



Linlithgow Local Area Committee

West Lothian Civic Centre
Howden South Road
LIVINGSTON
EH54 6FF

18 May 2018

A meeting of the **Linlithgow Local Area Committee** of West Lothian Council will be held within the **Meeting Room FF2, Linlithgow Partnership Centre, Tam Dalyell House, Linlithgow** on **Thursday 24 May 2018 at 9:30am**.

For Chief Executive

BUSINESS

Public Session

1. Apologies for Absence.
2. Declarations of Interest - Members should declare any financial and non-financial interests they have in the items of business for consideration at the meeting, identifying the relevant agenda item and the nature of their interest.
3. Order of Business, including notice of urgent business and declarations of interest in any urgent business
4. Confirm Draft Minute of Meeting of the Committee held on 16th February 2018 (herewith).
5. Police Ward Report - report by PCs Neil Hunter / Andrew Murray (herewith).
6. Fire & Rescue Service Ward Report - report by Scottish Fire & Rescue Service (herewith).
7. Pedal for Scotland Cycling Event 2018 - report by Head of Operational Services (herewith).
8. Housing, Customer and Building Services - report by Head of Housing, Building and Customer Services (herewith).

DATA LABEL: Public

9. Report on Progress of Regeneration Planning - report by Head of Planning, Economic Development and Regeneration (herewith).
10. Workplan (herewith).

NOTE **For further information please contact Lorraine McGrorty on 01506 281609 or e-mail lorraine.mcgrorty@westlothian.gov.uk**

MINUTE of MEETING of the LINLITHGOW LOCAL AREA COMMITTEE of WEST Lothian COUNCIL held within MEETING ROOM FF2, LINLITHGOW PARTNERSHIP CENTRE, TAM DALYELL HOUSE, LINLITHGOW, on 16 FEBRUARY 2018.

Present – Councillors Tom Conn (Chair), Tom Kerr, David Tait

In Attendance –

Graeme Struthers, Lead Officer, West Lothian Council
Dougie Grierson, Community Regeneration Officer, West Lothian Council
Sergeant Ian Wells, Police Scotland
Phyllis McFadden, Housing Manager, West Lothian Council
Eirwen Hopwood, Parks & Woodland Manager, West Lothian Council
Stewart Ness, Tourism and Town Centre Officer, West Lothian Council

1. DECLARATIONS OF INTEREST

There were no declarations of interest made.

2. ORDER OF BUSINESS

The Chair agreed to vary the order of business and consider agenda item 11 if it was approaching time for the Provost to leave for his next appointment.

3. MINUTE

The committee approved the draft Minute of its Meeting held on 21st November 2017. The Minute was thereafter signed by the Chair.

4. POLICE WARD REPORT

The committee considered a report (copies of which had been circulated) by Police Constables Neill Drummond and Andrew Murray which summarised police activity in the ward for the period to 31st January 2018, together with comparator figures for the previous year.

The report provided information on national priorities, West Lothian priorities and the specific community engagement priorities for the ward. Full information on the various local initiatives that had been undertaken in relation to the following was provided in the report which concluded with contact details for the local community policing team:-

- Violence, Disorder and Antisocial Behaviour
- Road Safety
- Dishonesty
- Drug Dealing and Misuse

- Operation Jingle
- Engagement Forums

Sergeant Wells advised committee that the public counter for Police Scotland at County Buildings would become fully operational by April 2018 once the new Station Assistant had taken up their appointment. The counter would thereafter open Monday to Thursday 9am-5pm and 9am-4.30pm on Friday.

He then advised members that the Assistant Chief Constable had written to the Chief Executive in October 2017 advising that Police Scotland had received legal advice that its officers had no legal right to police pre-arranged events such as the Linlithgow Marches, Galas, Parades, etc. The Lead Officer advised committee that the council had sought QC opinion the outcome of which conflicted with the view of Police Scotland. He explained that a letter had subsequently been submitted to COSLA on the matter. Sergeant Wells cautioned that staff rotas for such events were already being set on the basis that events would receive minimal support during the day to allow the maximum number of officers to be on hand in the evenings when trouble was more likely to occur. The Lead Officer undertook to establish whether Police Scotland would have to continue to police traffic orders for pre-arranged events whilst a challenge was pursued through the legal system.

Sergeant Wells concluded his report by advising that Police Scotland would be reviewing its local police plan following the council's decision to withdraw funding for 21 community officers. He advised that figures were awaited from their finance service which would determine future service delivery and how Police Scotland would work with partners. In future, there would be no attendance by an Inspector or Sergeant at meetings of the committee. Instead, the two local Community Police Officers would attend meetings. Arising from a discussion about injuries sustained to a School Crossing Patrol Guide in the ward, Sergeant Wells confirmed that Police Scotland would continue to be involved with schools to support the Parksmart Scheme.

The report recommended that committee note the contents of the report.

Decision

To note the contents of the report.

5. FIRE & RESCUE SERVICE REPORT

The committee considered a report (copies of which had been circulated) by the Scottish Fire and Rescue Service providing an overview of activity within the Linlithgow Multi-Member Ward for the period to 31st December 2017.

The quarterly reports were produced to ensure delivery of the Local Fire and Rescue Service Plan for West Lothian for 2014-2017 which was a requirement of the Police and Fire Reform (Scotland) Act 2012, Section

41E.

The report provided a series of graphs showing details of accidental dwelling fires, deliberate fires, fires in non-domestic properties, non-fatal non-fire emergencies and unwanted fire alarm signals for Scotland, West Lothian and the ward.

It was recommended that the local area committee note and provide comment on the Linlithgow Multi-member Ward Quarterly Performance report.

Decision

To note the contents of the report.

6. HOUSING, CUSTOMER AND BUILDING SERVICES

The committee considered a report (copies of which had been circulated) by the Head of Housing, Customer and Building Services providing an overview of housing performance for the period 1 October to 31 December 2017.

The performance figures for property void and let for mainstream and temporary tenancies were detailed in the report. Committee noted that for the period October to December 2017, a total of 10 properties had been let for mainstream tenancies and 4 let for temporary tenancies. There were 10 policy voids in the ward and reasons for the voids were provided within the report.

A graph within the report demonstrated the position for rent arrears in the ward for the year to date set against the same period for the previous financial year. The committee noted that the ward had a strong rent collection rate of 99.52%. The current arrears balance for the ward was £85,864, an increase of £12,015 on last year's position. The overall West Lothian arrears position had increased by £371,576 from last year and at the end of the third quarter was £1,818,779.

A table within the report provided a visual overview of arrears levels by banding and the number of tenants in arrears in the ward by band at the end of the third quarter and for the same period in the previous year. Despite 22 serious arrears cases with tenants owing £1000+, the committee noted that 68% of cases fell into the lower bands with arrears of £300 or less. Officers continued to engage with tenants to support them in the difficult economic conditions and aimed to provide financial advice and assistance with a view to ensuring positive outcomes in terms of welfare benefits and income maximisation. The report then provided members with a list of the key areas which the rent strategy for 2017/18 would continue to focus on.

The report also contained information on the following:-

- Linlithgow Area Team Activity;

- Capital Programme and New Build Council Housing;
- Tenant Participation Update; and
- Safer Neighbourhood Council Officer Ward Update

The report recommended that members note the content of the Housing, Customer and Building Services activity report.

Arising from a discussion, the committee heard that additional measures to alleviate ongoing issues with tampering of door locks at the Vennel were being investigated. Councillor Tait agreed to contact Chief Inspector Macleod on behalf of residents to arrange a meeting with a view to finding a way forward to deal with police responding to reports of lock tampering at the property and to establish what was likely to be accepted as admissible evidence by the residents.

Decision

To note the contents of the report.

