



## ***Broxburn, Uphall and Winchburgh Local Area Committee***

West Lothian Civic Centre  
Howden South Road  
LIVINGSTON  
EH54 6FF

18 May 2018

A meeting of **Broxburn, Uphall and Winchburgh Local Area Committee** of West Lothian Council will be held within **Room GP3, Entrance 'B', Strathbrock Community Centre, 189A West Main St, Broxburn EH52 5LH** on **Friday 25 May 2018 at 9:30 a.m.**

For Chief Executive

### **BUSINESS**

#### **Public Session**

1. Apologies for Absence
2. Declarations of Interest - Members should declare any financial and non-financial interests they have in the items of business for consideration at the meeting, identifying the relevant agenda item and the nature of their interest.
3. Order of Business, including notice of urgent business and declarations of interest in any urgent business
4. Confirm Draft Minute of Meeting of Broxburn, Uphall and Winchburgh Local Area Committee held on Thursday 15 February 2018 (herewith).
5. Ward 2, Broxburn, Uphall & Winchburgh Update - report by PS Iain Wells (herewith)
6. Broxburn, Uphall and Winchburgh Ward Performance Update - by Scottish Fire and Rescue Service (herewith).
7. Housing, Customer and Building Services - Report by Head of Housing, Customer and Building Services (herewith)
8. Service Update - NETs, Land & Countryside - Report by Head of Operational Services (herewith)

DATA LABEL: Public

9. Edinburgh Airport 'Noise Action Plan' Consultation - Report by Head of Planning, Economic Development and Regeneration (herewith)
10. Workplan - September 2018 (herewith)

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NOTE **For further information please contact Elaine Dow on 01506 281594 or email [elaine.dow@westlothian.gov.uk](mailto:elaine.dow@westlothian.gov.uk)**

MINUTE of MEETING of BROXBURN, UPHALL AND WINCHBURGH LOCAL AREA COMMITTEE of WEST LOTHIAN COUNCIL held within COUNCIL CHAMBERS, WEST LOTHIAN CIVIC CENTRE, on 15 FEBRUARY 2018.

Present – Councillors Angela Doran (Chair) and Diane Calder

Apologies – Councillors Chris Horne and Janet Campbell

In attendance

Kevin Hamilton, Network Manager, WLC  
Eirwen Hopwood, Cleaner Communities Manager, WLC  
Alice Mitchell, Lead Officer (substituting for Alan Bell)  
Alison Ritchie, NRT Manager, WLC  
PC Ross Andrew, Police Scotland  
PC Peter Robertson, Police Scotland  
Scott Williamson, Scottish Fire and Rescue Service  
Laura Wilson, Regeneration Team Leader, WLC  
Peter Reid, Head Teacher, Broxburn Academy

Apologies – Keith Irving, Chief Executive, Cycling Scotland

The Clerk advised that as apologies had been received from two members the meeting was inquorate and any items which required approval would have to be forwarded to the Council Executive to be ratified.

1. DECLARATIONS OF INTEREST

No declarations of interest were made.

2. MINUTE

The committee noted the Minute of its meeting held on 14 December 2017.

3. BROXBURN ACADEMY

The Chair welcomed Peter Reid, Head Teacher, Broxburn Academy to the meeting. Mr Reid had been invited to present an overview of the school's progress highlighting achievements and levels of attainment.

Details of the council's priorities were outlined detailing the work being carried out to improve attainment and positive destinations for school children. These were:

- Supporting attainment meetings with the local authority to ensure effective raising attainment strategies in place.
- Validated Self Evaluation model in place to support schools in their improvement journey.

- The establishment of HUBs/QIPS.
- The Moving Forward in Learning strategy.
- Head Teacher meetings.
- Central Education Teams.

The presentation included slides showing results for S4 and S5 for 2017, with comparative figures for the previous years.

The Head Teacher then spoke of the learning zones that were available which provided support to children requiring assistance, helping to build confidence and social skills. These included:

- Inclusive Learning Zone.
- Wellbeing Learning Zone.
- Learning Support Zone.
- Nurture Class.
- English as an additional language class.

The Head Teacher then responded to questions raised by members of the committee.

The Chair thanked the Head Teacher for his informative presentation.

#### Decision

To note the presentation.

#### 4. POLICE SCOTLAND UPDATE

The committee considered a report (copies of which had been circulated) by PS Ian Wells, Police Scotland, providing details on the performance, activities and issues across the ward for the period up to 31st December 2017. The Chair welcomed PC Peter Robertson and PC Ross Andrew to the meeting who provided an update.

The report provided information for the reporting period relating to a number of themes and provided comparative figures for the same period in 2016.

PC Robertson advised that anti-social behaviour has remained low in the ward area. The Local Community Youth Officer continued to provide support to the local schools and provided prevention inputs on priorities such as Internet Safety, Knife Crime and Citizenship. Local Community Officers continued to work hard within the community, working with partners on a number of initiatives that were taking place in the ward area.

Road safety measures and monitoring of traffic in and around some of the schools supporting the 'Park Smart' initiative were ongoing.

The Community Action Team continued to respond to intelligence into drug related criminal activity working with partners to identify premises suspected of being involved in the cultivation of cannabis.

PC Robertson then responded to questions from members of the committee.

It was recommended that the Local Area Committee notes the contents of the report.

#### Decision

To note the contents of the report and the update from Police Scotland.

### 5. SCOTTISH FIRE AND RESCUE SERVICE

The committee considered a report (copies of which had been circulated) by the Scottish Fire and Rescue Service providing details of activity for the ward up to 31 December 2017. A series of graphs were provided highlighting the number of accidental dwelling fires, fire casualties and fatalities, deliberate fires, fires in non-domestic properties, non-fatal non-fire emergency casualties and unwanted fire alarm signals on a ward basis, West Lothian basis and Scotland-wide basis over a number of years. To allow benchmarking to be undertaken, the units of measurement in the performance graphs in the report were based on incidents/events per head of population.

Fire Officer Scott Williamson provided an update on the initiatives taking place within the ward area to reduce the number of fire related incidents. In response to a question from the committee he confirmed that 77 home fire safety visits had been carried out in the ward area during the reporting period.

Finally, SFRS continued to work together and engage with business partners to reduce demand from unwanted fire alarm signals, providing advice to repeat offenders.

It was recommended that the Local Area Committee notes the contents of the report.

#### Decision

To note the contents of the report and the update from Scottish Fire and Rescue Service.

### 6. SERVICE UPDATE - NETS, LAND & COUNTRYSIDE

The committee considered a report (copies of which had been circulated) by the Head of Operational Services providing details of the NETs, Land

and Countryside services for the period 1 November to 31 December 2017.

The report provided a summary of works carried out and enquiries received in relation to grounds maintenance, garden maintenance and cleaner communities.

Enforcement Officers dealt with enquiries in relation to various environmental issues within the ward area and carried out targeted patrols in respect of dog fouling complaints. Several complaints were received regarding mud on the roads and footpaths in the area of the new Winchburgh housing developments and contractors have been reminded of their responsibilities. Several abandoned/nuisance vehicles have been dealt with and removed from streets throughout the ward. Further details of the work carried out by Enforcement Officers were also outlined within the report. Details of the Parks and Woodland enquiries and Open Space and Cemeteries enquiries were also provided. Finally, the committee noted that all hedge cutting works had been completed on schedule. Shrub bed maintenance work continued over the winter months and the Garden Maintenance Scheme would start again in April 2018. The Enforcement Officers had been involved in a number of community projects within the ward, with the aim of raising awareness of environmental issues.

The Cleaner Communities Manager then responded to questions from members of the committee. She undertook to forward the following suggestions to the NETs, Land & Countryside Service for further consideration and request an update to be provided to members thereafter:

1. Could additional bins be provided in specific problematic areas experiencing dog fouling on paths/roads?

Members were advised that the service was currently looking at a litter bin strategy for West Lothian and were reminded that black litter bins could be used for dog waste as well as litter; and

2. Due to ongoing complaints relating to off-road motorcycles in the areas of Greendykes and Winchburgh bings, any work the council could do to stop this happening would be welcome.

Members were advised that this was a police issue and constituents should be encouraged to report any incidents

It was recommended that the Local Area Committee notes the work carried out to date and future planned work and advises of any areas that require further investigation or inclusion in future work plans.

### Decision

- To note the contents of the report; and
- To note that the Cleaner Communities Manager undertook to forward the suggestions made by members to the NETs, Land &

Countryside Service requesting a response to be provided following the meeting.

## 7. HOUSING, CUSTOMER AND BUILDING SERVICES

The committee considered a report (copies of which had been circulated) by the Head of Housing, Customer and Building Services providing an update on the housing service activities for the ward for the period 1st October to 31<sup>st</sup> December 2017.

The report provided an overview of the activities of Housing, Customer and Building Services, specific to the Broxburn, Uphall and Winchburgh ward for the third quarter of 2017/2018 and examined property void and let performance for both mainstream and temporary properties for the reporting period, confirming that there were 14 policy voids. Delays in re-letting occurred for a variety of reasons, which included the type or location of the property, the completion of void work or the identification of additional works not visible during the initial inspection. Ensuring that vulnerable persons were appropriately supported through the viewing and sign up process could also add to timeframes.

The report continued by providing details of rent arrears for the ward noting that for Quarter 3 of 2017/18 the arrears were £163,110, which was an increase of £27,592 from the previous year's position. Work continued to provide financial advice and assistance to support tenants.

Details of the capital programme and new build council housing, tenant participation and safer neighbourhood council officer ward information was provided in the report.

The NRT Manager then responded to questions from members of the committee. In response to a question relating to antisocial behaviour mediation she advised that this was found to be very successful, especially if work was done at an early stage. Partnership working would continue to tackle antisocial behaviour.

The NRT Manager undertook to forward an enquiry to the Housing Manager to provide members with an update on whether the legal issues relating to the upgrade of the rear enclosure at Almondell Road had been finalised to allow the work to commence.

The Local Area Committee was asked to note the Housing, Building and Customer Service activity as detailed in the report for the period 1st October to 31 December 2017.

### Decision

1. To note the contents of the report; and
2. To note that the NRT Manager undertook to forward an enquiry to the Housing Manager to provide an update to members on the legal issues relating to the upgrade at Almondell Road.

## 8. PEDAL FOR SCOTLAND CYCLING EVENT 2017

The committee considered a report (copies of which had been circulated) by the Head of Operational Services providing feedback on the Pedal for Scotland 2017 event.

The Network Manager advised that Keith Irving, Chief Executive of Cycling Scotland planned to attend the meeting to provide members with the opportunity to discuss the event. However, he submitted his apologies but had offered to attend a future meeting of the LAC if requested.

The report provided details of the Pedal for Scotland Cycling event held on Sunday 10 September 2017. One of the main stops was in Linlithgow and traffic management was in place along the whole route making it 98% traffic free. A full road closure (east and west bound) was implemented from Linlithgow to Kirkliston to facilitate the safe running of the “Wee Jaunt”.

