

ALLOCATION OF MEMBERS TO HEADTEACHER AND DEPUTE HEADTEACHER APPOINTMENT PANELS – PROCEDURE

The Committee considered a report by the Head of Education (Learning, Policy and Resources) (copies of which had been circulated) detailing a proposed procedure for the allocation of members to Headteacher and Depute Headteacher Appointment Panels following the informal application of this during October and November 2018.

For all Headteacher and Depute Headteacher roles, the Council held Appointment Panels, of which 14 Councillors and two appointed religious representatives were members. Each Panel consisted of the Chair and members of the Education Executive, but the allocation of members to each Panel was not set out in a formal procedure. A practice had been established and the report proposed to formalise this procedure.

The proposed procedure would include two places for elected or appointed members, the first of which would be offered to the Chair of the Education Executive. If the Chair did not take up the place, both places would be offered in rotation to the other members. The religious representative nominated by the Roman Catholic Church would be offered a place on Panels concerning appointments in the denominational sector. To ensure Panels were available in a timely manner, should any places not be taken up in line with the procedure, the Depute Chief Executive would take steps to fill these.

It was noted that the SNP group had not yet appointed any members to the Panel but that these places would be taken up in future.

The Education Executive was recommended to agree:

1. To note and consider the proposed procedure for the allocation of members to each individual Headteacher and Depute Headteacher Appointment Panel, and the impact of the informal application of this procedure in the period 1 October to 30 November 2018;
2. To adopt formally the proposed procedure for the allocation of members to each individual Headteacher and Depute Headteacher Appointment Panel;
3. To delegate to the Depute Chief Executive (Education, Planning, Economic Development and Regeneration Services) the appointment of members to each individual Headteacher and Depute Headteacher Appointment Panel and to take appropriate steps to populate panels, having regard to the proposed procedure and the availability of all members of the Panel; and
4. To delegate to the Depute Chief Executive (Education, Planning, Economic Development and Regeneration Services) the adjustment of the rota for allocation of the second place for Panel members to reflect any future changes to the composition or membership of the Panel.

Decision

To approve the terms of the report.