7. RETAIL OCCUPANCY LEVELS IN LINLITHGOW

The committee considered a report (copies of which had been circulated) by the Head of Planning, Economic Development and Regeneration providing an overview of the current retail occupancy levels in Linlithgow, with a specific reference to the council owned retail property portfolio in the town.

The report advised that there were 152 commercial retail premises in the town centre and whilst predominantly occupied by small to medium-sized enterprises there was a significant number of large national traders present in the town. At December 2017, the occupancy level across retail properties was 92.8% which compared favourably to 91.0% occupancy rates in Bathgate, a West Lothian-wide average of 90.2% and against the Scottish national average of 88.3%.

The report explained that given the relatively small size of Linlithgow Town Centre and its retail stock, the occupancy level was sensitive and could fluctuate significantly as a consequence of just a small number of properties falling vacant at any given time. Due to a number of recent business closures, the current occupancy levels had fallen below the 96% which had been recorded in the first quarter of 2017.

The council owned and managed 28 properties at various locations on the High Street, The Cross and The Vennel, with occupancy levels typically resting at 100%. The council has just one vacant shop in Linlithgow at present, representing an occupancy rate of 96.43%. The vacant property had previously been let to the former Lloyds TSB and officers were negotiating a dilapidations settlement with the outgoing tenant following the branch closure. The property would be remarketed immediately upon completion of the exercise and members heard that multiple notes of

interest had already been received from prospective tenants. An appendix to the report provided a full breakdown of occupancy levels in Linlithgow, comparisons with others areas and an overview of the council's property management role.

The committee was invited to note the terms of the report and the strong performance of the council's own retail property portfolio in Linlithgow.

Decision

To note the terms of the report.

8. WEST LoTHIAN VILLAGES IMPROVEMENT FUND – APPLICATIONS

The committee considered a report (copies of which had been circulated) by the Head of Planning, Economic Development and Regeneration inviting consideration of an application received for funding from the West Lothian Villages Improvement Fund.

The report recalled that in 2012 the Council Executive agreed the eligibility criteria for a West Lothian Villages Improvement Fund. Funding of £1.65m was made available to support eligible schemes with funding phased over five years. Details of the two work streams of the fund were outlined in the report.

The committee noted from the report the villages in the Linlithgow ward that were eligible under the scheme and the amount remaining in each area as follows:-

- Bridgend - £55,000 (£3,284 remaining)
- Philpstoun - £20,000 (£0 remaining)
- Newton/Woodend - £20,000 (£0 remaining)
- Threemiletown - £20,000 (£11,158 remaining)

The report the provided a brief narrative on the applications received with further information attached to the appendix to the report:-

- Ecclesmachan & Threemiletown Village Hall Management Association – Ecclesmachan Village Hall – It was recommended that £11,158 as requested by the Hall Management Association be granted for use towards the overall cost of improving the north section of the village hall roof to reduce heat loss. Funding had been secured from the Proctor Group, Blairgowrie and the balance of funds required for the project would be met from existing budgets in place and planned fundraising. Ecclesmachan & Threemiletown Community Council had indicated support for the application.
- Bridgend – In June 2017, the committee had previously agreed that the remaining funds of £3284 could be allocated to either of the three projects already approved during the current financial year. As no new applications had been forthcoming for Bridgend, it was

recommended that the remaining funds be allocated to the previously agreed South Park outdoor learning project.

It was recommended that the committee;-

- (a) Notes the one application received for funding;
- (b) Notes that the proposal met the eligibility criteria for supported projects;
- (c) Supports funding for the Ecclesmachan Village Hall improvements and the additional allocation to the Bridgend South Project; and
- (d) Agrees that the Head of Planning, Economic Development and Regeneration Officers make an offer of funding as per the details set out in the report.

Decision

To approve the terms of the report.

9. SERVICE UPDATE – NETS, LAND AND COUNTRYSIDE

The committee considered a report (copies of which had been circulated) by the Head of Operational Services providing an update on the recent activity of the NETS, Land and Countryside teams for the period 1 November 2017 to 31 January 2018 and highlighting future works planned for the locality.

The report provided an overview of the routine works and enquiries that had been carried out by the grounds maintenance and cleaner communities teams. It also provided an overview of environmental community action carried out by the enforcement officers.

The report then moved on to provide members with an overview of the tree and woodland routine enquiries dealt with during the reporting period before concluding with an overview of parks and woodland service including the ranger service, Beecraigs Forrest, Braehead Road trees and the Cross trees.

The report concluded with information on the open space and cemeteries routine works and enquiries.

The committee was invited to note the content of the report.

During discussion of the report, the committee noted that the highest preference of respondents to the Braehead Road survey had favoured replacing the cherry blossom trees with the same species. Members were assured that given the location of the trees on a main road and on a school route, the new trees would be included in the tree management plan to ensure proper maintenance in future. It was suggested that the replacement of trees at The Cross should be tied in with the Air Quality Management Plan consultation that was currently underway, part of which

had suggested greening the town centre with more trees, shrubs, etc., to help lower vehicle emissions. In addition, it was suggested that officers assess the suitability of re-planting the birch trees to be removed from Braehead Road on the High Street before they were moved to other locations.

Decision

To note the terms of the report.

10. REPORT ON PROGRESS OF REGENERATION PLANNING

The committee considered a report (copies of which had been circulated) by the Head of Planning, Economic Development & Regeneration providing an update on progress towards developing regeneration plans within the ward.

The report recalled the background to the council's decision to develop regeneration plans in key areas of deprivation in West Lothian. Eight regeneration areas had been identified based on the data zones within the bottom 20% of the Scottish Index of Multiple Deprivation. The process to develop regeneration plans had started in each of the eight regeneration areas, including Bridgend in the Linlithgow Ward. It had also been agreed that the regeneration plans would be the local plans required by the Scottish Government as part of their Community Empowerment approach and reported through the Community Planning Partnership.

The report explained that to help partners identify actions for the regeneration plan, further community engagement work had been taking place with local residents, the majority of which had been completed by young people. The report provide members with details of additional sessions that had been held with local groups using the place standards tool which allowed for more detailed discussion. It was hoped to identify other opportunities through the schools, parents, groups who used Bridgend Community Centre and via the Bridgend Bulletin. As well as identifying potential actions, the plan would also identify gaps and would aim to fill these in a way that suited the community.

Members noted from the report that the Bridgend Primary School attainment challenge remained a big focus on service activities in the village and the Regeneration Partners Group was working to develop a local plan that complimented and aligned with Bridgend Primary School's Attainment Challenge plan, the Community Learning Plan for Linlithgow Academy Cluster and the Community Planning Local Outcome Improvement Plan. It was hoped to have a draft regeneration plan in place with earlier actions by the start of financial year 2018/19. The committee noted that Bridgend Bulletin had been successful with an application to the Community Development and Enterprise Fund and had received £1800 towards the productions costs of their village newsletter.

The report recommended that the committee notes progress to date towards developing a regeneration plan within the ward.

Decision

To note the terms of the report.

11. TIMETABLE OF MEETINGS

The committee agreed the proposed schedule of meetings for the period from August 2018 to May 2019 (copies of which had been circulated) which be presented to the Council Executive for agreement as part of council's Calendar of Meetings 2018/19

Decision

To agree the proposed schedule of meetings.

DATA LABEL: PUBLIC



LINLITHGOW, LOCAL AREA COMMITTEE

REPORT BY PC's Neil Hunter / Andrew Murray

A. PURPOSE OF REPORT

The purpose of this report is to provide the Local Area Committee with an update on performance, activities and issues across the Ward for the period up to 30th April 2018.

B. RECOMMENDATION

It is recommended that the Local Area Committee notes the content of the report.

