

MINUTE of MEETING of ST JOHN'S HOSPITAL STAKEHOLDER GROUP held within BOARDROOM 1, ST JOHN'S HOSPITAL on 30 JULY 2014.

Present – Councillors John McGinty, Anne McMillan and Frank Toner; Maureen Anderson (Patient Representative) and by video link from Waverley Gate, Edinburgh – Alison Mitchell and Alex Joyce (non-Executive Directors of NHS Lothian).

Apologies – Professor John Iredale (non-Executive Director of NHS Lothian), Jim Crombie (Director of Scheduled Care NHS Lothian) and Agnes Ritchie (St John's Hospital Site Chief Nurse).

In attendance

Professor Alison McCallum, NHS Lothian

Jim Forrest, Director of West Lothian CHCP

Chris Stirling, St John's Hospital Site Manager

Chris Graham, Committee Co-ordinator, NHS Lothian

1. ORDER OF BUSINESS

The Chair advised that the planned visit to view the work carried out at the MRI Scanner construction site was delayed till the next scheduled meeting of the group due to operational difficulties.

2. DECLARATIONS OF INTEREST

Councillor Frank Toner declared a non-financial interest as a non-Executive Director of Lothian Health Board and as Chair of the West Lothian Community Health and Care Partnership.

3. MINUTE

The Stakeholder Group confirmed the minute of its meeting held on 4 June 2014 as being a correct record.

Opening comments

The Chair, on behalf of the Stakeholder Group, commended NHS Lothian and partners on the opening of the new facility at the Macmillan Centre, St John's Hospital.

4. PAEDIATRIC SERVICES

The Stakeholder Group was advised that the August rota for the Paediatric Service was secured. The staffing situation would continue to be monitored and it was agreed that this would remain on the work plan for consideration on a monthly basis.

Chris Stirling then provided the group with an update regarding the proposals to upgrade the Special Care Baby Unit at St John's Hospital.

Work was due to commence in August 2014 until March 2015. It was agreed that a further update would be included on the work plan for subsequent meetings.

It was also noted that the posts of Consultant and Nurse Practitioner were being re-advertised.

Decision

Noted the update and agreed that the item would continue to be included on the work plan.

5. DEPARTMENT OF LABORATORY SERVICES

The Stakeholder Group agreed to continue the item of business to be considered at the next meeting of the group scheduled to be held on 27 August 2014.

Decision

Agreed to carry forward the item of business to the next meeting.

6. NUCLEAR MEDICINE

The Stakeholder Group was advised that things were progressing well within the Nuclear Medicine Service. The Stakeholder Group agreed that the item of business no longer required to be included on the work plan.

Decision

Noted the update on the service and agree to remove the item from the work plan.

7. HOSPITAL WORKING AT WEEKENDS

The Stakeholder Group noted an update from Chris Stirling regarding hospital working at weekends. He advised that proposals were in place to increase medical and nursing staff to provide a robust medical support within St John's Hospital at weekends.

In response to a question from the group regarding the impact of increased medical and nursing staff on hospital discharges at weekends Chris advised that when the new roles were filled it was anticipated that there would be an increase in hospital discharges at the weekends which would have an impact on support services. However, services were available to ensure that patient's needs were being met. Jim Forrest then advised that district nursing staff were working overnight and at weekends. Members of staff were also able to access equipment from the new joint equipment store and would continue to work closely with staff at St John's Hospital regarding integration and care pathways for patients.

Work would continue with existing services to ensure that Hospital at Weekend continues to enhance and support weekend working at St John's Hospital providing a safe and sustainable environment.

It was agreed that an update on the progress would be provided to the Stakeholder Group at a future meeting.

Decision

Noted the update on hospital working at weekends and agreed that a further update would be provided to a future meeting.

8. SITE MASTER PLANNING WORK

Chris Stirling advised the group that within the NHS Lothian Strategic Plan each of the hospital Site Managers was asked to carry out a review of the hospital's site plan. Work was then carried out to review the options available for possible development at St John's Hospital looking at the potential for additional theatre capacity. The preferred option and an indication of the costs involved would then be reported back to the NHS Board for consideration.

Chris advised that a working group looked at the options available and recommended a two or four storey block be built at the rear of St John's Hospital to accommodate additional theatre capacity and supporting services. Other options were also being considered with a number of areas being reviewed for consideration for further development. The review would also take into account the implications that further developments would have on the volume of traffic to the hospital and would ensure that the site remained safe.

In response to a question from the group regarding plans for improvement works to the hospital, Chris provided an overview of the items which would be considered which included improvements to the entrance to the hospital to ensure additional capacity for outpatients. Recruitment was also being carried out for volunteers to assist visitors arriving at the hospital and plans were in place to upgrade the coffee lounge.

It was agreed that an update would be provided to a future meeting of the group.

Decision

- Noted the update in relation to the site master planning work;
- Agreed that the item be included on the agenda for an update to be provided to a future meeting.

9. MRI SCANNER

The Stakeholder Group noted that due to some operational reasons within

the construction site of the MRI Scanner it was not possible to carry out the site visit that was scheduled to take place following the Stakeholder Group meeting.

It was proposed to reschedule the visit following the meeting of the Group on 27 August 2014 at which point the MRI Scanner was expected to be delivered and in place. It was also agreed that an invitation would be extended to members of the public in attendance at the next meeting.

Decision

Noted that the item be continued for consideration at the next meeting of the Group with a site visit to be carried out at the conclusion of the meeting to include members of the public in attendance at the meeting.

10. CHANGEOVER OF CHAIRING AND CLERKING OF MEETING FROM 27 AUGUST 2014

The Stakeholder Group noted that consideration would be given to appoint the Chair and third non-Executive member of the Stakeholder Group at the NHS Board meeting scheduled to take place on 6 August 2014. The changeover would take effect from the next meeting of the Stakeholder Group on 27 August 2014.

The Chair expressed a note of thanks to everyone involved in the Stakeholder Group for their help and support over the past two years while he was Chair.

Decision

Noted the update regarding the changeover of Chair of St John's Hospital Stakeholder Group to NHS Lothian from 27 August 2014.

11. WORK PLAN

The Stakeholder Group considered the work plan (copies of which had been circulated).

Decision

Noted the contents of the work plan.