
M E M O R A N D U M

TO : Jim Forrest, Director, West Lothian IJB

FROM : Kenneth Ribbons, IJB Internal Auditor

REF. NO. : EX1808/SL

DATE : 27 November 2018

Follow Up Audit of IJB Performance Management

1.0 Background

- 1.1 We have recently carried out a follow-up audit of our previous audit of IJB Performance Management. The original audit report was issued in June 2017 and was presented to the IJB Audit, Risk and Governance Committee on 11 October 2017.

2.0 Findings

- 2.1 A total of four actions were previously agreed to be implemented and all four of these actions were found to have been fully implemented at the time of our follow up audit. The IJB agreed to receive performance reports at six monthly intervals and it has been confirmed this has been happening since June 2017. The following performance reporting arrangements are in place:

- we were advised that the information reported to the IJB is always the most up to date information available at the time of reporting:
- performance reports include:
 - the 23 Core National Health and Wellbeing Outcome Indicators (for 4 of these there is not yet any national data available).
 - a balanced scorecard which includes the Core National Health and Wellbeing Outcome Indicators, local indicators, Local Delivery Plan indicators and Ministerial Strategic Group (MSG) Integration indicators, which are all allocated a RAG status.
 - MSG Indicators which are linked to the Local Delivery Plan.
- the balanced scorecard continues to be reviewed and developed with additional indicators being considered for inclusion as necessary;
- on 21 November 2018 a Benchmarking report was submitted to the IJB which compared West Lothian, the West Lothian Local Government Benchmarking Framework Family Group and Scotland wide performance for 2017/18;

- there is also evidence of the IJB considering separate reports on specific areas of performance, for example:
 - MSG Indicators: 23 January 2018
 - Update – Drug and Alcohol Service/Referrals: 13 March 2018
 - External Review – 4 Hour Emergency Access Target Reporting: 14 August 2018
- in accordance with Scottish Government requirements the IJB has now also published two Annual Performance Reports (2016/17 and 2017/18). These reports focus on performance in relation to health and wellbeing outcomes, highlight achievements delivered by employees and partners, and also outline the key priorities to be taken forward into future years.

3.0 Conclusion

- 3.1 It is clear that performance reporting is continuing to be developed to meet the needs of the IJB. At the IJB on the 21 November 2018 it was agreed that as part of the June 2019 Performance Report the frequency of performance reporting would also be given further consideration.
- 3.2 Should you require any further assistance please contact Sharon Leitch.

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Copy to: Carol Bebbington, General Manager Primary Care and Community



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