



## ***East Livingston and East Calder Local Area Committee***

West Lothian Civic Centre  
Howden South Road  
LIVINGSTON  
EH54 6FF

28 February 2019

A meeting of the **East Livingston and East Calder Local Area Committee** of West Lothian Council will be held within the **Council Chambers, West Lothian Civic Centre** on **Thursday 7 March 2019 at 10:00am**.

For Chief Executive

### **BUSINESS**

#### **Public Session**

1. Apologies for Absence
2. Declarations of Interest - Members should declare any financial and non-financial interests they have in the items of business for consideration at the meeting, identifying the relevant agenda item and the nature of their interest
3. Order of Business, including notice of urgent business and declarations of interest in any urgent business
4. Confirm Draft Minutes of Meeting of East Livingston and East Calder Local Area Committee held on Thursday 06 December 2018 (herewith).
5. West Calder High School - Presentation by Julie Calder, Headteacher (herewith)
6. Scottish Fire & Rescue Service Report - Report by Station Manager (herewith)
7. Police Scotland Update - Report by PC Russell Rosie and PC Peter Robertson (herewith)
8. Almond Housing Report (herewith)

DATA LABEL: Public

9. Housing Ward Report - Report by Head of Housing, Customer and Building Services (herewith)
10. Service Update - Nets, Land and Countryside - Report by Head of Operational Services (herewith)
11. Report on Progress of Regeneration Planning - Report by Head of Planning, Economic Development and Regeneration (herewith)
12. West Lothian Villages Improvement Fund - Update - Report by Head of Planning, Economic Development and Regeneration (herewith)
13. Timetable of Meetings 2019/20 (herewith)
14. Workplan (herewith)

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NOTE      **For further information please contact Val Johnston, Tel No.01506 281604 or email [val.johnston@westlothian.gov.uk](mailto:val.johnston@westlothian.gov.uk)**

MINUTE of MEETING of the EAST LIVINGSTON AND EAST CALDER LOCAL AREA COMMITTEE held within COUNCIL CHAMBERS, WEST LOTHIAN CIVIC CENTRE, on 6 DECEMBER 2018.

Present – Councillors Dave King (Chair), Damian Timson and Carl John

Apologies – Councillor Frank Anderson

In Attendance – David Maule, Lead Officer, WLC, David Lees, Operational Services, WLC, Phyllis McFadyen, Housing, WLC, Christopher Nelson, Senior Advisor, Income Maximisation Team, WLC, Laura Wilson, Community Regeneration Manager, WLC, Chris Alcorn, Principal Planner, WLC, Police Constable Peter Robertson and Russell Rosie, Police Scotland, Kenny Stewart and Lee Clarke, Scottish Fire & Rescue Service; Jonathan Bertram, Almond Housing Association, and Mrs Young, Head Teacher, Inveralmond Community High School.

1. DECLARATIONS OF INTEREST

Councillor Timson declared an interest in his remit as Vice-Chair of Pentlands Park Regional Park Consultative Forum & Joint Committee, which was a council appointment.

2. MINUTE

The committee approved the Minute of its meeting held on 13 September 2018. The Minute was thereafter signed by the Chair.

3. INVERALMOND COMMUNITY HIGH SCHOOL

The Chair welcomed Mrs Young, Head Teacher, Inveralmond Community High School to the meeting. Mrs Young had been invited to present an overview of the school's performance and levels of attainment.

Members were advised that the presentation slides (copies of which had been circulated) provided an overview of the school's priorities to improve attainment and positive destinations for young people. Details of performance levels for S4 and S5 were given comparing Inveralmond Community High School to its virtual comparator for the period 2015 to 2018.

The School Improvement Plan for 2017/18 included the following desired outcomes for the school:

- Raising attainment and achievement ensuring equity;
- Improvement in literacy for all;
- Improvement in numeracy for all;

- Improvement in all children's and young people's wellbeing; and
- Improvement in employability skills and sustained, positive school leavers destinations for all young people.

Details of the pupil equity funding interventions provided in school were given which included activities and interventions which led to improvements in literacy, numeracy, health and wellbeing and employability. The Head Teacher advised that the young people at Inveralmond were from a wide Scottish Index of Multiple Deprivation (SIMD) profile, with almost 70% coming from SIMD 1-3.

The Head Teacher concluded her presentation by informing members of some of the initiatives carried out which included the school working in partnership with Ladywell Regeneration Team and the community police officers, carrying out litter picking and working on the underpass project. Another initiative was the intergenerational community project which included a group of local elderly residents known as the Elderberries, who provided support to some of the children in school, which was found to be positive. Finally, the committee was advised that Inveralmond won three out of the four categories at the 2018 Stellar Awards which celebrated education excellence in West Lothian.

The Head Teacher then responded to questions from members of the committee. In response to a question relating to whether the attendance levels for children from Craigshill had improved since the improved transport links were available to Inveralmond CHS, the Head Teacher agreed to provide members with information following the meeting comparing attendance levels before and since the improved bus service was available.

The Chair, on behalf of the committee, thanked the Head Teacher for the informative presentation and for the excellent work being carried out by staff in school.

#### Decision

- 1) To note the presentation by the Head Teacher, Inveralmond CHS; and
- 2) To agree that the Head Teacher would provide members with information relating to attendance levels for children attending the school from Craigshill, comparing the impact since the improved transport links were available.

#### 4. POLICE SCOTLAND UPDATE

The committee considered a report (copies of which had been circulated) by Police Constables Russell Rosie and Peter Robertson providing an update on performance, activities and issues across the ward for the period up to 30 November 2018.

The report provided members with information on the national priorities delivered locally, the West Lothian priorities and with the community engagement activities for the ward. Information on the various prevention activities that had been undertaken within the ward, as noted below, were provided in the report:

- Violence, Disorder and Antisocial Behaviour
- Road Safety
- Dishonesty
- Drug Dealing and Misuse
- Engagement Forums

The report provided an overview of incidents of note within each community of the ward and concluded with contact details for the local community policing team.

During discussion, concerns were noted with regard to parking at Craigswood, Craigwillow and The Mosque areas. Concerns were also raised regarding inappropriate parking and drivers sitting with their engines running near the Scout Hut at East Calder. It was suggested that any residents experiencing problems should report them to the Police by telephoning 101 and ensure they obtain an incident number; it was also suggested that the Police monitor the area and speak to the drivers if required.

The committee thanked the local policing team for the excellent work carried out in the ward area.

The report recommended that the Local Area Committee note the contents of the report.

### DECISION

- To note the contents of the report.
- To note that PC Robertson undertook to pass on the concerns highlighted by the committee to the relevant police officers and would request that the area near the Scout Hut at East Calder be monitored.

## 5. SCOTTISH FIRE & RESCUE SERVICE REPORT

The committee considered a report (copies of which had been circulated) by the Scottish Fire and Rescue Service providing an update on the activity within the ward for the period up to 30 September 2018.

Attached to the report as Appendix 1 was a series of graphs showing details of accidental fire dwellings, fire casualties and fatalities, deliberate fires, fires in non-domestic properties, special services casualties (excluding road traffic collisions), unwanted fire alarm signals and road traffic casualties and fatalities.

Officers in attendance from the Scottish Fire & Rescue Service then responded to questions from members of the committee.

### DECISION

To note the contents of the report.

## 6. HOUSING WARD REPORT

The committee considered a report (copies of which had been circulated) by the Head of Housing, Customer and Building Services providing an update on the housing service activities for the ward.

The report examined Property Void and Let Performance for both mainstream and temporary properties for the period July to September 2018. At the moment there were seven Property Voids in the ward, details of which were summarised in the report.

The Head of Housing, Customer and Building Services continued by providing details of rent arrears for the ward, noting that for Quarter 2 of 2018-19 arrears were £104,026, which was an increase of £32,989 on the previous year's position. The West Lothian overall position had increased by £593,408 from the previous year and at the end of Quarter 2 was £2,405,181.

Further information was also contained in the report in relation to the Capital Programme and New Build Council Housing, Tenant Participation and Safer Neighbourhood Ward Information.

Arising from questions raised by the ward members, the Area Housing Manager undertook to pass on the committee's concerns about the further delay in the site completion at Drumshoreland to the Housing Development Manager as well as provide members with information relating to the number of households in the ward area claiming Universal Credit who were in arrears.

The report recommended that the committee note Housing, Customer and Building Service activity as detailed in the ward report for the period 1 July to 30 September 2018.

The Chair, on behalf of the committee, thanked staff for all their hard work.

### DECISION

To note the contents of the report.

## 7. ALMOND HOUSING REPORT

The committee considered a report (copies of which had been circulated)

by Almond Housing Association providing an overview of upgrade and maintenance work under way on those properties belonging to the association.

The report also explained the work being done by the energy advice officer from Changeworks, ongoing work to provide tenants on welfare benefits and money advice, tenancy sustainment initiative and updates on Housing First for Youth and on training opportunities to develop digital skills. The report went on to provide information on the Mission Christmas appeal for youngsters in need and on a new residents association being established within Forth and Don Drive.

The report concluded with an update on Winter Wellbeing packs delivered to vulnerable and elderly tenants, information on the Riverside Community Wing project and an update on the Community Fridge Project.

Almond Housing then gave an update on the Dolly Parton Foundation Imagination Library project, which had been extended to support children and families with English as a Second Language.

### DECISION

To note the contents of the report.

## 8. SERVICE UPDATE - NETS, LAND AND COUNTRYSIDE

The committee considered a report (copies of which had been circulated) by the Head of Operational Services appraising members of the Nets, Land and Countryside services activities in the ward for the period 1 August to 31 October 2018.

The report provided a summary of works carried out and enquiries received in relation to Grounds Maintenance, Garden Maintenance, Cleaner Communities (including Enforcement Community Action), Parks & Woodland and Open Space & Cemeteries.

A number of enquiries were then raised by committee members. The Cleaner Communities Manager undertook to pass on the committee's concerns about bins overflowing at the entrance to Mansefield, East Calder, which required to be emptied. He would also pass on reports of fly tipping as St Paul's Primary School in East Calder to the relevant officers to investigate.

The report recommended that the committee:

1. Note the work carried out by the service within the local area; and
2. Advise on any areas that require further information or investigation.

### DECISION

- To note the contents of the report.
- To agree that the Cleaner Communities Manager would pass on the concerns raised by the committee to the relevant officers to investigate.

9. PENTLAND HILLS REGIONAL PARK STRATEGIC MANAGEMENT PLAN 2017-2027

The committee considered a report (copies of which had been circulated) providing an update on the proposed revision to the Strategic Management Plan for the Pentland Hills Regional Park (PHRP) and the council's proposed response.

The report explained that the PHRP was managed in collaboration with the City of Edinburgh Council and Midlothian Council, with West Lothian having around 10% of the designated park area.

The strategic management plan for the operation of the PHRP was due for updating and renewal and a series of relevant questions were included in the report as Appendix 1. The report concluded by noting that revision of the plan would allow for external grants to be sought for various projects across PHRP.

The report recommended that the committee note and consider the following recommendations, which were intended to be submitted to Council Executive for approval:

1. Note the report and the content of Appendix 1 which outlined some key questions for the revision of the PHRP Strategic Management Plan;
2. Note the proposed West Lothian Council response to the proposed revision to the PHRP Strategic Management Plan; and
3. Offer any other comments to be forwarded to the PHRP managing authority, the City of Edinburgh Council.

DECISION

1. To note the contents of the report.
2. To agree that the recommendations as outlined in the report be forwarded to the Council Executive for approval.

10. ADVICE SHOP SERVICE UPDATE

The committee considered a report (copies of which had been circulated) by the Head of Finance and Property Services informing the committee of



the work undertaken by the Advice Shop Service from April 2017 to March 2018.

The report explained that the Advice Shop was a free, impartial and confidential service aiming to alleviate poverty and promote inclusion and equality through advice, assistance and advocacy. Activity across the service was informed and prioritised by the recently refreshed Community Planning Partnership Anti-Poverty Strategy.

The report went on to update the committee on local provision; the Advice Shop had dealt with 3,395 enquiries from 1,181 customers, an increase of 19% compared to the same period in the previous year. Appendix 1 showed local provision in more detail.

Priorities for development over 2018/19 were to: develop and embed Advice Shop session in East Calder; work with partners to mitigate the effects of the full roll out of Universal Credit, which commenced in May 2018; and increase awareness of the One-2-One project which focused on those with long-term poor mental health.

The report recommended that the committee note:

1. The Advice Shop provision in the ward; and
2. The impact provision was having in terms of supporting the outcomes of the Community Planning Partnership's Anti-Poverty Strategy 2018-23.

### DECISION

To note the contents of the report.

## 11. REPORT ON PROGRESS OF REGENERATION PLANNING

The committee considered a report (copies of which had been circulated) by the Head of Planning, Economic Development and Regeneration providing an update on progress towards developing a regeneration plan within the East Livingston and East Calder Ward.

The report recalled that the Regeneration Framework which was approved by Council Executive in February 2014 contained a commitment to develop regeneration plans in key areas of deprivation in West Lothian. In addition to this, as part of the Community Empowerment Act there was a requirement on all Community Planning Partnerships to develop plans to improve their most disadvantaged areas.

Eight regeneration areas (13 individual communities) had been identified in West Lothian, based on the data zones within the bottom 20% of the Scottish Index of Multiple Deprivation. A report had been provided to the local area committee in September 2016 outlining the background to developing regeneration plans, including the processes, structures and timescales.

Regeneration planning meetings were continuing monthly with increasing community representative participation. A participatory exhibition of the findings had been held in Craigsfarm from 18 to 28 September to encourage the community to adopt the findings and priorities.

The Regeneration Steering Group were working on emerging themes of the community consultation to develop an action plan which worked to the community's priorities but also encouraged, supported and promoted community capacity building and improved mental health and wellbeing.

The report then provided an update on the variety of regeneration activities that had taken place within Craigshill before concluding with information on other regeneration activities that had been undertaken.

The report recommended that the committee note:

1. That a findings report had been produced and verified by community;
2. Mapping activity of services and organisations was almost complete and would, along with the community engagement findings, inform medium to long term outcomes that aligned with the LOIP;
3. That community engagement activity carried out was now being analysed and was informing themes and actions; and
4. The additional community activity in the ward that linked in with regeneration.

### DECISION

To note the contents of the report.

## 12. PENSIONERS' CHRISTMAS FUND ALLOCATIONS 2018

The committee considered a report (copies of which had been circulated) by the Head of Planning, Economic Development and Regeneration advising of the allocations made from the Pensioners' Christmas Fund 2018 to groups in the East Livingston and East Calder Ward, Livingston-wide groups and West Lothian-wide groups.

In 2018, the total amount available was £29,054 with the fund being divided by the total number of beneficiaries. Fifteen applications had been issued to groups across the East Livingston & East Calder ward, and all fifteen had been returned and the groups supported. One new group had been added to the list. Appendix 1 of the report detailed those groups supported and the allocation to each.

One application had also been sent to a Livingston-wide group, which had been returned and supported, and three applications had been sent to

West Lothian-wide groups, two of which had been returned and would be supported, while the third group, West Lothian Visually Impaired Club had been dissolved. Appendix 2 provided further details on those applications and the allocation to each.

The committee noted that a full report on the final allocations would be presented to the Voluntary Organisations PDSP later in the year. Letters had been issued to groups in late October advising of the level of funding they would receive.

The report recommended that the committee note that fifteen groups within East Livingston and East Calder Ward had applied to the fund and had been supported.

### DECISION

To note the contents of the report.

## 13. WORKPLAN

A copy of the workplan had been circulated for information.

### Decision

To note the contents of the workplan.





# WEST CALDER HIGH SCHOOL

## Local Area Committee

### Julie Calder

***WORKING TOGETHER TO BRING OUT THE BEST IN YOU***



***Ambition***

***Respect***

***Equity***



***WORKING TOGETHER TO BRING  
OUT THE BEST IN YOU***



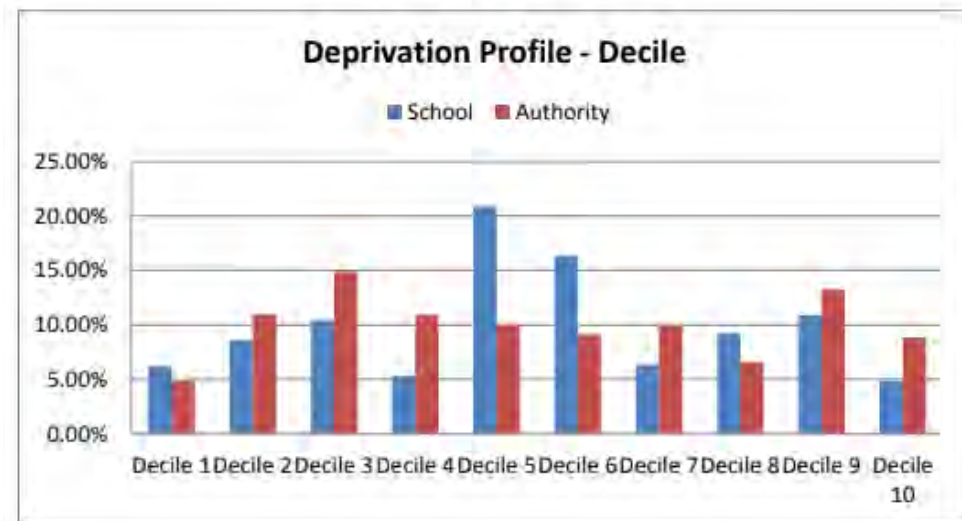
# West Calder High School

School roll: 742

Serves a large geographical area within West Lothian, from the border with Edinburgh City Council in the east to the Lanarkshire boundary in the west.

6 Cluster Primary Schools:

- Addiewell
- East Calder
- Kirknewton
- Mid Calder
- Parkhead
- Woodmuir



14% of the school roll is registered for Free School Meals.

**WORKING TOGETHER TO BRING OUT THE BEST IN YOU**

# WEST CALDER HIGH SCHOOL

## Improvement Journey



***WORKING TOGETHER TO BRING OUT THE BEST IN YOU***



# Priorities

**Excellence through raising attainment:** ensuring that every child achieves the highest standards in literacy and numeracy, and the right range of skills, qualifications and achievements to allow them to succeed;

**Achieving equity:** ensuring every child has the same opportunity to succeed, with a particular focus on closing the poverty-related attainment gap.



**NATIONAL IMPROVEMENT  
FRAMEWORK  
FOR SCOTTISH EDUCATION**  
ACHIEVING EXCELLENCE AND EQUITY



The Scottish Government  
Education  
www.gov.scot

smarter  
scotland  
www.smarter-scotland.gov.uk

# Senior Phase Attainment

Year Group	Level	2016	2017	2018
<b>S4</b>	5+ @ level 5	51%	39%	53%
<b>S5</b>	5+ @level 6	11%	22%	35%
	3+@level 6	30%	45%	61%
	1+@level 6	62%	66%	69%
<b>S6</b>	1+@level 7	12%	16%	30%
	5+ @level 6	36%	32%	49%
	3+@level 6	48%	53%	59%

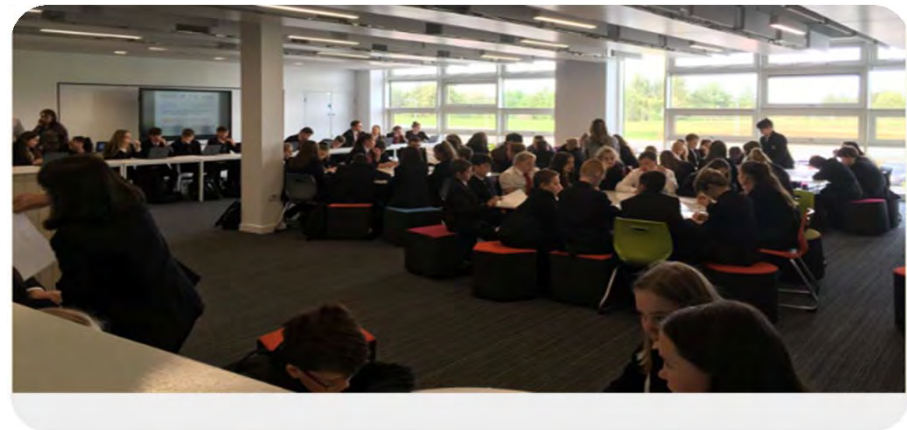
***WORKING TOGETHER TO BRING OUT THE BEST IN YOU***

# Excellence and Equity Environment





# Excellence and Equity Environment





# Equity

## Meeting learners 'needs



Continued to review and strengthen our practice to ensure we are meeting the needs of every learner.



**Created new roles:**

Numeracy co-ordinator

Literacy co-ordinator

Equity co-ordinator

Support co-ordinator

Employability co-ordinator

***WORKING TOGETHER TO BRING OUT THE BEST IN YOU***

# Excellence Learning and Teaching



**Professional enquiry and collaboration**



**Working towards becoming a digital school**

***WORKING TOGETHER TO BRING OUT THE BEST IN YOU***



# Excellence Curriculum



**Refreshed curriculum in consultation with key stakeholders**



**Increased the range of opportunities for all young people**

John Muir Award

STEM & Crest Awards

National progression awards



**Improved pupil pathways in the Senior Phase**

***WORKING TOGETHER TO BRING OUT THE BEST IN YOU***







# Excellence

## Wider achievement opportunities



Youth Achievement Award



Wellbeing Award



Leadership Award



***WORKING TOGETHER TO BRING OUT THE BEST IN YOU***



# Excellence and Equity Priorities

NATIONAL IMPROVEMENT  
FRAMEWORK  
FOR SCOTTISH EDUCATION  
IMPROVING EDUCATION AND EQUITY



Improvement in attainment, particularly in literacy and numeracy;



Closing the attainment gap between the most and least disadvantaged children and young people;



Improvement in children and young people's health and wellbeing;



Improvement in employability skills and sustained, positive school-leaver destinations for all young people.







## **EAST LIVINGSTON AND EAST CALDER LOCAL AREA COMMITTEE**

### **EAST LIVINGSTON AND EAST CALDER MULTI-MEMBER WARD PERFORMANCE REPORT**

#### **REPORT BY SCOTTISH FIRE AND RESCUE SERVICE**

##### **A. PURPOSE OF REPORT**

To update the East Livingston and East Calder Local Area Committee on the activity within East Livingston and East Calder Multi-Member Ward for the period up to 31<sup>st</sup> December 2018.