As was normal practice following major events, a debriefing meeting was held to allow the organisers the opportunity to consider feedback from stakeholders. The debriefing meeting was held on 24 October 2017 and the event organisers thanked all parties that had assisted in the safe running of the event. Special thanks went to the communities along the route who inevitably experienced some disruption on the day. A number of matters were noted which were outlined within the report. The summary of West Lothian Council’s feedback was forwarded to Cycle Scotland for consideration which they confirmed would be used to inform the planning of the 2018 event, which was planned for 9 September 2018.

During the course of the discussion it was noted that concerns were raised by residents in Winchburgh relating to access and traffic management arrangements. The Network Manager advised that pedestrian access was available at all times, however, vehicular access could be arranged in advance of the event and escorted access could also be arranged.

Pedal for Scotland 2017 was a successful event enjoyed by over 7000 people. Thousands of pounds were raised for the STV Children’s Appeal and other charities. Following the review of the event held in October 2017, the lessons learned would be considered in planning for the 2018 event.

It was recommended that the Panel notes the contents of the report.

### Decision

To note the contents of the report.

9. ROAD SAFETY ISSUES - NIDDRY ROAD, WINCHBURGH AND ECCLESMACHAN

The committee considered a report (copies of which had been circulated) by the Head of Operational Services providing an update on road safety at Niddry Road, Winchburgh and Ecclesmachan areas.

The report recalled that a request was made at the last local area committee for an update on road safety (speeding and increased traffic volumes) on Niddry Road, Winchburgh and the Ecclesmachan area.

Members were advised that West Lothian Council's casualty reduction funding was prioritised through the Accident Investigation and Prevention (AIP) programme which aimed to identify locations where engineering measures were likely to have the greatest impact on casualty reduction. This programme was based on an evidenced led approach using the information provided by Police Scotland for recorded injury accidents. This process was used nationally and endorsed by The Royal Society for the Prevention of Accidents through its Road Safety Engineering Manual.

The Network Manager then provided an update on road safety for Niddry Road in Winchburgh and also for the Ecclesmachan area. An updated review of the accident database showed that there were no recorded injury accidents from the B8020 east to the Union Canal bridge, or in the 30mph area of Ecclesmachan Village.

The Transport Assessment (TA) for development at Winchburgh determined that there may be minor increases in traffic along this route, however no improvements were considered as part of the TA or the planning process. Due to this, there would be no justification for road safety measures on Niddry Road at this time. The concerns raised by the committee regarding vehicles travelling in excess of the prescribed speed limits would be raised with Police Scotland for consideration to be given as to whether any resources could be utilised to undertake enforcement.

In relation to the review of the Ecclesmachan area the 2018 AIP programme showed that in the initial analysis there were over 90 urban routes of similar characteristics to the B8046 through Ecclesmachan with a higher accident rate. On this basis the B8046 at Ecclesmachan has not been considered as a site for concern through the AIP programme and there would be no justification for road safety measures at this road or the urban roads within Ecclesmachan at the present time.

The Network Manager then responded to questions from members of the committee. The following comments were noted from Councillor Calder:

Niddry Road, Winchburgh

Concerns have been raised by residents at Niddry Farm Road, Winchburgh, in relation to ongoing speeding and traffic management. Particular reference was made to the planning developments in Winchburgh as residents believed that this area had not been given relevant consideration during the CDA negotiations. Residents have

reported that the volume and speed of traffic had already increased considerably.

The Network Manager responded by confirming that this area would continue to be monitored and the committee's concerns about vehicles travelling in excess of the speed limit would be reported to Police Scotland.

#### Ecclesmachan Area

Discussions have been ongoing with the community council regarding road safety in this area, particularly about the original planning conditions relating to the location of traffic calming measures as there has been some ambiguity about the location. It was also highlighted at the community council meeting that as part of the original planning conditions regular reviews should have been carried out on the number of vehicles attending events at Ecclesmachan College to assess the impact this could have on the village, which have not been carried out. Councillor Calder requested that this item be kept on the agenda to allow the committee to continue to assess the situation.

The Network Manager advised that this area was not considered as a site for concern as no recorded injury accidents in the 30mph area have been reported over the last five year period. However, this area would continue to be monitored.

Councillor Calder asked if there was any possibility of developer contributions being extracted for both sites to assist in road safety measures being implemented.

The Lead Officer advised that developer contributions were within the remit of the Head of Planning, Economic Development and Regeneration and any enquiries would require to be dealt with by planning officers.

Finally, the report concluded by confirming that there has been no change to the data for accident statistics (to June 2017) for Niddry Road, Winchburgh and the Ecclesmachan area.

It was recommended that the committee notes the contents of the report.

#### Decision

To note the contents of the report and the update from the Network Manager.

### 10. WEST LOTHIAN VILLAGES IMPROVEMENT FUND - APPLICATIONS

The committee considered a report (copies of which had been circulated) by the Head of Planning, Economic Development and Regeneration providing details of the applications received from within the local ward area seeking funding from the West Lothian Villages Improvement Fund (WLVIF) in 2017/18.

The report explained that in 2012 the Council Executive agreed the eligibility criteria for a West Lothian Villages Improvement Fund. Funding of £1.65m was available to support eligible schemes with the funding phased over five years.

Three villages within the Broxburn, Uphall and Winchburgh ward area were eligible to apply to the Villages Improvement Fund. Distribution of funding was based on village size. The allocations per village were outlined within the report.

Four applications, totalling £36,000 were received from Dechmont Community Council for:

- Hanging Baskets
- Village Signs
- Christmas Lights
- Post Office Improvements

The applications for signage and post office improvements met the eligibility criteria of the fund. The applications for hanging baskets and Christmas lights required permission from the council and the Local Area Committee was asked to approve them in principle at this time. However, it was noted that as the meeting was inquorate the LAC could not make a decision on the proposed applications, which therefore required to be referred to Council Executive for approval.

The Regeneration Team Leader then responded to questions from members of the committee. She undertook to provide further clarity to members following the meeting on whether the community council would source the hanging baskets and how the running costs for the Christmas lights would be implemented.

An enquiry was then raised about the unallocated Village Improvement Funding and whether further funding applications could be made. Councillor Calder highlighted a proposal for a funding application for a local youth football team in Winchburgh. The Lead Officer undertook to investigate the protocols for Village Improvement Funding and report back to all members following the meeting with an update.

Both members in attendance supported the applications outlined in the report subject to further clarification being given on the issues highlighted.

It was recommended that the Local Area Committee:

- Notes that four applications have been received for funding;
- Notes that the proposals met the eligibility criteria for supported projects, subject to specific conditions being met on two of the proposals;

- Supports funding for the projects; and
- Agrees that the Head of Planning, Economic Development and Regeneration should make an offer of funding as per the details set out in the report.

#### Decision

1. Noted that the two members in attendance supported the terms of the report, subject to further clarification being given on the issues highlighted;
2. Noted that the Lead Officer agreed to review the protocols for Village Improvement Funding, in particular in relation to the outstanding funding available and update members thereafter; and
3. Noted that the report would be forwarded to Council Executive for approval due to the meeting being inquorate.

#### 11. TIMETABLE OF MEETINGS 2018-2019

The committee noted the proposed timetable of meetings for 2018-2019.

The Chair advised that at the last LAC meeting it was proposed that future meetings be held in the community. In order to facilitate this, the Chair proposed that these be held on Friday mornings.

Councillor Calder had no objections to the proposal to hold meetings on Friday mornings.

The clerk undertook to email a revised timetable of meetings for 2018-2019 to all LAC members following the meeting. Once the timetable had been agreed then venues in the community could be arranged.

#### Decision

1. To note the timetable of meetings for 2018-2019; and
2. To agree that the clerk email all Broxburn, Uphall & Winchburgh LAC members with a revised timetable of meetings for 2018-2019 for consideration. Once the timetable was agreed venues were to be arranged in the community.

#### 12. WORKPLAN 2018-19

The committee noted the workplan (copies of which had been circulated).

It was recommended that the following item be included on the workplan:

- Update on road safety issues at Niddry Road, Winchburgh and Ecclesmachan to be given to a future meeting; and

It was also recommended that the clerk would reschedule the LAC meeting arranged on 24 May 2018 to be held on a Friday within the community and update members thereafter.

Decision

1. To note the workplan subject to including the item on road safety at Niddry Road, Winchburgh and Ecclesmachan; and
2. To agree that the meeting on 24 May 2018 would be rescheduled.





West Lothian  
Council

**Broxburn, Uphall & Winchburgh, LOCAL AREA COMMITTEE**

**REPORT BY PS Iain Wells**

**A. PURPOSE OF REPORT**

The purpose of this report is to provide the Local Area Committee with an update on performance, activities and issues across the Ward for the period up to 30th April 2018

**B. RECOMMENDATION**

It is recommended that the Local Area Committee notes the content of the report.

**C. SUMMARY OF IMPLICATIONS**

<b>I</b>	<b>Council Values</b>	Focusing on our customers' needs; being honest, open and accountable; making best use of our resources; and working in partnership
<b>II</b>	<b>Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	None.
<b>III</b>	<b>Implications for Scheme of Delegations to Officers</b>	None.
<b>IV</b>	<b>Impact on performance and performance Indicators</b>	Performance relative to the 5 Year Average; set out in the report.
<b>V</b>	<b>Relevance to Single Outcome Agreement</b>	We live our lives free from crime, disorder and danger; we take pride in a strong, fair and inclusive society
<b>VI</b>	<b>Resources - (Financial, Staffing and Property)</b>	None.
<b>VII</b>	<b>Consideration at PDSP</b>	None.
<b>VIII</b>	<b>Other consultations</b>	None.

