



West Lothian  
Council

## ***Linlithgow Local Area Committee***

West Lothian Civic Centre  
Howden South Road  
LIVINGSTON  
EH54 6FF

26 March 2014

A meeting of the **Linlithgow Local Area Committee** of West Lothian Council will be held within the **Council Chambers, West Lothian Civic Centre, Howden South Road, Livingston** on **Tuesday 1 April 2014 at 8:00am**.

For Chief Executive

### **BUSINESS**

1. Apologies for Absence.
2. Order of Business, including notice of urgent business.
3. Declarations of Interest - Members should declare any financial and non-financial interests they have in the items of business for consideration at the meeting, identifying the relevant agenda item and the nature of their interest.

### **Public Session**

4. Confirm Draft Minute of Meeting of the Committee held on 3rd December 2013 (herewith).
5. Linlithgow Academy - Presentation by Head Teacher.
6. Police Ward Report - report by Inspector O'Connor (herewith).
7. Update from Nets & Land Services - 1 November 2013 - 31 January 2014 - report by Head of Operational Services (herewith).
8. General Services Capital Programme Update - report by Head of Finance and Estates (herewith).

DATA LABEL: Public

9. Economic Update - report by Head of Planning and Economic Development (herewith).
10. Employability Update Report - report by Head of Area Services (herewith).
11. Housing, Construction and Building Services - report by Head of Housing, Construction and Building Services (herewith).
12. Community Regeneration Report - report by Head of Area Services (herewith).
13. Meeting Dates 2014-2015 (herewith).
14. Workplan (herewith).
15. West Lothian Community Planning Partnership (CPP) Electric Vehicle Charging Point Installation Project Update - report by Head of Operational Services (herewith).

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NOTE      **For further information please contact Lorraine McGrorty on 01506 281609 or e-mail [lorraine.mcgrorty@westlothian.gov.uk](mailto:lorraine.mcgrorty@westlothian.gov.uk)**

MINUTE of MEETING of the LINLITHGOW LOCAL AREA COMMITTEE of WEST Lothian COUNCIL held within EDUCATION ROOM, BURGH HALLS, LINLITHGOW, on 3 DECEMBER 2013.

Present – Councillors Tom Conn (Chair) and Tom Kerr

Absent – Councillor Martyn Day

1. DECLARATIONS OF INTEREST

There were no declarations of interest made.

2. MINUTE

The committee confirmed the draft Minute of its Meeting held on 10<sup>th</sup> September 2013. The Minute was thereafter signed by the Chair.

3. POLICE WARD REPORT

The committee considered a report by Inspector O'Connor (copies of which had been circulated) which summarised police activity in the ward for the period to 31<sup>st</sup> October 2013.

The report provided information on national police priorities, West Lothian priorities and the specific community engagement priorities for the ward. It outlined performance and solvency rates in the ward for the period to October 2013, along with comparator figures for the previous year.

The report concluded with full information on issues of note, crime prevention activities in the ward and the planned forthcoming events.

In response to a question raised, Inspector O'Connor undertook to seek information on whether parking tickets had been issued for parking in the currently non-enforceable take rank in the town.

Decision

To note the terms of the report.

4. TRADITIONAL TOWN CENTRE CAPITAL EXPENDITURE

The committee considered a report by the Head of Planning and Economic Development (copies of which had been circulated) providing an update on the allocation of town centre capital expenditure funding for Linlithgow.

The report advised that in January 2013 the council had approved block funding of £1.5 million towards capital projects within the five traditional towns as part of the capital asset plan. At that time the block allocation had not set out the distribution of funding across the towns.

Members noted that the town centre shop front improvement fund sat alongside the council's investment in villages through the village shop front improvement scheme which provided a comprehensive investment fund covering most parts of the district. There were however a number of businesses which did not benefit from either fund.

To address the discrepancy, it had been agreed that the capital funding available to the traditional towns be top sliced by £100,000 to allow shop front improvement schemes to be extended to all parts of West Lothian.

The remaining £1.4 million had been split equally over the five towns equating to funding for each town over the period to 2017/18 of £280,000. A carry forward balance from the previous capital asset strategy for Linlithgow gave a total budget for the ward of £330,000.

Details of the types of projects that would be eligible for support from the fund were outlined in the appendix to the report. It was not proposed to make any changes to the types of schemes which would be supported from the fund, with the exception of widening of the shop front improvement scheme.

The budget was managed by Economic Development and projects for each town had to be agreed with all ward members and involve wider stakeholder involvement through town centre management groups/Local Area Committees in each town. Delegation to approve expenditure lay with the Head of Planning and Economic Development and identification of projects would continue through the process of town centre management group in Linlithgow.

#### Decision

To note the contents of the report.

### 5. FOOD WASTE COLLECTION SERVICE UPDATE

The committee considered a report by the Head of Operational Services (copies of which had been circulated) providing an update on the results to date from the Food Waste Collection Service.

The detailed results of the first 7 months of the design phase of the food waste collection service were provided in the appendix to the report. During the 7 month period, the total amount of food waste diverted from landfill was 593 tonnes which equated to around 59 refuse collection vehicle loads.

A total of 522 enquiries had been logged through the call centre which represented less than 0.1% of the total uplifts carried out. 478 of those enquiries had been received in the first 3 months of the service. During November 2013, the number of enquiries was 14, none of which were for service failure. They were general enquiries or requests for food caddies.

Officers estimated take up of the scheme by those using the service on a

weekly basis was around 40%, with the majority of households opting to use the service on a two weekly basis. In Linlithgow only 33 individuals had actively opted out of the service. During recent interaction with customers, officers heard that some households had stopped using the service when their initial free supply of bags had been used. Some households had not realised that they could use any kind of bags or old newspapers to line their bins and indicated that they would begin using the service again.

The food waste collection service had met the expectations of the council and funding bodies in terms of diversion of materials and had been a success due to the participation and engagement of our communities in the service. Further work would be undertaken to determine participation rates and targeted education and awareness campaigns to increase take up levels. The report concluded by thanking residents for taking part and making the design phase such a success to date.

#### Decision

To note the terms of the report.

#### 6. UPDATE FROM NETS & LAND SERVICES – 1<sup>ST</sup> AUGUST 2013 – 31<sup>ST</sup> OCTOBER 2013

The committee considered a report by the Head of Operational Services (which had been circulated) providing information on the activities of the NETS & Land Services Teams from 1<sup>st</sup> August 2013 – 31<sup>st</sup> October 2013.

The report and appendices provided the committee with detailed information on those areas that had been tackled by the teams during the reporting period and of further proposals and initiatives.

#### Decision

To note the terms of the report.

#### 7. HOUSING, CONSTRUCTION AND BUILDING SERVICES

The committee considered a report by the Head of Housing, Construction and Building Services (which had been circulated) providing an overview of housing performance for the period July to September 2013.

The performance figures for property void and let for mainstream and temporary tenancies for the period July to September 2013 were provided in the report. The committee noted for the year to date, 28 mainstream tenancies and 5 temporary tenancies had been let. There were no policy voids in the ward.

The report provided a summary on rent arrears performance for the period to September 2013. Rent arrears continued to be an ongoing challenge for the service. Members noted from the report that the council had for many years been one of the top performing councils in Scotland

for rent arrears, with its rent arrears process widely considered to be best practice, engendering a strong payment culture amongst its tenants. A number of Scottish local authorities appeared to have also experienced significant increases in rent arrears since April 2013.

A high profile rent arrears campaign was launched at the beginning of October with adverts in the local media, a press release, posters displayed in council offices, community centre, GP surgeries and on the back of some council vans. An arrears task group had also been set up which was chaired by the Depute Chief Executive and involved the Head of Service, Customers Service Managers and Housing Managers. The group met regularly to review the current rent position and agree workload priorities for the coming week.

Tenants who engaged with the service were being offered support and advice on housing benefit, discretionary housing payment and referral to the Advice Shop where they received money advice to allow them to make a sustainable payment arrangement. Tenants News, Applicants News and inserts into the Bulletin were being used to raise awareness of welfare reform changes and potential impact on customers.

The report concluded with an update on the ward specific capital and environment programme, tenant participation and an update on the work of safer neighbour team and the council officer based in the team.

In response to a question, Ann Marie Carr assured the committee that the council was actively promoting mutual house exchange, particularly following the introduction of the size criteria element of welfare reform and undertook to look into matters raised by ward members.

### Decision

To note the terms of the report.

## 8. COMMUNITY REGENERATION REPORT

The committee considered a report by the Head of Area Services (which had been circulated) providing an update on progress made against the targets set in the Linlithgow Ward Action Plan 2013-15.

The report recalled the background to the ward action plans which aimed to (a) develop the capacity of individual and community based projects and initiatives to assist regeneration in the most disadvantaged communities and (b) deliver targeted, specialist campaigns, interventions and support to improve health and employability in those communities.

The ward action plan had been provided as an appendix to the report and showed the progress that had been made to date against the targets set and the new local development and initiatives which had been added to the plan as appropriate. A list of the key achievements was also summarised with the report.

The report concluded by reflecting on the significant contribution the

action plan was making to improving the quality of life of citizens in the Linlithgow ward and explained that an end of year report to committee in May 2014.

Decision

To note the terms of the report.

9. LINLITHGOW LOCAL AREA COMMITTEE WORKPLAN

The committee noted its workplan for the period to December 2013 (which had been circulated).

The committee requested an update on the services and external groups which would be located in the new Linlithgow Partnership Centre. Members noted that Scotland Police had not made any decision on the future of the Linlithgow Police Station when staff transferred to the partnership centre.

Decision

(a) To note the terms of the workplan.

(b) To request an update on the Linlithgow Partnership Centre.







West Lothian  
Council

**LINLITHGOW WARD, LOCAL AREA COMMITTEE**

**REPORT BY POLICE INSPECTOR JOCELYN O'CONNOR**

**A. PURPOSE OF REPORT**

The purpose of this report is to provide the Local Area Committee with an update on performance, activities and issues across the Ward for the period up to 28<sup>th</sup> February 2014

**B. RECOMMENDATION**

It is recommended that the Local Area Committee notes the content of the report.

**C. SUMMARY OF IMPLICATIONS**

<b>I</b>	<b>Council Values</b>	Focusing on our customers' needs; being honest, open and accountable; making best use of our resources; and working in partnership
<b>II</b>	<b>Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	None.
<b>III</b>	<b>Implications for Scheme of Delegations to Officers</b>	None.
<b>IV</b>	<b>Impact on performance and performance Indicators</b>	Performance relative to the same period in 2013; set out in the report.
<b>V</b>	<b>Relevance to Single Outcome Agreement</b>	We live our lives free from crime, disorder and danger; we take pride in a strong, fair and inclusive society
<b>VI</b>	<b>Resources - (Financial, Staffing and Property)</b>	None.
<b>VII</b>	<b>Consideration at PDSP</b>	None.
<b>VIII</b>	<b>Other consultations</b>	None.

**D. TERMS OF REPORT**

## **NATIONAL PRIORITIES – DELIVERED LOCALLY**

Based on our assessment of national priorities, the following have been identified for tailored action for the communities of West Lothian:

- Violence
- Public protection
- Terrorism
- Serious and organised crime groups
- Antisocial behaviour
- Drug and alcohol misuse

## **WEST LOTHIAN PRIORITIES**

The community priorities identified for West Lothian through our Community Planning Partnership are:

- Reducing community and social harm caused by drug and alcohol misuse
- Protecting vulnerable groups
- Reducing acquisitive crime
- Reducing antisocial behaviour within our communities
- Reducing casualty rates from fires and road traffic collisions

## **COMMUNITY ENGAGEMENT PRIORITIES**

Linlithgow

- Antisocial Behaviour
- Substance Misuse
- Road Safety

Groups 1-5	February 2014			This YTD 2013/14			Last YTD 2012/13			Difference this/last YTD	
Crime Description	Rec	Sol	%Sol	Rec	Sol	%Sol	Rec	Sol	%Sol	%Rec	%Sol
Total Groups 1-5	36	13	36.1%	435	150	34.5%	299	116	38.8%	45.5%	-4.3%

## PERFORMANCE

Linlithgow Ward						
Month	Feb-14	Feb-13	% Change	TYTD	LYTD	% Change
Youth Calls	4	7	-43%	89	133	-33%
All ASB Calls	38	32	19%	455	523	-13%
Hate Crime	1	0		5	8	-38%
Vandalism & Reckless Conduct	6	3	100%	70	59	19%
Fire-raising	1	0	#DIV/0!	9	3	200%
Alcohol-related Incidents	10	5	100%	96	135	-29%
Public Space Assaults	2	2	0%	35	29	21%

West Lothian (Up to and Including 28.02.14)						
Month	Feb-14	Feb-13	% Change	TYTD	LYTD	% Change
Youth Calls	182	205	-11%	2365	2945	-20%
All ASB Calls	806	904	-11%	10535	11776	-11%
Hate Crime	12	15	-20%	217	198	10%
Vandalism & Reckless Conduct	151	140	8%	1749	1710	2%
Fire-raising	8	16	-50%	115	136	-15%
Alcohol-related Incidents	165	188	-12%	2178	2627	-17%
Public Space Assaults	61	70	-13%	921	914	1%

# ISSUES OF NOTE

## 1. Multi Agency Working

In February and March the local community policing team have continued to work with partners to reduce anti-social behaviour.

