



Audit Committee

West Lothian Civic Centre
Howden South Road
LIVINGSTON
EH54 6FF

12 December 2017

A meeting of the **Audit Committee** of West Lothian Council will be held within **Council Chambers, West Lothian Civic Centre** on **Monday 18 December 2017** at **2:00 p.m.**

For Chief Executive

BUSINESS

Public Session

1. Apologies for Absence
2. Declarations of Interest - Members should declare any financial and non-financial interests they have in the items of business for consideration at the meeting, identifying the relevant agenda item and the nature of their interest.
3. Order of Business, including notice of urgent business and declarations of interest in any urgent business
4. Confirm Draft Minute of Meeting of the Audit Committee held on Monday 25 September 2017 (herewith).

Public Items for Decision

5. Internal Audit Progress Report - report by Audit, Risk and Counter Fraud Manager (herewith)

Public Items for Information

6. Counter Fraud Presentation
 - (a) Report by Audit, Risk and Counter Fraud Manager (herewith)
 - (b) Presentation by the Senior Compliance Officer

DATA LABEL: Public

7. Risk Actions Arising From Audit And Inspection Reports - report by Audit, Risk and Counter Fraud Manager (herewith)
8. Internal Audit of The Administration of School Medication - report by Audit, Risk and Counter Fraud Manager (herewith)
9. Internal Audit of The Administration of Financial Instruments - report by Audit, Risk and Counter Fraud Manager (herewith)
10. Report To Members and The Controller of Audit on the 2016/17 Audit - report by Head of Finance and Property Services (herewith)
11. Local Government in Scotland Financial Overview 2016/17 - report by Head of Finance and Property Services (herewith)
12. Audit Scotland - Principles for a Digital Future: Lessons Learned from Public Sector ICT Projects - report by Head of Corporate Services (herewith)
13. Audit Scotland - Equal Pay in Scottish Councils - report by Head of Corporate Services (herewith)
14. Counter Fraud Report for First Six Months of 2017/18 (April to September) - report by Audit, Risk and Counter Fraud Manager (herewith)

PRIVATE SESSION

15. The Clerk considers that the following business is likely to be taken in private (exempt under the relevant paragraphs of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973).

Private Items for Information

16. Counter Fraud Report for First Six Months of 2017/18 (April to September) - Appendix 1: Summary of Fraud/Irregularity Established in 2017/18 (April to September) (herewith) (Exempt in terms of Paragraphs 1, 6 and 14)

NOTE **For further information please contact Elaine Dow on 01506 281594 or email elaine.dow@westlothian.gov.uk**