##### **B. RECOMMENDATION**

That Committee Members are invited to note and provide comment on the East Livingston and East Calder Multi-member Ward Performance Report.

##### **C. SUMMARY OF IMPLICATIONS**

<b>I Council Values</b>	<ul style="list-style-type: none"><li>• Being honest, open and accountable</li><li>• Focusing on our customers' needs</li><li>• Making best use of our resources</li><li>• Working in partnership</li></ul>
<b>II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	Quarterly reports on the Multi-member Ward Operational Plans are being produced to ensure delivery of the Local Fire and Rescue Plan, which is a statutory requirement of the Police and Fire Reform (Scotland) Act 2012.
<b>III Implications for Scheme of Delegations to Officers</b>	None.
<b>IV Impact on performance and performance Indicators</b>	WL CPP SOA Performance indicators.
<b>V Relevance to Single Outcome Agreement</b>	SOA1304_13 Number of deliberate fires per 100,000 population SOA1304_14 Number of accidental dwelling fires per 100,000 population.
<b>VI Resources - (Financial, Staffing and Property)</b>	The council contributes to directly and in partnership to the delivery of the Ward Plan
<b>VII Consideration at PDSP</b>	None

**D. TERMS OF REPORT****D.1 Background**

Quarterly reports on the Multi-Member Ward Operational Plans have been produced by SFRS to ensure delivery of the Local Fire and Rescue Plan for West Lothian 2018, which is a requirement under the Police and Fire Reform (Scotland) Act 2012, Section 41E.

**D.2 Scottish Fire and Rescue Service (SFRS) East Livingston and East Calder Multi-member Ward Quarterly Report**

Following the publication of the East Livingston and East Calder Multi-member Ward Operational Plan, the Local Senior Officer for Falkirk and West Lothian has produced a Performance Report detailing activity against the key priorities.

The seven key priorities within the East Livingston and East Calder Ward area are as follows:

**Continuous Priority**

- Local Risk Management and Preparedness.

**High Priority**

- Reduction of Dwelling Fires
- Reduction in Fire Fatalities and Casualties
- Reduction of Unwanted Fire Alarm Signals

**Medium Priority**

- Reduction of Deliberate Fire Setting
- Reduction of Fires in Non-Domestic Property
- Reduction in Casualties from Special Services (excluding RTC's).
- Reduction in RTC Fatalities and Casualties

**E. CONCLUSION**

The East Livingston and East Calder Multi-member Ward Performance Report aligns to the key priorities of the Local Fire and Rescue Plan for West Lothian 2018, the West Lothian Strategic Assessment of Community Safety and continues with the excellent partnership working on Community Safety, which is evident in West Lothian.

**F. BACKGROUND REFERENCES**

None.

**Lynne Gow**

**Station Manager, Scottish Fire and Rescue Service**

**March 2019**

Appendix 1 - East Livingston and East Calder Multi-Member Ward Performance Report



## West Lothian Council Area

### Ward Performance Report

Quarter 3 2018/19

## East Livingston and East Calder

#### **DISCLAIMER**

The figures included in this report are provisional and subject to change as a result of quality assurance and review. The statistics quoted are internal management information published in the interests of transparency and openness.

The Scottish government publishes Official Statistics each year which allow for comparisons to be made over longer periods of time.

Please ensure any external partners in receipt of these reports are aware of this.

## **Introduction**

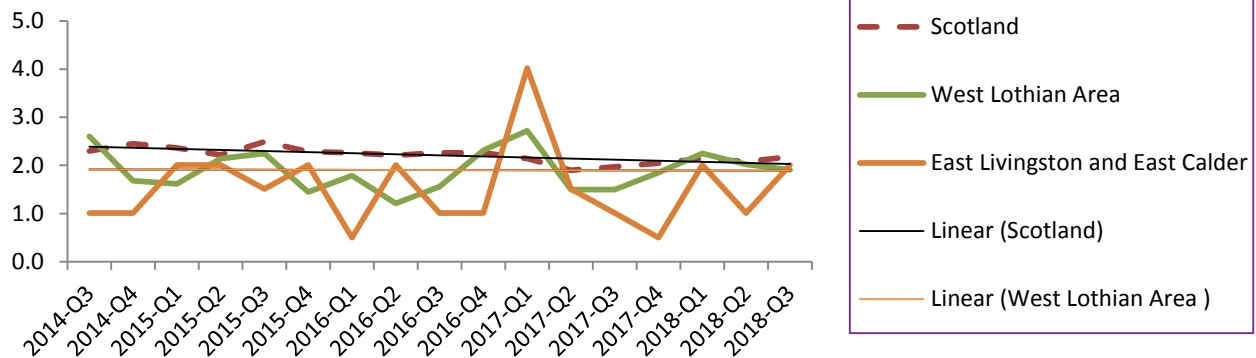
Welcome to the Scottish Fire and Rescue Service Ward Performance Report. This performance report is designed to provide citizens, stakeholders and partners with information relating to ward based activity undertaken by the Scottish Fire and Rescue Service.

In addition to historical ward based activity, this performance report provides information on the historic activity in the West Lothian Council area and Scotland. To allow benchmarking to be undertaken, the units of measurement in the performance graphs in the report are based on incidents/events per head of population.

Whilst using historic statistical benchmarking data, consideration must be taken of the somewhat random nature of fire related incidents and events, and how this can pose difficulties in interpreting emerging patterns and trends. This is of specific relevance where ward level data is analysed due to the relatively small number of actual incidents/events that occur in ward areas.

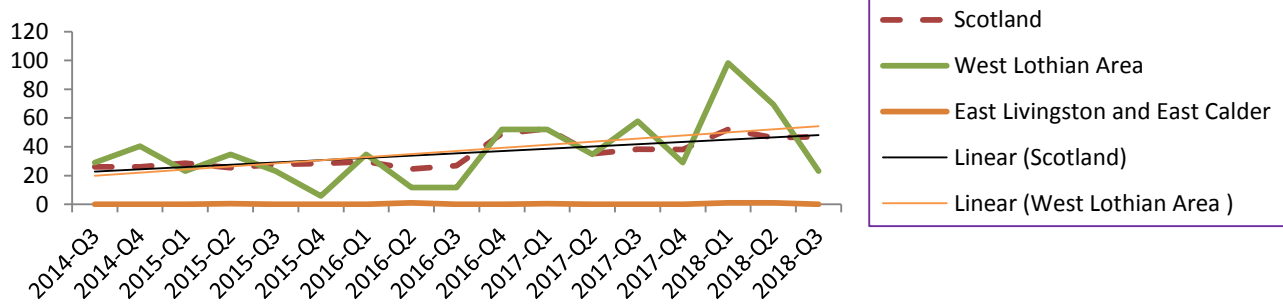
However, regardless of statistical anomalies, emerging patterns and trends in fire related incidents and events can assist the Scottish Fire and Rescue Service and Community Planning Partners plan and implement preventative intervention initiatives to target reducing fire related incidents and events.

### Accidental Dwelling Fires Per 10,000 head of population



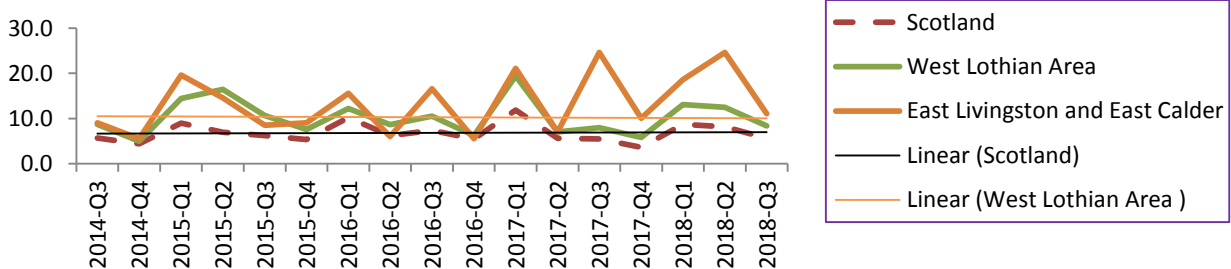
During the 2018-19 year to date reporting period SFRS have dealt with 4 accidental dwelling fires in comparison to 1 during 2017-18 year to date reporting period.

### Fire Casualties and Fatalities Per 1,000,000 head of population



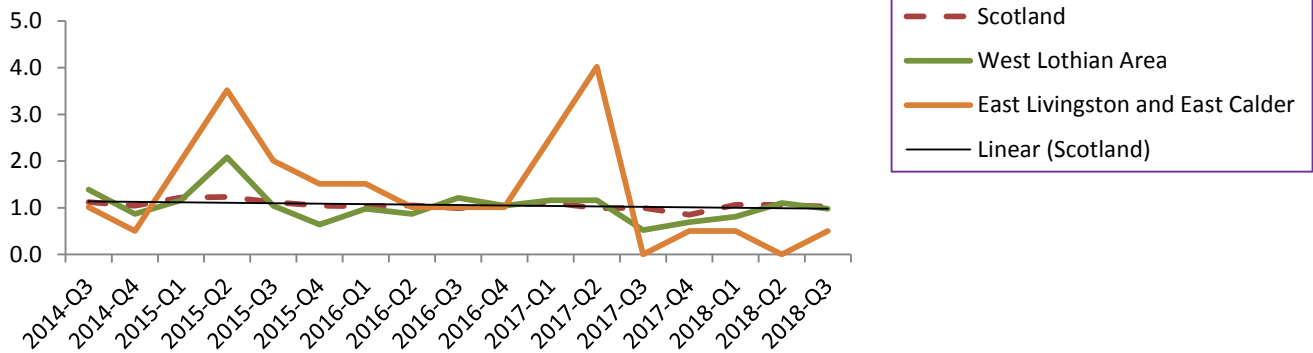
During the 2018-19 year to date reporting period SFRS have dealt with 0 Casualties or Fatalities due to fire in comparison to 0 Casualties or Fatalities during 2017-18 year to date reporting period.

### Deliberate Fires Per 10,000 head of population



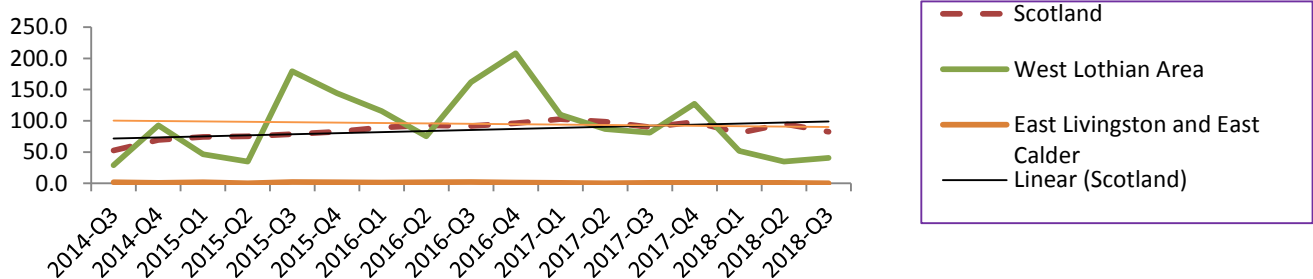
SFRS have dealt with 23 Deliberate fire incidents during 2018-19 year to date reporting period in comparison to 25 during 2017-18 year to date reporting period.

### Fires In Non Domestic Property Per 10,000 head of population



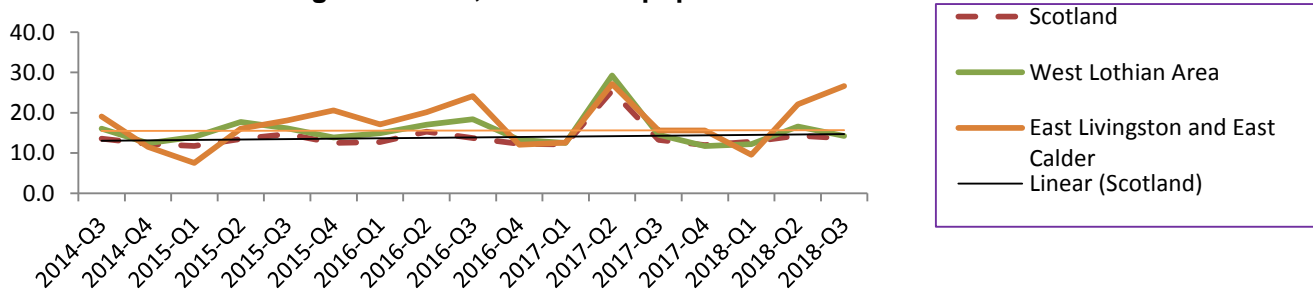
SFRS have dealt with 1 non domestic fires incident during 2018-19 year to date reporting period in comparison to 1 during 2017-18 year to date reporting period.

### Special Services Casualties (excluding RTC's) Per 1,000,000 head of population



SFRS have dealt with 0 casualties from Special Services during 2018-19 year to date reporting period in comparison to 1 during 2017-18 year to date reporting period.

### Unwanted Fire Alarm Signals Per 10,000 head of population



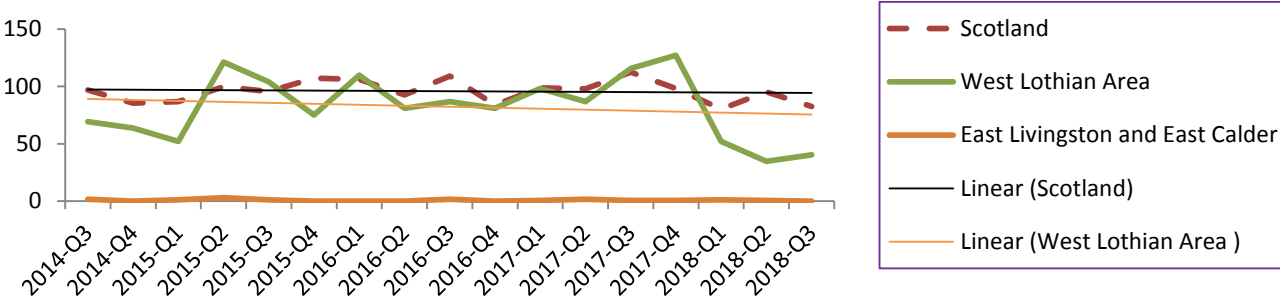
SFRS have dealt with 53 UFAS incidents during 2018-19 year to date reporting period in comparison to 31 during 2017-18 year to date reporting period.

### Additional Comments

SFRS is committed to 'Working Together for a Safer Scotland' and to engage with business partners to reduce demand from Unwanted Fire Alarm Signals (UFAS).



RTC Casualties and Fatalities Per 1,000,000 head of population



During the 2018-19 year to date reporting period SFRS have dealt with 0 Casualties or Fatalities from RTC's in comparision to 1 Casualty and 0 Fatalities during 2017-18 year to date reporting period.



**DATA LABEL: PUBLIC**



**West Lothian  
Council**

**EAST LIVINGSTON AND EAST CALDER, LOCAL AREA COMMITTEE**

**REPORT BY PC Russell Rosie and Peter Robertson**

**A. PURPOSE OF REPORT**

The purpose of this report is to provide the Local Area Committee with an update on performance, activities and issues across the Ward for the period up to 31st January 2019.

**B. RECOMMENDATION**

It is recommended that the Local Area Committee notes the content of the report.

**C. SUMMARY OF IMPLICATIONS**

<b>I</b>	<b>Council Values</b>	Focusing on our customers' needs; being honest, open and accountable; making best use of our resources; and working in partnership
<b>II</b>	<b>Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	None.
<b>III</b>	<b>Implications for Scheme of Delegations to Officers</b>	None.
<b>IV</b>	<b>Impact on performance and performance Indicators</b>	Performance relative to the Year Average; set out in the report.
<b>V</b>	<b>Relevance to Single Outcome Agreement</b>	We live our lives free from crime, disorder and danger; We take pride in a strong, fair and inclusive society
<b>VI</b>	<b>Resources - (Financial, Staffing and Property)</b>	None.
<b>VII</b>	<b>Consideration at PDSP</b>	None.
<b>VIII</b>	<b>Other consultations</b>	None.

## D. TERMS OF REPORT

### NATIONAL PRIORITIES – DELIVERED LOCALLY

Based on our assessment of national priorities, the following have been identified for tailored action for the communities of West Lothian:

- Violence, Disorder and Antisocial Behaviour
- Protecting the Public
- Road safety and Road Crime
- Serious Organised Crime and Terrorism
- Major Events and Threats
- Benefits of Reform
- Public Confidence

### WEST LOTHIAN PRIORITIES

The community priorities identified for West Lothian through our Community Planning Partnership are:

- Protecting People
- Reducing Antisocial Behaviour
- Reducing Violence
- Tackling Substance Misuse
- Making our Roads Safer
- Tackling Serious Organised Crime

### COMMUNITY ENGAGEMENT PRIORITIES

East Livingston & East Calder

- Reducing antisocial behaviour
- Making our roads safer
- Tackling substance misuse

## **1/ PERFORMANCE**

There is currently no partnership analyst in the Community Safety Unit and therefore there is no access to the previously provided statistics.

Police Scotland official West Lothian Statistics can be found at page 90 onwards.

<http://www.scotland.police.uk/assets/pdf/138327/232757/445136/Management-info-council-Area-Report-Q1-2018-19>

### **2.1 - Violence, Disorder and Antisocial Behaviour**

Police continue with intelligence led violence reduction patrols and areas of concern. Targeting peak times and locations that have frequent reports of violence and disorder.

Problematic areas have also been identified and Hi-Visibility patrols have been and will continue to be conducted to address these issues.

Police continue to deal with ongoing neighbour disputes carrying out early intervention work and prevention activities. They continue to work closely with housing organisations and the council safer neighbourhood team to address incidents of anti-social behaviour within the community. To note, neighbour disputes account for a large percentage of anti-social behaviour calls to the police.

Particular focus has been given to a couple of addresses in the Craigshill area where crimes of violence and ASB have been occurring with joint meetings between Almond Housing, Police, Rock Trust and West Lothian Council Youth Justice.

There has been recent reports of sheep worrying in the rural areas of the ward and these incidents are being investigated. The public are advised that anyone walking and exercising their dogs in the countryside is to ensure that they are under control at all times and avoid going into fields where livestock is grazing. The Scottish Outdoor Access Code says that dogs shouldn't be taken into fields where there are lambs or other young farm animals

Members of the public are always encouraged to report crimes and incidents of anti-social behaviour to the police to allow us to respond appropriately and gather information and intelligence.

### **2.2 - Road Safety**

Road traffic officers, with the assistance of intelligence, have targeted regularly unlicensed and uninsured drivers. Officers will continue to target offenders in the area and take robust action when stopped.

Police continue to patrol areas of concern in terms of speeding, parking and other Road Traffic offences. We continue to remind drivers of expected driving standards via our social media platforms.

### **2.3 - Dishonesty**

Several properties in the ward area have been subject to thefts by housebreaking. These incidents are part of a series which is being investigated at a national level with arrests being made in early February in relation to several of these crimes. Residents are encouraged take appropriate steps regarding their home security and also to report any suspicious behaviour to the Police.

As we approach the spring months the community are reminded to watch out for vulnerable members of their community being approached by bogus callers. Local officers wish for the following advice to be shared.

### **How can I protect myself from doorstep crime?**

- Be on guard if someone turns up unexpectedly.
- Keep front and back doors locked.
- Use the door viewer or nearby window when answering the door.
- Fit a door chain or bar – use it and keep it on when talking to callers at the door.
- If you're not sure, don't answer the door.
- Don't feel embarrassed - genuine callers expect you to be careful.
- Only let callers in if they have an appointment and you have confirmed they are genuine.
- Always ask for identification badges of anyone you answer the door to, but don't rely on them. Identity cards can be faked – phone the company to verify their identity.
- Some companies offer a password system. Ask your utility providers if this can be used and if you have a password with a company make sure the caller uses it.
- Never let people try to persuade you to let them into your home even if they are asking for help – they may not be genuine. If someone is persistent, ask them to call at another time and arrange for a friend or family member to be with you.
- Never agree to pay for goods or give money to strangers who arrive at your door.
- Don't keep large amounts of money in your home.
- Remember, it's your home. There's no reason why anyone should ever enter your home against your wishes.
- If you're not sure, don't answer the door.

Further advice can be obtained from [Scotland.police.uk](http://Scotland.police.uk)

### **2.4 – Drug Dealing and Misuse**

Police continue to carry out a number of intelligence led drug searches of properties and positive stops.

The Police rely on information from the public to tackle this crime. Any members of the community with information regarding drugs can contact CRIMESTOPPERS anonymously on 0800555111.

### **Uphall Station**

No issues of note

### **Pumphertson**

Neighbour dispute in the area regarding noise and CCTV cameras. Police continue to work with WLC SNT to resolve the issues.

### **Mid Calder**

A report was made of an attempt break into a local resident's property by forcing the livingroom window in the early hours of the morning. This has set there alarm off causing the culprits to leave empty handed. Enquiries are still ongoing.

### **East Calder**

Police and fire service attended a fire at an unoccupied Farm house causing extensive damage. There was no person injured. It was established that the fire was started deliberately and is currently still being investigated.

A report was received that a house had been entered in the Calderwood estate. A key safe was forced and the key was used to enter the property. The culprits were disturbed by the occupier and left the area prior to Police arrival. It is thought they were attempting to gain Keys for his high valued motor vehicle parked in the driveway.

A Child was struck by a vehicle whilst crossing at the green man at a pelican crossing causing minor injury. The driver stopped but was found not to have a licence, insurance or MOT. He was charged with these offences as well as careless driving.

Two dogs were observed attacking sheep in a holdings field. The owner managed to get the dogs under control and left prior to Police arrival. Sheep were treated for facial injuries. Enquiries ongoing to trace dog owner.

### **Wilkieston**

No incidents of note.

### **Kirknewton**

Neighbour dispute in the area continues to be addressed with Police taking action where appropriate.

An outlying farm discovered an injured sheep and reported the matter to Police. It is suspected that the injury was caused by a dog. A crime of sheep worrying was recorded and is still under investigation.