A call was received that a fight was occurring outside a licensed premises, which was hosting an 18<sup>th</sup> Birthday party. Upon Police arrival nothing was ongoing. However an Incident on Licensed Premises report was submitted to the Licensing Department and Police Scotland have issued a letter to the premises reminding them of their obligations under the licensing objectives.

There are currently no “party houses” in the Linlithgow Ward but the Community Policing Team will continue to work in partnership with West Lothian council to identify and robustly deal with any such premises in the future.

In addition to attending the local monthly pub watch meeting, the new Local Community officer PC Peter Robertson met with other licensed premises to provide support, advice and guidance to any licensing issues.

PC Robertson compiled reports for their relevant Community Council Meetings and attended all the meetings that were held in the ward.

## 2. Neighbourhood Concerns

As a result of Housebreakings in Linlithgow in the previous months the Community Policing team have continued with High Visibility patrols on foot, bicycle and vehicle. To date in March no Housebreakings have been reported in Linlithgow.

There have been two reports of Quadbikes haven been stolen in outlying communities which are still under investigation. Patrols have been increased in these areas.

In addition to our local focus there is a national operation tackling acquisitive crime with local Community Officers proactively targeting recidivist criminals in the local area to disrupt, deter and detect any unlawful activity.

A female was cautioned and charged for theft shoplifting in Linlithgow.

Whilst the Community Policing Team were conducting patrols a vehicle was located and two males were searched. One of the males was found to be in possession of a controlled substance. He was charged

and reported to the procurator fiscal. The Community Policing Team will continue to work with the local community to target known drug dealers.

Calls to Philpstoun Bing regarding off road bikes were still being received in the first two weeks in March. Local officers spoke to several persons found on the bing and no calls have been received since. Officers will continue to monitor the area and work is ongoing across the Broxburn Policing Sector to look for longer term solutions, including the establishment of an official off-road bike site in the West Lothian area.

### **3. Prevention and Enforcement Activity**

Community team officers carried out several road checks targeting speeding vehicles. On 14/3/14 a road check was carried out in the High Street, Linlithgow. A vehicle was stopped and found the driver did not have a licence. The vehicle was seized and the driver cautioned and charged with road traffic offences.

Parking issues in the High Street have been identified as an issue following the departure of the local traffic warden and the Community Policing team will be working with local stakeholders to work towards longer-term solutions.

Officers have continued to carry out a number of bail compliance checks with the purpose of 'Keeping People Safe'.

**School Inputs** - PC Peter Robertson has visited Linlithgow Academy and Donaldsons school providing ASB inputs.

**Acquisitive Crime** – We will continue marked and plain-clothes patrols to prevent crime and trace offenders.

**Road Safety** – Regular road checks have been conducted to detect offenders. Speed checks have been requested in Edinburgh Road, Linlithgow and the Village of Newton.

### **4. Abstractions**

In February there were no abstractions of funded officers from Ward 1.

## **FORTHCOMING EVENTS**

- Planning for the Easter Holidays ASB Campaign is now complete and officers being provided with detailed tasking.

- Community Policing Actions Days targeting local priorities
- Operation Floorwalk for underage drinking
- Weekend Night Time Economy Dispersal Details

## **CONTACTS**

Details of your local policing team can be found at:

<http://www.scotland.police.uk/your-community/the-lothians-and-scottish-borders/west-lothian/linlithgow/>

Email: [LinlithgowCPT@Scotland.pnn.police.uk](mailto:LinlithgowCPT@Scotland.pnn.police.uk)

Follow us on Twitter: [@WestLothPolice](https://twitter.com/WestLothPolice)

Tel: 101



West Lothian  
Council

**LINLITHGOW LOCAL AREA COMMITTEE**

**UPDATE FROM NET'S, LAND & COUNTRYSIDE SERVICES 1 November 2013 – 31 January 2014**

**REPORT BY HEAD OF OPERATIONAL SERVICES**

**A. PURPOSE OF REPORT**

To advise members of the recent activity of the NET's, Land & Countryside Services teams and to highlight future works planned for the locality.

**B. RECOMMENDATION**

Members are requested to:

Note the work carried out to date and future planned work.

Advise of any areas that require further investigation or inclusion in future work plans.

**C. SUMMARY OF IMPLICATIONS**

<b>I Council Values</b>	Focusing on our customers' needs
	Being honest, open and accountable
	Providing equality of opportunities
	Developing employees
	Making best use of our resources
	Working in partnership
<b>II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	None
<b>III Implications for Scheme of Delegations to Officers</b>	None
<b>IV Impact on performance and performance Indicators</b>	None
<b>V Relevance to Single Outcome Agreement</b>	Relates to items 9 - We live our lives free from crime, disorder and danger & 12 – We value and enjoy our built environment and protect it and

	enhance it for future generations
<b>VI Resources - (Financial, Staffing and Property)</b>	In line with available revenue and capital budgets
<b>VII Consideration at PDSP</b>	None
<b>VIII Other consultations</b>	None

## **D TERMS OF REPORT**

### **LINLITHGOW ENVIRONMENTAL REPORT 1 November 2013 – 31 January 2014**

#### **Grounds Maintenance, NET's and Street Cleansing**

Grounds maintenance winter routine maintenance of shrub bed maintenance/ hedge pruning on going and is currently on schedule. Works to clear ground cover at rear the Dovecot have been carried out to allow local groups a better view of the site and look at its possible future development.

NETs working with various groups within the community. Areas include - the Rose garden at the Burgh Halls, tree planting at Springfield, land to the rear of the dovecot, land at Union Road, garden area at Wateryett, hanging basket columns to the East end of the High Street, path works at Rosemount Park.

Interviews for recruiting seasonal staff was carried out in February 2014, Start dates to commence mid-March onwards.

Garden Maintenance scheme due to commence April 2014.

Street Cleansing staff continue to carry out routine maintenance of litter picking and sweeping. Resources directed when required to lifting leaves when they came down.

50 enquiries were received and dealt with in relation to grounds maintenance issues. (appendix: Grounds032014)

3 enquiries were received and dealt with in relation to garden maintenance scheme.

66 enquiries were received and dealt with in relation to street cleansing issues. (appendix: Strcleansing032014)



### **Environmental Wardens Enforcement Action**

7 fixed penalty notices have been issued in the ward between 1 November 2013 – 31 January 2014

**Litter x 6** - Linlithgow: Regent Centre – 1, Douglas Avenue – 1, Braehead Road – 1  
Springfield Road – 1, Stockbridge Retail Park - 2

**Fly Tipping x 1** – Linlithgow : Parkhead Road – 1

38 enquiries were received and dealt with in relation to Environmental Wardens issues. See attached report detailing locations. (appendix: Envwar032014)

### **Environmental Wardens Community Involvement**

Environmental Wardens working with schools on Street Cred/Street Clean which is a lunch time litter initiative.

The Environmental Wardens have been carrying out regular patrols of the ward area in relation to litter, dog fouling, fly tipping and abandoned vehicles.

### **Beecraigs Country Park**

Hillhouse access track completed between the original path from Preston Road to the Restaurant at Beecraigs, through the Hillhouse Woodland. Wooden chicanes have been put in to control the speed of cyclists going downhill. The gate at the top of the access track will be replaced soon.

Staff and contractors were busy clearing up storm damage in Beecraigs after this year's winter storms. Ranger team have been busy patrolling routes for dangerous trees, closing paths and liaising with the teams to get them cleared.

Fencing contract completed works in Beecraigs near the field archery area and where the new Christmas Tree compartment will be planted. Christmas trees sales went very well again this year as did the Christmas events which were all fully booked.

Ranger Service Events Programme and the Club Golf Programme 2013 were well attended. The 2014 Events Programme has now been finalised and will be available to the public from the end of March 2014.

The Friends of Beecraigs Country Park continue to work well with Countryside.

All work has been completed at Hilltop Car Park, part of a Leader funded project on behalf of Bathgate Community Council. Final addition will be the lectern, once agreed.

5 WLJF (West Lothian Job Fund) trainees working with the Ranger team and one with the maintenance team. Currently in the process of recruiting a further 8 replacements for 2014 year.

Live sales of this year's red deer and Highland cattle steers have taken place and the animals left the Animal Attraction in November 2013. The first Highland cow calf of the year born on the Animal Attraction 12/3/14, little boy.

All of the fishing boats refurbished and necessary maintenance completed ready for this year's fishing season on Beecraigs Loch.

Contractors have started work on the new multi user path between Balvornie and the bottom of Wairdlaw Brae.

A section of hedge has been laid in the Animal Attraction by volunteers and included groups from Oatridge, TCV and placements students.

An additional path is to be created in the Animal Attraction allowing visitors greater opportunity to view the further away fields and the animals in these. The contracts has been awarded and work is due to start at the end of March 2014.

Joint meeting between NFUS, Police, Rural Connect and WLC (Planning Services, Animal Welfare, Countryside) held to discuss a joint approach in tackling livestock worrying. Agreed to send out a joint letter to the local farmers via the NFUS and to design a WL poster, to encourage public to phone the police on 101 to report any issues of livestock worrying.

The Restaurant franchise at Beecraigs closed. Current investigations are underway on the future use of this building.

### **Further Proposals And Initiatives**

We will continue to work with all partners within the community and the Environmental wardens will continue to carry out patrols in all our ward areas.

## **E. CONCLUSION**

Routine works for all services is currently progressing as scheduled.

There were 119 enquiries received between 1 November 2013 – 31 January 2014 which were in relation to grounds maintenance, garden maintenance and street cleansing.

NETs continue to work with various groups within Linlithgow on improvements.

Various works being carried out at Beecraigs to improve path/ car park areas, this is on-going. Staff have been checking areas for storm damage and arranging for these areas to be cleared up. Works being carried out on visitor attraction areas and staff have been working with various groups within the Country park. The restaurant franchise at Beecraigs closed and current investigations are underway on the future use of this building.

The Environmental Wardens received 38 enquiries between the 1 November 2013 – 31 January 2014, with 7 fixed penalty notices being issued in relation to Litter and Fly Tipping.

We will continue to work with all partners within the community and the Environmental wardens will continue to carry out patrols in all our ward areas.

## **F. BACKGROUND REFERENCES**

None

Appendices/Attachments:

Copy of breakdown of enquiries for Grounds Maintenance, Street Cleansing & Environmental wardens.

Grounds032014

Strcleansing032014

Envwar032014

Contact Person:

David Lees, Waverley Street, Bathgate. Tel: 01506 776483.

e-mail: david.lees@westlothian.gov.uk

Jim Jack, Head of Operational Services

Date: 1 April 2014



## **GROUNDS MAINTENANCE PI NET015 9b**

### **Linlithgow**

#### Avontoun Park

Tree Branches Overhanging	1
Tree Leaves Causing Problems	1
Tree Preservation Orders	1

#### Bailielands

Tree Broken Damaged or Dead	1
Tree Enquiries General	1

#### Baron's Hill Avenue

Tree Leaves Causing Problems	1
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#### Blackness Road

Bench or Seat Enquiries	1
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#### BRAEHEAD RD/MAINS PARK 103

Tree Branches Overhanging	1
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#### Braehead Road

Tree Leaves Causing Problems	1
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#### Deanburn Park

Tree Leaves Causing Problems	1
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#### Edinburgh Road

Tree Enquiries General	1
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#### Friars Brae

Tree Dangerous or Unsafe	1
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#### Grange Knowe

Tree Blocking Light	1
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#### High Street

Env. Enforcement Officers	1
Tree Conservation Areas	1
Tree Enquiries General	1
Tree Leaves Causing Problems	1

#### Kirkgate

Tree Leaves Causing Problems	1
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#### Linlithgow Area

Env. Enforcement Officers	1
Tree Dangerous or Unsafe	1

#### Linlithgow Cemetery

Shrub Bed Enquiries	1
Linlithgow Loch	
Bench or Seat Enquiries	1
Mains Road	
Tree Leaves Causing Problems	1
Oatlands Park	
Tree Leaves Causing Problems	1
Parkhead Road	
Tree Enquiries General	1
Pilgrims Hill	
Tree Dangerous or Unsafe	1
Tree Leaves Causing Problems	1
Preston Crescent	
Env. Enforcement Officers	1
Preston Road	
Neighbourhood Env. Teams	1
Tree Leaves Causing Problems	2
Rockville Grove	
Tree Leaves Causing Problems	1
Springfield Road	
Tree Leaves Causing Problems	1
St Ninian's Avenue	
Tree Preservation Orders	1
Strawberry Bank	
Tree Leaves Causing Problems	1
The Cross	
Gardens Competition Enquiries	1
THE CROSS/STAR&GARTER/SPRINGFIELD RD 602	
Tree Branches Overhanging	1
The Vennel	
Grounds Property Vandalised	1
Public Park Enquiries	2
Tree Leaves Causing Problems	3
<b>Linlithgow Bridge</b>	
BELSYDE CT./AVONTOUN PK.	