C. SUMMARY OF IMPLICATIONS

I	Council Values	Focusing on our customers' needs; being honest, open and accountable; making best use of our resources; and working in partnership
II	Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)	None.
III	Implications for Scheme of Delegations to Officers	None.
IV	Impact on performance and performance Indicators	Performance relative to the Year Average; set out in the report.
V	Relevance to Single Outcome Agreement	We live our lives free from crime, disorder and danger; We take pride in a strong, fair and inclusive society
VI	Resources - (Financial, Staffing and Property)	None.
VII	Consideration at PDSP	None.
VIII	Other consultations	None.

D. TERMS OF REPORT

NATIONAL PRIORITIES – DELIVERED LOCALLY

Based on our assessment of national priorities, the following have been identified for tailored action for the communities of West Lothian:

- Violence, Disorder and Antisocial Behaviour
- Protecting the Public
- Road safety and Road Crime
- Serious Organised Crime and Terrorism
- Major Events and Threats
- Benefits of Reform
- Public Confidence

WEST LOTHIAN PRIORITIES

The community priorities identified for West Lothian through our Community Planning Partnership are:

- Protecting People
- Reducing Antisocial Behaviour
- Reducing Violence
- Tackling Substance Misuse
- Making our Roads Safer
- Tackling Serious Organised Crime

COMMUNITY ENGAGEMENT PRIORITIES

Livingston South

- Reducing antisocial behaviour
- Making our roads safer
- Tackling substance misuse

1/ PERFORMANCE

For full details, please use the below link to access the Police Scotland Internet site.

<http://www.scotland.police.uk/forces-welcome>

West Lothian (Up to and Including 30.04.18)						
Month	Apr-18	Apr-17	% Change	TYTD	LYTD	% Change
Youth Calls	165	313	-47%	165	313	-47%
All ASB Calls	824	1032	-20%	824	1032	-20%
Hate Crime	20	22	-9%	20	22	-9%
Vandalism & Reckless Conduct	101	136	-26%	101	136	-26%
Fire-raising	8	10	-20%	8	10	-20%
Public Space Assaults	69	75	-8%	69	75	-8%

Linlithgow Ward						
Month	Jan-18	Jan-17	% Change	TYTD	LYTD	% Change
Youth Calls	9	16	-44%	114	95	20%
All ASB Calls	30	28	7%	476	413	15%
Hate Crime	2	0	#DIV/0!	7	1	600%
Vandalism & Reckless Conduct	3	4	-25%	43	51	-16%
Fire-raising	0	0	#DIV/0!	6	1	500%
Public Space Assaults	1	1	0%	15	22	-32%

Linlithgow Ward						
Month	Feb-18	Feb-17	% Change	TYTD	LYTD	% Change
Youth Calls	14	19	-26%	128	114	12%
All ASB Calls	57	28	104%	533	441	21%
Hate Crime	1	0	#DIV/0!	8	1	700%
Vandalism & Reckless Conduct	3	2	50%	46	53	-13%
Fire-raising	0	0	#DIV/0!	6	1	500%
Public Space Assaults	4	0	#DIV/0!	19	22	-14%

Linlithgow Ward						
Month	Mar-18	Mar-17	% Change	TYTD	LYTD	% Change
Youth Calls	9	21	-57%	137	135	1%
All ASB Calls	45	53	-15%	578	494	17%
Hate Crime	0	0	#DIV/0!	8	1	700%
Vandalism & Reckless Conduct	7	5	40%	53	58	-9%
Fire-raising	0	0	#DIV/0!	6	1	500%
Public Space Assaults	1	0	#DIV/0!	20	22	-9%

Locality Officers from 16th May 2018 – Broxburn / Linlithgow / Livingston East / Mid & East Calder.

PC Neil Hunter
 PC Andrew Murray
 PC Peter Robertson
 PC Russell Rosie

PC's Neil Hunter & Andrew Murray

Page 3 of 6

CHANGES TO WEST LOTHIAN COMMUNITY POLICE TEAM BRIEFING

The purpose of this Briefing is to provide information following the restructure of the West Lothian Area Command Community Team as a result of the removal of funding for 21 officers by West Lothian Council.

On 13 February 2018, West Lothian Council informed Police Scotland of the removal of police funding by West Lothian Council at a meeting that day, with 3 months' notice; terminating funding on 15 May 2018.

Since that date plans have progressed regarding the restructure of the Community Team reduced from 45 constables to 24 constables.

It is not possible to continue the same current service provided with such reduced Community Police resources from 16 May 2018. Following reviewing the tasks carried out by the current Community Team the following will be implemented from 16 May 2018: -

1. There will be no School Link (Youth Community Officers) as full time police roles. It is recognised that the work carried out by these officers has greatly supported Education and our Communities but with such reduced resources, it is not possible to continue at this time.

Future police contact with schools has been discussed with Education to continue good working relationships. Advice has been given to Education to be provided to schools who previously had a Youth Community Officer. Named single point of contact officers have been provided for each Secondary School and it is hoped, where demands allow, that there will be weekly contact with schools by the identified officer. It is to be appreciated that these named single point of contact officers have a wide remit within their roles in the community locality area they serve; contact with schools being one of many of their tasks. May 2018

2. The Community Action Team will cease on 16 May 2018. The Community Action Team will be replaced by a smaller Community Enquiry Team who will be tasked and prioritised based on threat, risk and harm at any time within our Community.

3. There has been a need to redeploy officers from Community roles from 16 May 2018 and it is pleasing to report that all such officers will be redeployed locally into posts within West Lothian Area Command, which has been a positive outcome for their welfare.

4. West Lothian currently has 9 Wards with 2 Community Beat Officers per Ward. From 16 May 2018 these 9 Wards will be incorporated into 4 Locality Areas aligned to Response Policing Hubs as follows:-

- | | |
|---|---|
| 1 | Linlithgow, Broxburn,
Uphall, Winchburgh, East
Livingston and East
Calder (excluding
Craigshill) |
| 2 | Livingston North and
Livingston South and
Craigshill |
| 3 | Armadale, Blackridge and
Bathgate |
| 4 | Whitburn, Blackburn,
Fauldhouse and the
Breich Valley |

2/ Local Priorities

2.1 - Violence, Disorder and Antisocial Behaviour

Since February the Community Ward Officers have dealt with several neighbour disputes carrying out early intervention and prevention activities. They continue to work closely with housing and other council partners to address incidents of anti-social behaviour in communities, it should be noted that neighbour's disputes account for a large percentage of anti-social behaviour calls to the police.

PC's Drummond and Murray have continued to carry out hi-visibility foot and mobile patrols in areas identified as being problematic for youth calls. Youth calls have seen a significant downward trend over the past three months bringing figures in line with last years. The increase in ASB calls overall can be attributed to better engagement with the community and officers encouraging the public to call in thus better highlighting the problem areas. Two specific ongoing issues that officers are well aware of, account for about 50% of the ASB calls over the past three months.

Members of the public are always encouraged to report crimes and incidents of anti-social behaviour to the police to allow us to respond appropriately and gather information and intelligence.

PC's Drummond and Murray continue to make regular visits to the numerous licensed premises in the High Street, supporting and advising licensees. They also endeavour to attend the monthly Pub Watch meetings, which take place at Platform 3, 1a High Street, Linlithgow. Despite a small rise in violent open space assaults and vandalisms over the past three months, the year to date shows an overall 9% reduction in these crimes, which are traditionally associated with alcohol consumption and licenced premises.

2.2 - Road Safety

Parking issues continue in various areas of Linlithgow, in particular The High Street, and officers have been issuing numerous fixed penalty tickets as and when time permits. This has been supplemented by information on the issue being highlighted via social media and the usual monthly articles published by the ward officers. We will continue to monitor this over the coming months and will ensure to undertake further enforcement.

