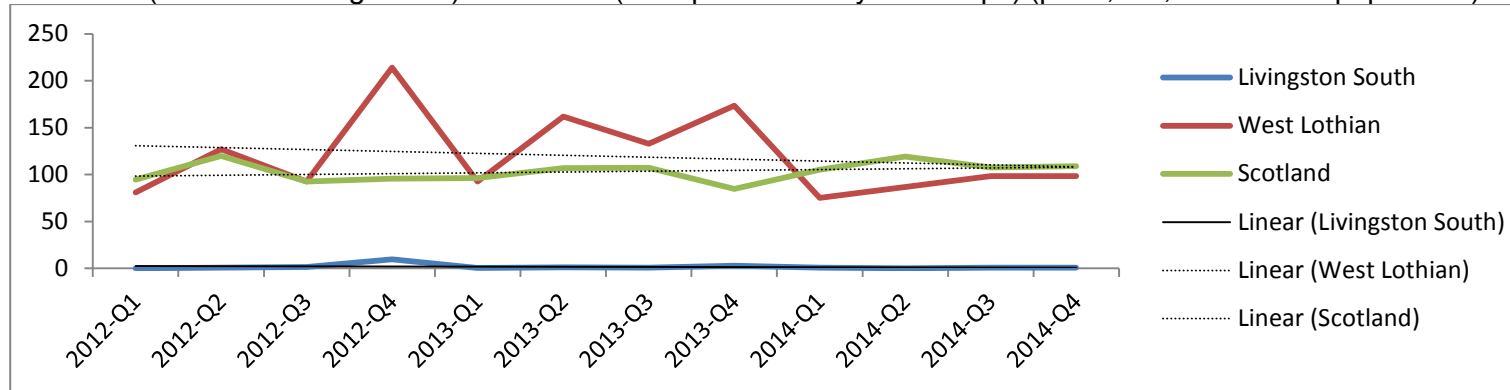
The educational road safety activities that we deliver are designed to increase driver awareness in relation to the consequences of dangerous driving. Particular focus continues to be on young and new drivers.

Aligns to:				What we will do (Examples provided below)	How we will do it (Examples provided below)	Expected Outcomes	In doing so we will add value by:	How it will be measured
National Outcomes:	SFRS Strategic Aims:	SFRS Equality Outcomes	Livingston South and West Lothian Area Priority:					
4,6,9,and 15	1,2,3 and 4	1,2,3 and 7	<p>West Lothian Community Planning Partnership: Community Plan 'Towards 2020'</p> <p>West Lothian Community Planning Partnership: Single Outcome Agreement 2013-23 'achieving positive outcomes' We live in resilient, cohesive and safe communities No's 2 and 4 (SOA1307_04)</p> <p>West Lothian Community Planning Partnership: Strategic Assessment 2013</p> <p>West Lothian Community Safety Partnership: Strategic Assessment 2012-15</p> <p>West Lothian Community Safety Partnership: Road Casualty Reduction Plan 2012 – 15.</p>	<p>Continuing our educational programmes, particularly aimed at high risk groups within our communities.</p> <p>Develop innovative ways of delivering the road safety agenda in collaboration with partners.</p> <p>Working with our partners within the West Lothian area to ensure that all agencies can map road incident hotspots.</p>	<p>Deliver Safe Drive Stay Alive initiative.</p> <p>Deliver thematic Road Safety campaigns and initiatives.</p>	<p>We aim to reduce the number of Fatalities and Casualties from Non-Fire Emergencies in the Livingston South area on a year on year basis, which will contribute to a reduction in the West Lothian area.</p> <p>We will contribute to the SFRS target of continually reducing the number of Casualties from Non-Fire Emergencies over a three-year rolling period.</p>	<p>Our citizens will be protected.</p> <p>Our communities will be safer.</p> <p>Our citizens and communities shall be encouraged to take responsibilities for their own health and well-being.</p> <p>Reducing the number of hospital admissions, and the associated costs to the NHS and other organisations due to RTC related injuries. Encouraging young drivers and other groups to be responsible road users through active engagement and education.</p>	<p>We will monitor our performance quarterly and report on progress to the;</p> <p>West Lothian Council Services for Communities Policy Development and Scrutiny Panel</p> <p>West Lothian Community Planning Partnership Board</p> <p>West Lothian Community Safety Board</p> <p>Livingston South Local Area Committee</p>

## Performance

The graph below provides empirical incident data on performance in relation to Non-Fatal (Non-Fire Emergencies) Casualties (excl. precautionary check-ups) in the Livingston South ward area.

Non-Fatal (Non-Fire Emergencies) Casualties (excl. precautionary check-ups) (per 1,000,000 head of population).



## **7. Reduction of Unwanted Fire Alarm Signals**

### **Risk Evaluation - High**

Unwanted Fire Alarm Signals (UFAS) are those occasions when an automated fire alarm system activates and results in the mobilisation of SFRS resources, when the reason for that alarm turns out to be something other than a fire emergency.

UFAS are categorised into three main categories; False Alarm with Good Intent, False Alarm Malicious or Equipment failure.

Within West Lothian UFAS incidents in non-domestic properties account for a significant amount of the total calls attended.

UFAS has a negative impact on the SFRS through the deployment of resources to incidents where their life saving services are not required. This negative impact is also experienced by businesses through loss of production, business continuity or service delivery.

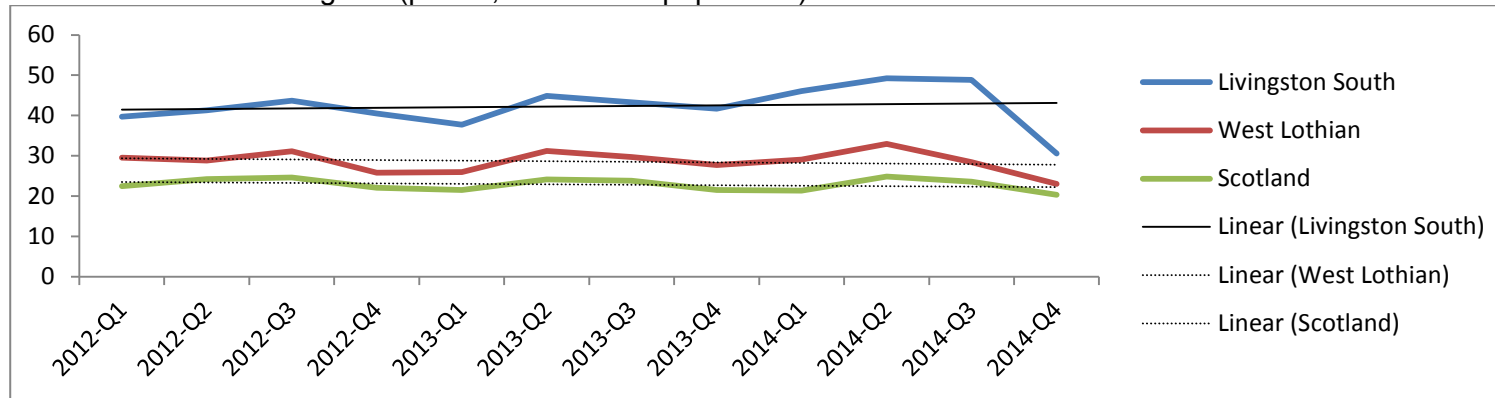
Attendance at UFAS creates a negative financial burden upon the SFRS as well as increasing the road risk and environmental impact within West Lothian.

National Outcomes:	Aligns to:			What we will do (Examples provided below)	How we will do it (Examples provided below)	Expected Outcomes	In doing so we will add value by:	How it will be measured
	SFRS Strategic Aims:	SFRS Equality Outcomes	Livingston South and West Lothian Area Priority:					
1,6,9 and 12	3 and 4	1, 2 and 7	<p>West Lothian Community Planning Partnership: Community Plan 'Towards 2020'</p> <p>West Lothian Community Planning Partnership: Single Outcome Agreement 2013-23 'achieving positive outcomes' No's 3, 4 and 8.</p> <p>West Lothian Community Planning Partnership: Strategic Assessment 2013</p> <p>West Lothian Community Safety Partnership: Strategic Assessment 2012-15</p>	<p>Working with the business and commercial sector to provide advice and guidance in relation to the management of unwanted fire alarm signals.</p> <p>Ensure premises with unwanted fire alarm signal occurrences comply with the Fire Safety (Scotland) Regulations 2006.</p>	<p>Implement SFRS policy on UFAS.</p> <p>Provide advice to occupants of premises in how to prevent/reduce UFAS.</p>	<p>We will seek to reduce Unwanted Fire Alarm Signals over a three year rolling trend in the Livingston South area.</p> <p>Our target against the SFRS 3-year average is to contribute towards a continued reduction in UFAS.</p>	<p>The wealth and prosperity in our area will increase.</p> <p>The negative impact of UFAS on local business will reduce.</p> <p>Reducing road risk for our emergency services.</p> <p>Reduction of our carbon footprint.</p> <p>Enabling SFRS resources to be available for life saving incidents.</p>	<p>We will monitor our performance quarterly and report on progress to the;</p> <p>West Lothian Council Services for Communities Policy Development and Scrutiny Panel</p> <p>West Lothian Community Planning Partnership Board</p> <p>West Lothian Community Safety Board</p> <p>Livingston South Local Area Committee</p>

## Performance

The graph below provides empirical incident data on performance in relation to Unwanted Fire Alarm Signals.

Unwanted Fire Alarm Signals (per 10,000 head of population).



## Review

To ensure this Ward Operational Plan remains flexible to emerging local or national priorities, a review may be carried out at any time but will be reviewed at least once in its lifetime. A review may also be carried out if the Scottish Minister directs it or if a new Strategic Plan is approved.

## Contact Us

If you have something you would like to share with us, you can get in touch in a number of ways:

- Use the feedback form on our website to send an email  
[www.firesecotland.gov.uk](http://www.firesecotland.gov.uk)
- Contact your local community fire station - details are listed on our website
- Contact Falkirk and West Lothian LSO Area office - 01324 710276
- Write to us at the address at the bottom of this page.

We are fully committed to continually improving the service we provide to our communities and recognise that to achieve this goal we must listen and respond to the views of the public.

We use all feedback we receive to monitor our performance and incorporate this information into our planning and governance processes in order to continually improve our service.

We are proud to say that the majority of the feedback we receive is positive, and we are keen to hear examples of good practice and quality service delivery that exemplifies the standards of care that we strive to provide for the communities of Scotland.

In instances where our standards of service are questioned, we welcome the opportunity to investigate the circumstances, and are committed to correcting any lapses and using the learning outcomes to improve our future service delivery.

