



**EDUCATION POLICY DEVELOPMENT AND SCRUTINY PANEL**

**QUARTERLY PERFORMANCE REPORT – QUARTER 3 OF 2018/19**

**REPORT BY HEAD OF EDUCATION (CURRICULUM, QUALITY IMPROVEMENT AND PERFORMANCE)**

**REPORT BY HEAD OF EDUCATION (LEARNING POLICY AND RESOURCES)**

**A. PURPOSE OF REPORT**

The purpose is to report the current level of performance for all indicators that support the council's Corporate Plan and are the responsibility of the Education Policy Development and Scrutiny Panel.

**B. RECOMMENDATION**

It is recommended that the Panel note the performance information and determine if further action or enquiry is necessary for any of the performance indicators in the report.

**C. SUMMARY OF IMPLICATIONS**

<b>I Council Values</b>	Focusing on our customers' needs; being honest, open and accountable; making best use of our resources; working in partnership.
<b>II Policy and Legal (including Strategic Environmental Assessment, Equality Issues, Health or Risk Assessment)</b>	In compliance with the Code of Corporate Governance
<b>III Implications for Scheme of Delegations to Officers</b>	None
<b>IV Impact on performance and performance Indicators</b>	Challenges current service performance through the evaluation of performance indicators
<b>V Relevance to Single Outcome Agreement</b>	Indicators support various outcomes in the SOA
<b>VI Resources - (Financial, Staffing and Property)</b>	Met from existing budgets
<b>VII Consideration at PDSP</b>	14 February 2019
<b>VIII Other consultations</b>	None

## D. TERMS OF REPORT

### D.1 Background

Overseeing and challenging council performance is contained within the remit of every Policy Development and Scrutiny Panel (PDSP). Scrutiny of performance by elected members in PDSPs forms a key part of the council's wider scrutiny and public performance reporting arrangements.

To support this, each PDSP is allocated areas of the Corporate Plan, strategic priorities and key council performance, relevant to the focus areas of the Panel, and receives quarterly and annual performance reports.

### D.2 Quarterly Performance Report





Nature of the way in which Quality Improvement, Educational Psychology, Inclusion and Wellbeing, Adult Learning and CLD Youth Services and Strategic Resources are delivered do not currently necessitate quarterly or monthly reporting other than what is already presented within the scope of this report. Consideration is being given and decision will be made regarding introduction of new relevant and meaningful quarterly and monthly performance measures linked to the Remit of Education PDSP.

Please note that School Performance Data is collected and reported annually therefore relevant performance measures will be captured within the Annual Scorecard.

The quarterly performance scorecard report for the Education PDSP contains a range of relevant service performance information for scrutiny.

A summary position of the status of the 6 performance indicators in the Education PDSP scorecard is contained in Appendix 1. The quarterly scorecard report relates to most up to date monthly and quarterly data.

The 6 performance indicators are categorised as follows:

Summary of Performance Indicator status (RAG)	
Status (against target)	Number of PIs
 Green	5
 Amber	1
 Red	0
 Unknown	0

*\*Unknown status occurs when a service does not record performance during the period, for example, if the service did not receive any complaints to process.*

The RAG status is against the performance target that has been set by the service in consultation with the relevant stakeholders.

Each indicator in Appendix 1 is accompanied by trend chart commentary, which offers an explanation on the current performance levels (against the target). This information will also highlight any below target performance to the Panel and outline the measures that services are taking to improve performance.

### **D.3 Red Performance Indicators**

None.

### **D.4 Amber Performance Indicators**

EDSCH037\_7b.1 Percentage of sickness absence in Schools.

The absence rate in December 2018 was 3.8% which is higher than previous months and is mainly due to high level of sickness absence in Special Schools (251 absences from 5,168 working days, Secondary Schools - 779 absences from 19,741 and Primary Schools - 1,187 absences from 33,406 working days).

Sickness levels are monitored on a monthly basis and the service takes the appropriate action in compliance with the Council's Sickness Absence Policy to manage all periods of absence.

### **E. CONCLUSION**

The performance scorecard shows that a significant proportion of performance indicators are achieving targeted levels of performance. Where performance is not at the expected level details provided in section D.3 and D.4) advises the Panel of the corrective actions being taken by services to improve performance.

### **F. BACKGROUND REFERENCES**

None

#### **Appendices/Attachments: 1**

Appendix 1 – Education PDSP Performance Scorecard Detailed Report Q3 2018-19

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**14 February 2019**