Robust enforcement has continued in relation to the anti-social use of vehicles and of vehicles being driven at speed in and around the Linlithgow area. Road traffic officers, with the assistance of intelligence provided by community officers, have been regularly targeting areas where vehicles have been known to speed and numerous fixed penalty tickets have been issued.

The Parksmart Scheme which was rolled out to schools in recent months is being adopted by many schools across the county, however there are some schools who could be making better use of the resources, and indeed still some schools to adopt the scheme. Ward Officers will continue to liaise with school management and encourage the uptake of this highly relevant resource, which focuses on the long standing issue of school road safety.

The schools will have access to the relevant materials however should there be any issues, the contact within West Lothian Council is Karen McCubbin.

Karen.McCubbin@westlothian.org.uk

2.3 - Dishonesty

Unfortunately the Linlithgow Ward area has seen further housebreakings, these follow the pattern of previous break ins, in that car keys have been stolen and high value vehicles taken. PC's Drummond and Murray have continued to carry out High Visibility patrols where possible and would like to continue to highlight and promote the existence of Neighbourhood Watch Scotland's Alert scheme and the ability for members of the public / organisations to self-register. Details of this can be found at:-

<https://www.neighbourhoodwatchscotland.co.uk>

Following a recent spate of thefts from lockers within Linlithgow Academy and local shops community and school link officers carried out extensive enquiries and high visibility patrols in the area. As a direct result of these patrols the adult suspect was seen in the vicinity of the school and was arrested after a short foot pursuit. He was charged with numerous crimes of dishonesty, stolen property was recovered and he is currently on remand awaiting trial.

2.4 - Drug Dealing and Misuse

Your Community Action Team officers continue to make detections across the ward and have made a number of positive drug searches over the quarter. The trend continues to show that these recoveries predominately involve the personal use of herbal cannabis.

3/ Other

Engagement Forums

PC's Drummond and Murray continue to write monthly articles for the Black Bitch Magazine and Linlithgow Arrow; they also continue to hold open door surgeries at the bid office in the High Street in an effort to encourage public consultation and hope this can continue.

4/ Contacts

Details of your Community Policing can be found at:

<http://www.scotland.police.uk/your-community/the-lothians-and-scottish-borders/west-lothian/linlithgow/>

Email: LinlithgowCPT@Scotland.pnn.police.uk

You can also follow us on Twitter: @WestLothPolice

Tel: 101



LINLITHGOW LOCAL AREA COMMITTEE

LINLITHGOW MULTI-MEMBER WARD PERFORMANCE REPORT

REPORT BY SCOTTISH FIRE AND RESCUE SERVICE

A. PURPOSE OF REPORT

To update the Linlithgow Local Area Committee on the activity within Linlithgow Multi-Member Ward for the period up to 31st March 2018.

B. RECOMMENDATION

That Committee Members are invited to note and provide comment on the Linlithgow Multi-member Ward Performance Report.

C. SUMMARY OF IMPLICATIONS

I Council Values	<ul style="list-style-type: none">• Being honest, open and accountable• Focusing on our customers' needs• Making best use of our resources• Working in partnership
II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)	Quarterly reports on the Multi-member Ward Operational Plans are being produced to ensure delivery of the Local Fire and Rescue Plan, which is a statutory requirement of the Police and Fire Reform (Scotland) Act 2012.
III Implications for Scheme of Delegations to Officers	None.
IV Impact on performance and performance Indicators	WL CPP SOA Performance indicators.
V Relevance to Single Outcome Agreement	SOA1304_13 Number of deliberate fires per 100,000 population SOA1304_14 Number of accidental dwelling fires per 100,000 population.
VI Resources - (Financial, Staffing and Property)	The council contributes to directly and in partnership to the delivery of the Ward Plan
VII Consideration at PDSP	None

D. TERMS OF REPORT**D.1 Background**

Quarterly reports on the Multi-Member Ward Operational Plans have been produced by SFRS to ensure delivery of the Local Fire and Rescue Plan for West Lothian 2014 – 2017, which is a requirement under the Police and Fire Reform (Scotland) Act 2012, Section 41E.

D.2 Scottish Fire and Rescue Service (SFRS) Linlithgow Multi-member Ward Quarterly Report

Following the publication of the Linlithgow Multi-member Ward Operational Plan, the Local Senior Officer for Falkirk and West Lothian has produced a Performance Report detailing activity against the key priorities.

The seven key priorities within the Linlithgow Ward area are as follows:

Continuous Priority

- Local Risk Management and Preparedness.

High Priority

- Reduction of Dwelling Fires
- Reduction in Fire Fatalities and Casualties
- Reduction of Unwanted Fire Alarm Signals

Medium Priority

- Reduction of Deliberate Fire Setting
- Reduction of Fires in Non-Domestic Property
- Reduction in Casualties from Non-Fire Emergencies.

E. CONCLUSION

The Linlithgow Multi-member Ward Performance Report aligns to the key priorities of the Local Fire and Rescue Plan for West Lothian 2014 – 2017, the West Lothian Strategic Assessment of Community Safety and continues with the excellent partnership working on Community Safety, which is evident in West Lothian.

F. BACKGROUND REFERENCES

None.

Brian Robertson

Station Manager, Scottish Fire and Rescue Service

19th April 2018

Appendix 1 - Linlithgow Multi-Member Ward Performance Report



West Lothian Council Area

Ward Performance Report

Quarter 4 2017/18

Linlithgow

DISCLAIMER

The figures included in this report are provisional and subject to change as a result of quality assurance and review. The statistics quoted are internal management information published in the interests of transparency and openness.

The Scottish government publishes Official Statistics each year which allow for comparisons to be made over longer periods of time.

Please ensure any external partners in receipt of these reports are aware of this.

Introduction

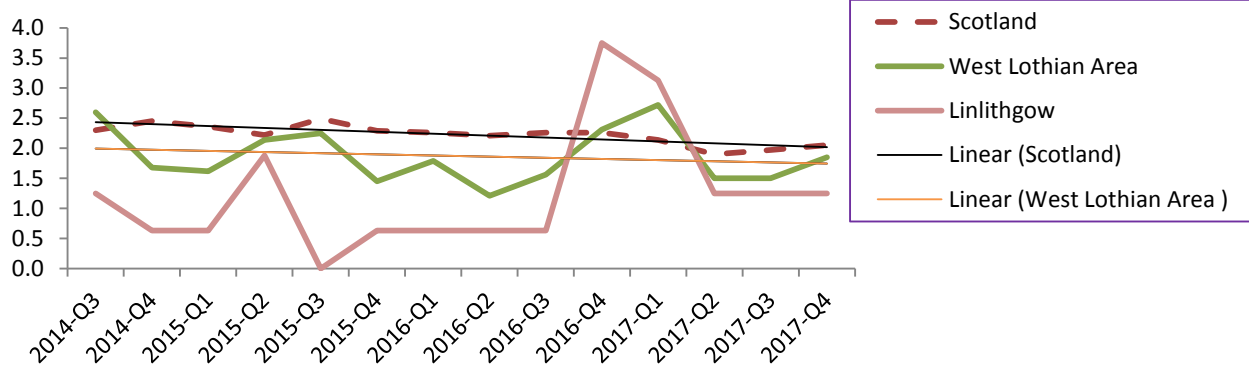
Welcome to the Scottish Fire and Rescue Service Ward Performance Report. This performance report is designed to provide citizens, stakeholders and partners with information relating to ward based activity undertaken by the Scottish Fire and Rescue Service.

In addition to historical ward based activity, this performance report provides information on the historic activity in the West Lothian Council area and Scotland. To allow benchmarking to be undertaken, the units of measurement in the performance graphs in the report are based on incidents/events per head of population.