If you would like a copy of this document in a different format or a version in another language please contact:

Scottish Fire and Rescue Service, Service Delivery Area East HQ, Main Street, Maddiston FK2 0LG

Tel 01324 710220 Fax 01324 715353 or alternatively visit our website  
[www.firescotland.gov.uk](http://www.firescotland.gov.uk)

## Glossary of Terms

**Accidental:** Caused by accident or carelessness. Includes fires which accidentally get out of control.

**Casualty:** consists of persons requiring medical treatment beyond first aid given at the scene of the incident, those sent to hospital or advised to see a doctor for a check-up or observation (whether or not they actually do). People sent to hospital or advised to see a doctor as a precaution, having no obvious injury, are recorded as 'precautionary check-ups'. Casualty figures do not include fatalities.

**Deliberate:** covers fires where deliberate ignition is suspected

**False Automatic Fire Alarm:** is defined as an event in which the Fire and Rescue Service believes they are called to a reportable fire and then find there is no such incident. These can be Malicious, of Good Intent or caused by Apparatus. The False Fire Alarms recorded for our indicator are those caused by Apparatus, as these constitute a significant majority of False Fire Alarm incidents.

**Fatality:** a casualty whose death is attributed to a fire is counted as a fatality even if the death occurred later. Fatalities associated with Other Incidents can include attendance to assist Police or Ambulance colleagues when a person has been found who has committed suicide, for example. Often there is little we can do as a Service to influence this particular figure.

**Primary Fires:** includes all fires in buildings, vehicles and most outdoor structures or any fire involving casualties, rescues or fire attended by five or more pumping appliances.

**Secondary Fires:** These cover the majority of outdoor fires including grassland and refuse fires unless they involve casualties or rescues, property loss or if five or more appliances attend. They include fires in derelict buildings but not chimney fires.





**LIVINGSTON SOUTH LOCAL AREA COMMITTEE**

**HOUSING CONSTRUCTION AND BUILDING SERVICES**

**REPORT BY HEAD OF HOUSING, CONSTRUCTION AND BUILDING SERVICES**

**A. PURPOSE OF REPORT**

To provide the Local Area Committee with an overview of the service activities within the Livingston South ward.

**B. RECOMMENDATION**

The Local Area Committee is asked to note Housing, Construction and Building Service activity as detailed in the ward report.

**C. SUMMARY OF IMPLICATIONS**

<b>I Council Values</b>	Focusing on our customers' needs. Being honest, open and accountable. Providing equality of opportunities. Making best use of our resources. Working in partnership.
<b>II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	Housing (Scotland) Act 2001 Housing (Scotland) Act 2010
<b>III Implications for Scheme of Delegations to Officers</b>	None
<b>IV Impact on performance and performance Indicators</b>	There is no impact
<b>V Relevance to Single Outcome Agreement</b>	There are positive impact on the following SOA indicators:  SOA4 – we live in resilient, cohesive and safe communities  SOA8 – we make the most effective use of resources by minimising our impact on the built and natural environment
<b>VI Resources - (Financial, Staffing and Property)</b>	None
<b>VII Consideration at PDSP</b>	Yes
<b>VIII Other consultations</b>	N/A

**D. TERMS OF REPORT**

## Housing Performance Information

The purpose of this report is to provide the Local Area Committee with an overview of the activities of Housing, Construction and Building Services, specific to the Livingston South ward.

### Property Void & Let Performance: Mainstream Tenancies

Void Period	Apr 2014	%	May 2014	%	Jun 2014	%	WL Target %
0-2 weeks	2	25	0	0	2	100	65
2-4 weeks	5	62.5	0	0	0	0	25
4+ weeks	1	12.5	0	0	0	0	10
<b>Total Lets</b>	<b>8</b>	<b>100%</b>	<b>0</b>	<b>100%</b>	<b>2</b>	<b>100%</b>	

### Property Void & Let Performance: Temporary Tenancies

Void Period	Apr 2014	%	May 2014	%	Jun 2014	%	WL Target %
0-2 weeks	6	75	1	100	1	33.3	70
2-4 weeks	2	25	0	0	2	66.7	20
4+ weeks	0	0	0	0	0	0	10
<b>Total Lets</b>	<b>8</b>	<b>100%</b>	<b>1</b>	<b>100%</b>	<b>3</b>	<b>100%</b>	<b>100%</b>

Delays in re-letting can occur for a variety of reasons. The type or location of the property, the completion of void work or the identification of additional works not visible during the initial inspection. Ensuring that vulnerable persons are supported through the viewing and sign up process. Some of our applicants have specific support requirements which require detailed planning and co-ordination by both social work and housing services prior to tenancy commencement.

There are currently 5 policy voids for this area 2 of which returned to the office during the reporting period.

### Arrears Performance

2013/2014	Total £Value	2013/2014	Total £Value
April 13	103,264	April 14	147,044
May 13	130,485	May 14	158,873
June 13	No figure available	June 14	154,932
July 13	166,460	July 14	
August 13	190,225	August 14	
September 13	195,039	September 14	
October 13	193,148	October 14	
November 13	199,418	November 14	
December 13	182,076	December 14	
January 14	174,648	January 2015	
February 14	178,193	February 2015	
March 14	109,415	March 2015	

West Lothian Council has for many years been one of the top performing councils in Scotland with respect to rent collection and the council's rent arrears process has been widely considered to be best practice, engendering a strong payment culture amongst most of its tenants.

For 2014-15 the Arrears Task Group has agreed, as an interim measure, to monitor against a

£1.3m target. This will allow time for some actions from the Rent Strategy to be in place, so the target will be subject to change later in the year.

The Councils high profile rent arrears campaign moved to their Summer Campaign in June with the message being 'This Summer I need to sort out my Rent' and stating a list of options. Posters are being displayed in Councils offices, Community Centres, GP Surgeries and on back of some Council vans.

The workload priorities agreed at the Arrears Task Group ensured that tenants who engaged with the Council were being offered support and advice in relation to applying for Housing Benefit, Scottish Welfare Fund and referrals to the Advice Shop where they can get Money Advice and in making a realistic sustainable payment arrangement.

Articles encouraging tenants to pay their rent were inserted into Tenants News, Applicants News, the Bulletin and on the internet to raise awareness of Welfare Reform changes and their potential impact on our customers.

The table shows the level of arrears and the number of tenants in arrears in this Ward from end September 2013 at the start of the Rent Arrears Campaign and the level of arrears at the end of June 2014.

<b>Arrears Banding</b>	<b>Balance 30 Sept 13</b>	<b>Tenants in Arrears</b>	<b>Balance 30 June 2014</b>	<b>Tenants in Arrears</b>
£0.01-£49.99	£ 2,976.68	140	£ 2,273.71	116
£50.00-£149.99	£ 16,924.84	176	£ 13,676.12	143
£150.00-£299.99	£ 38,246.43	177	£ 28,022.38	126
£300.00-£499.99	£ 41,660.00	108	£ 32,723.02	81
£500.00-£749.99	£ 30,520.28	51	£ 23,489.94	39
£750.00-£999.99	£ 27,519.50	33	£ 17,193.12	20
£1000.00-£1999.99	£ 30,768.09	22	£ 26,622.78	19
£2000.00+	£ 5,925.71	2	£ 10,721.83	4
<b>Total</b>	<b>£194,541.53</b>	<b>709</b>	<b>£154,722.90</b>	<b>548</b>

The Arrears Task Group will continue meeting through the financial year 2014-15 as there are many challenges to come in the management of rental income due to the on-going phasing in of Welfare Reform, increasing fuel costs, reducing household income and the negative impact these changes are having on Council Tenants.

Officers have worked hard in attempts to make contact and carry out as many face to face interviews as possible, some of which were very difficult and emotional. This continues on a weekly basis as our customers face many changes with their on-going DWP Benefit Award for various reasons, which has an impact on their on-going Housing Benefit award.

We will continue to work with all our tenants in offering advice and assistance, for example, referrals for money, debt advice and where appropriate application for Discretionary Housing Benefits payments.

#### **Livingston South Team Activity**

Officers in the team have a number of tenancies under supervision for issues such as child protection, anti social behaviour and poor tenancy conditions. Our officers' work with a range of services and agencies to ensure tenants and residents are fully supported, tenancies maintained and sustained as far as possible and appropriate action taken where necessary, as well as ensuring, that where the situation arises, other members of the community affected are also supported.

#### **New Build**

The council is making good progress with its 1,000 new build council houses programme. Contractors have been appointed for the first set of sites, lots 1 and 2 which comprise sites in Bathgate, Blackburn, Pumpherston and Broxburn.

Lot 3 is currently out to tender and tender returns are due back on 27 August. Lots 4 and 5 will

be tendered over the next few months.

Sites at Lammermuir and Almond Link Road are included in Lot 3. Sites are Almondvale Stadium and the Trim Track will be included in the lots to be tendered in August and September.

### **Capital & Environmental Programme**

All projects of repair and upgrade works are on site progressing according to programmed completion with no major issues. All Planned Programmes and whole Area Programmes such as rhone cleaning, repair and painting, stairwell maintenance, periodic testing, are progressing well and with no issues.

### **Tenant Participation Update**

There are no registered tenants group in the ward area although we do have a number of tenants who have registered an individual interest. This is an area we will be developing over the forthcoming months as we would like to encourage and support tenants and residents who have shown an interest in setting up a group.

### **Scottish Social Housing Charter**

The Scottish Housing Regulator asked Landlords to evidence compliance with The Charter outcomes through a process of self-assessment, which involves tenant scrutiny and is a key element of the Charter requirements.

Senior Managers have been working closely with the members of the Tenant Participation Development Working Group to finalise performance measures submitted on 30 May to the Scottish Housing Regulator. The results of which will be published on the Scottish Housing Regulators website at the end of August.

### **Homeless Housing Network**

The development group has been working towards the launch of a new Housing Network especially for those who have been through the Homeless route, giving them the opportunity to reflect on their homeless experiences in using Council services and help improve and deliver effective services that are required for Service Users.

The Network will be launched with the first meeting on September 25 in Broxburn Family Unit at 11am. Posters and Leaflets will be distributed and Housing Needs staff are actively promoting this new group when visiting customers.

### **Good Neighbour Awards**

Nominations are now being taken for the fourth Annual Good Neighbours Awards. This award allows those who deserve to be recognised for their thoughtfulness and consideration to their neighbours.

Application forms are available in the Summer edition of Tenants News or online at West Lothian Council/Housing/Council Housing/Tenant Participation related documents closing date for entries is 1<sup>st</sup> September 2014.

### **Consultation**

Extensive consultation has been taking place with tenants and service users on a variety of issues including the new Allocations Policy, Review of the Repairs categories and the Governments consultation on Anti-Social Behaviour noise regime.

Tenants have been asked for their views by various methods including, Tenants Panel, Housing Networks and in Tenants News and the findings will be fed back to help in the Review of Service Delivery.

### **Safer Neighbourhood Council Officer Ward Information**

The Safer Neighbourhood Teams (SNTs) across the nine Multi-Member Wards are an integral part of the Community Safety Unit and are a key feature of partnership working. In the Livingston South ward partnership working sees the local housing team, youth worker, council officer within the SNT and Police officers all working together to tackle anti social behaviour in the ward.