Tree Blocking Light	1		
Clark Avenue			
Tree Leaves Causing Problems	1		
Lennox Gardens			
Tree Leaves Causing Problems	1		
Philip Avenue			
Tree Leaves Causing Problems	1		
<b>No Area Allocated</b>			
B792 (Torphichen / Wester Woodside A706)			
Tree Dangerous or Unsafe	1		
<b>Rural Philpstoun</b>			
Pardovan			
Tree Branches Overhanging	1		
<b>Threemiletown</b>			
B9080>B8046 To Trinlaymire			
Illegal Adverts Estate Signs	1		
Total	50	Less than 3	47 Percentage
Total	50	Less than 3 Percentage	47

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94%

94%

## STREET CLEANSING PI NET013\_6b.3

### **Bridgend**

Auldhill Road	
Vehicle Abandoned	1

### **Linlithgow**

Avontoun Park	
Dead Animals	1

Illegal Fly Tipping Dumping	1
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Back Station Road	
Street Sweeping Enquiries	2

Baron's Hill Avenue	
Dog Waste Bin Overflowing	1

Bells Burn Avenue	
Dog Fouled Grass Open Space	1

Blackness Road	
Glass on Paths or Open Spaces	1

Brae Court (High Street)	
Illegal Fly Tipping Dumping	1

Braehead Road	
Dog Fouling On Paths Roads	1

Carse Knowe	
Dog Fouling On Paths Roads	1

Deanburn Park	
Street Sweeping Enquiries	1

Dog Well Wynd	
Street Sweeping Enquiries	1

East Mill Road	
Dog Fouling On Paths Roads	1

Edinburgh Road	
Glass on Paths or Open Spaces	1

Street Sweeping Enquiries	2
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High Street

Dog Fouling On Paths Roads	2
Illegal Fly Tipping Dumping	1
Litter On Paths Roads Verges	1
Street Sweeping Enquiries	1
LINLITHGOW ACADEMY Street Sweeping Enquiries	1
<b>Linlithgow Area</b>	
Dog Waste Bin New Request	1
Dog Waste Bin Overflowing	1
Maidlands Dog Fouling On Paths Roads	1
Mains Road Illegal Fly Tipping Dumping	1
Parkhead Road Illegal Fly Tipping Dumping	5
Pilgrims Hill Illegal Fly Tipping Dumping	1
Preston Road Illegal Fly Tipping Dumping	1
Preston Terrace Street Sweeping Enquiries	2
Priory Road Street Sweeping Enquiries	1
Provost Road Street Sweeping Enquiries	1
Sheriffs Park Dog Fouled Grass Open Space	1
Dog No Fouling Sign Request	1
Springfield Road Litter General Enquiries	1
Street Sweeping Enquiries	1

St Ninian's Road	
Illegal Fly Tipping Dumping	1
The Cross	
Street Sweeping Enquiries	1
The Vennel	
Dead Animals	1
Street Sweeping Enquiries	1
<b>Linlithgow Bridge</b>	
Avon Drive	
Dog Waste Bin New Request	1
Belsyde Court	
Dog Fouling On Paths Roads	1
Street Sweeping Enquiries	1
Mill Road	
Dead Animals	1
Illegal Fly Tipping Dumping	1
Millerfield	
Litter On Paths Roads Verges	1
Philip Avenue	
Street Sweeping Enquiries	1
Vehicle Abandoned	1
<b>Philpstoun</b>	
PHILPSTOUN COMMUNITY CENTRE	
Illegal Fly Tipping Dumping	1
<b>Rural Linlithgow</b>	
B9080>St Michaels Hospital To Porterside	
Illegal Fly Tipping Dumping	1
Grange	
Illegal Fly Tipping Dumping	2
Kingscavil	
Illegal Fly Tipping Dumping	1
Ochiltree	
Illegal Fly Tipping Dumping	1

**Rural Philpstoun**

B8046&gt;C6 To A904

Illegal Fly Tipping Dumping	1
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Philpstoun Rural

Illegal Fly Tipping Dumping	1
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**Rural Threemiletown**

B8046 Threemiletown to junction A904

Illegal Fly Tipping Dumping	1
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**Threemiletown**

Threemiletown Farm Cottage

Dog Fouled Grass Open Space	1
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Illegal Fly Tipping Dumping	2
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Total for Ward	66	Less than 3	63	Percentage	95%
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Total	66	Less than 3	63		95%
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Page 1 of 1

## ENVIRONMENTAL WARDENS REPORT (FULL)

Linlithgow

Environmental Officer:

NORT

### **Bridgend**

Auldhill Road

Vehicle Abandoned

1

6424814

### **Linlithgow**

Avontoun Park

Illegal Fly Tipping Dumping

1

6415947

Bell's Burn Avenue

Dog Fouled Grass Open Space

1

6417291

Blackness Road

Glass on Paths or Open Spaces

1

6427120

Brae Court (High Street)

Illegal Fly Tipping Dumping

1

6423892

East Mill Road

Dog Fouling On Paths Roads

1

6422219

High Street

Env. Enforcement Officers

1

6422727

Illegal Fly Tipping Dumping

1

6423858

Linlithgow Area

Env. Enforcement Officers

1

6427118

Litter General Enquiries

1

63771

Mains Road

Illegal Fly Tipping Dumping

1

6425452

Parkhead Road

Illegal Fly Tipping Dumping

5

6417467

6417253

6416892

6416969

6417225

Pilgrim's Hill Illegal Fly Tipping Dumping	6423839	1
Preston Crescent Env. Enforcement Officers	6423977	1
Preston Road Illegal Fly Tipping Dumping	6419127	1
Neighbourhood Env. Teams	6422977	1
Sheriffs Park Dog No Fouling Sign Request	6417942	1
St Ninian's Road Illegal Fly Tipping Dumping	6420106	1
The Vennel Public Park Enquiries	6420794	1
<b>Linlithgow Bridge</b>		
Belsyde Court Dog Fouling On Paths Roads	6422311	1
Mill Road Illegal Fly Tipping Dumping	6418368	1
Philip Avenue Vehicle Abandoned	6420246	1
<b>Philpstoun</b>		
PHILPSTOUN COMMUNITY CENTRE Illegal Fly Tipping Dumping	63891	1
<b>Rural Linlithgow</b>		
B9080 - St Michaels Hospital To Porterside Illegal Fly Tipping Dumping	6417622	1
Grange Illegal Fly Tipping Dumping	6416905 6424623	2
Kingscavil Illegal Fly Tipping Dumping	6420968	1
Ochiltree Illegal Fly Tipping Dumping		1



	63792		
<b>Rural Philpstoun</b>			
B8046 - C6 To A904			
Illegal Fly Tipping Dumping		1	
	6423282		
Philpstoun Rural			
Illegal Fly Tipping Dumping		1	
	6425759		
<b>Rural Threemiletown</b>			
B8046 Threemiletown to junction A904			
Illegal Fly Tipping Dumping		1	
	6421765		
<b>Threemiletown</b>			
Threemiletown Farm Cottage			
Dog Fouled Grass Open Space		1	
	63851		
Illegal Fly Tipping Dumping		2	
	63892		
	63890		
	38		
Total for Ward			
	Total	38	





**LINLITHGOW LOCAL AREA COMMITTEE**

**GENERAL SERVICES CAPITAL PROGRAMME UPDATE**

**REPORT BY HEAD OF FINANCE AND ESTATES**

**A. PURPOSE OF REPORT**

To report to the Linlithgow Local Area Committee (LAC) on the progress in delivering the capital programme in 2013/14, to set out, for information, the approved capital projects planned from 2014/15 to 2017/18, and to enable the LAC to review the proposed allocation of the remaining capital block budgets in Linlithgow over the three year period from 2015/16 to 2017/18.

**B. RECOMMENDATION**

It is recommended that the LAC:

- Notes the progress made in delivering the approved general services capital programme within the Linlithgow ward for 2013/14;
- Notes the approved capital projects planned for 2014/15 to 2017/18;
- Provides comment on the proposed capital block budget allocations for the final three years of the capital programme, 2015/16 to 2017/18;
- Notes the intention to report to Council Executive in April 2014 on the proposed allocation of the block budgets.

**C. SUMMARY OF IMPLICATIONS**

<b>I</b>	<b>Council Values</b>	Focusing on customers' needs, being honest, open and accountable, making best use of our resources, working in partnership.
<b>II</b>	<b>Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	This annual update on progress of the general services capital programme and the allocation of the remaining block budgets within the five year programme is in accordance with the process approved by the Council in January 2013. Implementation of the five year capital investment and asset management strategy enables the council to comply with the CIPFA Prudential Code for Capital Finance in Local Authorities and Best Value requirements in the 2003 Local Government (Scotland) Act.
<b>III</b>	<b>Implications for Scheme of Delegations to Officers</b>	None.
<b>IV</b>	<b>Impact on performance and performance indicators</b>	Effective capital programme implementation is vital to service performance.
<b>V</b>	<b>Relevance to Single Outcome Agreement</b>	None.

<b>VI</b>	<b>Resources (Financial, Staffing and Property)</b>	General services capital investment in 2013/14 for Linlithgow is £1.078 million. The approved investment for 2014/15 to 2017/18 for the ward is £3.201 million. The proposed allocation from the block budgets is £2.126 million.
<b>VII</b>	<b>Consideration at PDSP</b>	It is proposed that, following LAC consultations, approved block budget allocations for 2015/16 to 2017/18 will be reported to Council Executive on 15 April 2014.
<b>VIII</b>	<b>Details of Consultations</b>	The consultation process with LAC's on the capital block budget budgets was agreed by Council in January 2013.

## **D. TERMS OF REPORT**

### **1. Background**

The Council, on 29 January 2013, approved a five year capital investment and asset management strategy for 2013/14 to 2017/18. Block budgets were allocated to individual schemes for 2013/14 and 2014/15 to ensure that the council has appropriate assets for service delivery and attainment of priorities.

To inform local members of the progress made within their ward, the Council agreed in January 2013 that annual updates would be provided to LAC members, along with consultation on the proposed allocation of block budgets for 2015/16 to 2017/18 to individual schemes. Members are asked to consider and comment on the content of the project block budgets. If a project were to be brought forward from future years, this would require a compensating re-phasing of work to a similar value.

### **2. 2013/14 Linlithgow Capital Programme Forecast Outturn**

The forecast level of spend for the 2013/14 general services capital programme as at December 2013 is £37.986 million. Taking account of overprogramming for project slippage, the 2013/14 programme is on budget and illustrates continued progress in delivering the council's capital investment plans across all areas.

During 2013/14, progress is being made in implementing the approved capital programme in Linlithgow. A summary of the performance against budget is shown in the table below with a detailed analysis of 2013/14 expenditure to December 2013 in Appendix 1.

<b>Asset Type</b>	<b>Budget £'000</b>	<b>Projected Outturn £'000</b>	<b>Variance £'000</b>
Property Assets	701	557	(144)
Roads & Other Related Assets	271	356	85
Open Space Assets	106	40	(66)
<b>Total</b>	<b>1,078</b>	<b>953</b>	<b>(125)</b>

The position reported above includes the following material variances:

#### Property Assets

The roofing and rewiring project at Springfield Primary School is expected to outturn above budget for 2013/14, partly due to acceleration of the project and an earlier than anticipated completion date, and partly due to additional unforeseen works being required once the project was underway. Work on Linlithgow Partnership Centre has been

rescheduled due to additional asbestos works identified once the building was vacated, resulting in slippage in the current financial year.

#### Roads and Other Related Assets

Slippage is expected in the Linlithgow Town Centre budget. Officers are working with Town Centre Management Groups to identify suitable projects for investment. Traffic management projects within Linlithgow are progressing well and have resulted in accelerated spend.