Whilst using historic statistical benchmarking data, consideration must be taken of the somewhat random nature of fire related incidents and events, and how this can pose difficulties in interpreting emerging patterns and trends. This is of specific relevance where ward level data is analysed due to the relatively small number of actual incidents/events that occur in ward areas.

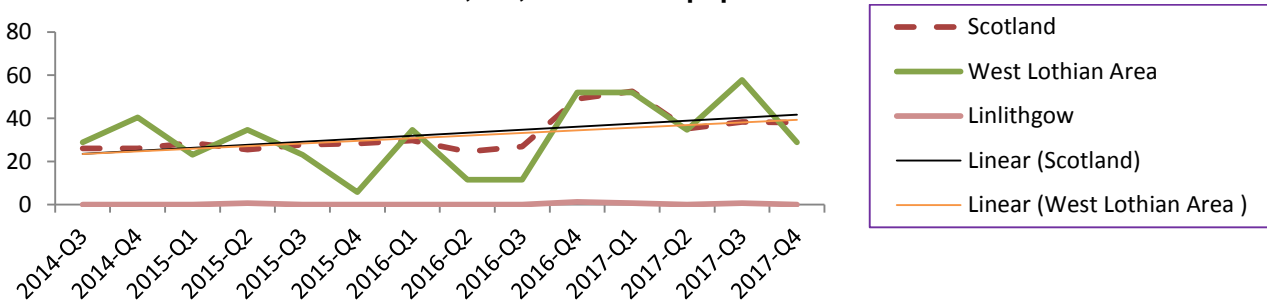
However, regardless of statistical anomalies, emerging patterns and trends in fire related incidents and events can assist the Scottish Fire and Rescue Service and Community Planning Partners plan and implement preventative intervention initiatives to target reducing fire related incidents and events.

Accidental Dwelling Fires Per 10,000 head of population



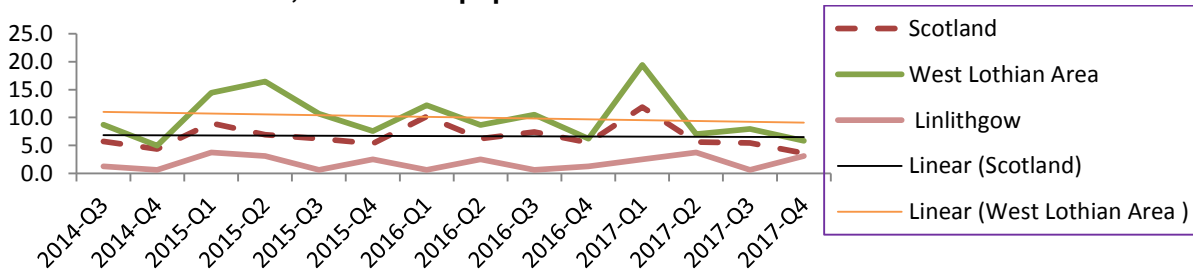
During the 2017-18 year to date reporting period SFRS have dealt with 2 accidental dwelling fires in comparison to 6 during 2016-17 year to date reporting period.

Fire Casualties and Fatalities Per 1,000,000 head of population



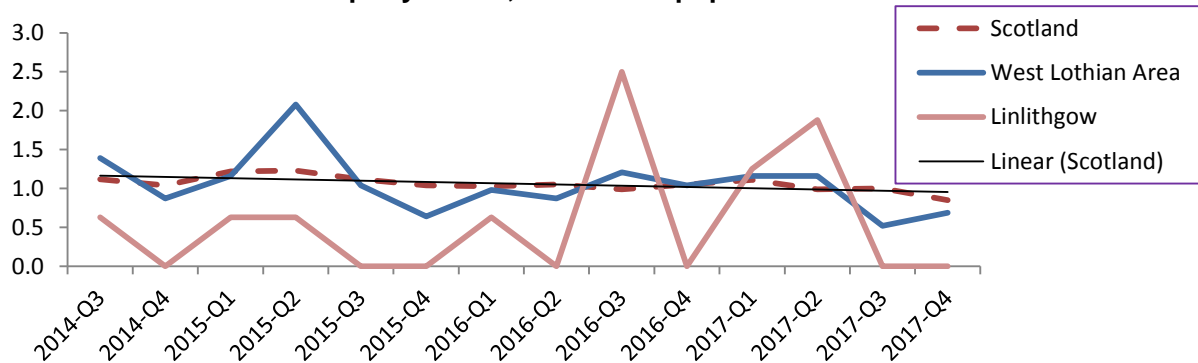
During the 2017-18 year to date reporting period SFRS have dealt with 0 casualties due to fire in comparison to 3 during 2016-17 year to date reporting period.

Deliberate Fires Per 10,000 head of population



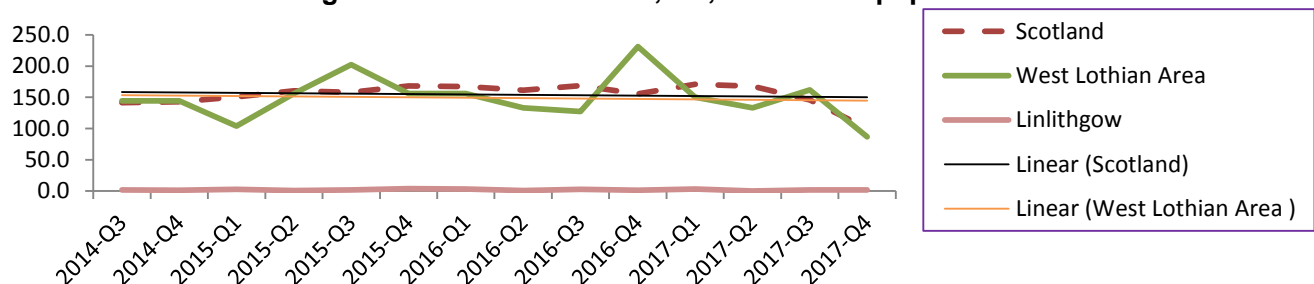
SFRS have dealt with 5 deliberate fires incidents during 2017-18 year to date reporting period in comparison to 2 during 2016-17 year to date reporting period.

Fires In Non Domestic Property Per 10,000 head of population



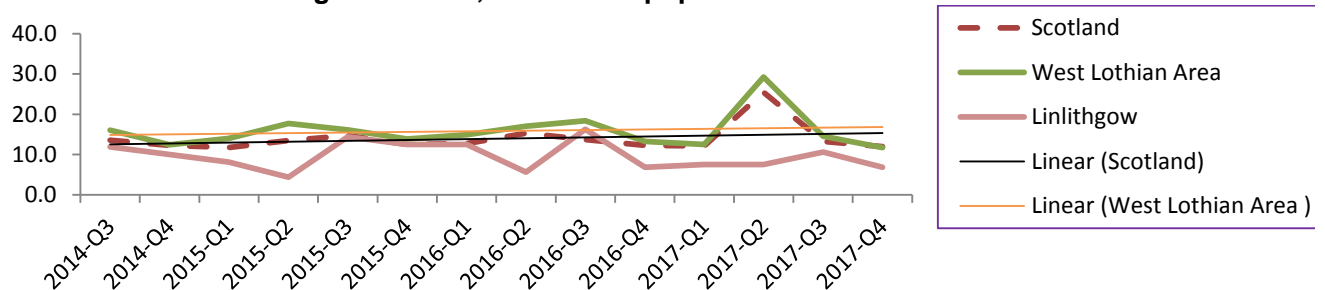
SFRS have dealt with 0 non domestic fires incident during 2017-18 year to date reporting period in comparison to 0 during 2016-17 year to date reporting period.

Non-fatal Non-Fire Emergencies Casualties Per 1,000,000 head of population



SFRS have dealt with 3 casualties from non-fire emergencies during 2017-18 year to date reporting period in comparison to 2 during 2016-17 year to date reporting period.