### **WLC Officer based in SNT**

There has been some joint patrol work and Joint visits continue with Community Housing Officers.

A number of warnings have been issued for issues such as excessive noise and disturbances. One ongoing case has been resolved as the perpetrator left the property. A further case has escalated resulting in a possible progression to court for application for interim ABSO. Where appropriate we are ensuring that officers work jointly with other service areas to ensure support and advice is provided to bring resolution to these issues.

There had been a rise in youth activity with reports of up to a significant number of youths gathering in a specific area of the ward. Throughout this reporting period patrols have been carried out and these complaints have reduced.

#### **Youth Worker based in SNT**

There was an increase in calls with regards to off road motor bikes in this ward and possible links to certain youths; this continues to be investigated and monitored.

West Lothian Youth Action Project (WLYAP) carried out Street work in Dedridge (The Pond) and Muireston Valley, due to calls of a wheelie bin being set on fire and damage being done to the seating and rails at Muireston Trail.

Street work will continue to be monitored in this area where possible due to previous calls over the summer period last year.

### **E. CONCLUSION**

To note the contents of the report.

### **F. BACKGROUND REFERENCES**

None

Appendices/Attachments: None

Contact Person: Phyllis McFadyen, Housing Manager, Housing Construction & Building Services

Email; [phyllis.mcfadyen@westlothian.gov.uk](mailto:phyllis.mcfadyen@westlothian.gov.uk)

Tel: 01506 775863

Date: 22<sup>nd</sup> August 2014



**DATA LABEL: PUBLIC**



**LIVINGSTON SOUTH , LOCAL AREA COMMITTEE**

**WARD 4, LIVINGSTON SOUTH, UPDATE**

**REPORT BY POLICE INSPECTOR MYLES MARSHALL**

**A. PURPOSE OF REPORT**

The purpose of this report is to provide the Local Area Committee with an update on performance, activities and issues across the Ward for the period up to 31<sup>st</sup> July 2014 2013.

**B. RECOMMENDATION**

It is recommended that the Local Area Committee notes the content of the report.

**C. SUMMARY OF IMPLICATIONS**

<b>I</b>	<b>Council Values</b>	Focusing on our customers' needs; being honest, open and accountable; making best use of our resources; and working in partnership
<b>II</b>	<b>Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	None.
<b>III</b>	<b>Implications for Scheme of Delegations to Officers</b>	None.
<b>IV</b>	<b>Impact on performance and performance Indicators</b>	Performance relative to the same period in 2011; set out in the report.
<b>V</b>	<b>Relevance to Single Outcome Agreement</b>	We live our lives free from crime, disorder and danger; we take pride in a strong, fair and inclusive society
<b>VI</b>	<b>Resources - (Financial, Staffing and Property)</b>	None.
<b>VII</b>	<b>Consideration at PDSP</b>	None.

**VIII Other consultations**

None.

**D. TERMS OF REPORT**

**NATIONAL PRIORITIES – DELIVERED LOCALLY**

Based on our assessment of national priorities, the following have been identified for tailored action for the communities of West Lothian:

- Violence, Disorder and Antisocial Behaviour
  - Protecting the Public
  - Road safety and Road Crime
  - Serious Organised Crime and Terrorism
  - Major Events and Threats
  - Benefits of Reform
  - Public Confidence

**WEST LOTHIAN PRIORITIES**

The community priorities identified for West Lothian through our Community Planning Partnership are:

- Protecting People
- Reducing Antisocial Behaviour
- Reducing Violence
- Tackling Substance Misuse
- Making our Roads Safer
- Tackling Serious Organised Crime

**COMMUNITY ENGAGEMENT PRIORITIES**

Livingston North

- Reducing antisocial behaviour
- Making our roads safer
- Tackling substance misuse

Livingston South

- Reducing antisocial behaviour
- Making our roads safer
- Tackling substance misuse



## **PERFORMANCE**

For full details, please use the below link to access the Police Scotland Internet site.

<http://www.scotland.police.uk/forces-welcome>

<b>Livingston North Ward</b>						
<b>Month</b>	<b>May-14</b>	<b>May-13</b>	<b>% Change</b>	<b>TYTD</b>	<b>LYTD</b>	<b>% Change</b>
Youth Calls	23	15	53%	49	41	20%
All ASB Calls	119	104	14%	224	212	6%
Hate Crime	6	3	100%	9	8	13%
Vandalism & Reckless Conduct	17	16	6%	34	34	0%
Fire-raising	1	2	-50%	1	3	-67%
Alcohol-related Incidents	17	19	-11%	46	31	48%
Public Space Assaults	11	11	0%	18	18	0%

<b>Livingston South Ward</b>						
<b>Month</b>	<b>May-14</b>	<b>May-13</b>	<b>% Change</b>	<b>TYTD</b>	<b>LYTD</b>	<b>% Change</b>
Youth Calls	40	31	29%	82	66	24%
All ASB Calls	139	152	-9%	292	296	-1%
Hate Crime	6	8	-25%	9	11	-18%
Vandalism & Reckless Conduct	28	25	12%	50	48	4%
Fire-raising	2	2	0%	2	5	-60%
Alcohol-related Incidents	49	31	58%	94	57	65%
Public Space Assaults	32	17	88%	70	41	71%

<b>Livingston North Ward</b>						
<b>Month</b>	<b>June-14</b>	<b>June-13</b>	<b>% Change</b>	<b>TYTD</b>	<b>LYTD</b>	<b>% Change</b>
Youth Calls	15	19	-22%	62	60	3%
All ASB Calls	105	99	-6%	329	311	6%
Hate Crime	0	5	-100%	9	13	-31%
Vandalism & Reckless Conduct	8	15	-47%	42	49	-14%
Fire-raising	0	0	0%	2	5	-60%
Alcohol-related Incidents	37	33	12%	131	60	46%
Public Space Assaults	21	27	-22%	91	68	34%

<b>Livingston South Ward</b>						
<b>Month</b>	<b>Jun-14</b>	<b>Jun-13</b>	<b>% Change</b>	<b>TYTD</b>	<b>LYTD</b>	<b>% Change</b>
Youth Calls	36	26	38%	116	92	26%
All ASB Calls	134	151	-11%	426	447	-5%
Hate Crime	7	12	-42%	16	23	-30%
Vandalism & Reckless Conduct	12	21	-43%	62	69	-10%
Fire-raising	0	0	0%	2	5	-60%
Alcohol-related Incidents	37	33	12%	131	90	46%
Public Space Assaults	21	27	-22%	91	68	34%

### **Reducing Antisocial Behaviour**

- Hi visibility patrols are being conducted in the Howden Park area of Livingston South. FPT for ASB have been issued with regards to drinking in public and ASB.

### **Making Our Roads Safer**

- Despite officer's best efforts, reports of persons riding off-road motorbikes on footpaths continue to be a problem across Livingston South. Enquiries by officers led to a local male from Clement Rise being spoken to regarding his conduct as he is assisting local youths with mechanical issues on their mini motorbikes.

### **Tackling Substance Misuse**

- A number of Drug Search Warrants were executed within the South Ward again with positive results. Quantities of drugs including Cannabis, Diazepam and Heroin were recovered with a number of people being charged and reported. The relevant landlords and housing associations informed.

### **Domestic Violence**

- Domestic violence is a priority running through the heart of Police Scotland. Persons charged with these offences are targeted by the community team and are visited regularly to ensure that they are not breaching their conditions of bail. This is in an effort to protect the victims and within the ethos of Keeping People Safe.

### **Miscellaneous Incidents of Note**

- From May until June, following the reports of sexual assault in Oldwood Place and Scott Brae, officers from across 'J' Division were involved in carrying foot patrols and house-to-house enquiries in and around these area's. Enquiries are still ongoing to trace the person(s) involved.
- Officers found a male in possession of approximately £4K worth of Heroin in the Livingston South area. He was subsequently cautioned and charged and awaiting trial.
- A number of Fixed Penalty Tickets for drinking alcohol in public have been issued in the Ladywell/Howden area of Livingston South.
- On the 15<sup>th</sup> June the Queen's Commonwealth Baton relay arrived in West Lothian. This event was huge success and involved officers from across 'J' Division. There were over 30 thousand spectators who turned up to support the baton's passage through West Lothian.
- Throughout the month of June officers from across 'J' Division have been involved in the numerous Gala Day's that take place across West Lothian.

### **Forthcoming Events:**

- Between 23<sup>rd</sup> July and 3rd August 2014, the Commonwealth were held in Glasgow. Although the events take place between these dates, officers have been being deployed at various locations across Scotland for some time. The policing operation of the games is the largest public event Police Scotland has

had to police. The operation involved officers and staff from across Scotland and from other UK forces.

- Forestbank Community Centre is open to youths aged 8-16 on a Friday evening from 1600-1830.
- Operation Floor Walk.





**LIVINGSTON SOUTH LOCAL AREA COMMITTEE**

**NETS, LAND & COUNTRYSIDE SERVICES UPDATE REPORT**

**REPORT BY HEAD OF OPERATIONAL SERVICES**

**A. PURPOSE OF REPORT**

To appraise members of the NETs, Land and Countryside Services activities for Livingston South from the 1<sup>st</sup> May to 31<sup>st</sup> July 2014.

**B. RECOMMENDATION**

The Local Area Committee are asked to:

- Note the work carried out by the services and the future planned work for the local area.
- Note the progress and the plans for the improvement work at Bankton Mains Play Area.
- Advise on any areas that require further information or investigation.

**C. SUMMARY OF IMPLICATIONS**

<b>I Council Values</b>	Focusing on our customers' needs
	Being honest, open and accountable
	Providing equality of opportunities
	Developing employees
	Making best use of our resources
	Working in partnership
<b>II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	None
<b>III Implications for Scheme of</b>	None

## **Delegations to Officers**

<b>IV</b>	<b>Impact on performance and performance Indicators</b>	None
<b>V</b>	<b>Relevance to Single Outcome Agreement</b>	None
<b>VI</b>	<b>Resources - (Financial, Staffing and Property)</b>	In Line with available revenue and capital budgets for each service area
<b>VII</b>	<b>Consideration at PDSP</b>	None
<b>VIII</b>	<b>Other consultations</b>	None

## **D. TERMS OF REPORT**

### **D1 NETs and Land Services**

**Grounds Maintenance** – are currently on schedule with routine maintenance in the area.

In total, during the period 198 enquiries were received and dealt with in relation to grounds maintenance issues. Of these enquires the most common reported related to:

- Tree Branches – 27
- Hedge Cutting - 17

During the same period last year we received and dealt with 155 customer enquiries

**Street Cleansing** – we are currently on schedule with routine cleansing in Livingston South.

In total, during the period 149 enquiries were received and dealt with in relation to street cleansing issues. Of these enquires the most common reported related to:

- Illegal fly tipping or dumping – 55
- Street Sweeping - 16

During the same period last year we received and dealt with 147 customer enquiries

**Garden Maintenance** – The new Garden Maintenance service is currently on schedule for this season's cycle of cuts. All new applications for scheme were processed in time for the start of the next cycle.