### **3. Approved Capital Investment 2014/15 to 2017/18**

On 19 December 2013, the Council approved a revised four year capital investment programme, updated to take account of latest circumstances and Council Executive decisions. The programme incorporates both individual major projects and existing allocations from block budgets for 2014/15. This includes identifiable projects within Linlithgow of £3.201 million.

An analysis of the planned investment for Linlithgow by asset type is included in Appendix 2. Significant projects include:

- Refurbishment works at Beecraigs Visitor Centre
- Planned improvement works at Linlithgow Academy
- Ongoing investment in upgrading open space facilities at Kettlestoun Mains, Bridgend Park and Doomsdale Park
- Ongoing refurbishment works at Linlithgow Partnership Centre

### **4. Proposed Block Budget Allocation 2015/16 to 2017/18**

The total proposed investment in Linlithgow from the allocation of the remaining block budgets is £2.126 million, split by asset type as follows:

<b>Asset Type</b>	<b>Budget £'000</b>
Property Assets	568
Roads & Other Related Assets	1,113
Open Space Assets	445
<b>Total</b>	<b>2,126</b>

More information on the block programme is provided below and the detailed budget allocations to the Linlithgow area, across all asset categories, can be found in Appendix 3.

#### **Property Assets**

The block budgets within the property asset group relate to planned improvements within council operational buildings. The goal of property asset management, and therefore the planned improvement programme, is to ensure that properties are in an appropriate condition and maintained effectively. The allocation of the planned improvement block budgets is based on the most up to date information regarding building condition and is a reflection of the works required to maintain the council's operational buildings. However, it is recognised that there are a number of potential risks and uncertainties that could result in changes to the proposed programme, including unforeseen construction risks, such as asbestos, additional works identified during construction and excessive construction inflation. On this basis, these budgets are subject to review annually.

#### **Roads and Other Related Assets**

Investment within the roads and other related assets grouping is aimed at maintaining key infrastructure assets and is based on most recent condition surveys. While the budgets have been allocated based on these surveys, it is recognised that circumstances can change. Council agreed in December 2013 that a contingency amount should be retained

within the roads and other related assets category, to allow budget holders to react to unexpected works that are identified during condition surveys without having to reprogramme other planned works.

### **Open Space Assets**

The block budgets identified within the open space asset group focus on open space and sports facilities planned improvements, parks drainage and children's play areas. The aim of any investment in open spaces is to ensure the improved quality, usability and content of the areas and the prioritisation basis is unchanged from previous block budget allocations. The largest risk to the scheduling of open space assets is weather conditions, and it is recognised that community needs and demands can also change over time. A contingency amount has also been retained for these budgets to allow budget holders to react to unforeseen pressures.

## **E. CONCLUSION**

As agreed by Council in January 2013, this report fulfils the requirement to report to LACs annually on progress of capital investment in each ward and to consult on proposed 2015/16 to 2017/18 block budget allocations to individual schemes.

The proposed block budget allocations for 2015/16 to 2017/18 will be reported to Council Executive on 15 April 2014.

## **F. BACKGROUND REFERENCES**

Asset Management and General Services Capital Programme 2013/14 to 2017/18 – report by Head of Finance and Estates to Council 29 January 2013

2014/15 to 2017/18 General Services Capital Programme Update – report by Head of Finance and Estates to Council 19 December 2013

2013/14 General Services Capital Budget Month 9 Monitoring – report by Head of Finance and Estates to Council Executive 4 February 2014

### Appendices/Attachments:

Appendix 1 – 2013/14 Projected Capital Outturn

Appendix 2 – 2014/15 to 2017/18 Approved Capital Investment

Appendix 3 – 2015/16 to 2017/18 Proposed Block Budget Allocation

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**Donald Forrest**  
**Head of Finance and Estates**  
**25 March 2014**

**2013/14 GENERAL SERVICES CAPITAL BUDGET**  
**PROJECTED OUTTURN AS AT 31 DECEMBER 2013 - FOR INFORMATION**  
**LINLITHGOW**

	Annual Budget 2013/14 £'000	Projected Outturn 2013/14 £'000	Variance 2013/14 £'000
<b><u>PROPERTY ASSETS</u></b>			
<b><u>Planned Improvements and Statutory Compliance</u></b>			
<b><u>Schools Planned Improvements</u></b>			
<b>Primary Schools</b>			
Bridgend Primary School - boiler	0	21	21
Springfield Primary School, Linlithgow - rewire and roof covering	150	350	200
St. Joseph's Primary School, Linlithgow	0	1	1
<b>Primary Schools - Total</b>	<b>150</b>	<b>372</b>	<b>222</b>
<b>Secondary Schools</b>			
Linlithgow Academy - heat pump, changing room, gym hall flooring, corridor door, flat roof	25	25	0
<b>Secondary Schools - Total</b>	<b>25</b>	<b>25</b>	<b>0</b>
<b>Schools Planned Improvements - Total</b>	<b>175</b>	<b>397</b>	<b>222</b>
<b><u>Operational Buildings Planned Improvements</u></b>			
<b>Community Centre &amp; Halls</b>			
Chalmers Hall	0	10	10
<b>Community Centre &amp; Halls - Total</b>	<b>0</b>	<b>10</b>	<b>10</b>
<b>Country Parks</b>			
Beecraigs - deer shed	60	10	(50)
<b>Country Parks - Total</b>	<b>60</b>	<b>10</b>	<b>(50)</b>
<b>Operational Buildings Planned Improvements - Total</b>	<b>60</b>	<b>20</b>	<b>(40)</b>
<b>Operational Offices Planned Improvements</b>			
County Buildings - demolition of old garage block & retaining wall	37	10	(27)
<b>Operational Offices Planned Improvements - Total</b>	<b>37</b>	<b>10</b>	<b>(27)</b>
<b>Planned Improvements Total</b>	<b>272</b>	<b>427</b>	<b>155</b>
<b><u>Property Projects</u></b>			
<b>Operational Buildings Projects</b>			
Beecraigs Visitor Centre	0	5	5
Linlithgow Partnership Centre	429	125	(304)
<b>Operational Buildings Projects - Total</b>	<b>429</b>	<b>130</b>	<b>(299)</b>
<b>Property Projects Total</b>	<b>429</b>	<b>130</b>	<b>(299)</b>
<b>TOTAL PROPERTY ALLOCATION</b>	<b>701</b>	<b>557</b>	<b>(144)</b>
<b><u>ROADS AND OTHER RELATED ASSETS</u></b>			
<b>Traffic Management</b>			
Linlithgow Parking Strategy	105	170	65
Newton Traffic Management (Forth Xing)	0	182	182
<b>Traffic Management - Total</b>	<b>105</b>	<b>352</b>	<b>247</b>
<b><u>Structures</u></b>			
<b>Adopted and Non Adopted Bridges - Backlog and Lifecycle Investment</b>			
Beecraigs Culvert No.2	3	2	(1)
<b>Adopted and Non Adopted Bridges - Backlog and Lifecycle Investment - Total</b>	<b>3</b>	<b>2</b>	<b>(1)</b>
<b>Structures - Total</b>	<b>3</b>	<b>2</b>	<b>(1)</b>
<b>Structures &amp; Transportation Total</b>	<b>108</b>	<b>354</b>	<b>246</b>

**2013/14 GENERAL SERVICES CAPITAL BUDGET****PROJECTED OUTTURN AS AT 31 DECEMBER 2013 - FOR INFORMATION****LINLITHGOW**

	Annual Budget 2013/14 £'000	Projected Outturn 2013/14 £'000	Variance 2013/14 £'000
<b>Town Centres and Villages</b>			
Linlithgow Town Centre	163	2	(161)
<b>Town Centres - Total</b>	<b>163</b>	<b>2</b>	<b>(161)</b>
<b>TOTAL ROADS AND RELATED ASSETS</b>	<b>271</b>	<b>356</b>	<b>85</b>
<b><u>OPEN SPACE ASSETS</u></b>			
<b>Open Space and Sports Facility Projects</b>			
Go Ape Site Tidy Up, Beecraigs	6	6	0
Kettilstoun Mains Project	100	32	(68)
<b>Open Space and Sports Facility Projects - Total</b>	<b>106</b>	<b>38</b>	<b>(68)</b>
<b>Open Space and Sports Facility Planned Improvements</b>			
Douglas Ave, Linlithgow	0	2	2
<b>Open Space and Sports Facility Planned Improvements - Total</b>	<b>0</b>	<b>2</b>	<b>2</b>
<b>TOTAL OPEN SPACE ALLOCATION</b>	<b>106</b>	<b>40</b>	<b>(66)</b>
<b>TOTAL CAPITAL INVESTMENT</b>	<b>1,078</b>	<b>953</b>	<b>(125)</b>



**APPROVED CAPITAL INVESTMENT 2014/15 TO 2017/18 - FOR INFORMATION**  
**LINLITHGOW**

**PROPERTY ASSETS**

**Planned Improvements and Statutory Compliance**

**Schools Planned Improvements**

**Primary Schools**

Bridgend Primary School, Linlithgow - flooring, heating, repairs to drainage	72	0	0	0	72
St Joseph's Primary School, Linlithgow - render, windows, roof, rewire, drainage, gym floor, ceilings	110	0	0	0	110
Springfield Primary School, Linlithgow - rewire, roof covering	150	0	0	0	150
<b>Primary Schools - Total</b>	<b>332</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>332</b>

**Secondary Schools**

Linlithgow Academy - heat pump, changing room refurbishment, gym flooring, corridor door, flat roof	350	0	0	0	350
<b>Secondary Schools - Total</b>	<b>350</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>350</b>

**Schools Planned Improvements - Total**

<b>682</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>682</b>
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**Operational Buildings Planned Improvements**

**Community Centre & Halls**

Bridgend Community Centre - drainage, flooring, doors	89	0	0	0	89
Low Port Centre - patio screen	12	0	0	0	12
<b>Community Centre &amp; Halls - Total</b>	<b>101</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>101</b>

**Operational Buildings Planned Improvements - Total**

<b>101</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>101</b>
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**Operational Offices Planned Improvements**

County Buildings - demolition of old garage block & retaining wall	50	0	0	0	50
<b>Operational Offices Planned Improvements - Total</b>	<b>50</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50</b>

**Planned Improvements Total**

<b>833</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>833</b>
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**Property Projects**

**Operational Buildings**

Beechraigs Visitor Centre - Minor Refurbishment	196	0	0	0	196
Linlithgow Partnership Centre	500	71	0	0	571
Lowport Improvement Works	100	400	0	0	500
<b>Operational Buildings Projects - Total</b>	<b>796</b>	<b>471</b>	<b>0</b>	<b>0</b>	<b>1,267</b>

**Property Projects Total**

<b>796</b>	<b>471</b>	<b>0</b>	<b>0</b>	<b>1,267</b>
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**TOTAL PROPERTY ALLOCATION**

<b>1,629</b>	<b>471</b>	<b>0</b>	<b>0</b>	<b>2,100</b>
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**ROADS AND OTHER RELATED ASSETS**

**Roads and Footways**

**A Class Roads - Backlog and Lifecycle Investment**

A904 Newton Village to Queensferry	40	0	0	0	40
<b>A Class Roads - Backlog and Lifecycle Investment - Total</b>	<b>40</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>40</b>

**Roads Projects**

Steps from High Street/Vennel to Lochside, Linlithgow Upgrade	51	0	0	0	51
<b>Roads Projects - Total</b>	<b>51</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>51</b>

**Roads and Footways Total**

<b>91</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>91</b>
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**Town Centres and Villages**

Linlithgow Town Centre	56	56	56	56	224
<b>Town Centres - Total</b>	<b>56</b>	<b>56</b>	<b>56</b>	<b>56</b>	<b>224</b>

**TOTAL ROADS AND OTHER RELATED ASSETS ALLOCATION**

<b>147</b>	<b>56</b>	<b>56</b>	<b>56</b>	<b>315</b>
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**APPROVED CAPITAL INVESTMENT 2014/15 TO 2017/18 - FOR INFORMATION  
LINLITHGOW**

**OPEN SPACE ASSETS**

**Open Space and Sports Facility Projects**

Bridgend Park, Linlithgow

Doomsday Football Pitch and Sports Ground

Kettilstoun Mains Project

**Open Space and Sports Facility Projects - Total**

**Open Space and Sports Facility Planned Improvements**

Douglas Avenue, Linlithgow

**Open Space and Sports Facility Planned Improvements - Total**

**Children's Play Areas**

Threemiletown

**Children's Play Areas - Total**

**TOTAL OPEN SPACE ALLOCATION**

**TOTAL CAPITAL INVESTMENT**

Budget 2014/15 £'000	Budget 2015/16 £'000	Budget 2016/17 £'000	Budget 2017/18 £'000	Total £'000
175	10	0	0	185
200	0	0	0	200
261	0	0	0	261
<b>636</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>646</b>
80	0	0	0	80
<b>80</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>80</b>
60	0	0	0	60
<b>60</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>60</b>
<b>776</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>786</b>
<b>2,552</b>	<b>537</b>	<b>56</b>	<b>56</b>	<b>3,201</b>