**D. TERMS OF REPORT**

WARD 2 – Broxburn, Uphall, Winchburgh, Dechmont and Ecclesmachan

## **NATIONAL PRIORITIES – DELIVERED LOCALLY**

Based on our assessment of national priorities, the following have been identified for action for the communities of West Lothian:

- Violence
- Public protection
- Terrorism
- Serious and organised crime groups
- Antisocial behaviour
- Drug and alcohol misuse

## **WEST LOTHIAN PRIORITIES**

The community priorities identified for West Lothian through our Community Planning Partnership are:

- Reducing community and social harm caused by drug and alcohol misuse
- Protecting vulnerable groups
- Reducing antisocial behaviour within our communities
- Reducing casualty rates from fires and road traffic collisions

## **COMMUNITY ENGAGEMENT PRIORTIES**

Broxburn, Uphall and Winchburgh

- Violence, Disorder and Antisocial Behaviour
- Substance Misuse
- Acquisitive Crime
- Road Safety

## 1.1 Community Safety Unit – ASB Data

Broxburn Ward						
Month	Jan-18	Jan-17	% Change	TYTD	LYTD	% Change
Youth Calls	24	15	60%	203	316	-36%
All ASB Calls	96	84	14%	938	1038	-10%
Hate Crime	1	3	-67%	15	23	-35%
Vandalism & Reckless Conduct	16	7	129%	139	123	13%
Fire-raising	0	1	-100%	8	11	-27%
Public Space Assaults	6	2	200%	53	67	-21%

Broxburn Ward						
Month	Feb-18	Feb-17	% Change	TYTD	LYTD	% Change
Youth Calls	22	12	83%	225	328	-31%
All ASB Calls	105	73	44%	1043	1111	-6%
Hate Crime	0	1	-100%	15	24	-38%
Vandalism & Reckless Conduct	8	9	-11%	147	132	11%
Fire-raising	0	0	#DIV/0!	8	11	-27%
Public Space Assaults	6	8	-25%	59	76	-22%

Broxburn Ward						
Month	Mar-18	Mar-17	% Change	TYTD	LYTD	% Change
Youth Calls	18	27	-33%	243	355	-32%
All ASB Calls	109	101	8%	1152	1212	-5%
Hate Crime	6	1	500%	21	25	-16%
Vandalism & Reckless Conduct	10	17	-41%	157	149	5%
Fire-raising	0	2	-100%	8	13	-38%
Public Space Assaults	10	2	400%	69	78	-12%

Broxburn Ward						
Month	Apr-18	Apr-17	% Change	TYTD	LYTD	% Change
Youth Calls	17	34	-50%	17	34	-50%
All ASB Calls	89	90	-1%	89	90	-1%
Hate Crime	2	2	0%	2	2	0%
Vandalism & Reckless Conduct	9	13	-31%	9	13	-31%
Fire-raising	1	2	-50%	1	2	-50%
Public Space Assaults	8	5	60%	8	5	60%

WARD 2 – Broxburn, Uphall, Winchburgh, Dechmont and Ecclesmachan

## CHANGES TO WEST LoTHIAN COMMUNITY POLICE TEAM BRIEFING

The purpose of this Briefing is to provide information following the restructure of the West Lothian Area Command Community Team as a result of the removal of funding for 21 officers by West Lothian Council.

On 13 February 2018, West Lothian Council informed Police Scotland of the removal of police funding by West Lothian Council at a meeting that day, with 3 months' notice; terminating funding on 15 May 2018.

Since that date plans have progressed regarding the restructure of the Community Team reduced from 45 constables to 24 constables.

It is not possible to continue the same current service provided with such reduced Community Police resources from 16 May 2018. Following reviewing the tasks carried out by the current Community Team the following will be implemented from 16 May 2018: -

1. There will be no School Link (Youth Community Officers) as full time police roles. It is recognised that the work carried out by these officers has greatly supported Education and our Communities but with such reduced resources, it is not possible to continue at this time.

Future police contact with schools has been discussed with Education to continue good working relationships. Advice has been given to Education to be provided to schools who previously had a Youth Community Officer. Named single point of contact officers have been provided for each Secondary School and it is hoped, where demands allow, that there will be weekly contact with schools by the identified officer. It is to be appreciated that these named single point of contact officers have a wide remit within their roles in the community locality area they serve; contact with schools being one of many of their tasks. May 2018

2. The Community Action Team will cease on 16 May 2018. The Community Action Team will be replaced by a smaller Community Enquiry Team who will be tasked and prioritised based on threat, risk and harm at any time within our Community.

3. There has been a need to redeploy officers from Community roles from 16 May 2018 and it is pleasing to report that all such officers will be redeployed locally into posts within West Lothian Area Command, which has been a positive outcome for their welfare.

4. West Lothian currently has 9 Wards with 2 Community Beat Officers per Ward. From 16 May 2018 these 9 Wards will be incorporated into 4 Locality Areas aligned to Response Policing Hubs as follows:-

- |   |   |
|---|---|
| 1 | <b>Linlithgow, Broxburn,<br/>Uphall, Winchburgh, East<br/>Livingston and East Calder<br/>(excluding Craigshill)</b> |
| 2 | <b>Livingston North and<br/>Livingston South and<br/>Craigshill</b>   |
| 3 | <b>Armadale, Blackridge and<br/>Bathgate</b>  |
| 4 | <b>Whitburn, Blackburn,<br/>Fauldhouse and the Breich<br/>Valley</b>  |

WARD 2 – Broxburn, Uphall, Winchburgh, Dechmont and Ecclesmachan

Locality officers from 16 <sup>th</sup> May 2018	
<b>Linlithgow, Broxburn, Uphall and Winchburgh, East Livingston and East Calder</b>	PC Andrew Murray PC Neil Hunter PC Peter Robertson PC Russell Rosie

## 2 Local Priorities

### Violence, Disorder and Anti-Social Behaviour

Again, statistics show a continuing downward trend in anti-social behaviour across the ward area.

Hate crimes have shown a decrease over the year, however there was an increase recorded for March. This issue was quickly addressed by police and we are continuing to monitor the situation.

Partnership working between West Lothian Council Safer Neighborhood Officers and Community Police officers continues, and a number of intervention visits, tenancy anti-social behaviour warnings have been carried out to problematic/repeat houses and locations in the area. This is a key partnership that assists greatly in the reduction of Anti-Social Behaviour in communities.

Although the Broxburn ward has seen a reduction in antisocial behaviour and youth related calls, an emerging trend of anti-social behaviour that has come to light over more recent weeks.

Several different large groups of youths have been congregating at various locations consuming alcohol, setting fires, general ASB and littering issues. Previously we have had pockets of this type of behaviour which we have managed to work with partners to get on top of. Last weekend there were reports of several different groups involved in this course of conduct and this is a worrying trend given the impact this has on local communities and also to the safety of the young persons involved.

The emergence of this culture of conduct will not be solved by police resources only.

In response to this, Sgt Wells from Livingston Community team coordinated a partnership response as follows:

- Police social media post to highlight the issue and positively encourage parental responsibility as a key part of reducing the demand and risk
- Schools emailed message to be put on school digital notice boards
- Schools emailed message to place on either group call, twitter or their websites to get the message to all parents
- Schools encouraged to get message out at registration classes to all pupils

WARD 2 – Broxburn, Uphall, Winchburgh, Dechmont and Ecclesmachan

- SFRS approaching schools to get input to assemblies highlighting the dangers of secondary fires
- Follow up intervention visits to those identified as being involved in previous incidents and referrals submitted
- WLYAP have given commitment to provide "Streetwork" on Friday afternoons as well as their normal Friday and Saturday evenings. List of problematic areas shared with them
- Direct tasking for Community officers/ CAT and Response Policing for hotspot patrols
- SFRS - group of problematic youths linked to ASB and fire-raising identified and attending "Cool Down Crew" run by SFRS
- WLC SNT / Police doing joint patrols over weekend
- Police led "You're asking for it" agent purchase/ underage sales initiative being developed with partners for off-sales premises in West Lothian
- SFRS committing resources to attend in problematic areas and engage with the young persons to get a preventative message across
- Elected members in affected wards mailed to make them aware of the partnership approach in dealing with these issues so that they can provide feedback to constituents

The solution to this issue being a combination of the above and more importantly parental responsibility to ensure that parents are aware of where their children are, what they are doing and checking up on them.

Below is a copy of the Facebook message put out on the West Lothian Police facebook site:

***CALLING ALL PARENTS!***

*Youth Disorder- Over the past few weekends there have been numerous complaints from residents in various areas of West Lothian about large groups of youths congregating. Unfortunately some of these groups have been involved in the consumption of alcohol, setting fires, shouting, swearing and littering the areas. The police and other partners are aware of these issues and will be conducting patrols in the areas. This behaviour is having a negative impact on the local communities and there are also concerns regarding the personal safety of those involved in this conduct. The police would encourage parents throughout the area to have an open discussion with their children as to where they are going and what they are doing when out with friends in the evenings and check the contents of their rucksacks*

*Police Sergeant Iain Wells stated "Last weekend we received numerous complaints about groups of teenagers gathering in large groups, setting fires, drinking alcohol and smashing bottles having a negative impact on local communities and raising concerns for the safety of the young people involved. Also of great concern is there have been incidents with young person being injured by fires.*

*The following areas were affected*

*Wooded area near to Maulkshill Court, Livingston Village*

*River Almond near to Livingston Rugby Club*

*Eiliburn Reservoir*

*Dechmont Hill/ Knightsridge area*

*Almondell Country Park*

*Stewartfield / Holmes Park/ Goshen, Broxburn*

*Bellsquarry woods*

WARD 2 – Broxburn, Uphall, Winchburgh, Dechmont and Ecclesmachan

*We are working with various partners to address these issues, however what is clear that this trend will require some active parenting and intervention skills to challenge and check on their children's whereabouts and welfare"*

<https://www.facebook.com/westlothianpolice/posts/2014403908776852>

## **Road Safety**

Reports of speeding in local communities has been noted and Community Officers and Community Action team have conducted Speed Checks in Broxburn and Winchburgh area.

## **Acquisitive Crime**

Following previous Police Community awareness days regarding Cold Callers, two males were reported to Police trying selling goods at doors. The males were traced by Police and charged with an offence under the Peddlers Act and reported to the Procurator Fiscal.

The Police would like to remind communities to be vigilant regarding cold callers/Bogus workman. The Police would encourage neighbours to watch that no vulnerable members of the community are taken advantage of. Should any such activity or concern be witnessed please contact the Police.

## **Substance Misuse**

The Community Action Team continue to respond to intelligence into drug related criminal activity. Over this period there has been positive drug search recoveries, including Cannabis cultivations resulting in several persons being reported to the Procurator Fiscal.

The police continue to work with partners in identifying premises suspected in being involved in the cultivation of cannabis.

## **Contacts**

**PC Russell Rosie : [Russell.Rosie@scotland.pnn.police.uk](mailto:Russell.Rosie@scotland.pnn.police.uk)**

**PC Peter Robertson : [Peter.Robertson@scotland.pnn.police.uk](mailto:Peter.Robertson@scotland.pnn.police.uk)**





## **BROXBURN, UPHALL AND WINCHBURGH LOCAL AREA COMMITTEE**

### **BROXBURN, UPHALL AND WINCHBURGH MULTI-MEMBER WARD PERFORMANCE REPORT**

#### **REPORT BY SCOTTISH FIRE AND RESCUE SERVICE**

##### **A. PURPOSE OF REPORT**

To update the Broxburn, Uphall and Winchburgh Local Area Committee on the activity within Broxburn, Uphall and Winchburgh Multi-Member Ward for the period up to 31<sup>st</sup> March 2018.

##### **B. RECOMMENDATION**

That Committee Members are invited to note and provide comment on the Broxburn, Uphall and Winchburgh Multi-member Ward Performance Report.