In total, during the period 39 enquiries were received and dealt with in relation to street cleansing issues

### **Environmental Wardens Enforcement Action**

- 2 fixed penalty notices issued for dog fouling
- 34 fixed penalty notices issued for littering
- 2 fixed penalties issued for fly-tipping
- 2 enquiries received and dealt with in relation to dog fouling
- 4 enquiries received with and dealt with in relation to littering
- 7 enquiries received and dealt with in relation to fly tipping
- 1 enquiry was received and dealt with in relation to an abandoned vehicle

**Bankton Mains Play Area** – work has now started on-site to upgrade the play area in Bankton Mains District Park. It is our objective to complete the project prior to the end of August 2014.

The new facility will feature some of the latest and most exciting play equipment in the market, some of which has never been seen in Scotland before. The play area will be one of the first in Scotland to support and promote language learning through traditional play experiences, digital media and a virtual world offering learning resources and games that children, parents and teachers can use.

One of the areas will be specifically for younger children and will be based around the fairy tales of Hans Christian Andersen.

The area will also feature a 7 meter high climbing extravaganza and tubular slide not seen before in West Lothian. The 'Sky Walk' (rope walk) will allow dozens of children to play together at the same time. The challenge will be to reach the top of the rope climb and the reward is a thrilling slide back down to earth through the stainless steel tube slide from a height of 7m.

## **E. CONCLUSION**

- Routine works for all services is currently progressing as scheduled.
- We have received and dealt with a number of customer enquiries relating to various service areas throughout the period.
- Work has started to the upgraded of the play area at Bankton Mains Play Area.

## **F. BACKGROUND REFERENCES**

None

Appendices/Attachments: None

Contact Persons:

Daniel McComisky, Locality Manager, NETs, Land & Countryside Services, Waverley Street, Bathgate. 01506 775108 [daniel.mccomisky@westlothian.gov.uk](mailto:daniel.mccomisky@westlothian.gov.uk)

**Jim Jack,**  
**Head of Operational Services**

Date: 22<sup>nd</sup> August 2014





## **LIVINGSTON SOUTH LOCAL AREA COMMITTEE**

### **PREVENTING NEGATIVE OUTCOMES**

#### **ALCOHOL DIVERSIONARY ACTIVITIES**

##### **HEAD OF SOCIAL POLICY**

###### **A. PURPOSE OF REPORT**

The purpose of this report is to update the Livingston South Local Area Committee (LAC) in regards to an application for Alcohol Diversionary Activity Funding and to reference and note the LAC's involvement in the new process as agreed by the Council Executive in January 2014.

###### **B. RECOMMENDATIONS**

It is recommended that the Livingston South LAC note and consider the application submitted for Alcohol Diversionary Funding against the Alcohol and Drug Partnership Joint Commissioning Plan's outcomes:

- Reducing antisocial behaviour
- Delivery of 1:1 alcohol brief interventions (ABIs)
- Changing group attitudes to drinking

###### **C. SUMMARY OF IMPLICATIONS**

I.	Policy and Legal	None.
II.	Implications for Scheme of Delegations to Officers	None.
III.	Impact on performance and performance indicators	Reduction in the number of underage drinking and antisocial behaviour calls registered with the Community Safety Unit.
IV.	Relevance to Single Outcome Agreement	People most at risk are protected and supported to achieve improved life chances.  We live longer, healthier lives and have reduced health inequalities
V.	Resources (Financial, Staffing and	The budget for projects is £250,000,

## DATA LABEL: PUBLIC

	Property)	£150,000 of which is time limited
VI.	Consideration at PDSP/Executive Committee required	None
VII.	Details of consultations	None

### D. BACKGROUND

A new governance process for the Alcohol Diversionary Funding was approved by the Council Executive on 21<sup>st</sup> January 2014.

The report submitted and approved by the Council Executive, references the LAC involvement:

“Local Area Committees will receive any applications for proposed projects and will provide an assessment panel with their recommendations. Results from the application and approval process will then be reported to the PDSP and approved by the Council Executive”.

Appendix 1 in this paper provides the timeline for this process for Livingston South LAC.

### CURRENT POSITION

There is one application received for consideration by Livingston South LAC. It is requested that the LAC consider the application in Appendix 2 and note their recommendations and provide these to the Alcohol and Drug Partnership (ADP) Subgroup panel.

The application is briefly summarised below and is detailed more fully in Appendix 2:

LAC	Project Name	Funding Request 2014/15
Livingston South	School of Football	£9, 100

### E. CONCLUSION

The new process stipulates that LACs will receive projects for Alcohol Diversionary Funding and consider and provide recommendations to the ADP Subgroup Panel.

The Livingston South LAC is asked to note and consider the application for funding detailed in Appendix 2 and to make recommendations on this project proceeding through to the ADP subgroup

**F. BACKGROUND REFERENCES**

None

Appendices/Attachments:

Appendix 1 - Proposed process for applications for alcohol diversionary funding for youth activities for Livingston South LAC.

Appendix 2 - Application form for "School of Football" Project

Contact Person: Alan Bell, Senior Manager, Community Care, Support and Services  
[alan.bell@westlothian.gov.uk](mailto:alan.bell@westlothian.gov.uk) Tel: 01506 281937

**Elizabeth Butters**  
**ADP Policy Officers**

**Date: 22nd August 2014**



## PROPOSED PROCESS FOR APPLICATIONS FOR ADF FOR Livingston South LAC

Applications to be received by 31st July 2014

Livingston South LAC review applications and make recommendations on 22<sup>nd</sup> August 2014 to the ADP sub group



ADP sub group meet on 24<sup>th</sup> September 2014 to review the recommendations against agreed criteria



Applications which do not meet the criteria / outcomes will be passed back to the LAC with feedback to allow a further review and resubmission of the application



Applications which are supported by the sub group will be recommended to the Social Policy PDSP on 6<sup>th</sup> November 2014 and Council Executive on 2<sup>nd</sup> December for approval and final decision



Applicants (successful and unsuccessful) advised December 2014



Projects commence December 2014



Quarterly monitoring process will evaluate potential for expansion of initiative or termination of funding if outcomes not being achieved. Reviews will be reported to the ADP sub group.



Outcomes evaluated at the end of the project and report on successes provided for the Council Executive

# Application Form

The West Lothian ADP Youth Alcohol Diversionary Fund application form is split into several sections covering different aspects of your initiative or project. Please take some time to ensure the main points are covered in the appropriate place.

Section 1 – Submission details	
TADP Partner	<b>Sport &amp; Outdoor Education Service</b>
Name of Key Contact	Lorraine Durie
Project Title / Name	School of Football
Have you applied for funding for this same initiative before?	No
<i><b>If so, an evaluation must have been carried out AND attached before completing the following sections</b></i>	

Section 2 – The Project	
What outcome targets are set for the project?	<p>The School of Football is aimed at developing the social and academic skills of young people.</p> <p><u>Academically</u></p> <ul style="list-style-type: none"> <li>• Educational grades</li> <li>• Commitment to school</li> <li>• School Reports</li> <li>• Concentration</li> <li>• Listening</li> <li>• Learning</li> </ul> <p><u>Socially</u></p> <ul style="list-style-type: none"> <li>• Friendships</li> <li>• Confidence</li> <li>• Self Esteem</li> <li>• Maturity &amp; Responsibility</li> <li>• Respect</li> </ul>

**DATA LABEL: PUBLIC**

What ward areas will the project cover?	Livingston South
Who are the intended beneficiaries of the project?	16 S1, 16 S2, and 16 S3 pupils at Inveralmond Community High School
Which of the National Outcomes does the project cover?	Outcome 6 We live longer, healthier lives Outcome 8 We have improved life chances for children, young people and families at risk Outcome 9 We live our lives free from crime, disorder and danger Outcome 11 We have strong, resilient and supportive communities where people take responsibility for their actions and how they affect others
What local priorities/ outcomes does the project cover?	Antisocial Behaviour within our communities is reduced

## Section 2 – The Project

How does the project meet the Equalities and Diversity Agenda?	The selection process is open to all pupils in the Inveralmond CHS catchment; however, primary school Head Teachers will recommend pupils who they foresee as benefitting from the School of Football programme when they move into High School. Pupils will enter the programme via an application, trial and interview with parents present.
How does the project demonstrate positive engagement with the local community?	The programme aims to provide a positive life experience to young people and help them become successful learners, confident individuals, responsible citizens and effective contributors. In turn the programme aims to support young people onto a more positive destination.
How will your project be advertised/ publicised?	This is done through the primary schools
Explain what is new and innovative about this project?	This programme has been running at Inveralmond for two year and is seen by the school, parents and pupils as an extremely positive programme. The programme has engaged pupils who may have been vulnerable to cause problems within school and the local community. The SFA have been successful in securing cashback funding for a further 3 years. The plan for Inveralmond is to continue an S1 and S2 programme and further develop the programme into s3 if funding can be secured from West Lothian. If the application to the alcohol diversionary fund is successful then alcohol awareness sessions will be incorporated into the theory part of the programme.
Is this a short term or long term solution/intervention?	Long term – we aim to develop successful learners, confident individuals, responsible citizens and effective contributors
Please give an outline of the project that will be undertaken including how the project need was identified and its relevance to the West Lothian ADP  (maximum 500 words)	<p>It is a social &amp; academic programme which aims to mould better citizens through the vehicle of football. As part of the programme, pupils follow an enhanced timetable which includes a period of football activity (practical &amp; theory) every day.</p> <p>Football is used as a tool to motivate the pupils, enhance their social skills such as communication, listening and behaviour, with the programme's success being evaluated through factors such as school attendance and academic attainment.</p> <p>For many young children, football is an activity that captures their imagination and brings joy and happiness to their life.</p>

	<p>This is why through the School of Football project we use the sport to engage participants in school. A highly qualified (accredited by Scottish FA) coach is employed for the daily delivery and coordination of each School of Football and is responsible for the daily delivery and coordination of the project.</p> <p>Coaching takes place during school time after an appropriate timetable is developed by the school. In most cases one subject is dropped to make space for football with support provided by staff to allow the pupil to remain up to date with their studies.</p> <p>Pupils are made aware of the opportunity to be involved in the School of Football while still at primary school. If the pupil and parent or guardians are interested they are encouraged to apply and are then invited to take part in a selection process that comprises of the following:</p> <ul style="list-style-type: none"> <li>- Interviews with parents, pupil, teachers and guidance staff</li> <li>- Technical selection days (playing ability)</li> </ul> <p>As mentioned before, the primary focus of the School of Football project life as a whole.</p>		
Project Start Date	August 2014	Project End Date	June 2015

