

MINUTE of MEETING of ST JOHN'S HOSPITAL STAKEHOLDER GROUP held within BOARDROOM 1, ST JOHN'S HOSPITAL on 7 MAY 2014.

Present – Councillors John McGinty (Chair), Anne McMillan and Frank Toner; Maureen Anderson (Patient Representative); and by video link from Waverley Gate, Edinburgh – Alison Mitchell (Non-Executive Director of NHS Lothian Board) and Professor John Iredale (NHS Lothian).

Apologies – Jim Crombie, Director of Scheduled Care, NHS Lothian and Jim Forrest, Director of West Lothian CHCP.

In attendance

Chris Stirling, St John's Hospital Site Manager

Agnes Ritchie, St John's Hospital Site Chief Nurse

Dr Donald Noble, Respiratory Consultant Physician

Andrew Jackson – by video link from the Royal Infirmary Edinburgh

Anne Jepson, Parliamentary Liaising Officer, Waverley Gate, Edinburgh (Observing)

1. ORDER OF BUSINESS

Agenda Item 5 – Hospital Outpatient Activity

The Chair ruled that the presentation slides provided by Andrew Jackson be tabled.

2. DECLARATIONS OF INTEREST

Councillor Frank Toner declared a non-financial interest as a Non-Executive Director of Lothian Health Board and as Chair of the West Lothian Community Health and Care Partnership.

3. MINUTE

The Group confirmed the Minute of its meeting held on 9 April 2014 as being a correct record.

4. HOSPITAL ACTIVITY UPDATE WITH YEAR-ON YEAR COMPARISONS (OUTPATIENTS)

Andrew Jackson, by video link from the Royal Infirmary Edinburgh, provided the Group with an update in relation to the outpatient activity for 2013/14 compared to 2012/13. Details were provided in relation to:

- The number of new outpatients waiting over 12 weeks for NHS Lothian;
- New outpatient activity at St John's Hospital compared to NHS Lothian for the period 2012/13 and 2013/14;

- Return outpatient activity at St John's Hospital compared to NHS Lothian for the period 2012/13 and 2013/14;
- Areas of Change at St John's Hospital for new outpatients for the period 2012/13 compared to 2013/14;
- ENT statistics for all Lothian Sites for the period 2012/13 compared to 2013/14; and
- General Medicine statistics for outpatient activity compared to West Lothian transactions for the period April 2012 to March 2014.

Members were advised that the significant increase in outpatient activity at St John's Hospital ENT in 2013/14 compared to 2012/13 was due to the fact that in April 2013 the ENT service moved from Lauriston Buildings to St John's Hospital. It was also noted that the increase in general medicine outpatient activity from August 2013 was due to scheduled care activity being recorded in a different way which led to a marked shift in numbers.

The Group was advised that an update on in-patient day care activity would be provided to the next meeting of St John's Hospital Stakeholder Group.

The Chair, on behalf of the Group, thanked Mr Jackson for attending the meeting and for the detailed presentation.

Decision

- Noted the update on outpatient activity at St John's Hospital; and
- Agreed that an update on in-patient day care activity would be provided to the next meeting;

5. RESPIRATORY MEDICINE UPDATE/STRATEGY OVERVIEW

Dr Donald Noble, Respiratory Consultant Physician, provided the Stakeholder Group with an update in relation to respiratory medicine services at St John's Hospital. He advised that difficulties had been experienced in the department due to staffing levels however, he was happy to report that the service was expanding with an increase in staff from 2.5 to 4 Respiratory Consultants. Three Respiratory Consultants have been appointed with 1 outstanding post being re-advertised in June 2014. A second Respiratory Nurse Specialist post was also being advertised.

The Group was advised that a strategy had been developed to ensure that a more responsive service was available, in particular in relation to acute admissions to hospital with respiratory conditions. There would also be expansion into outpatient clinic respiratory responsibility, with more clinic time available due to the increase in staffing levels in the department.

In response to questions from Members in relation to the service maintaining targets during a time of heavy workload, Dr Noble advised that the department has kept up to date with targets and urgent referrals, with evening clinics being held to manage urgent new patient referrals.

Chris Stirling, on behalf of St John's Hospital, then recorded a note of thanks to Dr Noble for his significant support over the past few years in leading the development of future strategy, ensuring staff remained on site and for assisting in the recruitment process.

The Chair, on behalf of St John's Hospital Stakeholder Group then thanked Dr Noble for the update and congratulated him and staff involved for their support.

Decision

- Noted the update in terms of the Respiratory Medicine Service.

6. DEPARTMENT OF LABORATORY SERVICES UPDATE

The Group was advised that due to apologies being received from Jim Crombie, Director of Scheduled Care, an update in relation to the consultation process on the proposals for the Department of Laboratory Medicine would be provided to the next meeting.