##### **C. SUMMARY OF IMPLICATIONS**

<b>I Council Values</b>	<ul style="list-style-type: none"><li>• Being honest, open and accountable</li><li>• Focusing on our customers' needs</li><li>• Making best use of our resources</li><li>• Working in partnership</li></ul>
<b>II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	Quarterly reports on the Multi-member Ward Operational Plans are being produced to ensure delivery of the Local Fire and Rescue Plan, which is a statutory requirement of the Police and Fire Reform (Scotland) Act 2012.
<b>III Implications for Scheme of Delegations to Officers</b>	None.
<b>IV Impact on performance and performance Indicators</b>	WL CPP SOA Performance indicators.
<b>V Relevance to Single Outcome Agreement</b>	SOA1304_13 Number of deliberate fires per 100,000 population SOA1304_14 Number of accidental dwelling fires per 100,000 population.
<b>VI Resources - (Financial, Staffing and Property)</b>	The council contributes to directly and in partnership to the delivery of the Ward Plan
<b>VII Consideration at PDSP</b>	None

**D. TERMS OF REPORT****D.1 Background**

Quarterly reports on the Multi-Member Ward Operational Plans have been produced by SFRS to ensure delivery of the Local Fire and Rescue Plan for West Lothian 2014 – 2017, which is a requirement under the Police and Fire Reform (Scotland) Act 2012, Section 41E.

**D.2 Scottish Fire and Rescue Service (SFRS) Broxburn, Uphall and Winchburgh Multi-member Ward Quarterly Report**

Following the publication of the Broxburn, Uphall and Winchburgh Multi-member Ward Operational Plan, the Local Senior Officer for Falkirk and West Lothian has produced a Performance Report detailing activity against the key priorities.

The seven key priorities within the Broxburn, Uphall and Winchburgh Ward area are as follows:

**Continuous Priority**

- Local Risk Management and Preparedness.

**High Priority**

- Reduction of Dwelling Fires
- Reduction in Fire Fatalities and Casualties
- Reduction of Unwanted Fire Alarm Signals

**Medium Priority**

- Reduction of Deliberate Fire Setting
- Reduction of Fires in Non-Domestic Property
- Reduction in Casualties from Non-Fire Emergencies.

**E. CONCLUSION**

The Broxburn, Uphall and Winchburgh Multi-member Ward Performance Report aligns to the key priorities of the Local Fire and Rescue Plan for West Lothian 2014 – 2017, the West Lothian Strategic Assessment of Community Safety and continues with the excellent partnership working on Community Safety, which is evident in West Lothian.

**F. BACKGROUND REFERENCES**

None.

**Lynne Gow**

**Station Manager, Scottish Fire and Rescue Service**

**17<sup>th</sup> April 2018**

Appendix 1 - Broxburn, Uphall and Winchburgh Multi-Member Ward Performance Report



## West Lothian Council Area

### Ward Performance Report

Quarter 4 2017/18

## Broxburn, Uphall and Winchburgh

#### **DISCLAIMER**

The figures included in this report are provisional and subject to change as a result of quality assurance and review. The statistics quoted are internal management information published in the interests of transparency and openness.

The Scottish government publishes Official Statistics each year which allow for comparisons to be made over longer periods of time.

Please ensure any external partners in receipt of these reports are aware of this.

## **Introduction**

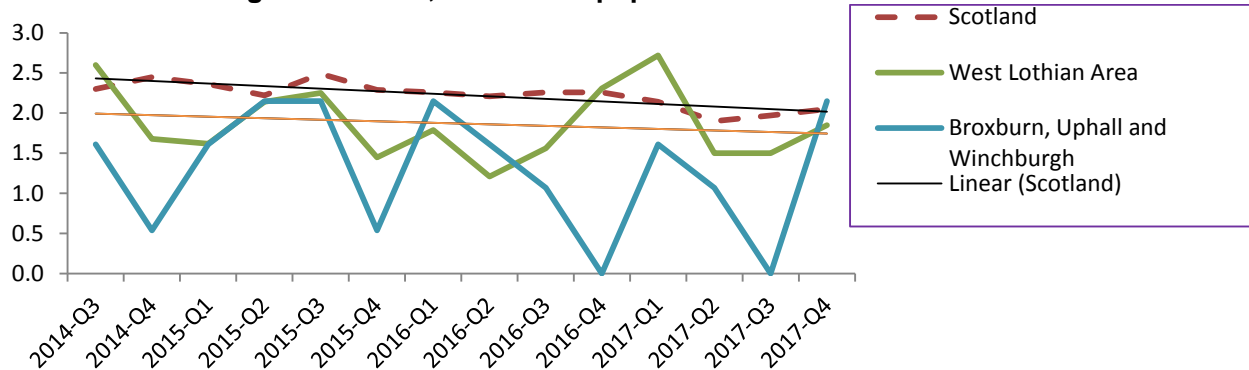
Welcome to the Scottish Fire and Rescue Service Ward Performance Report. This performance report is designed to provide citizens, stakeholders and partners with information relating to ward based activity undertaken by the Scottish Fire and Rescue Service.

In addition to historical ward based activity, this performance report provides information on the historic activity in the West Lothian Council area and Scotland. To allow benchmarking to be undertaken, the units of measurement in the performance graphs in the report are based on incidents/events per head of population.

Whilst using historic statistical benchmarking data, consideration must be taken of the somewhat random nature of fire related incidents and events, and how this can pose difficulties in interpreting emerging patterns and trends. This is of specific relevance where ward level data is analysed due to the relatively small number of actual incidents/events that occur in ward areas.

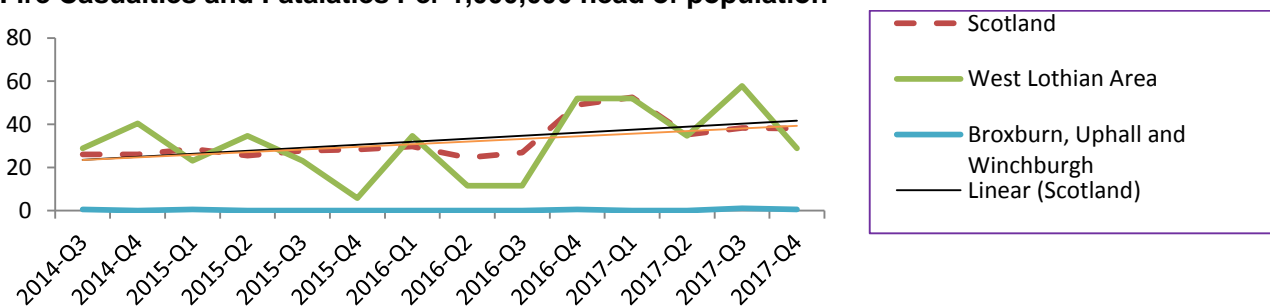
However, regardless of statistical anomalies, emerging patterns and trends in fire related incidents and events can assist the Scottish Fire and Rescue Service and Community Planning Partners plan and implement preventative intervention initiatives to target reducing fire related incidents and events.

### Accidental Dwelling Fires Per 10,000 head of population



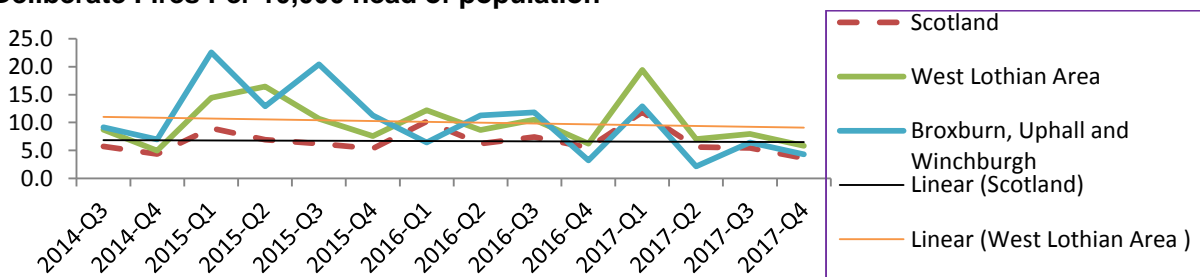
During the 2017-18 year to date reporting period SFRS have dealt with 4 accidental dwelling fires in comparison to 0 during 2016-17 year to date reporting period.

### Fire Casualties and Fatalities Per 1,000,000 head of population



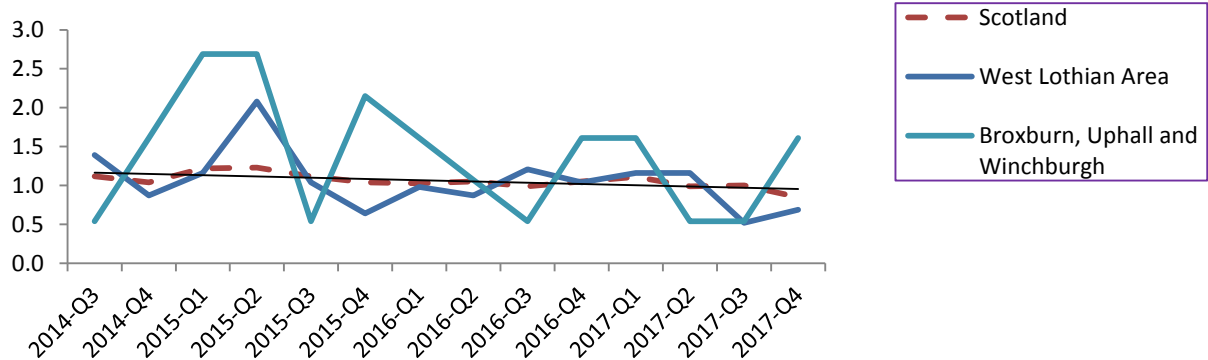
During the 2017-18 year to date reporting period SFRS have dealt with 1 casualty due to fire in comparison to 1 during 2016-17 year to date reporting period.

### Deliberate Fires Per 10,000 head of population



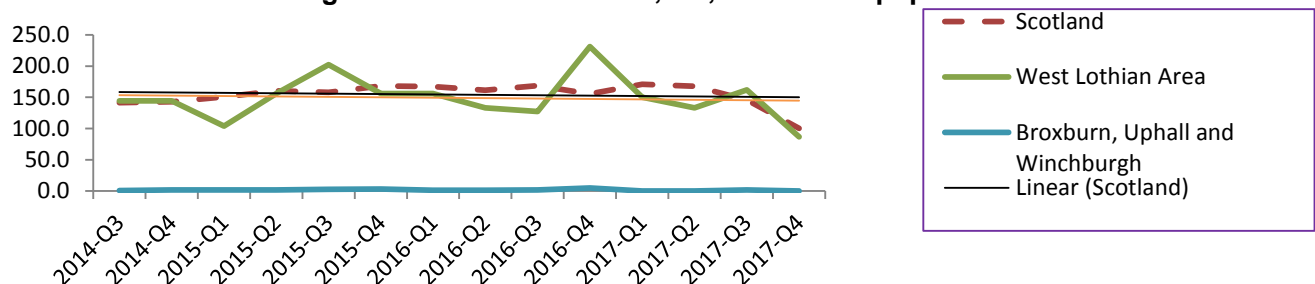
SFRS have dealt with 8 deliberate fires incidents during 2017-18 year to date reporting period in comparison to 11 during 2016-17 year to date reporting period.