Section 3 – Resources							
How much are you applying for the Fund?	£9100 for school session 2014/2015						
What is the total cost of the project?		S1	S2	S3			
	Coaching	£3990	£3990	£2340			
	Apparel (kit)	£1120	£1120	£1120			



	Equipment	£300	£150	£150			
	Medicals	£1120					
	Events	£1000					
	Dynamic Youth	£80	£80	£80			
	Total	£7610	£5340	£3690		Each year	3 years
	SFA Contribution	£3620	£1350	£2570	=	£7540	£22620
	LA Contribution	£3990	£3990	£1120	=	£9100	£27300
What other funding sources have you obtained, including in-kind / matched funding?	<p>The SFA have received cashback funding and will allocate £7540 per annum for 3 years to the programme at Inverlmond. We are applying to West Lothian Drug and Alcohol Partnership for £9100 to ensure the programme can continue at Inverslmond Community High School.</p> <p>An application has been submitted to Edinburgh Airport to support the S3 programme for three years totalling £3360. We are awaiting information on whether we have been successfully</p>						
What staffing resources are required to deliver the project?	Andy Kirk who is a West Lothian Council coach will be employed to coach the programme. The SFA provide a programme manager and the Sports Development, Active Schools and school staff will all provide support to the programme						
What partner organisations are involved and what will be their contribution?	SFA will support with finance and staff management						
Highlight how applicants will work together to reduce duplication of	If the school of football receives funding it will be include in West Lothian councils annual school and community sport plan, this						

service and resources.	will be shared with internal and external partners.
Please provide evidence of how this project demonstrates preventative spend?	The School of Football programme has demonstrated that it helps to improve attendance, which in turn reduces the need for intervention from school and support services.

Section 4 – Monitoring and Evaluation	
How will you evaluate this project?	<p>In order to monitor the effectiveness of the programme we use the following:</p> <ul style="list-style-type: none"> <li>- Skill tests</li> <li>- Parent evenings</li> <li>- Academic report cards</li> <li>- Guidance reports</li> <li>- Attendance figures (both at the class and at school)</li> <li>- Parent survey</li> <li>- Pupil assessment tools</li> <li>- Pupil Attendance figures</li> <li>- Young peoples' destinations</li> <li>- Attainment result</li> <li>- Pupil and parent surveys</li> </ul>
What monitoring data will be collected for the project?	<ul style="list-style-type: none"> <li>- attendance of pupils at school</li> <li>- attainment of pupils</li> <li>- guidance report on pupil</li> <li>- destination of pupils</li> </ul>
What outcomes will you achieve?	<ul style="list-style-type: none"> <li>- Improved attendance of pupils at school</li> <li>- Improved behaviour and attitude of young people</li> <li>- Reduced anti- social behaviour of pupils</li> <li>- Improved attainment</li> </ul>
What impact will the project have?	The programme provides a positive impact on young people, many of which are from deprived backgrounds. It gives them confidence and pride. School of football acts as an incentive for positive behaviour.
Note any possible barriers or threats.	The programme will not continue at Inveralmond if we cannot secure funding

### Section 5 – Validation

This part of the application verifies that all partners are happy with the content and intention contained within the application. For electronic copies received without a signature, the funding panel will assume that all the relevant permissions/approvals and evidence have been sought and attached by the applicant.

#### Signed on behalf of the project

<b>Name</b>	<b>Organisation</b>	<b>Position</b>
<b>David Drummond</b>	<b>SFA</b>	<b>Regional Manager</b>
<b>Signed</b>	<b>Date</b>	<b>Telephone number</b>
	<b>11.06.2014</b>	

### Section 6 – Your Organisation

ADP / CPP Partner	<b>West Lothian Council</b>
Name of Key Contact	Lorraine Durie
Position in Partnership/ Organisation	Sports Development & Facilities Team Leader
Correspondence Address	<b>Bathgate Office, 19-21 North Bridge Street, BATHGATE, West Lothian</b>
Post Code	<b>EH52 5LH</b>
Tel Number	<b>07795391008</b>
Email Address	Lorraine.durie@westlothian.gov.uk
Website	

Section 7– Evaluation (POST PROJECT)	
ADP Partner	
Name of Key Contact	
Tel Number	
Project Title / Name	
Was the strategic outcome(s) met?	
How do you know you effected change ?	
What quantifiable outcomes were there?	
What evaluation method did you use?	
Was it value for money?	
What barriers did you face?	
What lessons were learned?	
Has this alleviated the problem or does this issue still exist? What will be the long term solution?	

**DATA LABEL: PUBLIC***For Office Use Only*

<i>Reference Number</i>	
<i>Date Received</i>	
<i>Form of Submission</i>	<input type="checkbox"/> <i>Email</i> <input type="checkbox"/> <i>Post</i>
<i>Checked for Completion by</i> <i>(all relevant information is included in form)</i>	
<i>Date Summary Completed</i>	
<i>LAC meeting date</i>	
<i>LAC decision</i>	<input type="checkbox"/> <i>Progress</i> <input type="checkbox"/> <i>Unsuccessful</i>
<i>Op ADP date</i>	
<i>Op ADP recommendation</i>	<input type="checkbox"/> <i>Progress</i> <input type="checkbox"/> <i>Unsuccessful</i>
<i>Final Outcome post Council Executive</i>	
<i>Date Evaluation Received (post project completion)</i>	





**LIVINGSTON SOUTH LOCAL AREA COMMITTEE**

**COMMUNITY HEALTH CHAMPIONS**

**REPORT BY DEPUTE CHIEF EXECUTIVE, COMMUNITY HEALTH AND CARE PARTNERSHIP**

**A. PURPOSE OF REPORT**

The purpose of this report is to provide a health ward profile to support Community Health Champions

**B. RECOMMENDATION**

It is recommended that Local Area Committees take note of the Ward Health Profile with information in the profile to be used to develop ward priorities.

**C. SUMMARY OF IMPLICATIONS**

<b>I Council Values</b>	<ul style="list-style-type: none"><li>• Focusing on our customers' needs</li><li>• Providing equality of opportunities</li><li>• Making best use of our resources</li><li>• Working in partnership</li></ul>
<b>II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	None
<b>III Implications for Scheme of Delegations to Officers</b>	None
<b>IV Impact on performance and performance Indicators</b>	The development of Community Health Champions linked to local area committees offers the opportunity to improve health in our communities and tackle health inequalities.
<b>V Relevance to Single Outcome Agreement</b>	SOA 8 We live longer, healthier lives and have reduced health inequalities.

<b>VI Resources - (Financial, Staffing and Property)</b>	Training and staff support for the development of community health champions, and training for councillors would be carried out within existing budget allocation.
<b>VII Consideration at PDSP</b>	Health and Care PDSP, 27/6/13, Reducing Health Inequalities and Improving Health: What councillors can do to make a difference.
<b>VIII Other consultations</b>	Community Health and Care Partnership; Community Planning; and Community Regeneration.

## **D. TERMS OF REPORT**

### **D1 Background**

A proposal to develop Community Health Champions in each ward area was presented at Local Area Committees in June 2014. The proposal included a commitment to return to the next round of Local Area Committees with a Health profile for each ward area.

The Community Health Champion approach supports the overarching theme of the West Lothian Single Outcome Agreement in tackling inequality, outcome 8 relates specifically to the strategic importance of tackling health inequalities.

Health inequalities exist across West Lothian's communities with a difference in male life expectancy of 9.2 years and for female life expectancy of 8.7 years between the communities with the highest and lowest average life spans.

The nature of health inequalities is complex and cannot be attributed to a single risk factor. They are the result of social circumstances and reflect the underlying distribution of power and resources in the population. Although lifestyle choices are important, determinants of health include community, economic, cultural and environmental factors. Health inequalities are not only related to socio-economic status. People who are disadvantaged by race, disability, gender and other factors also have poorer health

Health inequalities do not just affect the most deprived communities and individuals. For almost every health indicator there is a clear gradient showing progressively poorer health with decreasing affluence. The Health Profile has been compiled on these broader determinants of health.

### **D2 Health profile for Livingston South**

The Health Profiles are based on ward profiles produced by Community Regeneration in 2012 and have been updated where new information is available. There are indicators on Quality of Life, key statistical information, health and population and benefits. The Citizen Panel Quality of Life survey in 2013 has provided up to date information for quality of life indicators.



#### Quality of Life

- Livingston South Residents who are satisfied with West Lothian as a place to live has increased from 92% to 94%
- Livingston South residents who engage in physical activity has increased from 54% to 65%
- Residents who smoke have decreased from 16% to 13%
- Residents who have been victims of crime has decreased from 11% to 10%

#### Key statistics

- The average tariff of S4 pupils in the ward has increased from 177 to 193
- The percentage of ward data zones in the worst 20% in WL remains at 19

#### Population and Benefits

- The ward population of pensionable age has increased from 9% to 14%
- The percentage of the population claiming key benefits has decreased across all age ranges.
- The percentage of the ward population aged 16-64 claiming ESA has increased from 1.7% to 4%
- The percentage of the ward population aged 60+ claiming GC has decreased from 24% to 15%

#### Health

- DLA claimants in the ward has decreased from 75 to 72 per 1000
- Percentage breastfed at 6-8 weeks has decreased from 33% to 30%
- Admissions for Coronary Heart Disease, Cancer and Respiratory disease has remained at 2012 levels

### **E Conclusion**

The health profile has been developed to support the LAC to prioritise health issues and agree/develop actions. The next step in the community health champion approach is to recruit local people and groups to work towards identifying and addressing issues. Recruits will initially be involved in a shortened version of the Health Issues in the Community course (HIC).