Reports of thefts have been recorded in Rural areas of vehicles/plant and fuel. These incidents are still being investigated and the community should report any suspicious activity to the Police.

### **Craigshill**

Particular focus has been given to a couple of addresses in the Craigshill area where crimes of violence and ASB have been occurring with joint meetings between Almond Housing, Police, Rock Trust and West Lothian Council Youth Justice.

#### **4/ Contacts**

Details of your Community Policing can be found at:

<http://www.scotland.police.uk/your-community/the-lothians-and-scottish-borders/west-lothian>

[lothianscotborderslacsuwest@scotland.pnn.police.uk](mailto:lothianscotborderslacsuwest@scotland.pnn.police.uk)

You can also follow us on Twitter: @WestLothPolice

Tel: 101





# **HOUSING AND COMMUNITY ACTIVITY IN THE CRAIGSHILL AREA**

**Report for East Livingston and East Calder Local Area Committee**

February 2019

## **ALMOND REPORT ON HOUSING & COMMUNITY ACTIVITY IN THE CRAIGSHILL AREA FOR EAST LIVINGSTON & EAST CALDER LOCAL AREA COMMITTEE MEETING**

The Association's 2018-19 Planned Maintenance programme is underway involving a variety of works including External Wall Insulation, new "A" rated boiler installations, new windows, external render/balcony enclosures and partial electrical upgrades. Below is a summary of progress with each of the contracts in Craigshill.

### **Boiler Upgrades**

Everwarm Ltd are continuing to install new 'A-rated' energy efficient gas boilers across our stock in the following areas;

Abbotsford Rise	Leven Walk
Alberta Avenue	Linden Grove
Bancroft Avenue	Manitoba Avenue
Chestnut Grove	Poplar Grove
Corston Park	Quebec Avenue
Darwin Street	Ramsay Court
Dawson Avenue	Scott Court
Dee Drive	Shiel Walk
Don Drive	Spey Drive
Fergus Avenue	Tay Walk
Forrester Road	Toronto Avenue
Hazel Grove	Vancouver Avenue
Howley Avenue	Yew Grove
Huron Avenue	Carmondean Centre South Rd
Labrador Avenue	Craigswood

Having started works in September 2018, Everwarm have completed circa 266nr boiler upgrades. A further 70nr properties are scheduled to be complete before March end 2019.

### **External Wall Insulation**

Everwarm Ltd have now completed (October 2018) the External Wall Insulation ('EWI') works in Craigshill involving improvements to 63 properties in the following streets;

Dee Drive	Ferguson Way	Peveril Rise	Wilson Terrace
Eden Drive	Gordon Way	Ravenswood Rise	
Esk Drive	Gowanbank	Staunton Rise	
Eagle Brae	Lenzie Avenue	Sutherland Way	

### **Partial Electrical Upgrades**

Jordan Electrics Ltd have completed circa 150nr electrical upgrades in the following streets:

Clyde Drive	Torridon Walk
Dee Drive	Tweed Drive
Garry Walk	Adelaide Street
Ramsay Court	Don Drive
Scott Court	Forth Drive
Spey Drive	

Unfortunately Jordan Electrics were unable to access circa 20% (38nr) of properties included in the contract.

AHA have recently added a further 148nr properties in the following streets to the contract. All works are expected to be completed before March end 2019.

### **Window Replacements**

Sidey Solutions Ltd have been appointed to replace windows (241nr) in the following streets:

Calgary Avenue	Mallard Brae
Toronto Avenue	Plover Brae
Dunlin Brae	Tweed Drive
Kingfisher Brae	Fremantle Street

Works started on-site mid-October 2018 and have been progressing well. Sidey have completed circa 204nr properties to-date, with contract completion expected mid-March 2019.

Some tenants have expressed concerns regarding the window specification, mainly the white colour window frames. Almond have reviewed the feedback received to-date and made changes to the specification; external Rosewood frames are now being fitted. Also, AHA have instructed the replacement of rear entrance doors in Dunlin Brae.

### **External Render/Balcony Enclosures**

AHA have now received building warrant and planning approval from West Lothian Council – valid for a period of 3 years.

Due to budget and timescale constraints, the balcony enclosure element of work has been omitted from the scope of works. With future tenant and owner consultation proposed, it is hoped the balcony enclosures can be installed prior to warrant/planning expiry.

AHA are awaiting programmes of works from the main contractor, Ailsa Building Contractor, to complete the external render work. It is hoped/expected that works can start on-site in the coming weeks.

### **Energy Advice - Changeworks**

The project works to assist Almond House tenants with their fuel and efficiency issues. From April 2018 to December 2018, this service has helped tenants to achieve financial savings of £26,078.90 and estimated carbon savings of 18,589kgC.

### **Welfare Benefits & Money Advice – The Action Group**

During the period April 2018 to January 2019, this service has helped tenants to secure **£177,645.46** in welfare benefits; a total of 50 gains including reinstated ESA, PIP awards, Universal Credit claims and backdated JSA. The financial gains for January alone were **£59,005.14**.

### **Tenancy Sustainment – CHAI**

Our sustainment service provides support and assistance to tenants who may be at risk of homelessness, or who require low level interventions to help them to maintain independent living in the community: to assist them to effectively manage and sustain their tenancy. Support provided has included securing grants for individuals in need and Christmas Gifts for 36(plus) children through Radio Forth Cash for Kids Christmas Appeal Valued at £5,250.

### **Housing First for Youth (West Lothian) – Update**

We are currently in the process of housing the 6<sup>th</sup> young person under this initiative.

### **Winter Food Parcels**

Almond HA has gained praise in the Scottish Parliament, for organising food parcels to tenants before Christmas, and for stocking the Riverside Community Fridge. Scottish Labour's parliamentary business spokesman Neil Findlay MSP put this forward as a motion on January 7, the details of which can be seen here <https://bit.ly/2QMvYy9>. And it's been supported by seven other MSPs, including Almond Valley's Angela Constance.

### **Riverside Community Fridge Project – new developments**

A new development for the project is the introduction of drop in cooking sessions to support local people who come along to collect food from the Community Fridge each Friday morning from 10am until 12 noon until the end of March. Funded by Almond HA and delivered by the team at the WL Youth Action Project, these sessions are aimed at people living in Craigshill and surrounding areas who are experiencing food poverty.

### **Get Cooking – community cooking courses**

Almond HA are running two cooking courses on Thursday mornings in Craigshill from 9.30am – noon. Delivered in partnership with the Family Link Worker at Riverside Primary School and WLC's Health Promotion Team, these courses provide cooking and budgeting skills to help Almond HA tenants learn how to make their food stretch and make healthy, filling meals. As well as practical skills and information, the courses also provide a supportive environment designed to build relationships and encourage peer support.



### **Almond HA teams up with Inveralmond Community High for careers event**

Almond HA worked in partnership with Sandy Higgins, Business Education Teacher at Inveralmond CHS to build a careers event around the housing trade. More than 150 students attended the event Thursday 14<sup>th</sup> February, with pupils aged 14 and over given the chance to talk to staff from AHA and a number of their contractors from the building/construction.



The aim was to inform and inspire young people who might be considering their career options and show them how to connect their studies and passions to a career pathway.



**EAST LIVINGSTON AND EAST CALDER LOCAL AREA COMMITTEE**

**HOUSING CUSTOMER AND BUILDING SERVICES**

**REPORT BY HEAD OF HOUSING CUSTOMER AND BUILDING SERVICES**

**A. PURPOSE OF REPORT**

To provide the Local Area Committee with an overview of the service activities within the East Livingston and East Calder ward.

**B. RECOMMENDATION**

The Local Area Committee is asked to note Housing, Customer and Building Service activity as detailed in the ward report for the period 1<sup>st</sup> October to 31<sup>st</sup> December 2018.

**C. SUMMARY OF IMPLICATIONS**

<b>I</b>	<b>Council Values</b>	Focusing on our customers' needs. Being honest, open and accountable. Providing equality of opportunities. Making best use of our resources. Working in partnership.
<b>II</b>	<b>Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	Housing (Scotland) Act 2001 Housing (Scotland) Act 2010
<b>III</b>	<b>Implications for Scheme of Delegations to Officers</b>	None
<b>IV</b>	<b>Impact on performance and performance Indicators</b>	There is no impact
<b>V</b>	<b>Relevance to Single Outcome Agreement</b>	There are positive impact on the following SOA indicators: SOA4 – we live in resilient, cohesive and safe communities SOA8 – we make the most effective use of resources by minimising our impact on the built and natural environment
<b>VI</b>	<b>Resources - (Financial, Staffing and Property)</b>	None
<b>VII</b>	<b>Consideration at PDSP</b>	Yes
<b>VIII</b>	<b>Other consultations</b>	N/A

**D. TERMS OF REPORT**

## Housing Performance Information

The purpose of this report is to provide the Local Area Committee with an overview of the activities of Housing, Building and Customer Services, specific to the East Livingston and East Calder ward.

### Property Void & Let Performance: Mainstream Tenancies

Void Period	Oct 2018	%	Nov 2018	%	Dec 2018	%	WL Target %
0-2 weeks	1	50%	1	100%	1	25%	55%
2-4 weeks	0	0%	0	0%	1	25%	30%
4+ weeks	1	50%	0	0%	2	50%	15%
<b>Total Lets</b>	<b>2</b>	<b>100%</b>	<b>1</b>	<b>100%</b>	<b>4</b>	<b>100%</b>	<b>100%</b>

Oct let location – 1 E Calder, 1 Uphall

Nov let location – 2 E Calder

Dec let location – 1 E Calder, 3 Pumpherston

### Property Void & Let Performance: Temporary Tenancies

Void Period	Oct 2018	%	Nov 2018	%	Dec 2018	%	WL Target %
0-2 weeks	0	0%	0	0%	0	0%	55%
2-4 weeks	0	0%	1	100%	0	0%	30%
4+ weeks	0	0%	0	0%	0	0%	15%
<b>Total Lets</b>	<b>0</b>	<b>100%</b>	<b>1</b>	<b>100%</b>	<b>0</b>	<b>100%</b>	<b>100%</b>

Nov let location – Craigshill

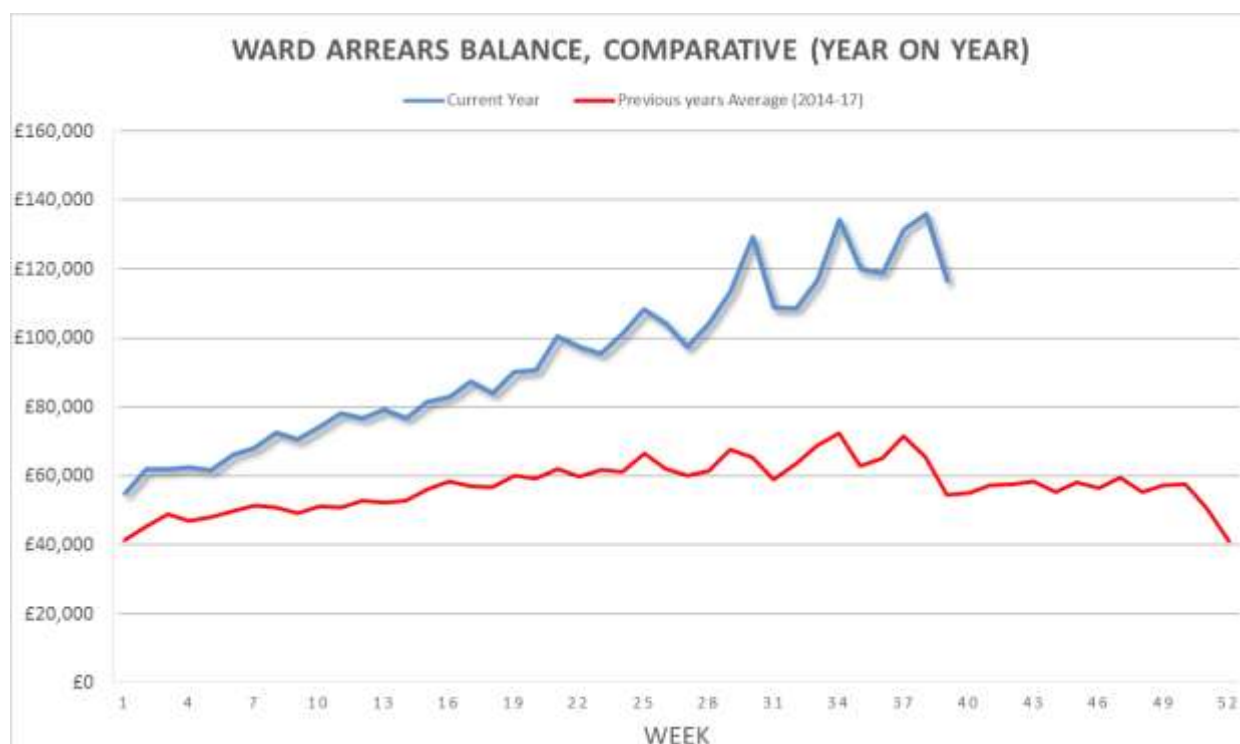
Delays in re-letting can occur for a variety of reasons. The type or location of the property, the completion of void work or the identification of additional works not visible during the initial inspection, ensuring that vulnerable persons are appropriately supported through the viewing and sign up process can also add to timeframes. Some of our applicants have specific support requirements which require detailed planning and co-ordination by both Social Work and Housing Services prior to tenancy commencement. There are 7 Policy Voids in the ward at present.

Void period	Number of properties	PV reasons
<4 weeks	0	
4 – 12 weeks	3	Asbestos
13 – 16 weeks	3	asbestos and upgrading
26+ weeks	1	Structural following flood



## Arrears

For this ward the cumulative rental charge this year (debit) for the housing stock is £2,078,191 and £2,009,848 has been collected giving a strong collection rate of 96.7%



Arrears Banding	2017/18 (WK39)		2018/19 (WK39)	
	Balance	Tenants In Arrears	Balance	Tenants In Arrears
£0.01 to £99.99	£3,685	81	£3,999	121
£100.00 to £299.99	£18,002	96	£17,631	94
£300.00 to £499.99	£9,332	24	£12,253	31
£500.00 to £749.99	£15,069	25	£16,642	27
£750.00 to £999.99	£8,821	10	£10,255	12
£1000.00 to £1999.99	£11,745	9	£34,017	24
£2000+	£3,644	1	£21,744	7
Total	£70,297	246	£116,541	316

The Ward arrears position for Q3 is £116,541. This is an increase of £46,244 on last year's position.

The West Lothian overall position has increased by £879,735 from last year and on 01 October was £2,698,513

While there are 31 serious arrears cases (£1,000+) it should be noted 68% of cases are in the lower bands (£300 or less)

The overall increased arrears in comparison to last year are as a result of Full Service Universal Credit being introduced in West Lothian from May 2018, along with other Welfare Benefit reforms and the current economic climate

During the course of this year we plan to focus on the following:

- Making best use of resources by considering communicating more with customers through email and telephone
- Increase Direct Debit Take Up by targeted work for example tenants who currently pay by Standing Order
- Benchmarking with other local authorities to ensure we identify and consider implementing any best practice
- Performance Monitoring and Reporting will be reviewed and where appropriate streamlined to ensure information is meaningful and robust to assist with improving rent arrears due.
- Promote Alternative payment methods, particularly the Tenant's Self Service Portal
- Undertake a root and branch review of our arrears process to ensure we maximise rental income

### **East Livingston and East Calder Area Team Activity**

Officers in the team have a number of tenancies under supervision for issues such as child & adult protection, anti-social behaviour and poor tenancy conditions. Our officers' work with a range of services and agencies to ensure tenants and residents are fully supported, tenancies are maintained and sustained as far as possible and appropriate action taken where necessary.

Rent arrears activity continues to be a weekly priority task for the team and will continue to work with all our tenants in offering the support, advice and assistance. Such assistance includes, referrals for money, energy and debt advice, benefit health checks, completion of income and expenditure to help set up a sustainable payment plan and where appropriate, assist with applications for Discretionary Housing Payments.

### **Capital Programme and New Build Council Housing**

#### **New build**

<b>Ward 5 East Livingston and East Calder</b>	<b>Site</b>	<b>No of units</b>	<b>Site Start</b>	<b>No. of Houses Handed Over</b>	<b>Site Completion</b>
	Adelaide Street, Craigshill	6	Mar-14	6	Sept -14
	Community Centre Pumpherston	14	Mar-15	14	June -16
	Drumshoreland	86	Sept -16	0	March 2019 (estimated)
	Raw Holdings , East Calder	15	May-16	15	Oct -17
	Almondell, Calderwood	36	January-17	36	February - 2019

## **Capital Programme**

There is ongoing general capital activity in all areas such as assisted decorations scheme, fencing, rhones etc.

## **Tenant Participation Update**

**Homeless Tenant Led Inspection** – a team of Inspectors have carried out an inspection into the Housing Need Service. The inspectors are expected to report back their findings early in 2019 to the Head of Housing, Senior Managers and officers working within the Housing Need Service. An action plan will be developed following the feedback session

**TIS Award for Best Innovative Practise** – The TP Team were successful in the Council's Celebrating Success Awards, receiving the 'New and Innovative Services for our Communities' award for the team's work on Digital Involvement with tenants through the use of text messaging and the services Facebook Group, specifically for council tenants.

## **Evening Housing Network**

The first evening network meeting was held in the Civic Centre on the 7<sup>th</sup> November. 13 new tenants attended and advised they would be interested in attending other sessions in 2019. The session included an overview of Tenant Participation, to show those attending the ways they can get involved in improving and shaping service delivery.

## **Tenants Repairs Policy Scrutiny Session**

A working group was formed from members of the West Lothian Tenants Housing Network, to review the repairs policy with officers from Building Services. Two sessions were held, one on 23<sup>rd</sup> October and the other on the 7<sup>th</sup> November at the Whitburn Tenants Resource Centre.

## **Good Neighbour Award Ceremony**

The annual award ceremony was held on Friday 26<sup>th</sup> October in the Civic Centre. The awards are held to celebrate those neighbours nominated for being a kind and considerate neighbour. Both tenants and residents can be nominated and we promote this award in the e-summer edition of Tenants News

## **Focus Groups**

Four meetings were held on the 21<sup>st</sup> and 22<sup>nd</sup> November (am and pm sessions) in Whitburn and East Calder to discuss tenant satisfaction, following the 2017 Tenant Satisfaction Survey. Tenants attended for an informal discussion, focussing on four questions relating to decision making, quality of their home, good value for money and whether or not support was required with their tenancy. Officers are currently reviewing the comments/feedback received.

## **Tenants Training**

A session was held on the 5<sup>th</sup> December with tenant representatives from throughout West Lothian, to help increase awareness on the Housing Allocation Policy, with practical insights and information provided on how applications are processed and assessed.

## **Safer Neighbourhood Council Officer Ward Information**

The Safer Neighbourhood Teams (SNT's) continue to work in two teams across the nine multi member ward areas as an integral part of the Community Safety Unit. In all the wards, partnership working involves the local housing team, youth worker, council officer with the SNT and officers from Police Scotland and the Scottish Fire and Rescue Service all working together to tackle antisocial behaviour. When necessary, the partners will liaise with partners from the voluntary organisations including Mental Health advisory workers and private landlords in order to reduce antisocial behaviour. The Safer Neighbourhood team of 9 officers now work in two zones, the East and the West zones. All the officers now deal with noise nuisance calls as part of their working remit.

Issues have arisen this month in relation to an alleged HMO use of a property and work is now ongoing to investigate and for officers to take appropriate action where required.

Two complaints regarding the smell of Cannabis in the East Calder area were received and the alleged perpetrators have been visited and complaints discussed. Advice has been provided and the Police were also made aware and have also visited the perpetrators.

Joint visits have been undertaken with the police to an issue in Craigshill which has resulted in no further complaints being received.

## **E. CONCLUSION**

Small movement in mainstream lets this quarter regular meeting between housing operations and building services take place to monitor void work and turnaround. Rent arrears continues to be one of our main focuses of work where we continue to liaise with colleagues in other service areas ensuring that tenants are provided with advice and assistance where appropriate.

New build sites are progressing and colleagues in Housing Strategy and Development are liaising regularly with contractors.

Various activities have been undertaken with our tenant participation team engaging with our tenants. Ongoing work with Safer Neighbourhood Team working with police and local office in addressing issues of anti social behaviour.

## **F. BACKGROUND REFERENCES**

None

Contact Person: Phyllis McFadyen, Housing, Building and Customer Services

Email; [phyllis.mcfadyen@westlothian.gov.uk](mailto:phyllis.mcfadyen@westlothian.gov.uk)

Tel: 01506 284345

Date: 7<sup>th</sup> March 2019



**EAST LIVINGSTON AND EAST CALDER LOCAL AREA COMMITTEE**

**SERVICE UPDATE – NETS, LAND & COUNTRYSIDE**

**REPORT BY HEAD OF OPERATIONAL SERVICES**

**A. PURPOSE OF REPORT**

To advise members of the recent activity of the NET's Land & Countryside Services teams for the period 1 November 2018 to 31 January 2019.

**B. RECOMMENDATION**

The Local Area Committee is asked to:

1. Note the work carried out by the service within the local area.
2. Advise on any areas that require further information or investigation

**C. SUMMARY OF IMPLICATIONS**

<b>I</b>	<b>Council Values</b>	Focusing on our customers' needs; making best use of our resources; working in partnership
<b>II</b>	<b>Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	None
<b>III</b>	<b>Implications for Scheme of Delegations to Officers</b>	None
<b>IV</b>	<b>Impact on performance and performance Indicators</b>	None
<b>V</b>	<b>Relevance to Single Outcome Agreement</b>	Relates to items 9 – We live our lives free from crime, disorder and danger & 12 – We value and enjoy our built environment and protect it and enhance it for future generations
<b>VI</b>	<b>Resources - (Financial, Staffing and Property)</b>	In line with available revenue and capital budgets
<b>VII</b>	<b>Consideration at PDSP</b>	None
<b>VIII</b>	<b>Other consultations</b>	None

## **D1 Terms of Report**

Report on activity for period 1 November 2018 to 31 January 2019.

## **D2 Grounds Maintenance Routine Works**

All hedges in the ward have been cut as scheduled.

