



Audit Committee

West Lothian Civic Centre
Howden South Road
LIVINGSTON
EH54 6FF

23 June 2017

A meeting of the **Audit Committee** of West Lothian Council will be held within **Council Chambers, West Lothian Civic Centre**, on **Friday 30 June 2017 at 10:00 a.m.**

For Chief Executive

BUSINESS

Public Session

1. Apologies for Absence
2. Declarations of Interest - Members should declare any financial and non-financial interests they have in the items of business for consideration at the meeting, identifying the relevant agenda item and the nature of their interest.
3. Order of Business, including notice of urgent business and declarations of interest in any urgent business
4. Minutes
- (a) Note Minute of Meeting of the Audit and Governance Committee held on Monday 27 February 2017 (herewith)

Public Items for Information

5. Committee Remit and Administrative Arrangements - Report by Audit, Risk and Counter Fraud Manager (herewith)
6. Audit
 - (a) Report by Audit, Risk and Counter Fraud Manager (herewith)
 - (b) Presentation by Audit, Risk and Counter Fraud Manager
7. Risk Actions Arising From Audit and Inspection Reports - Report by Audit, Risk and Counter Fraud Manager (herewith)

8. Internal Audit Annual Report - Report by Audit, Risk and Counter Fraud Manager (herewith)
9. Follow Up Audit of Information Security/Information Asset Register - Report by Audit, Risk and Counter Fraud Manager (herewith)
10. Internal Audit of Taxi and Private Hire Car Driver Licensing - Report by Audit, Risk and Counter Fraud Manager (herewith)
11. Information Security Breaches - Risk Assessment - Progress Report - Report by Head of Corporate Services (herewith)
12. Internal Audit of Monitoring of Voluntary and Not For Profit Organisations - Report by Audit, Risk and Counter Fraud Manager (herewith)
13. Internal Audit of Financial Monitoring & Reporting in Relation to West Lothian Leisure - Report by Audit, Risk and Counter Fraud Manager (herewith)
14. Consideration of 2016/17 Annual Accounts (Unaudited) - Report by Head of Finance and Property Services (herewith)
15. Local Government in Scotland Performance and Challenges 2017 - Report by Head of Finance and Property Services (herewith)
16. Local Scrutiny Plan 2017/18 - Report by Audit, Risk and Counter Fraud Manager (herewith)
17. External Quality Assessment - Report by Audit, Risk and Counter Fraud Manager (herewith)
18. Counter Fraud Report 2016/17 - Report by Audit, Risk and Counter Fraud Manager (herewith)
19. **PRIVATE SESSION**
The Clerk considers that the following business is likely to be taken in private (exempt under the relevant paragraphs of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973)

Private Items for Information

20. Counter Fraud Report 2016/17 - Appendix 1 to report by Audit, Risk and Counter Fraud Manager (herewith) (Exempt in terms of Paragraph 14)
21. Internal Audit of Building Services Stores - Report by Audit, Risk and Counter Fraud Manager (herewith) (Exempt in terms of Paragraph 14)

NOTE **For further information please contact Elaine Dow on 01506 281594 or email elaine.dow@westlothian.gov.uk**