### **F**

#### **BACKGROUND REFERENCES**

Scottish Neighbourhood Statistics (SNS)  
West Lothian Citizen Panel Survey 2013

Appendices/Attachments: One

Livingston South Ward Profile

Contact Person:

Jane Kellock

Senior Manager – Children and Early Intervention

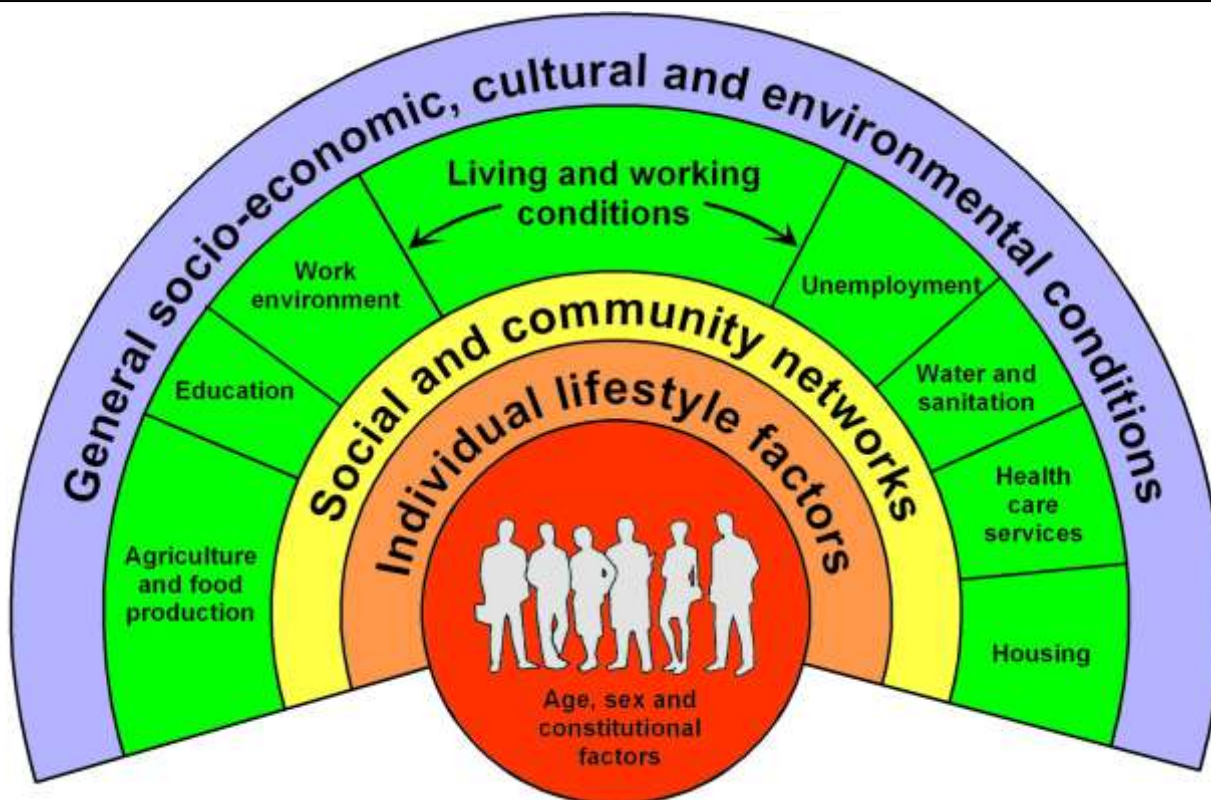
[Jane.kellock@westlothian.gsx.gov.uk](mailto:Jane.kellock@westlothian.gsx.gov.uk)

01506 281920

*Jennifer Scott, Head of Social Policy*

Date of meeting: 22/08/2014

## WARD HEALTH PROFILE: Livingston South



Source: Dahlgren and Whitehead, 1991

### Determinants of Health

## Community Health Champions

The West Lothian Council administration made a commitment to set up a Community Health Champion in every council ward area to develop and deliver local health initiatives and to promote greater involvement with our local communities in tackling health inequalities.

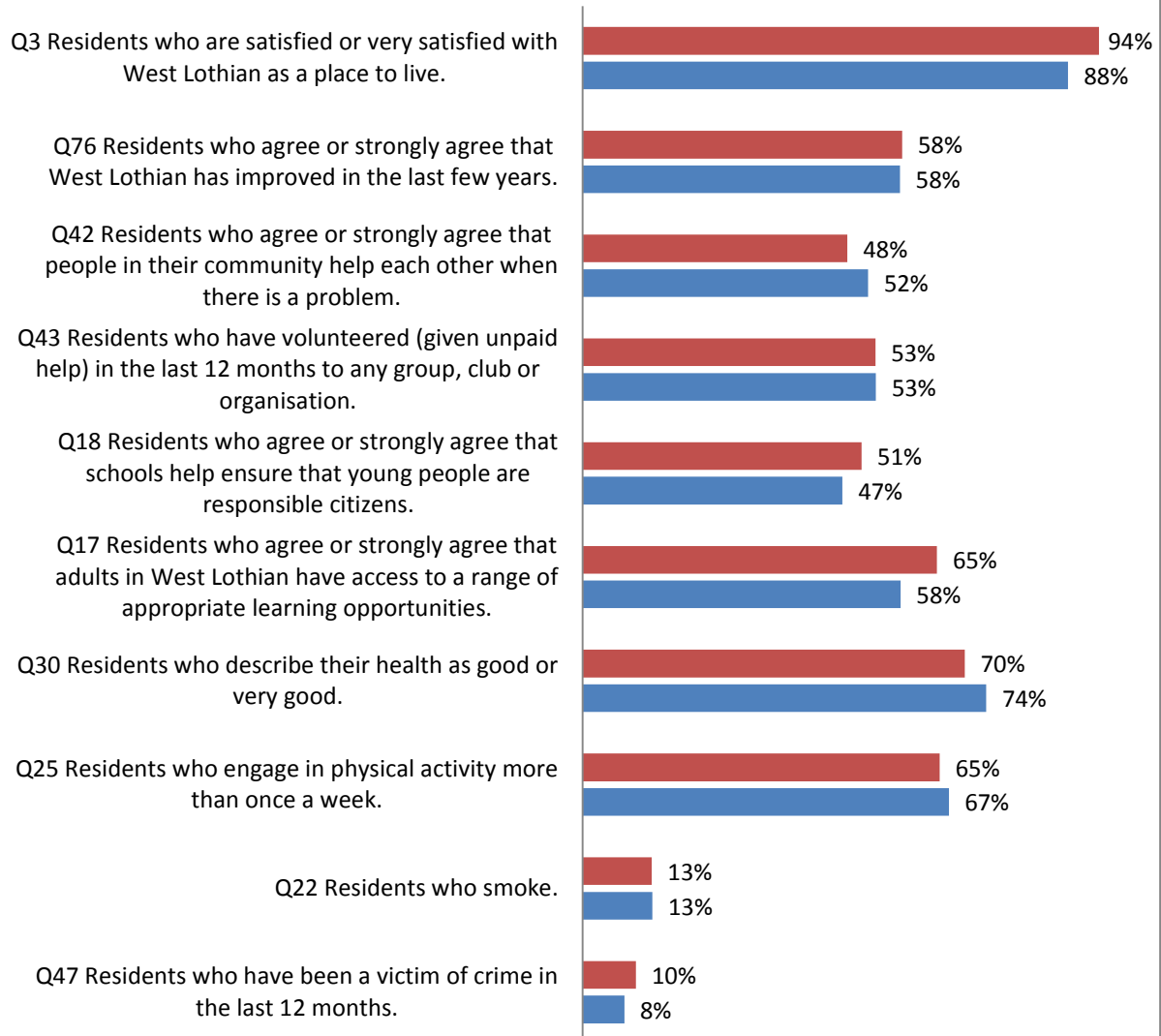
The overarching theme of the West Lothian Single Outcome Agreement is tackling inequality, and outcome 8 relates specifically to the strategic importance of tackling health inequalities.

The Community Health Champion approach involves an identified individual utilising a community development approach to tackle health inequalities. The approach includes training and supporting local people to work towards influencing the health of their community and training offered to local elected members to support them in their work towards reducing health inequalities in their ward

This profile represents the most up-to-date data in regards to indicators that contribute as determinants of health for each Multi-Member-Ward. The profile consists mainly of data taken from Scottish Neighbourhood Statistics (SNS), showing comparisons between the ward, West Lothian and, where data is available, Scotland as a whole. It also features results taken from the 2013 Quality of Life survey, showing comparisons between each ward and West Lothian relating to the determinants of health.