Shrub bed renovations are completed on a route that covers the whole of Livingston, with works started in the East Livingston & East Calder ward at the beginning of February and scheduled to finish in April.

The latest Land Audit Management score for the East area was 67, which is the target score.

Preparation works are underway to prepare for the delivery of the new Ground Maintenance service standards, with summary information attached in Appendix (i). This will result in changes to some grass areas, in particular in Greenways and some road verges.

### **Grounds Maintenance Enquiries**

In total 20 grounds maintenance related enquiries were received and dealt with during this reporting period in 2018.

	2018/19	2017/18
Ball Game Enquiries	0	1
Bonfire Enquiries	3	1
Drainage Flooding Grass Areas	0	1
Enforcement Officer Enquiries	6	1
Fencing Enquiries	2	1
Flower Bed or Bulb Displays	1	0
Gardens Competition Enquiries	0	1
Grass Area Damaged	1	2
Grass Cutting Enquiries	1	0
Grass Highway Verges	0	1
Ground Ownership Enquiries	0	1
Ground Property Vandalised	1	1
Hedge Cutting Enquiries	2	0
Public Park Enquiries	1	3
Shrub Bed Enquiries	0	2
Shrub Bed Overhanging Path	2	4
Shrub Beds Not Maintained	0	2
Total	20	22

## **D3 Garden Maintenance Routine Works**

The Garden Maintenance Scheme finished at the end of October last year. Following a review of the Transforming Your Council proposal to market test service delivery costs, the scheme will now continue to be delivered in-house. Staff recruitment and other preparatory works are ongoing, for a start date of the 8<sup>th</sup> April 2019.

## Garden Maintenance Enquiries

In total there was no garden maintenance related enquiries received and dealt with during this reporting period in 2018/19.

	2018/19	2017
Garden Maintenance General Enquiries	0	5
Garden Maintenance Hedge Cutting	0	1
Total	0	6

## D4 Cleaner Communities Routine Works

The ward is covered by a mobile cleansing team consisting of five operatives and one compact sweeper. There is a backshift team of three operatives covering school routes, hot spot areas and enquiries throughout West Lothian. There is a reduced level of staff on at the weekend covering West Lothian. We also have two HGV sweepers that cover the whole of West Lothian.

Staff dealing with enquiries and carrying out routine works to remove litter, fly tipping and debris on roads, footpaths and open spaces throughout the ward.

Street Cleansing staff have also been carrying out leaf clearance throughout West Lothian. Leaves are lifted from footpaths and roadways and staff will target known areas of concern and react to enquiries that come in from the public.

## Cleaner Communities Enquiries

In total 165 cleaner communities related enquiries were received and dealt with during this reporting period in 2018/19.

	2018/19	2017/18
Complaint Street Cleansing	2	1
Dead Animals	9	1
Dog Fouled Grass Open Space	3	0
Dog Fouling on Paths/Roads	15	19
Dog No Fouling Sign Request	1	1
Dog Waste Bin New Request	3	2
Dog Waste Bin Overflowing	14	4
Glass on Paths or Open Spaces	3	2
Graffiti Non Offensive	0	1
Graffiti Racist or Offensive	0	2
Illegal Fly Posting	2	1
Illegal Fly Tipping Dumping	58	55
Litter Bin Burnt Damaged	1	0
Litter Bin Full/Overflowing	8	2
Litter Bin New Request for Bin	0	1
Litter General Enquiries	2	1
Litter in Grass Open Space	4	3
Litter on Paths Roads Verges	4	14
Needles Syringes Abandoned	0	1
Street Sweeping Enquiries	24	18
Trolleys Abandoned/Dumped	2	0
Trolleys Dumped in Livingston	1	3
Vehicle Abandoned	9	5
Total	165	137

## Enforcement Community Action

The team consists of two Senior Enforcement Officers, two Education Engagement Officers and eight Enforcement Officers. They are split into two teams of six officers to cover seven days a week on shifts with one team on shift at a time.

A report has been submitted to the Procurator Fiscal for non-payment of dog fouling Fixed Penalty Notice.

Enforcement Officers dealt with enquiries in relation to various Environmental issues within ward and carried out patrols.

Abandoned/nuisance vehicles have been dealt with and removed from streets by gaining compliance following negotiation, verbal warnings, warning letters, official notices served or WLC contractor removal.

Enforcement Officers carried out audits on School Transport Buses and Taxis on behalf of Transport Department as well as assisting colleagues in Community Learning & Development Youth Services through the positive destinations programme. They have also carried out checks on behalf of Licencing.

Officers have been engaged in partnership working with various other departments and external agencies on a range of issues affecting communities. This has included visits to residents giving verbal warnings and warning letters issued in relation to dog fouling or fly tipping in order to change behaviours following complaints from members of public, neighbours and housing officers. Compliance gained with affected areas being cleaned up.

Education & Engagement Officers have attended residents and community group meetings and supported Community Clean Up events by supplying equipment and removal of waste. They have carried out dog fouling and litter stencilling in problem areas along with signage to promote behaviour change.

Invitations have been sent out to community groups and schools to register for National Spring Clean 2019.

## D5 Parks and Woodland

In total 16 Parks and Woodland related enquiries were received during this reporting period. Seven enquiries were inspected with five inspections generating no works. Two enquiries generated works instructions to programme and seven works instructions were completed.

	2018/19	2017/18
Tree works completed for period	7	n/a
Tree works outstanding for LAC area	30	n/a
Tree Enquiries not generating works orders	7	n/a
Tree Advice or Consultations	1	0
Tree Branches Overhanging	2	2
Tree Dangerous or Unsafe	1	3
Tree Enquiries General	3	7
Tree Leaves Causing Problems	9	4
Total	16	16



## Ranger Service Update

No. School groups attending Outdoor Education / Forest School Sessions	0
No. Pupils attending Outdoor Education / Forest School Sessions	1
No. Rights Of Way / Core Path / Patrols carried out (hours)	32.5
No. Access Enquiries	1
No. Conservation Surveys / Tasks	3
No. Volunteer hours	284.5
No. Ranger Events	2
No. attendees at Ranger Events	75

Volunteer Ranger Service have helped the Rangers install two new Visitor Monitoring posts at Almondell, and finished off the year working on the purple walking route at Beecraigs for their last sessions of 2018.

Volunteer Ranger Service started back after Christmas break and are working on peatland restoration work at Easter Inch Moss, orchard pruning, path work and meadow management at various sites across the district. This spring the Volunteer Ranger Service will be working on Calderwood Pond Project carrying out restoration works in partnership with SNH (Scottish Natural Heritage) and LARG (Lothian Amphibian and Reptile Group).

Rangers worked with Craigshill Greenspace group to apply for and plant free trees from the Woodland Trust. 100 'edible harvest' trees were planted in Almond Park with help from P7 at Letham Primary, pupils and staff from Beattie School, West Lothian Youth Action Project and members of the Greenspace group.

The Friends of Almondell had a practical volunteer day managing meadows, supported by individual days managing Butterfly Banking through scything and raking, and Calderwood Fen through scything and survey. The Friends of Almondell met with volunteers in the Visitor Centre garden and to cut and rake the recently planted Butterfly Banking and orchard. The Friends have also secured funding through RiverLife to address erosion issues on the Almond through the use of natural willow spilling. Friends of Almondell working on Calderwood Pond Project removed invasive pygmy weed.

The Green Angels held their Christmas volunteer meeting at Almondell working hard cutting willow back prior to making their own wreaths from natural materials. 'Christmas Craft' wreath making event fully booked and enjoyed by all.

HLF(Heritage Lottery Fund) Almondell Historic Wall Project funding application unfortunately unsuccessful – advised to re-submit for January deadline and look into other funding opportunities for restoration.

Property Services again looking into dilapidated condition of wall in Disabled Car Park. Access enquiry being investigated by the Ranger Service at Linburn

## **D6 Open Space and Cemeteries**

### **Cemeteries Routine Works**

Winter routine works which include leaf lifting, grave reinstatement works, pruning and burial duties ongoing across the cemetery estates.

### **Cemeteries Enquiries**

In total there were three cemeteries related enquiries received and dealt with during this reporting period in 2018/19.

	2018/19	2017/18
Cemeteries General Enquiries	1	5
Lair Enquiries	2	1
Total	3	6

### **Open Space Routine Works**

#### **Open Space Capital Programme**

Craigspark, Craigshill – Landscaping around the track is to be completed and the asphalt is to be repaired by the end of March.

East Calder Park – The 3G pitch consultant is working on design/costs.

Fraser Park, Pumpherston – Construction started on 23<sup>rd</sup> January 2019. Earthworks should be complete by 8<sup>th</sup> Feb and, if temperatures remain above 4°C, the asphalt surfacing should take place in the week beginning 11<sup>th</sup> February.

Marrfield Park, Uphall Station – Pitch drainage works remain scheduled for spring 2019. Additional play equipment may be added to the park dependent on final drainage costs.

### **Open Space Enquiries**

In total there was one open space related enquiries received and dealt with during this reporting period in 2018/19.

	2018/19	2017/18
Children Play Enquiries	1	0
Total	1	0

## **E. CONCLUSION**

Shrub bed renovations are completed on a route that covers the whole of Livingston, with works started in the East Livingston & East Calder ward at the beginning of February and scheduled to finish in April.

Enforcement Officers dealt with enquiries in relation to various environmental issues within ward and carried out patrols.

The Open Space Capital Programme is progressing as scheduled.

## **F. BACKGROUND REFERENCES**

None

Appendices/Attachments: one

- (i) Grounds Maintenance – Service Delivery 2018/19

Contact Person: David Lees, Whitehill Service Centre, Bathgate 01506 284612

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**Jim Jack**

**Head of Operational Services**

**7 March 2019**





## **EAST LIVINGSTON AND EAST CALDER LOCAL AREA COMMITTEE**

### **REPORT ON PROGRESS OF REGENERATION PLANNING**

#### **REPORT BY HEAD OF PLANNING, ECONOMIC DEVELOPMENT & REGENERATION**

##### **A. PURPOSE OF REPORT**

The purpose of this report is to inform the Local Area Committee of progress towards developing a regeneration plan within the East Livingston and East Calder ward.

##### **B. RECOMMENDATION**

It is recommended that the Local Area Committee notes:

1. that a findings report has been produced and verified by community;
2. mapping activity of services and organisations is complete and community [priorities along with the actions groups challenges have been identified
3. that the first draft of the plan has been written with the priorities and challenges
4. the additional community activity in the ward that links in with regeneration.

##### **C. SUMMARY OF IMPLICATIONS**

<b>I Council Values</b>	Focusing on our customers' needs. Being honest, open and accountable. Providing equality of opportunities. Making best use of our resources. Working in partnership.
<b>II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	Community regeneration activity reinforces the council's commitment to community planning at a local level.
<b>III Implications for Scheme of Delegations to Officers</b>	None.
<b>IV Impact on performance and performance Indicators</b>	Performance indicators relating to the activity within the plans are captured within the set of Regeneration key performance indicators.
<b>V Relevance to Single Outcome Agreement</b>	<ul style="list-style-type: none"><li>- We are better educated and have access to increased and better quality learning and employment opportunities.</li><li>- We live in resilient, cohesive and safe communities.</li><li>- We live longer, healthier lives and have reduced health inequalities.</li><li>- We make the most efficient and effective use of resources by minimising our impact on the</li></ul>

built and natural environment.

<b>VI Resources - (Financial, Staffing and Property)</b>	Activities will be funded from existing budgets or external sources.
<b>VII Consideration at PDSP</b>	An update on progress towards developing regeneration plans in 13 targeted communities was provided to Voluntary Organisations PDSP in May 2018.
<b>VIII Other consultations</b>	Community Planning Board

## **D. TERMS OF REPORT**

### **D1 Background**

A report was provided to the Local Area Committee in 2016 outlining the background to developing regeneration plans, including the processes, structures, and timescales involved.

Eight regeneration areas have been identified, based on the data zones within the bottom 20% of the Scottish Index of Multiple Deprivation. At present, this process has started in all of the eight regeneration areas, covering 13 individual plans, including Bridgend in the Linlithgow Ward.

It has also been agreed that the Regeneration Plans will be the local plans required by the Scottish Government as part of their Community Empowerment approach and reported through the Community Planning Partnership.

### **D2 Progress of the plan**

The Craigshill Regeneration planning meetings are continuing monthly within Craigshill. The attendance has been increasing with community representatives.

In line with the other identified regeneration areas in West Lothian, covering thirteen communities, the first version of a regeneration plan for Craigshill is being finalised and the first draft of this is attached.

The regeneration plan is divided into two sections:

- the community priorities generated from the community consultation findings
- and the overarching Regeneration Group's priorities agreed from the statistics, community consultation and mapping of services and organisations

The priorities in the regeneration plan reflect the data collected from the community engagement consultation, statistical data from Scotpho and SIMD and mapping services and organisations. The community's priorities will link into the overarching priorities but have been kept separate to enable community to find updates on actions raised by them.

Further work is linking the local overarching priorities in both plans to key strategies within the Local Outcome Improvement Plan (LOIP). The aim is to develop a golden thread of shared outcomes and outcome indicators that demonstrate key step changes from the local regeneration plan to the LOIP, and other strategic plans, for example the Anti-Poverty Strategy, to ensure that both complement and add value.

As this plan is a 'live' document, these priorities will be reviewed as social and

economic factors change and, for example, future engagement exercises identify new concerns or opportunities. Sub-groups have been created which is involving a range of services and residents in developing activity.

This first draft of the Craigshill plan (appendix 1) has been distributed to the action group for feedback and approval.

The Craigshill community priorities are laid out on page 14 of the document and are as follows:

- Care and maintenance
- Parks and recreation
- Feeling Safe
- Facilities and amenities

The overarching priorities agreed by the action group as themed on page 25 of the plan include:

- Early intervention and prevention
- Poverty, income deprivation and employability
- Health and wellbeing
- Community capacity and cohesion

**D3** The action group at the last meeting are organising themselves around the challenges and priorities of the plan within the following initial sub groups:

1. Food poverty
2. Early intervention and prevention
3. Events planning, apps, branding and promotion
4. The Environment, Car and maintenance
5. Health
6. Forth Drive support

The Food poverty group is led by a community learning and development second year student on placement with Craigsfarm, supported by the community regeneration officer and a resident of Craigshill. She is pulling the plan together, undertaking some mapping of what's already out there and identifying gaps. She is also identifying where the key links are within the West Lothian Anti-poverty strategy and pulling a plan of actions together to mitigate and benefit residents within Craigshill that have issues with access to good quality fresh food. The Community Fridge initiative started in summer 2018 in response to mapping and community consultation and is led and funded by Almond Housing and supported by Craigsfarm, WLYAP and Riverside Primary School. It has expanded significantly and is now offering cooking classes for residents and families. The Community Fridge initiative delivered around 50 food parcels up to and including late Christmas Eve

The green space group are extending their remit to include the environment, litter, dog fouling, public bins, streets and open space. The group have already started a public bins audit to maximise our resources in relation to the way the community use their streets and spaces. The Tower landlord a local resident is interested in driving this along with community council and the green space group

The Craigshill General Practice manager is driving the health agenda and has had some success with implementing new IT equipment within the practice, facilitating a Patient Participation forum, offering training in CPR, information events and working on

educational input with the community on appropriate referrals for GP appointments, pharmacy A& E etc. the GP practice are also pulling together information for holiday periods of what's on for communities. To date they have 1300 patients on the practices newsletter mailing list.

The early intervention and prevention group will focus on speech and language early literacy skills from pre-birth to 3 years, ante natal support to 3 years and positive life experiences of children to support learning through community activities.

A resident developed an events app for Craigshill over the Christmas period. She is now being supported by the group to extend the app, along with another resident who has extensive experience in marketing; branding and promotion are leading on this area. The plan has already been added to the app which at a glance shows all the information of the plan to date and shows planned events and activities. The sub group are looking at extending the app and include local businesses.

### **Other regeneration activity**

The gala committee have been handed paper application documents and they have also been emailed out to the group.

WLC Housing and Community Regeneration are supporting the Forth Drive landlords meeting which took place on 24<sup>th</sup> January at Bathgate Partnership Centre. Some landlords of one identified block 25 -30 are looking at forming a formal group to instigate repairs, make safe their block and ongoing maintenance. The landlords that were present are gathering quotes for factoring, current repairs and insurance.

## **E. CONCLUSION**

The regeneration process is continually evolving through a bottom up approach, with different community groups, services and organisations organically taking on actions as they emerge. The impetus now is to encourage the current actions into longer term outcomes for the Regeneration Plan to benefit the Craigshill community and help Community Planning partners deliver services better at a local level.

A further update on progress will be reported to the next meeting of this committee.

## **F. BACKGROUND REFERENCES**

Previous updates to the East Livingston and East Calder Local Area Committee.

Appendices/Attachments: Appendix 1- Craigshill Regeneration plan

Contact Person: Lesley Keirnan, Community Regeneration Officer  
Tel: 01506 281087, Email: [lesley.keirnan@westlothian.gov.uk](mailto:lesley.keirnan@westlothian.gov.uk)

**Craig McCorriston**

**Head of Planning, Economic Development and Regeneration**

**7 March 2019**



# CRAIGSHILL

assets

priorities

action



Update February 2019

Draft local Plan 2017-27

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# INTRODUCTION

## Why local Plans?

The Community Empowerment Act 2015 states that all Community Planning Partnerships in Scotland must develop plans for those communities which experience the poorest outcomes. These plans must identify local priorities and detail actions to be taken to reduce inequalities. In West Lothian thirteen 'regeneration areas' have been identified, of which Craigshill is one. All of the identified regeneration areas have data zones within the bottom 20% of the Scottish Index of Multiple Deprivation.

This plan has been created by the Craigshill Action Group,. The group was brought together with the specific purpose of creating this long term plan for Craigshill and is made up of people from local community groups, residents, council services, and other agencies that live, work ior do business in Craigshill. The diagram below details all the partners who are involved.

The plan has been created by using information from a number of sources. Firstly, community views have been gathered through a process of local engagement and consultation. The engagement data has then been collated and considered alongside statistical information from sources such as the Census, Scotpho and SIMD, and the local knowledge of the partners on the steering group.

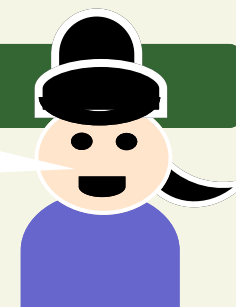
This is a living document covering the next ten years and will evolve and develop with the community. The plan will describe how we are going to work better locally and in partnership. It will summarise the consultation taken place so far and set out a number of actions to be taken to create positive change in the community. In addition, this plan will link to other areas of work which we know affect or will have an impact on Craigshill. Examples of this include the Anti-Poverty Strategy for West Lothian, the Livingston Community Learning Plan and the East Health Locality Plan.





# The Craigshill Action Group

Our vision, values and how we have developed the plan



## Our Vision

The Craigshill Action group aim to: work co productively to improve the lives of people in Craigshill by working together and empowering communities to take action, reduce inequalities and enable communities to have the best life possible.

## Our Values

The Craigshill Regeneration group have agreed a set of principles to adhere and enable the group to meet its vision: short, medium and long term goals.

These include:

- ⇒ Co production, work to best of our ability
- ⇒ Respect & Trust & honest
- ⇒ Driven, committed, flexible, dynamic & take action
- ⇒ Share resources, share knowledge and skills
- ⇒ Transparent, open, accountable and accessible
- ⇒ Recognise, share and celebrate achievements
- ⇒ Reflective, addressing difficulties , removing barriers completing the circle

## The Three pronged approach

- Consultation and engagement with people that live, work and play in Craigshill
- Undertake a mapping exercise of services, organisation's, groups and businesses that do business in Craigshill.
- Identify statistics and data related to health, employment, education, income, housing for example

The three pronged approach enables us to develop short, medium and long term actions and outcomes.



## BACKGROUND: of the area



Craigshill is situated in the town of Livingston. Livingston is Scotland's fourth new town, designated in 1962 to relocate Glasgow's overspill population. They chose this area on the banks of the River Almond due to its

scenery of the Pentland hills to the south and Bathgate hills to the north. A key factor in its success has been its location. It is about fifteen miles west of Edinburgh and thirty miles east of Glasgow situated beside the M8. Livingston also has three railway stations: Livingston North, South and Uphall Station. Livingston is considered one of the most successful out of the five new towns and acts as the administrative, economic and shopping centre for the whole of West Lothian.

Craigshill was the first part of the town of Livingston to be constructed in 1966. Prior to construction starting the area was home to Craigsfarm

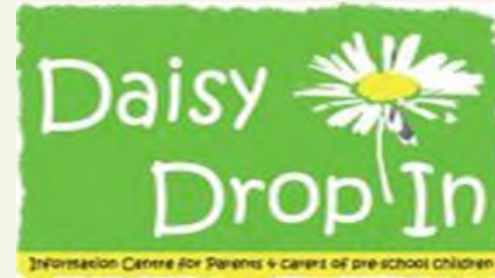
The area is divided up into six sections with street names accordingly: the 'Groves' are named after trees; the 'Streets' after Australian cities and towns; the 'Drives' after rivers, the 'Walks' after lochs, the 'Parks' after local hills; and the 'Courts' named after writers. And all are in alphabetical order.