Unwanted Fire Alarm Signals Per 10,000 head of population



SFRS have dealt with 11 UFAS incidents during 2017-18 year to date reporting period in comparison to 11 during 2016-17 year to date reporting period.

Additional Comments

SFRS is committed to 'Working Together for a Safer Scotland' and to engage with business partners to reduce demand from Unwanted Fire Alarm Signals (UFAS).



LINLITHGOW LOCAL AREA COMMITTEE

PEDAL FOR SCOTLAND CYCLING EVENT 2018

REPORT BY HEAD OF OPERATIONAL SERVICES

A. PURPOSE OF REPORT

The purpose of this report is to give the Local Area Committee Councillors a further update on the planning for the Pedal For Scotland Cycling Event 2018.

B. RECOMMENDATION

It is recommended that the Panel notes that Officers are working with the event organisers to ensure lessons are learned from previous years and changes are made to benefit West Lothian Residents.

C. SUMMARY OF IMPLICATIONS

I	Council Values	Focusing on our customers' needs; and being honest, open and accountable.
II	Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)	Policy: None Legal: None
III	Implications for Scheme of Delegations to Officers	None
IV	Impact on performance and performance Indicators	None
V	Relevance to Single Outcome Agreement	None
VI	Resources - (Financial, Staffing and Property)	None
VII	Consideration at PDSP	None
VIII	Other consultations	None

D. TERMS OF REPORT

Planning for the Pedal For Scotland Cycling Event 2018 is underway. A representative from the Roads & Transportation Service attended the Traffic and Transportation meeting in February and The Event Planning and Organisation Group (EPOG) in April 2017. The date for this year's event is 9 September 2018.

At the Traffic and Transportation meeting Cycling Scotland confirmed their intention to run the same routes as last year for the Classic Challenge and Wee Jaunt. The traffic management required will also be the same, but officers have asked them to review provision in Winchburgh due to new development. Experience has shown that using the same route allows residents to become accustomed to the event, alternative routes and managed access arrangements.

The start times for the event have been compressed, which should allow roads to be reopened sooner than in previous years by 30 minutes. Every effort is made to keep the closures as short as is practicably possible.

Issues about rider behaviour are addressed in the event handbook, including the requirement to obey traffic signals. Sanctions will be taken if the organisers observe riders contravening the rules including exclusion from the event.

Further to feedback from West Lothian residents the route of the big belter has been significantly changed coming into West Lothian from the south, passing through East Calder and on to Ingliston. This takes it well away from the roads used by traffic avoiding the main event.

Cycling Scotland and WMP the event planning consultant, have confirmed that the maps being prepared for residents will be improved. They will be available on the web site and all residents and businesses impacted by the road closures will receive them as part of the mail shot.

An officer from Roads & Transportation will be attending the next EPOG meeting on 19th June 2018.

E. CONCLUSION

The feedback being provided by the elected members and residents is important to the organisers and improvements to the event are being made.

Contact Person: Kenneth Brown, Senior Engineer – Road Maintenance,
01506 284818, kenneth.brown@westlothian.gov.uk

Jim Jack
Head of Operational Services

Date of meeting: 17 May 2018



LINLITHGOW LOCAL AREA COMMITTEE

HOUSING CUSTOMER AND BUILDING SERVICES

REPORT BY HEAD OF HOUSING CUSTOMER AND BUILDING SERVICES

A. PURPOSE OF REPORT

To provide the Local Area Committee with an overview of the service activities within the Linlithgow ward.

B. RECOMMENDATION

The Local Area Committee is asked to note Housing, Customer and Building Service activity as detailed in the ward report for the period 1st January 2018 to 31st March 2018.

C. SUMMARY OF IMPLICATIONS

I Council Values	Focusing on our customers' needs. Being honest, open and accountable. Providing equality of opportunities. Making best use of our resources. Working in partnership.
II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)	Housing (Scotland) Act 2001 Housing (Scotland) Act 2010
III Implications for Scheme of Delegations to Officers	None
IV Impact on performance and performance Indicators	There is no impact
V Relevance to Single Outcome Agreement	There are positive impact on the following SOA indicators: SOA4 – we live in resilient, cohesive and safe communities SOA8 – we make the most effective use of resources by minimising our impact on the built and natural environment
VI Resources - (Financial, Staffing and Property)	None
VII Consideration at PDSP	Yes
VIII Other consultations	N/A

D. TERMS OF REPORT

Housing Performance Information

The purpose of this report is to provide the Local Area Committee with an overview of the activities of Housing, Customer and Building Services, specific to the Linlithgow ward for the fourth quarter of 2017/2018.

Property Void & Let Performance: Mainstream Tenancies

Void Period	Jan 2018	%	Feb 2018	%	Mar 2018	%	WL Target %
0-2 weeks	2	100%	3	75%	1	100%	55%
2-4 weeks	0	0%	1	25%	0	0%	30%
4+ weeks	0	0%	0	0%	0	0%	15%
Total Lets	2	100%	4	100%	1	100%	100%

Property Void & Let Performance: Temporary Tenancies

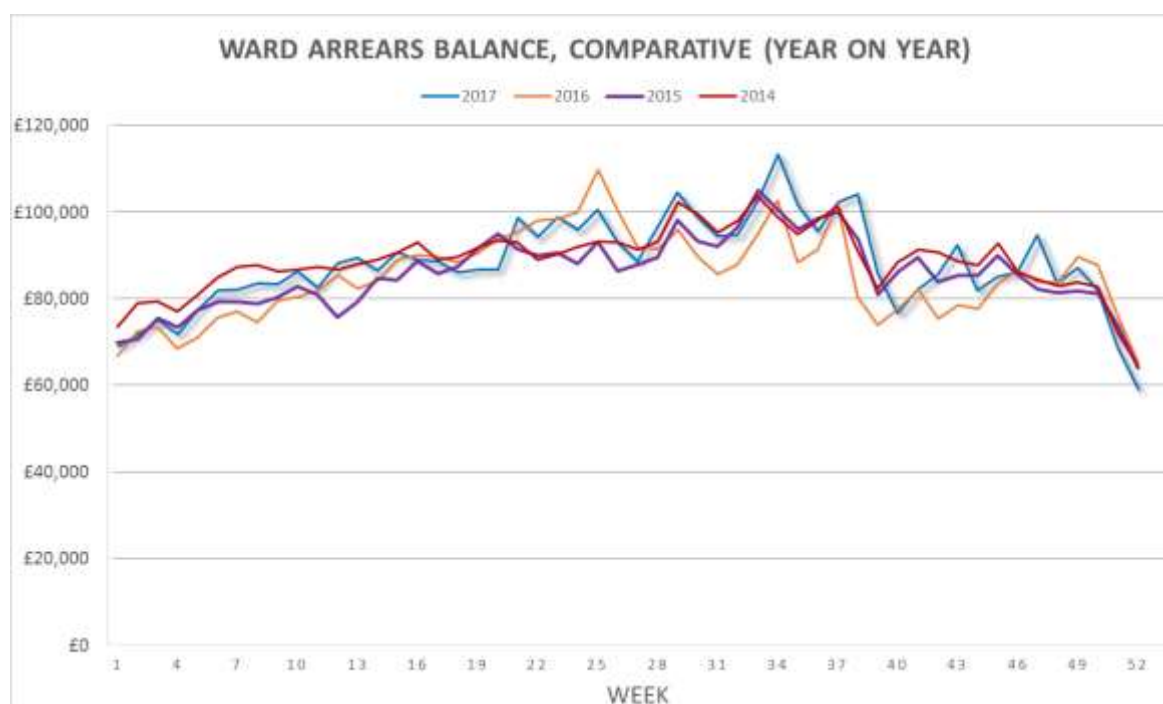
Void Period	Oct 2017	%	Nov 2017	%	Dec 2017	%	WL Target %
0-2 weeks	1	50%	1	100%	1	100%	55%
2-4 weeks	1	50%	0	0%	0	0%	30%
4+ weeks	0	0%	0	0%	0	0%	15%
Total Lets	2	100%	1	100%	1	100%	100%

Delays in re-letting can occur for a variety of reasons. The type or location of the property, the completion of void work or the identification of additional works not visible during the initial inspection. Ensuring that vulnerable persons are appropriately supported through the viewing and sign up process can also add to timeframes. Some of our applicants have specific support requirements which require detailed planning and co-ordination by both social work and housing services prior to tenancy commencement.