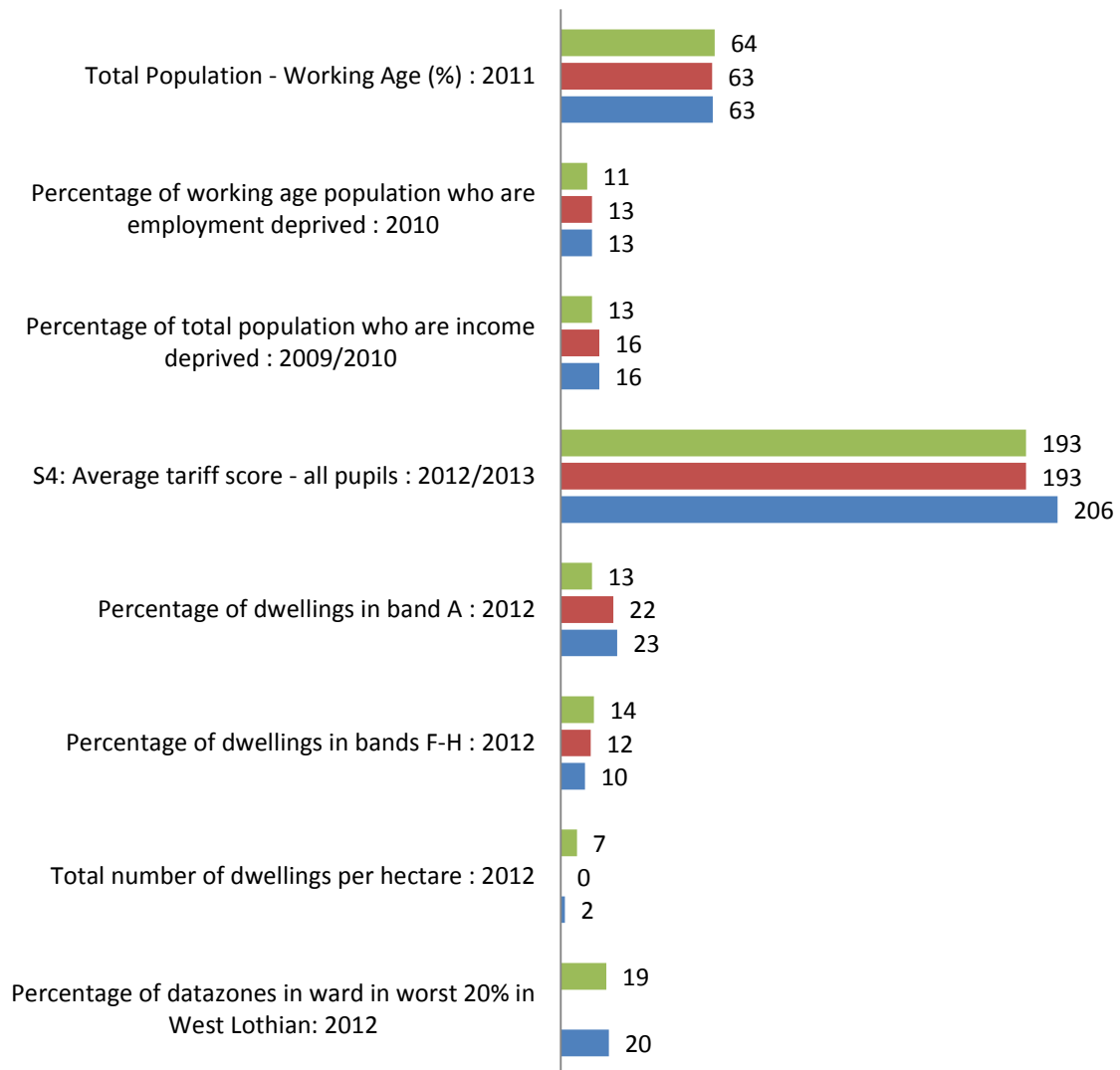
## Quality of Life Indicators

■ Livingston South ■ West Lothian



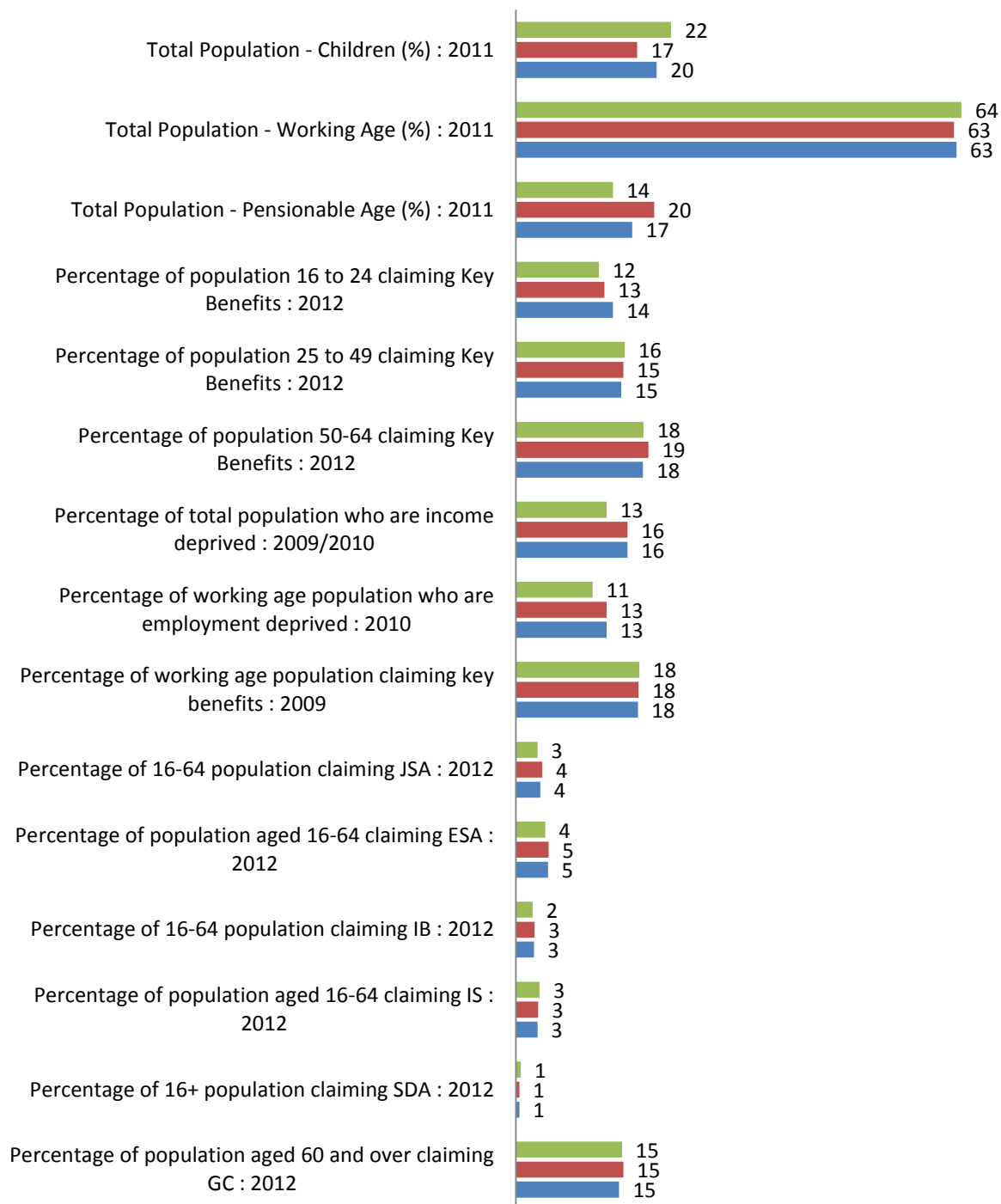
## Key Statistics

Livingston South   Scotland   West Lothian



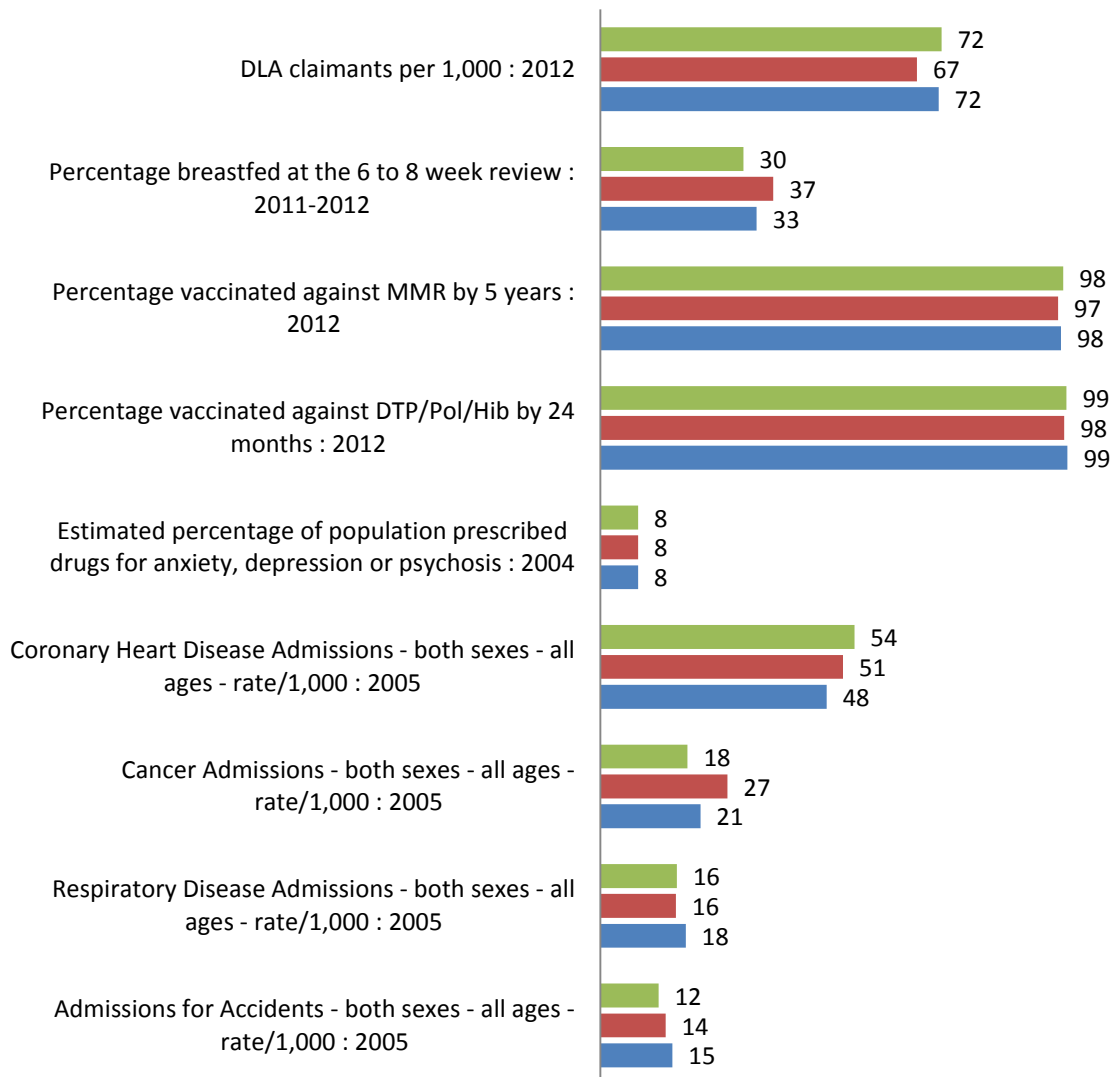
## Population and Benefit Indicators

Livingston South Scotland West Lothian



## Health Indicators

■ Livingston South ■ Scotland ■ West Lothian









**LIVINGSTON SOUTH LOCAL AREA COMMITTEE**

**COMMUNITY REGENERATION UPDATE**

**REPORT BY HEAD OF AREA SERVICES**

**A. PURPOSE OF REPORT**

The purpose of this report is to update members on progress with community regeneration activity in the Livingston South Ward.

**B. RECOMMENDATION**

It is recommended that the Local Area Committee notes the updates on Community Regeneration activity within the ward, specifically in relation to:

- Braidhouse Fun Day
- Killandean Community Allotment Association
- The Queens Baton Relay
- The Wild Day Out
- The Green Gym Fun Day
- The Crofthead Green Gym

**C. SUMMARY OF IMPLICATIONS**

- |   |  |
|---|--|
| <b>I Council Values</b>   | Focusing on our customers' needs.<br>Being honest, open and accountable.<br>Providing equality of opportunities.<br>Making best use of our resources.<br>Working in partnership. |
| <b>II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b> | Community regeneration activity reinforces the council's commitment to community planning at a local level.  |
| <b>III Implications for Scheme of Delegations to Officers</b>   | None.  |
| <b>IV Impact on performance and</b>   | Performance indicators relating to the activity  |

<b>performance Indicators</b>	within the plans are included within the Regeneration and Employability key performance indicators. Ward action plans also contain measures to indicate progress towards outcomes.
<b>V Relevance to Single Outcome Agreement</b>	<p>We are better educated and have access to increased and better quality learning and employment opportunities.</p> <p>We live in resilient, cohesive and safe communities.</p> <p>We live longer, healthier lives and have reduced health inequalities.</p> <p>We make the most efficient and effective use of resources by minimising our impact on the built and natural environment.</p>
<b>VI Resources - (Financial, Staffing and Property)</b>	Activities will be delivered within partners' existing community planning resources, along with the Alcohol Diversion Fund.
<b>VII Consideration at PDSP</b>	Not applicable.
<b>VIII Other consultations</b>	Engaging communities is an integral and on-going part of community regeneration.

## **D. TERMS OF REPORT**

### **D.1 BACKGROUND**

This paper reports on progress regarding activity that either Community Regeneration leads on or is a key partner in, working in close partnership with the key community development organisations.

Some of the activity in the report forms part of the integrated Ward Action Plan for Livingston South. Some new potential activity and involvement that is under development has also been highlighted.

#### Braidhouse Fun Day

The Fun Day that was held at Braidhouse in June was a great success with over 80 elderly people soaking up the atmosphere and enjoying the free activities and games that were on offer. Due to the success of the event and the support from West Lothian Council this event will be a regular date in the Braidhouse calendar.