The Mall claimed to be the first covered shopping centre in Scotland. It remained Livingston's main shopping centre



## RECENT ACTIVITY in craigshill

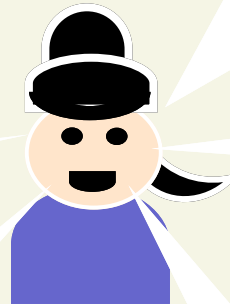
- What past achievements have happened in the area?
- Previous consultation taken place
- Showing we aren't forgetting what has been done before
- ABCD mapping
- Early years action group



Past achievements in  
Craigshill Include

The Daisy Drop In Information  
centre was developed from  
community engagement

Craigshill Gala Day



premises

- Letham park ( Friends of Letham park
- Craigsfarm
- Housing (Almond) new
- Almondpark

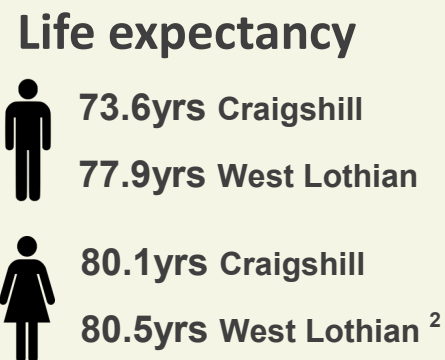
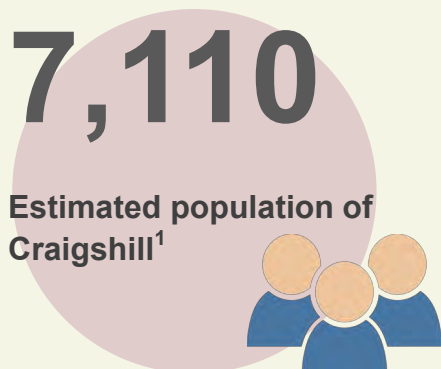
Letham Park

Almondbank



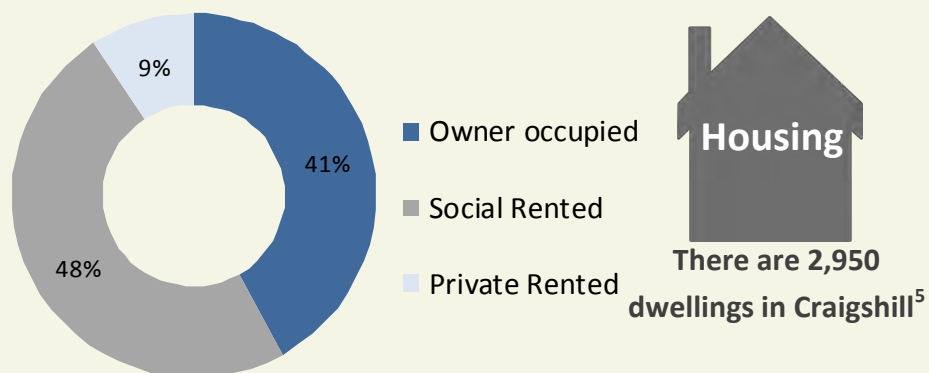
# AREA PROFILE: snap shot of what the statistics say 2017

## OUR COMMUNITY

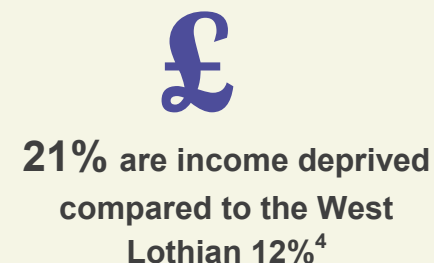
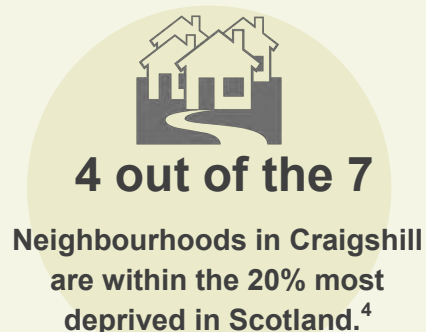
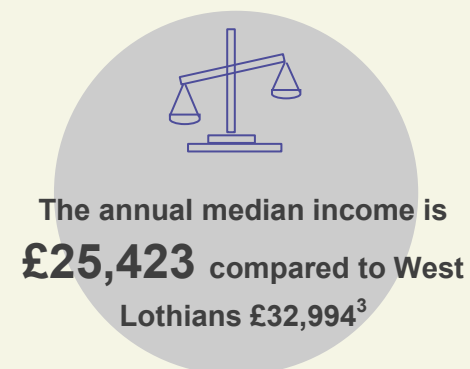
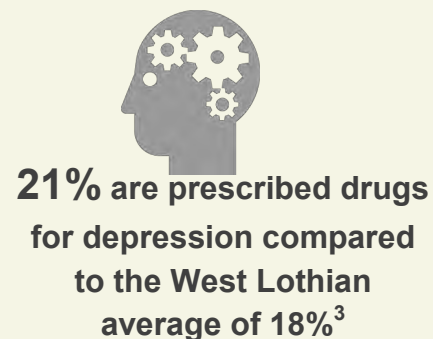


## COMMUNITY ASSETS AND STRENGTHS

- |                            |                                |
|----------------------------|--------------------------------|
| • Craigsfarm Hub           | • Library                      |
| • Almondbank               | • Craigshill Neighbour Network |
| • Daisy Drop in            | • Youth Action project         |
| • Riverside Primary School | • Fire Station                 |
| • Citizens Advice Bureau   | • Craigshill Medical Practice  |



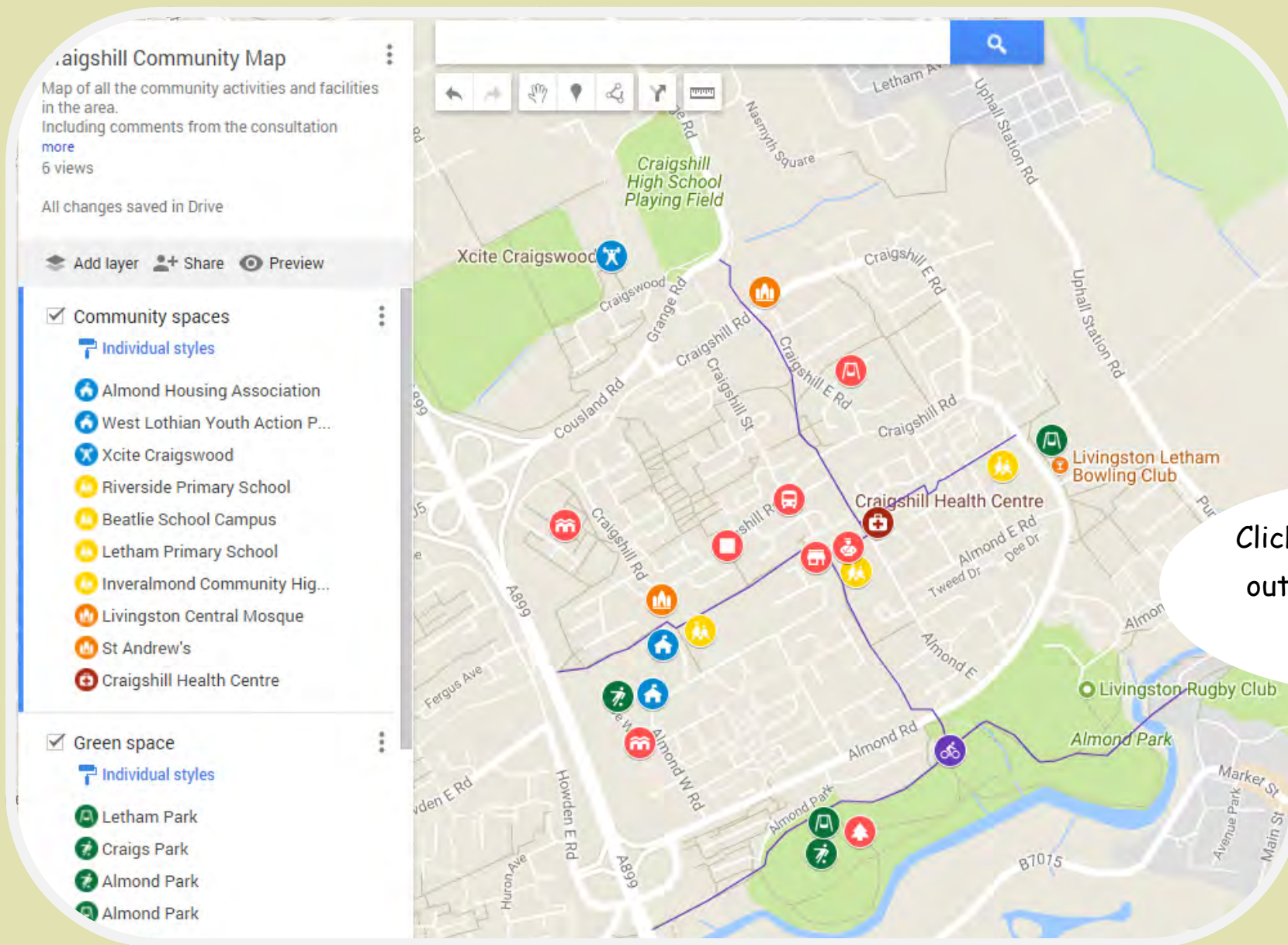
## OUR COMMUNITY CHALLENGES



Data sources: <sup>1</sup> Census Data 2011; <sup>2</sup> Scotpho 2011; <sup>3</sup> Local Level Average Household income estimates 2014; <sup>4</sup> SIMD 2016; <sup>5</sup> Campaign to End Child Poverty 2018

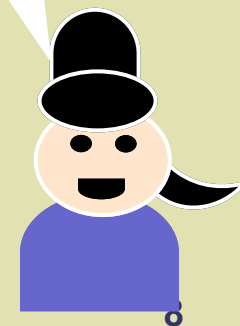


# AREA PROFILE: interactive community map



This map allows you to see what activities, facilities and events are happening in the area at a glance

Click on an icon to find out what's happening in Craigshill



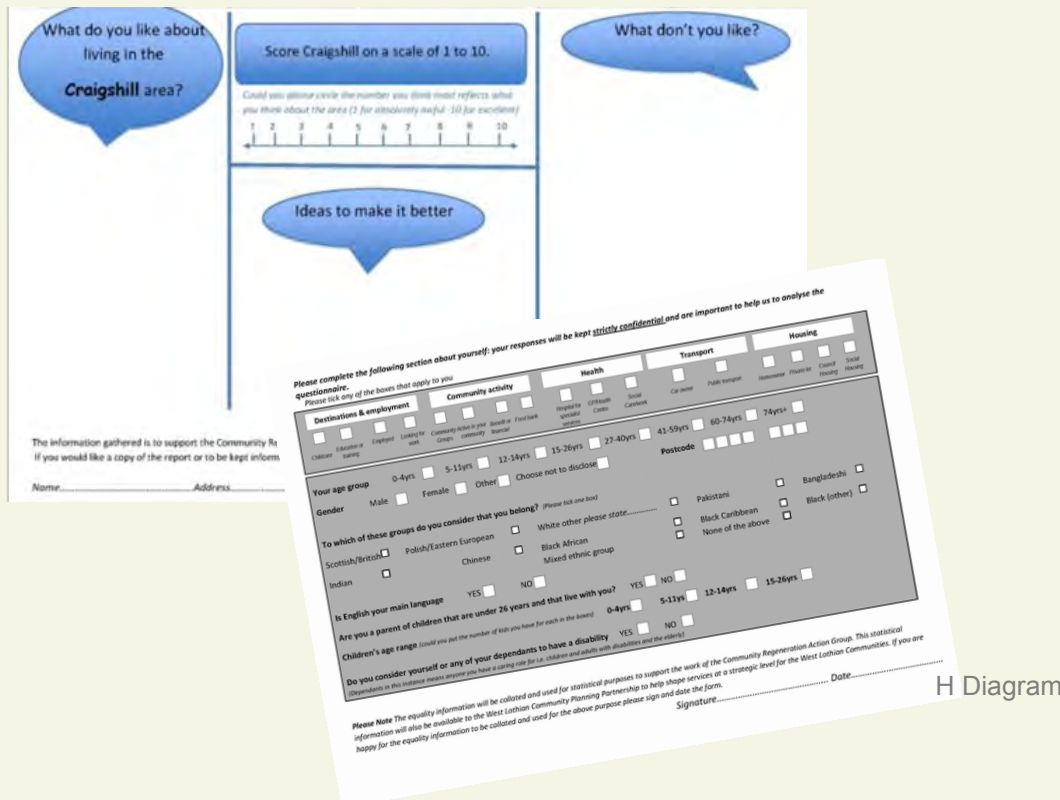
The interactive community map can be found at: [www.cragroup.co.uk/craigshill](http://www.cragroup.co.uk/craigshill)



# CONSULTATION: methods

## H Diagrams

The H diagram is a simple tool which we have used to engage with those who live in the area. It consists of asking what people **like** about their area, **don't like** and any **ideas** they have to make it better. These were conducted as a mini interview which helped us drill down to the details of the issue or idea. For example if someone said they liked the park we would ask them to explain what it is about the park that they like. On the back of the H diagram is demographic information questions this allowed us to make sure we got a good representation of the community

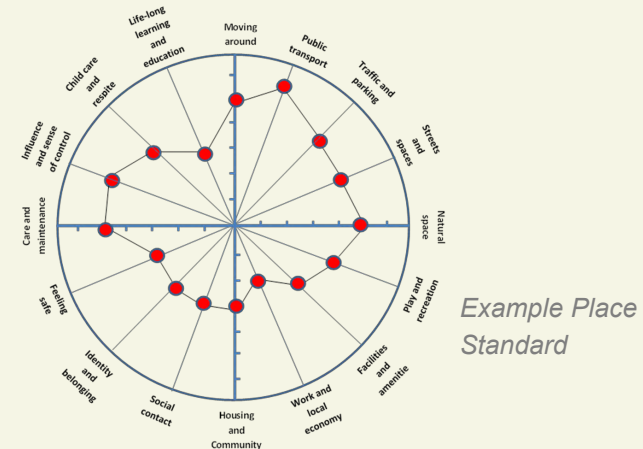


The image shows the H Diagram form and a demographic questionnaire. The H Diagram form has three main sections: 'What do you like about living in the Craigshill area?', 'Score Craigshill on a scale of 1 to 10', and 'What don't you like?'. Below these is a section for 'Ideas to make it better'. The demographic questionnaire is a separate form with various sections including 'Destinations & employment', 'Health', 'Transport', 'Housing', 'Your age group', 'Gender', 'To which of these groups do you consider that you belong?', 'Is English your main language?', 'Are you a parent of children that are under 26 years and that live with you?', and 'Children's age range'. It also includes a 'Please Note' section at the bottom.

**H Diagram**

## Place Standard

The Place Standard tool was designed by the Scottish Government, NHS Scotland and Architecture & Design Scotland. It provides a simple framework to structure conversations about place and community. It covers the physical and social environment. We have added two more themes which we felt were important: Lifelong learning and education; and Childcare and respite.



## On line-survey

The H diagram is a simple tool which we have used to engage with those who live in the area. It consists of asking what people like about their area, don't like and any ideas they have to make it better.

# COMMUNITY CONSULTATION: where we gathered views

## Who have we spoken to?

- Citizen Advice Craigshill Clients
- Carers of West Lothian Craigshill Residents
- At Craigshill Gala Day
- West Lothian Youth Action Project with Craigshill Young People
- West Lothian Youth Action Project Craigshill Summer Play Scheme
- Schools engagement event with Inveralmond, CHS Riverside and Letham PS
- Parents within Daisy Drop in
- Local Church
- Craigshill Health Centre
- On line survey
- MCMC clients
- Health improvement team
- Craigshill good neighbour network members
- WL health event
- Other,
- Arrocher House

## On line survey

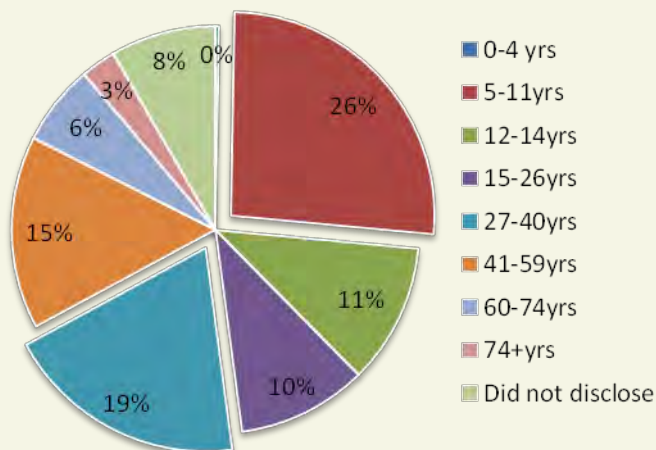
The regeneration group undertook an on line survey which resulted in 78 responses which have been included in the findings report.



# COMMUNITY CONSULTATION: who took part

These statistics were gathered through the H diagram and illustrate those who took part in the consultation. There were 359 H diagrams completed

## Age group



65% of people provided their postcode

84%

live in an area that is within the SIMD WLC most deprived 20%.



20%

**Have a Disability**  
or care for someone with a disability

## Scottish/British

84%

Polish/Eastern European= 5%  
White other = 2%  
Ethnic mix = 1%  
None of the options = 2%

## Transport



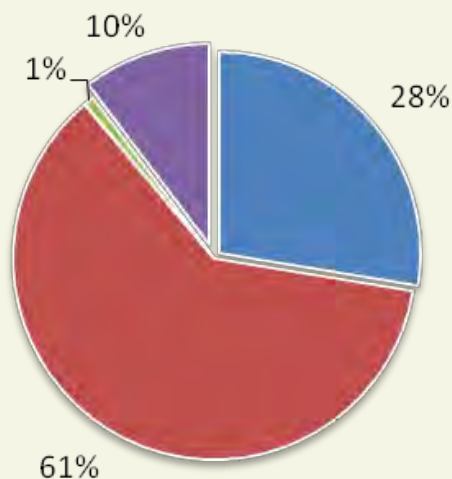
56%

Car Owner



44%

Public Transport



## Gender

Male  
Female  
Other  
Non Disclose

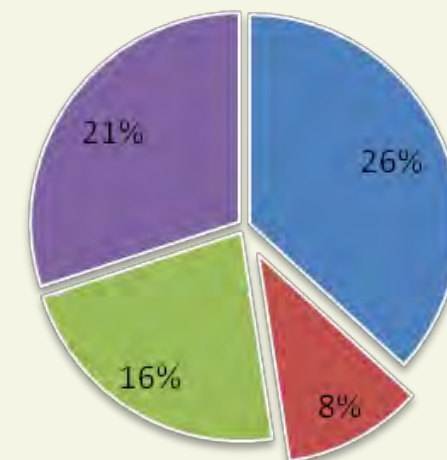
These tables show the number of people who selected that these apply to them:

4%

## Have used foodbanks

9% are on benefits or have sought financial advice

## Housing



Homeowner  
Private let  
Council housing  
social housing

45%

Have a child under 26 living with them

# COMMUNITY CONSULTATION: findings

## What we like



All the information from the H Diagrams and on line survey were gathered together. The comments on the H Diagrams were split up under the 16 place standard themes. When we asked people what they liked about Craigshill this allowed us to identify what the communities assets were (illustration opposite). By asking what they don't like and any ideas to make it better, this has helped identify priorities and areas for action.

There is a separate community Findings report that accompanies this action plan with detailed consultation comments. This can be found at .....



2018 Gala Day sticky wall

These four themes had the most comments under them, showing: what you like most about Craigshill!

### Facilities and Amenities

Doctors, Library, Vol Organisations, local shops

154 comments

### Play and Recreation

Parks, clubs, groups, activities, affordability

128 comments

### Social interaction

events, cafes, library, bus stops, groups

112 comments

### Identity and belonging

Community spirit, helpful, look after each other

90 comments

## What we don't like



These four themes had the most comments under them for dislike illustrating these are areas in need of improvement.

### Care and Maintenance

Dog mess, litter, fly tipping, vandalism, old buildings, flats

288comments

### Feeling Safe

Anti social behaviour, loitering, drink, drugs, lighting

116comments

### Facilities and amenities

GP appointments, community facilities, The Mall

99 comments

### Play and recreation

Youth, Parks, clubs, sports, affordability

83comments

## Our ideas



These four themes had the most comments under ideas, showing these are areas you would like to improve.

### Play and recreation

Improve parks, youth activity, sports, range of activity

274 comments

### Care and maintenance

Litter picks, more bins, dog fouling campaign, landscaping, gardens, flats—update

155comments

### Facilities and amenities

Swimming pool, community facility, access to food

86 comments

### Streets and spaces

Lighting, improve tired buildings/underpasses, paths

37 comments



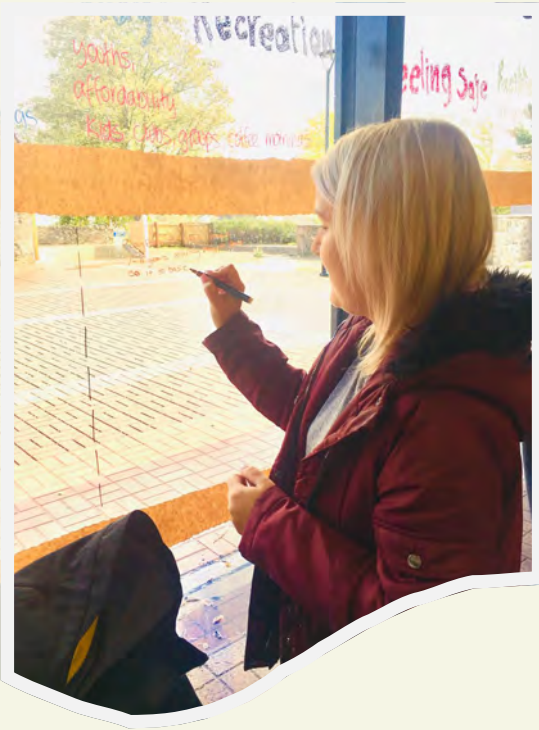
# CREATING community priorities

The communities priorities arose from the community consultation and from the most comments made in regards to issues the community identify .

The community were invited to a visual exhibition of the findings in in Craigsfarm based around the 16 place standards to verify and agree the communities themes. 59 Responses were received , all agreeing with the findings report . additional comment's were added by drawing or writing on the front windows for maximum participation and views.

The next stage was for the Craigshill Action group to look at the themes and comments within the findings, utilise their own knowledge and skills to maximum community benefits.