### Fires In Non Domestic Property Per 10,000 head of population



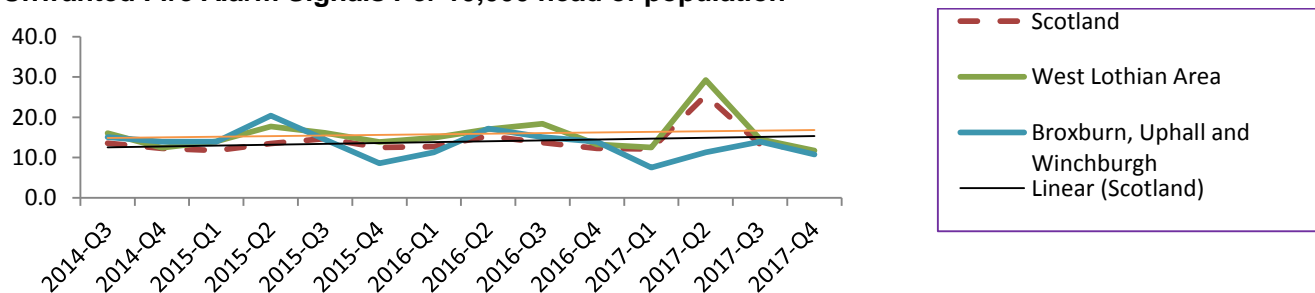
SFRS have dealt with 3 non domestic fires incident during 2017-18 year to date reporting period in comparison to 4 during 2016-17 year to date reporting period.

### Non-fatal Non-Fire Emergencies Casualties Per 1,000,000 head of population



SFRS have dealt with 0 casualties from non-fire emergencies during 2017-18 year to date reporting period in comparison to 9 during 2016-17 year to date reporting period.

### Unwanted Fire Alarm Signals Per 10,000 head of population



SFRS have dealt with 20 UFAS incidents during 2017-18 year to date reporting period in comparison to 33 during 2016-17 year to date reporting period.

#### Additional Comments

SFRS is committed to 'Working Together for a Safer Scotland' and to engage with business partners to reduce demand from Unwanted Fire Alarm Signals (UFAS).



**BROXBURN LOCAL AREA COMMITTEE**

**HOUSING CUSTOMER AND BUILDING SERVICES**

**REPORT BY HEAD OF HOUSING CUSTOMER AND BUILDING SERVICES**

**A. PURPOSE OF REPORT**

To provide the Local Area Committee with an overview of the service activities within the Broxburn, Uphall and Winchburgh ward.

**B. RECOMMENDATION**

The Local Area Committee is asked to note Housing, Customer and Building Service activity as detailed in the ward report for the period 1<sup>st</sup> January to 31<sup>st</sup> March 2018.

**C. SUMMARY OF IMPLICATIONS**

<b>I Council Values</b>	Focusing on our customers' needs. Being honest, open and accountable. Providing equality of opportunities. Making best use of our resources. Working in partnership.
<b>II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	Housing (Scotland) Act 2001 Housing (Scotland) Act 2010
<b>III Implications for Scheme of Delegations to Officers</b>	None
<b>IV Impact on performance and performance Indicators</b>	There is no impact
<b>V Relevance to Single Outcome Agreement</b>	There are positive impact on the following SOA indicators:  SOA4 – we live in resilient, cohesive and safe communities  SOA8 – we make the most effective use of resources by minimising our impact on the built and natural environment
<b>VI Resources - (Financial, Staffing and Property)</b>	None
<b>VII Consideration at PDSP</b>	Yes
<b>VIII Other consultations</b>	N/A

## D. TERMS OF REPORT

### Housing Performance Information

The purpose of this report is to provide the Local Area Committee with an overview of the activities of Housing, Customer and Building Services, specific to the Broxburn ward for the fourth quarter of 2017/2018.

#### Property Void & Let Performance: Mainstream Tenancies

Void Period	Jan 2018	%	Feb 2018	%	Mar 2018	%	WL Target %
0-2 weeks	6	75%	3	50%	5	38%	55%
2-4 weeks	0	0%	2	33%	1	8%	30%
4+ weeks	2	25%	1	17%	7	54%	15%
<b>Total Lets</b>	<b>8</b>	<b>100%</b>	<b>6</b>	<b>100%</b>	<b>13</b>	<b>100%</b>	<b>100%</b>

#### Property Void & Let Performance: Temporary Tenancies

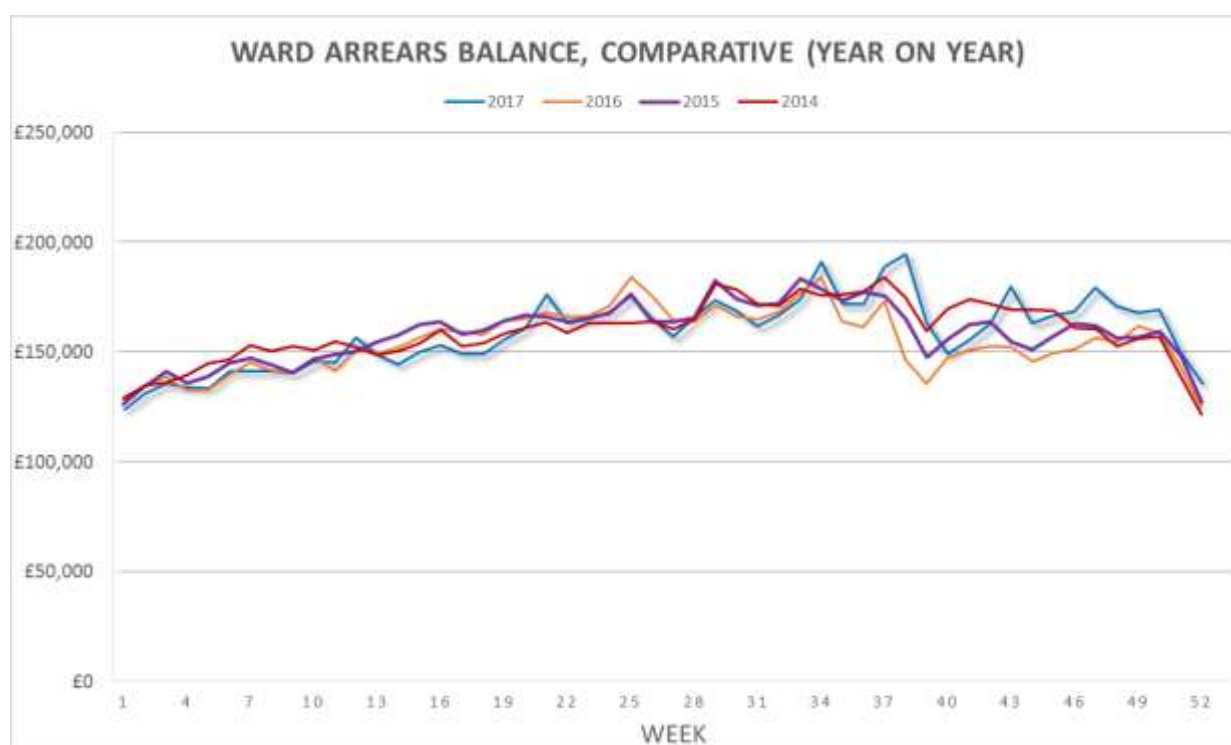
Void Period	Jan 2018	%	Feb 2018	%	Mar 2018	%	WL Target %
0-2 weeks	0	0%	2	50%	0	0%	55%
2-4 weeks	0	0%	1	25%	3	75%	30%
4+ weeks	1	0%	1	25%	1	25%	15%
<b>Total Lets</b>	<b>1</b>	<b>100%</b>	<b>4</b>	<b>100%</b>	<b>4</b>	<b>100%</b>	<b>100%</b>

Delays in re-letting can occur for a variety of reasons. The type or location of the property, the completion of void work or the identification of additional works not visible during the initial inspection. Ensuring that vulnerable persons are appropriately supported through the viewing and sign up process can also add to timeframes. Some of our applicants have specific support requirements which require detailed planning and co-ordination by both social work and housing services prior to tenancy commencement.

There were 19 policy voids in the ward for this period.

Void period	Number of properties	PV reasons
<4 weeks	1	Electrical work
4 – 12 weeks	9	Upgrading, electrical and asbestos work
13 – 16 weeks	5	Upgrading, specialist clean, electrical and remedial work
26+ weeks	4	Rebuild & reinstatement properties at Greendykes

## Arrears



	2016/17 (WK52)		2017/18 (WK52)	
Arrears Banding	Balance	Tenants In Arrears	Balance	Tenants In Arrears
£0.01 to £99.99	£5,050	120	£5,209	109
£100.00 to £299.99	£22,138	119	£25,170	134
£300.00 to £499.99	£20,092	53	£17,605	43
£500.00 to £749.99	£19,487	31	£17,546	28
£750.00 to £999.99	£14,580	17	£16,939	20
£1000.00 to £1999.99	£38,078	28	£33,730	26
£2000+	£5,167	2	£19,477	7
<b>Total</b>	<b>£124,593</b>	<b>370</b>	<b>£135,677</b>	<b>367</b>

The Ward position for Q4 of 2017/18 is £135,677. This is an increase of £11,084 on last year's position. The West Lothian overall position has increased by £181,102 from last year and at week 52 was £1,398,614.

While there are 33 serious arrears cases (£1,000+) it should be noted 66% of cases are in the lower bands (£300 or less)

We will continue focusing on the following:

- Arrangements to pay - increase the visibility of tenants with arrangements within the performance model to identify trends in missed payments for follow up action
- Making best use of resources by considering communicating more with customers through email and telephone
- Increase Direct Debit Take Up by targeted work for example tenants who currently pay by Standing Order
- Benchmarking with other local authorities to ensure we identify and consider implementing any best practice

- Performance Monitoring and Reporting will be reviewed and where appropriate streamlined to ensure information is meaningful and robust to assist with improving rent arrears due.

### **Broxburn Area Team Activity**

Officers in the team have a number of tenancies under supervision for issues such as child & adult protection, anti-social behaviour and poor tenancy conditions. Our officers' work with a range of services and agencies to ensure tenants and residents are fully supported, tenancies maintained and sustained as far as possible and appropriate action taken where necessary.

Rent arrears activity continues to be a weekly priority task for the team and will continue to work with all our tenants in offering the support, advice and assistance. Such assistance includes referrals for money and debt advice, benefit health checks, completion of income and expenditure to help set up a sustainable payment plan and where appropriate, assist with applications for Discretionary Housing Payments.

### **Capital Programme and New Build Council Housing**

<b>Ward 2 Broxburn, Uphall and Winchburgh</b>	<b>Site</b>	<b>Number of Units</b>	<b>Site Start</b>	<b>No. of houses handed over</b>	<b>Site Completion</b>
	Kirkhill, Broxburn	230	August 2015	70	May - 2019 (estimated)
	West Main Street, Broxburn	18	April 2014	18	January - 2017
	Winchburgh CDA	41	March 2017	0	August - 2018 (estimated)

### **Local Capital Upgrades**

Broxburn	Aitken Orr Drive	Roof and structure	5%	These works, following the works at Patersons Court, have begun on site
Winchburgh	The Rows	Fit firewalls in roof spaces between properties	80%	Detailed asbestos survey requirements caused some initial delay and the Works, having started on site in September 2017 are further delayed by access issues.
Broxburn	Almondell Road	Upgrade rear enclosure	8%	The design works are complete, starting the contract progress rating. The new full design will be consulted again with the Tenants.