**PROPOSED BLOCK BUDGET ALLOCATIONS 2015/16 TO 2017/18 - FOR COMMENT****LINLITHGOW**

	Proposed Budget 2015/16 £'000	Proposed Budget 2016/17 £'000	Proposed Budget 2017/18 £'000	Proposed Total Budget £'000
<b><u>PROPERTY ASSETS</u></b>				
<b><u>Schools Planned Improvements</u></b>				
<b>Nursery Schools</b>				
Bonnytown Nursery - clarifier and roof	0	0	56	56
<b>Nursery Schools - Total</b>	<b>0</b>	<b>0</b>	<b>56</b>	<b>56</b>
<b>Primary Schools</b>				
Springfield Primary School - rooflights	30	0	0	30
<b>Primary Schools - Total</b>	<b>30</b>	<b>0</b>	<b>0</b>	<b>30</b>
<b>Secondary Schools</b>				
Linlithgow Academy - gas proving, distribution boards, windows and classrooms	122	80	280	482
<b>Secondary Schools - Total</b>	<b>122</b>	<b>80</b>	<b>280</b>	<b>482</b>
<b>Schools Planned Improvements - Total</b>	<b>152</b>	<b>80</b>	<b>336</b>	<b>568</b>
<b>TOTAL PROPERTY ALLOCATIONS</b>	<b>152</b>	<b>80</b>	<b>336</b>	<b>568</b>

**ROADS AND OTHER RELATED ASSETS****Roads and Footways****A Class Roads - Backlog and Lifecycle Investment**

A904 16 Pardovan Holdings	41	0	0	41
A706 East Carribber	0	0	56	56
<b>A Class Roads - Backlog and Lifecycle Investment - Total</b>	<b>41</b>	<b>0</b>	<b>56</b>	<b>97</b>

**B Class Roads - Backlog and Lifecycle Investment**

B9080 West of boundary at M9 overpass	53	0	0	53
<b>B Class Roads - Backlog and Lifecycle Investment - Total</b>	<b>53</b>	<b>0</b>	<b>0</b>	<b>53</b>

**C Class Roads - Backlog and Lifecycle Investment**

C9 Wester Tartraven (2 Areas)	77	0	0	77
<b>C Class Roads - Backlog and Lifecycle Investment - Total</b>	<b>77</b>	<b>0</b>	<b>0</b>	<b>77</b>

**U Class Roads - Backlog and Lifecycle Investment**

U15 Beecraigs Sawmill	33	0	0	33
U3 @ Newton	55	0	0	55
U2 @ Newton	29	0	0	29
U14 North of C18	37	0	0	37
U16 Kingscavil	20	0	0	20
U2 Abercorn House	27	0	0	27
U15 South of Beecraigs Sawmill	0	39	0	39
U16 South of Wester Ochiltree	0	18	0	18
U2 Newton East of Parkhead	0	25	0	25
U16 South of Wester Ochiltree	0	27	0	27
U15 Beecraigs Carpark	0	23	0	23
U15 South Mains Farm	0	20	0	20
U16 Kingscavil	0	20	0	20
U14 South Beecraigs	0	50	0	50
U16 Kingscavil	0	18	0	18
U14 North Beecraigs	0	0	45	45
U15 Beecraigs	0	0	22	22
U15 Blackcraig Farm	0	0	18	18
Preston Crescent, Linlithgow	0	0	33	33
Avontoun Park, Linlithgow	0	0	19	19
U15 Beecraigs	0	0	22	22
<b>U Class Roads - Backlog and Lifecycle Investment - Total</b>	<b>201</b>	<b>240</b>	<b>159</b>	<b>600</b>

**Non Adopted Roads and Footways**

St Joseph's PS, Linlithgow - School Playground	27	0	0	27
Linlithgow Academy - School Playground	0	0	83	83
<b>Non Adopted Roads and Footways - Total</b>	<b>27</b>	<b>0</b>	<b>83</b>	<b>110</b>

**PROPOSED BLOCK BUDGET ALLOCATIONS 2015/16 TO 2017/18 - FOR COMMENT****LINLITHGOW**

	Proposed Budget 2015/16 £'000	Proposed Budget 2016/17 £'000	Proposed Budget 2017/18 £'000	Proposed Total Budget £'000
<b>Adopted Footways - Backlog and Lifecycle Investment</b>				
Linlithgow Various Locations	48	0	0	48
<b>Adopted Footways - Backlog and Lifecycle Investment - Total</b>	<b>48</b>	<b>0</b>	<b>0</b>	<b>48</b>
<b>Roads and Footways Total</b>	<b>447</b>	<b>240</b>	<b>298</b>	<b>985</b>

**Road Lighting**

Bells Burn / Huntburn / Carseknow, Linlithgow	0	0	103	103
<b>Road Lighting - Total</b>	<b>0</b>	<b>0</b>	<b>103</b>	<b>103</b>

**Structures****Adopted and Non Adopted Bridges - Backlog and Lifecycle Investment**

Beecraigs Reservoir Outlet Footbridge	0	0	15	15
Riccarton Bridge	0	0	10	10
<b>Adopted and Non Adopted Bridges - Backlog and Lifecycle Investment - Total</b>	<b>0</b>	<b>0</b>	<b>25</b>	<b>25</b>

<b>Structures - Total</b>	<b>0</b>	<b>0</b>	<b>25</b>	<b>25</b>
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<b>TOTAL ROADS AND OTHER RELATED ASSETS ALLOCATION</b>	<b>447</b>	<b>240</b>	<b>426</b>	<b>1,113</b>
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**OPEN SPACE ASSETS****Open Space and Sports Facility Planned Improvements**

Douglas Avenue, Linlithgow (existing project)	20	0	0	20
Learmonth Gardens, Linlithgow	60	0	0	60
Linlithgow Loch Park	0	0	85	85
<b>Open Space and Sports Facility Planned Improvements - Total</b>	<b>80</b>	<b>0</b>	<b>85</b>	<b>165</b>

**Open Space Parks Drainage**

Kettilstoun Mains, Linlithgow	135	0	0	135
<b>Open Space Parks Drainage</b>	<b>135</b>	<b>0</b>	<b>0</b>	<b>135</b>

**Children's Play Areas**

Burghmuir Court, Linlithgow	41	0	0	41
Laverock Park, Linlithgow	0	68	0	68
Millerfield, Linlithgow.	0	0	36	36
<b>Children's Play Areas - Total</b>	<b>41</b>	<b>68</b>	<b>36</b>	<b>145</b>

<b>TOTAL OPEN SPACE ALLOCATION</b>	<b>256</b>	<b>68</b>	<b>121</b>	<b>445</b>
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<b>TOTAL BLOCK BUDGET ALLOCATION</b>	<b>855</b>	<b>388</b>	<b>883</b>	<b>2,126</b>
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West Lothian  
Council

**LINLITHGOW LOCAL AREA COMMITTEE**

**ECONOMIC UPDATE**

**REPORT BY HEAD OF PLANNING AND ECONOMIC DEVELOPMENT**

**A. PURPOSE OF REPORT**

The purpose of this report is to update the Local Area Committee on the local economic statistics and Business Gateway activity in the ward.

**B. RECOMMENDATION**

It is recommended that the Local Area Committee notes the contents of the report and supports the ongoing activity within the ward.

**C. SUMMARY OF IMPLICATIONS**

<b>I</b>	<b>Council Values</b>	Focusing on our customers' needs. Providing equality of opportunities. Working in partnership.
<b>II</b>	<b>Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	None.
<b>III</b>	<b>Implications for Scheme of Delegations to Officers</b>	None.
<b>IV</b>	<b>Impact on performance and performance Indicators</b>	None.
<b>V</b>	<b>Relevance to Single Outcome Agreement</b>	Our economy is diverse and dynamic, and West Lothian is an attractive place for doing business.
<b>VI</b>	<b>Resources - (Financial, Staffing and Property)</b>	None.
<b>VII</b>	<b>Consideration at PDSP</b>	None.
<b>VIII</b>	<b>Other consultations</b>	None.

## **D. TERMS OF REPORT**

### **D1 Background**

The Economic Development Service provides a wide range of support to local communities, internal council services and external partners and agencies through:-

1. Business Gateway – service to support start-up and existing businesses to growth and create employment within the area.
2. Tourism – providing resources and support to Visit West Lothian to market West Lothian as a visitor destination.
3. Town Centres – providing support to improve our five traditional town centres – Armadale/Whitburn/Bathgate/Broxburn/Linlithgow.
4. Policy & Strategy – to provide key economic statistics internally and externally such as the Multi Member Ward Profile, attached as Appendix 1.
5. European Advice and Support, e.g. Leader, (Linlithgow Canal Society)

### **D2 Current activity**

Appendix 1 provides a current update on some of the key economic statistics within the Linlithgow ward.

The unemployment rate has continued to drop in the ward reflected 1.3% in January 2014 against 1.9% in 2012.

Economic Development service has been proactively marketing the support available to both new and existing businesses within the area. This has included:

- Supporting the BID – ballot 31<sup>st</sup> July 2014
- outreach at Linlithgow Library & Burgh Halls centre;
- supporting shop front improvement scheme; and
- promoting Economic Growth Plan support and wage subsidy support, e.g. Steps n2 Work

To date, 34 business start-ups have been supported which is an increase of 36% against 12/13 where 25 businesses started.

#### Existing Businesses

To date 39 existing businesses were supported in the ward through a variety of interventions, including job creation grants. In 2012/13 32 businesses were supported.

## **E. CONCLUSION**

West Lothian Council's Economic Development Service, through Business Gateway, will continue to proactively promote and support the development of businesses in the ward.

## **F. BACKGROUND REFERENCES**

Business Gateway Activity reports

Appendices/Attachments: Appendix 1 – Multi Member Ward Profile Linlithgow

Contact Person: Alice Sinnet, Economic Development Manager, [alice.sinnet@westlothian.gov.uk](mailto:alice.sinnet@westlothian.gov.uk);  
01506 283079

**Craig McCorriston**

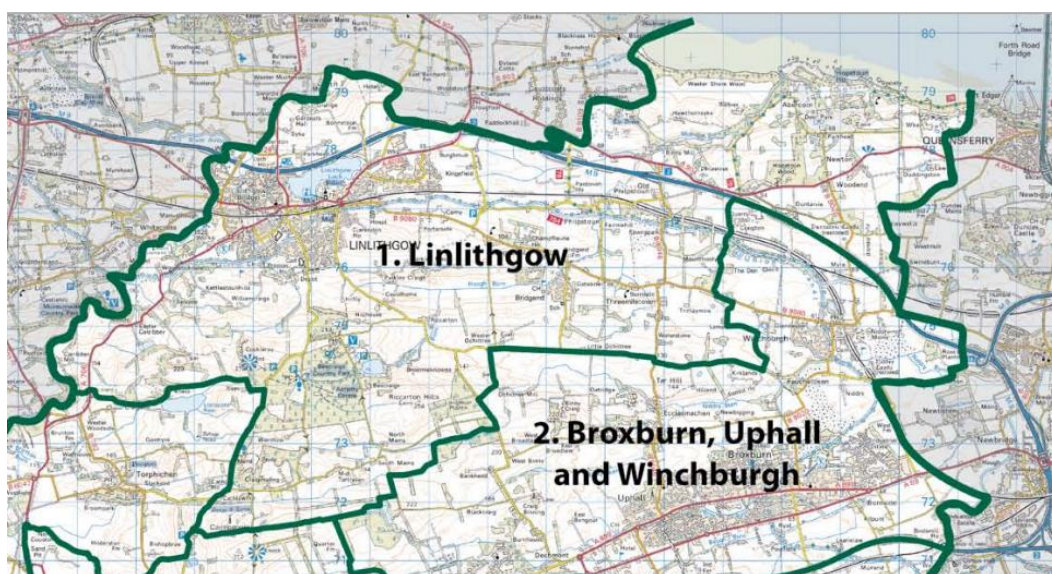
**Head of Planning and Economic Development, 01506 282443**

**2 April 2014**





## Multi Member Ward Profile – Linlithgow



### Population

The ward has a population of 16,413 as of the 2011 census. This is an increase of 6% from 2001.