This stage of the action plan is developed from the communities views and ideas



## care and maintenance

- Litter, bins and dog fouling
- Streets, Forth Drive & Letham Primary School
- Tired buildings and pathways

## parks and recreation

- Youths,
- Affordable activities
- parks

## feeling safe

- Antisocial behaviour drinking, drugs
- Lighting

## facilities and amenities

- GP appointments
- Community facilities
- The Mall

# COMMUNITY: priorities and actions

Priority	Regeneration Plan Priority : Care and maintenance		
<b>Key Issues /needs identified:</b> Forth Drive, Flats area, dampness, antisocial behaviour, litter, fly tipping, dog fouling, gardens, shrubbery overgrown, security of flats, flats overall maintenance, evidence of drug use, bin issues, dog poo trampled on feet into playgroup			
<b>Current position:</b>  The flats have a number of landlords and mainly private rented. Building maintenance is required to secure buildings on doors and prevent individuals and bulky items, which in one block has already resulted in a fire. Identified drug use in another stairwell and the electrical box exposed. Guttering and some pipe work require maintenance		<b>Outcome: Medium Term</b>  <b>To improve the living conditions and surrounding areas of the flats in Forth Drive and Letham PS in order to improve residents overall health, mental health and well being.</b>	
<b>How this fits into the Local Outcome Improvement Plan:</b> We live in resilient, cohesive and safe communities. We live longer, healthier lives and have reduced health inequalities.			
Actions	Partners	Timescale	Update
Forth Drive: Work with the residents and tenants to identify need  Set up a residents association  Work through Aims and objectives, constitution  Identify Key partners	Almond housing Residents/tenants Landlords Craigshill Community Council Youth Action Project	June 2018-March 2019	Residents working on their constitution
Work with the landlords to address maintenance and security issues	WLC, Landlords registrations, environmental health		Early stages on setting up an association with the intention of working with landlords for factoring
To work on a solution to the overflowing and unsightly bins that looks onto Letham Primary School in Forth Drive			

# COMMUNITY: priorities and actions

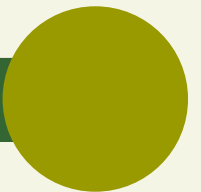
Priority	Regeneration Plan Priority 1: Care and maintenance and feeling safe		
Key Issues /needs identified: tired old buildings			
Current position:  Older Buildings look tired and dated		Outcome:  To improve the streets, and spaces of buildings, underpasses, roads, green -areas in order to improve residents overall health, mental health and well being.	
How this fits into the Local Outcome Improvement Plan: We live in resilient, cohesive and safe communities. We live longer, healthier lives and have reduced health inequalities.			
Actions	Partners	Timescale	Update
Tired and old buildings, Tower pub,  Support owners with growing the capacity of the Tower for the community <ul style="list-style-type: none"><li>Archives to see about historic interest</li><li>See about heritage funding</li><li>Find out architects</li><li>Contact architects re brutalist building,</li></ul> The tower is a community pub utilised by the community  The tower pub is a place of architectural interest and has tourists  Tired buildings with concrete off, graffiti, dirty	Tower owners  Archives  Historic Scotland  Community  Com Regeneration	Short term     Medium term  Long term	Archives been visited and original plans, architect found,  Consulted with planning on brutalist architecture, heritage lottery possible application—all updated to Tower owners.  Contacting the architects to see if there is any additional information on the design of the building
Paths and roads			



# COMMUNITY: priorities and actions

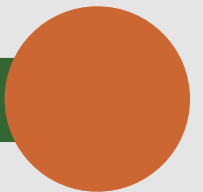
Priority	Regeneration Plan Priority 1: Care and maintenance and feeling safe		
Key Issues /needs identified: Flytipping, litter, dog fouling overgrown shrubbery.			
Current position:		Outcome:  To improve the streets, and spaces of buildings, underpasses, roads, green areas in order to improve residents overall health, mental health and well being.	
How this fits into the Local Outcome Improvement Plan: We live in resilient, cohesive and safe communities. We live longer, healthier lives and have reduced health inequalities.			
Actions	Partners	Timescale	Update
Gardens and shrubbery identify who owns the land Work with landowners, services and community volunteers to produce a plan Cut back timely for wildlife but also for safety—an agreement in place with NETS /almond housing and plan in place	WLC NETS, Almond Housing Greenspace		Initial meeting with Greenspace on potential key partners
Dog fouling - Educational campaign– schools	WLC NETS		
Litter and fly tipping—litter picks, educational	WLC NETS/Community/ woodlands Trust		Suggested calendar of litter picks at the beginning of the year
Gardening/growing strategy			
Public bins—map where public bins are located Dog fouling and litter) Identify key contact in nets Work with community and bins strategy to identify usage, seasonal how people use the streets and spaces Parks, dog walkers	WLC NETS/REG Green space/ Young people/YAP schools/dog walkers		Maps produces and audit of bins being undertaken

# COMMUNITY: priorities and actions



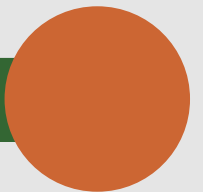
Priority	Regeneration Plan Priority : Feeling Safe		
Key Issues /needs identified: antisocial behaviour, drinking in the street, noise, drugs, youths, men			
Current position:		Outcome:	
How this fits into the Local Outcome Improvement Plan: We live in resilient, cohesive and safe communities. We live longer, healthier lives and have reduced health inequalities.			
Actions	Partners	Timescale	Update
Anti social behaviour:  Drinking  Drugs  Noise			
Campaigns  Education			

# COMMUNITY: priorities and actions



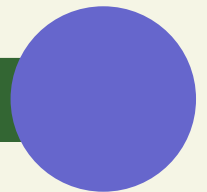
Priority	Regeneration Plan : play and recreation		
Key Issues /needs identified: not enough groups and activities for youths, not a lot of opportunities for children clubs locally and that is affordable, parks are old, equipment tired. Affordable sport s facilities, e.g. football pitch, increase in community events			
Current position:  The community feel that there is not enough activities for children young people and adults that are affordable and accessible		Outcome:  The community have a range of quality social activities that are accessible and affordable for individuals through different life stages	
How this fits into the Local Outcome Improvement Plan: We live in resilient, cohesive and safe communities. We live longer, healthier lives and have reduced health inequalities.			
Actions	Partners	Timescale	Update
Play parks:  Bike pump track			
Mapping all current activity , that is within a 20 minute walk of Craigshill -pre school, primary, YP and adults sports  Promotion and communication of what's out there	Youth services, YAP ICHS, Daisy, Com Reg, Craigsfarm	May 2019	Bringing key organisations together to map activities

# COMMUNITY: priorities and actions



Priority	Regeneration Plan : play and recreation		
Key Issues /needs identified: not enough groups and activities for youths, not a lot of opportunities for children clubs locally and that is affordable, parks are old, equipment tired. Affordable sport s facilities, e.g. football pitch, increase in community events			
Current position:		Outcome:	
How this fits into the Local Outcome Improvement Plan: We live in resilient, cohesive and safe communities. We live longer, healthier lives and have reduced health inequalities.			
Actions	Partners	Timescale	Update
Increase in community events:			
Accessibility to current provision, travel, times, cost			

# COMMUNITY: priorities and actions



Priority	Regeneration Plan facilities and amenities		
Key Issues /needs identified: difficulty getting GP appointments, community facilities , weekend and evening opening, no ATM, hidden services			
Current position:		Outcome:  The community are able to access facilities and amenities and facilities and amenities are maximised to get best use from them	
How this fits into the Local Outcome Improvement Plan: We live in resilient, cohesive and safe communities. We live longer, healthier lives and have reduced health inequalities.			
Actions	Partners	Timescale	Update
GP appointments;  Recruit doctors Online patient Guide to patient where to go guide Patients participation forum New telephone system in place newsletter	Craigshill medical Practice		
Community facilities;  Map all current community facilities, opening times, available venues Identify barriers and potential partners for increasing opening hours/days			
ATM: identify potential ATM spot and provider			
Communication, hidden services, AA. WLDAS? , promotion & coordination of events and community activity, social media, posters, leafletting			

# MAPPING: services, organisations & community groups

## methods

### Method used

The Craigshill Regeneration group undertook a mapping exercise to map services, organisations and groups. We asked services and organisations the following:

- What their main business is within the community?
- What they see as the assets and/or strengths they bring to the community?
- What they see as the main challenges and/or gaps within the community?
- and who they connect with undertaking their business?



### Who have we spoken to?

- Daisy Drop in
- Carers of West Lothian
- Craigshill Community Council
- Craigshill Gala Day
- West Lothian Youth Action Project
- Craigshill Health Visitors and Midwives
- West Lothian Food bank
- Craigshill Medical Practice
- Craigshill Neighbour Network
- Fire Scotland
- Citizens advice Bureau
- St Andrews RC Church
- Almond Housing
- Livingston Pentecostal Church
- Riverside Primary School
- Green Space
- Sign post
- Outreach

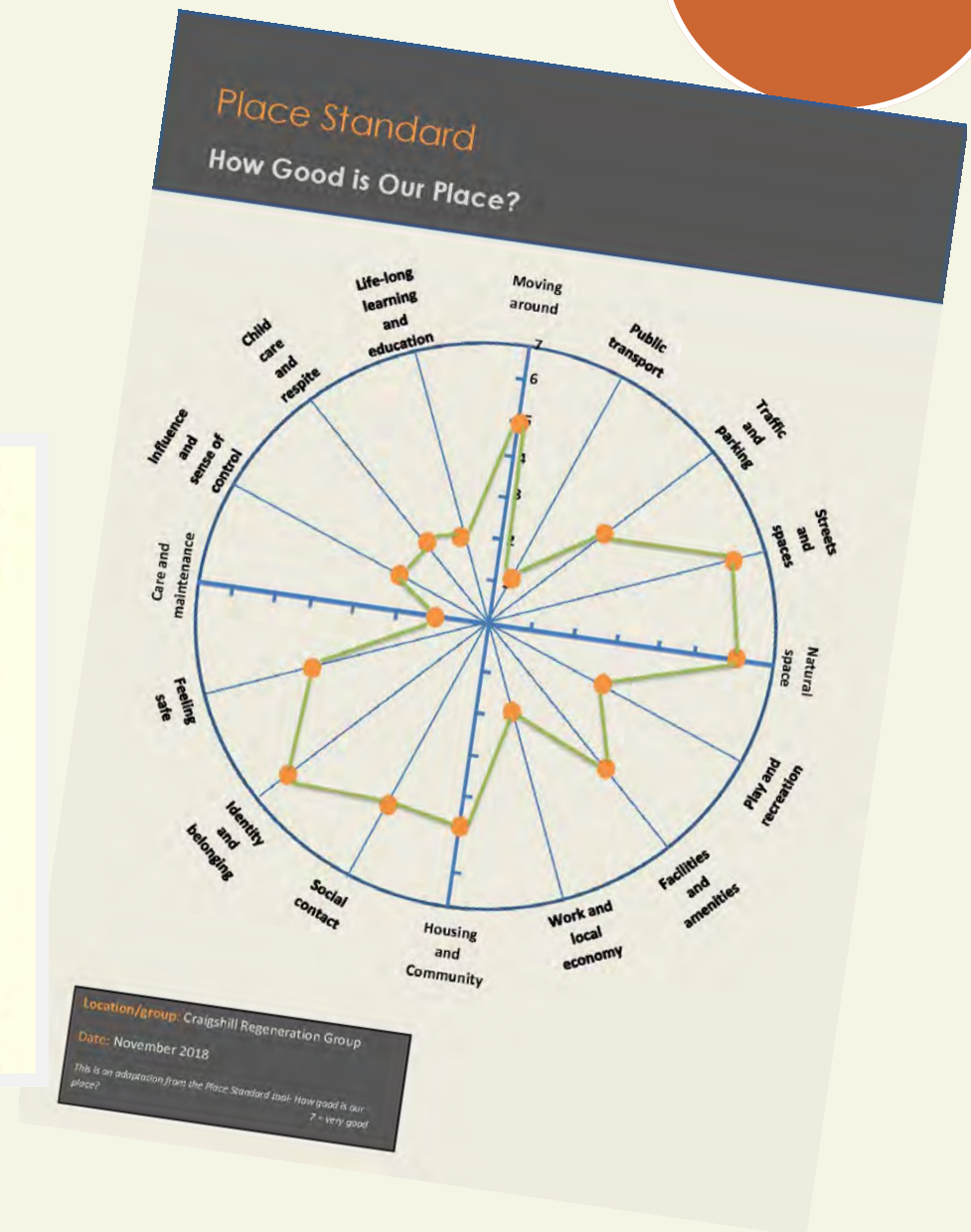
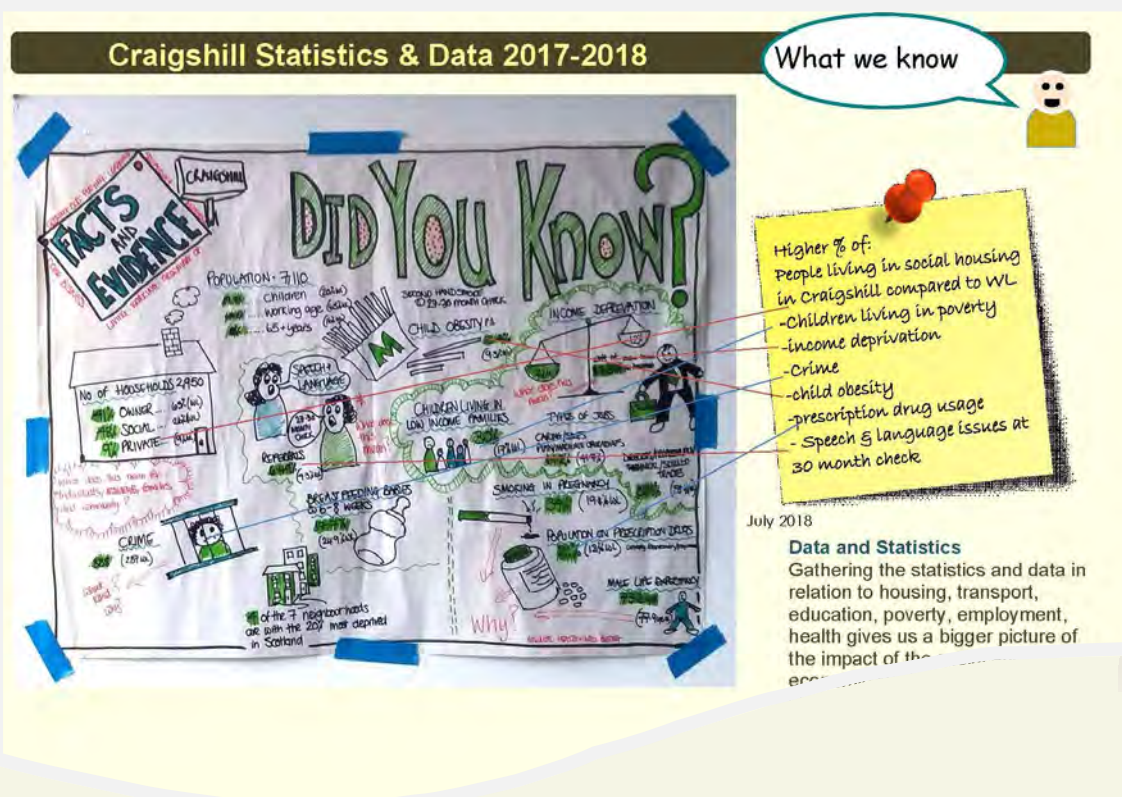




# CREATING A BASELINE: to measure progress against

baseline

Along with the communities priorities, The Craigshill Action groups medium to long term priorities have arisen from the community consultation, the mapping undertaken with services and organisations and the statistical profiling enabling the Craigshill Action group to recognise emerging trends that may impact on the Craigshill most disadvantaged and too help mitigate or improve lives within the current social and economic climate



# MAPPING: services, organisations and groups

## assets

This section tells us what the services, organisations and community groups tell us are the assets and strengths they bring to the Craigshill Community. Sectioned into themes, these make it easier for services and organisations to understand where they contribute




*Health Visitors Wealth of experience and knowledge of workers and within early years*








Eligible 2s provision



2 excellent nurseries

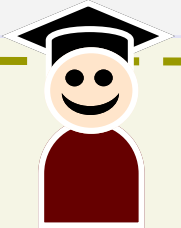
*Workers are well known, approachable, trustworthy, readily seen and available in the community*

*Promotions and information sharing through our newsletter, Facebook and twitter*



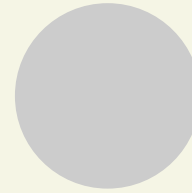
A team of steady volunteers to support celebrate recovery plus.



*Pupil Equity Funds utilised to support attendance, parental engagement ,literacy and numeracy within schools*

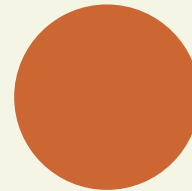


## CREATING: Craigshill action groups priorities



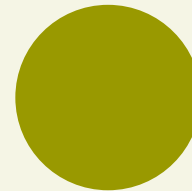
### Early Intervention and prevention

- Ante natal support
- Speech and language
- Literacy and numeracy
- Life experiences of children
- Affordable activities for families during holidays



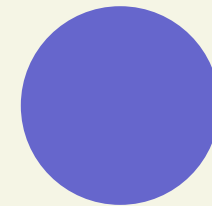
### poverty, income deprivation & employability

- Universal credit
- Low wages and unsecure employment
- Access to good quality food
- homelessness



### health and mental well being

- Mental health and well being with young people
- GP appointments
- Prescription drugs for anxiety, depressions and stress



### Community capacity and cohesion

- services feel they are just treading water
- Organisations not talking to one another
- Sharing what's going on
- Coordination of activities
- Safe place

# challenges

## Early Intervention and prevention

Early intervention and prevention priorities emerging from community consultation, statistics, profiling and mapping of services and organisations



Services not having access to Vulnerable families during school holiday periods



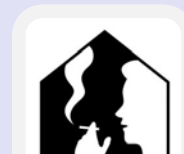
Support for children with early diagnosed autism



Drugs and alcohol issues with pre school families



Dads support in child development, Expectations & relationships



High levels of Smoking through Pregnancy



High levels of prescription milk



More support for families to attend hospital appointments



For breastfeeding mums to feel comfortable in the café



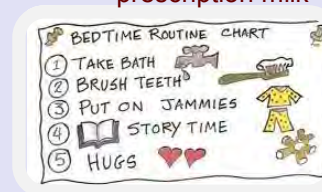
Domestic abuse support for pre school families



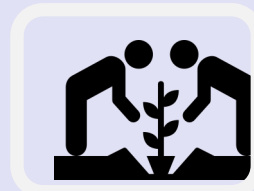
No local anti-natal support groups



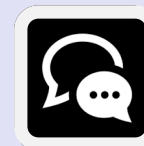
Low breastfeeding rates



Children not having routines, behavioural issues



Playgroup not having an outdoor space



Speech and language at 27-30 month check, literacy and numeracy at P1



Positive life experiences of children to support learning



Having a safe place to store resources to deliver in the area



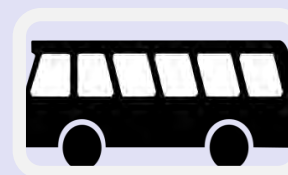
FNP linking in with community activity to promote community cohesion and develop relationships



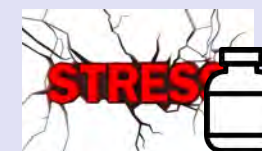
Teeth decay in pre school children



Safe walking route to school



Transport to support attendance at Inveralmond CHS



Mental health of young people

# Craigshill action groups: priorities and actions

Priority	Early Intervention and prevention		
Key Issues /needs identified: No local pre birthing support for families to support and encourage attachment and speech and language			
Current position:  Presently anti natal classes are provided in another area . Attendees from Craigshill are minimal and not within the worst 20& SIMD		Outcome:  Antenatal care is delivered locally within group settings as a rolling programme and with a support group	
How this fits into the Local Outcome Improvement Plan: We live in resilient, cohesive and safe communities. We live longer, healthier lives and have reduced health inequalities.			
Actions	Partners	Timescale	Update
Find out amount of live births per year Identify and work through the best start Bring key organisations and services together to identify current gaps Pre birthing support developed locally that complements best start Monitored including	Daisy Drop In Mid wives, PIMAP, Kidzeco, Almond Housing? Adult learning	April 2019	In 2017 there were 80 live births in Craigshill .from data collected this is a steady increase. Of around 10 live births per year since 2015
Linking in with activities to support speech and language pre birth for mum to be and baby	Daisy Drop in/Almond Housing?		