### **TP update**

**Tenant Satisfaction Results** - the TP Team are looking at ways to address the results of this year's Tenant Satisfaction Survey. Customers have been contacted and invited to attend various events. These include:-attending local tenant groups, and networks and an opportunity to take part in training for tenant inspectors and Editorial Panel.

**Tenant Led Inspection (TLI)** - The latest TLI into our New Build properties was reported back to senior management in March. The inspection team had made 40 recommendations which were favourably received and a date has been set for mid-April for the Strategy and Development Team to address each recommendation and present a detailed plan of action.

**Tenant Participation Review** – members of the Tenants Panel and Housing Network met with senior managers to agree the TP Action Plan for 2018/19. The plan will include local events, environmental inspections, developing evening networks and tenant inspections.

**Tenant Participation Annual Report 2018/19** – The Tenant Participation Annual report is being prepared to highlight the work of the TP Team, local Housing Staff and partners over the last twelve months. The final document will be made available on the council's website in early May '18.

**New Registered Tenants Organisation** – a TP officer has been working closely with the residents of a sheltered Housing Complex in setting up a tenants group. The group is based in the new Rosemount Court complex in Bathgate and membership is open to anyone living in the complex as well as the neighbouring Rosemount Gardens and Jane Place Sheltered Housing Complex. A work plan will be developed to keep the group on track and the off shot for this group is social events are being arranged too.

**Street Environmental Improvement Projects** – members of the Capital Programme Working Group have visited the sites for this year's applications and have agreed which ones meet the criteria and can be carried forward. From the six application received, three have been agreed, one will be carried out from another budget and two did not meet the set criteria. All applicants have been informed of the outcome.

**Annual Return on the Charter (ARC) Review** – Members of the Housing Network participated in a workshop to understand the requirements set out by the Scottish Housing Regulator of the performance criteria they can expect from their landlord. The ARC sets out the outcomes and standards that landlords should achieve. Attendees found the workshop to be very informative and left with a better understanding of the Charter.

**TIS Award for Best Innovative Practise** – The TP Team have been shortlisted for the Tenant Information Services (TIS) Award under the category of Best Innovative Practice – the team along with the TP Development Working group submitted an application for the work they have been doing contacting tenants by text messaging and through their Facebook group. The winners will be announced in June.

### **Safer Neighbourhood Council Officer Ward Information**

The Safer Neighbourhood Teams (SNT's) continue to work in two teams across the nine multi member ward areas as an integral part of the Community Safety Unit. In all the wards, partnership working involves the local housing team, youth worker, council officer with the SNT and officers from Police Scotland and the Scottish Fire and Rescue Service all working together to tackle antisocial behaviour. When necessary, the partners will liaise with partners from the voluntary organisations including Mental Health advisory workers and private landlords in order to reduce antisocial behaviour.

Safer Neighbourhood Team officers worked closely with Community Police Officers to undertake joint visits to properties, carry out intervention visits and to serve warnings in Uphall, Broxburn and Winchburgh.

SNT officers also worked closely with other partners and carried out joint visits with WESLO, referred several complaints to Environmental Health (24 in total for WL for Q4), visited complainers

with Housing officers and Mental Health colleagues as well as liaising with partners including elected members for a case conference. SNT officers have also filed cases with Legal for processing legal action and have offered and delivered mediation as well as conducting enquiries into a reported possible House of Multiple Occupancy (HMO).

Two separate letter drops have been carried out encouraging people to come forward and be witnesses to known ASB but they are reluctant.

## **E. CONCLUSION**

To note the contents of the report.

## **BACKGROUND REFERENCES**

### **F. None**

Appendices/Attachments: None

Contact Person: Phyllis McFadyen, Housing Manager, Housing, Building and Customer Services

Email; [phyllis.mcfadyen@westlothian.gov.uk](mailto:phyllis.mcfadyen@westlothian.gov.uk)

Tel: 01506 775512

Date: 25<sup>th</sup> May 2018



**BROXBURN, UPHALL & WINCHBURGH LOCAL AREA COMMITTEE**

**SERVICE UPDATE – NETS, LAND & COUNTRYSIDE**

**REPORT BY HEAD OF OPERATIONAL SERVICES**

**A. PURPOSE OF REPORT**

To advise members of the recent activity of the NETs, Land & Countryside Services teams for the period 1 February 2018 – 30 April 2018.

**B. RECOMMENDATION**

Members are requested to:

1. Note the work carried out to date and future planned work.
2. Advise of any areas that require further investigation or inclusion in future work plans.

**C. SUMMARY OF IMPLICATIONS**

<b>I Council Values</b>	Focusing on our customers' needs; making best use of our resources; working in partnership
<b>II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	None
<b>III Implications for Scheme of Delegations to Officers</b>	None
<b>IV Impact on performance and performance Indicators</b>	None
<b>V Relevance to Single Outcome Agreement</b>	Relates to items 9 - We live our lives free from crime, disorder and danger & 12 – We value and enjoy our built environment and protect it and enhance it for future generations
<b>VI Resources - (Financial, Staffing and Property)</b>	In line with available revenue and capital budgets
<b>VII Consideration at PDSP</b>	None
<b>VIII Other consultations</b>	None

**D1 Terms of Report**

The report comments on activity for the period 1 February 2018 – 30 April 2018.

**D2 Grounds Maintenance Routine Works**

Shrub bed maintenance has been completed. Grass cutting and weed control has now started for the new season.

The most recent Land Audit Management System, (LAMS) inspections area was 67, which is the target figure. LAMS inspections rate the quality of ground maintenance in randomly selected areas.

**D3 Grounds Maintenance Enquires**

In total 32 grounds maintenance related enquiries were received and dealt with during this reporting period.

Bonfire Enquiries	1
Enforcement Officer Enquiries	3
Fencing Enquiries	2
Garden Competition Enquiries	2
Grass Cutting Enquiries	2
Grass Cutting Missed Not Cut	1
Ground Ownership Enquiries	2
Grounds Property Vandalised	2
Hedge Cutting Enquiries	1
Manhole Cover Damaged In Grass	1
Public Park Enquiries	2
Shrub Bed Enquiries	1
Shrub Bed Overhanging Path	2
Tree Branches Overhanging	2
Tree Dangerous or Unsafe	1
Tree Enquiries General	4
Tree Felling Work Unauthorised	2
Tree Preservation Orders	1

**Garden Maintenance Enquiries**

In total 5 garden maintenance related enquiries were received and dealt with during this reporting period.

Complaint Garden Maintenance	3
Garden Maintenance Grass Not Cut	1
Garden Maintenance Standard of Cut	1

#### **D4 Cleaner Communities Routine Works**

Cleaner Communities staff are continuing to carry out routine works to remove litter, fly tipping and debris on roads, footpaths and open spaces throughout the ward.

#### **Cleaner Communities Enquiries**

In total 121 cleaner communities related enquiries were received and dealt with during this reporting period.

Dead Animals	3
Dog Fouled Grass/Open Space	5
Dog Fouled Kids Play Area	2
Dog Fouling on Paths/Roads	27
Dog Waste Bin New Request	2
Dog Waste Bin Overflowing	5
Glass on Paths or Open Spaces	7
Graffiti Racist or Offensive	2
Illegal Fly Posting	1
Illegal Fly Tipping/Dumping	37
Litter Bin New Request for Bin	1
Litter General Enquiries	1
Litter in Grass Open Space	1
Litter in Shrub Beds	1
Litter on Paths Roads Verges	11
Needles Syringes Abandoned	1
Street Sweeping Enquiries	2
Vehicle Abandoned	12

#### **Environmental Community Involvement**

Enforcement Officers attended to all enquiries in relation to various Environmental issues within the area and carried out targeted patrols in respect of Dog Fouling complaints in Winchburgh Uphall and Broxburn. The area in and around Glebe Avenue and Kirkflats, Uphall and Glendevon at the Winchburgh primary schools has been targeted with the intention of catching those who fail to pick up after their dog, new warning signs have been put in place and stencilling carried out on footpaths.

Abandoned/Nuisance vehicles have been dealt with and where required removed from streets throughout the ward gaining compliance on all occasions. This has been a problem in the areas Winchburgh and Broxburn.

With the help of local groups officers assisted with clean – ups at various parts of the ward which resulted in a large amount of Litter being collected.

Enforcement Officers assisting colleagues in Community Learning & Development Youth Services through the positive destinations programme. They have also been assisting colleagues from Licencing Department on several occasions by checking Identification and authorisations of window cleaners, carrying out Audits at licensed premises and ensuring the appropriate legal notices are being displayed.

Education & Engagement Officers attended residents and community group meetings and followed up any concerns raised.

Education & Engagement Officers in partnership with Keep Scotland Beautiful are about to launch a campaign named “Give Your Litter a Lift”, aimed reducing Fast Food Litter and litter thrown from vehicles. This initiative will continue through May.

Officers have also engaged in partnership working with various agencies such as Police Scotland, Housing Associations, Woodlands Trust Scotland, Forestry Commission, WLC Countryside Rangers, WLC Housing and Scottish Canals Following consultation with local communities, letter drops to several homes and partnership working with local housing offices to reduce the number of Illegal Fly Tipping reports throughout the ward.

## **D5 Parks and Woodland**

No. School groups attending Outdoor Education / Forest School Sessions	4
No. Pupils attending Outdoor Education / Forest School Sessions	164
No. Rights Of Way / Core Path / Patrols carried out	2
No. Access Enquiries	0
No. Conservation Surveys / Tasks	4
No. Volunteer hours	70
No. Ranger Events	0
No. attendees at Ranger Events	0

The Volunteer Ranger Service and Friends of Almondell carried out work in Calderwood to improve the ponds and fen. This is an important habitat for Great Crested Newts.

Pupils from St Nicholas’s Primary School in Broxburn were welcomed to Almondell for a den building session. There has also been an employment work support placement working alongside the Ranger at Almondell.

The Rangers continue to patrol local woodlands, rights of way and the core path network, as well as looking after Almondell and Calderwood Country Park.

### **Parks and Woodland Enquiries (8)**

In total there were 8 Parks and Woodland related enquiries were received during this reporting period. 8 enquiries were inspected and 2 generated works instructions to programme and 6 did not. 4 works instructions were completed from the programmed work.

Tree works completed for period	4
Tree works outstanding for LAC area	4
Tree related Enquiries for report period	8
Tree Enquiries not generating works orders	6
Tree Blocking Light	0
Tree Branches Overhanging	1
Tree Broken/Damaged or Dead	0
Tree Dangerous or Unsafe	1
Tree Enquiries General	4
Tree Felling Work Unauthorised	2

## **D6 Open Space and Cemeteries**

### **Open Space**

Capital Programme – This financial year we have funds to make some improvements to Holmes Park (Broxburn), Parkview Square (Broxburn) and Millbank Place East (Uphall). Updates will be provided as we progress with the process.