Population 2001 - 2011				
MMW	2001 (census actual)	2011 (census actual)	Increase	% increase
Linlithgow MMW	15,829	15,993	164	1%
Localities				
Linlithgow	13,846	14,004	158	1%
Bridgend	783	772	-11	-1%
West Lothian	159,030	175,118	16,088	10%

2011 Population Life Stages Model						
	Total	0 - 4	5 -15	16 - 19	20 - 64	65 +
Linlithgow	15,980	928	2,200	791	9,662	2,399
West Lothian	172,990	11,403	23,541	8,681	105,139	24,226

	16-24	16-64
Linlithgow	1,643	10,453
West Lothian	19,575	115,547

## JSA and Benefit Claimants

The JSA claimant count rose in early 2013 reflecting the VION redundancies. However over the summer the rate and number of claimants has fallen back to be below the level before the VION closure.

JSA Claimant Count											
	September 2012		January 2013		September 2013		January 2014		Change since Sep 2012	Change since Jan 2013	Change since Sep 2013
	number	rate	number	rate	number	rate	number	rate			
Linlithgow	177	1.7	200	1.9	164	1.6	142	1.3	-35	-58	-22
<b>West Lothian</b>	<b>4,061</b>	<b>3.6</b>	<b>4,637</b>	<b>4.1</b>	<b>4,041</b>	<b>3.6</b>	<b>3,494</b>	<b>3.1</b>	<b>-567</b>	<b>-1,143</b>	<b>-547</b>

Key out of work benefits are published 9 months in arrears for sub local authority areas so the most recently available figures are February 2013.

Total benefit claimants, 16-24 year old benefit claimants and total Key Out of Work benefit claimants									
	February 2012			August 2012			February 2013		
	Claimants	16-24	Key OOW	Claimants	16-24	Key OOW	Claimants	16-24	Key OOW
Linlithgow	935	150	745	860	130	670	880	140	675
<b>West Lothian</b>	<b>19135</b>	<b>3180</b>	<b>15890</b>	<b>18365</b>	<b>2925</b>	<b>15140</b>	<b>18990</b>	<b>3015</b>	<b>15610</b>

## Projected Population Growth

Relatively little population growth is projected in the Linlithgow ward over the next 10 years.

Population projection by town					
	2011	2016	2021	% increase	
				5 years	10 years
Bridgend	743	748	817	0.7%	10.0%
Linlithgow	13,482	13,592	13,202	0.8%	-2.1%
<b>West Lothian</b>	<b>173,683</b>	<b>181,326</b>	<b>188,070</b>	<b>4.4%</b>	<b>8.3%</b>

Population projections 2011 - 2021 from Planning Services dated May 2012 based on 2001 Census data combined with 2010 GRO Mid Year Estimates and 2010 GRO Population Projections for Scotland.

## Households

There are 6,667 households in the Ward with an average household size of 2.4.

<b>Household Size 2011</b>			
	<b>Households</b>	<b>Population</b>	<b>Household Size</b>
Linlithgow	6,667	15,993	2.4
<b>West Lothian</b>	73,398	175,118	2.39

## Business Profile

Linlithgow Ward has 479 firms employing 3229 people:

- 139 Business Services employing 533 people
- 85 Retail employing 759 people
- 69 Personal services employing 544 people
- 36 Manufacturing & distribution employing 622 people
- 54 Construction employing 342 people
- 64 Leisure employing 374 people
- 5 Transport employing 24 people
- 9 Primary employing 31 people

Major local employers:

- Oracle Corporation (UK)
- Cape Industrial Services
- Progress Rail Systems Ltd
- Donaldson's College
- Sainsburys Supermarket
- Tesco
- Linlithgow Care Home
- Cleaning Services (Scotland) Ltd.
- ARCO East Scotland
- Premier One (Land Services) Ltd

## Deprivation

The Scottish Index of Multiple Deprivation measures a wide range of indicators including income deprivation, employment deprivation, housing, health and education.

Datazones (groups of about 800 people) across Scotland are then ranked in order from most deprived to least deprived.

Of the 42 datazones in West Lothian which are classified as being in the most deprived 20% in Scotland, 1 is located in the Linlithgow ward, that of Bridgend.





**LINLITHGOW LOCAL AREA COMMITTEE**

**EMPLOYABILITY UPDATE REPORT**

**REPORT BY HEAD OF AREA SERVICES**

**A. PURPOSE OF REPORT**

The purpose of this report is to update the Local Area Committee on the employability support provided by the West Lothian Working Together Group and the impact it is having on employability in the ward.

**B. RECOMMENDATION**

It is recommended that members:

1. Note the West Lothian Working Together provision in the ward in 2013/14.
2. Note the impact the provision is having in terms of tackling unemployment in the Ward highlighted in appendix one

**C. SUMMARY OF IMPLICATIONS**

<b>I Council Values</b>	Focusing on our customers' needs; being honest, open and accountable; providing equality of opportunities; developing employees; making best use of our resources; and working in partnership.
<b>II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	None.
<b>III Implications for Scheme of Delegations to Officers</b>	None.
<b>IV Impact on performance and performance Indicators</b>	West Lothian Working Together Group have a number of key indicators in addition to local service specific indicators.
<b>V Relevance to Single Outcome Agreement</b>	SOA 2 – We are better educated and have access to increased and better quality learning and employment opportunities.  SOA 7 - We live longer, healthier lives and have reduced health inequalities

<b>VI Resources - (Financial, Staffing and Property)</b>	Existing resources from within West Lothian Working Together partners.
<b>VII Consideration at PDSP</b>	None.
<b>VIII Other consultations</b>	West Lothian Working Together Group, Community Planning Partnership board.

## **D. TERMS OF REPORT**

### **D. 1 Background**

#### **West Lothian Working Together Group**

The West Lothian Working Together Group was formed in April 2010 as a result of recognition by key employability partners and organisations, within West Lothian, of the benefits and need for individual organisations to work together to align service delivery. The ultimate aim of the group is to reduce unemployment and benefit dependency by improving the quality and range of services for claimants while also improving the capacity of the West Lothian business base.

Key achievements to date for the group include:

- The establishment of a single point of access to a range of partner services for employers. Employer surveys confirm their satisfaction with the level of service received from this service, satisfaction rate of 98% achieved. During 2013/14 2,480 contacts have been made with employers by partners via the Employer Offer. The level of repeat use of the service by employers is high with 860 employers reusing the offer during the year.
- Staff from all partner organisations co-operate jointly on employer engagement and labour market information sharing. Joint training events for staff involved in the employer offer have helped create a mutual understanding of what each partner delivers and how the offer works in practice. As a result businesses only engage with one member of staff on behalf of the partnership.
- Service integration of a range of employability services at Fauldhouse Partnership Centre as part of the mainstream service delivery. Service delivery from Fauldhouse has been expanded to include new jobseekers interviews resulting in the full range of Jobcentre Plus services being delivered to claimants and a range of West Lothian Council services.
- Ongoing joint awareness sessions and training with operational staff has continued to develop a mutual understanding of what each partner delivers. In 2013/14 partners were involved in speed dating events and delivery of Claimant Commitment awareness training to partners staff.
- The Working Together Model has stimulated further interest from other partner organisations and areas in Scotland especially the service delivery model at Fauldhouse and employer engagement. The model is regularly promoted as a model of good practice.

This report provides an update on the employability support provided by the West Lothian Working Together Group and the impact it is having on employability in the ward.

## **D.2 Economic activity and employment (2011 census)**

The Linlithgow MMW area generally has similar levels of economic activity to West Lothian with 72.6% of the overall adult population being economically active of whom 92% are in some form of employment. Self employment is particularly high in Linlithgow at 8.3% of working age adults. Within the ward, Bridgend has significantly lower levels of economic activity (67%).

### **Qualifications (2011 census)**

44% of Linlithgow adults are educated to degree level or above (i.e. level 4). This is more than double the West Lothian level. Bridgend also has lower levels of qualification generally than the West Lothian average – with more than 30% of adults having no formal qualifications

### **Commuting**

Though commuting data from the 2011 census is not yet available, it is estimated that Linlithgow residents are more likely to travel further to work (and study). The 2001 census reported that 50% of residents travelled outside West Lothian to work, compared with 33% for West Lothian as a whole.

### **JSA unemployment claimants (ONS)**

Linlithgow MMW has a much lower unemployment rate than West Lothian, Scotland. At 1.3% in January 2014 this was less than half the West Lothian rate of 3.0%. The Scottish JSA rate for December was 3.3%.

### **Key Out of Work benefits (DWP)**

This data is based on the wider measure of jobless benefit claimants – i.e. including adults on all forms of out of work benefit (not just JSA). The pattern is a familiar one with Bridgend (20%) having much higher levels of benefit claimants than Linlithgow MMW generally (6%).

## **D.3 2013/14 Employability Provision – Linlithgow Ward**

In 2013/14 the West Lothian Working Together Group has been involved in the following activities with residents in the Linlithgow ward.

### **Employability support and provision**

Access2employment, West Lothian Council's employability service engaged with 29 residents and support 21 to progress into a positive destination in 2013/14. Given the low levels of claimants in the ward the main hub for employability support that residents will access is at Bathgate Partnership Centre. Clients can access 1:1 support with an advisor and engage one to many provision at a drop in Work Club run by Access2employment, CLD Adults, volunteers and DWP.

Young people in the ward receive employability support in school, Skills Development Scotland has a presence in Linlithgow Academy 2 – 2.5 days per week during term time with additional intensive support being provided by West Lothian Council More Choices More Chances key workers. Skills Development Scotland delivers a variety of group sessions to S4/S5/S6 pupils covering labour market information, My World of Work and career management skills. Career guidance information and advice is available to individuals and targeted support is provided to those identified as at risk of not moving into a positive destination.

As a result the school leaver destination results published in January 2014 for Linlithgow Academy show that 93.7% of 2013 summer school leavers progressed into a positive destination. This is higher than the West Lothian average of 92%.

### **Welfare reform**

During 2013/14 the Working Together group has begun to see the impact of welfare reform on the clients engaging with services.

In June, Access2employment, the Advice Shop, Revenues and Jobcentre plus supported the development of an initiative to engage and support individuals and families directly affected by the benefit cap. Initially the cap was introduced during a six week period to residents in West Lothian. This meant that benefit recipients experienced a reduction in benefits after one weeks notice.

On a weekly basis from September onwards, through information provided by Jobcentre Plus, an advisor from Access2employment and the Advice Shop contacted all residents affected by the cap, to offer them a one to one home visit. The aim of the visit was to alleviate the pressures caused by the reduction in income and support them to engage with Access2employment to offer employment as a long term solution.

While engaging with the client, officers have been able to signpost them to support including debt advice, housing advice, employability support and support to apply for discretionary housing payments. The team has worked closely with Revenues to ensure that all clients that receive discretionary housing payments also engage with debt advice and employability services.

To date, no residents from the Linlithgow ward have been affected by the benefit cap. Live cases continue to be presented to the team should a Linlithgow case present, residents will receive the support outlined above.

In addition to the benefit cap the other area Jobcentre plus have rolled out is the claimant commitment in 2013/14. The claimant commitment is a replacement for the Jobseeker's Agreement that outlines what job seeking actions a claimant must carry out while receiving Jobseeker's Allowance. It emphasises claimants' responsibility to do all they reasonably can to look for work in return for the support they receive in benefits.

The change in service delivery from Jobcentre plus could have proved problematic for partners but through the Working Together group staff from West Lothian Council and SDS received an abridged version of the training as delivered to Jobcentre plus advisors. In excess of 50 staff received the training and as a result partners' staff are aware of the changes and are now able to provide customers with the same information and support. Use of Claimant Commitment is embedded in all three Jobcentre Plus offices in West Lothian.

### **Employer Offer**

With regard to the employer offer, a wide range of local employers in the Linlithgow ward received support from the Partnership in 2013/14. Examples of support include PACE redundancy support and wage subsidy funding. Companies that have benefited from the West Lothian Council Steps N2 Work wage subsidy programme include Stock Depot, Etoile Dance Lodge, Paul Rolfe Estates and Vivid Chic.



#### **D.4 Impact**

The Working Together Group monitors a number of Key Performance Indicators which are aligned to the West Lothian Single Outcome Agreement, specifically under Outcome 2: We are better educated and have access to increased and better quality learning and employment opportunities.

Appendix one outlines the significant progress that has been made in tackling unemployment in West Lothian and specifically in the Linlithgow ward.

#### **D.5 2014/15**

Below are a number of examples of key activity that will be undertaken the 2014/15:

- West Lothian Employer Offer profiles to include 10% increase for Partners.
- Support the delivery of community benefit opportunities from West Lothian Council's 1000 houses project to ensure the maximum local benefit potential.
- Develop a digital customer journey designed to improve use of digital services.
- To establish short life working groups to look at segmentation of customer groups to identify what support they need in conjunction with the support that is available to check it is fit for purpose. Support offered would need to reflect the legislative changes that are being implemented.