There were 14 policy voids in the ward for this period.

Void period	Number of properties	PV reasons
<4 weeks	3	Asbestos and electrical work
4 – 12 weeks	6	Asbestos, decant, remedial and upgrade.
13 – 16 weeks	4	Decant, asbestos, upgrading and electrical work
26+ weeks	1	Major works (complex case)

Arrears



	2016/17 (WK52)		2017/18 (WK52)	
Arrears Banding	Balance	Tenants In Arrears	Balance	Tenants In Arrears
£0.01 to £99.99	£2,647	78	£2,496	62
£100.00 to £299.99	£11,892	60	£13,154	75
£300.00 to £499.99	£11,429	30	£10,244	25
£500.00 to £749.99	£11,372	18	£9,344	16
£750.00 to £999.99	£11,690	14	£11,937	14
£1000.00 to £1999.99	£16,225	12	£11,933	9
£2000+	£0	0	£0	0
Total	£65,255	212	£59,109	201

The Ward position for Q4 of 2017/18 is £59,109. This is a decrease of -£6,146 on last year's position.

The West Lothian overall position has increased by £181,102 from last year and at week 52 was £1,398,614

While there are 9 serious arrears cases (£1,000+) it should be noted 68% of cases are in the lower bands (£300 or less)

- Arrangements to pay - increase the visibility of tenants with arrangements within the performance model to identify trends in missed payments for follow up action
- Making best use of resources by considering communicating more with customers through email and telephone
- Increase Direct Debit Take Up by targeted work for example tenants who currently pay by Standing Order
- Benchmarking with other local authorities to ensure we identify and consider implementing any best practice

- Performance Monitoring and Reporting will be reviewed and where appropriate streamlined to ensure information is meaningful and robust to assist with improving rent arrears due.

In terms of housing benefit and query from last LAC – the table below gives an indication of housing benefit payments for the ward and comparison with service overall. This position will always vary slightly depending on tenants circumstances and moving forward will change further with the implementation of universal credit.

All tenants	Service %	LIN1
Received some amount of HB (Partial)	2949 23%	129 19%
Received HB = gross rent (full HB)	4155 32%	216 32%
Received more than one weeks rent in HB (Backdate)	151 1%	11 2%
In their first week of tenancy cannot assess	31 0%	1 0%
No HB	5702 44%	324 48%
Total	12988	681
All In Arrears	Service %	LIN1
Received some amount of HB (Partial)	1379 27%	67 10%
Received HB = gross rent (full HB)	573 11%	29 4%
Received more than one weeks rent in HB (Backdate)	82 2%	8 1%
In their first week of tenancy cannot assess	28 1%	1 0%
No HB	3002 59%	165 24%
Total	5064	270

Linlithgow Area Team Activity

Officers in the team have a number of tenancies under supervision for issues such as child & adult protection, anti-social behaviour and poor tenancy conditions. Our officers' work with a range of services and agencies to ensure tenants and residents are fully supported, tenancies maintained and sustained as far as possible and appropriate action taken where necessary.

Rent arrears activity continues to be a weekly priority task for the team and will continue to work with all our tenants in offering the support, advice and assistance. Such assistance includes referrals for money and debt advice, benefit health checks, completion of income and expenditure to help set up a sustainable payment plan and where appropriate, assist with applications for Discretionary Housing Payments.

Capital Programme and New Build Council Housing

Ward 1 – Linlithgow

All current new build for the ward is complete.

Local Capital Upgrades

Linlithgow	8-24 The Vennel and 2-9 The Cross	<p>1. Repairs to common deck above shops includes: 1.1. Cleaning out all water outlets; 1.1.1. Camera investigation of pipes and drainage routes; 1.2. Power washing of slabbed deck area; 1.3. Investigate and rectify ponding issues on asphalted walkway.</p> <p>2. Window survey of council properties with reported issues with original Crittal windows and replacements</p> <p>3. Survey of buildings 3.1. Overall condition 3.2. Any underlying issues 3.3. Reasons for surface staining</p>	<p>Element 1: 100%</p> <p>Element 2: 100%</p> <p>Element 3: 100%</p>	All works have been completed including all required common doors having been renewed.
Linlithgow	Linlithgow Loch	Repairs and upgrades to Loch footpath in conjunction with Historic Scotland	Housing Work - 100% Historic Scotland Work - 100%	All path upgrade works are complete, with Historic Scotland having completed their share of the works after the delays due to Kerb production.
Bridgend	Auldhill	1-7 Auldhill Crescent (Roof replacement) and 21-22 Auldhill Road (Roof and Roughcast)	100%	All work to the listed properties are completed.

Tenant Participation Update

Tenant Satisfaction Results - the TP Team are looking at ways to address the results of this year's Tenant Satisfaction Survey. Customers have been contacted and invited to attend various events. These include:-attending local tenant groups, and networks and an opportunity to take part in training for tenant inspectors and Editorial Panel.

Tenant Led Inspection (TLI) - The latest TLI into our New Build properties was reported back to senior management in March. The inspection team had made 40 recommendations which were favourably received and a date has been set for mid-April for the Strategy and Development Team to address each recommendation and present a detailed plan of action.

Tenant Participation Review – members of the Tenants Panel and Housing Network met with senior managers to agree the TP Action Plan for 2018/19. The plan will include local events, environmental inspections, developing evening networks and tenant inspections.

Tenant Participation Annual Report 2018/19 – The Tenant Participation Annual report is being prepared to highlight the work of the TP Team, local Housing Staff and partners over the last twelve months. The final document will be made available on the council's website in early May '18.

New Registered Tenants Organisation – a TP officer has been working closely with the residents of a sheltered Housing Complex in setting up a tenants group. The group is based in the new Rosemount Court complex in Bathgate and membership is open to anyone living in the complex as well as the neighbouring Rosemount Gardens and Jane Place Sheltered Housing Complex. A work plan will be developed to keep the group on track and the off shot for this group is social events are being arranged too.

Street Environmental Improvement Projects – members of the Capital Programme Working Group have visited the sites for this year's applications and have agreed which ones meet the criteria and can be carried forward. From the six application received, three have been agreed, one will be carried out from another budget and two did not meet the set criteria. All applicants have been informed of the outcome.

Annual Return on the Charter (ARC) Review – Members of the Housing Network participated in a workshop to understand the requirements set out by the Scottish Housing Regulator of the performance criteria they can expect from their landlord. The ARC sets out the outcomes and standards that landlords should achieve. Attendees found the workshop to be very informative and left with a better understanding of the Charter.

TIS Award for Best Innovative Practise – The TP Team have been shortlisted for the Tenant Information Services (TIS) Award under the category of Best Innovative Practice – the team along with the TP Development Working group submitted an application for the work they have been doing contacting tenants by text messaging and through their Facebook group. The winners will be announced in June.