### **Open Space Enquiries (3)**

Children Play Enquiries	2
Glass or Litter in Play Areas	1

### **Cemeteries Routine Works**

Spring routine maintenance and grass cutting underway. Grave reinstatement works and burial duties ongoing across the cemetery estates.

### **Cemeteries Enquires (18)**

Cemeteries General Enquiries	12
Lair Enquiries	5
War Memorial Enquiries	1

## **E. Conclusion**

Shrub bed maintenance has been completed. Grass cutting and weed control has now started for the new season.

The Rangers continue to patrol local woodlands, rights of way and the core path network, as well as looking after Almondell and Calderwood Country Park.

The Enforcement Officers been involved in a number of community projects within the ward, with the aim of raising awareness of environmental issues.

## **F. Background Reference**

Open Space Strategy

Capital Programme

Appendices/Attachments: None

Contact Person: Eirwen Hopwood, Beecraigs Country Park, 01506 284500  
[eirwen.hopwood@westlothian.uk](mailto:eirwen.hopwood@westlothian.uk)

**Jim Jack**

**Head of Operational Services**

**25 May 2018**





**BROXBURN, UPHALL AND WINCHBURGH COMMITTEE**

**EDINBURGH AIRPORT 'NOISE ACTION PLAN' CONSULTATION**

**REPORT BY HEAD OF PLANNING, ECONOMIC DEVELOPMENT & REGENERATION**

**A. PURPOSE OF REPORT**

The purpose of this report is to make the Committee aware of the recent Edinburgh Airport consultation on its proposed statutory Noise Action Plan and to note the officer consultation response subsequently approved by the Council Executive.

**B. RECOMMENDATION**

It is recommended that the Committee notes the content of the report and the approved officer consultation response.

**C. SUMMARY OF IMPLICATIONS**

<b>I</b>	<b>Council Values</b>	Focusing on our customers' needs; being honest, open and accountable; working in partnership.
<b>II</b>	<b>Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	<p>West Lothian Council has no statutory powers to regulate air traffic routes or noise. Air Traffic Routes are regulated by the Civil Aviation Authority (CAA). Noise from aircraft in Edinburgh is regulated by Edinburgh Airports (Ltd).</p> <p>There are no Strategic Environmental Assessment, Equality, Health or Risk Assessment issues associated with this report at present, however these may be required from the airport.</p>
<b>III</b>	<b>Implications for Scheme of Delegations to Officers</b>	None.
<b>IV</b>	<b>Impact on performance and performance Indicators</b>	None.
<b>V</b>	<b>Relevance to Single Outcome Agreement</b>	<p>Our children have the best start in life and are ready to succeed.</p> <p>We are better educated and have access to increased and better quality learning and employment opportunities.</p> <p>Our economy is diverse and dynamic, and</p>

West Lothian is an attractive place for doing business.

We live longer, healthier lives and have reduced health inequalities.

We make the most efficient and effective use of resources by minimising our impact on the built and natural environment.

**VI Resources - (Financial, Staffing and Property)**

None.

**VII Consideration at LAC**

This matter has not previously been considered at the Local Area Committee.

**VIII Other consultations**

The deadline for submission of responses was 2 April 2018. The service only became aware of the consultation on 22 March 2018 and a request for an extension was therefore made to Edinburgh Airport, which was declined. Due to the desire to meet this response deadline, there was no opportunity for the report to be considered at either the Environment PDSP or relevant LACs. An officer response was therefore submitted in consultation with the chair of the Environment PDSP and Leader of the Council.

**D. TERMS OF REPORT**

An Officer response was submitted to the Edinburgh Airport consultation on its draft statutory Noise Action Plan for 2018-23. The Officer response was approved by the Council Executive on 17 April.

A copy of the response is attached at Appendix 1. Further background information on statutory Noise Action Plans is included in the report to the Council Executive on 17 April.

**E. CONCLUSION**

An officer response was submitted to the Edinburgh Airport consultation on its draft statutory Noise Action Plan for 2018-2023. This was approved by the Council Executive on 17 April.

**F. BACKGROUND REFERENCES**

Council Executive 30 August 2016 - Edinburgh Airport 'Lets Go Further' Consultation.

[Edinburgh Airport Statutory Noise Action Plan 2013-18](#)

[Edinburgh Airport Statutory Noise Action Plan 2018-2023 consultation](#)

Appendices/Attachments: 1 - Consultation Response, West Lothian Council

Contact Person: (*Name, post, phone number, email address*) David Brewster, Senior Environmental Health Officer, 01506 282376, david.brewster@westlothian.gov.uk

**Craig McCorriston**

**Head of Planning, Economic Development & Regeneration**

25 May 2018.

# Edinburgh Airport: 'Let's Go Further' Airspace Change Consultation



## Noise Action Plan 2018-2023 Consultation

### Introduction

Edinburgh Airport's Draft Noise Action Plan 2018-2023 (NAP) outlines why we have a NAP, and sets out progress against the 2013-2018 NAP actions.

It also outlines our proposed actions for 2018-2023. Edinburgh Airport Limited (EAL) is keen to hear your views on the NAP. This consultation questionnaire seeks your comments, views and suggestions on this draft NAP and will take about 10 minutes to complete.

Edinburgh Airport has commissioned Progressive Partnership, an independent market research agency, to conduct this consultation on its behalf. Progressive Partnership is bound by the Market Research Society code of conduct, therefore all responses will be confidential and only used for the purposes of this consultation. Respondents to the consultation must be 16 years old and above.

We recommend that you read our Privacy Policy, which explains how we will use your personal information if you respond to the Consultation.

### Section A: Your information

#### A1. Full name:

David Brewster

#### A2. Postcode: This is for analysis purposes only so we can identify where you live in proximity to Edinburgh Airport and current flight paths.

EH54 6FF

#### A3. Which of the following best applies to you:

Select one option only	Option
Member of the public	1
Elected official, please specify official title below: <small>If completing this questionnaire as an Elected official or a Stakeholder, Section C is not applicable and should not be completed.</small>	2
Stakeholder of Edinburgh Airport, please provide your registered company name below: <small>If completing this questionnaire as an Elected official or a Stakeholder, Section C is not applicable and should not be completed.</small>	3
Other, please specify below:	✓
Council Official, on behalf of West Lothian Council	

**A4. If you'd like to be kept up to date regarding the consultation process, please provide your contact details.**

Select one option only	Option
Yes, I would like to be kept up to date	<input checked="" type="checkbox"/>
No	<input type="checkbox"/>

**A5. What is your preferred method of communication to allow us to keep you up to date?**

Select one option only	Option
By email, please supply email address below:	<input checked="" type="checkbox"/>
Environmentalhealth@westlothian.gov.uk	
By post, please supply postal address below:	<input type="checkbox"/>

**Section B: Noise****B1. Which of the following best describes your circumstances?**

Select one option only	Option
Living in proximity to the airport or flight paths	<input type="checkbox"/>
Don't live close to the airport or flight paths but have friends or family that do	<input type="checkbox"/>
Work in proximity to the airport or flight paths	<input type="checkbox"/>
Represent residents who live in the proximity of the airport or flight paths	<input checked="" type="checkbox"/>
Have business interests in proximity to the airport or flight paths	<input type="checkbox"/>
None of these	<input type="checkbox"/>

**B2. Overall, to what degree are you affected by noise from Edinburgh Airport?**

Select one option only	Option
Acutely	<input type="checkbox"/>
Somewhat	<input checked="" type="checkbox"/>
Not really	<input type="checkbox"/>
Not at all	<input type="checkbox"/>

**B3. What do you consider to be the most important problems relating to aircraft noise at Edinburgh Airport?**

Select all that apply	Option
Engines running on the airfield	1
Vehicles on the airfield servicing aircraft	2
Cargo vehicles	3
Flights landing	✓
Flights taking off	✓
Overflying	✓
Road noise on approach to the airport	7
Night flights	✓
Other, specify:	✓
<b>Uncertainty relating to future flightpaths and noise on current and planned residential areas</b>	
Unsure/Don't know	10

**B4. What type of noise interruptions do you suffer?**

Select all that apply	Option
Night noise (23:00 hours to 07:00)	✓
Sleep disturbance	✓
Daytime noise	✓
Take-off and landing noise	✓
Aircraft diverted off track	✓
Military aircraft	6
Helicopter movements	7
Other, please specify below:	✓
<b>Overflight noise affecting current and planned residential areas</b>	
None of these	9
Unsure/Don't know	10

**B5. Describe the main issues you have with noise.** Please write in your response in full.

All of West Lothian is affected by aircraft noise to some degree, with those on recognised flightpaths nearest the airport most affected. Public sensitivity and awareness of aircraft movements increased as a result of the 'Tutor1C' trial and the subsequent Air Change Process. Particular issues are the increase in night flights and the large number of flights between 06.00 and 08.00 arising from aircraft using the airport for overnight parking. West Lothian residents currently face uncertainty over future flightpaths and how these will overfly existing and planned residential areas. The effect on the East Broxburn and Winchburgh Core Development Areas is particularly sensitive. In addition, the 'Tutor 1C' flightpath trial highlighted the intrusiveness of low overflight in quiet rural areas. It is recognised that the adoption of RNAV will serve to concentrate overflight noise along tighter corridors.

**Edinburgh Airport's noise initiatives****B6. How important to you personally are the following Edinburgh Airport initiatives?**

Select one option only	Very Important	Quite Important	Neither/ Nor	Not Important	Not At All Important	Don't Know
a. Edinburgh Airport continues to effectively manage any impact of aircraft noise associated with its operations. Such as:						
• The quietest fleet practicable	✓	2	3	4	5	6
• The quietest practicable aircraft operations						
• Effective and credible noise mitigation schemes						
b. Engage with the communities affected by aircraft noise and better understand communities' concerns and priorities	✓	2	3	4	5	6
c. Influence planning policy to minimise the number of noise sensitive properties around the airport	✓	2	3	4	5	6
d. Manage noise efficiently and effectively	✓	2	3	4	5	6
e. Build on its extensive understanding of aircraft noise to further inform its priorities, strategies and targets	1	✓	3	4	5	6