#### **E. CONCLUSION**

Significant progress has been made by partners in providing support and additional opportunities in response to local need for those not currently in work and to address continued employability challenges.

Whilst significant achievements have been made employability remains a key challenge for the council and its Community Planning Partners.

#### **F. BACKGROUND REFERENCES**

Report previously received at the Community Planning board in February 2014.

Appendices/Attachments: Appendix 1 Unemployment Figures

Contact Person: Clare Summers, Regeneration and Employability Co-ordinator  
Tel: 01506 281100 Email: [clare.summers@westlothian.gov.uk](mailto:clare.summers@westlothian.gov.uk)

Steve Field  
Head of Area Services

Date: 1 April 2014

## Appendix one: Unemployment Figures by Multi Member Ward

### West Lothian Working Together March 2014 Monitoring Report claimant count with rates and proportions

ONS Crown Copyright Reserved [from Nomis on Oct 2013]

item name                      Total claimants  
rate                              Proportion of resident population aged 16-64 estimates

Scottish multi-member wards	January 2013		February 2013		December 2013		January 2014		Change from Jan 2013 to Jan 2014	Change from Feb 2013 to Jan 2014
	number	rate	number	rate	number	rate	number	rate		
Armadale and Blackridge	445	4.6	483	5.0	297	3.1	327	3.4	-118	-156
Bathgate	539	4.7	584	5.1	378	3.3	416	3.6	-123	-168
Broxburn, Uphall and Winchburgh	499	4.1	602	4.9	300	2.5	356	2.9	-143	-246
East Livingston and East Calder	563	4.2	639	4.8	403	3.0	442	3.3	-121	-197
Fauldhouse and the Breich Valley	473	4.3	541	4.9	331	3.0	361	3.3	-112	-180
Linlithgow	200	1.9	199	1.9	142	1.3	142	1.2	-58	-57
Livingston North	439	3.1	478	3.4	296	2.1	312	2.2	-127	-166
Livingston South	608	3.6	657	3.9	426	2.6	458	2.7	-150	-199
Whitburn and Blackburn	871	6.0	934	6.4	609	4.2	664	4.5	-207	-270
<b>West Lothian</b>	<b>4,637</b>	<b>4.1</b>	<b>5,117</b>	<b>4.5</b>	<b>3,182</b>	<b>2.8</b>	<b>3,478</b>	<b>3.0</b>	<b>-1,159</b>	<b>-1,639</b>

Rates for Scottish multi-member wards from 2010 onwards are calculated using the mid-2010 resident population aged 16-64.



West Lothian  
Council

**LINLITHGOW LOCAL AREA COMMITTEE**

**HOUSING CONSTRUCTION AND BUILDING SERVICES**

**REPORT BY HEAD OF HOUSING CONSTRUCTION AND BUILDING SERVICES**

**A. PURPOSE OF REPORT**

To provide the Local Area Committee with an overview of the service activities within the Linlithgow ward.

**B. RECOMMENDATION**

The Local Area Committee is asked to note Housing, Construction and Building Service activity as detailed in the ward report.

**C. SUMMARY OF IMPLICATIONS**

<b>I Council Values</b>	Focusing on our customers' needs. Being honest, open and accountable. Providing equality of opportunities. Making best use of our resources. Working in partnership.
<b>II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	Housing (Scotland) Act 2001 Housing (Scotland) Act 2010
<b>III Implications for Scheme of Delegations to Officers</b>	None
<b>IV Impact on performance and performance Indicators</b>	There is no impact
<b>V Relevance to Single Outcome Agreement</b>	There are positive impact on the following SOA indicators:  SOA4 – we live in resilient, cohesive and safe communities  SOA8 – we make the most effective use of resources by minimising our impact on the built and natural environment
<b>VI Resources - (Financial, Staffing and Property)</b>	None
<b>VII Consideration at PDSP</b>	Yes
<b>VIII Other consultations</b>	N/A

**D. TERMS OF REPORT**

## Housing Performance Information

The purpose of this report is to provide the Local Area Committee with an overview of the activities of Housing, Construction and Building Services, specific to the Linlithgow ward.

### Property Void & Let Performance: Mainstream Tenancies

Void Period	Oct 2013	%	Nov 2013	%	Dec 2013	%	WL Target %
0-2 weeks	1	25%	0	0%	4	67%	65%
2-4 weeks	1	25%	0	0%	0	0%	25%
4+ weeks	2	50%	1	100%	2	33%	10%
<b>Total Lets</b>	<b>4</b>	<b>100%</b>	<b>1</b>	<b>100%</b>	<b>2</b>	<b>100%</b>	<b>100%</b>

### Property Void & Let Performance: Temporary Tenancies

Void Period	Oct 2013	%	Nov 2013	%	Dec 2013	%	WL Target %
0-2 weeks	1	50%	0	0%	1	100%	70%
2-4 weeks	1	50%	0	0%	0	0%	20%
4+ weeks	0	0%	0	0%	0	0%	10%
<b>Total Lets</b>	<b>2</b>	<b>100%</b>	<b>0</b>	<b>0%</b>	<b>1</b>	<b>100%</b>	<b>100%</b>

Delays in re-letting can occur for a variety of reasons. The type or location of the property, the completion of void work or the identification of additional works not visible during the initial inspection. Ensuring that vulnerable persons are supported through the viewing and sign up process. Some of our applicants have specific support requirements which require detailed planning and co-ordination by both social work and housing services prior to tenancy commencement.

In the year to date there have been 35 mainstream tenancies and 8 temporary tenancies let by the local housing team. There are 3 Policy Voids in the ward. There are 2 properties being held as PV due to serious fire damage. The other is due to electrical earth bonding.

### Arrears Performance

2012/2013	Total £Value	2013/2014	Total £Value
April 12	35,871	April 13	55,404
May 12	40,687	May 13	63,530
June 12	40,981	June 13	No figure available
July 12	50,620	July 13	85,607
August 12	56,032	August 13	99,882
September 12	57,178	September 13	101,136
October 12	58,510	October 13	104,736
November 12	67,690	November 13	110,363
December 12	57,740	December 13	100,516
January 13	60,676	January 2014	101,233
February 13	69,609	February 2014	102,544
March 13	46,913	March 2014	

West Lothian Council has for many years been one of the top performing councils in Scotland with respect to rent collection and the council's rent arrears process has been widely considered to be best practice, engendering a strong payment culture amongst its tenants. A number of other Scottish Local Authorities also appear to have experienced significant increases in rent arrears since April 2013.

A high profile rent arrears campaign is ongoing with adverts in the local media, press releases, posters displayed in Council offices, Community Centres, GP Surgeries and on back of some Council vans.

An Arrears Task Group has been set up which is chaired by the Depute Chief Executive, Head of Service, Customer Service Managers, Housing Managers and representatives from Revenues, the Advice Shop and Customer Services. This group meets regularly to review the current rent position and agree workload priorities.

Tenants who engage with the Service are being offered support and advice in relation to applying for Housing Benefit, Discretionary Housing Payment and referrals to the Advice Shop where they can get Money Advice and in making a realistic sustainable payment arrangement.

Articles are being inserted into Tenants News, Applicants News, the Bulletin and on the internet to raise awareness of Welfare Reform changes and their potential impact on our customers.

The table shows the level of arrears and the number of tenants in arrears in this Ward from end September 2013 at the start of the Rent Arrears Campaign and the level of arrears at the end of February 2014.

<b>Arrears Banding</b>	<b>Balance 27 Sept 13</b>	<b>Tenants in Arrears</b>	<b>Balance 28 February 2014</b>	<b>Tenants in Arrears</b>
£0.01-£49.99	£1,016.40	57	£1,255.50	59
£50.00-£149.99	£7,653.79	87	£10,122.96	105
£150.00-£299.99	£17,112.71	80	£13,688.14	63
£300.00-£499.99	£20,009.63	53	£16,379.71	43
£500.00-£749.99	£11,685.15	19	£20,274.24	32
£750.00-£999.99	£13,786.26	16	£7,757.04	9
£1000.00-£1999.99	£23,821.83	18	£18,149.21	13
£2000.00+	£2,332.84	1	£14,917.41	6
<b>Total</b>	<b>£97,418.61</b>	<b>331</b>	<b>£102,544.21</b>	<b>330</b>

#### **Local Area Team Activity**

Officers in the team have a number of tenancies under supervision for issues such as child protection, anti social behaviour and poor tenancy conditions. Our officers' work with a range of services and agencies to ensure tenants and residents are fully supported, tenancies maintained and sustained as far as possible and appropriate action taken where necessary, as well as ensuring, that where the situation arises, other members of the community affected are also supported.

#### **Office Activity**

Officers have worked hard in attempts to make contact and carry out as many face to face interviews as possible, some of which were very difficult and emotional. This continues on a weekly basis as our customers face many changes with their ongoing DWP Benefit Award for various reasons, which has an impact on their ongoing Housing Benefit award.

We will continue to work with all our tenants in offering advice and assistance, for example, referrals for money and debt advice and, where appropriate, application for Discretionary Housing Benefits payments.

#### **Ward Specific Capital & Environmental Programme**

The Housing Capital Programme is going well and according to programme and there are no substantial adverse issues.

#### **Capital Programme Working Group**

Volunteers were asked to come together to look at the processes involved in our Capital Investment Programme and how we can improve on service delivery. The group have met several times with Senior Managers to review processes including communication, compensation participation and performance indicators.

The working group intend to meet on a monthly basis to help deliver a more streamlined service to tenants.

### **Scottish Social Housing Charter**

Scottish Housing Regulator expects Landlords to evidence compliance with the Charter outcomes through a process of self-assessment, which involves tenant scrutiny; a key element of the Charter requirements.

With this in mind, Senior Managers have been working closely with the members of the Tenant Participation Development Working Group to agree performance measures to ensure the charter outcomes and indicators can be met by 2014.

### **Housing Networks**

The December Housing Network was well attended by tenants and staff, Alistair Shaw, Head of Housing, Construction & Building Services and Senior Manager attended to brief the network members on the Capital Programme work and Moving into Health Manager also gave an update on the work carried out with service users who attend the Homeless Football Initiative which the networks jointly help fund.

### **Safer Neighbourhood Council Officer Ward Information**

The Safer Neighbourhood Teams (SNTs) across the nine Multi-Member Wards are an integral part of the Community Safety Unit and are a key feature of partnership working. In the Linlithgow ward partnership working sees the local housing team, youth worker, council officer within the SNT and Police officers all working together to tackle anti social behaviour in the ward.

### **WLC Officer based in SNT – December 2013**

There has been regular information sharing between police, social work, housing associations and council to help resolve some ongoing cases. There have been meetings with Private landlords to help resolve antisocial behaviour issues. Regular joint patrols to provide a high visibility presence at trouble spots.

Resolution of neighbour disputes in Linlithgow, Philipstoun and Bridgend after joint visits with police and housing staff.

The Out of Hours Team have received 7 calls regarding noise in the ward, with 1 verbal warning issued.

### **Youth Worker based in SNT – December 2013**

The Youth worker is currently working with one young person from this ward, on a one to one basis. The focus of work is around offending and antisocial behaviour.

## **E. CONCLUSION**

To note the contents of the report.

## **F. BACKGROUND REFERENCES**

None

Appendices/Attachments: None

Contact Person: Caroline Polson, Housing, Construction & Building Services

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**Alistair Shaw**

**Head of Housing, Construction and Building Services**

Date: 1<sup>st</sup> April 2014.



West Lothian  
Council

**LINLITHGOW LOCAL AREA COMMITTEE**

**COMMUNITY REGENERATION REPORT**

**REPORT BY HEAD OF AREA SERVICES**

**A. PURPOSE OF REPORT**

The purpose of this report is to inform the Local Area Committee of the progress made against the targets set in the Linlithgow Ward Action Plan 2013-15 and new areas of work.

**B. RECOMMENDATION**

It is recommended that the Local Area Committee notes the progress made.

**C. SUMMARY OF IMPLICATIONS**

- |   |   |
|---|---|
| <b>I Council Values</b>   | Focusing on our customers' needs; being honest, open and accountable; providing equality of opportunities; developing employees; making best use of our resources; and working in partnership.  |
| <b>II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b> | Community regeneration reinforces the council's commitment to community planning at a local level.  |
| <b>III Implications for Scheme of Delegations to Officers</b>   | None.   |
| <b>IV Impact on performance and performance Indicators</b>  | Performance indicators relating to the activity within the plans are included in the set of Regeneration and Employability key performance indicators.  |
| <b>V Relevance to Single Outcome Agreement</b>  | <ul style="list-style-type: none"><li>- We are better educated and have access to increased and better quality learning and employment opportunities.</li><li>- We live in resilient, cohesive and safe communities.</li><li>- We live longer, healthier lives and have</li></ul> |

reduced health inequalities.