Safer Neighbourhood Council Officer Ward Information

The Safer Neighbourhood Teams (SNT's) continue to work in two teams across the nine multi member ward areas as an integral part of the Community Safety Unit. In all the wards, partnership working involves the local housing team, youth worker, council officer with the SNT and officers from Police Scotland and the Scottish Fire and Rescue Service all working together to tackle antisocial behaviour. When necessary, the partners will liaise with partners from the voluntary organisations including Mental Health advisory workers and private landlords in order to reduce antisocial behaviour.

The outcome remits for Quarter 4 – January, February and March 2018 are from both teams in the West and East. Officers continue to add their details of enquiries/incidents and ASB cases onto the Open Housing system.

- **Ward 1 Linlithgow – SNT ward information**

Safer Neighbourhood Team officers worked closely with Community Police Officers to discuss ongoing cases and share information and visited an unauthorised traveller's encampment at Philpstoun Bing.

5 warnings were issued in Linlithgow over the quarter and no further complaints have been received. 23 noise complaints were received over the quarter. One noise call was regarding a

public House which has been forward to Environmental Health for enquiries and visits have been made to a new complainer with noise sensitivity issues. Enquiries in the neighbourhood have revealed that the noise levels are not equating to ASB.

Mental Health issues are involved in one complaint making progressing the case difficult, requiring additional support from partner agencies and requiring the case to be dealt with sensitively.

E. CONCLUSION

To note the contents of the report.

BACKGROUND REFERENCES

F. None

Appendices/Attachments: None

Contact Person: Phyllis McFadyen, Housing Manager, Housing, Building and Customer Services

Email; phyllis.mcfadyen@westlothian.gov.uk

Tel: 01506 775512

Date: 24th May 2018



LINLITHGOW LOCAL AREA COMMITTEE

REPORT ON PROGRESS OF REGENERATION PLANNING

REPORT BY HEAD OF PLANNING ECONOMIC DEVELOPMENT AND REGENERATION

A. PURPOSE OF REPORT

The purpose of this report is to inform the Local Area Committee of progress towards developing regeneration plans within the ward.

B. RECOMMENDATION

It is recommended that the Local Area Committee notes that:

1. the initial community engagement is now complete; and
2. a plan will now be drafted based on community views, partners knowledge and local statistical data.

C. SUMMARY OF IMPLICATIONS

I Council Values	Focusing on our customers' needs. Being honest, open and accountable. Providing equality of opportunities. Making best use of our resources. Working in partnership.
II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)	Community regeneration reinforces the council's commitment to community planning at a local level.
III Implications for Scheme of Delegations to Officers	None.
IV Impact on performance and performance Indicators	Performance indicators relating to the activity within the plans are captured within the set of Regeneration key performance indicators.
V Relevance to Single Outcome Agreement	<ul style="list-style-type: none">- We are better educated and have access to increased and better quality learning and employment opportunities.- We live in resilient, cohesive and safe communities.- We live longer, healthier lives and have reduced health inequalities.- We make the most efficient and effective use of resources by minimising our impact on the

built and natural environment.

VI Resources - (Financial, Staffing and Property)	Activities will be funded from existing budgets or external sources.
VII Consideration at PDSP	Annual updates on regeneration plans will be presented to Partnership and Resources PDSP.
VIII Other consultations	Community Planning Partnership Board.

D. TERMS OF REPORT

D1 Background

A report was provided to the Local Area Committee in 2016 outlining the background to developing regeneration plans, including the processes, structures, and timescales involved.

Eight regeneration areas have been identified, based on the data zones within the bottom 20% of the Scottish Index of Multiple Deprivation. At present, this process has started in all of the eight regeneration areas, including Bridgend in the Linlithgow Ward.

It has also been agreed that the Regeneration Plans will be the local plans required by the Scottish Government as part of their Community Empowerment approach and reported through the Community Planning Partnership.

D2 Progress

The initial engagement with the community has resulted in 89 local people providing their views through 'H' diagram work (59) and two place standard sessions with young people from LYPP's youth clubs and a church organised lunch, both held at the Mission Hall, which were attended by around 30 people in total. Much of the 'H' diagram work was gathered over a number of months going back to the summer of 2017. The partners group has agreed that at this point this information will be used to identify some initial actions for the plan. It also recognises that more engagement will be necessary going forward as a way to confirm the community's views and keep the plan flexible.

From the views gathered there are a few areas that have come up regularly. Firstly, and not surprisingly, the 31 bus route remains high on the community's agenda. This has previously been raised directly with West Lothian Council through a local petition and has been discussed at the Council Executive and the current position detailed.

A general theme the local environment has also featured. In particular around litter, dog fouling, untidy gardens, and parking and walking routes, both in and around the village. An initial discussion has been taking place with Housing to arrange a walk about to identify more directly any areas that could be improved.

Whilst generally positive, another area that has come up is around community inclusion and profile with several comments around communities views not being taken on board, some perceptions of the village being negative particularly in terms of how others view it and, indeed, how some young people themselves viewed it.

It is recognised that some of this could be better facilitated through local groups. Bridgend Bulletin is the main community organisation in the village and there is scope to look to develop this group further. Partners are aware of this and that there have been gaps in recent years in a Community Council, the Community Centre

Management Committee and other groups. It will not be easy to address this but opportunities will be explored to identify the best way for views to be expressed, whether formally or in a more informal way.

Young people provided a range of views highlighting the need for more for young people to do and better facilities. Some of these views were gathered at the start of last summer and some issues have been addressed to some degree through the increased youth provision provided by Linlithgow Young People Project in the last year in particular, building on the existing ARC youth club at the Mission and West Lothian Council's Youth Service's youth club at Philipstoun. The scheduled delivery of the bike track project in the South Park will also add to the range of facilities available to young people, particularly the older young people, who see the North Park mainly aimed at younger children.

Other actions will also reflect issues identified by partners around their areas of work as well as aim to address some themes identified through the statistics, for example the Scottish Index of Multiple Deprivation 2016 statistics showed particular issues around education and income being the main reason for the village being a data zone in the bottom 20%. Therefore, the plan itself will reflect these three approaches:

- issues raised by the community;
- issues identified by partners; and
- issues identified through statistics.

As previously noted the plan will aim to complement rather than duplicate other relevant plans. For example as Bridgend Primary School's Attainment Challenge is a key focus at present and is likely to remain so with its focus on but the pupils and parental support.

In terms of timescale, an update on the plans will be presented to the Community Planning Partnership board in June, with plans firmed up thereafter, and will be brought to the next LAC meeting for comment. It should be noted that the plans will be fluid and continue to develop throughout their lifespan.

E. CONCLUSION

The process for developing a regeneration plan is ongoing in Bridgend. A local partners group is continuing to identify areas of work and has been gathering local evidence to add to existing statistical analysis. The Regeneration Plan will also be one of West Lothian's local plans required under the Community Empowerment Act 2015.

F. BACKGROUND REFERENCES

Community Planning Partnership Board, November 2016

<http://coins.westlothian.gov.uk/coins/viewSelectedDocument.asp?c=P62AFQZL0GZ32UZ3>

Appendices/Attachments: None

Contact Person:

Douglas Grierson, Community Regeneration Officer, 01506 281088

douglas.grierson@westlothian.gov.uk

Craig McCorriston

Head of Planning, Economic Development and Regeneration

24 May 2018

LINLITHGOW LOCAL AREA COMMITTEE – May 2018

ISSUE		LEAD OFFICER	MEETING DATE
Standing Reports			
1	Police Ward Report	Iain Wells	All meetings
2	Fire Scotland Report	Gordon McCaig	All meetings
3	Housing, Construction and Building Services	Phyllis McFadden	All meetings
4	Nets and Land Services Update	Andy Johnston	All meetings
5	Regeneration Plan Update	Douglas Grierson	All meetings
Annual Items			
1	Pensioners Christmas Treat update	Douglas Grierson	August 2018
2	Pensioners Christmas Treat Allocation Final	Douglas Grierson	November 2018