### Killandean Community Allotment Association

The new allotment plots at Killandean that have been funded by the Climate Challenge Fund are progressing well. A total of 35 plots are being developed with 30 plots already allocated to members of the public. A waiting list has also been set up to ensure that plots are not left uncultivated. The first plots will be tenanted and worked on by the middle of August.

### Queens Baton Relay

The Baton arrived in West Lothian on 15 June. It travelled through various towns before finishing in Livingston with a large celebration event. A parade of young people led the way for the Baton along Almondvale Boulevard before it headed past the Skatepark where a group of talented skateboarders including a 70 year old active skateboarder were ready to show off their skills. From the Skatepark, the Baton made the short journey into Howden Park via the Civic Centre for the climax of the celebrations. Various activities were available in the park along with local groups who provided taster sessions and displays. A total of 7550 people in Livingston enjoyed this once in a lifetime chance to be part of the Commonwealth Games Legacy.

### Wild Day Out

Over 6000 people attended The Wild Day Out event held in Howden Park on 5 July. The event was a free nature themed family fun day that saw a range of activities and information being offered from partner organisations including the Owl Centre, the Waterways Trust, the Marine Conservation Trust, the Bumble Bee Conservation Trust, The Forestry Commission, Glasgow Science Centre, plus many more groups who attended the event to provide information on enjoying an active outdoor lifestyle. The event was funded by Awards For All and Visit West Lothian. Due to the events success, it will now be an annual occurrence.

### Green Gym Fun Day

A fun day to promote the Green Gym and community garden in Howden is to take place on 24 August. Various activities will be on offer for members of the community including a BBQ that is being delivered by West Lothian Youth Action Project. Many other partner organisations are also supporting the day by offering activities and information on a number of issues. Organisations and activities that are being delivered at the event include: ladybird hibernation box building, tree seed planting, willow weaving, Paws for thought campaign, countryside rangers, Killandean Community Allotment Association, plus many more. The day will also see public consultation being carried out by The Cyrenians in relation to a community produce growing garden being developed in the location. Consultation will also be carried out by Ladywell Community Council and the councils Regeneration service in relation to a new Ladywell Community Garden.

### Crofthead Green Gym

An area of land in the grounds of Crofthead Farm Community Centre has been identified as a potential Green Gym area. The Green Gym concept is one that has proved to be successful in other locations with many benefits for those who use the gym. Work is underway to move the concept forward involving partners and colleagues from Nets and Land Services, The Conservation Volunteers and Health Improvement Team. This new project has been included in the Integrated Ward Action Plan.

## **E. CONCLUSION**

The actions detailed above contribute to the Livingston South Ward Action Plan and enable Community Planning Partners to contribute to the Single Outcome Agreement at a local level.

## **F. BACKGROUND REFERENCES**

Integrated Livingston ward action plan 2013-15.

Appendices/Attachments: None

Contact Person: Michelle Kirkbright, Community Regeneration Officer,  
Tel: 07500816855;  
Email: michelle.kirkbright@westlothian.gov.uk

Steve Field, Head of Area Services.

Date of meeting: 22 August 2014



## **LIVINGSTON SOUTH LOCAL AREA COMMITTEE**

### **PENSIONERS' GROUPS CHRISTMAS FUND PROVISIONAL ALLOCATIONS 2014**

#### **REPORT BY HEAD OF AREA SERVICES**

##### **A. PURPOSE OF REPORT**

The purpose of this report is to inform the Local Area Committee of the provisional allocations made from the Pensioners' Groups Christmas Fund 2014 to groups in the Livingston South ward, Livingston-wide groups and West Lothian-wide groups.

##### **B. RECOMMENDATION**

It is recommended that the committee notes that seven groups within Livingston South ward have applied to the fund and will be supported.

##### **C. SUMMARY OF IMPLICATIONS**

<b>I Council Values</b>	Being honest, open and accountable. Focussing on our customers' needs. Making best use of resources. Working in partnership.
<b>II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	The duty of Best Value is set out in the Local Government in Scotland Act 2003.
<b>III Implications for Scheme of Delegations to Officers</b>	The Head of Area Services has the delegated authority to make the final allocations and payments.
<b>IV Impact on performance and performance Indicators</b>	None.
<b>V Relevance to Single Outcome Agreement</b>	SOA 5 - Older people are able to live independently in the community with an improved quality of life.
<b>VI Resources - (Financial, Staffing and Property)</b>	Total fund of £28,481 agreed by the council. £3,650.00 will be distributed in the Livingston South ward.
<b>VII Consideration at PDSP</b>	Following consideration at all nine Local Area Committees, an update will be prepared for the Voluntary Organisations PDSP.

## **VIII Other consultations**

Similar reports will be prepared for the other eight Local Area Committees.

### **D. TERMS OF REPORT**

#### **D1 Background**

Council approves the Pensioners' Groups Christmas Fund each year. In 2014 the total fund amounts to £28,481 (£28,199 in 2013). The fund is divided by the total number of beneficiaries which, in 2014, provisionally, is 3,904 (4,857 in 2013). By using that number the provisional global unit cost for 2014 is £7.30 (£5.81 in 2013) per beneficiary (£28,481/3,904). In Livingston South ward there are 500 beneficiaries and an allocation of £3,650.00. These figures are provisional as several organisations from other wards have not yet returned an application form and these are being followed-up. Given the above, no substantive change to the global or ward specific figures is anticipated at this time. If any substantive changes arise in regards to Livingston South ward, the Local Area Committee will be advised. Otherwise, a full report on the final allocations will be made to the Voluntary Organisation PDSP later in the year. Letters will be issued to groups in late October advising them of the amount of funding they will receive and payments will be made directly to the bank accounts of groups during November via PECOS.

#### **D2 Applications 2014: Livingston South ward**

Seven application forms were issued to groups across Livingston South. All applications have been returned. The intention is that all seven will be supported. Appendix one shows the organisations to be supported and the provisional allocation to each.

#### **D3 Applications 2014: Livingston-wide & West Lothian-wide organisations**

One application was sent to, and returned by, a Livingston-wide group. The intention is that this will be supported. Two applications were issued to West Lothian-wide groups, with one returned to date. The intention is that this group will be supported. Appendix two shows the organisations and the provisional allocation to each.

### **E. CONCLUSION**

The report advises of the provisional allocations that are proposed to be made from the Pensioners' Groups Christmas Fund 2014 to groups in Livingston South ward, Livingston-wide groups and West Lothian-wide groups. At this time, no substantive change to the global or ward specific figures is anticipated.

A full report on the final allocations will be made to the Voluntary Organisation PDSP later in the year. Letters will be issued to groups in late October advising them of the amount of funding they will receive, and payments will be made directly to the bank accounts of groups during November via PECOS.

### **F. BACKGROUND REFERENCES**

Voluntary Organisations Policy Development and Scrutiny Panel, Review of the Pensioners' Groups Christmas Fund Process 2011, Report By Head Of Area Services.

Appendices/Attachments:      Appendix 1: Provisional Allocations 2014 Livingston South Ward  
Appendix 2: Provisional Allocations 2014 Livingston-wide and West Lothian-wide Organisations

Contact Person:                  Graham Whitelaw, Policy Officer, Regeneration and Employability  
Tel: 01506 281101  
E-mail: graham.whitelaw@westlothian.gov.uk

Steve Field, Head of Area Services

Date: 22 August 2014





**LIVINGSTON SOUTH LOCAL AREA COMMITTEE**

**PENSIONERS' GROUPS CHRISTMAS FUND PROVISIONAL ALLOCATIONS 2014**

**REPORT BY HEAD OF AREA SERVICES**

**Appendix 1: Provisional Allocations 2014 Livingston South Ward**

Group	Number of Beneficiaries	Amount
1. Dedridge Good Neighbour Network	100	£730.00
2. Ladywell Community Council	80	£584.00
3. Ladywell Neighbourhood Network	35	£255.50
4. Livingston Baptist Church Lunch Club	70	£511.00
5. Livingston South Community Church & St Joseph's R.C. Church Seniors Group Baptist Church Lunch Club	70	£511.00
6. Murieston 50+ Group	70	£511.00
7. Rosebery Centre	75	£547.50
<b>Totals</b>	<b>500</b>	<b>£3,650.00</b>

**Note:** All eligible groups have applied for funding in 2014.



**LIVINGSTON SOUTH LOCAL AREA COMMITTEE**

**PENSIONERS' GROUPS CHRISTMAS FUND PROVISIONAL ALLOCATIONS 2014**

**REPORT BY HEAD OF AREA SERVICES**

**Appendix 2: Provisional Allocations 2014: Livingston-Wide & West Lothian-Wide Organisations**

Group	Number of Beneficiaries	Amount
Braid House Day Centre	250	£1,825.00
<b>Total</b>	<b>250</b>	<b>£1,825.00</b>

Group	Number of Beneficiaries	Amount
West Lothian 50+ Network	218	£1,591.40
<b>Total</b>	<b>218</b>	<b>£1,591.40</b>



## LIVINGSTON SOUTH LOCAL AREA COMMITTEE – NOVEMBER 2014 WORKPLAN 2014-2015

	Issue	Purpose	Lead Officer	Date	Referral
	Housing report	Quarterly update on housing issues	Phyllis McFadyen	November 2014	No
	Police/NRT report	Quarterly update on police/NRT activity	Insp. Myles Marshall	November 2014	No
	Operational Services Report	To provide a quarterly update report on activity.	Daniel McComisky	November 2014	No
	Community Health champions Report	To provide update on project	Kate Marshall	November 2014	No
	Fire and Rescue	To provide quarterly update report on activity	David Lockhart	November 2014	No
	Pensioners Christmas Fund	To advise of allocations in 2014/15	Michelle Kirkbright	November 2014	No
	Alcohol Diversionary Project	To provide an update on ward projects - Applications	Michelle Kirkbright	TBC	No
	Livingston Skatepark Update	To provide update on project	Keir Stevenson	November 2014	No
	Work Plan	To be noted and updated	Michelle Kirkbright	November 2014	No
	James Young High School	To provide an annual report on activity and attainment at the school	Catrina Hatch	November 2014	No
	Ward Action Plan Update	Review of achievement against targets set in the ward Action Plan 2013-15	Michelle Kirkbright	November 2014	No
	Community Regeneration Report	Quarterly update on community regeneration activity within the ward	Michelle Kirkbright	February 2015	No
	St Margaret's Academy	To provide an annual report on activity and attainment at the school	Siobhan McGarty	February 2015	No
	Livingston South Blue Green Network	To provide update on project	Graeme Hedger	TBC	No

	Bankton Mains District Park	To provide update on plans to upgrade the pay area	Colin Bell	TBC	No
	Bankton Mains Pitches	To provide update on project	Keir Stevenson	TBC	No
	Working Together Report	To provide annual update	Clare Summers	June 2015	No
	Inveralmond Community High School	To provide an annual report on activity and attainment at the school	Donna McMaster	August 2015	No