

MINUTE of MEETING of the WEST LOTHIAN LEISURE ADVISORY COMMITTEE of WEST LOTHIAN COUNCIL held within COUNCIL CHAMBERS, WEST LOTHIAN CIVIC CENTRE, LIVINGSTON, on 12 OCTOBER 2017.

Present – Councillors Dave King (Chair), Cathy Muldoon, Alison Adamson, Andrew McGuire

Apologies – Councillor Tom Conn, Charles Kennedy

1. DECLARATIONS OF INTEREST

There were no declarations of interest made.

2. MINUTE

The committee confirmed the Minute of its meeting held on 12 October 2017 as a correct record. The Minute was thereafter signed by the Chair.

3. PRESENTATION BY SCOTT MILLAR, GENERAL MANAGER, WEST LOTHIAN YOUTH FOUNDATION

The committee considered a presentation by Scott Millar, General Manager, West Lothian Youth Foundation on the work of the Foundation.

The presentation provided details on the Summer Programme and feedback in relation to the events that were included in the programme.

Details were also provided on the following events that had been carried out by the West Lothian Youth Foundation:-

- Micro Academy & Girls Micro Academy
- Mini Kickers & Skills Centres
- Primary School Futsal
- Goalkeeper academy
- Livi Boys Session
- Women only Football
- Football Fans in Training
- Sporting Chances

The presentation also provided information in relation to Tesco Bank Football Challenge, Midnight League, Dads and Daughters, Kno' the Score and the Smiley Miler Programme.

It was explained that the Foundation tried to keep the cost to participants to the minimum and also had sibling discounts. It was also advised that all funds were re-distributed back into the programme.

The Chair thanked Mr Millar for his presentation.

Decision

To note the presentation.

4. PRIVATE SESSION

The Committee resolved that under Section 50(A)(4) of the Local Government (Scotland) Act 1973, that the public be excluded from the meeting during discussion of items 4 (Monitoring Report) and 5 (West Lothian Leisure Financial Position) below on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 4 of Part 1 of Schedule 7A of the Act.

5. CULTURE, SPORT, LEISURE & OUTDOOR EDUCATION

The Committee considered a report (copies of which had been circulated) by the Head of Education (Learning, Policy and Resources) providing details of the operation of culture, sport, leisure and outdoor education services delivered by West Lothian Leisure Ltd to 31 July 2017. West Lothian Leisure Performance Dashboard to 31 July 2017 was attached at appendix 2 to the report.

The report focussed on activities under the 2017/18 West Lothian Leisure (WLL) Xcite business plan which was produced following consultation with all partners, including West Lothian Council and sportscotland, and approved by the WLL Board. The business plan identified the strategic and operational context for the delivery of services over 2017/18.

The report provided an update on the performance of the following service areas.

- Xcite Venues
- Low Port Centre Outdoor Education Centre, Linlithgow
- Howden Park Centre, Livingston
- Polkemmet Country Park's Golf Course and Range, Whitburn
- Sports and Leisure Facilities at West Lothian's secondary schools.

The report then outlined the performance of culture, sport, leisure and outdoor education facilities. Officers from West Lothian Leisure and West Lothian Council would continue to work in partnership to ensure the successful delivery of all culture, sport, leisure and outdoor education services.

Xcite venues reported increasing levels of use through customer visits. Membership number had also increased as a result of successful

marketing campaigns. Customer satisfaction with Xcite facilities and service delivery continued to be significantly higher than the UK average.

With regards to the transferring services, progress had been made in identifying relevant performance measures and in the agreement of additional management, IT and officer support to ensure a smooth transition of staff and services from West Lothian Council to West Lothian Leisure.

It was recommended that the Committee notes the contents of the report.

Decision

To note the contents of the report.

6 WEST LOTHIAN LEISURE FINANCIAL POSITION

The Committee considered a report (copies of which had been circulated) by the Head of Finance and Property Services providing an update in relation to the financial position for West Lothian Leisure (WLL) to 31 July 2017 and a forecast for the 2017/18 financial year. West Lothian Leisure 2017/18 Projected Trading Statement and Balance Sheet was attached as an appendix to the report.

The report set out the financial performance of the WLL budget for the period to 31 July 2017 and reported a 2017/18 year-end financial forecast which took account of relevant issues as identified by WLL.

A timetable was agreed with WLL to ensure current and relevant financial information was provided in the reports to West Lothian Leisure Advisory Committee (WLLAC). All financial information would be regularly monitored and analysed by WLL and West Lothian Council Review Group before being reported to WLLAC with a focus on potential implications for the council.

The report advised that West Lothian Leisure was preparing a five year revenue budget strategy for the period 2018/19 to 2022/23 and had been working with a consultant who was assisting with this task. Agreement and delivery of a robust five year strategy was critical to the future operation of West Lothian Leisure. An update on progress being made by West Lothian Leisure on their future year strategy would be provided in December to the West Lothian Leisure Advisory Committee.

The Committee was asked to note the contents of the report.

Decision

To note the contents of the report and the update from the Head of Finance and Property Services.