# Craigshill Action groups: priorities and actions

Priority	Early Intervention and prevention		
Key Issues /needs identified: issue with speech and language, numeracy and literacy			
Current position:  Children at 27 –30 month check are presenting with poor speech and language . Through Pupil equity Fund many resources has been put in place to support pupils within nursery, primary and high school settings. The gap in services is pre birth to 2 years		Outcome:  Children are reaching their developmental milestones in speech and language and literacy and numeracy	
How this fits into the Local Outcome Improvement Plan: We live in resilient, cohesive and safe communities. We live longer, healthier lives and have reduced health inequalities.			
Actions	Partners	Timescale	Update
Gauging interest in a post natal group  Postnatal group running locally	Health Visitors  Daisy Drop In	December 2018  February 2019	HVs designing a group programme and gauging interest from the community via FB
Reduction in prescription milk	Health Visitors, GPs, families , NHS		
Additional support and actions developed to support Speech and language and early literacy from pre birth to 3 years  Look at funding for dual language books & for books for pre school children not in Almond housing	Daisy drop In Almond Housing Health Visitors Adult learning volunteers		
Dental sign up, tooth brushing healthy eating support	Daisy Drop In		
Holiday provision for pre school families especially more vulnerable families			
FNP integration into community activities to support local friendships and community cohesion	FNP, Sure Start, Daisy		

# Craigshill Action groups: priorities and actions

Priority	Early Intervention and prevention		
Key Issues /needs identified: issue with speech and language, numeracy and literacy			
Current position:  Presently anti natal classes are provided in another area . Attendees from Craigshill are minimal and not within the worst 20& SIMD		Outcome:  The community are able to access facilities and amenities and facilities and amenities are maximised to get best use from them	
How this fits into the Local Outcome Improvement Plan: We live in resilient, cohesive and safe communities. We live longer, healthier lives and have reduced health inequalities.			
Actions	Partners	Timescale	Update
Outdoor area for the play group	Daisy Drop In Letham Primary school		
Outdoor area upgrade at the Daisy Drop In	Daisy Drop In		
Support for families to attend hospital appointments etc			St johns Children's Ward is reopening
Education of dog poo not being picked up, bringing into the playgroup on footwear			See community priorities for updates

# Craigshill Action groups: priorities and actions

Priority	Early Intervention and prevention		
Key Issues /needs identified: and attendance to high school,			
Current position:  Attendance at school from Craigshill pupils is lower, than average. The regular bus doesn't not drop off and /or [pick up pupils at key school term times, affordability to use the bus services and there is not a safe walking		Outcome:  Pupils are able to access school safely	
How this fits into the Local Outcome Improvement Plan: We live in resilient, cohesive and safe communities. We live longer, healthier lives and have reduced health inequalities.			
Actions	Partners	Timescale	Update
Transport to support Craigshill pupils attend Inveralmond High School	Inveralmond CHS  First Bus  Ladywell CC	August 2018	First Bus have agreed to extend their bus service into the schools during school periods at the start of the day and end of the day to pick up pupils during school term time
A safe walking route from Inveralmond to Craigshill at all times of day and through different seasons	Inveralmond High School Pupils  Parents, Community YAP		
Employability—programmes work placements/activity for school age children and young people– life experiences	Almond Housing ICHS, YAP, community activity, daisy drop in		
Programmes that enhance children's life experiences for learning			

# Craigshill Action groups: priorities and actions

Priority	Early Intervention and prevention		
Key Issues /needs identified: lack of positive life experiences for children impacting on their development and learning			
Current position:  Through mapping services and organisations a key theme emerges from the HVs Checks to high school that children's limited positive life experiences impacts on children's current learning		Outcome:  Children and young peoples learning is not limited by their lack of positive life experiences	
How this fits into the Local Outcome Improvement Plan: We live in resilient, cohesive and safe communities. We live longer, healthier lives and have reduced health inequalities.			
Actions	Partners	Timescale	Update
Look at the current activities from the mapping undertaken and identify key gaps within different life stages that may impact on learning			
Develop a range of programmes that enhance children's life experiences to support learning			
Employability—programmes work placements/activity for school age children and young people– life experiences	Almond Housing ICHS, YAP, community activity, daisy drop in		

# challenges

## poverty, income deprivation and employability

Poverty, income deprivation and employability priorities from community consultation, statistics, profiling and mapping of services and organisations



Support for migrants with basic information and ongoing support



Families living in poverty



Universal Credit



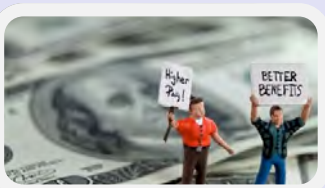
Aspirations YP



Access to good quality food



Ability to access BA courses locally



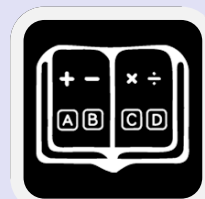
Lack of healthy wages in local employment opportunities



homelessness



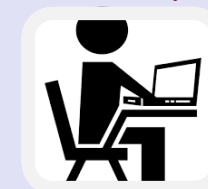
Equity gap amongst young people



Literacy and numeracy



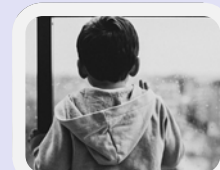
Work with young men



Ability to access training for playgroup workers to continue practice



Transport—travel costs YP



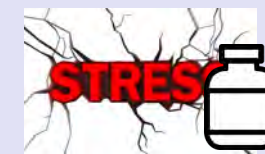
Clubs for 8-12 years



Parents and grandparents coming in to support in the school during the day



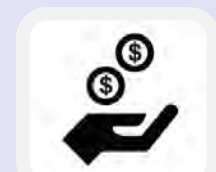
Work on relationships and expectations YP



Mental health of young people



Employability YP



Working poor



Families with restricted Wi-Fi at home impacting on learning



Intergenerational work YP



No after school care



# Craigshill Action groups: priorities and actions

food

Priority	Income deprivation and employability	
Key Issues /needs identified: Food poverty		
Current position:	Outcome:	
The current climate shows increase in rent arrears, homelessness, access to affordable and fresh food, access to hot meals due to the universal credit role out and working poor	That individuals and families have access to fresh, quality affordable food and that everyone has the means and ability to make healthy meals and have the opportunity to have at least one hot meal a day	
Baseline evidence and measures	Local Plan outcome indicators	
Craigshill is one of the SIMD 2016 15-20% most deprived WLC datazones. Craigshill Foodbank 2018 – 181 Adults & 108 children, total of 289 people. Inveralmond Community HS, 23% of pupils received free school meals. Percentage of children in poverty (EL & EC ward), Oct-Dec 2015 – 13% before housing costs, 21% after housing costs.	<b>Short term:</b> That residents and organisations have increased knowledge of foodbank referrers, food provision and cooking facilities.  <b>Medium term:</b> That there is an increase in local provision of fresh, quality affordable food; community food being grown locally.	
How this fits into:		
The Local Outcome Improvement Plan: We live in resilient, cohesive and safe communities. We live longer, healthier lives and have reduced health inequalities.		
WLCPP Anti poverty strategy 2018-23 ‘Taking Action for Change’		
<ul style="list-style-type: none"><li>Targeting services to reduce inequalities</li><li>Shifting resources upstream to deliver preventable measures</li><li>Ensuring that we obtain the maximum impact for our expenditure</li></ul>	<b>Outcome 1:</b> maximise financial resources of households on low incomes <b>Outcome 5:</b> low income households are able to access services and be socially and financially included <b>Outcome 7:</b> reduce the number of children living in relative poverty <b>Outcome 8:</b> increase opportunities for local people to fully participate in their communities and bring about change	

# Craigshill Action groups: priorities and actions

food

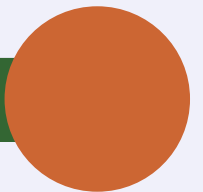
Actions	Partners	Timescale	Update
Access to affordable fresh quality food, Find out more about the community fridge, how we can support, and actions identified	Almond Housing, YAP,	August 2018	Community Fridge in situ at Community Wing, high usage over Christmas period, donations from several local supermarkets / stores.
Map out present food bank referrers, increase foodbank accessibility and referrers with services and agencies	Reg/ Foodbank,	Nov 2018	Foodbank refers mapped, requires update. Foodbank in situ at St. Andrew's RC Parish, Thurs. 4-6pm.
Hot meals provided within Craigshill  Cooking healthy, affordable meals; provision of information re appropriate storage of fresh/frozen/cooked foods	CGNN  Almond Housing, YAP,  Craigsfarm,  Tower Bar  Meal Makers	Pre-dates 2017  Jan 2019  Feb 2019  April 2019  Pre-dates 2017	CGNN – Lunch groups offer affordable meals, leftover food and donations from take away stores provided to service users. AH & YAP providing cook classes in Comm. Wing, access to fridge/freezer/dry store goods, and storage advice Craigsfarm offer of partnership working and/or facilities – free food voucher scheme being developed with AH. TB offer of access of kitchen facilities and affordable meals. Meal Makers deliver a fresh home cooked meal to older adults, Food Train shopping assistance for older adults.

# Craigshill Action groups: priorities and actions

food

Actions	Partners	Timescale	Update
Carry out local survey on food accessibility	Reg/all local groups	April 2019	TBA
Increase awareness of locality of food accessibility, develop a leaflet with all local info (days, opening times, what is available and where etc.)	“ “ “	April 2019	TBA
Availability of free/affordable fruit & veg (stocked table available once/twice weekly at Craigsfarm or other local venue)	Reg, local farmers/ supermarkets/allotments	April 2019	TBA
Increase in locally grown food in Community Gardens, local gardens, disused land; source funding/land/materials/equipment Involve whole community, intergenerational, multi-cultural projects	WLC/Reg, schools, community groups, residents,	Seasonal 2019	Craigsfarm has land available, a Project Plan to be developed and presented to the Board. YAP has various equipment and can develop resources. AH could assist with some resources.

# Craigshill Action groups: priorities and actions



Priority	Income deprivation and employability		
Key Issues /needs identified: universal credit delays, homelessness, working poor, homelessness, debt			
Current position:  The current climate shows increase in rent arrears, homelessness, access to affordable and fresh food, access to hot meals due to the universal credit role out and working poor		Outcome:	
How this fits into the Local Outcome Improvement Plan: We live in resilient, cohesive and safe communities. We live longer, healthier lives and have reduced health inequalities.			
Actions	Partners	Timescale	Update
PIMAP delivering locally within HVs, Midwives and Daisy Drop In, and playgroup	PIMAP Adult learning Daisy Drop In		
Emergency grant for almond housing tenants	Almond housing		
Wi fi available for all			
Transport costs for YP—engagement to find out the issues around transport in Craigshill	Youth Services, YAP		

Mental health and well being priorities from community consultation, statistics, profiling and mapping of services and organisations



People being able to access specialist services, advice and practical support with challenges they face



Individuals accessing GP appointments



Housing provision—waiting lists for appropriate housing and issues surrounding it



Access to good quality food



Prescription drugs for anxiety, depression and stress



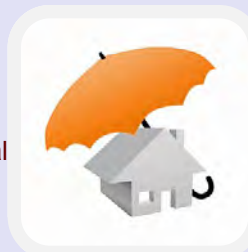
CPR training with community



Having a patient participation forum



Isolation for people with mental health issues



Individuals wanting to move into sheltered housing



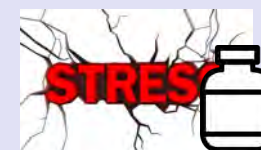
Lost appointments in 2016 = 81 days of GP time



Transport—travel costs YP



Perceived transport link to the centre



Mental health of young people



Night time activities for adults



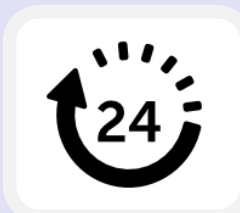
Lack of assistance for individuals with mental health issues, increasing compounded with issues around family, job, money and housing



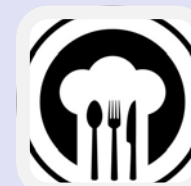
Increase support through social prescribing



No community garden



Safe place to go within the community



Healthy eating sit down places in Craigshill

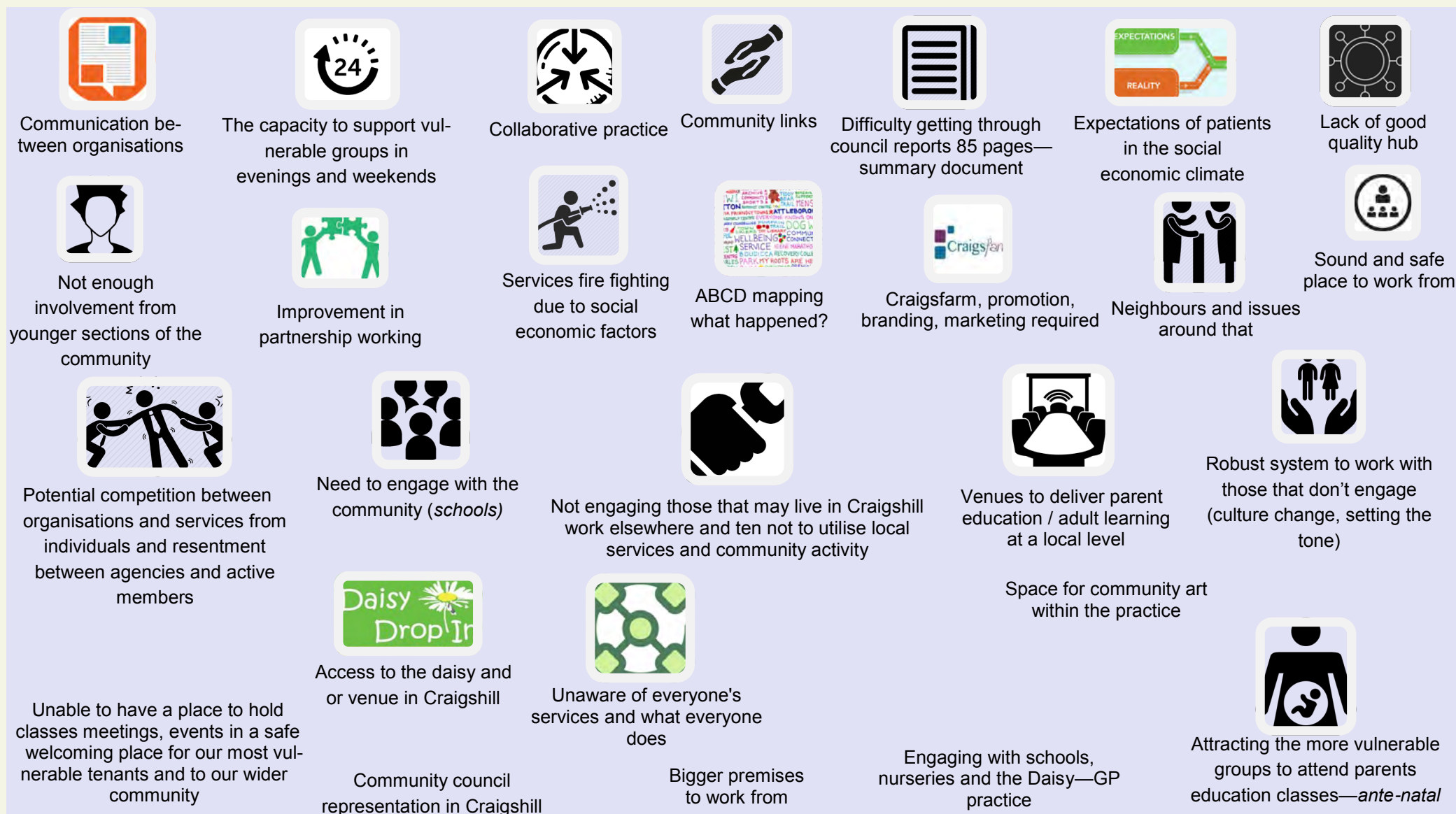


Affordable sitting in eating places open after 3pm—early evening

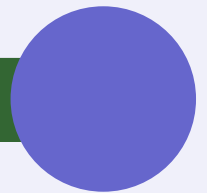
# Craigshill Action groups: priorities and actions

Priority	Health and mental wellbeing		
Key Issues /needs identified: access to affordable food, universal credit delays, homelessness, working poor, homelessness, debt			
Current position:		Outcome: That everyone has	
How this fits into the Local Outcome Improvement Plan: We live in resilient, cohesive and safe communities. We live longer, healthier lives and have reduced health inequalities.			
Actions	Partners	Timescale	Update
Social prescribing ALISS website— Health and well being event	Craigshill Medical practice Craigsfarm		
Map all activity for children, yp and adults			
Junior park run			
Weaning and cooking			
Healthy eating			
Relaxation support groups			

Community capacity and cohesion priorities from community consultation, statistics, profiling and mapping of services and organisations



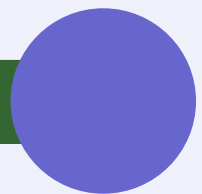
# Craigshill Action groups: priorities and actions



Priority 4	Community cohesion		
Key Issues /needs identified:			
Current position:		Outcome:	
How this fits into the Local Outcome Improvement Plan: We live in resilient, cohesive and safe communities. We live longer, healthier lives and have reduced health inequalities.			
Actions	Partners	Timescale	Update
Large council reports are accompanied with a summary report	WLC , Community Planning		Fed the information to community planning in Dec 2018
Improve the SIMD data sheet to record services and organisations performance in working with key disadvantaged communities  Develop actions to improve our engagement and participation with those that live in the worst 20% SIMD in Craigshill			



# Craigshill Action groups: priorities and actions

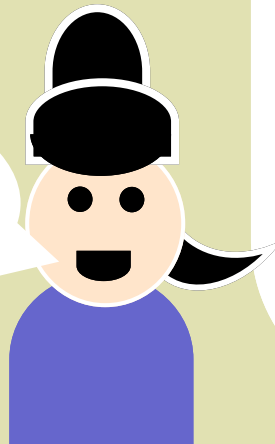


Priority	Community cohesion		
Key Issues /needs identified: services fire fighting, communication issues, premises for services activities and learning events			
Current position:  Some services working in silos, community events clashing, services struggling with expectations, services capacity in relation to usage of buildings		Outcome:	
How this fits into the Local Outcome Improvement Plan: We live in resilient, cohesive and safe communities. We live longer, healthier lives and have reduced health inequalities.			
Actions	Partners	Timescale	Update
Calendar of proposed events and activities produced in January so events don't overlap			An app has been produced by a resident and she has now joined the reg group and is being supported by other residents
Recognise and acknowledge and identify ways to support Collaborative or partnership working for those services that are feel they are fire fighting due to the social and economic climate			
Identify ways to improve communications between organisations and services			See app, NHS newsletter , social media usage increased within organisations
Identify underused venues in the area			

This plan will be updated as the communities priorities change over the next 10 years. The plan is fluid and will be developed on an ongoing bases

**Community Regeneration Officer**  
**Lesley Keirnan**

Tel: 01506 281087  
Email: [lesley.keirnan@westlothian.gov.uk](mailto:lesley.keirnan@westlothian.gov.uk)





**EAST LIVINGSTON AND EAST CALDER LOCAL AREA COMMITTEE**

**WEST LOTHIAN VILLAGES IMPROVEMENT FUND – UPDATE**

**REPORT BY HEAD OF PLANNING, ECONOMIC DEVELOPMENT & REGENERATION**

**A. PURPOSE OF REPORT**

The purpose of this report is to update the Local Area Committee of the current position with regards to the West Lothian Villages Improvement Fund for the East Livingston and East Calder ward and consider funding applications.

**B. RECOMMENDATION**

It is recommended that the Local Area Committee:

1. Notes that four villages from the six eligible have a budget remaining;
2. Notes that the total remaining balance is £74,445.25 from a pot of £435,000;
3. Agree to support the two applications received;
4. Note that East Calder Bins, benches and notice board project is subject to agreements with relevant Council services
5. Ratify the reallocation of funding within Mid Calder; and
6. Agrees that Wilkieston receive additional £5,000 to complete the A listed Hatton Gateway feasibility study.
7. Agrees in principle to the allocation of the last of the Wilkieston allocation as set out in the Conclusions.

**C. SUMMARY OF IMPLICATIONS**

<b>I</b>	<b>Council Values</b>	Focusing on our customers' needs; Making best use of our resources; Working in partnership.
<b>II</b>	<b>Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	None.
<b>III</b>	<b>Implications for Scheme of Delegations to Officers</b>	None.
<b>IV</b>	<b>Impact on performance and performance Indicators</b>	None.
<b>V</b>	<b>Relevance to Single</b>	Our economy is diverse and dynamic, and West

<b>Outcome Agreement</b>	Lothian is an attractive place for doing business.  We live in resilient, cohesive and safe communities.
<b>VI Resources - (Financial, Staffing and Property)</b>	A total of £1.65m capital fund is available for projects and the proposal can be met from within this budget.
<b>VII Consideration at PDSP</b>	The overall Villages Improvement Fund was considered by Development & Transport PDSP.
<b>VIII Other consultations</b>	None.

## **D TERMS OF THE REPORT**

### **D1 Background**

In 2012 the Council Executive agreed the eligibility criteria for a West Lothian Villages Improvement Fund. Funding of £1.65m is available to support eligible schemes with the funding phased over five years. The fund has the following two work streams:

**1) A shop frontage/shop improvement scheme**, to which local independent retailers can apply. This operates in a similar way to the shop frontage improvement schemes for traditional town centres i.e. a grant of up to £750 and no more than 50% of the cost of the shop front improvement.

**2) Small scale village improvements and initiatives**, this can include a number of types of investment, including both physical improvements to the streetscape and investment in community provision:

- Provision of street furniture such as seating, cycle stands and direction signs.
- Improved village gateways (e.g.; through planting, landscaping and/or signage).
- Improved sense of place in village centres through hard landscaping, planting and soft landscape improvements.
- Tidying and landscaping of gap sites within villages.
- Access improvements in and around villages.
- Investment in projects that engage and support young people.
- Investment in other local community facilities.

Six villages within the East Livingston and East Calder ward are eligible under the scheme.

Distribution of funding is based on village size. Total allocations per village are as follows:

East Calder	£125,000	(£16,979 remaining)
Mid Calder	£125,000	(£0 remaining)
Kirknewton	£55,000	(£0 remaining)
Pumpherston	£55,000	(£396.25 remaining)
Uphall Station	£55,000	(£42,070 remaining)
Wilkieston	£20,000	(£15,000 remaining)

## **D2 Applications**

The following applications have been received for this round of funding:

### **Uphall Station**

Uphall Station Bowling Club is applying for funding of £39,091.00 to refurbish the club house. Work to be undertaken includes: upgrade to toilets, renovate kitchen, replace lockers in changing room and renew floor, redecorate inside and outside the club, replace carpet and dance floor in club house, new lawnmower and renew path from street to club and beyond with new housing in the area the club are hoping to extend their usage as a community hub and develop their junior membership.

### **East Calder**

East Calder Community resources are applying for funding of £16,979.00 to provide new bench seating and waste bins to the 3 small parks in the surrounding areas of East Calder, also an additional notice Board to the Partnership Centre to replace the one that was moved to the bottom of Langton Road when the Partnership Centre was being built. Funding will be released pending agreement with relevant Council services.

## **D3 Outstanding projects**

### **Mid Calder Bank Street Car Park**

A grant of £40,000 was awarded to Mid Calder Community Council to enable the car park at Bank Street to be upgraded after a Conservation Area Appraisal (CAA) was undertaken in Autumn/Winter 2016/17 and public consultation in summer 2017. The car park is council owned and the original expectation was for the council to deliver the works internally, but has been delayed due to staff resources and focus on existing capital programme projects.

A site visit was organised in January 2019 with WLC officers and community council where they discussed the complexities of the site and need for exploratory sub-surface work to be undertaken. This exploratory work and possible likely additional costs takes the sum above the £40,000 previously allocated by the LAC. In light of this the community council have asked if the £15,000 previously allocated for the gateways signage could be redirected to support the upgrading of the Bank Street car park.

The Regeneration Officer has e-mailed LAC members who have confirmed the reallocation of funds to the Bank Street car park improvement project.