**B7. How useful do you think it is for the public to have access to the following?**

Select one option per statement	Very Useful	Quite Useful	Neither/ Nor	Not Useful	Not At All Useful	Don't Know
<b>The Noise and Track System</b> This new Noise and Track system developed by Casper will be publicly available in early 2018. As well as improved analysis and reporting, this system will allow members of the public to track the flight paths of flights arriving and departing Edinburgh Airport in very close to real time (a slight delay is built in to the system for security reasons). The public will be able to monitor flights of concern and view the levels of noise at the nearest fixed noise monitoring site. The online tool will allow members of the public to check aircraft noise levels and flight specific information such as flight position and altitude using our own radar data. Members of the public will also be able to log complaints through this online portal.	1	✓	3	4	5	6
<b>Complaints Procedure</b> Members of the public who do not have access to the internet can contact us regarding their concerns either by post or via our dedicated noise line on 0800 731 3397 (Freephone 24/7).	1	✓	3	4	5	6
<b>The Noise Management Board (NMB)</b> Is an independent forum involving the airport, community council representatives and partners to ensure communities are involved, engaged and informed through open dialogue and clear data.	1	2	✓	4	5	6
<b>Continuous Descent Approaches (CDAs)</b> Arriving aircraft are encouraged to use Continuous Descent Approaches. This encourages aircraft to stay higher for longer, by descending at a continuous rate. This requires significantly less thrust leading to reduced air emissions and noise, and also results in cost savings for the airlines. Improvements in CDA rates at Edinburgh are estimated to be saving airlines over £150,000 worth of fuel per year.	1	✓	3	4	5	6
<b>Continuous Climb Departures</b> Like CDAs, Continuous Climb Departures are encouraged due to the fuel savings and noise reductions on local communities. The greatest benefit of continuous climb operations is from the significant reduction in CO <sub>2</sub> emissions and the benefits this has on air quality.	1	✓	3	4	5	6
<b>Noise Mitigation Scheme</b> Noise mitigation scheme: provides financial compensation to all within a fixed radius and proximity to the airport. <ul style="list-style-type: none"> <li>- We will continue to offer a relocation assistance scheme for those households within the airports 69db L<sub>W</sub> noise contour, in line with Government policy</li> <li>- We will continue to benchmark our noise mitigation and compensation measures with other comparable airports</li> <li>- We propose to compare noise contours and the number of people exposed with other airports to understand if other noise mitigation schemes have been more successful. We will then seek to understand if this can be applied to Edinburgh</li> <li>- We will continue to operate the Edinburgh Airport vortex scheme.</li> </ul>	1	2	✓	4	5	6
<b>Online interactive contour maps</b> Showing the most affected areas in Edinburgh. Edinburgh Airport's contour maps and information on how they are produced are available within the 2018-2023 draft noise action plan, the contour maps are also published online by the Scottish Government and available via the following link <a href="https://noise.environment.gov.scot/index.html">https://noise.environment.gov.scot/index.html</a>	1	✓	3	4	5	6

**B8. To what degree have you read the Draft NAP consultation document?**

DRAFT Noise Action Plan document that is published on the Edinburgh Airport website and is available for download. It can be found at: [nap.edinburghairport.com](http://nap.edinburghairport.com)

Select one option only	Option
Read it in full	<input checked="" type="radio"/> 1
Read a lot of it (but not in full)	<input type="radio"/> 2
Read a little of it	<input type="radio"/> 3
Skimmed over it	<input type="radio"/> 4
Have not read it	<input type="radio"/> 5

**B9. To what extent do you think that this Draft Noise Action Plan has enhanced your understanding of Edinburgh Airport's noise management strategy?**

Select one option only	Option
Fully	<input type="radio"/> 1
Somewhat	<input type="radio"/> 2
Neither/Nor	<input checked="" type="radio"/> 3
Not really	<input type="radio"/> 4
Not at all	<input type="radio"/> 5

**B10. Were there any surprises in the Draft NAP document?**

Select one option only	Option
Yes	<input type="radio"/> 1
No	<input checked="" type="radio"/> 2

**B11. What surprised you?** Please write your response in full.

The draft Noise Action Plan is very similar to that for 2013-18.  
The introduction of Casper is welcomed. However, it is surprising that it has not been included as a measure in the draft NAP. In addition, although a web link for Casper is given on page 40 of the consultation, no content or link to Caspar is available.

**B12. Please rate the Draft NAP in terms of:**

Select one option per statement	Excellent	Good	Neither/ Nor	Poor	Very Poor
a. Explaining EAL's policy clearly	1	✓	3	4	5
b. Detailing the reason for a NAP	✓	2	3	4	5
c. Its depth of technical detail	1	✓	3	4	5
d. Measuring, reporting and accountability	1	✓	3	4	5
e. Overall ease of understanding	1	✓	3	4	5
f. Detailing EAL's performance indicators	1	✓	3	4	5
g. Explaining what it means to me and where I live	1	2	3	✓	5

**B13. To what extent do you think that the Edinburgh Airport Noise Action Plan 2018-2023 will help to further build on Edinburgh Airport's noise management strategy?**

Select one option only	Option
Fully	1
Somewhat	2
Neither/Nor	3
Not really	✓
Not at all	5
Don't know/Unsure	6

**B14. Are there any additional actions that you think Edinburgh Airport should be taking to control the noise impact from aircraft departing from or arriving at Edinburgh Airport?** Please write in your response in full.

Night flight numbers have increased by 2-3 per night compared to 2011 and by almost 5 per night since 2006. No cap on intrusive night flights is proposed.

Operators are encouraged to use the CDAs. Failure to follow these creates unnecessary disturbance. No proposals are made to make use of CDAs compulsory.

**B15. Do you have any other comments on the Edinburgh Airport Draft Noise Action Plan?**

Please write in your response in full.

The consultation was poorly publicised. No correspondence was received from Edinburgh Airport Limited, whilst the web page on the current NAP makes no reference to the current consultation.

The draft NAP considers only the current position. Documents provided to support the Air Change Process and associated consultations show clearly the projected growth in both passengers numbers and aircraft movements. The effect of these is neither discussed nor quantified.

Given the current Airspace Change Proposal (ACP) to the CAA, the proposed NAP must be viewed as a holding position only. In particular, the proposed overflight of existing and planned residential areas is a concern for local residents.

Key Theme B recognises the importance of 'influencing planning policy'. However, the ACP proposes overflight of existing and planned residential areas. It is essential that Edinburgh Airport engages with the planning process to avoid potential overflight of residential development areas.

Key Theme C recognises the importance of effective management of aircraft noise. Whilst the acute impact of aircraft noise is in the vicinity of the airport itself, the draft NAP makes no reference to routing of aircraft in the air around the airport.

The noise insulation scheme requires review in cases where Edinburgh Airport commences flights over homes not previously subject to overflight, including those constructed after 2009. Recognition must also be taken of changes to noise contours arising from closer track keeping associated with the introduction of RNAV.

**Flying profile****B16. How often have you flown in the last 12 months, i.e. trips taken where a flight was required?**

Select one option only	Option
Not at all	1
Once	2
2 to 3	3
4 to 6	4
7 to 10	5
11+	6

**B17. What was your airport of origin last time you flew?**

Select one option only	Option
Edinburgh	1
Glasgow	2
Other in Scotland	3
Other in UK	4
Other abroad	5

**B18.** As stated at the start of this survey your responses are completely confidential; however Edinburgh Airport would like to be able to publish responses from elected officials and stakeholders if ever required. Responses are only published if permission is granted. Do you give permission for your responses to be published?

Select one option only	Option
Yes	
No	<b>2</b>

## Section C: Classification details

If completing this questionnaire as an Elected official or a Stakeholder, this section is not applicable and should not be completed.

**C1.** Can you please tell us which age bracket you belong to?

Select one option only	Option
16 – 29	<b>1</b>
30 – 44	<b>2</b>
45 – 59	<b>3</b>
60 – 74	<b>4</b>
75+	<b>5</b>
Prefer not to say	<b>6</b>

**C2.** Which of the following best describes the type of property you live in?

Select one option only	Option
Detached house	<b>1</b>
Semi-detached house	<b>2</b>
Terraced house	<b>3</b>
Bungalow	<b>4</b>
Flat, maisonette or apartment	<b>5</b>
A mobile/temporary structure e.g. caravan	<b>6</b>
Other, please specify below:	<b>7</b>
Unsure/Don't know	<b>8</b>

**C3. What is your gender identity?**

Select one option only	Option
Man (including trans man)	<b>1</b>
Woman (including trans woman)	<b>2</b>
Other gender identity	<b>3</b>
Prefer not to say	<b>4</b>

**C4. What is your marital status?**

Select one option only	Option
Single	<b>1</b>
Married/co-habiting	<b>2</b>
Widowed	<b>3</b>
Other, please specify below:	<b>4</b>
Prefer not to say	<b>5</b>

**C5. How many children, aged 16 years or younger, do you have living in the household?**

Enter numbers	Number
Under 5 years	
5 – 12 years	
13 – 16 years	
No children aged 16 or younger at home	<b>1</b>
Prefer not to say	<b>2</b>

**C6. Do you have a long-standing illness, disability or infirmity?**

Longstanding means anything that has troubled you or is likely to affect you over a period of time.

Select one option only	Option
Yes	<b>1</b>
No	<b>2</b>
Prefer not to say	<b>3</b>

**C7. How would you describe your illness, disability or infirmity?**

Select all that apply	Option
Hearing impairment	<b>1</b>
Visual impairment (not corrected by spectacles or contact lenses)	<b>2</b>
Speech impairment	<b>3</b>
Physical co-ordination difficulties (includes problems of manual dexterity and of muscular control e.g. incontinence, epilepsy)	<b>4</b>
Reduced physical capacity (includes debilitating pain and lack of strength, breath, energy or stamina e.g. from asthma, angina or diabetes)	<b>5</b>
Severe disfigurement	<b>6</b>
Learning disabilities	<b>7</b>
Mental illness	<b>8</b>
Other, please specify below:	<b>9</b>
Prefer not to say	<b>10</b>

## **Section D: How do I submit this response to the NAP consultation?**

You should use the Freepost envelope included with this Consultation form. You can also post your consultation form yourself to: Progressive, 3 Quality Street, Q Court, Edinburgh EH4 5BP.

If you do not have a Freepost envelope, you can request one in writing to the above address or by emailing [edcommunications@edinburghairport.com](mailto:edcommunications@edinburghairport.com). Please note that responses to the consultation cannot be accepted by email.

If you would like to complete the NAP consultation electronically, please visit [nap.edinburghairport.com](http://nap.edinburghairport.com)



**BROXBURN, UPHALL AND WINCHBURGH LOCAL AREA COMMITTEE – September 2018  
WORKPLAN 2018-19**

	<b>Issue</b>	<b>Purpose</b>	<b>Lead Officer</b>	<b>Date</b>
1	Police Report	Quarterly update on Police/NRT activity in the ward	Sgt Iain Wells	All Meetings
2	Fire Report	Quarterly report on activity from SFRS	Brian Robertson	All meetings
3	Housing Report	Quarterly update on Housing related activity	Phyllis McFadyen	All Meetings
4	NETS & Land Services Report	Quarterly update report on NETs activity	David Lees	All Meetings
5	Air Traffic Noise Issues	Update on air traffic noise monitoring and other issues	Andrew Blake	As required
6	Schools Update – St Margaret's Academy	To provide an annual report on activity and attainment at the school	Siobhan McGarty	September 2018
7	Pensioners Christmas Fund	To provide provisional allocation details	Laura Wilson	September 2018
8	Advice Shop	To provide an annual update on activity in the ward	Elaine Nisbet	December 2018
9	Pensioners Christmas Fund	To provide final allocation details	Laura Wilson	December 2018
10	Schools Update – Broxburn Academy	To provide an annual report on activity and attainment at the school	Peter Reid	February 2019