- We make the most efficient and effective use of resources by minimising our impact on the built environment.

<b>VI Resources - (Financial, Staffing and Property)</b>	The ward action plan is being delivered through existing resources.
<b>VII Consideration at PDSP</b>	Not applicable.
<b>VIII Other consultations</b>	Consultation continues to take place with local members, community representatives and community planning partners.

## **D. TERMS OF REPORT**

### **D1 General**

The Regeneration and Employability team delivers a range of services to support some of our most disadvantaged communities and individuals, with a particular emphasis on engaging with young people to build personal and community capacity. The team comprises three component parts:

- Regeneration
- Support to the voluntary sector
- Employability

The service produces annual ward action plans for each of the nine multi member wards. The plans outline the activities to be delivered that meet the regeneration needs of the individual areas. The key activities within the local plans focus on:

- developing the capacity of individuals and community based projects and initiatives to assist regeneration in the most disadvantaged communities; and
- delivering targeted, specialist campaigns, interventions and support to improve health and employability in these communities.

### **D2 Young People Strategy for Tackling Underage Drinking 2014/15**

Changes have been made to the Alcohol Diversionary Funding for 2014/15 with management of the programme transferring to Social Policy. The main change to note is the move away from ward allocations as had been the case in previous years. For 2014/15 the money will be held in a central fund covering all West Lothian with applications invited on a rolling programme. The LACs will continue to receive any applications coming from their ward as part of the decision making process. The new arrangements were agreed by the Council Executive on 21 January 2014.

The new scheme is now open for applications and youth partners are discussing ideas for applications



### **D3 Linlithgow Academy Learning Community Inspection**

Education Scotland recently carried out an inspection of the Linlithgow Learning Community and Linlithgow Academy. A range of partners and projects were visited and a report will be produced. Initial feedback from the inspection team highlighted a need to develop better links to planning, continual assessment and strategies for the wider Learning Community.

### **D4 Bridgend**

The Bridgend Community Group is now meeting regularly and is being supported by CLD Adults Team, Facilities Management and Regeneration and Employability. It successfully provided the Older People's Christmas Lunch in December and has held a recent coffee morning as part of developing a role and to promote the community centre. A small scale Family Fun Day is to be held on Saturday, 26 April to try and engage with a wider range of age groups in the village.

A community meeting was held in January 2014 to discuss potential projects that could be funded by the Village Improvements Fund. A number of ideas came forward and were matched with the ideas previously suggested by young people: improvement to sports/activity facilities, a heritage trail, community gardening and landscaping work around the community centre. As a result outline costs are being sought to upgrade the surface of the MUGA and look at the possibility of a skate/bike park. Depending on costs and further consultation additional funding support may need to be sought.

West Lothian Financial Inclusion Network (WLFIN) continues to work with the primary school to develop opportunities for financial support in the village following the work in the area with partners in 2013.

### **D5 Linlithgow Town**

The Town Centre Manager, Stewart Ness is continuing to move the BID (Business Improvement District) forward with leaflets going out to all local businesses in the two separate BID areas in Mill Road Industrial Estate and the town centre, 176 and 110 businesses respectively. The ballot will be held over the summer period.

The Civic Trust application to the Heritage Lottery Fund to develop the Marches route with new march stones was successful with £10,000 awarded.

The Queens Baton will come to Linlithgow on Sunday, 15 June 2014 as part of the build-up to the Commonwealth Games. The baton will go through all West Lothian towns and is expected in Linlithgow around 11.15a.m., although times have still to be finalised by the Commonwealth Games Organising Committee. The route will utilise the canal and will be paraded through the High Street and into the Peel where a range of sporting, music and heritage activities are being developed.

The Linlithgow Community Development Trust is moving forward with its proposed development of land at Kettilstoun as a sports hub. They are currently in the pre planning application stage to make the community aware of the plans and identify any planning issues at an early stage. They are also in the process of formally applying to the council through the Community Asset Transfer policy. A stage 1 application is being submitted.

## **E. CONCLUSION**

The report reflects achievement to date against planned activity from the Regeneration

and Employability service, and partners, aimed at making a significant contribution to improving the quality of life of citizens in the Linlithgow ward. An end of year report will be presented to the Local Area Committee in May 2014

## **F. BACKGROUND REFERENCES**

Linlithgow Ward Action Plan 2013-15.

Alcohol Diversionary Activities report to Council Executive, 21 January 2014 -  
<http://coins.westlothian.gov.uk/coins/viewDoc.asp?c=e%97%9Dd%92m%7D%8E>

Appendices/Attachments: None

Contact Person: Douglas Grierson, Community Regeneration Officer, 01506 281088,  
[douglas.grierson@westlothian.gov.uk](mailto:douglas.grierson@westlothian.gov.uk)

Steve Field, Head of Area Services

Date of meeting: 1 April 2014

## **LINLITHGOW LOCAL AREA COMMITTEE**

### **TIMETABLE OF MEETINGS 2014 - 2015**

Reports to committee officer by 12 noon	Agenda Issue	Meeting Date	Room
Tue 5 Sept 2014	Wed 6 Aug 2014	Tue 12 Aug 2014	Burgh Halls
Tue 28 Oct 2014	Wed 29 Oct 2014	Tue 4 Nov 2014	Burgh Halls
Tue 10 Feb 2015	Wed 11 Feb 2015	Tue 17 Feb 2015	Burgh Halls
Tue 12 May 2015	Wed 13 May 2015	19 May 2015	Burgh Halls

All meetings will be held at 8.00 am unless otherwise advised

During the refurbishment of County Buildings, meetings of the committee will take place in the Burgh Halls.



**LINLITHGOW LOCAL AREA COMMITTEE – APRIL 2014**

	<b>ISSUE</b>	<b>LEAD OFFICER</b>	<b>MEETING DATE</b>	<b>UPDATE</b>
	<u>Standing Reports</u>			
1.	Housing, Construction and Building Services	Caroline Polson	All meetings	All meetings
2.	Community Regeneration Officer Update	Douglas Grierson	All meetings	All meetings
3.	Nets and Land Services Update	David Lees	All meetings	All meetings
4.	Police Ward Report	Insp Jocelyn O'Connor	All meetings	All meetings
	<u>Annual Items</u>			
1.	General Services Capital Update	Donald Forrest	April 2014	
2.	Pensioners Christmas Treat Allocation	Ross Paterson	August 2014 and December 2014	
	<u>Other Items</u>			
1.	Linlithgow Partnership Centre Update	Karen Cawte	August 2014	
2.				





West Lothian  
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**LINLITHGOW LOCAL AREA COMMITTEE**

**WEST LOTHIAN COMMUNITY PLANNING PARTNERSHIP (CPP) ELECTRIC VEHICLE CHARGING POINT INSTALLATION PROJECT UPDATE**

**REPORT BY HEAD OF OPERATIONAL SERVICES**

**A. PURPOSE OF REPORT**

To update the Linlithgow Local Area Committee on the West Lothian CPP Electric Vehicle Charging Point Installation Project which forms part of the national Plugged in Places Project.

**B. RECOMMENDATION**

It is recommended that the Committee note the content of the report.

**C. SUMMARY OF IMPLICATIONS**

<b>I</b>	<b>Council Values</b>	Making best use of our resources and working in partnership.
<b>II</b>	<b>Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	None
<b>III</b>	<b>Implications for Scheme of Delegations to Officers</b>	None
<b>IV</b>	<b>Impact on performance and performance Indicators</b>	None
<b>V</b>	<b>Relevance to Single Outcome Agreement</b>	Outcome 8 - We make the most efficient and effective use of resources by minimising our impact on the built and natural environment.
<b>VI</b>	<b>Resources - (Financial, Staffing and Property)</b>	£60,000 award from Scottish Government's Plugged in Places Project managed within existing resources.
<b>VII</b>	<b>Consideration at PDSP</b>	None
<b>VIII</b>	<b>Other consultations</b>	None

## **D. TERMS OF REPORT**

The Plugged in Places Project (PiP) is a UK wide programme aimed at installing a national network of electric vehicle charging points. The programme is funded by the Department for Transport (DfT) via the Office of Low Emission Vehicles (OLEV) and is supplemented in Scotland by additional Scottish Government funding. West Lothian Community Planning Partnership (CPP) was awarded £60,000 as part of Phase 2 of the project (2013/14) and this was to fund the supply and installation of one rapid charger (20 minute charge time), one fast charger (2-4 hour charge time) and one medium charger (4-6 hour charge time). The CPP Board approved acceptance of the funding and appointed officers to manage the project at its meeting on 18 November 2013.

The terms of the funding grant required the charging points to be publicly accessible and primarily located on public sector owned land. It is expected that the use of charging points will be at no cost to the user until the end of December 2014. From January 2015 tariffs may be agreed by each CPP but should be set at a level which will cover but not exceed ongoing revenue costs. The charging point specification will allow commercial transactions to take place immediately (via SMS/GPRS or radar technology) at the outlet without the need for a central membership list.

In order to support the overall strategic aims of the project Transport Scotland specified that the rapid charger should be located somewhere along the M8 corridor but allowed the location of the remaining charging points to be decided by the CPP. Site surveys at potential locations took place in January 2014 and considered factors such as existing CPP owned parking provision, access to local services and transport links, proximity to electrical supply, potential installation costs and the ability to deliver the project to tight pre-defined deadlines. The following sites and charging point types were selected (see Appendix 1 for further information):

- Whitburn Swimming Pool Car Park, Whitburn, Double Outlet Rapid Charger
- Water Yett Car Park, Linlithgow, Double Outlet Fast Charger
- Acredale Car Park, Bathgate, Double Outlet Fast Charger

Site selection and good management of the project has allowed the budget to cover the installation of two fast chargers instead of one fast and one medium as was originally expected.

Initial installation works have started and the units themselves will be installed by Friday 28 March 2014. They will become active following electricity supply work by Scottish Power and this is due to be complete by Friday 18 April. The bays will be marked "For EV Use Only" in an attempt to keep them free for electric vehicles. Two brand new bays will be marked at Whitburn Swimming Pool car park and two existing bays will be re-marked at each of the two remaining sites. It is anticipated the points will be fully commissioned and ready for use by Friday 25 April.

## **E. CONCLUSION**

The funding allocation made to West Lothian CPP has been fully utilised to provide a publicly accessible electric vehicle charging infrastructure within West Lothian, the three sites within West Lothian are at Whitburn Swimming Pool Car Park; Water Yett Car Park, Linlithgow; and Acredale Car Park, Bathgate. The installations hope to promote the uptake of electric vehicles by citizens and organisations based within West Lothian. The strategic aims of the national Plugged in Places Project have been



met and the outcome will assist with meeting ambitious national carbon reduction targets. The project has been delivered on budget and within the timescales set by Transport Scotland.

## **F. BACKGROUND REFERENCES**

Community Planning Partnership Board Action Note, 18 November 2013.

Appendices/Attachments: Appendix 1 – Charging Point Locations Plan 21 03 14

Contact Person: Douglas West, Transport Officer, Operational Services, 01506 777809, [douglas.west@westlothian.gov.uk](mailto:douglas.west@westlothian.gov.uk)

**Jim Jack**  
**Head of Operational Services**

Date: 1 April 2014



Site: Whitburn Swimming Pool  
Address: Jubilee Road, Whitburn, EH47 0AR  
Charging Point Type: Rapid Charger  
Spaces: 2  
Estimated Cost/Quote: £34,164  
Details: Only real option within Whitburn after Armadale Road car park (behind CIS Office) was deemed to be unsuitable. Will required an new electricity supply to be run from the main across the road (approx 15m). This will result in half the road being closed during works however it's in a residential area so traffic will be light. Car park is busy however two new bays will be created for EV use only.



Site: Linlithgow Water Yett  
Address: Water Yett, Linlithgow, EH49 7HN  
Charging Point Type: Double Outlet Fast Charger  
Spaces: 2  
Estimated Cost/Quote: £11,005  
Details: Preferred option in Linlithgow. Close enough to electricity main (approx 2.5m) and good phone signal. New feed pillar required, close to local services/doctors surgery/park/loch. Two bays will be re-marked "For EV Use Only"





Site: Acredale  
Address: Acredale Car Park, Bathgate, EH48 1PN  
Charging Point Type: Double Outlet Fast Charger  
Spaces: 2  
Estimated Cost/Quote: £11,078  
Details: Ideal location, close to town centre with two isolated spaces. Sits on electricity main so no major works required. Two existing bays will be re-marked "For EV Use Only".