### **Mid Calder Masonic Lodge**

The lodge applied to help fund new windows and painting to their building. The project presented to the committee in February 2018 outlined the work to be undertaken but they had not secured the planning permissions required in order to start the previously proposed removal of the original windows as it is a prominent listed building on the approach to the conservation area. The award was made provisionally on condition that any window replacement was of a like-for-like basis.

The remaining Mid Calder budget of £14,891 has been “ring-fenced” for the lodge. The lodge are undertaking like-for-like work on the windows with a sash and case windows specialist that is acceptable to Planning Services. An initial quote has been received for the painting of the building and windows for £19,183.22. This leaves a funding gap of £4,292.22 to be covered by the applicant. Match funding has been confirmed.

## **Wilkieston**

The West Lothian History and Amenity Society (WLH&AS) are asking for additional funds to complete the feasibility study of the A listed Hatton Gateway, originally built in 1629 that was awarded by the LAC in 2018 for £5,000. The additional funding is required to enable the study to include a detailed structural report which requires £3,000 for scaffolding and £2,000 for further Ivy removal that was not envisaged in the original application.

Working closely with West Lothian Council Planning Services the group are asking for a further £5,000 to allow the additional work and completion of the comprehensive feasibility study that will prepare outline specification and costs for restoration. It is hoped that the study will enable the group to access other external funding to repair and restore the gateway.

Early discussions have been held with the owner of several of the original stone carved features from Hatton Gateway that were acquired in the 1980s and removed to another West Lothian site. The new owner is willing to sell them back to WLH&AS, but the cost has yet to be confirmed and verified by the specialist conservation architect. The LAC are asked to note that the remaining £10k funds in the Wilkieston VIF could be allocated to this part of the restoration project, along with potentially a contribution from the West Lothian Public Art Fund and that a further report would be made to elected members.

## **E. CONCLUSION**

Six villages within the East Livingston and East Calder ward are eligible to apply to the Villages Improvement Fund. The two new applications received meet the eligibility criteria and the Local Area Committee is asked to support.

The Local Area Committee is also asked to agree the additional funding request for the Wilkieston project, ratify the changes to the Mid Calder Bank Street Car Park project and note the update on the Mid Calder Masonic Lodge application.

The Committee is also asked to agree that in principle the £7,000 or £10,000 left in Wilkieston's allocation should be ring fenced for the restoration work. This is on the basis that the applicant carries out further community engagement to show support for the work and that no other applications are received from the village for new projects prior to the end of the programme which ends on 31 March 2019.

## **F. BACKGROUND REFERENCES**

Reports to Development and Transport PDSP (April 2013), Council Executive (May 2013 and April 2014).

Appendices/Attachments:

APPENDIX 1 Uphall Station Bowling Club Funding Application

APPENDIX 2 East Calder Bins, benches and notice board Funding Application

Contact Persons:

Lesley Keirnan, Community Regeneration Officer, Tel. 01506 281087

[lesley.keirnan@westlothian.gov.uk](mailto:lesley.keirnan@westlothian.gov.uk)

**Craig McCorriston**

**Head of Planning and Economic Development**

7<sup>th</sup> March 2019

## West Lothian Villages Improvement Fund

### Application form

- Please refer to the guidance notes when completing this form
- Please complete in **BLOCK CAPITAL LETTERS** and use **black ink**
- No project should start or commit expenditure before receiving the approval of grant

### 1. Applicant Organisation Details

Organisation Name	UPHALL STATION BOWLING & SOCIAL CLUB
Project title	Renovations to club, changing rooms and new equipment
Contact person	Barbara Strachan
Position	Secretary
Address	[REDACTED]
Telephone number	[REDACTED]
Email Address	[REDACTED]
Type of organisation	Bowling & Recreation Club
What date was your organisation formed?	1885
Are you a charity, please quote your number	
What are the main activities of your organisation?  (please answer in no more than 100 words)	<ul style="list-style-type: none"> <li>• To provide bowling &amp; social facilities for the recreation of the community</li> <li>• To provide a venue for use by the community for social and charity events</li> <li>• To foster the game of lawn bowls in the community for all ages.</li> </ul>

Do you have an equal opportunities policy or statement? If yes please provide a copy	<b>Yes</b>
Does your organisation take account of equality issues around age, disability, gender, race, religion or belief?	<b>Yes</b>

Are you applying for other funding, if so, please detail	<b>Approved</b>	<b>Anticipated</b>
RECEIVED THE AMOUNT AS SHOWN FROM WEST LOTHIAN SPORTS FOR REPLACEMENT TO WINDOWS AND DOORS TO THE CHANGING ROOM	£3740.00	

## 2. Project details

<b>Council Ward</b>	<b>EAST LIVINGSTON &amp; EAST CALDER</b>
<b>Project location</b>	<b>UPHALL STATION BOWLING &amp; SOCIAL CLUB</b>
<b>Project start date</b>	<b>APRIL 2019</b>
<b>Project finish date</b>	<b>AUGUST 2019</b>
<b>Estimated Outcome</b>	<b>Renovations to club &amp; changing rooms &amp; new equipment</b>

<b>Project description</b>
Describe fully the project for which grant is being sought (background and context of the project, description of works).
<p>The club was built in 1997 and work has been undertaken in the past to improve it in order to ensure its continued operation. It now needs renovations to be carried out to the club and changing rooms which were built in the 1970's. Without these improvements our club will not be able to fully promote itself in the community as one of the few recreational facilities in the village. We also need equipment to keep the green in good condition. Works to be undertaken are: -</p> <ul style="list-style-type: none"> <li>• Upgrade all toilets in club</li> <li>• Renovate the kitchen</li> <li>• Replace lockers in changing rooms &amp; renew floor</li> <li>• Re-decorate inside &amp; outside the club</li> <li>• Re-carpet &amp; replace dance floor in club</li> <li>• New lawnmower</li> <li>• Renew path from street to club &amp; beyond</li> </ul>



**Evidence of need**

What evidence is there that your project is needed? It is vital that you show that you have identified the need for your project, eg letters of support, or local survey.

The club is the only suitable licensed venue in the village with the facilities we offer. We have 120 members , 50% of whom are aged over 50. We have one junior bowler at present but aim to bring in more youngsters and create a junior section by attracting young families and thus increasing our membership.

Once renovated we will be able to expand on our free lets to charitable events, local voluntary organisations, community events and funerals.

It will increase our income through chargeable lets for parties, wedding anniversaries and private companies which will allow us to offset and enable our free community lets.

With the new housing development coming on stream, it will aid us to be a hub of community activity.

**Outcomes**

Describe what your project will deliver.

Village Improvements; e.g Number of sites improved  
Area of landscaping

- The club is the only licensed venue in the community.
- After renovations it will be a more attractive and suitable place offering great social facilities in the community for everyone especially families with children of all ages - tots, primary school age and those at high school.
- To offer a social atmosphere for children and parents to interact with each other in an active and healthy environment
- To create a junior bowling team for the future
- To increase our membership by 50% of our members to be below 50+
- Increase usage inter-generationally – everyone of all ages can take part
- Encourage those who move from outside into the new housing development to come along and join in community and charity events.
- The new lawnmower will allow us to improve and enhance the bowling green to attract families to get involved in bowling and promote more competitions
- Improving the façade of the building and street area so new members feel welcome.

Community Facilities: e.g. number of facilities improved  
-Projected usage

- Once the renovations to the club and its facilities have been completed i.e. the façade, toilets, kitchen, fabric, décor and flooring we anticipate an increase in our paid lets from 5 to 10 and our free lets to charity and community events from 8 to 12 per year through advertising.
- Increase in our membership by advertising in the primary school, local high school with leaflets, face book, local press, and word of mouth showing what we have to offer for families with children.
- Have an Open Day inviting families to come along and see what the club can offer
- Encourage groups to use the club for
- The new lawnmower will aid improvement to the green and the upgrade to the changing room with new floor and lockers will encourage new members and more local and county competitions to be played.
- These improvements will help promote the club's future sustainability and its reputation within the community and local schools not only as a bowling member club but as a social club supporting & catering for local events within the village and promoting an active and healthy lifestyle.
- 

### 3.Project Costs

<b>Amount of funding requested</b>	<b>£39,091.00</b>
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<b>Item of expenditure</b>	<b>Overall Cost</b>
<b>Upgrade all toilets, renovate kitchen,</b>	<b>£39,091.00</b>
<b>Re-decorate club inside &amp; out</b>	
<b>Re-carpet &amp; replace dance floor,</b>	
<b>Remove &amp; replace lockers &amp; renew floor in changing room</b>	
<b>Replace lawnmower; renew path from street to club &amp; round to changing rooms</b>	

#### **Project management**

Describe how your project will be managed and administered including details of any:

- Design / plans
- Implementation arrangements e.g contract tenders
- Planning Approval

The project will be managed by the club committee.  
The contractor appointed will be responsible for all aspects of the project including quotations and approvals required.

#### 4. Declaration

We wish to apply for a village improvement capital grant. The above is an accurate outline of the proposed project. We have read and understood the guidance notes for applicants and agree to the conditions therein. We understand that the grant may be modified or withdrawn, if all the conditions are not adhered to. We are willing to co-operate in the monitoring of the grant scheme and to meet with their representatives if required to do so. We will acknowledge the support of the fund in any related pr activities.

<b>Name</b>	BARBARA STRACHAN
<b>Position</b>	SECRETARY
<b>Organisation</b>	UPHALL STATION BOWLING & SOCIAL CLUB
<b>Date</b>	30 <sup>th</sup> January 2019

Please send your completed forms to:

Lesley Keirnan  
Community Regeneration  
Economic Development and Regeneration  
West Lothian Council  
1st Floor South  
West Lothian Civic Centre  
Howden South Road  
Livingston  
EH54 6FF

Tel: 01506 281087

E-mail: [lesley.Keirnan@westlothian.gov.uk](mailto:lesley.Keirnan@westlothian.gov.uk)

<b>Attachment checklist - as applicable</b>	<b>Please Indicate (x)</b>
Constitution or Articles and Memorandum	X
Committee Members or Directors List	X
Bank Statements - three statements	X
Annual accounts	X

# UPHALL STATION BOWLING & SOCIAL CLUB

## REFURBISHMENT OF CLUB & CHANGING ROOMS

WHERE	WORK TO BE CARRIED OUT	QUOTES
<b>TOILETS IN CLUB - LADIES, GENTS &amp; DISABLED</b>	<b>GENTS TOILET</b> - SUPPLY & FIT TROUGH C/W CISTERN & NEW PIPE WORK; FIT SHOWER PANELS WHERE SPECIFIED; COMMERCIAL HAND DRIER SUPPLIED & FITTED	<b>£2,585.00</b>
	<b>LADIES TOILET</b> - FIT SOLID WOOD VANITY SHELF C/W BASIN & TAPS; COMMERCIAL HAND DRIER SUPPLIED & FITTED SPLASH BACK TILING WILL BE CARRIED OUT	<b>£1,840.00</b>
	<b>DISABLED TOILET</b> - SUPPLY AND FIT HAD DRYER & FIT TWO WOODEN SHELF S I.E. A VANITY SHELF & A BABY CHANGING SHELF - <b>INCLUDED IN LADIES QUOTE</b>	
<b>KITCHEN</b>	STRIP OUT CUPBOARD WHERE BOILER WAS; SUPPLY & FIT THREE NEW UNITS; TWO WORKTOPS, SINKS & TAPS	<b>£3,750.00</b>
<b>FLOORING</b>	<b>KITCHEN</b> - UPLIFT EXISTING FLOOR; MAKE GOOD EXISTNG SUB FLOOR; SUPPLY & APPLY F44 ADHESIVE; SUPPLY & FIT ALTRO WALKWAY; SEAM ALL JOINS AS REQUIRED	<b>£5,650.00</b>
	<b>LADIES, GENTS &amp; DISABLED TOILETS</b> - UPLIFT EXISTING FLOORING; SUPPLY & FIT PLYWOOD SUB FLOOR; SUPPLY & APPLY F44 ADHESIVE; SUPPLY & FIT ALTRO WALKWAY SAFETY FLOOR	
	<b>ENTRANCE VESTIBULE</b> - UPLIFT EXISITING FLOOR; MAKE GOOD EXISITING SUB FLOOR; SUPPLY & APPLY F44 ADHESIVE; SUPPLY AND FIT ALTRO SAFETY FLOOR	
	<b>BAR AREA - IN FRONT &amp; BEHIND</b> - UPLIFT EXISITING FLOORING; MAKE GOOD EXSITING SUB FLOOR; SUPPLY & APPLY F3 ADHESIVE; SUPPLY & FIT ALTRO SAFETY FLOOR	
	<b>MAIN CLUB FLOOR</b> - UPLIFT EXISITINF FLOORING; SUPPLY & APPLY F3 ADHESIVE; SUPPLY & FIT CONTRACT SHEET CARPET	
<b>DANCE FLOOR</b>	REPLACE FLOORING TO DANCE FLOOR	<b>£1,545.00</b>
<b>RE-DECORATION OF CLUB</b>	<b>INSIDE CLUB</b> - PREPARE CEILINGS AND WALLS, REPAINT WITH TWO COATS OF EMULSION; REPAIR PART OF MAIN HALL CEILING; RE-VARNISH ALL PREVIOUSLY VARNISHED WOODWORK; REPAINT ANY PREVIOUSLY PAINTED WOODWORK WITH TWO COATS OF PAINT/VARNISH;	<b>£3,200.00</b>
	<b>CLUB'S EXTERNAL</b> - ALL FACIA BOARD PLUS FRONT DOUBLE DOORS AND BACK DOOR; PREPARE & VARNISH/STAIN ALL WOODWORK; PREPARE & REPAINT WITH ONE COAT UNDERCOAT PLUS ONE COAT OF GLOSS METAL HAND RAIL AT BACK DOOR. REPLACE EXISTING SIGNAGE OVER FRONT DOOR.	
<b>CHANGING ROOMS</b>	<b>LOCKERS</b> - TO REMOVE OLD LOCKERS & DISPOSE OF WASTE; SUPPLY & FIT NEW WOODEN LOCKERS	<b>£3,750.00</b>
	UPLIFT EXISITING FLOOR; MAKE GOOD EXISTING SUB FLOOR; SUPPLY & APPLY F44 ADHESIVE; SUPPLY & FIT ALTRO WALKWAY; SEAM ALL JOINS AS REQUIRED	<b>£2,340.00</b>
<b>PATHWAYS</b>	RENEW/UPGRADE PATHWAY FROM STREET TO CLUB AND ROUND PASSED THE CHANGING ROOMS ONLY	<b>£8,191.00</b>
<b>GREEN EQUIPMENT</b>	PURCHASE A NEW JOHN DEER 220C LAWN MOWER	<b>£6,240.00</b>
	<b>TOTAL COST =</b>	<b>£39,091.00</b>

## West Lothian Villages Improvement Fund

### Application form

- Please refer to the guidance notes when completing this form
- Please complete in **BLOCK CAPITAL LETTERS** and use **black ink**
- No project should start or commit expenditure before receiving the approval of grant

### 1. Applicant Organisation Details

<b>Organisation Name</b>	<b>East Calder Community Resources Association. (ECCRA)</b>
<b>Project title</b>	<b>Supply and fix additional Street Furniture into the 3 small park areas in East Calder.</b>
<b>Contact person</b>	<b>Eddy Goodfellow</b>
<b>Position</b>	<b>Chairperson</b>
<b>Address</b>	<b>[REDACTED]</b>
<b>Telephone number</b>	<b>[REDACTED]</b>
<b>Email Address</b>	<b>[REDACTED]</b>
<b>Type of organisation</b>	<b>Management Committee</b>
<b>What date was your organisation formed?</b>	<b>1988</b>
<b>Are you a charity, please quote your number</b>	<b>YES SC012943</b>
<b>What are the main activities of your organisation?</b>  (please answer in no more than 100 words)	<b>Our Committee is elected annually from the groups and individuals who use the facilities in the East Calder Partnership Centre. It is the Committee's job to ensure that the building operates in a way that is responsive to Local needs and interests, by offering a programme</b>

	<b>of activities and services for all ages with-in the Community here in East Calder.</b>
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Do you have an equal opportunities policy or statement? If yes please provide a copy	<b>No but we adhere to the policy of W.L.C.</b>
Does your organisation take account of equality issues around age, disability, gender, race, religion or belief?	<b>Yes</b>

Are you applying for other funding, if so, please detail  <b>NO</b>	<b>Approved</b> <b>Anticipated</b>
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## 2. Project details

<b>Council Ward</b>	<b>Ward 5 East Livingston and East Calder</b>
<b>Project location</b>	<b>In the 3 Small Children's Park areas in East Calder</b>
<b>Project start date</b>	<b>May 2019</b>
<b>Project finish date</b>	<b>July 2019</b>

<b>Estimated Outcome</b>	<b>The additional seating and waste bins in the 3 small parks around the Village will benefit the whole community here in East Calder.</b>
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<b>Project description</b> Describe fully the project for which grant is being sought (background and context of the project, description of works).	
<p>To provide new bench seating and waste bins to the 3 small parks in the surrounding areas of East Calder, also an additional notice Board to the Partnership Centre to replace the one that was moved to the bottom of Langton Road when the Partnership Centre was being built.</p>	

<b>Partners involved (other local organisations you are working with)</b>	East Calder & District Gala Committee East Calder Playgroup East Calder Face book pages.
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### **Evidence of need**

What evidence is there that your project is needed? It is vital that you show that you have identified the need for your project, eg letters of support, or local survey.

Through the Social Media pages of the village there have been lots of discussions on who will keep the small parks tidy now that the funding from the Local Council will be drying up over the next few years. We have had a need for bench seating to be installed and extra waste bins into these areas.

The Notice Board in the Main Street was removed to allow the Partnership Centre to be Built and it was moved to the Bottom of Langton Road, and it would be good to replace this Notice Board outside the New Partnership Centre.

### **Outcomes**

Describe what your project will deliver.

Village Improvements; e.g Number of sites improved  
Area of landscaping

**The 3 small parks will have new street furniture and a replacement Notice Board outside the Partnership Centre.**



Community Facilities: e.g number of facilities improved -Projected usage
The Community of East Calder is with-in one of the core development areas of West Lothian and is growing in population due to the new housing being built in the Calderwood area.

### 3.Project Costs

<b>Amount of funding requested</b>	<b>£16,979.00</b>
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<b>Item of expenditure</b>	<b>Cost</b>
<b>Small Park Street furniture.</b>	<b>£7,500.00</b>
<b>Notice Board to Partnership Centre</b>	<b>£6,300.00</b>
<b>Waste Bins 6</b>	<b>£1,200.00</b>
<b>Planning Costs</b>	<b>£400.00</b>
<b>Labour to fix above.</b>	<b>£1000,00</b>
<b>Contingences</b>	<b>£579.00</b>

<p><b>Project management</b></p> <p>Describe how your project will be managed and administered including details of any:</p> <ul style="list-style-type: none"> <li>- Design / plans</li> <li>- Implementation arrangements e.g contract tenders</li> <li>- Planning Approval</li> </ul>
<p><b>The project will be managed personally by our chairperson Eddy Goodfellow who has over 40 years' experience in the Construction Industry as a Contracts Manager before his retiral in 2013.</b></p>

#### 4. Declaration

<p>We wish to apply for a Village Improvement Capital Grant. The above is an accurate outline of the proposed project. We have read and understood the guidance notes for applicants and agree to the conditions therein. We understand that the grant may be modified or withdrawn, if all the conditions are not adhered to. We are willing to co-operate in the monitoring of the grant scheme and to meet with their representatives if required to do so. We will acknowledge the support of the Fund in any related PR activities.</p>	
<b>Name</b>	<b>Eddy Goodfellow</b>
<b>Position</b>	<b>Chairperson</b>
<b>Organisation</b>	<b>East Calder Community Resources Association (ECCRA)</b>
<b>Date</b>	<b>19 February 2019</b>

Please send your completed forms to:

Lesley Keirnan  
Community Regeneration  
Economic Development and Regeneration  
West Lothian Council

Ist Floor South  
West Lothian Civic Centre  
Howden South Road  
Livingston  
EH54 6FF

Tel: 01506 281085

E-mail: [lesley.keirnan@westlothian.gov.uk](mailto:lesley.keirnan@westlothian.gov.uk)

<b>Attachment checklist - as applicable</b>	<b>Please Indicate (x)</b>
Constitution or Articles and Memorandum	*
Committee Members or Directors List	*
Bank Statements - three statements	*
Annual accounts	*

**\*All the above documents have already been sent with our other V I F successful applications over the past 2 years.**



## EAST LIVINGSTON AND EAST CALDER LOCAL AREA COMMITTEE

### TIMETABLE OF MEETINGS 2019-2020

Reports to committee officer by 12 noon	Agenda Issue	Meeting Date	Room
Thurs 5 September 2019	Friday 6 September 2019	<b>Thursday 12 September 2019</b>	Council Chambers
Thursday 28 November 2019	Friday 29 November 2019	<b>Thursday 5 December 2019</b>	Council Chambers
Thursday 27 February 2020	Friday 28 February 2020	<b>Thursday 5 March 2020</b>	Council Chambers
Thursday 28 May 2020	Friday 29 May 2020	<b>Thursday 4 June 2020</b>	Council Chambers
All meetings will be held at 9.30am in Council Chambers unless otherwise advised			



**EAST LIVINGSTON AND EAST CALDER LOCAL AREA COMMITTEE – JUNE 2019 - WORKPLAN 2019/20**

<b>Issue</b>	<b>Purpose</b>	<b>Lead Officer</b>	<b>Date</b>
Housing report	Quarterly update on housing issues	Phyllis McFadyen	All Meetings
Police/NRT report	Quarterly update on Police/NRT activity	Sgt Iain Wells	All Meetings
SFRS report	Quarterly report on activity	Brian Robertson	All Meetings
NETs Report	Update report on NETs activity	Tony Fleming	All Meetings
Almond Housing Association	Quarterly update on Almond Housing	Jonathan Bertram	All Meetings
Regeneration Plans	To provide an update on regeneration plans	Lesley Keirnan	All Meetings
Villages Improvement Fund	To present all applications received to the VIF	Lesley Keirnan	As required