Decision

- Agreed to carry forward the item of business for consideration at the next meeting of the Group.

7. KEY QUALITY INDICATORS UPDATE

The Stakeholder Group considered a report (copies of which had been circulated) by Agnes Ritchie, Chief Site Nurse for St John's Hospital.

The report provided a number of statistics in terms of process and outcome quality measures for three categories, "Safe", "Effective" and "Person-Centred". Ms Ritchie advised that although there was a slight increase in complaints the figures reflected that St John's Hospital was performing well.

In response to a request from Members Ms Ritchie agreed to change the format of the report for the next reporting quarter to be more user friendly for Members.

The Chair thanked Ms Ritchie for the update.

Decision

- Noted the contents of the report; and

- Agreed that the format of the report would be amended for the next reporting quarter.

8. PAEDIATRIC SERVICES UPDATE

Chris Stirling provided the Stakeholder Group with an update in relation to the Paediatric Unit at St John's Hospital. He advised that the paediatric rota coverage remained in place and that no issues had been highlighted.

In response to a question raised by Members in relation to when the paediatric rota had been populated to, Chris agreed to check this out and update Members following the meeting.

Decision

- Noted the update in terms of the paediatric rota; and
- Agreed that Members would be advised when the rota had been populated to following the meeting.

9. STROKE CARE DELIVERY UPDATE

Mr Stirling provided the Stakeholder Group with an update in relation to the provision of stroke care in West Lothian. He advised that there were three different stages of stroke care which were all dealt with at St John's Hospital, as well as outpatient services. The three stages were:

- Hyper acute phase;
- Acute phase; and
- Rehabilitation phase.

The Stakeholder Group was then advised of the number of patients treated at St John's Hospital over the past three year period with approximately 200 patients admitted each year.

The Stroke Care Unit worked within six performance standards, the pathways of which were monitored and included the timescales for treating patients. It was also noted that the Stroke Pathway Group monitored the timeline for patients accessing TIA clinics. Information relating to The Lothian Stroke Managed Clinical Network could be accessed via the web link www.lothianstrokemcn.scot.nhs.uk

The Chair thanked Mr Stirling for the update.

Decision

- Noted the update in terms of the Stroke Care service.

10. PATIENTS' TRAVELLING EXPENSES SCHEME UPDATE

Mr Stirling advised the Stakeholder Group that members of staff were proactive in advising patients of their entitlement to claim travelling expenses should they be eligible to do so.

Further details could be found in the Financial Operating Procedures – Patients' Travelling Expenses Scheme.

Decision

Noted the update in relation to patients' travelling expenses.

11. HOSPITAL AT WEEKEND UPDATE

Chris Stirling provided the Stakeholder Group with an update in relation to Hospital at Weekend working. He advised that the model was launched at St John's Hospital on 7 December 2013 and was driven by the need to support the existing medical workforce in the medical and head and neck ward areas during the weekend.

The report provided details of the number of staff employed to work within the Hospital at Weekend service, which has had a positive impact on the allocation and distribution of weekend work and weekend discharge figures. The report went on to highlight the main findings since the launch of the service and the outstanding issues.

Mr Stirling was happy to advise that funding had been given to extend Hospital at Weekend working for the financial year 2014/2015. Work would continue to evaluate the model and work with existing services to ensure that Hospital at Weekend continued to enhance and support weekend working at St John's Hospital.

In response to questions from Members, Mr Stirling agreed to provide the following details to Members, although he did highlight that this was a relatively new service:

- The number of general medical staff working at the weekend prior to the launch of the Hospital at Weekend model compared to the number working after the launch and the average number of medical staff working on an individual day over the weekend; and
- The volume of weekend discharges to include year on year comparisons to be provided to a future meeting of the Group.

Decision

- Noted the update in terms of Hospital at Weekend working; and
- Agreed that a further update be provided to a future meeting of the Group.

12. NHS Lothian Draft Strategic Plan 2014-2024 - Our Health, Our Care, Our Future

The Stakeholder Group considered the NHS Lothian Draft Strategic Plan 2014-2024 – Our Health, Our Care, Our Future update.

Decision

Noted the contents of the update.

13. WORK PLAN

The Stakeholder Group considered the work plan (copies of which had been circulated).

The Chair then advised the Group that with effect from August 2014 onwards the Chairing and Clerking of the Stakeholder Group would return to NHS Lothian for a period of two years, which was in keeping with the remit of the group. Updates on arrangements for the changeover would be included on the work plan for the next two meetings.

Decision

- Noted the contents of the work plan; and
- Agreed that arrangements for the changeover would be included on the work plan for the next two meetings.